

Group(s)". If "Specific Student Group(s)" is entered, identify the specific student group(s) as appropriate.

Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must identify "All Schools". If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans". Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

Charter schools operating more than one site, authorized within the same charter petition, may choose to distinguish between sites by entering "Specific Schools" and identifying the site(s) where the actions/services will be provided. For charter schools operating only one site, "All Schools" and "Specific Schools" may be synonymous and, therefore, either would be appropriate. Charter schools may use either term provided they are used in a consistent manner through the LCAP.

For Actions/Services Contributing to Meeting the Increased or Improved Services Requirement:

Students to be Served

For any action/service contributing to the LEA's overall demonstration that it has increased or improved services for unduplicated students above what is provided to all students (see Demonstration of Increased or Improved Services for Unduplicated Students section, below), the LEA must identify the unduplicated student group(s) being served.

Scope of Service

For each action/service contributing to meeting the increased or improved services requirement, identify the scope of service by indicating "LEA-wide", "Schoolwide", or "Limited to Unduplicated Student Group(s)". The LEA must identify one of the following three options:

- If the action/service is being funded and provided to upgrade the entire educational program of the LEA, enter "LEA-wide."
- If the action/service is being funded and provided to upgrade the entire educational program of a particular school or schools, enter "schoolwide".
- If the action/service being funded and provided is limited to the unduplicated students identified in "Students to be Served", enter "Limited to Unduplicated Student Group(s)".

For charter schools and single-school school districts, "LEA-wide" and "Schoolwide" may be synonymous and, therefore, either would be appropriate. For charter schools operating multiple schools (determined by a unique CDS code) under a single charter, use "LEA-wide" to refer to all schools under the charter and use "Schoolwide" to refer to a single school authorized within the same charter petition. Charter schools operating a single school may use "LEA-wide" or "Schoolwide" provided these terms are used in a consistent manner through the LCAP.

Location(s)

Identify the location where the action/services will be provided. If the services are provided to all schools within the LEA, the LEA must indicate "All Schools". If the services are provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans". Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.

Demonstration of Increased or Improved Services for Unduplicated Students

This section must be completed for each LCAP year. When developing the LCAP in year 2 or year 3, copy the "Demonstration of Increased or Improved Services for Unduplicated Students" table and enter the appropriate LCAP year. Using the copy of the section, complete the section as required for the current year LCAP. Retain all prior year sections for each of the three years within the LCAP.

Estimated Supplemental and Concentration Grant Funds

Identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner students as determined pursuant to *California Code of Regulations*, Title 5 (5 CCR) Section 15496(a)(5).

Percentage to Increase or Improve Services

Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. This description must address how the action(s)/service(s) limited for one or more unduplicated student group(s), and any schoolwide or districtwide action(s)/service(s) supported by the appropriate description, taken together, result in the required proportional increase or improvement in services for unduplicated pupils.

If the overall increased or improved services include any actions/services being funded and provided on a schoolwide or districtwide basis, identify each action/service and include the required descriptions supporting each action/service as follows.

For those services being provided on an LEA-wide basis:

- For school districts with an unduplicated pupil percentage of 55% or more, and for charter schools and county offices of education: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities.
- For school districts with an unduplicated pupil percentage of less than 55%: Describe how these services are **principally directed to** and **effective in** meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the services are **the most effective use of the funds to** meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience or educational theory.

For school districts only, identify in the description those services being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis:

- For schools with 40% or more enrollment of unduplicated pupils: Describe how these services are **principally directed to** and **effective in** meeting its goals for its unduplicated pupils in the state and any local priorities.

State Priorities

Priority 1: Basic Services addresses the degree to which:

- A. Teachers in the LEA are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- B. Pupils in the school district have sufficient access to the standards-aligned instructional materials; and
- C. School facilities are maintained in good repair.

Priority 2: Implementation of State Standards addresses:

- A. The implementation of state board adopted academic content and performance standards for all students, which are:
 - a. English Language Arts – Common Core State Standards (CCSS) for English Language Arts
 - b. Mathematics – CCSS for Mathematics
 - c. English Language Development (ELD)
 - d. Career Technical Education
 - e. Health Education Content Standards
 - f. History-Social Science
 - g. Model School Library Standards
 - h. Physical Education Model Content Standards
 - i. Next Generation Science Standards
 - j. Visual and Performing Arts
 - k. World Language; and
- B. How the programs and services will enable English learners to access the CCSS and the ELD standards for purposes of gaining academic content knowledge and English language proficiency.

Priority 3: Parental Involvement addresses:

- A. The efforts the school district makes to seek parent input in making decisions for the school district and each individual school site;
- B. How the school district will promote parental participation in programs for unduplicated pupils; and
- C. How the school district will promote parental participation in programs for individuals with exceptional needs.

