

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**  
**Zoom Meeting**

<https://bcoe.zoom.us/j/92248590972>

**Meeting ID: 922 4859 0972**

**Tuesday, July 14, 2020 - 4:15 pm**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods  
inspired by Waldorf education in a public school setting.*

*LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school*

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## **AGENDA**

### **OPEN SESSION - 4:15 PM**

#### **1. OPENING 15 Minutes**

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Committee Members and Establish Quorum
- 1.3. Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."*

- 1.4. Audience to Address the Committee

*This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- 1.5. Agenda Modifications
- 1.6. Approve Minutes from June 9, 2020, June 12, 2020, and June 26, 2020.

#### **2. FINANCIAL REPORTS - 15 minutes**

- 2.1. Charter Impact Monthly Report
  - 2.1.1. Attendance and Enrollment
  - 2.1.2. Cash Flow
  - 2.1.3. Balance Sheet Detail
  - 2.1.4. Warrants/Aged Payable
  - 2.1.5. Point of Sale Transactions/Check Register
  - 2.1.6. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

#### **3. BUSINESS - 25 minutes**

- 3.1. Contracts

**S Domenighini**

- 3.2. AB 218 Revived Liability Funding Plan Update
- 3.3. Executive Director's Report

**4. NEXT MEETING - August 11, 2020**

**5. ADJOURNMENT**

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**  
**Zoom Meeting**

<https://bcoe.zoom.us/j/98833438162>

**Meeting ID: 988 3343 8162**

**Tuesday, June 9, 2020 - 4:15 pm**

*Vision: To be a model for successful education of the whole child.*

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## **AGENDA**

### **OPEN SESSION - 4:15 PM**

#### **1. OPENING 15 Minutes**

##### **1.1. Call Meeting to Order**

- Chelsea Parker called the meeting to order at 4:19 PM.

##### **1.2. Roll Call of Committee Members and Establish Quorum**

- Present: Chelsea Parker, Susan Domenighini, Chairun Combs, Kate McDonald, Maggie Buckley, Franki Boisseree

##### **1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."*

- Chelsea Parker read the school verse.

##### **1.4. Audience to Address the Committee**

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- Chairun Combs requested that the Finance Committee revisit the Health Insurance Benefits package as some teachers and their families will be negatively impacted by this decision. This was discussed further in agenda item 3.3 Budget.
- Kate McDonald expressed teacher concerns regarding summer holdbacks and the change to 10 month pay and a recent error that took place. Some teachers are concerned that this will continue to happen in the future.

##### **1.5. Agenda Modifications**

- No modifications.

##### **1.6. Approve Minutes from May 12, 2020, May 26, 2020, and June 2, 2020.**

- Frankie Boisseree made a motion to approve the minutes from May 12, 2020, May 26, 2020, and June 2, 2020. Maggie Buckley seconded.

- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

## 2. FINANCIAL REPORTS - 15 minutes

### 2.1. Charter Impact Monthly Report

#### 2.1.1. Attendance and Enrollment

#### 2.1.2. Cash Flow

#### 2.1.3. Balance Sheet Detail

#### 2.1.4. Warrants/Aged Payable

#### 2.1.5. Point of Sale Transactions/Check Register

#### 2.1.6. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

- Jim Weber of Charter Impact presented the Charter Impact Monthly Report as a powerpoint presentation, explaining in detail the changes to revenue, cash flow and expenses. The forecast suggests a break even year for the school. Compliance end of year and beginning of year deadlines were shared.
- Chairun Combs made a motion to approve the finance reports presented. Kate McDonald seconded.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

### 3. BUSINESS - 25 minutes

S Domenighini

#### 3.1. LCAP COVID 19 Written Report

- Susan Domenighini spoke to the LCAP COVID 19 Written Report. Usually at this time of year the LCAP report would be the focus. Due to the COVID 19 Emergency the LCAP deadline has been extended and the California Department of Education (CDE) has requested this special report be completed that details the schools response and actions taken during the COVID 19 Emergency.
- Frankie Boisseree recommends that the LCAP COVID 19 Written Report be recommended for approval to the Charter Council. Kate McDonald seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

