

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Parent Center

Tuesday, December 11, 2018 - 6 pm

Vision: To be a model for successful education of the whole child.

*Mission: To nurture and deepen each child's academic and creative capacities using methods
inspired by Waldorf education in a public school setting.*

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6 PM

1. OPENING - 15 Minutes

1.1. Call Meeting to Order

- At 6:07 pm Nena Anguiano called the meeting to order.

1.2. Roll Call of Council Members and Establish Quorum

- Nena Anguiano, Chelsea Parker, Trisha Atehortua, Laurel Hill-Ward

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications

- Susan Domenighini asks for the Summer Camp to be removed from the Consent Agenda as a contract is involved.

2. AUDIENCE TO ADDRESS THE COUNCIL - 10 Minutes

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- Riley Mac Millan shared a flyer that is a Blue Oak School T-Shirt Order Form, and hope the BOCC could share this with the public if possible.
- Nena Anguiano offered her support if anyone is in need, and can be present for Blue Oak Charter School.

3. CONSENT AGENDA - 5 Minutes

- 3.1. Approve Minutes from October and November
- 3.2. Warrants
- 3.3. Cash Flow
- 3.4. Actual to Budget Summary
- 3.5. Balance Sheet Detail
- 3.6. Resignation of Adrienne Hall
- 3.7. Special Education Contracts
 - 3.7.1. Patrick Slupski, Occupational Therapist
 - 3.7.2. Melanie Entner, Special Education Teacher
- 3.8. Overnight Field Trip
 - 3.8.1. January 14 - 18, 2019 Meier and Runyan’s Class to Shady Creek
 - 3.8.2. February 13 - 15, 2019 Welch’s Class to Monterey
 - 3.8.3. April 17 - 19, 2019 Welch’s Class to Malakoff Diggins
 - 3.8.4. May 8 - 10, 2019 Adam’s Class to Full Belly Farms
 - 3.8.5. May 15-17, 2019 Hacking’s Class to Full Belly Farms
- 3.9. Summer Camp
 - 3.9.1. Removed from Consent Agenda.

➤ Chelsea made a motion to accept the consent agenda with the Summer Camp removed. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Nena Anguiano	X			

➤ Motion passes

- Discussion of Summer Camp Contract. Blue Oak would be an independent contractor for CARD with a 70%/30% split. Unsure if we can approve this tonight as we have not fully looked into the logistics of how this Summer Camp would work with STRS/PRS, Extra Duty Pay, etc. We would need this contract turned into CARD by January to get into the February catalog. Chelsea Parker requested a follow up either the Finance Committee or BOCC.
- Susan Domenighini suggested that BOCC approve the Summer Camp, and allow her and Susan Lefkowitz work through the costs to see if this Summer Camp is feasible.
- Chelsea Parker made a motion to approve Susan and the school in engaging in a contract with CARD to handle the registrations for our summer program. Laurel Hill-Ward seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Nena Anguiano	X			

➤ Motion passes

4. GOVERNANCE - 30 minutes

4.1. Finance Committee

C Parker

➤ Chelsea Parker mentioned the Summer Camp was a large discussion in the Finance Committee. We are in the process of receiving ADA income for the days that we had school closure due to the Camp Fire. There was a glitch in our attendance enrollment, and our attendance enrollment is actually higher than we thought.

5. ADMINISTRATION - 30 Minutes

5.1. Executive Director's Report

S Domenighini

5.1.1. Camp Fire

➤ Our student enrollment is at 370, which is an increase from 356. We have gained students from the Camp Fire. We had staff training for 3 days during school closure. This weekend at Blue Oak we had Waldorf training, where the Waldorf trauma pedagogy team came to Blue Oak to help families in the community in need.

5.2. First Interim Budget

➤ Susan Lefkowitz discussed the First Interim Budget. This gets submitted to CUSD by December 15th.

➤ Chelsea Parker noted this was approved and recommended by the Finance Committee.