Priority 4: Pupil Achievement as measured by all of the following, as applicable:

- A. Statewide assessments;
- B. The Academic Performance Index;
- C. The percentage of pupils who have successfully completed courses that satisfy University of California (UC) or California State University (CSU) entrance requirements, or programs of study that align with state board approved career technical educational standards and framework;
- D. The percentage of English learner pupils who make progress toward English proficiency as measured by the California English Language Development Test (CELDT);
- E. The English learner reclassification rate;
- F. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher; and
- G. The percentage of pupils who participate in, and demonstrate college preparedness pursuant to, the Early Assessment Program, or any subsequent assessment of college preparedness.

Priority 5: Pupil Engagement as measured by all of the following, as applicable:

- A. School attendance rates;
- B. Chronic absenteeism rates;
- C. Middle school dropout rates;
- D. High school dropout rates; and
- E. High school graduation rates;

APPENDIX A: PRIORITIES 5 AND 6 RATE CALCULATION INSTRUCTIONS

For the purposes of completing the LCAP in reference to the state priorities under *EC* sections 52060 and 52066, as applicable to type of LEA, the following shall apply:

- (a) "Chronic absenteeism rate" shall be calculated as follows:
 - (1) The number of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30) who are chronically absent where "chronic absentee" means a pupil who is absent 10 percent or more of the schooldays in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.
 - (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
 - (3) Divide (1) by (2).
- (b) "Middle School dropout rate" shall be calculated as set forth in 5 *CCR* Section 1039.1.
- (c) "High school dropout rate" shall be calculated as follows:
 - (1) The number of cohort members who dropout by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
 - (2) The total number of cohort members.
 - (3) Divide (1) by (2).
- (d) "High school graduation rate" shall be calculated as follows:
 - (1) The number of cohort members who earned a regular high school diploma [or earned an adult education high school diploma or passed the California High School Proficiency Exam] by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.
 - (2) The total number of cohort members.
 - (3) Divide (1) by (2).
- (e) "Suspension rate" shall be calculated as follows:
 - (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was suspended during the academic year (July 1 – June 30).
 - (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
 - (3) Divide (1) by (2).
- (f) "Expulsion rate" shall be calculated as follows:
 - (1) The unduplicated count of pupils involved in one or more incidents for which the pupil was expelled during the academic year (July 1 – June 30).
 - (2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).
 - (3) Divide (1) by (2).

NOTE: Authority cited: Sections 42238.07 and 52064, *Education Code*. Reference: Sections 2574, 2575, 42238.01, 42238.02, 42238.03, 42238.07, 47605, 47605.6, 47606.5, 48926, 52052, 52060, 52061, 52062, 52063, 52064, 52066, 52067, 52068, 52069, 52070, 52070.5, and 64001.; 20 U.S.C. Sections 6312 and 6314.

- 7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

Guiding Questions: Goals, Actions, and Services

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning": Basic Services (Priority 1), the Implementation of State Standards (Priority 2), and Course Access (Priority 7)?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes": Pupil Achievement (Priority 4), Pupil Outcomes (Priority 8), Coordination of Instruction of Expelled Pupils (Priority 9 – COE Only), and Coordination of Services for Foster Youth (Priority 10 – COE Only)?
- 3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement": Parental Involvement (Priority 3), Pupil Engagement (Priority 5), and School Climate (Priority 6)?
- 4) What are the LEA's goal(s) to address any locally-identified priorities?
- 5) How have the unique needs of individual school sites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for unduplicated pupils as defined in *EC* Section 42238.01 and groups as defined in *EC* Section 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in *EC* Section 52052?
- 11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to *EC* Section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 12) How do these actions/services link to identified goals and expected measurable outcomes?
- 13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?

Prepared by the California Department of Education, October 2016

Total Expenditures by Object Type						
Object Type	2017-18 Annual Update Budgeted	2017-18 Annual Update Actual	2017-18	2018-19	2019-20	2017-18 through 2019-20 Total
All Expenditure Types	390,286.40 0.00	393,910.00 0.00	390,286.40 0.00	351,943.00 3,000.00	373,911.00 3,200.00	1,116,140.40 6,200.00
1000-1999: Certificated Personnel Salaries	236,250.55	230,456.00	236,250.55	218,078.00	271,133.00	725,461.55
2000-2999: Classified Personnel Salaries	91,984.00	105,640.00	91,984.00	55,030.00	41,509.00	188,523.00
3000-3999: Employee Benefits	57,437.85	55,400.00	57,437.85	64,135.00	51,869.00	173,441.85
4000-4999: Books And Supplies	2,414.00	2,414.00	2,414.00	1,500.00	0.00	3,914.00
5000-5999: Services And Other Operating Expenditures	0.00	0.00	0.00	8,200.00	6,200.00	14,400.00
5800: Professional/Consulting Services And Operating Expenditures	2,200.00	0.00	2,200.00	2,000.00	0.00	4,200.00

* Totals based on expenditure amounts in goal and annual update sections.