#### 3.2. PPP Resolution

- Susan Domenighini shared that the Paycheck Protection Plan Small Business Administration (PPP) Loan was voted on previously and received. Our legal advisors along with Charter Impact have recommended that a Paycheck Protection Plan Loan Resolution be drawn up and signed by the Charter Council as there have been changes in the rules and regulations regarding the loan program since Blue Oak agreed to and received the loan funds. The purpose behind the resolution is to make it clear under what circumstances we accepted the loan. The schools legal advisors are making a final review of the draft in the packet for this meeting.
- Maggie Buckley made a motion that we recommend the PPP Resolution to the Charter Council for approval. Chairun Combs seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			

Frankie Boisseree	X			
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- Vote passes.

### **3.3. 2020/2021 Budget**

- The Health Benefits Package from Healthy Solutions that is listed in the budget was discussed at length. Concern was raised regarding teachers health benefits costs being increased. It was brought up that the Certificated Salary Payscale increase, for the majority of teachers would cover any increase in health benefits. The amounts of increase and the impact to teachers was discussed further. Blue Oak Executive Director, Susan Domenighini offered to review the plan again and recalculate the figures if the Finance Committee requested it.
- The Certificated Pay Scale proposed increase was discussed. The benefits at retirement to having a higher salary will be a positive benefit to certificated staff. It was recommended that for the most accurate and up-to-date information that certificated staff reach out to CalSTRS either via their website or contact phone numbers. Several variables are used to calculate retirement benefits. It was shared that CalSTRS typically looks at the highest three years you have been paid, the number of years worked, and the individual's age.
- Comparisons between the overall benefits package that Blue Oak is offering and that of Chico Unified School District (CUSD) and other local independent charter schools such as Chico Country Day were discussed. CUSD is a different kind of organization though and has different requirements and qualifies differently that independent charter schools do. This fact can make comparisons difficult and not exact.
- Susan Domenighini shared that there were three budget options in the Finance Committee packet for review. State legislature has suggested giving schools what they were anticipating to receive prior to COVID 19, the other two budgets have variants in cash flow depending on how the PPP loan funds can be used. The PPP loan funds could significantly help sustain the budget for a year under the most unfavorable conditions. If revenue does not rebound the following year could be difficult. A change in salary expense from the previous budget to this one was noted and questioned. Susan Domenighini stated that staffing reductions would need to be made in order to meet the budget. It was pointed out that any potential staff positions to be reduced, that the staff in question would be made aware of such a proposal and have the opportunity to speak to the board before any decisions are made. The percentage of revenue going toward salary expenses on this proposed budget is very comparable to similar local schools.
- The Finance Committee requested more time to review the three budget proposals.

### **3.4. Contracts**

#### **3.4.1. Charter Impact Contract Renewal**

#### **3.4.2. BCOE Contract Renewal**

- The contracts up for renewal do not have any changes from the prior year.
- Maggie Buckley made a motion that the Finance Committee recommend the renewal of the contracts with Charter Impact and BCOE. Frankie Boisseree seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			

Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

Vote passes.

4. **NEXT MEETING - ~~July 7, 2020~~ June 12, 2020**

5. **ADJOURNMENT**

➤ Chelsea adjourned the meeting at 5:26PM.

Minutes taken by: Tess Slaton

Approved by : \_\_\_\_\_ Date: \_\_\_\_\_

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**SPECIAL MEETING**

Join Zoom Meeting

<https://bcoe.zoom.us/j/98263837603>

Meeting ID: 982 6383 7603

**MINUTES**

**Friday, June 12, 2020 - 4:15 pm**

*Vision: To be a model for successful education of the whole child.*

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*LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school*

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**AGENDA**

**OPEN SESSION - 4:15 PM**

**1. OPENING 15 Minutes**

**1.1. Call Meeting to Order**

- Chelsea Parker calls the meeting to order at 4:15 PM

**1.2. Roll Call of Committee Members and Establish Quorum**

- Present: Franki Boisseree, Maggie Buckley, Chairun Combs, Susan Domenighini, Kate McDonald, Chelsea Parker

**1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."*

- Chelsea Parker read the school verse.

