

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Conference Room

Minutes
Tuesday, June 18, 2019 - 6 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- At 6:07 pm Nena Anguiano called the meeting to order.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Nena Anguiano, Trisha Atehortua, Chelsea Parker, Monica McDaniel, Vicki Wonacott
- Absent: Laurel Hill-Ward

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Monica McDaniel read the invocation.

1.4. Agenda Modifications

- Susan Domenighini requested to move Bridges in Mathematics to immediately after the closed session.
- Laurel Hill-Ward joined the meeting at 6:10 pm.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience to address the council.

2. CLOSED SESSION - 15 minutes

2.1. Student Expulsions/Readmissions (G.C. §54962 and Ed Code 48918)

3. REPORT OUT OF CLOSED SESSION - 5 minutes

- The board has made a decision to table the vote in order to gather more information.

4. CONSENT AGENDA - 10 Minutes

4.1. Approve Minutes from May 21, 2019, and June 12, 2019

4.2. Warrants

4.3. Point of Sale Transactions

4.4. Cash Flow

4.5. Actual to Budget Summary

4.6. Balance Sheet Detail

4.7. Parent Communication

4.8. Employee Compensation Under At-Will Agreement

4.9. Approve Employment for Classified Employees for 2019-2020

4.10. Approval to Apply for Grants

4.10.1. Approval to approach the Chico Community Foundation, Zable Foundation and other sources for grants supporting LCAP goals.

4.11. CSMC Contract

4.12. Accept Employee Resignations

4.13. Approve Employee Contracts

4.13.1. Hunter Stiglitz, 3rd Grade Teacher

4.13.2. Katie Donovan, Games Teacher

4.13.3. Emily Smith, Special Education Teacher

4.13.4. Jennifer Wagner, School Psychologist

4.13.5. Sherry Atkin, School Nurse

- Monica McDaniel asked to pull the June 12, 2019 minutes from the consent agenda.

- Laurel Hill-Ward made a motion to approve the consent agenda aside from the June 12, 2019 minutes. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes

- Monica McDaniel stated that she works for BCOE, and going forward it was advised that she abstains from any vote that relates to BCOE.

- Chelsea Parker made a motion to approve the June 12, 2019 minutes. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

➤ Motion passes

5. GOVERNANCE - 15 minutes

5.1. Finance Committee

C Parker

- Chelsea Parker gave her Finance Committee report. She stated that money is tight and deeper looks were taken at the Finance Committee meeting. Chelsea Parker discussed that the Finance Committee also reviewed LCAP.
- Chelsea Parker is looking at our compensation package and comparing it to other schools in the area to determine what we can or may change to see how competitive we are. There are concerns for next year in terms of factoring, which is due to enrollment and salary increases.

5.2. Facilities Committee

M McDaniel

- No Facilities Committee report to give.

5.3. Executive Director Review Form - second review

C Parker / L Hill-Ward

- Laurel Hill-Ward discussed the work Chelsea Parker, Susan Domenighini and herself have done to the Executive Director Review Form. Laurel Hill-Ward discussed the plan to move forward is to adopt the one simpler form that is presented tonight, and take out the more complex form discussed at the last meeting.
- The sentence “Any rating of “poor” or “excellent” will be evaluated on the long form” will no longer apply on the first page as we are moving to one form. That line will be removed.
- Trisha Atehortua made a motion to approve the Administrator Evaluation Form and remove the “Any rating of “poor” or “excellent” will be evaluated on the long form” sentence from the first page. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

➤ Motion passes.

6. FACULTY REPORTS - 10 minutes

6.1. English Language Arts & Math Materials

6.1.1. Bridges in Mathematics

- Chairun Combs has worked with Brian Lindaman, a current Math Instructor at Chico State, on building a stronger math program for Blue Oak. After research, they have decided the best route would be to go with Bridges in Mathematics. Chairun Combs stated it is designed to get students more engaged, work together more, use their hands more, and move away from direct instruction. Chairun Combs also mentioned that the curriculum is environmentally friendly.
- Susan Domenighini added that Brian Lindaman is also a parent of two children here. Susan Domenighini also mentioned that Bridges in Mathematics will be for students grades 1-5. Grades 6-8 will still use CPM.
- Chelsea Parker made a motion to accept the Bridges in Mathematics curriculum for grades 1-5 as proposed. Monica McDaniel seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes

6.1.2. Pilot Materials for English Language Arts

- Brianna Lee discussed that a team of teachers and the Executive Director met to look at a curriculum to pilot. The grades 1-3rd track is learning to read. They are wanting to use the Public Waldorf Literacy (supplemental planning) and Foundations (helpful for practice periods, infusing into main lesson, or used as homework).
- Susan Domenighini discussed that this will help teachers have a clearer picture of what they teach along with having structure that will allow the teachers to continue to be creative in how they use it. There was no opportunity to pilot these programs this year, which is why it is being presented as a pilot and not an adoption. Because it's a pilot, there is no need for a vote.
- Chelsea Parker asked about the financial impact. Susan Domenighini stated that she looked online and it's approximately \$16,000 for the two. The current budget for books is \$36K. Susan Domenighini thinks the current budget can cover these costs. Lastly, since these are workbooks, there will be an annual cost.