Total Expenditures by Goal						
Goal	2017-18 Annual Update Budgeted	2017-18 Annual Update Actual	2017-18	2018-19	2019-20	2017-18 through 2019-20 Total
Goal 1	13,524.85	12,040.00	13,524.85	19,990.00	18,190.00	51,704.85
Goal 2	354,389.55	352,870.00	354,389.55	311,544.00	335,312.00	1,001,245.55
Goal 3	22,372.00	29,000.00	22,372.00	20,409.00	20,409.00	63,190.00
Goal 4			0.00	0.00	0.00	0.00
Goal 5	0.00	0.00	0.00	0.00	0.00	0.00
Goal 6	0.00	0.00	0.00	0.00	0.00	0.00

* Totals based on expenditure amounts in goal and annual update sections.



K-8 WALDORF-METHODS PUBLIC CHARTER SCHOOL

Executive Director's Report

Susan Domenighini

June 18, 2018

Happy summer! May and June saw so much activity at Blue Oak, it was breathtaking. There were field trips and performances, plays and concerts. The 8th Grade graduation ceremony was held in a new location, the Creekside Rose Garden, which was beautiful and touching. The slide show was a special treat.

It has been a brief two months since charter renewal. We are continuing to carefully monitor costs support a balanced budget moving into the future. Testing was completed and the preliminary numbers show a small uptick in overall scores. This is recorded in the LCAP. Our final scores will establish the baseline for the MOU with Chico Unified. Those final numbers will be available in the fall.

We wish adieu to Elska King, Jake Carr, Barbara Roberts, Chelsea Parker and Kate Holmes who are not returning to Blue Oak next year. We send them on with our best. They will be missed.

The biggest work has been planning and preparing for next year:

- The new bell schedule has been posted. We will start a bit later at 8:20 and end earlier. This is intended to reduce free play and transitions during the day and was recommended by teachers on the MTSS team.
- We have begun posting the new SPED positions needed as well as replacements for the office position and the new Facilities and Safety position. The hiring team has been working on filling the three needed teacher's. We are happy to be able to include the new hires on the agenda.
- Review of leadership team roles, job descriptions for Faculty representatives, in service needs, policy revisions, governance training, website improvement and other work is continuing.

[illegible]

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Books and Supplies																				
Approved Textbooks and Core Curriculum Materials	-	16,100	17,433	-	235	375	-	475	171	627	-	-	-	-	-	-	-	-	-	10,671
Books and Other Reference Materials	2,200	1,330	1,328	1,357	935	605	1,805	580	1,523	35	59	531	750	-	-	-	-	-	-	750
Classroom Materials and Supplies	129	1,744	1,744	1,165	-	647	1,056	406	2,184	871	-	-	-	-	-	-	-	-	-	13,290
Non-sensitized Equipment	4,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	38,093
General Student Equipment	4,400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	545
Materials for Plant Equipments	4,430	936	332	483	1,264	1,483	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	64,777
Materials for Plant Equipments	4,430	936	332	483	1,264	1,483	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	1,772	280
Subtotal	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	488	35,077	13,933	1,864	2,100	67	85,535	3,671	2,772	3,677	2,986	3,582	60,996	-	-	-	-	-	-	60,996

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Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64																																				

[illegible]

Cash at End of Period	42,448	(37,672)	233,605	(120,023)	(32,763)	(50,089)	64,190	(7,831)	(13,458)	84,614	13,622	(74,435)
Total Monthly Surplus / (Deficit)	\$42,448	(37,672)	\$233,605	(120,023)	(32,763)	(50,089)	\$64,190	(7,831)	(13,458)	\$84,614	\$13,622	\$(74,435)
Projected Monthly Cash Balance	\$42,448	\$4,776	\$238,478	\$118,448	\$85,685	\$35,596	\$99,786	\$91,955	\$76,497	\$161,111	\$224,298	\$124,298

