

Blue Oak Charter School Parent Council Regular Meeting Minutes for September 10, 2019

1.0 Opening

1.1 Meeting called to order at 6:02pm

1.2 Skipped for time

1.3 Roll Call Sign in sheet announcement. Introductions made.

Voting Members Present: Reps: Tara Ayala, Amber Schuemacher, Nick Kartychock (functioning as a secondary rep and not voting at this meeting because of Amber's presence), Franki Boisseree, Michelle Doherty, Liz Marten, Renae Turner, Jackie Hammer, Christina Garnett. Officers: Amanda Chambless, Christine Wilson, Amber Pierce, Angie Ernest

Liaisons Present: Summer O'Neill, Trisha Atehortua, Riley MacMillan

2.0 Public Comments: No public comments were heard.

3.0 Agenda Modifications:

Move 5.1 and 5.2 to end of reports due to liaison availability.

4.0 Consent Agenda:

4.1 Minutes from 6/4/19 **Approved**. 1st: Michelle Doherty, 2nd: Liz Marten. Vote taken. All approved. None opposed. Motion passed.

5.0 Reports:

5.3 Faculty Liaison, Riley Mac Millan- Classes have been visited and updates were provided for each class, Kindergarten through 8th grades. Band update - band was provided 35 students had a visit with Chico State. Games teacher getting kids outside. Hand work on little dolls and lavender eye pillows.

5.4 Parent/Community Liaison, Summer O'Neill-

Parent Square – new app to use once it is synced and current. Parents can register to select their preferred format for receiving information. Classroom communications can be closed to assist with privacy protections for individual's information. Still working to reach out to all families to ensure communications are in place.

Annual Giving – up to \$25K matching grant opportunity. They have provided an extension for end of October. Requested donations of \$150 per student. Monthly installments are an option and donations can be made online. These will all count toward the monthly match. A letter writing campaign information will be coming soon. Teachers will be working on updates with this campaign with return envelopes. Payments go to the front desk or online.

May Faire – Cedar Grove location is being looked at this year. It will be free to the public. We can showcase the school. This will be on Mother's day weekend. Same location of endangered species fair previous weekend. Exact date to be determined.

New Students-We have 59 new students. Please make sure you know and introduce yourselves and if you can, also introduce them to another person.

Harvest Festival- September 28th - Previously we've had booths. This year, one big craft that everyone can participate in. The final art project will be shared in the corner of the bigroom – community corner. There will be a talent show. PC will be responsible for fundraising and setting up. Parents will be responsible for meal preparation.

General Fund or Material costs to be designated. Promotions being made to the General Funds. These donations are also Tax Deductible!

5.5 Garden Club, Jackie Hammer- Worked on campus for 9 years. We now have 19 boxes, including 2 flower boxes. Exclusively working with 3rd grade. Parent reps, can help to put the word out to get teachers to incorporate the garden into their curriculum. There are a few empty boxes. Some will be dedicated to winter gardens. 5th graders start botany next Monday. This is along with the goal to get more classes out into the Garden. Garden grant allowed expansion of 8 more boxes. Future improvements may also utilize the courtyard. Looking to use seeds to create a dye garden. Blueoakgardenclub@gmail.com. Meetings may change, but are currently: Meet first Thursday of the month and the first Saturday at 9 am. Look for email about meeting times. Box tops this year will go toward garden. These updates can also be posted in the weekly updates (Acorn).

5.2 Charter Council Liaison, Trisha Atehortua – From meeting this summer. Accepted bids for HVAC work. Prop 39 funds will be used. Jesse Heating and Air will do the work. A 3 year lease has been signed. Similar terms to past year. Enrolment down. 350 expected. 323 enrolled. 372 completed at end of last school year. Budget adjustments were discussed. Summer camp was successful. Handmade treasures were made to bring home. SWOT analysis is to be sent out (Strengths, weaknesses, Opportunities, and Threats).

6. New Business

6.1 Parent Council By-laws and Procedures, A. Chambless- PC Bylaws reviewed, as adopted October 2017. PC Main purpose is to fundraise and support the community. Participating in fundraising and overseeing mini-grant requests made throughout the year. Provide leadership and support Blue Oak principles. Liaisons do not get to vote, PC Officers and Reps each vote. Representatives serve as leaders to the community. Reps report back to class parents after each meeting. Amendments to the Bylaws must be read at two successive meetings, and voted upon.