7. ADMINISTRATION - 30 Minutes

S Domenighini

7.1. Executive Director's Report

- Susan Domenighini stated the audit is complete and everything was good. The board training was particularly good and we were well represented. We met with our Health Benefits Providers and we will be bringing some proposals in the next meeting. Susan Domenighini stated that health insurance is going up about 10%. Susan Domenighini discussed we will have to borrow for this month and we will need to present that in the next few days as we did not receive an expected

payment.

- Susan Domenighini also discussed teacher salaries were reviewed and while we were able to bring up the lower end to minimum wage standards, we were not able to bring up the upper end at this point due to our drop in enrollment.

7.1.1. Enrollment and Attendance

7.1.2. Outreach Plan

- Susan Domenighini discussed that outreach is ongoing in several different areas and we are looking at new options.

7.1.3. Measure K Funding

- Our Measure K funds are now at approximately 3.6 million, which is an increase.

7.1.3.1. Results of Purchase Negotiations

- Susan Domenighini discussed that negotiation with the Leen Brothers is no longer a viable option due to a number of factors.

7.2. LCAP

- This is the second review of the LCAP.
- Trisha Atehortua made a motion to approve the LCAP as presented. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes

7.3. Fourth-Grade Class Consolidation Proposal

- During a board meeting last year, a policy was established for what happens when classes get too small. One of the fourth grade classes only has 13 children confirmed returning. Two parents of students have expressed plans to not return. Two other parents of students have not responded to the intent to return.
- Chelsea Parker expressed the importance of reviewing this concern now as opposed to waiting until mid-year when it becomes crucial. Vicki Wonacott asked about support for Ms. Adams if the consolidation happened. Susan Domenighini responded that it is TBD but possibly an aide. Some discussion of making sure the transition is supported for the teacher, the students and families. Susan wants to review the numbers in light of recent potential enrollments. Chelsea Parker asked about the intention of keeping Ms. Hacking on staff and Susan Domenighini stated that the intention is to keep her as there are several ways she could be utilized on site.
- More information is needed in order to proceed.

7.4. Policies - second review

- Trisha Atehortua made a motion to approve the second review of the policies. Laurel Hill-Ward seconded.

Name	Yes	No	Abstain	Absent

Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

➤ Motion passes

7.5. Change to 10 Month Contracts for Certified Staff

- Susan Domenighini discussed that the current 12 month contracts negatively affects teacher retirement and that it is more beneficial to have 10 month contracts. Teachers will have the option to do summer holdback so that they can have 12 month paychecks. Health coverage will not be impacted by this change.
- Chelsea Parker made a motion to approve the change to 10 month contracts. Monica McDaniel seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

➤ Motion passes

7.6. Data Management Contract & Privacy Agreement

- This contract is due to a change in CALPADS management as well as BCOE support for Aeries. Discussion of ways that Aries can be utilized and prioritizing training. BCOE will be providing training. Request to have the Finance Committee review the fiscal impact.
- Trisha made a motion to approve the Data Management Contract & Privacy Agreement. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel			X	
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

Nena Anguiano	X			
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- Motion passes

7.7. Approval of Safety Plan

- Susan Domenighini is thankful to the Safety Committee who worked on this plan. Chelsea Parker made a note that there are references to the “district” rather than “Blue Oak School”. Susan Domenighini will review the safety plan to make sure the safety plan is referenced correctly.
- Chelsea parker made a motion to accept the Safety Plan with the exception of updating references to “district” and replacing them with the “Blue Oak School” if possible. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes

7.8. Budget

- The budget was looked at. Chelsea Parker noted that the Finance Committee is coming up with a list of possible cuts to present in August if necessary.
- Chelsea Parker made a motion to approve the budget as presented. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

- Motion passes

7.8.1. Revisiting SPED Salary

- Due to several different factors, the Finance Committee did not feel that it was appropriate to continue to have a separate SPED salary schedule. This proposal is to allow the Executive Director to give up to a \$5,000 stipend for Certified SPED staff. This is not seen as a long term solution; however, as an interim step while the compensation package for certificated staff is reviewed.
- Trisha Atehortua made a motion to approve the Certificated SPED staff a stipend of up to \$5,000

additional dollars pending review of the compensation package. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

> Motion passes

7.9. Property Lease Agreement

> Susan Domenighini discussed that we received a 2 year or 3 year lease option for the building. The leases will be reviewed by our legal team before presenting to the board for approval.

7.10. Approval of the 2019-20 Consolidated Application for 2019-20 Title Funding

> Chelsea Parker made a motion to approve the 2019-20 Consolidated Application for 2019-20 Title Funding. Monica McDaniel seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Nena Anguiano	X			

> Motion passes

8. NEXT MEETINGS

- > Thursday, June 20th at 1 pm
- > Thursday, July 11th at 4 pm

9. ADJOURNMENT

> At 9:42 Nena Anguiano adjourned the meeting.

Minutes taken by: **Ellie Khorasani**

Approved by:  Date: 10/24/19