



BLUE OAK SCHOOL

Approved Parent Council Regular Meeting MINUTES

Tuesday, November 5, 2019 @ 6pm in the Band Room

1. OPENING (6:07 pm)

- 1.1 Call Meeting to Order
- 1.2 Invocation/check-in
- 1.3 Roll Call of Council Members & Introductions (if needed)

Parent Reps and Officers Present: Tara Ayala, Nick Kartychok, Franki Boisseree, Liz Martin, Christine Wilson, Amber Pierce, Angie Ernest.

Liaisons Present: Rachel Ceja, Riley Murray.

2. PUBLIC COMMENT > AUDIENCE TO ADDRESS THE COUNCIL (~ 6:10 pm)

Persons addressing the Council without giving previous notice need to realize that there will be no action taken on the items not on the agenda. The Council may limit presentations to no more than three (3) minutes each.

2.1 - Amber Pierce - commented on the importance of working with our Administrative Community Outreach Rep for upcoming events – Tess.

2.2 - Amber Pierce - also provided an update for the Box Top fundraiser. Box tops were submitted On November 1st totaling just over \$42. Everyone was reminded that the program is phasing out box top cutouts, but scanning receipts via an App is the new way to submit funds, and it is immediate.

2.3 - Christine Wilson – Announced another fundraiser opportunity named “Scrip”, where you spend money other places and a percentage of the proceeds go to our school.

2.4 - Angie Ernest- Announced that there is a Charter School Faire for the T-K program at the CARD center on Tuesday November 12, 2019 from 5 -7. Blue Oak is looking for volunteers to help during this time.

3. AGENDA MODIFICATIONS (~ 6:20 pm)

- 5.1 Tabled, Rep not present to report
- 5.2 Reported by Rachel Ceja
- 5.4 Added Treasurer’s report by Angie E.
- 6.1 and 6.2 Reported by Angie E.

4. CONSENT AGENDA (~ 6:25 pm)

DISCUSSION/ACTION

- 4.1 Minutes from 10/1/19 **Approved 1st. Amber Pierce 2nd Liz *none opposed**
Amber motioned to approve the October 1st, 2019 minutes.

5. REPORTS (~ 6:30 pm)

DISCUSSION ONLY

- 5.1 ~~Charter Council Liaison—Trisha Atehortua~~ Not Reported



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5.2 Administration Liaison - Presented by Rachel Ceja

A workshop on SWOT (Strengths, Weaknesses, Opportunities and Threats) will be held on Saturday November 8, 2019 from 9 to 4. You may register on Parent Square for this event. The Agenda will be sent out Wednesday Nov. 6th. Goal is for at least 20 people to attend.

5.3 Faculty Liaison- Riley MacMillan

Reported that Tess is the Point of Contact for Social Media (Facebook and Instagram). She would like approved minutes emailed to her.

The question was raised if childcare would be provided for parent conferences. This subject could be revisited, but for the time being it was recommended that each class reach out to each other if help was needed during this time. It could be an opportunity for playdates. CARD does allow drop-ins during this time for children who are already in CARD. Previous minutes were consulted for available funds for childcare, which appeared to be for [PC] meetings. Parent Teacher conferences are spread out and parents are given an opportunity to choose a time that works best for them. (times may vary by Teacher, but are generally 15 minute time slots starting at 12:45 to 5:30.)

-A Group picture was encouraged for PC Reps so we can be recognized for all our hard work.

-Classes were studying K – Fall and Nature. Working on Lanterns and getting ready for their lantern walk. 1st – working with bees wax 3rd – Perspective writing, studying life cycles of plants, and working with luffas in the garden. 4th- Studying biomes and tundra. 5th – India Block and US History and Geology. 6th – Physics experiments, Plague and Geography. 7th Africa, Songs and reading music. 8th – Studying Chemistry and the periodic table and meteorology. Games classes are using their equipment. Handwork classes are working on knitting, casting on stitches, crocheting recorder cases, working on quilting project, god's eyes, and hand sewing. Tech class is researching environmental topics and working on info graphics. Dias De Muertos Spanish class completed their artistic mask project.

- Three teachers received Grants for completing their teaching program. One or two teachers still need to complete the program.

5.4 Treasurer's Report – Angie E.

- Beginning Balance of \$18,999. From June to October, allocated funds in the amount of \$7,250. After considering funds from store and bake sale, the total available funds are now in the amount of \$12,342.

