

Blue Oak School

Parent Council Regular Meeting AGENDA

Approved Minutes

Date 11.7.2017 @ 6pm in the Parent Center

1. **OPENING (~ 6:00 pm)**
 - 1.1 Call Meeting to Order **6:04pm**
 - 1.2 Invocation -- School Verse
 - 1.3 Roll Call of Council Members & Introductions (if needed)
Stephanie Boyden, Jackie Hammer, Nicole Williams, Rachel Conroy, Kimberlee Smith, Laurie Abarca, Jake Fender, Vangie Houle, Kellie Machi,
2. **PUBLIC COMMENT > AUDIENCE TO ADDRESS THE COUNCIL (~ 6:10 pm)**
 Persons addressing the Council without giving previous notice need to realize that there will be no action taken on the items not on the agenda. The Council may limit presentations to no more than three (3) minutes each.
Erin Whitney- Charter Review Committee Parent Rep. –Task of committee is to rewrite the charter and submit to Chico Unified. Next meetings are November 28th and December 12^t at 4pm.
Nicole Williams – Girls on the Run 5K Saturday at 9am Bidwell Park
Jackie Hammer- Thursday @ 1:15pm Garden Club meeting
Jackie met with Facilities last night about Box placement and building a greenhouse.
3. **AGENDA MODIFICATIONS (~ 6:20 pm)**
Move 6.6 to 6.1
4. **CONSENT AGENDA (~ 6:25 pm)** **DISCUSSION/ACTION**
 4.1 Minutes from October 3rd Meeting
Rachel Conroy made a motion to approve the Consent Agenda as presented
Angie Ernest second

Class	Name	Yes	No	Abstain
K-Cheryl	Kimberlee Smith	X		
K-Sheila	Jake Fender	X		
K-Susan	Michelle Doherty			
1-Heather	Krystal Marsh			
1-Riley	Angie Johnson			
2-Adams	OPEN			

2-Stevens	Melissa Lindaman	X		
3-Welch	Vangie Houle			
3-Madera	Emily Swanson			
4-Jones	Angie Ernest	X		
5-JT	Kellie Machi	X		
5-Meier	Rebekah Casey			
6-Lee	Laurie Abarca	X		
6-MacDonald	OPEN			
7-Chew	Evan Peterson			
8-King	Joy Mefford			
Chair	Stephanie Boyden	X		
Co-chair	Jackie Hammer	X		
Secretary	Nicole Williams	X		
Treasurer	Rachel Conroy	X		

- 5. All approved motion passes**
- REPORTS (~ 6:30 pm) DISCUSSION ONLY**
- 5.1 Faculty Liaison - Claire Fong
Faculty is currently working on the Charter Renewal for up to date information regarding each grade and specialties
- 5.2 Administration Liaison - Shannon O’Laughlin
Charter Renewal writing in progress with each of the teacher then Parent Conference week is next week. Please sign up as soon as possible. Progress Reports
- Facilities Committee is working hard on the playground**
Middle School Committee is working and need many more parents on this committee
- 3:30 2nd of 4th Tuesday Music Classroom**
Fence repairs done in Kindergarten and swings have been repaired. Parent Volunteers are working on the securing the play structure posts.
Make difference day was a huge success – thank you to everyone for taking the time to help out.
- Bathroom – has been a severe problem. Kids will only be allowed to use the bathroom during recess and lunch. It has been in effect for one week and there has been a huge reduction in any incidents.**

5.3 Parent/Community Liaison - Summer O'Neill

6 Dads will be helping to secure the posts of the play structure. Hopefully it will be done on a Saturday soon. Boys bathroom has been looked at by parent volunteers, the manufacture and a plumber. The waterless urinals are causing the smell and this is being addressed.

Cleanliness of the building – everything needs to be repainted Summer will be putting together times and dates for parents to volunteer

Community Calendar-

Great Room wall has all the Committee agendas posted

Charter Council needs a new Parent Member and Community Member

Next meeting is November 13th at 6pm

5.4 Charter Council Liaison - Greg Wood

Not Present

5.5 BOPC Treasurer - Rachel Conroy

6. **NEW BUSINESS (~ 7:00 pm)**

DISCUSSION/ACTION

6.1 Fundraising Team Update & Funding Request (up to \$2500)– Stephanie Boyden
\$23,355 raised so far

Amazon Smile account – please share the link on Facebook and Direct Message friends/family/businesses.