42,448.00

Balances

30-Jun	103,773	Cash	52,703	118,348	95,645	35,596	99,786	91,955	76,497	161,111	224,298	224,298
	410,676	Accounts Receivable	141,970	26,089	1,178	1,179	15,763	2,663	508	508	508	443,632
	56,622	Prepaid Expenses	56,622	44,890	44,960	44,960	44,960	44,960	44,960	44,960	44,960	44,960
	524,942	Fixed Assets	524,942	524,942	524,942	524,942	524,942	524,942	524,942	524,942	524,942	524,942
	28,000	Security Deposits	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000
		Assets - including cash	\$796,381.98	\$744,538	\$684,766	\$634,677	\$691,923	\$687,521	\$674,967	\$759,581	\$827,768	\$1,265,532
	255,513	Accounts Payable	333,234	127,989	107,963	53,626	201,096	100,485	72,115	174,559	74,600	44,600
	2,371	Accounts Payable - Due to Grantee Government	155	27,015	-	-	-	4,121	6,575	5,744	5,744	5,744
	47,592	Accrued Salaries & Taxes	76,134	58,873	63,257	83,498	81,597	75,005	70,223	81,395	55,153	55,153
		Factoring Balance Payable - CAM	236,890	333,374	373,374	373,374	46,484	206,069	139,089	69,089	222,790	322,790
	63,288	Liabilities	\$386,746.60	\$542,151	\$444,614	\$410,498	\$329,177	\$384,579	\$285,548	\$331,616	\$458,287	\$428,287

Fund Balance

\$409,436

Liquids Prior Month Fund Balance less current
monthly operating surplus / deficit (Row 160)

Starting Fund Balance

\$650,391

6/30/2017



K-8 WALDORF-METHODS PUBLIC CHARTER SCHOOL

2018-19 Preliminary Budget Assumptions

Finance Committee Budget Narrative

S. Domenighini

June 5, 2018

The most significant difference in the 18-19 budget is the related to Special Education. We are now part of the El Dorado SELPA and will no longer be paying encroachment fees to CUSD. This budget includes anticipated revenue as well as special education related expenses in materials & supplies, educational consultants, certificated and classified salaries.

Positions that are new or that have been modified due to the SPED change include;

New Positions: Teacher/Director, RSP Teacher, Speech and Language
Teacher, School Psychologist, aides

Current Positions increased: Registrar, Social Worker, front desk staff

Student Info.

- 2018-19 375 Enrolled ~ ADA of 350.63 (93.5% daily attendance rate)

Enrollment as of May 17, 2018 was 375

Revenue:

- LCFF Revenue was calculated with the FCMAT Calculator version 19.1A and by using the student enrollment and attendance assumptions shown above.
- Special Education revenue is estimated at \$172,138 AB602 and \$44,062 in Federal IDEA
- Lottery is estimated at \$194 per ADA
- SB740 is estimated at \$1,147 per ADA

Blue Oak Charter School
Budget Summary
Five Year Budget, 2017-18 to 2021-22

Updated 6/4/18



SACS Code Description		2017-18		2018-19		2019-20		2020-21		2021-22		
Revenue												
	State		3,431,506		3,679,517		3,819,703		4,045,313		4,154,590	
	Federal		95,882		94,835		95,882		95,882		95,882	
	Local		102,700		248,638		250,168		250,698		261,268	
Total Revenue		\$	3,630,088	\$	4,022,990	\$	4,165,753	\$	4,391,893	\$	4,511,740	
Expenses												
1000	Certificated Salaries		1,292,673	36.7%	1,593,429	43.0%	1,625,297	43.4%	1,657,803	43.4%	1,690,960	
2000	Classified Salaries		281,196	8.0%	345,101	9.3%	352,003	9.4%	359,043	9.4%	366,224	
3000	Benefits		488,629	13.9%	675,604	18.2%	694,992	18.6%	722,344	18.9%	736,790	
	Total Personnel Expense		2,062,498	58.6%	2,614,134	70.5%	2,672,293	71.4%	2,739,190	71.7%	2,793,974	
4000	Books and Supplies		66,636	1.9%	93,363	2.5%	95,557	2.6%	98,013	2.6%	100,660	
5000	Services and Other Operating Expenses		1,011,662	28.7%	999,047	27.0%	973,027	26.0%	983,606	25.7%	995,007	
6000	Capital Outlay											
7000	Other Outgoing		378,798	10.8%	-							
Total Expenses		\$	3,519,594	100%	\$	3,706,544	100%	\$	3,820,810	100%	\$	3,889,640
Surplus / (Deficit)		\$	110,493		\$	316,446		\$	571,083		\$	622,100
3% Reserve			\$105,588		\$185,327		\$187,044		\$191,040		\$194,482	
Beginning Fund Balance (Total Net Assets 6/30/17)			650,391		760,884		1,077,331		1,502,207		2,073,290	
Ending Balance		\$	760,884		\$	1,077,331		\$	1,502,207		\$	2,695,390
As a % of LCFF Revenue			26%		35%		45%		59%		75%	

