

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

Parent Center

Minutes

Tuesday, March 12, 2019 - 4:15 pm

Vision: To be a model for successful education of the whole child.

*Mission: To nurture and deepen each child's academic and creative capacities using methods
inspired by Waldorf education in a public school setting.*

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING 15 Minutes

1.1. Call Meeting to Order

- At 4:19 pm Chelsea Parker called the meeting to order.

1.2. Roll Call of Committee Members and Establish Quorum

- Chelsea Parker, Maggie Buckley, Kate McDonald, Nick Meier, Susan Domenighini

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school.”

- Kate McDonald read the school verse.

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience to address the council.

1.5. Agenda Modifications

1.6. Approve Minutes from February

- Susan Domenighini stated that last month we did not have a quorum. January minutes were not approved and February minutes are unofficial as no quorum. We will include approval of January and March minutes in next month's meeting.

2. FINANCIAL REPORTS - 15 minutes

S Lefkowitz

2.1. Warrants

2.2. Point of Sale Transactions

2.3. Class Accounts

- Chelsea Parker asked if Class Accounts attachments should be included in the Finance Committee packets. Susan Domenighini stated that this committee should know what each of the balances are in the Class Accounts. We should include Class Accounts balances in the next Finance Committee meeting. Class Accounts will be reported on quarterly now and will be included on the agenda next month.

2.4. Actual to Budget Detail

- Discussion of the Actual to Budget Detail. The 4000's range is over budget is multiple categories. Susan Domenighini will be working on an adjusted budget to reflect the increases happening in mainly books and supplies. Susan Domenighini also addressed the 2900 category under Certified Salaries, and stated she is working with CSMC to make sure employees are categorized correctly.

2.5. Balance Sheet Detail

2.6. Cash Flow

- The biggest expense this month is our Cleanrite-Buildrite bill of \$234,124.68 for the Camp Fire cleanup. This has affected cash flow. Insurance helped pay for \$142,542.70 of the cost, we paid the remainder. We are working with FEMA to help get reimbursement for a significant amount of the cost. If FEMA reimbursement does not come in by payroll time in April, we may have to factor next month. We have to also pay off what we are currently factoring (approximately \$133,000) next month. We did receive a SPED payment this month.
- Susan Domenighini made a motion to approve the Warrants, POS Transactions, Actual to Budget Detail, Balance Sheet Detail, and Cash Flow. Kate McDonald seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O'Neill				X
Maggie Buckley	X			
Kate McDonald	X			
Nick Meier	X			

- Motion passes

3. BUSINESS - 25 minutes

S Domenighini

3.1. Executive Directors Report

3.1.1. Enrollment and Attendance

- Our enrollment is at 371 students, which is still up from before the fire. We are at 93.23% ADA. Our goal is to reach 95-96% attendance, but haven't been able to get there this

year.

3.2. Potential Approval of Factoring

3.3. Pay Scales

- This certified salary schedule tonight is specifically for SPED teachers as we are having a hard time getting special education teachers to accept/retain SPED positions due to pay. Once we roll this out to SPED, we will then see if this salary schedule would be possible for the rest of the teachers next years. Susan Domenighini asked that we move forward to approve this certified salary schedule columns for SPED teachers as well as the masters/doctorate stipend. This is being put out for SPED teachers first as we need to gather more information (such as transcripts) on classroom/specialities teachers to see how much it would affect the budget. This certificated salary schedule will go into effect 3/1/19, not 7/1/2019. This certified salary schedule will also not include pay for summer training, it is based on a work year of 182 days. This certified salary schedule will not include the Waldorf stipend either.
- Susan Domenighini made a motion to accept the certified salary schedule for SPED teachers with the changes to the certified salary schedule that includes effective date 3/1/19, the certified salary schedule not including summer training, or a Waldorf stipended. Nick Meier seconded.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Chelsea Parker	X			
Tighe O’Neill				X
Maggie Buckley	X			
Kate McDonald			X	
Nick Meier	X			

- Motion passes

4. CLOSED SESSION - 15 minutes

4.1. Conference with Real Property Negotiations (§ 54956.8)

5. REPORT OUT OF CLOSED SESSION - 5 minutes

- No action taken.

6. NEXT MEETING - April 9, 2019 at 4:15 pm

7. ADJOURNMENT

- At 4:47 pm Chelsea Parker adjourned the meeting.

Minutes taken by: **Ellie Khorasani**

Approved by: _____