

March 13, 2019
Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Parent Center
Minutes
Wednesday, March 13, 2019 - 6 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- At 6:05 pm Nena Anguiano called this meeting to order.

1.2. Roll Call of Council Members and Establish Quorum

- Nena Anguiano, Trisha Atehortua, Vicki Wonacott, Chelsea Parker

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Chelsea Parker read the school verse.

1.4. Agenda Modifications

- No agenda modifications

2. AUDIENCE TO ADDRESS THE COUNCIL - 5 Minutes

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- Parent addressed concerns on student's suspension.

3. CONSENT AGENDA - 10 Minutes

- 3.1. Approve Minutes from February 19, 2019
- 3.2. Warrants
- 3.3. Point of Sale Transactions
- 3.4. Cash Flow
- 3.5. Actual to Budget Summary
- 3.6. Balance Sheet Detail
- 3.7. Approval of Engagement Letter for Audit Services

➤ Chelsea Parker made a motion to approve the consent agenda. Nena Anguiano seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Nena Anguiano	X			

➤ Motion passes

4. FACULTY REQUESTS - 10 minutes

- 4.1. Donation of Music Instruments - Continued B Lee

- Brianna Lee spoke about the trumpet as one for the school and that the trombones become the school's once those students buy their own or stop using them.
- Chelsea Parker made a motion to accept the donation of the trumpet and to take the recommendation of Brianna Lee for the trombones. Trisha seconded.
- Chelsea Parker amended her motion to accept the donation of the trumpet and to take the recommendation of Brianna Lee for the trombones, which is that the trombones continued to be used for the students currently using them until the time at which those students get a new instrument or are no longer playing the trombone. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Nena Anguiano	X			

➤ Motion passes

5. GOVERNANCE - 10 minutes

5.1. Finance Committee

C Parker

- Chelsea Parker discussed that the Finance Committee discussed cash flow. The biggest expense this month was our Cleanrite-Buildrite bill of \$234,124.68 for the Camp Fire cleanup. This has affected cash flow. Insurance helped pay for \$142,542.70 of the cost, we paid the remainder. We are working with FEMA to help get reimbursement for a significant amount of the cost, which may be done in the next 5 weeks. If we don't get FEMA money by April, we may have to factor again. The work with the salary schedule for teachers continues, but has not been figured out yet.

5.2. Facilities Committee

M McDaniel

- Vicki Wonacott gave a report on the Facilities Committee. She stated Buck Ernest gave a great Facilities Manager report that went over all the building improvements he is working on. Discussion on the building appraisal and purchasing of the building was also discussed.

5.3. Appoint Committee for Executive Director review

N Anguiano

- Nena Anguiano stated that annually we need to appoint a 2-3 person committee for an Executive Director review. The 2-3 committee members need to be from the Charter Council. Ellie Khorasani will reach out to Laurel Hill-Ward and Monica McDaniel to see if they would be able to help with the Executive Director review. We will plan for the review to be presented at the Charter Council meeting in May.
- Trisha Atehortua made a motion to appoint Chelsea Parker for the Executive Director review. Nena Anguiano seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Nena Anguiano	X			

- Motion passes

6. ADMINISTRATION - 30 Minutes

S Domenighini

6.1. Executive Director's Report

- Susan Domenighini discussed her work with the Charter Review Committee. They have gone through 8 of the 9 goals. The CRC is getting to the point where they have reviewed these goals, and are asking if they really should have these goals. For example, there is no discussion of equity and diversity in our goals. These goals were written many years ago. Susan Domenighini also discussed that they are working on our school's safety plan, we are making changes to our fire drill plan, and answering those what if questions.
- Susan Domenighini discussed working on new staff induction, creating a checklist and making sure we are really keeping staff informed on all levels of school policies and procedures. Susan Domenighini also discussed that Shannon O'Laughlin did teacher evaluations, and discussed with Susan Domenighini as to her ongoing support role.

