

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
SPECIAL MEETING
Parent Center

Thursday, January 10, 2019 - 4:30 pm

Vision: To be a model for successful education of the whole child.
Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 4:30 PM

1. OPENING 15 Minutes

1.1. Call Meeting to Order

- At 4:38 Chelsea Parker called this meeting order.

1.2. Roll Call of Committee Members and Establish Quorum

- Chelsea Parker, Susan Domenighini, Tighe O’Neill, Kate McDonald, Maggie Buckley

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school.”

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

1.5. Agenda Modifications

1.6. Approve Minutes from December

- Susan Domenighini made a motion to approve the minutes from December. Kate McDonald seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O’Neill			X	

Maggie Buckley	X			
Kate McDonald	X			
Nick Meier				X

- Motion passes

2. FINANCIAL REPORTS - 10 minutes

S Lefkowitz

2.1. Warrants

2.2. Point of Sale Transactions

- Susan Domenighini discussed that we paid a large amount to our legal service.
- The Sprint bill is charged to our checking account for the ability to use auto withdrawal and not have late payments. We are using Stamps.com now so we can purchase as needed.

2.3. Class Accounts

- Class Accounts are up to date.

2.4. Actual to Budget Detail

2.5. Balance Sheet Detail

2.6. Cash Flow

- Cash flow has been negative most months.
- Before we do the second interim budget, we will discuss our student count as we may not be at the 400 student mark. We are currently around 370 students.

3. BUSINESS - 25 minutes

3.1. Executive Directors Report

S Domenighini

3.1.1. Camp Fire

3.1.2. Enrollment and Attendance

- In December's enrollment, we saw an increase in about 11 students that were displaced by the fire. The final numbers for student enrollment will be up and down for a while as things settle with families. As we've gone through the registration process, new student's enrolling seem permanent and not temporary.

3.1.2.1. Attendance Incentives

- Susan Domenighini discussed Attendance Incentives will be rolling out and presented to teachers next week.

3.2. Accept Donations/Thank yous

- Maggie Buckley made a motion to approve the donations over five hundred dollars. Kate McDonald seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O'Neill			X	
Maggie Buckley	X			
Kate McDonald	X			

Nick Meier				X
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- Motion passes

3.3. Approval of Contracts

3.3.1. Shannon O’Laughlin

- Susan Domenighini discussed working with Shannon O’Laughlin for independent contractor services that will help us with teacher evaluations, support for new teachers, etc.
- Chelsea Parker clarified that this will be replacing the current IT contract we have.
- Tighe O’Neill made a motion to approve BCOE’s contract. Tighe O’Neill seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O’Neill	X			
Maggie Buckley	X			
Kate McDonald	X			
Nick Meier				X

- Motion passes

3.3.2. BCOE

- Since the Camp Fire, we have been in contact with BCOE’s technology department. One concern was back up, as some school lost their servers in the fire. They have helped us get E-Rate, and are familiar with working with schools, chromebooks, and google suite.
- Maggie Buckley made a motion to approve Shannon O’Laughlin’s contract. Tighe O’Neill seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O’Neill	X			
Maggie Buckley	X			
Kate McDonald	X			
Nick Meier				X

- Motion passes

4. ADJOURNMENT

- At 5:17 Chelsea Parker adjourned this meeting.

Minutes taken by: Ellie Khorasani

Approved by: _____