

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**  
**Band / Meeting Room**

**Minutes**

**Tuesday, November 12, 2019 - 4:15 pm**

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**AGENDA**

**OPEN SESSION - 4:15 PM**

**1. OPENING 15 Minutes**

**1.1. Call Meeting to Order**

- Meeting was called to order at 4:28PM by Chelsea Parker.

**1.2. Roll Call of Committee Members and Establish Quorum**

- Present: Maggie Buckley, Chairun Combs, Susan Domenighini, Kate McDonald, Chelsea Parker
- Absent: Tighe O'Neill

**1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."*

- All present read the verse aloud.

**1.4. Audience to Address the Committee**

*This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- Susan Domenighini addressed the committee and presented information regarding three grants that she will be working on.

**1.5. Agenda Modifications**

- No modification

**1.6. Approve Minutes from 10/08/19 Regular Meeting and 10/18/19 Special Meeting**

- Maggie Buckley made a motion to approve the minutes from 10/8/19 and 10/18/19. Chairun Combs seconded.
- No discuss
- Vote

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Tighe O'Neill				X
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			

➤ Vote: passes

**2. FINANCIAL REPORTS - 15 minutes**

**2.1. Warrants**

**2.2. Point of Sale Transactions**

**2.3. Actual to Budget Detail**

**2.4. Balance Sheet Detail**

**2.5. Cash Flow**

- Some reports were not available as the school is between back office providers. Our business office is working diligently to keep the director updated daily as we begin looking at the onboarding process with our new back office provider, Charter Impact.
- Susan Domenighin made a motion to approve the financial reports. Chairun Combs seconded.
- No discuss
- Vote

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Tighe O'Neill				X
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			

➤ Vote: passes

**3. BUSINESS - 25 minutes**

**S Domenighini**

**3.1. First Interim Report**

- The committee reviewed a draft of the first interim report to familiarize themselves with the report format. The Interim Report will be due December 15. We may need a special Charter Council meeting to review and approve the interim budget.

**4. NEXT MEETING - December 10, 2019**

**5. ADJOURNMENT**

- Chelsea Parker adjourned the meeting at 4:46PM.

**Minutes taken by: Tess Slaton**

**Approved by :** \_\_\_\_\_

DRAFT