There may be some funds needing to be included, such as Jamba Juice proceeds.

6. NEW BUSINESS (~ 7:00 pm)

DISCUSSION/ACTION

6.1 Funding Request, up to \$300- Angie E. **Approved 1st Franki B. 2nd Liz M. *None opposed**
Blue Oak Bumper Stickers for School Store

Style E was preferred by the PC members present. The motioned approved the Funding Request, Item 6.1 up to \$300 for Blue Oak Bumper Stickers for the Blue Oak Store. Options A thru E were shared for styles with variety



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of fonts and rainbow leaf or all blue leaf. The preferred style was a truck sticker, as it was less light sensitive and weather resistant.

-Tee shirts with a simple stencil w/o colors on a Navy color shirt should be re-ordered before Christmas. Possible item for next meeting (December Agenda). The minimum order is 25.

6.2 Winter Wonderland Reports and Requests for Involvement- Angie E.

Angie E. reported that the plans for "A Walk into Winter" were continuing. The budget was discussed for items included such as food, lights, and craft activity, storefronts for each grade level, marketing, and entertainment. The band-room was discussed as one activity, where Mrs. Marcia would leading a tumbling activity. Potentially a Photo booth option could be adopted by a grade for a fundraiser as well. Discussions around an entry fee were entertained, where the emphasis was made on this being a community event and the entry fee could prevent attendance at this point. Tickets were discussed for food and craft items at \$1 or \$2 each, to minimize handling of cash by each class, while vendors would not use the ticket system. Framed Chalk Art by Blue Oak teachers was a potential raffle item option so far. Lighted walk options were discussed where the atrium would be decorated for a walk through the seasons. Mrs. McDonald's room may be reserved for one class for a Rummage Sale area. Arrangements would be required to use her room, but she is in favor of this idea.

-Dining tables will be set up for the PC crafting booth.

-The corner is reserved for trees for the Photo-booth and a Stage for the music.

-Vendors will be reached out to as provided by Summer O'Neil from previous school fairs. Vending is \$40 for school members and \$60 for outside vendors – still being looked into for participation.

-Banners and flyers- designs are being provided by Riley, but need to first be approved by Admin. Hopes were shared that the designs could be approved by the end of the week of November 8th. Banner ordering takes about 6 days to order at Costco.

-Riley shared results of survey sent to teachers, of whom some responded as able to participate. Generally in favor of the booths, music and student involvement.

-A sign up genius needs to be developed for each class to develop the booth needs, parent participation and booth volunteers. Each class should have a maximum of two items to sell.

-Goodie bags were discussed – bags could contain a raffle ticket, the bag itself, a craft activity ticket, and an apple cider

-Musicians – Pub Scout members (2) can plan for 45 minutes. Amber's mom will play her Nickelharpa (Sweedish instrument) and play and sing her guitar for 1 hour. The Yule Logs cannot play as they are already booked on this day.

-Now is the time to reach out to volunteers and let them know how they can help.

-We also need to reach out to Teachers to see if Games may be an option.



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-Recall that this event is an opportunity to showcase the school and allow people to explore the school.

-We can also reach out to other Waldorf Schools (i.e. Liveoak, Nevada City, and Sacramento) to attend this faire.

-Natural materials can be collected for the PC craft such as pine cones and sticks.

-Donated materials will be needed for the Walk into Winter Light Walk, which will be a walk through the seasons, and arriving at Winter Snowball Land. Lights are needed. Spring – will have a rainbow of lights. Summer – will have a light waterfall, hanging sun and faux camp with a tapestry in the background. Fall – will have hanging leaf chains and woodland creatures. Main needs so far are lights. Frankie offered to provide some lights she has as well as crystal strings and roses and flowers for the spring scene.

Storage – Items can be stored in the festival shed. Please mark all donated items if you would like them to be returned.

Materials Needed - Reps can reach out to their classes to request materials needed.

Lamp Posts and or Garlands – also to be used as decorations.

Advertising to be discussed further for outreach – such as community radio calendars. Flyers can be posted around town, once they are done – Franki can do this

Angie will re-draw the map to this year's layout to assist in the next needs assessment meeting, which is open to all PC reps to attend.

The planning team decided to meet on November 11th at 5 PM in the Big Room.

7. **CLOSING COMMENTS**

DISCUSSION ONLY

8. **ADJOURNMENT (~ 8:11 pm)**