

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Join Zoom Meeting
<https://bcoe.zoom.us/j/92882244643>
Meeting ID: 928 8224 4643

Tuesday, July 21, 2020 - 6 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- 1.4. Agenda Modifications
- 1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

2. CONSENT AGENDA - 10 Minutes

- 2.1. Approve Minutes from June 16, 2020 and June 29, 2020
- 2.2. Charter Impact Monthly Report Jim Weber, Charter Impact
 - 2.2.1. Attendance and Enrollment
 - 2.2.2. Cash Flow

- 2.2.3. Balance Sheet Detail
- 2.2.4. Warrants/Aged Payable
- 2.2.5. Point of Sale Transactions/Check Register
- 2.2.6. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)
- 2.3. Approve Employment for Classified Employee for 2020-2021
- 2.4. Accept Employee Resignations

3. GOVERNANCE - 15 minutes

- 3.1. Finance Committee
- 3.2. Policy Review Susan Domenighini
 - 3.2.1. Suicide Policy
- 3.3. Anti-racism Resolution
- 3.4. AB 218 Revived Liability Funding Plan Update
- 3.5. Contracts
- 3.6. Executive Director Review Form & Process L. Swanson
- 3.7. Board Membership Application
 - 3.7.1. Mónica McDaniel Community Member

4. FACULTY

- 4.1. Grade Level Report

5. ADMINISTRATION - 30 Minutes

- 5.1. Executive Director's Report Susan Domenighini
 - 5.1.1. Strategic Plan
 - 5.1.2. COVID-19
 - 5.1.2.1. Discussion of Current status on reopening
 - 5.1.3. Outreach Plan

6. CLOSED SESSION - 15 minutes

- 6.1. Public Employee Performance Evaluation (§ 54957) Title: Executive Director

7. NEXT MEETING - Tuesday, August 18, 2020

ADJOURNMENT

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Join Zoom Meeting
<https://bcoe.zoom.us/j/98016355990>
Meeting ID: 980 1635 5990

MINUTES

Tuesday, June 16, 2020 - 6 pm

Vision: To be a model for successful education of the whole child.

*Mission: To nurture and deepen each child's academic and creative capacities using methods
inspired by Waldorf education in a public school setting.*

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- Monica McDaniels called the meeting to order at 6:04 PM.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Monica McDaniel, Chelsea Parker, Laura Swanson, Trisha Atehortua, Vicki Wonacott, Laurel Hill-Ward.
- Note:: Vicki Wonacott had sound trouble she left and came back to improve her audio.

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- Chelsea Parker read the school verse.

1.4. Agenda Modifications

- No agenda modifications.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- Prior to the Charter Council meeting staff members Nick Meier and Cheryl Grant submitted letters to the Executive Assistant, Tess Slaton, who forwarded the letters to the Charter Council members. Charter Council members confirmed that they received the letters in question.
- Nick Meier, Blue Oak teachers, addressed the council and read his letter. He requested that the proposed changes to employee health benefits not be approved. He spoke to the negative impacts that would result from the proposed health benefits package and that challenges that it will create.
- Riley Murray, Blue Oak teacher, addressed the council. She urged the Charter Council to only approve a health budget that will have a positive impact on all staff members.
- Cheryl Grant, Blue Oak teachers, addressed the council and read her letter. She spoke to the impacts of the proposed health benefits package to the staff and to her personally. She stated that the proposed changes will have a negative financial impact on some and that it is creating division among Blue Oak staff. She requested that the Charter Council review the proposals carefully and only approve the proposed budget if it is equitable for all.
- Brianna Lee, Blue Oak teachers and Co-Chair to Blue Oak Staff, expressed her concerns regarding the proposed health benefits changes. She commented that much of the raise provided for in the proposed certificated pay scale increase will go to cover increased health benefits resulting in no many staff only breaking even or with taking a pay cut. After all of the work to create a competitive certificated pay scale it is disheartening to see that it will negatively impact.
- Jennifer Bryan Glennen, Blue Oak teachers, addressed the Charter Council. She expressed her feelings of discouragement in the proposed budget. She communicated her dedication to Blue Oak Charter School in taking on more responsibilities as a teacher. She exclaimed that for the second year in a row not receiving any kind of a raise.
- Alicia Trider, Blue Oak parent and educator of multicultural and gender studies addressed the Charter Council. She explained her background and offered to act as a consultant to Blue Oak staff and parents offering professional development in anti-racism. She cited the book “Me and White Supremacy” and was excited about assisting teachers with resources in the area of anti-racism. She requested to be put on the July regular meeting agenda in order to discuss the offer further.
- Amanda Chambless, Blue Oak parent and Blue Oak Parent Council President, spoke to the board regarding systemic racism. She made comments regarding Blue Oak’s demographic and policies. She urged Blue Oak policies to be reviewed to include language in Level 3 offenses to include racial slurs or affiliation with the KKK. She requested more diversity in the school’s art, library books, and curriculum that would address racism. She urged for more outreach to people of color

2. CONSENT AGENDA - 10 Minutes

2.1. Approve Minutes from May 19, 2020

2.2. Charter Impact Monthly Report

Jim Weber, Charter Impact

2.2.1. Attendance and Enrollment

2.2.2. Cash Flow

2.2.3. Balance Sheet Detail

2.2.4. Warrants/Aged Payable

2.2.5. Point of Sale Transactions/Check Register

2.2.6. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

2.3. Charter Council Election Results

2.4. Paycheck Protection Plan Small Business Administration (PPP) Loan Agreement

2.5. Tax Form

2.5.1. Form 990

2.6. Approve Employment for Classified Employees for 2020-2021

2.7. Accept Employee Resignations

- Chelsea Parker made a motion to approve the consent agenda. Trisha Atehortua seconds.
- No discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

3. GOVERNANCE - 15 minutes

3.1. Finance Committee

- Chelsea Parker spoke to the work the Finance Committee has done regarding the proposed 20/21 Budget, the proposed Certificated Pay Scale and the proposed Health Benefits package. She explained with budget cuts coming from the state level the process has been an arduous process. She explained the work that has been done to compare the benefits and pay offered by Blue Oak with other comparable schools in our areas.