➤ Trisha Atehortua made a motion to approve the First Interim Budget. Laurel Hill-Ward seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Nena Anguiano	X			

➤ Motion passes

5.3. Board Resolution Suggestion

S Domenighini

- Susan Domenighini discussed that our legal team (YM&C) and BCOE suggested that we have a Board Resolution Suggestion on file. This Board Resolution Suggestion would allow our Board Chairman to make decisions that involve the Camp Fire.
- Laurel Hill-Ward made a motion for resolution to provide board president authority to unilaterally take action on behalf of the board of directors to aid fire recovery efforts of Blue Oak Charter School. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes

5.4. Surplus Property

S Domenighini

- Susan Domenighini proposes that we approve a policy for surplus property. This policy is a way that the board can approve the removal of excess property. This policy is being presented tonight, with hope that it would be approved at our next board meeting. This policy was written by reflecting what CUSD and Willows Unified School District and what their policy is in regards to surplus property.
- Laurel Hill-Ward suggests to include “under which the property was acquired” after “originally acquired under a federal grant or subgrant” for clarification purposes.

5.5. Strategic Plan

N Anguiano

- Nena Anguiano discussed a strategic plan. The strategic plan proposal is to develop a three-year strategic plan that will support the mission and the vision of Blue Oak. Using SWOT analysis with an outside consultant who can help our leaders to develop goals based on the analysis. Changes looking at personal needs to look at institutional needs. Then, our consultant submits a report to us including commentary during the SWOT analysis and official outcomes and recommendations for moving forward. The consultant has agreed to meet with us between January and April if we agree to meet with her. A contract has been submitted with costs.
- Chelsea Parker asked if we have costs/quotes from other consultants. Susan Domenighini stated that we do not, but her price is so affordable that we do not need to look elsewhere.
- Trisha Atehortua made a motion to approve the Strategic Plan that Consuelo Gonzalez will work with us on. Laurel Hill-Ward seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			

Vicki Wonacott				X
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes
 - Susan Domenighini asked to go back to the Executive Director’s report. The Marketing Report did change slightly due to the Camp Fire, such as Blue Oak not being able to attend the Christmas Preview. In January, we will be focusing on Kindergarten recruiting.
 - Susan Domenighini also discussed that we may need to factor this month in order to pay payroll this month, because our Cash Flow has not come in. It is supposed to now come in the week of December 17th. Factoring is similar to a short-term loan. Susan Domenighini is asking for a BOCC Special Meeting on December 17th at 1:30 pm to approve factoring if we need to.
- 5.6. Attendance Incentives S Domenighini
- Susan Domenighini has looked into attendance incentives, since class attendance is important for our school. This attendance incentive proposal focuses on class level attendance versus individuals to help fundraise for field trips and other experiences. At 95% in P1 they receive \$500 from the general fund. \$1500 at P2. Could potentially receive \$2000 for 95%. An additional \$500 will be giving for an increase of 1 percentage point starting at 96%. At 98%, a class could receive \$3500. This will reduce the need for parent fundraising while benefiting the school, class, and potentially student test scores. As many classes who can reach the attendance percentage would receive the money. This is for current budget year.
 - Chelsea Parker discussed that having these incentives will possibly help monitor and bring attendance more to the forefront.
 - As many classes who can reach the attendance percentage would receive the money.
 - Upon further conversation, for this first year, the monetary reward will be given at lower percentages since some classes may not have the ability to hit the 95% attendance mark based upon their current attendance. The idea would then be to use the first plan for next year.
 - Chelsea Parker made a motion to approve going forward with the attendance incentives that have been proposed. Trisha Atehortua seconded.
 - Chelsea Parker amended her motion to make the Attendance Incentive proposal to go into effect as the proposal gets written for the 19-20 school year with additional phase-in incentives for classes at the discretion of the Executive Director for the 18-19 school year. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes

5.7. Appoint PC Liaison

- Trisha Atehortua stated that she could be the PC Liaison.
- Chelsea Parker made a motion to approve Trisha Atehortua as the Parent Council Liaison. Laurel Hill-Ward seconded.

6. NEXT MEETING - January 15, 2018 - 6 pm

7. ADJOURNMENT

At 8:09 pm Nena Anguiano adjourned this meeting.

Minutes taken by: Ellie Khorasani

Approved: _____ **Date:** _____