

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**

**Parent Center**

**Minutes**

**Tuesday, May 14, 2019 - 4:15 pm**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods  
inspired by Waldorf education in a public school setting.*

*LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school*

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**AGENDA**

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**OPEN SESSION - 4:15 PM**

**1. OPENING 15 Minutes**

**1.1. Call Meeting to Order**

- At 4:26 Chelsea Parker called this meeting to order.

**1.2. Roll Call of Committee Members and Establish Quorum**

- Present: Susan Domenighini, Chelsea Parker, Nick Meier, Kate McDonald, Maggie Buckley.
- Absent: Tighe O'Neill.

**1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- Kate McDonald read the school verse.

**1.4. Audience to Address the Committee**

*This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- No audience to address the council.

**1.5. Agenda Modifications**

- No agenda modifications.

**1.6. Approve Minutes from April**

- Kate McDonald made a motion to accept the minutes from April. Maggie Buckley seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O'Neill				X
Maggie Buckley	X			
Kate McDonald	X			
Nick Meier	X			

- Motion passes

## 2. FINANCIAL REPORTS - 15 minutes

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### 2.1. Warrants

- Warrants were reviewed.

### 2.2. Point of Sale Transactions

- POS Transactions were reviewed.

### 2.3. Actual to Budget Detail

- Actual to Budget Detail was reviewed.

### 2.4. Balance Sheet Detail

- Balance Sheet was reviewed.

### 2.5. Cash Flow

- The COLA adjustment went from 3.46% to 3.26%, which will change the budget slightly.
- Employer cost for CalStrs next year will be 16.7% rather than 18.13% as projected. Employer cost for Calstrs is currently 16.28%.
- We are looking good in regards to cash flow for June and July, and looking good for August; however, it depends on when funding comes in.
- Susan Domenighini made a motion to accept the financial reports. Kate McDonald seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O'Neill				X
Maggie Buckley	X			
Kate McDonald	X			
Nick Meier	X			

- Motion passes

**3. BUSINESS - 25 minutes**

**S Domenighini**

**3.1. Executive Directors Report**

- Susan Domenighini discussed looking at a potential contract with BCOE on a portion of what CSMC currently does. BCOE has put a proposal in, and Susan Domenighini is working with CSMC on cutting a portion of their contract.
- Susan Domenighini discussed the SB 740 grant and working out what we are going to do with that grant. Susan Domenighini brought up that it could be used to replace an HVAC unit, or possibly the double doors at our school, or the thermostats.
- Susan Domenighini discussed that we also have to close the MTSS grant soon. Furthermore, we are looking for funding sources and grants for next year such as an increase in our counseling services. Susan Domenighini discussed that we are trying to get Mary Lou Snodgrass to continue to work with us next year and continue that relationship.

**3.1.1. Enrollment and Attendance**

- Susan Domenighini discussed attendance. Our student enrollment is currently at 374 students. Attendance has dropped slightly to 92.81%. Susan Domenighini discussed the Independent Study program and the work that needs to be done with that next year.

**3.2. LCAP**

- Susan Domenighini discussed that the entire budget is wanted in the LCAP this year, which is taking additional time. For example, instead of saying we are spending X amount on Specialities, we have to show the entire Specialities budget. Susan Domenighini is working through the goals and what we need to change as well.

**4. CLOSED SESSION - 30 minutes**

**4.1. Conference with Real Property Negotiations (§ 54956.8)**

**4.2. Conference with Labor Negotiators (§54957.6)**

**5. REPORT OUT OF CLOSED SESSION - 5 minutes**

- No action taken.

**6. NEXT MEETING - June 11, 2019 at 4:15 pm**

**7. ADJOURNMENT**

- At 5:47 pm Chelsea Parker adjourned the meeting.

**Minutes taken by: Ellie Khorasani**

**Approved by: \_\_\_\_\_**