**1.4. Audience to Address the Committee**

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- Cheryl Grant, Blue Oak teacher addressed the committee. She asked when the committee speaks of adjustments being made to the benefits package, what exactly does that mean? While most people will remain unaffected by the benefits change, there are a few people who will see the cost of insurance go up. In most cases, but not all, this rise in insurance cost will be covered by the raise itself. She asked the Finance Committee why they would agree to pass something that is not a net increase for all employees.

**1.5. Agenda Modifications**

- No agenda modification.



## 2. BUSINESS - 25 minutes

S Domenighini

### 2.1. 2020/2021 Budget Proposal

- Susan Domenighini has no new information regarding the budget. This is a budget that is a plan, we need to have this done this month. We may find in August that we need to make some changes. This is a good budget and a good plan for where we are at right now.
- The details of the budget were discussed in detail, looking at areas of reduction and considering that all staff are highly valued. The option of having a change in the benefits plan be in the form of a transition over the course of multiple years was discussed. The idea of finding a way to support those most heavily impacted was discussed. It was stated that in light of research on comparable jobs, other schools, and benefit packages, we are offering a competitive benefits package. The benefits package will affect classified staff as well and we had not thought of that. The sentiment was echoed that what has been put together for teachers this year is very equitable.
- Chairun Combs made a motion to approve all three drafts to be reviewed by the Charter Council. Susan Domenighini seconds.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

- Vote passes.

### 2.2. Tax Form

#### 2.2.1. Form 990

- Susan Domenighini explained that every year the school has a tax form completed by the auditor. She is asking that the finance committee approve the tax form to be reviewed by the Charter Council.
- Frankie Boisseree made a motion to recommend the tax form 990 be presented to the Charter Council. Kate McDonald seconds.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			

Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree	X			

➤ Vote passes.

**3. NEXT MEETING - July 7, 2020**

**4. ADJOURNMENT**

Chelsea Parker adjourned the meeting at 4:51 PM.

Minutes taken by: Tess Slaton

Approved by : \_\_\_\_\_ Date: \_\_\_\_\_

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**SPECIAL MEETING**  
**Zoom Meeting**

<https://bcoe.zoom.us/j/99135337227>

**Meeting ID: 991 3533 7227**

**MINUTES**  
**Friday, June 26, 2020 - 1 PM**

*Vision: To be a model for successful education of the whole child.*

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**AGENDA**

**OPEN SESSION - 1:00 PM**

**1. OPENING 15 Minutes**

**1.1. Call Meeting to Order**

- Chelsea Parker called the meeting to order at 1:00 PM.

**1.2. Roll Call of Committee Members and Establish Quorum**

- Present: Maggie Buckley, Chairun Combs, Susan Domenighini, Kate McDonald, Chelsea Parker
- Absent: Franki Boisseree

**1.3. Invocation - School Verse Read**

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- Chelsea Parker read the school verse.

**1.4. Audience to Address the Committee**

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- Many staff were present but chose to comment during the meeting and not at this time.

**1.5. Agenda Modifications**

- No agenda modifications.

**2. BUSINESS - 25 minutes**

**S Domenighini**

**2.1. 2020/2021 Budget**

**2.1.1. Review of teacher concerns related to benefits and salary schedule**

- Susan Domenighini presented the budget. She informed the Finance Committee that with the

proposed update from the state, the reductions on the previous budget proposal will no longer be needed.