Blue Oak Charter School
Student Input
Five Year Budget, 2017-18 to 2021-22

Student Info



2021-22

2020-21

2019-20

2018-19

2017-18

Enrollment By Grade		2017-18		2018-19		2019-20		2020-21		2021-22	
Kindergarten		66	66	66	66	66	66	66	66	66	66
Grade 1		35	40	40	40	35	35	35	35	35	35
Grade 2		41	40	40	40	41	41	41	41	41	41
Grade 3		56	58	58	58	56	56	56	56	56	56
Grade 4		27	26	26	26	27	27	27	27	27	27
Grade 5		51	52	52	52	58	58	58	58	58	58
Grade 6		48	45	45	45	49	49	49	49	49	49
Grade 7		28	25	25	25	40	40	40	40	40	40
Grade 8		26	23	23	23	28	28	28	28	28	28
Grade 9											
Grade 10											
Grade 11											
Grade 12											
Other Enrollment - Independent Study		6.89	-	-	-	-	-	-	-	-	-
Total Enrollment		385	375	375	375	400	400	400	400	400	400

Daily Attendance Rate

Kindergarten	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 1	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 2	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 3	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 4	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 5	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 6	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 7	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 8	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 9	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Grade 10	94.5%	93.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%

Student Info

English Language Learners

Percentage of Students - ELL		0.0%		0.0%		0.0%		0.0%	
Number of Students									

Blue Oak Charter School

Revenue

Five Year Budget, 2017-18 to 2021-22

P2

Revenue Input



CSMC

Average Daily Attendance

SACS

Revenue Rates

2017-18	2018-19	2019-20	2020-21	2021-22
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Department of Finance

Assumed revenue rate increase over previous year

1.6% 2.2% 2.4% 5.6%

State

8011	LCFF for all grades; state aid portion	1,663,678	1,774,941	1,988,785	2,173,817	2,283,094
8012	LCFF for all grades; EPA portion	430,866	434,775	439,418	439,418	439,418
8096	In-Lieu of Property Taxes, all grades	832,879	829,240	877,166	887,166	887,166
8019	Prior Year Income / Adjustments	1,997				
8181	Special Education		44,062	44,062	44,062	44,062
8560	Lottery	70,562	68,021	73,332	73,332	73,332
8520	State Child Nutrition program					
8591	SB 740 Rent re-imbusement program	314,964	402,167	391,648	422,226	422,226
8594	Prop 39 (Clean Energy)	52,847				
8550	Mandate Block Grant	5,092	5,715	5,292	5,292	5,292
8590	One Time Funds / Teacher Effectiveness	58,621	120,596	-	-	-
State Revenue		\$ 3,431,506	\$ 3,679,517	\$ 3,819,703	\$ 4,045,313	\$ 4,154,590

Federal

8220	Federal Child Nutrition Programs					
8290	All Other Federal Revenue, inc Facilities Incentive Grants program					
8291	Title I	85,338	84,316	85,338	85,338	85,338
8292	Title II	10,544	10,519	10,544	10,544	10,544
8293	Title III					
8294	Title IV					
8295	Title V					
8299	Prior Year Federal Revenue	-				
Federal Revenue		\$ 95,882	\$ 94,835	\$ 95,882	\$ 95,882	\$ 95,882

Local

8660	Interest					
8782	All Other Transfers from County Offices					
8784	All Other Transfers from Other Locations					
8785	CMO Management fee					
8792	Special Ed - AB 602	-	172,138	172,138	172,138	172,138
8980	Student Lunch Revenue					
8982	Foundation Grants	27,700	-	-	-	-
8983	All Other Local Revenue	75,000	76,500	78,030	78,560	89,130
8984	Field Trip Revenue		-	-	-	-
8985	School Site Fundraising	-	-	-	-	-
8986	Rental Income					
8989	Fees for Service					
8999	Revenue Suspense					
Local Revenue		\$ 102,700	\$ 248,638	\$ 250,168	\$ 250,698	\$ 261,268

Total Revenue

\$ 3,630,088 **\$ 4,022,990** **\$ 4,165,753** **\$ 4,391,893** **\$ 4,511,740**

See FCMAT LCFF Calculator

2017-18	2018-19	2019-20	2020-21	2021-22
2,656.00	2,656.00	2,656.00	2,656.00	2,656.00
125.00	125.00	125.00	125.00	125.00
194.00	194.00	194.00	194.00	194.00
48.40	49.16	50.21	51.39	54.25
838	1,147	1,117	1,117	1,117
14.00	16.30	14.00	14.00	14.00
145	344			

572.42	534	534	534	534
127.41	129.39	132.18	135.28	142.82
2.79	2.83	2.89	2.96	3.12
27.07	27.49	28.08	28.74	30.34

514.91	514.00	514.00	514.00	514.00
298.00	298.00	298.00	298.00	298.00
-	-	-	-	-
750.00	750.00	750.00	750.00	750.00

Blue Oak Charter School

Non-Personnel Expenses Input

Five Year Budget, 2017-18 to 2021-22

Assumed CPI over previous year, source: School Services 2017-18 dashboard, CA CPI

