

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Band Room / Meeting Room

Minutes
Tuesday, September 24, 2019 - 6 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- Monica McDaniel called the meeting to order at 6:02 PM.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Monica McDaniel, Vicki Wonacott, Chelsea Parker, Trisha Atehortua, Laurel Hill-Ward

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Laurel Hill-Ward read the school verse.

1.4. Agenda Modifications

- Tess Slaton brought attention to the addendum added to the board packet that corrects item 2.1 to state September 21, 2019 not September 24, 2019.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- Ally Welch as co-chair read a letter on behalf of new teachers at Blue Oak Charter School. The letter expressed concern regarding the reduction or cut of induction training fees. Concerns were

raised regarding support for new teachers. Disappointment was expressed in having been told one thing and then it being taken away.

- Briaunna Lee as co-chair read a letter on behalf of teacher Sarah Lee. Sarah Lee wanted it to go on record that JT Runyan is the best Special Education teacher she has ever worked with.
- Jordan Todd read a letter on behalf of Heather Hacking that expressed her commitment to students and to the school, along with her sadness in the possibility of being let go.
- JT Runyan spoke and explained his daily duties, expressing the measure of loss the department would suffer should he be let go.
- Nicole Tonelli spoke on behalf of JT Runyan detailing his relationship and history with students at Blue Oak Charter School.
- Julie Heath, representing Schools for Climate Change, urged that as mandated reporters, school staff are expected to act on information that shows young people at risk. Schools are uniquely qualified to have a voice. She urged the council to join other schools and districts in the area in creating a resolution calling for climate change action.
- Miles Terlecky, a local student, spoke regarding climate change and feeling helpless in the face of politicians concerned only about money, motivated by greed and not finding a solution.
- After all audience members who wished to speak had been heard, Susan Domenighini requested that the council moved to closed session before continuing on to the Consent Agenda.
- The council went into closed session for 25 minutes.
- Monica McDaniel called the general session back to order at 6:59 PM.

2. CONSENT AGENDA - 10 Minutes

- 2.1. Approve Minutes from June 20, 2019, July 11, 2019, August 27, 2019 and September 24, 2019**
- 2.2. Warrants**
- 2.3. Point of Sale Transactions**
- 2.4. Cash Flow**
- 2.5. Actual to Budget Summary**
- 2.6. Balance Sheet Detail**
- 2.7. Donations**

- Laurel Hill-Ward made a motion to approve the Consent Agenda. Vicki Wonacott seconds.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Chelsea Parker			X	
Trisha Atehortua	X			
Laurel Hill	X			

- Motion passes.

3. GOVERNANCE - 15 minutes

3.1. Plan for SWOT Analysis Training - Special Meeting

- Available dates were reviewed.

- Chelsea Parker made a motion to schedule the SWOT Analysis Training for Saturday, November 9, from 9 AM to 4PM on the Blue Oak campus. Laurel seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel			X	
Vicki Wonacott	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laurel Hill	X			

- Motion passes.

3.2. Finance Committee

- Chelsea Parker reported on the Finance Committee recommendations to reduce the budget by \$68,000.

3.3. Establishing Meetings for the year

- Meeting dates for the year were reviewed.
- Trisah Atehortua made a motion to accept the proposed meeting dates. Laurel Hill-Ward seconds.

Name	Yes	No	Abstain	Absent
Monica McDaniel			X	
Vicki Wonacott	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laurel Hill	X			

- Motion passes.

3.4. Policy Review

3.4.1. Visitor Policy

- The visitor policy was discussed.
- Trisah Atehortua made a motion to approve the Visitor Policy. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Chelsea Parker			X	

Trisha Atehortua	X			
Laurel Hill	X			

- Motion passes.

3.4.2. Leave Policy

- The leave policy was not ready to be discussed. It will be brought back at the next meeting.

3.4.3. Attendance Plan

- Susan Domenighini shared attendance data and concerns regarding those students that left and went to other schools in Chico. The importance of attendance, how it impacts the budget, and ways to improve attendance were all discussed.