3.2. Executive Director Review Form & Process **L. Hill-Ward / L. Swanson**

- Laurel Hill-Ward spoke to the work that she and Laura Swanson have been doing to revise the Executive Director Review form and process. She requested that the Charter Council members review the requested changes.

3.3. Policy Review **Susan Domenighini**

3.3.1. Conflict of Interest Policy

- Susan Domenighini explained the requested changes and the work that she and Laura Swanson did on the Conflict of Interest Policy.
- Chelsea Parker made a motion to approve the Conflict of Interest Policy. Laurel Hill-Ward seconds.
- No discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			

Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

3.4. Education Protection Account (EPA) Resolution

- Jim Weber of Charter Impact explained that the EPA Resolution is one component of state aide. As a school we much document how EPA funds are used. The resolution speaks to these funds being used for teachers salaries, this is the most standard and straightforward use of these funds.
- Trisha made a motion to approve the consent agenda. Laurel Hill-Ward seconds.
- No discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

3.5. 2020/2021 Budget Proposal

- The Charter Council members discussed the three proposed budgets that were provided in the packet and the situations under which each would be used. The Governor of California is still working to pass a budget for the state and this will impact schools. The three budgets represent the most likely scenarios to impact funding to Blue Oak Charter School.
- In light of staff concerns and the pending state budget council members requested that a vote regarding the 2020/2021 Budget be delayed for more review and that a special meeting be scheduled to revisit the budget.
- Susan Domenighini, Blue Oak Executive Director, spoke to the staff concerns and hoped to provide individual information for each staff member regarding their specific situation and the impact of the proposed 2020/2021 Budget.
- Monica McDaniels made a motion to postpone all budget related votes, items 3.6 Reduction in workforce policy, 3.7 COVID 19 Operations Written Report, and 3.9 Certificated Pay Scale, to review again at a Special Charter Council meeting. Laurel Hill-Ward seconds.
- No discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			

Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

➤ Vote passes.

3.6. Reduction in workforce policy

3.7. COVID-19 Operations Written Report

3.8. Healthy Solutions Benefit Package

3.9. Certificated Pay Scale

3.10. Paycheck Protection Plan Small Business Administration (PPP) Loan Resolution

- Susan Domenighini explained that the Federal government expectations regarding the PPP Loan program have changed from the time that the school received PPP funds. Blue Oak Charter School has been advised by legal counsel and Charter Impact to create a resolution that outlines the details of what our understanding of the loan requirements were when we received the funds.
- Chelsea Parker makes a motion to accept the Paycheck Protection Plan Small Business Administration Loan Resolution. Trisha seconds.
- No discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

➤ Vote passes.

4. FACULTY

4.1. Grade Level Report

- Faculty Co-Chairs Ally Welch and Brianna Lee explained that they did not have an official report. They briefly spoke to the end of year activities and 8th grade graduation. As well they mentioned online training that will take place over the summer for teachers.

5. ADMINISTRATION - 30 Minutes

5.1. Executive Director's Report

Susan Domenighini

5.1.1. Strategic Plan

- Work on the Strategic Plan has been a challenge in light of COVID 19 and the switch to distance learning.

5.1.2. Factoring

- The funds received from the PPP Loan will keep the school from having to borrow again right away. If government funding is deferred there is a chance the school will need to borrow again.

5.1.3. COVID-19

- The California Department of Education has provided a guidebook for schools: The Stronger Together Guidebook. The guidebook was reviewed and discussed.

5.1.4. LCAP

- The LCAP report will now be due in December, this delay allowed us the time for the leadership team to review the FIT, fidelity integrity assessment, which reviews how well we are doing at implementing best practices in the school.

5.1.5. Budget

5.1.6. Outreach Plan

- The company Premier Charter has been used as a resource for outreach recommendations.

5.1.7. Parent Survey

- Parent survey had about 69 responses. The survey asked general questions about the community and what specific needs our families foresee for next year and the possible need for distance learning to continue. Rachel Ceja, Assistant Blue Oak Director, Buck Ernest, Facilities Manager, and Susan have been working on a plan for reopening the school.
- Blue Oak Charter School is now ALICE Certified.

6. CLOSED SESSION - 15 minutes

6.1. Public Employee Performance Evaluation (§ 54957) Title: Executive Director

6.2. Public Employee Discipline/Dismissal Release (§ 54957) Classified and Credentialed

- All Charter Council members along with Executive Director, Susan Domenighini entered a closed session break out room within the zoom call.
- After the closed session, Monica McDaniels reported that no action was taken during the closed session and that one charter council member dropped out of the meeting during the closed session. Susan Domenighini shared her self evaluation with the board.
- The need for a special meeting to be scheduled was expressed. It was noted that the changes to the Executive Director Review Form will need to be approved prior to the closed session and performance evaluation at the next meeting.