3.2%

2.4%

2.6%

2.7%

SAC SACS O Code Description		2017-18	2018-19	2019-20	2020-21	2021-22
Books and Supplies						
4100	Approved Textbooks and Core Curricula Materials	15,500	40,994	41,958	43,036	44,198
4200	Books and Other Reference Materials	750	774	792	812	834
4300	Materials and Supplies	13,000	13,415	13,730	14,083	14,463
4315	Classroom Materials and Supplies	31,000	31,989	32,741	33,582	34,489
4400	Noncapitalized Equipment	2,000	2,064	2,112	2,167	2,225
4430	General Student Equipment	-	-	-	-	-
4381	Materials for Plant Maintenance	4,000	4,128	4,225	4,333	4,450
4700	Food and Food Supplies	386				
4000	Subtotal	\$ 66,636	\$ 93,363	\$ 95,557	\$ 98,013	\$ 100,660
Services and Other Operating Expenses						
5200	Travel and Conferences					
5210	Training and Development Expense	21,000	38,670	22,179	22,749	23,363
5300	Dues and Memberships	5,000	3,500	3,582	3,674	3,774
5400	Insurance	29,236	30,169	30,878	31,671	32,526
5500	Operation and Housekeeping Services/Supplies	7,500	7,739	7,921	8,125	8,344
5501	Utilities	95,000	95,000	97,233	99,731	102,424
5811	Student Transportation / Field Trips	46,500	35,000	35,823	36,743	37,735
5600	Space Rental/Leases Expense	544,018	544,018	561,372	561,372	561,372
5601	Building Maintenance	8,500	8,771	8,977	9,208	9,457
5602	Other Space Rental	200	200	205	210	216
5605	Equipment Rental/Lease Expense	15,900	15,900	16,274	16,692	17,143
5610	Equipment Repair	-	-	-	-	-
5800	Professional/Consulting Services and Operating	37,200	10,000	10,235	10,498	10,781
5803	Banking and Payroll Service Fees	10,600	10,938	11,195	11,483	11,793
5805	Legal Services	25,000	12,000	12,282	12,598	12,938
5806	Audit	12,000	10,270	10,511	10,781	11,073
5810	Educational Consultants	150	17,155	17,558	18,009	18,495
5815	Advertising / Recruiting	1,500	1,548	1,584	1,625	1,669
5820	Fundraising Expense	120	124	127	130	134
5875	District Oversight Fee	29,274	30,390	31,104	31,903	32,764
5890	Interest Expense / Misc. Fees	1,200	1,238	1,267	1,300	1,335
5891	Charter School Capital Fees	32,464	34,310			
5899	Moving Expenses	-	-	-	-	-
5900	Communications	11,000	11,351	11,618	11,916	12,238
5873	Financial Services - CSMC	64,000	66,000	66,000	67,696	69,524
5874	Personnel Services	1,300	1,341	1,373	1,408	1,446
5877	IT Services	13,000	13,415	13,730	14,083	14,463
5999	Expense Suspense	-	-	-	-	-
5000	Subtotal	\$ 1,011,662	\$ 999,047	\$ 973,027	\$ 983,606	\$ 995,007
Capital Outlay						
6100	Building Improvements					-
6000	Subtotal					
Other Outgoing						
7000	Miscellaneous Expense		-	-	-	-
7010	Special Education Encroachment	378,798		-	-	-
7438	Debt					
7500	District Oversight Fee					
7000	Subtotal	\$ 378,798				
Total Non-Personnel Expenses		\$ 1,457,096	\$ 1,092,410	\$ 1,068,584	\$ 1,081,619	\$ 1,095,666

Blue Oak Charter School
Expenses Summary
Five Year Budget, 2017-18 to 2021-22

Expenses Summary



2%

2%

2%

SAC SACS Code Description **2017-18** **2018-19** **2019-20** **2020-21** **2021-22**

Certificated Salaries

1100	Teachers' Salaries	1,125,209	1,414,405	1,442,693	1,471,547	1,500,978
1100	Teachers' Salaries	(17,740)				
1120	Substitute Expense	32,000	30,600	31,212	31,836	32,473
1200	Certificated Pupil Support Salaries	1,650				
1205	Certificated Pupil Support Extra Duty Pay	-	-	-	-	-
1300	Certificated Supervisor and Administrator Salary	151,554	148,424	151,392	154,420	157,509
1305	Certificated Supervisor and Administrator Extra Duty					
1900	Other Certificated Salaries	-	-	-	-	-
1910	Other Certificated Overtime	-	-	-	-	-
1000	Subtotal	\$ 1,292,673.00	\$ 1,593,429	\$ 1,625,297	\$ 1,657,803	\$ 1,690,960