Jackie is concerned with using \$2500 from the PC Fund but the money is not going back into the PC Fund. It was suggested that this money should be replenished when the events have occurred and possible a general fund/PC fund 70/30%

Melissa Lindaman Made a motion to approve up to \$2500 with the condition that the \$2500 seed money comes back to the PC Fund with the addition of 10% of the general fund fundraiser profit

Jake Fender second

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K-Susan	Michelle Doherty			
1-Heather	Krystal Marsh			
1-Riley	Angie Johnson			
2-Adams	OPEN			
2-Stevens	Melissa Lindaman	X		
3-Welch	Vangie Houle			
3-Madera	Emily Swanson			
4-Jones	Angie Ernest	X		
5-JT	Kellie Machi	X		
5-Meier	Rebekah Casey			

6-Lee	Laurie Abarca	X		
6-MacDonald	OPEN			
7-Chew	Evan Peterson			
8-King	Joy Mefford			
Chair	Stephanie Boyden	X		
Co-chair	Jackie Hammer	X		
Secretary	Nicole Williams	X		
Treasurer	Rachel Conroy	X		

All approved motion passes

(1) Money raised to date (2) Approved Calendar for 2017-18 (3) Fundraising Annual Budget

6.2 Friendsgiving – Stephanie & Rebekah

What is it, Volunteering, Ticket Sales & Pre-order pies

Please go to your classes and ask for volunteers. All bake sale items need to be here on Thursday the 16th. 20 pies total will be sold and they are \$20 each. The pies are to be taken home.

Please help to sell the tickets to this event.

The class that sells the most tickets will get \$100 for their classroom fund.

6.3 Enrichment Evening Nights update-- Stephanie

#1 possible on January 25th with Ben Klocek

Recommended to advertise this event to the greater community and charging a fee for non-Blue Oak families.

6.4 Blue Oak Outreach – Christmas Preview – Stephanie Hughes

Window in downtown Chico at the Christmas Preview – Cheryl is creating a father winter window. East Out West Gallery at 228 Main St.

6.5 Update on Box Tops Collection--Stephanie Boyden

6.5 Holiday Fair & School Store funding request (up to \$500)– Emily Swanson

Planning for upcoming Holiday Fair and purchases for school store.

Expects to make \$2500 for Holiday Faire

Three Thursday in December before the Winter break.

Volunteers are needed

All funds from the school store will come back to the PC Fund.

Requested that the school store is open in the Parent Council room Before and after the Winter Concert

Outside vender fee of \$20 and \$50 for all three

Jackie Hammer made a motion to approve up to \$500 for the school store and put the holiday fair on the calendar from 12:30 – 2:30pm December 7, 14, & 21

Angie Ernest second

Class	Name	Yes	No	Abstain
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K-Cheryl	Kimberly Smith	X		
K-Sheila	Jake Fender	X		
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8-King	Joy Mefford			
Chair	Stephanie Boyden	X		
Co-chair	Jackie Hammer	X		
Secretary	Nicole Williams	X		
Treasurer	Rachel Conroy	X		

All approved motion passes

6.6 Hospitality Update & Funding Request (up to \$50)-- Kellie Machi

Monthly tours - Kellie provides tea and home baked goodies. She is asking for \$50 for any supplies needed in the future

Angie Ernest made a motion to approve up to \$50 for Hospitality

Jake Fender second

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7-Chew	Evan Peterson			
8-King	Joy Mefford			
Chair	Stephanie Boyden	X		
Co-chair	Jackie Hammer	X		
Secretary	Nicole Williams	X		
Treasurer	Rachel Conroy	X		

All approved
Motion passes

Friday, December 22nd prepaid treat trays - this would be a fundraiser for PC
Price -\$15-20

7. **CLOSING COMMENTS/Gratitude** **DISCUSSION ONLY**
 January meeting will need to change since it will be during winter break.
 Stephanie Boyden- grateful for the fundraising teams hard work
9. **ADJOURNMENT (~ 8:00 pm) 7:58pm**

Minutes Taken By: Nicole Williams

Approved: __12.5.2017_____