6.1.1. Enrollment and Attendance

- Our attendance is at 93.23% Enrollment is at 371, up from the beginning of the year. 85% of intent to return forms are in and most are intending to stay. No classes are being looked at for downsizing. Registrar is following up directly with fire impacted families.

6.1.2. Response to Parent Concern From February BOCC Meeting

- Susan Domenighini addressed that last month we had a parent express concerns to the Charter Council about bullying and physicality. Susan Domenighini explained the process on how we handle situations. We first establish an investigation. We interview students accused, and students accusing. The Behavior Interventionist, the Executive Director, the Director of Special Education, and previously the Education Director, are involved in the investigation. Additionally, Rest and Recovery is involved if there is an injury.
- Action is then taken based on the reports and information we obtain, past practices, and student history. We make decisions based on the level of concern. “What’s going to be effective for this student” is always asked for each child and situation. Parents are met with and have the opportunity to ask questions and seek understanding. Administration is not allowed to speak about the other children involved which can be difficult for parents. The board is allowed to request Susan do further investigations or may conduct investigations on their own.

6.2. Standardized Testing

- We are hoping to finish testing before May, as afterwards, it is a very busy month full of plays, field trips and performances. We want to have a certain level of students testing for the data to be considered a valid representation of the school. School wide communication will go out regarding the importance of testing, and we may follow up with parents directly as needed. Our Math Interventionist and Tech Teacher will be overseeing testing and Tech Class will be cancelled during that time. Testing data is public, but individual information will be sent to parents, teachers, and it will go into the student’s cumulative file. Teachers use this data to inform ongoing instruction.

6.3. Potential Approval of Factoring

- As mentioned earlier, payment for fire clean-up at Blue Oak School has set us back unexpectedly. We will be fine for March. If the FEMA check comes in soon, we will also be fine for April. If the FEMA check does not come in within the next few weeks, we potentially may need to factor. We have significantly reduced our use of factoring and Chico Unified School District has stated that our cash flow is looking much better.

6.4. Payscale

- Susan Domenighini discussed the presented certified salary schedule for Special Education. This certified salary schedule has gone through the Finance Committee for review. The old payscale only accounts for years of experience and does not have column salary increases for level of education. Blue Oak has been having a hard timing filling and retaining SPED positions. For classroom teachers, it is a bit more complicated as it pertains to current pay, experience, credentials/units, and Waldorf Certification. The Finance committee has recommended that salary schedules be reviewed annually.
- Trisha Atehortua made a motion to approve the SPED certified salary schedule as presented. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X

Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Nena Anguiano	X			

➤ Motion passes

6.5. Policies

- 6.5.1. Blue Oak Confidentiality Policy - SP 4000
- 6.5.2. Blue Oak Non-Discrimination Policy - SP 4001
- 6.5.3. Blue Oak Employee Harassment Policy - SP 4002
- 6.5.4. Blue Oak Whistleblower Policy - SP 4003
- 6.5.5. Blue Oak Dress Code Policy - SP 4004
- 6.5.6. Blue Oak Anti-Nepotism Policy - SP 4005
- 6.5.7. Blue Oak Overtime Policy - SP 4006

➤ Second review of policies.

➤ Vicki Wonacott made a motion to accept the 7 policies as written. Chelsea Parker seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Nena Anguiano	X			

➤ Motion passes

7. CLOSED SESSION - 45 minutes

- 7.1. Conference with Real Property Negotiations (§ 54956.8)
- 7.2. Public Employee Discipline/Dismissal Release (§ 54957)

8. REPORT OUT OF CLOSED SESSION - 5 minutes

➤ Action taken to dismiss public employee (Gov't Code § 54957)

9. NEXT MEETING - April 16, 2019 - 6 pm

10. ADJOURNMENT

➤ At 7:55 pm Nena Anguiano adjourned the meeting.

Minutes taken by: **Ellie Khorasani** *Approved:* _____ *Date:* _____