

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**CHARTER COUNCIL**  
**REGULAR MEETING**  
**Band Room / Meeting Room**  
**Minutes**

**Tuesday, August 27, 2019 - 6 pm**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

*LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school*

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

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**OPEN SESSION - 6 PM**

**1. OPENING - 5 Minutes**

**1.1. Call Meeting to Order**

- At 6:00 PM Nena Anguiano called the meeting to order.

**1.2. Roll Call of Council Members and Establish Quorum**

- Present: Nena Anguiano, Trisha Atehortua, Monica McDaniel, Vicki Wonacott, and Laurel Hill-Ward
- Absent: Chelsea Parker arrived at 6:10 during the Closed Session

**1.3. Invocation - School Verse Read - read by Nena**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- Nena Anguiano read the invocation.

**1.4. Agenda Modifications**

- Monica McDaniel requested to move agenda items: 3.4, 3.5, 3.6, and 3.9, under Consent Agenda to be addressed immediately following Administration, section 6.
- Laurel Hill-Ward made a motion to approve this change in the agenda. Monica McDaniel seconded.
- Trisha Atehortua made a motion to approve the Consent Agenda items: 3.1, 3.2, 3.3, 3.7, 3.8, and 3.10. Laurel Hill-Ward seconded. *(these items approved here and other Consent Agenda items approved in section 3)*

Name	Yes	No	Abstain	Absent
Chelsea Parker				x
Laurel Hill-Ward	x			
Monica McDaniel	x			
Nena Anguiano	x			
Trisha Atehortua	x			
Vicki Wonacott	x			



**1.5. Audience to Address the Council**

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- Parent Nicole Tonelli addressed the BOCC. She expressed three concerns. 1) On the first day of school, August 21, her 7th-grade son did not have a designated chair and table. 2) On August 21 she attempted to have lunch with her son on school grounds but was not permitted to do so. She commented that the lunch menu gives a price point for adults and siblings, thus it must be allowed for parents to have lunch on campus. 3) On August 26 one of her daughters did not receive a main entree with her free and reduced lunch. The parent was not communicated this information until the end of the day.
- Nena Anguiano thanked parent Nicole Tonelli for bringing her concerns to the BOCC.

**2. CLOSED SESSION - 15 minutes**

**2.1. Student Expulsions/Readmissions (G.C. §54962 and Ed Code 48918)**

- No action taken.

**3. CONSENT AGENDA - 10 Minutes**

**3.1. Approve Minutes from June 20, 2019, and July 11, 2019**

**3.2. Warrants**

**3.3. Point of Sale Transactions**

**3.4. Cash Flow (addressed after 6. Administration)**

- Closed the books for 18/19 this past Friday.
- Chelsea Parker discussed cash flow items. Susan Domenighini added the need to have a Finance Committee meeting before the budget is addressed by BOCC with a goal to have a budget plan done and to CUSD by October 15. Chelsea Parker asked if a special meeting of the Finance Committee could be scheduled earlier than their regularly scheduled meeting in order to address reduction strategies.
- Susan Domenighini shared BOCS attendance data, including the loss of pupils due to the Camp fire that occurred in November of 2018 and the schedule of Principal Apportionment calculations and per the California Department of Education that affect cash flow.
- Trisha Atehortua discussed the “intent to return” form that is completed at the end of the school year by parents. Susan shared the responses from the “intent to return forms” from the 2018/2019

school year. Laurel Hill-Ward added that there have been significant changes in the general population of Chico as a direct result of the Camp Fire. Monica McDaniel added effects on the local primary and secondary educational institutions as well as impacts on local colleges. Susan Domenighini added that this is an opportunity for BOCS to look more deeply at what we can do better to build a strong foundation moving forward.

- Chelsea Parker requested that a special Finance Committee meeting be scheduled for Tuesday, September 3; this will be in addition to the regularly scheduled Finance Committee meeting occurring on Tuesday, September 10.

**3.5. Actual to Budget Summary (addressed after 6. Administration)**

**3.6. Balance Sheet Detail (addressed after 6. Administration)**

**3.7. Overnight Field Trip**

**3.7.1. October 2 - 4, 2019 Kari Madera’s class to Jug Handle Creek Farm in Caspar, CA**

**3.8. Donations**

- In honor of former Blue Oak Charter School staff member, Stacey Royall, her family donated \$2500 to the Strings and Music department.

**3.9. Insurance (addressed after 6. Administration)**

- Chelsea Parker discussed the difference between the Charter Safe Insurance policy and the Pinnacle Insurance policy. Susan Domenighini shared changes that Charter Safe has made to their policies after the regional fires in 2018.

**3.10. Approve Employee Contracts**

**3.10.1. Tess Slaton, Executive Assistant**

- Trisha Atehortua made a motion to approve the Consent Agenda items: 3.4, 3.5, 3.6, and 3.9. Laurel Hill-Ward seconded. *(items 3.1, 3.2, 3.3, 3.7, 3.8, and 3.9 accepted during the opening)*

Name	Yes	No	Abstain	Absent
Chelsea Parker	x			
Laurel Hill-Ward	x			
Monica McDaniel			x	
Nena Anguiano	x			
Trisha Atehortua	x			
Vicki Wonacott	x			

**4. FACULTY REPORTS**

**4.1. Summer Camps with Riley MacMillan**

- Riley MacMillan addressed the BOCC and reported on the outcome of the Summer Camp offered through CARD. She displayed artwork and shared seven testimonials from parents. She shared the impact on families and the potential impact on BOCS. She expressed a desire to offer Summer Camp again in the summer of 2020 and asked if it could be agendaized for BOCC to review in the Spring of 2020.

