

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Band Room / Meeting Room

Minutes

Thursday, November 19, 2019 - 6:30 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:30 PM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- Monica called to order 6:37PM

1.2. Roll Call of Council Members and Establish Quorum

- Present: Monica McDaniel, Laurel Hill-Ward, Chelsea Parker, Vicki Wonacott
- Absent: Trisha Atehortua

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- School verse read by Chelsea Parker

1.4. Agenda Modifications

- Tess Slatonsuggested allowing an addendum to add resignation. This will be brought back next month.
- Monica McDaniel requested to move 5.4 up on the agenda to take action on it sooner.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- Blue Oak Teacher Nick Meier shared his opinion regarding the change in health insurance. He expressed a desire for more communication to staff before decisions are made. He would have preferred that the changes were communicated in more detail.

2. CONSENT AGENDA - 10 Minutes

2.1. Approve October 24, 2019 Minutes

2.2. Warrants

2.3. Point of Sale Transactions

2.4. Cash Flow

2.5. Actual to Budget Summary

2.6. Balance Sheet Detail

2.7. Overnight Field Trips

2.8. Hiring

2.8.1. SPED Aide, Rachel Oakes

2.8.2. SPED Aide, Bailey Akins

2.8.3. Occupational Therapist

2.9. Donations

- Chelsea Parker made a motion to approve the consent agenda. Laurel Hill-Ward seconded.
- No discussion
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

3. Financial Reports

3.1. First Interim Budget

- A draft template of the interim budget was shared and discussed. The need for a training on financial documents was discussed.

4. Faculty - 15 minutes

4.1. Grade Level Reports

- Co-Chair Brianna Lee presented this report. She shared much of the work that is being done in the speciality classes. She brought samples for the board to pass around.

5. GOVERNANCE - 15 minutes

5.1. Finance Committee

- Chelsea Parker shared a little about the last Finance Committee meeting, noting that many reports are not available at this time while we transition between back office providers.

5.2. Charter Impact

- The Charter Impact contract was reviewed and discussed. There has been daily interaction between our office staff and our new back office provider, Charter Impact. The process of onboarding will take some time as much is required. Communication with our prior back office

provider has begun as data will need to be shared from our prior back office provider with our new provider. Payroll will be finished for the calendar year with PayBridge, then starting in January we will be using a new electronic web system with Charter Impact.

- Chelsea Parker made a motion to accept the Charter Impact contract. Laurel Hill-Ward seconds.
- No discussion
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

5.3. Organizational Chart

- A new organization chart was needed for the employee handbook to accurately reflect our current structure.
- Vicki Wonacott made a motion to accept the Organizational Chart. Laurel Hill-Ward seconds.
- No discussion
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

5.4. Charter Council Applicant

5.4.1. Laura Swanson

The board members reviewed and discussed the application provided by Laura Swanson. The board asked questions regarding Laura’s background and future plans as well as her willingness to serve in this capacity. It was brought up that finance and Brown Act training would be beneficial for Laura.

6. ADMINISTRATION - 15 Minutes

6.1. Executive Director’s Report

6.1.1. Grants

6.1.2. Marketing and Public Relations

- Director, Susan Domenighini, shared that an article would appear in North State Parent Magazine highlighting our Festival of Lights celebration here at Blue Oak.
- Gratitude was expressed for those involved in Strategic training that took place on Saturday, November 9.
- Details from the visit of mentor Antje Bojarsky were shared. The desire to have her return was expressed, possibly on an in-service day.

- Three potential grants were shared, one for helping with our mentoring process, one through Butte County Office of Education and lastly a CTE grant regarding a drama pathway. The director requested approval to work on these grants.
- Laurel Hill-Ward made a motion to approve the work on these three grants. Chelsea Parker seconded. Seconded - chelsea
- No discussion
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua				X
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

7. NEXT MEETING - Tuesday, December 17, 2019

ADJOURNMENT

- Monica adjourned the meeting at 8:25PM

Minutes taken by: Tess Slaton

Approved by : 