7. NEXT REGULAR MEETING - Tuesday, July 21, 2020

ADJOURNMENT

- Monica McDaniel adjourned the meeting at 8:25PM

Minutes taken by: Tess Slaton

Approved by : _____ Date: _____

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
SPECIAL MEETING
Join Zoom Meeting
<https://bcoe.zoom.us/j/94846304240>

Meeting ID: 948 4630 4240

MINUTES

Monday, June 29, 2020 - 11:30 AM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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AGENDA

OPEN SESSION - 11:30 AM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- Monica McDaniel called the meeting to order at 11:37 AM.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Monica McDaniel, Chelsea Parker, Laura Swanson, Trisha Atehortua, Vicki Wonacott, Laurel Hill-Ward.

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- Monica McDaniel read the school verse.

1.4. Agenda Modifications

- No modification requested.

1.5. Audience to Address the Council

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- Monica McDaniel, Charter Council President, encouraged the Charter Council and the audience of attendees to be mindful of our Waldorf inventions of inclusion and enlightening the human spirit and instead of being led by ego to be led by a sense of community and what is best for all.
- Brianna Lee, Faculty Co-Chair, read a letter for Brittany Jones, Blue Oak teacher. Brittany outlined how the proposed plan for health benefits and the certificated pay scale were creating division among the faculty. Much concern was expressed that a plan was proposed that does not honor all teachers. She requested that the Charter Council please consider a plan that is good, true and beautiful for all. Each teacher deserves a raise. Each teacher deserves affordable healthcare. Blue Oaks values are not represented by this plan.

2. GOVERNANCE - 15 minutes

2.1. Executive Director Review Form & Process **L, Hill-Ward / L. Swanson**

- There was a brief discussion on where the Charter Council was regarding this process and in the end it was decided to put this item off until the next regularly scheduled charter council meeting.
- Laurel Hill-Ward communicated via chat that she respectfully resigns her position on the Blue Oak Charter Council.
- Laurel Hill-Ward left the meeting at 12:01 PM.

2.2. COVID-19 Operations Written Report

- Susan Domenighini spoke to the COVID-19 Operations Written Report. The operations report outlines how Blue Oak Charter school responded to the COVID-19 Emergency, specifically regarding the closure of onsite classes in March, distance learning implementation, childcare offered through CARD, and lunches made available through Chico Unified School District.
- Chelsea Parker made a motion to accept the COVID-19 Operations Written Report as presented. Trisha Atehortua seconds.
- No discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel			X	
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward			X	

- Vote passes.

2.3. Healthy Solutions Benefit Package

2.4. Certificated Pay Scale

- Many faculty members were present and spoke to the impact of the proposed Healthy Solutions Benefit Package on the school as a whole and the impact they will each face individually.
- Kari Madera read a letter to the charter council. She outlined her many years of dedication to the Blue Oak Community and asked for a better, more viable plan for the longevity of the school.

- Susan Domenighini spoke of the need of putting an employer cap on health care costs per employee in order for the school to be financially responsible. The Finance committee is suggesting a cap at \$600 per employee and to grandfather in two of the teachers who would be significantly impacted. Thus there would be no negative impact to any teachers with this plan.
- Chelsea Parker, added that the Finance Committee has worked diligently to put together a competitive scale that is comparative with industry standards. The Finance Committee has also discussed changing to a less expensive school site once the school is released from its current lease and the possibility of a more stable insurance program that will offer stability for both the school and the staff. She mentioned that the Butte Schools Self-Funded Programs Joint Powers Authority (BSSP) provides self-funded employee benefits and property/liability coverage to school districts in Butte County, Butte County Office of Education and Butte Glenn Community College District and that this may be a better option to look into.
- Other important details that were discussed include that school enrollment is down, thus the school needs to be careful as we look to an uncertain 21/22 regarding ADA and funding. There will be another potential minimum wage increase in a year. As well, gratitude for current funding was expressed as freezing and protecting school funds is unprecedented and has not been seen since the 1970's.
- Nick Meier, Blue Oak teacher, shared his letter. He shared his disappointment regarding faculty not being made aware of these proposals sooner, that the proposed plan discourages people with families from working at Blue Oak, and that the budget shifts the burden onto the senior most teachers with families. Nick requested that Blue Oak pay to make up the difference of what he along with three other teachers will be facing if the proposals are approved. Nick also made note that this will be his second year without a raise.
- Sheila Moss, Blue Oak teacher, requested that the term “grandfathering in” not be used as it has a racist history and that instead the term extension be used. Sheila shared her own letter opposing the health care benefits package but in favor of the certificated pay scale. She requested that other benefits consultants be sought to compare prices, that alternative and more cost effective school sites be researched, and asked that there be a commitment to actions that promote sustainability for the whole school.
- Cheryl Grant, Blue Oak teacher, shared alternative options of the employer paying a percentage of each employee’s benefits, making it equitable, the option of grandfathering in any employee who is negatively impacted, and making every effort to ensure families are not discriminated against. She requested that any changes that will happen in January 2021, be brought to the faculty with ample time for discussion. In closing she shared the following quote:

The Invitation

*By Oriah Mountain
Dreamer*

*It doesn't interest me
what you do for a living.
I want to know
what you ache for
and if you dare to dream
of meeting your heart's longing.
It doesn't interest me*