**4.2. Music Memory Book with Brianna Cisneros**

- Brianna Lee presented the 2018/2019 Music Memory Book created by Brianna Cisneros and the BOCS music classes.

**5. GOVERNANCE - 15 minutes**

5.1. Elect New Corporate Officers: Chair, Co-Chair, Clerk, President, and Secretary

- Monica McDaniel: Chair & President
- Vickie Wonacott: Co-Chair & Vice President
- Chelsea Parker: Treasurer & CFO
- Trisha Atehortua: Secretary & Clerk
- Vickie Wonacott made a motion to approve the new corporate officers. Chelsea Parker seconded.

Name	Yes	No	Abstain	Absent
Chelsea Parker	x			
Laurel Hill-Ward	x			
Monica McDaniel	x			
Trisha Atehortua	x			
Vicki Wonacott	x			

5.2. Establish regular meetings for the 2019 -2020 school year

- Charter Council meetings occur every third Tuesday of the month at 6PM
- Request that the calendar is check for holidays and vacations and that a list be compiled of meeting exceptions with proposed BOCC meeting dates with the regularly scheduled meeting falls on a holiday or school vacation.
- Trisha Atehortua made a motion to approve the regular meeting dates and times for 2019/2020 with a list of exceptions being compiled that will be presented for approval at the next regular meeting.
- Vickie Wonacott seconded.

Name	Yes	No	Abstain	Absent
Chelsea Parker	x			
Laurel Hill-Ward	x			
Monica McDaniel	x			
Trisha Atehortua	x			
Vicki Wonacott	x			

5.3. Establish Finance & Facility committee members

- Susan Domenighini shared that the Facility Committee has gotten building affairs in order. It might be appropriate to restructure from a committee to a report from the Facilities Manager. This may come in the form of a separate report or as part of the executive directors report.
- Laurel Hill Ward made a motion to approve changing from a Facility Committee to a Facilities Report. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Chelsea Parker			x	
Laurel Hill-Ward	x			
Monica McDaniel	x			
Trisha Atehortua	x			
Vicki Wonacott	x			

- Laurel Hill-Ward nominated Chelsea Parker to be the Chair of the Finance Committee. Vickie Wonacott seconded.

Name	Yes	No	Abstain	Absent
Chelsea Parker	x			
Laurel Hill-Ward	x			
Monica McDaniel			x	
Trisha Atehortua	x			
Vicki Wonacott	x			

#### 5.4. Policy Review Schedule

- Chelsea Parker requested that acronym inconsistencies and usage of plural nouns be checked in the Leave Policy.
- A discussion took place regarding the wording of personal leave for staff as it pertains to bereavement leave. As a result of this discussion, the Leave Policy will not be voted on in this meeting but will be updated and brought back to the BOCC for review at a later date.
- A discussion took place surrounding the Visitor Policy and the purpose of community, parent involvement, and overall visitors being on campus.
- Chelsea Parker asked that acronym inconsistencies be fixed in the policy.
- No voting took place regarding the Visitor Policy as this is the first read-through. Edits will be addressed and the policy will return to the BOCC at its next meeting for approval.

#### 5.5. Plan for Board Training regarding Fiance and SWOT Special Meeting

- A Special meeting for finance training will take place on Saturday, September 21 at 8 AM at the location of 29 No Way in Chico, California.
- A discussion regarding SWOT training yielded specific questions regarding the amount of time the consultant will need to present the SWOT training and the best days and times for BOCC members and the community at large. The executive assistant will follow up with the SWOT consultant and report back to the BOCC with more information.
- Trisha Atehortua made a motion to accept the Finance Training date of September 21 at 8 AM at the location of 29 No Way in Chico, California. Chelsea Parker seconded.

Name	Yes	No	Abstain	Absent
Chelsea Parker	x			
Laurel Hill-Ward	x			
Monica McDaniel			x	
Trisha Atehortua	x			
Vicki Wonacott	x			

**6. ADMINISTRATION - 30 Minutes**

6.1. Executive Director’s Report

- Susan Domenighine shared overall ELA and Math scores and trends along with strategies that the staff is developing to ensure students' needs are met.

6.1.1. Enrollment and Finances

6.2. Discussion of and possible response to Enterprise-Record Article

- A vibrant exchange regarding the accuracy and intent of this article took place. The BOCC advised that there be follow up with the editor Butte County Charter Leaders and one on one with the editor.

**7. CLOSED SESSION - 15 minutes**

7.1. Executive Director Review

**8. NEXT MEETING - Tuesday, September 17, 2019**

- Special mtg may be needed after finance mtg
- Monica McDaniel adjourned the meeting at 9:15PM

**ADJOURNMENT**

**Minutes taken by: Tess Slaton**

**Approved by: \_\_\_\_\_ Date: \_\_\_\_\_**