- Jim Weber of Charter Impact communicated the importance of having a recommended budget for the Special Charter Council meeting as the budget is due to Chico Unified School District (CUSD) by June 30. He explained that revenue restoration will cover the deficit in the budget, we will reconvene in the new year to approve an updated budget once the state budget is approved. The budget is still very close to break even and cash flow is going to be a challenge. In the current financial environment a single year budget will most likely be adopted opposed to a multi-year budget.
- Many faculty members were present in the audience at the Finance Committee meeting. It was requested that the Finance Committee reject the proposed 20/21 budget as the health care increases would create an undue hardship for many teachers, but the proposed salary scale was spoken of favorably. Letters were submitted by the following Blue Oak teachers, Nick Meier, Kari Madera, Cheryl Grant, Jennifer Bryan Glennen, Sarah Lee, Brittany Jones, Sheila Moss.
- Teacher sentiments included: many will be paying more and taking a reduction in pay, sadly those with families will take the hardest hit, not in favor of a proposal that does not honor all teachers, creates a clear division between the faculty, these proposals are not healthy and not unifying, surely there must be a better way to balance the budget.
- Susan Domenighini reviewed the insurance proposal change spreadsheet that she created and proposed that \$600 be paid per employee instead of the previously proposed \$500 and that the most negatively impacted staff be grandfathered into the program with their benefits being subsidized in the short term.
- It was requested that more clarity be provided in future presentation, a bread crumb trail from the prior Health Benefits spreadsheet to the one presented by the Executive Director would have been helpful and allowed for the calculates to be easily checked as the current numbers do not calculate back to either of the prior spreadsheets. As well, it was requested that any comparison documentation between the Blue Oak benefits package, health benefits and payscale, with other schools be shared publicly.
- The Finance Committee discussed options of getting out of the current lease and finding a more affordable building and school site. The difficulties in making this decision were expressed. Alternative health care options were discussed including an alternate brokerage firm and the BSSP, Butte Schools Self-Funding Program. Neither of these options are affordable at this time, but need to be worked toward in the future. The decision was made that to be fiscally responsible the Finance Committee needed to move forward with the proposed Certificated Pay Scale and the proposed Health Benefits package with a commitment to finding more stable options for both the school and the staff.
- Kate McDonald made a motion to recommend the two proposed budgets, proposed certificated pay scale and benefits package with the suggestions of an increased contribution to \$600 and the grandfathering of the two most affected to the Charter Council. Chairun Combs seconds.
- Chelsea requests a modification to include a commitment from the Finance Committee to review the budget and health care benefits annual. Kate McDonald and Chairun Combs hold their motion with this addition.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			

Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			
Frankie Boisseree				X

➤ Vote passes.

**3. NEXT MEETING - ~~July 7, 2020~~ July 14, 2020**

**4. ADJOURNMENT**

➤ Chelsea Parker adjourned the meeting at 2:37 PM.

Minutes taken by: Tess Slaton

Approved by : \_\_\_\_\_ Date: \_\_\_\_\_



Schools  
Excess  
Liability  
Fund

## MEMORANDUM

**To:** SELF Members

**From:** Dave George, Chief Executive Officer

**Date:** June 26, 2020

**Subject:** AB 218 Revived Liability Funding Plan Update

The SELF Board of Directors voted June 18 to formally declare a \$46.6M assessment to fund the AB 218 Revived Liability Funding Plan presented in March.

The unprecedented nature of the AB 218 retroactive liability exposure makes this particular endeavor atypical of any assessment ever levied by a risk sharing joint powers authority. Consequently, the Board wants to ensure all due diligence has been done and that the application and deployment of a plan of this magnitude is fair and equitable to all those impacted.

SELF will be working with James Marta and Co., as well as Gibbons and Conley to develop the per-year allocations of this funding plan.

**The budget indications that you were previously provided remain relevant and are a conservative estimate of projected plan costs for your district.**

The results of these efforts will be presented to the SELF Board this fall and invoicing will commence after approval, estimated to be November 2020.

SELF's Board is committed to the responsible application of a plan that is best designed to protect SELF members from these retroactive liability exposures.

We will continue to update you as more information becomes available.

Sincerely,

Dave George  
Chief Executive Officer



A Public Agency  
Joint Powers Authority