4. ADMINISTRATION - 30 Minutes

4.1. Executive Director's Report

- The School leadership team is meeting weekly, looking at ways to address the whole child, breaking down data, reviewing social emotional assessments, iready data, and providing intervention for those kids who need it. The pedagogical team is meeting regularly, addressing unique qualities of Waldorf learning. The gap left by the educational director was discussed, along with planned mentor visitors and how they will rejuvenate the staff and empower them.

4.1.1. Enrollment

4.1.2. Marketing

- The question “What do I get if I bring my child to Blue Oak?” was discussed along with marketing resources like Facebook, Instagram, school website and consulting firms. It was proposed to revisit this topic at the November 9 SWOT Analysis training.

4.1.3. Measure K

- Measure K funding was briefly explained to all present. How funds were allocated and used in the community at large as well as specifically at Blue Oak Charter School were discussed. Upcoming funds to be allocated from this bond measure were discussed.

4.1.4. AB 1505

- Monica McDaniel stepped out for an emergency phone call 7:52PM. Vicki Wonacott as Vice President led the meeting.
- Susan Domenighini shared new legislation at state level and how it will affect charter schools, including test scores, closing the achievement gap, and teacher certification for electives.
- Monica McDaniel rejoined the meeting at 7:56 PM.

4.1.5. ALICE Training

- Blue Oak Charter School is previewing the ALICE training program for active shooter training, lock down processes, and as a means for teachers to feel more secure in their knowledge and preparedness. Becoming an ALICE certified school could also reduce our insurance costs. The three phases of the program were outlined, detailing cost and training program details.

4.2. Printer/Copier Proposal

- A proposal from Advanced Documents was presented and discussed. A lower cost per color copy is offered with this contract. This would put all copiers under the same service provider and in the long run would save money.
- Laurel Hill-Ward made a motion to approve the Advanced Documents contract. Chelsea Parker seconds.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Chelsea Parker	X			
Trisha Atehortua			X	
Laurel Hill	X			

➤ Motion passes.

4.3. MOU Agreement with Chico Unified School District

- A Memorandum Of Understanding (MOU) was received from Chico Unified School District (CUSD), along with a formal letter, a notice of concern. The MOU addressed the loss of the schools back office provider and allowed for an extension, authorizing a 60 day exemption regarding our back office status, in which time the school will research and procure a new back office provider contract. The school is required to update CUSD weekly on their progress in finding a new back office provider. The notice of concern letter addressed the fiscal condition of Blue Oak Charter School. The school must improve their financial condition. The school will submit a monthly cash flow reports, monthly accounts payable and accounts receivable to the District. The school will provide, within 15 business days, a written plan of how they will improve cash flow and achieve a positive fund balance during the next three fiscal years.
- Chelsea Parker made a motion to approve the MOU to accept the notice of concern from CUSD. Trisha Atehortua seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel			X	
Vicki Wonacott	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laurel Hill	X			

➤ Motion passes.

4.4. Budget Reduction Recommendations

- Blue Oak Charter School Executive Director Susan Domenighini has been working on budget reductions over the past month and vetting recommendations through the Finance Committee, with the exception of personnel reductions. Since the last Finance Committee meeting the administrative team was able to complete more research and presented additional budget reduction items. The director and board reviewed the budget reduction suggestions which included reductions in the following categories: core materials, curriculum, non capitalized equipment, training and development, Induction Program, Health Insurance, building

maintenance, building improvements, teacher salaries, reducing by two teaching positions, Movement specialist, and back office provider. Each item was discussed at length taking faculty concerns for student services in to account.

- Chelsea Parker made a motion to accept the expense summary with budget reductions. Vicki Wonacott seconded.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Vicki Wonacott	X			
Chelsea Parker	X			
Trisha Atehortua			X	
Vicki Wonacott	X			

- Motion passes.

5. CLOSED SESSION - 15 minutes

5.1. Executive Director Review

- At 7:57 PM the board went into CLOSED SESSION.

REPORT OUT OF CLOSED SESSION - 5 minutes

- The Executive Directors Review was completed. The board is extending the directors contract for an additional year.

6. NEXT MEETING - Tuesday, October 15, 2019

ADJOURNMENT

- Monica McDaniel adjourned the meeting at 8:45PM.

Minutes taken by: Tess Slaton

Approved by: _____ Date: _____