Classified Salaries

2100	Instructional Aide Salaries	80,126	77,667	79,220	80,805	82,421
2110	Instructional Aide Salaries	-	-	-	-	-
2200	Classified Support Salaries	82,029	102,996	105,056	107,157	109,300
2200	Classified Support Salaries	(8,569)				
2300	Classified Supervisor and Administrator Salaries	-	-	-	-	-
2400	Clerical, Technical, and Office Staff Salaries	96,830	106,030	108,151	110,314	112,520
2400	Clerical, Technical, and Office Staff	(3,680)				
2900	Other Classified Salaries	34,460	58,408	59,576	60,768	61,983
2905	Other Stipends	-	-	-	-	-
2910	Other Classified Overtime	-	-	-	-	-
2000	Subtotal	\$ 281,196	\$ 345,101	\$ 352,003	\$ 359,043	\$ 366,224

Employee Benefits

3101	State Teachers' Retirement System, certificated p	160,282	235,893	246,487	264,868	270,165
3202	Public Employees' Retirement System, classified	62,609	77,098	78,640	80,213	81,817
3313	OASDI	28,265	30,352	30,959	31,578	32,210
3323	Medicare	22,716	28,109	28,671	29,245	29,829
3403	Health & Welfare Benefits	180,957	201,767	205,802	209,918	214,117
3503	State Unemployment Insurance	8,500	9,307	9,493	9,683	9,877
3603	Worker Compensation Insurance	25,300	29,078	29,660	30,253	30,858

Expenses Summary

5899	Moving Expenses		-	-	-	-	-	-	-	-
5900	Communications		11,000	11,351	11,618	11,916	12,238			
5873	Financial Services - CSMC		64,000	66,000	66,000	67,696	69,524			
5874	Personnel Services		1,300	1,341	1,373	1,408	1,446			
5877	IT Services		13,000	13,415	13,730	14,083	14,463			
5999	Expense Suspense		-	-	-	-	-	-	-	-
5000	Subtotal	\$	1,011,662	\$ 999,047	\$ 973,027	\$ 983,606	\$ 995,007			

Capital Outlay

6100	Building Improvements		-	-	-	-	-	-	-	-
6000	Subtotal									

Other Outgoing

7000	Miscellaneous Expense		-	-	-	-	-	-	-	-
7010	Special Education Encroachment		378,798	-	-	-	-	-	-	-
7500	District Oversight Fee		-	-	-	-	-	-	-	-
7000	Subtotal	\$	378,798							

Total Non-Personnel Expenses

\$	1,457,096	\$	1,092,410	\$	1,068,584	\$	1,081,619	\$	1,095,666	
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Total Expenses

\$	3,519,594	\$	3,706,544	\$	3,740,877	\$	3,820,810	\$	3,889,640	
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Yearly Band Budget

4315 - Classroom Materials & Supplies

<i>Proposed Item(s)</i>	<i>Approximate Cost</i>
School instrument tune up/repair	Up to \$500 per year
New and replacement method books	50 @ \$5.90 each (\$295 total)
Music (whole band arrangements)	\$200
Stand replacement	\$100
Incidental costs (reeds, valve oil, etc)	\$150
Total	\$1,245

Additional cost to consider:

Doubling up of music class means more stands needed for both rooms next year

Festival costs

Yearly NAFME membership and conference attendance



K-8 WALDORF-METHODS PUBLIC CHARTER SCHOOL

Parent/Community Liaison
Front Desk

Purpose Statement

The Parent/Community Liaison supports a strong and engaged community by facilitating positive parent, school and student relationships, enlisting parental involvement in students' educational programs, working with parents in identifying and achieving goals and building healthy connections between all existing and potential community members.

Essential Functions

Under the direction of the Executive Director perform a variety of front desk and clerical functions, schoolwide communication, attend Parent Council Meetings, track parent involvement and oversee school-wide volunteer needs.

Front Desk

- Manage front desk window including parent and public questions, visitor sign-in, student sign-in/sign-out, and donation receipts
- Answer phones, take messages, and return calls
- Be knowledgeable on and assure up to date information is available at front desk including but not limited to classroom locations, school tours, the enrollment process, events, field trips, and committee and council meetings
- Have a basic knowledge of Waldorf pedagogy
- Facilitate end of day calls and student pick-ups
- Keep the front office and lobby orderly, ensure informational materials are stocked and event/bulletin boards up to date
- Process field trip clearances
- Support office staff, behavior team and health office as necessary

Parents & Volunteers

- Assist in recruiting parents as volunteers within the school (e.g., classroom volunteers, workshop volunteers) for the purpose of increasing parent participation in school activities and in their child's education.