*who you know
or how you came to be here.
I want to know if you will stand
in the centre of the fire
with me
and not shrink back.
It doesn't interest me
where or what or with whom
you have studied.
I want to know*

*what sustains you
from the inside
when all else falls away.
I want to know
if you can be alone
with yourself
and if you truly like
the company you keep
in the empty moments.*

- Jennifer Bryan Glennen, Blue Oak teacher, shared that she opposed the proposed Health Benefits package. She requested that the Charter Council consider equitable opportunities for all staff, not equal opportunities as each staff member has different needs.
- The Charter Council discussed Covered California as an option for staff to apply for subsidized health care through the state if the current package was deemed as being unaffordable according to the state's standards. The individual staff issues were identified as short term issues and the school is looking to create long term solutions, though the situation is not taken lightly and all present are working to offer the best solution.
- Faculty in attendance cited prior issues with administration and requested some kind of consultation that the current administration was working to the best interest of the staff and students.
- Blue Oak Executive Director, Susan Domenighini spoke to consistent and continued training of the Charter Council members, front office and staff training, Brown Act training, and transparency across the board, the updating of policies and them being publicly posted.
- Chelsea Parker made a motion to accept the 2.3. Healthy Solutions Benefits package and the 2.4. Certificated Pay Scale as presented with the two teachers who would have a net decrease to have the deficit covered by the school. As presented it is through 2021/2022. With the addition of insurance premiums being revised in the fall and annually to ensure there is no negative impact on employees. Trisha seconds.
- No discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Monica McDaniel			X	
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson		X		
Vicki Wonacott	X			
Laurel Hill-Ward				X

- Vote passes.
- 2.5. 2020/2021 Budget Proposal**
- Two budgets were presented to the board and recommended by the Finance Committee. The specifics of the 2020/2021 budget can be revisited in July and August as more information becomes available from the State of California as the governor's budget is revised and approved. The one addition from the prior budget is an increase in Special Education funding for contracts that will provide services. These contracts will be presented at the next regularly scheduled meeting. The budget includes the salary schedule changes and the change in the benefits package.
 - Trisha Atehortua made a motion to accept the 2020/2021 Budget Proposal. Monica McDaniels seconds.
 - No discussion.
 - Vote.

Name	Yes	No	Abstain	Absent
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Monica McDaniel	X			
Chelsea Parker			X	
Trisha Atehortua	X			
Laura Swanson		X		
Vicki Wonacott	X			
Laurel Hill-Ward				X

➤ Vote passes.

3. CLOSED SESSION - 15 minutes

3.1. Public Employee Performance Evaluation (§ 54957) Title: Executive Director

➤ Since the Executive Director Performance Evaluation form has not been approved this item was postponed until the next regularly scheduled meeting.

4. NEXT MEETING - Tuesday, July 21, 2020

ADJOURNMENT

Monica McDaniel adjourned the meeting at 1:33 PM

Minutes taken by: Tess Slaton

Approved by : _____ Date: _____



Blue Oak Charter School

Monthly Financial Presentation – June 2020

June Highlights

Highlights

- Early year-end forecast loss **(\$8K)**.
- Revenue forecast below budget **(\$10K)**.
- Expenses forecast above budget **(\$54K)**.
- Cash ended year **\$502K**, including PPP loan (originally **\$530K**), 14% annual expenses.
- State payment deferrals and ongoing economic uncertainty influence 2020/21 planning.

Compliance and Reporting

- ConApp for 2020/21 federal funding will be presented for approval July-Aug.
- Quarterly grant reporting will be completed during July.
- Learning Continuity and Attendance Plan will replace LCAP during 2020/21, due Sep 30th.

Enrollment and Revenues

- P-2 ADA, 293.37, below budget.

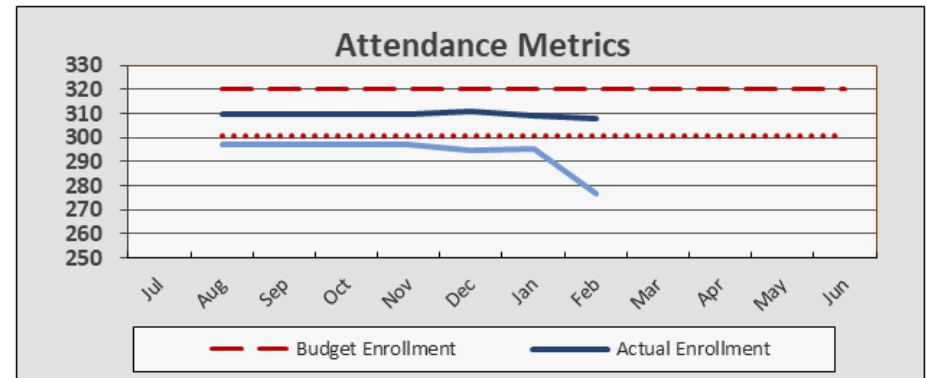
Attendance Data and Metrics



Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
<i>Average Enrollment</i>	310	310	320
<i>ADA</i>	293	293	301
<i>Attendance Rate</i>	94.6%	94.6%	94.0%
<i>Unduplicated %</i>		57.9%	57.9%
<i>Revenue per ADA</i>		\$12,112	\$11,838
<i>Expenses per ADA</i>		\$12,139	\$11,831

Attendance Metrics



P-2 ADA is 293.37, (3.5) below P-1 and (7) below 1st interim budget.

Revenue

- **June Updates**
 - Revenues update – LCFF decreased with ADA, increased FEMA, federal response and LPSBG.
 - CARES Act federal funding –\$64K funding **not** included in forecast, awarded for 2020/21.