6.2 2019-2020 School Year Outline and Intentions- A. Chambless

Material Drive (2 People)- Renae, Liz

Harvest Festival- Potluck Planning: Angie, Christina, Franki. Bake Sale: Franki will help organize. We need to focus on refreshments as well.

Parade of Lights (downtown Chico) October 5th (Theme: Music and Lights) - This would be the first time Blue Oak participated. Summer has the parameters to apply. Children can participate with lanterns and recorders. Easy guidelines to follow. K – 2nd participate in the lantern walk later in the year already. Children are already practicing singing the songs for the lantern walk that they could also sing at the parade.

Organizers: Christina (Emma's mom), Christine, Liz.

Friendsgiving (Nov.)- Tabled this year, may do a pie sale around Thanksgiving.

Teacher Recognition (May): Franki, Renae

Thursday Market: Used to be Pizza Thursdays. School Store (4 times per month) switch off responsibilities each week. 1.5 hr max with setup. Jamba juice – order sheet collected at 9am. 20% of proceeds go to the school. This could also be an opportunity for classes to fundraise Thursdays as well. Volunteers: Nick, Angie (has been running it

when she is available), Jackie (can also run it), Michelle (can run it), Tara (can help with setup)

Parent Council Bulletin Boards – Photos posted of teachers in the hallway already. PC Reps to have photos taken next meeting.

Winter wonderland (Crafts faire): Organizers: Tara, Liz, Amber M., Renae, Angie. Rebekah Casey (not on PC this year) is also willing to help organize. Riley Mac Millan and Jennifer Adam's work last year can be referenced as a starting point. Entry fee \$3 each to PC Community booths. Potentially has Classroom Booths. i.e. Santa Lucia -1st grade. Each class has a curriculum appropriate event to participate. Franki can help distribute flyers if needed. Christina offers to help make flyers.

Box Dinners: will be offered throughout the year

6.3 Parent Council Fund Balance and Availability, A. Ernest- PC Funds Available, A. Ernest: Beginning of 2019 \$27k. Paid out \$7k. Current balance \$18,999.00. School store, box dinners, shirts/sweatshirts. Expenditures – Childcare, expenses for putting together. Some funds were re-absorbed funds that were not used for games. Allocated funds for box dinners and bumper stickers that still need to be paid out. Goal to keep reserves maintained for following year, and not to drain funds.

6.4 Funding Request, up to \$800- K. Donovan, Games class equipment (balls, chalk, etc)- Approved. 1st: Angie Ernest, 2nd: Renae Turner. Vote taken, none opposed. Games funding request K. Donovan, Equipment was tarnished/ruined. Balls were taken out of service that were not holding air. May be able to work with Play it Again sports to get used products if they are available. Storage will be included for the new equipment. Will be stored for games only. Recess equipment will be kept separate. Angie makes a motion to approve up to \$800 by Katie Donovan. Renae seconded the motion. All voted to approve request. None were opposed. Motion passed.

6.5 Funding Request, up to \$250, K. Brightling, Chess club shirts for students- Approved. 1st: Jackie Hammer, 2nd: Michelle Doherty. Vote taken, none opposed. – 5 kids went to state last year. Shirts for chess team. \$35 is required for the league. Still have 11 shirts from Dragan Graphics. Batch is 24. There may be less, in which case the cost will be \$1 more per shirt. Currently looking for a new chess club leader in a couple years. Other schools have stipends for teachers to participate. Jackie makes a motion to fund K. Brightling's request for the tee shirt funding request up to \$250. Michelle seconds the motion. All approved. None opposed. Motion passed.

6.6 Funding Request, up to \$400, S. Eblin, Upper grades handwork supplies (wood, fabric, etc)- Approved. 1st: Jackie Hammer, 2nd: Angie Ernest. Vote taken, none opposed. – 2nd year at this school. Requesting \$400 for wood loom supplies. Takes about 4 hrs to make. Wants to start small with the tools already. Needs wood supplies. Using recycled materials. Will use Roving as well. Could also use cereal boxes. Will use the courtyard for this activity. \$8/student for 48 students. Jackie made a motion to approve Sarah's funding request for up

to \$400 for wood and handwork supplies. Angie seconded the motion. Comments: Special projects are funded outside of material funds in general funds. All approved. None opposed. Motion passed.

7. Closing Comments: Review "Parent Council Monthly Flow". Think about what you signed up for. Go through minutes to make sure they are ready for approval next meeting. Amanda will bullet the minutes for distribution to your classes.

8. Meeting adjourned at 8:16