K-8 WALDORF-METHODS PUBLIC CHARTER SCHOOL

Attendance Clerk Front Desk

Purpose Statement

The purpose of the Attendance Clerk is to collect and maintain student attendance information in order to meet district, state and federal requirements relating to attendance processes. This includes parent notification, preparing and distributing attendance reports and materials, providing clerical support and communicating various information regarding attendance.

Essential Functions

Under the direction of the Executive Director perform a variety of front desk and clerical functions, schoolwide communication, track and report attendance including perfect attendance, truant, excessive and/or chronic attendance issues.

Front Desk

- Manage front desk window including parent and public questions, visitor sign-in, student sign-in/sign-out, and donation receipts
- Answer phones, take messages, and return calls
- Be knowledgeable on and assure up to date information is available at front desk including but not limited to classroom locations, school tours, the enrollment process, events, field trips, and Committee & Council meetings
- Have a basic knowledge of Waldorf pedagogy
- Facilitate end of day calls and student pick-ups
- Keep the front office and lobby orderly, materials supplied and event/bulletin boards up to date
- Process field trip clearances
- Support Office staff, Behavior Team and Health Office as necessary

Attendance

- Communicate with parents, students, staff, etc. in person, by telephone or letter for the purpose of providing information on a variety of attendance issues and meeting district and state absence notification requirements
- Ensure accuracy of attendance records, including verification of forgeries and trancies for the purpose of complying with State laws governing attendance accounting



K-8 WALDORF-METHODS PUBLIC CHARTER SCHOOL

Registrar

Purpose Statement

The purpose of the Registrar is to maintain student accurate confidential files, facilitate student transfers, input student data in the student information and special education in order to meet school, district, state and federal requirements relating to student records. This includes parent communication, preparing and distributing reports and materials, providing clerical support and communicating various information regarding registration and enrollment.

Essential Functions

Under the direction of the Executive Director and in compliance with FERPA the registrar is to maintain confidential student records, enroll and transfer students, input student information into the student data systems, conduct exit interviews, and prepare related reports.

Student Records

- Maintain complete confidential and permanent records for all students
- Maintain, Special Education Information System (SEIS) and California Special Education Management information Sust,(CASEMIS) and files.
- Request permanent records for incoming students from prior schools
- Forward permanent records to appropriate requesting school

Enrollment

- Coordinate enrollment process for incoming and returning students
- Enroll students throughout the year following established enrollment policies and procedures
- Meet with the Education Director throughout the year to confer on student placement
- Organize annual Kindergarten and grades lottery and classroom placement in coordination with teachers and the Education Director
- Provide individual school tours as necessary
- Answer calls and questions related to enrollment and registration
- Implement and oversee Intent to Return process

Working Environment

Some lifting, carrying, pushing, and/or pulling; significant stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 50% sitting, 25% walking, and 25% standing. The job is performed under minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.

Equal Opportunity Employer

It is the practice of Blue Oak Charter School to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, Blue Oak Charter School will provide reasonable accommodations for qualified individuals with disabilities.



K-8 WALDORF-METHODS PUBLIC CHARTER SCHOOL

BUSINESS OFFICE ASSISTANT

RESPONSIBILITIES: Under the direction of the Executive Director acts as assistant to the Director of Operations and is responsible for a variety of bookkeeping functions, payroll and human resources processes, technology coordination, purchasing and school inventory.

Bookkeeping

- Review and properly code invoices to prepare accounts payable for authorization; prepare cover sheets to send A/P to management company for processing
- Review and prepare reimbursement requests making sure all appropriate documentation is included
- May prepare on-site checks for authorization and signature; send documentation to management company
- Prepare deposits and scan documentation to management company
- Manage Paypal and Square accounts; process online donations on a regular basis
- Track donations and allocation to proper funds; prepare weekly report to advise management of all donations received by school and prepare monthly report of donations for BOCC meeting
- Maintain records of classroom account and Parent Council funds and provide reports as requested
- Oversight and coordination of Cash box requests (seed money)
- Responsible for tracking and reconciling petty cash and/or pre-paid Visa card
- Review general ledger weekly to check for abnormalities and to check cash position
- Manage all accounts receivable
- Ensure proper internal controls of all financial processes are consistently followed
- Maintains organized and accessible record-keeping of fiscal documents
- Recommend fiscal policy and procedure changes
- Verify information and pull reports as needed from Charter Vision program
- Attend finance committee/LCAP meetings

Payroll and Human Resource

- Collect all staff timesheets according to payroll schedule
- Review, tally and verify employee work hours claimed and time off requests submitted on time sheets; submit time sheets for signature and authorization
- Enter payroll information into payroll system for processing, verify payroll reports; distribute paychecks/paystubs
- Track staff time off balances, verify information is correct in payroll system
- Prepare PAF's to change employee information such as addresses, wage and hour adjustments, payroll deductions and classifications
- Review and submit new employee packets to managements company for entry into payroll system