Revenue

	<i>Annual/Full Year</i>		
	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 2,626,598	\$ 2,724,729	\$ (98,131)
Federal Revenue	176,579	136,121	40,458
Other State Revenue	516,481	429,809	86,672
Other Local Revenue	233,737	272,430	(38,693)
Total Revenue	\$ 3,553,395	\$ 3,563,089	\$ (9,694)

Expenses



- June Updates
 - Expenses update – Expenses exceed budget by (\$54K), lead by increased health benefits.

Expenses	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,390,959	\$ 1,357,638	\$ (33,321)
Classified Salaries	462,878	548,986	86,108
Benefits	612,482	552,638	(59,844)
Books and Supplies	93,999	73,339	(20,660)
Subagreement Services	33,956	-	(33,956)
Operations	140,226	134,347	(5,879)
Facilities	608,910	612,595	3,685
Professional Services	196,810	217,907	21,097
Depreciation	11,846	2,133	(9,713)
Interest	9,123	8,000	(1,123)
Total Expenses	\$ 3,561,190	\$ 3,507,583	\$ (53,607)

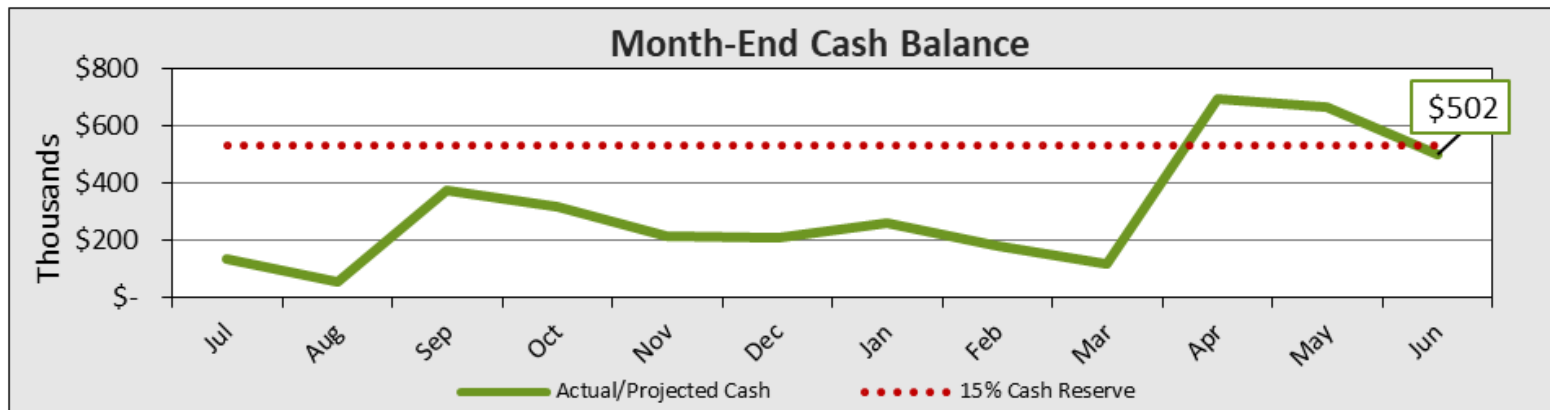
Surplus / (Deficit) & Fund Balance

- Current forecast loss **(\$8K)**, below budget.
- Fund balance forecast **\$520K**, 15%, 53 days expenses.
- Deferred funding reduces fund balance available as cash reserves at June 30th.

	<i>Annual/Full Year</i>		
	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (7,795)	\$ 55,506	\$ (63,301)
Beginning Fund Balance	<u>528,055</u>	<u>528,055</u>	
Ending Fund Balance	<u>\$ 520,261</u>	<u>\$ 583,561</u>	
<i>As a % of Annual Expenses</i>	14.6%	16.6%	

Cash Balance

- Cash ended the year at \$502K, 14% of expenses, including PPP loan and excluding \$629K outstanding AR.
- Paycheck Protection Program loan received, \$529,920, to ensure school meets payroll and rent.
- PPP loan is potentially forgivable after twenty-four-week period.
- State payment deferrals and ongoing economic uncertainty influence 2020/21 planning.
- Management and Charter Impact are monitoring activities to ensure adequate cash availability.



Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jul-13	Final Federal Expenditure and ERMHS Report (Special Education) - Financial reporting for year-end actuals are due for El Dorado Charter SELPA members.	Charter Impact	No	No	https://charterselpa.org/fiscal/
DATA TEAM	Jul-15	Annual Attendance Report - Annual Attendance data is reported for the entire school year.	BOCS	No	Yes	https://www.cde.ca.gov/fg/aa/pa/
FINANCE	Jul-15	Coronavirus Aid, Relief, and Economic Security (CARES) Act ESSER Fund Application -- Eligible LEAs must complete an application by July 15, 2020, in order to receive funds through the 1st apportionment. Eligible LEAs that do not apply by July 15, 2020, may apply after July 15 to receive funds through subsequent apportionments based on quarterly expenditure reporting.	Charter Impact	No	No	https://www.cde.ca.gov/fg/cr/caresact.asp
FINANCE	Jul-31	Federal Cash Management - Period 1 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
GOVERNANCE	Jul-31	Annual review of organization's Fiscal Policies - Board approved fiscal policies define the organization's financial operations and internal controls to ensure compliance with industry and government regulations. An annual review is recommended to ensure compliance with current procedures and annually updated regulations. If updates are necessary, revised policies may be documented and presented for Board approval.	Charter Impact with BOCS support	No	No	
DATA TEAM	Jul-31	CALPADS EOY 1, 2, 3, and 4 - Course Completion, Program Eligibility/Participation, Homeless Students, Student discipline, Cumulative Enrollment, Student Absence Summary and SpED	BOCS	No	Yes	https://www.cde.ca.gov/ds/sp/cl/
DATA TEAM	Aug-01	Administer English Language Proficiency Assessment for California (ELPAC) Initial Assessment - Based on the results of the home language survey, every pupil in California whose native language is not English is required to be tested within 30 days of the start of school. Be sure to note your school's 30th day of instruction and test all ELPAC students before that date. This reporting is used for students' academic performance and state and federal accountability reporting requirements.	BOCS	No	No	https://www.cde.ca.gov/ta/tg/ep/
FINANCE	Aug-17	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. The 2020 Spring Application release was delayed until July 6th with an August 17th due date.	Charter Impact with BOCS support	Yes	No	https://www.cde.ca.gov/fg/aa/co/index.asp
FINANCE	Aug-28	Mandate Block Grant Application - Mandate Block Grant funding is available to fund the costs of mandated programs and activities. The Mandate Block Grant application is the only option for charter schools to receive this funding. (2020/21 funding per PY ADA K-8 \$16.86, 9-12 \$46.87).	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/ca/mandatebg.asp
FINANCE	Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/csalternative.asp

Appendices

As of June 30, 2020

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Accounts Payable Aging
- Check Register

Blue Oak Charter

Financial Package

June 30, 2020

Presented by:



Blue Oak Charter School

Monthly Cash Flow/Forecast FY19-20

Revised 07/13/2020

ADA = 293.37



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	1st Interim Budget	Favorable / (Unfav.)
Revenues																
State Aid - Revenue Limit																ADA = 300.39
8011 LCFF State Aid	-	89,069	89,069	160,324	160,324	160,324	160,324	160,324	111,241	111,241	111,241	385,130	-	1,698,611	1,540,591	158,020
8012 Education Protection Account	-	-	-	137,001	-	137,000	-	-	-	94,930	-	(125,097)	-	243,834	532,632	(288,798)
8019 State Aid - Prior Year	-	-	-	-	-	-	-	-	(11,677)	(10,976)	(10,979)	(17,837)	-	(51,469)	-	(51,469)
8096 In Lieu of Property Taxes	-	47,061	94,121	62,748	62,748	62,748	62,748	62,748	76,932	38,478	38,478	126,812	-	735,622	651,506	84,116
	-	136,130	183,190	360,073	223,072	360,072	223,072	223,072	176,496	233,673	138,740	369,008	-	2,626,598	2,724,729	(98,131)
Federal Revenue																
8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	47,911	-	47,911	37,600	10,311
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	-	-	-	18,460	49,133	-	10,090	-	77,683	77,067	616
8291 Title II, Part A - Teacher Quality	-	-	-	-	2,864	-	-	-	-	6,600	-	2,173	-	11,637	11,454	183
8296 Other Federal Revenue	-	-	-	-	2,370	-	-	-	-	6,732	-	30,246	-	39,348	10,000	29,348
	-	-	-	-	5,234	-	-	-	18,460	62,465	-	90,420	-	176,579	136,121	40,458
Other State Revenue																
8545 School Facilities (SB740)	-	-	-	-	-	-	-	-	-	195,205	97,602	35,300	(0)	328,107	361,848	(33,741)
8550 Mandated Cost	-	-	-	-	-	-	5,697	-	-	-	-	-	-	5,697	5,697	-
8560 State Lottery	-	-	-	-	-	-	17,816	-	-	17,245	0	22,789	-	57,850	62,264	(4,414)
8598 Prior Year Revenue	-	-	40	-	4,945	-	(1,304)	-	-	(514)	-	(3,817)	-	(649)	-	(649)
8599 Other State Revenue	-	-	120,332	-	-	-	-	-	-	5,145	-	-	-	125,477	-	125,477
	-	-	120,372	-	4,945	-	22,209	-	-	217,081	97,602	54,272	(0)	516,481	429,809	86,672
Other Local Revenue																
8689 Other Fees and Contracts	-	1,112	-	-	-	-	-	-	-	-	-	1,264	-	2,376	-	2,376
8699 School Fundraising	520	7,911	4,362	5,647	7,090	3,639	4,566	4,030	7,164	20	3,594	295	-	48,837	78,030	(29,193)
8792 Transfers of Apportionments	-	8,660	8,660	15,589	15,589	15,589	15,589	15,589	28,573	11,049	11,023	15,615	-	161,525	154,400	7,125
8980 Contributions, Unrestricted	1,084	-	-	500	-	-	-	-	19,415	-	-	-	-	20,999	40,000	(19,001)
	1,604	17,683	13,022	21,736	22,679	19,228	20,155	19,619	55,152	11,069	14,617	17,173	-	233,737	272,430	(38,693)
Total Revenue	1,604	153,813	316,584	381,809	255,930	379,300	265,436	242,691	250,108	524,288	250,960	530,873	(0)	3,553,395	3,563,089	(9,694)
Expenses																
Certificated Salaries																
1100 Teachers' Salaries	88,461	118,203	136,289	111,894	111,250	111,324	106,258	109,180	107,294	107,700	107,811	(86,808)	-	1,128,855	1,129,828	973
1170 Teachers' Substitute Hours	120	-	1,643	3,420	2,473	1,680	2,483	1,860	1,320	-	-	-	-	14,998	30,600	15,602
1175 Teachers' Extra Duty/Stipends	-	1,720	-	-	-	-	5,944	6,144	6,249	5,944	5,944	(5,611)	-	26,335	5,151	(21,184)
1200 Pupil Support Salaries	-	-	-	-	-	425	1,608	1,595	1,489	5,240	8,820	2,888	-	22,067	-	(22,067)
1300 Administrators' Salaries	22,631	12,732	12,732	12,732	21,440	14,116	13,962	13,962	13,962	13,962	13,962	13,962	-	180,151	174,144	(6,007)
1900 Other Certificated Salaries	2,198	850	(254)	2,309	1,337	1,579	1,699	1,818	1,699	1,962	1,887	1,472	-	18,554	17,915	(639)
	113,411	133,505	150,409	130,353	136,499	129,124	131,953	134,559	132,012	134,807	138,423	(74,097)	-	1,390,959	1,357,638	(33,321)
Classified Salaries																
2100 Instructional Salaries	1,644	5,944	15,286	14,896	10,606	10,671	10,049	9,413	8,687	9,960	11,168	2,636	-	110,961	147,615	36,654
2200 Support Salaries	-	1,750	3,823	3,425	1,113	1,248	-	-	-	-	-	-	-	11,359	16,350	4,991
2300 Classified Administrators' Salaries	3,086	4,516	5,946	4,516	4,516	4,516	-	-	-	-	-	-	-	27,096	49,668	22,572
2400 Clerical and Office Staff Salaries	7,499	9,517	15,427	18,410	14,606	10,870	8,716	7,835	7,585	8,586	7,686	7,043	-	123,778	199,476	75,698
2900 Other Classified Salaries	1,546	14,493	20,586	24,091	19,634	16,264	18,080	15,448	16,450	17,380	15,215	10,496	-	189,684	135,877	(53,807)
	13,776	36,220	61,067	65,338	50,475	43,569	36,845	32,696	32,722	35,926	34,070	20,174	-	462,878	548,986	86,108
Benefits																
3101 STRS	17,366	20,899	23,803	20,169	26,340	20,066	20,037	20,680	20,093	20,503	21,102	(9,257)	-	221,801	222,011	210
3202 PERS	4,941	8,568	16,924	13,508	6,380	7,496	7,483	11,946	8,630	9,316	8,970	3,875	-	108,037	95,860	(12,177)
3301 OASDI	1,505	2,881	4,191	4,583	3,703	2,594	2,205	4,031	2,830	3,121	2,949	(1,406)	-	33,187	36,695	3,508
3311 Medicare	1,769	2,383	2,941	2,712	2,589	2,204	2,223	2,611	2,281	2,367	2,394	(779)	-	25,695	26,807	1,112
3401 Health and Welfare	14,788	15,542	13,731	28,129	17,235	13,208	18,433	17,068	14,337	14,896	18,758	16,316	-	202,442	152,500	(49,942)
3501 State Unemployment	61	82	101	93	89	76	77	90	79	829	1,242	(19)	-	2,801	5,765	2,964
3601 Workers' Compensation	1,250	1,250	1,378	1,469	1,469	1,469	1,395	2,132	1,385	2,785	847	1,347	-	18,176	13,000	(5,176)
3901 Other Benefits	-	-	-	-	-	-	78	79	73	75	70	(31)	-	343	-	(343)
	41,680	51,605	63,071	70,663	57,806	47,113	51,930	58,637	49,707	53,891	56,332	10,046	-	612,482	552,638	(59,844)

Blue Oak Charter School

Monthly Cash Flow/Forecast FY19-20

Revised 07/13/2020

ADA = 293.37



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	1st Interim Budget	Favorable / (Unfav.)
Books and Supplies																
4100 Textbooks and Core Materials	19,614	-	-	-	183	-	-	-	-	-	-	-	-	19,797	17,465	(2,332)
4200 Books and Reference Materials	-	-	-	-	-	-	-	7,673	-	-	-	-	-	7,673	2,149	(5,524)
4302 School Supplies	25,987	9,398	(80)	-	6,931	175	928	536	2,774	1,626	(387)	405	-	48,293	25,000	(23,293)
4305 Software	-	-	-	-	170	294	-	-	-	-	380	-	-	844	-	(844)
4310 Office Expense	203	343	265	1,360	1,444	637	848	1,237	520	2,442	2,583	1,462	-	13,343	24,225	10,882
4312 School Fundraising Expense	-	-	-	-	-	-	-	907	502	2,079	-	-	-	3,488	3,500	12
4400 Noncapitalized Equipment	-	-	-	-	-	-	-	-	-	357	203	-	-	560	1,000	440
	45,804	9,740	185	1,360	8,729	1,106	1,776	10,353	3,797	6,504	2,778	1,867	-	93,999	73,339	(20,660)
Subagreement Services																
5102 Special Education	-	-	-	-	-	-	-	-	3,840	5,760	12,154	9,570	-	31,324	-	(31,324)
5105 Security	-	-	-	-	-	-	1,227	-	428	-	-	428	-	2,082	-	(2,082)
5106 Other Educational Consultants	-	-	-	-	-	-	550	-	-	-	-	-	-	550	-	(550)
	-	-	-	-	-	-	1,777	-	4,268	5,760	12,154	9,998	-	33,956	-	(33,956)
Operations and Housekeeping																
5201 Auto and Travel	445	1,065	-	-	1,577	45	416	636	97	-	515	907	-	5,702	5,118	(584)
5300 Dues & Memberships	1,000	-	-	-	-	-	-	-	-	-	-	-	-	1,000	3,582	2,582
5400 Insurance	9,285	-	8,224	1,772	1,767	2,175	408	408	408	408	408	11,011	-	36,273	25,847	(10,426)
5501 Utilities	8,841	9,089	901	13,846	11,307	3,843	8,046	4,469	4,393	2,490	1,490	6,126	-	74,840	85,000	10,160
5502 Janitorial Services	-	-	-	-	-	-	957	5,699	2,314	1,210	-	847	-	11,026	3,200	(7,826)
5900 Communications	2,554	544	437	1,044	52	539	1,207	751	701	785	729	747	-	10,089	11,600	1,511
5901 Postage and Shipping	-	-	-	363	42	66	24	74	194	20	512	-	-	1,296	-	(1,296)
	22,125	10,699	9,562	17,025	14,745	6,668	11,056	12,037	8,106	4,912	3,654	19,638	-	140,226	134,347	(5,879)
Facilities, Repairs and Other Leases																
5601 Rent	47,379	48,718	47,379	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	48,867	-	583,279	583,995	717
5602 Additional Rent	-	-	-	-	231	-	-	-	-	-	-	-	-	231	-	(231)
5603 Equipment Leases	1,068	1,128	320	1,529	3,500	891	1,159	675	2,371	1,583	1,588	1,589	-	17,403	18,900	1,497
5604 Other Leases	-	-	-	-	-	-	-	400	-	-	-	-	-	400	-	(400)
5610 Repairs and Maintenance	-	85	608	-	393	-	950	-	390	-	-	5,173	-	7,598	9,700	2,102
	48,447	49,931	48,307	50,395	52,991	49,758	50,976	49,942	51,628	50,450	50,455	55,630	-	608,910	612,595	3,685
Professional/Consulting Services																
5801 IT	-	-	-	-	375	4,824	-	795	4,093	(4,395)	4,537	342	1,625	12,197	14,000	1,803
5802 Audit & Taxes	-	-	-	-	-	-	3,502	-	-	-	-	-	-	3,502	9,500	5,998
5803 Legal	926	711	4,500	-	892	-	-	-	-	-	-	433	-	7,461	12,000	4,539
5804 Professional Development	400	725	(725)	-	3,361	695	97	450	46	-	(218)	4,940	-	9,772	15,000	5,228
5805 General Consulting	1,422	-	1,015	5,180	10,701	9,030	2,900	2,893	6,048	-	375	220	-	39,784	10,000	(29,784)
5806 Special Activities/Field Trips	-	190	2,462	-	1,093	-	7,518	2,400	4,785	(4,120)	202	(765)	-	13,764	35,800	22,036
5807 Bank Charges	-	-	15	-	-	15	-	-	-	-	25	-	-	55	-	(55)
5808 Printing	-	-	-	-	-	445	-	-	-	-	-	-	-	445	-	(445)
5809 Other taxes and fees	-	32	-	20	321	140	660	697	1,480	450	781	386	-	4,967	1,500	(3,467)
5810 Payroll Service Fee	695	929	4	-	-	-	-	450	497	466	1,002	904	-	4,947	10,000	5,053
5811 Management Fee	7,084	7,084	7,084	7,084	1,500	5,967	5,967	5,967	5,967	5,733	5,733	5,579	-	70,749	74,250	3,501
5812 District Oversight Fee	-	1,362	1,832	3,601	2,231	2,231	2,973	1,603	1,003	1,952	1,003	6,475	0	26,266	30,857	4,591
5815 Public Relations/Recruitment	550	369	-	-	350	189	650	210	-	373	210	-	-	2,901	5,000	2,099
	11,076	11,402	16,187	15,885	20,824	23,536	24,267	15,465	23,919	459	13,650	18,514	1,625	196,810	217,907	21,097
Depreciation																
6900 Depreciation Expense	-	-	-	-	-	-	209	209	209	7,981	1,619	1,619	-	11,846	2,133	(9,713)
	-	-	-	-	-	-	209	209	209	7,981	1,619	1,619	-	11,846	2,133	(9,713)
Interest																
7438 Interest Expense	-	-	3,497	-	-	4,609	-	-	-	-	-	1,017	-	9,123	8,000	(1,123)
	-	-	3,497	-	-	4,609	-	-	-	-	-	1,017	-	9,123	8,000	(1,123)
Total Expenses	296,320	303,102	352,285	351,020	342,068	305,483	310,789	313,898	306,368	300,691	313,136	64,406	1,625	3,561,190	3,507,583	(53,607)
Monthly Surplus (Deficit)	(294,716)	(149,289)	(35,701)	30,789	(86,138)	73,817	(45,353)	(71,208)	(56,260)	223,598	(62,176)	466,467	(1,625)	(7,795)	55,506	(63,301)
														0%		2%

Blue Oak Charter School
Monthly Cash Flow/Forecast FY19-20

Revised 07/13/2020

ADA = 293.37



Cash Flow Adjustments

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Year-End Accruals	Annual Forecast	1st Interim Budget	Favorable / (Unfav.)
Monthly Surplus (Deficit)	(294,716)	(149,289)	(35,701)	30,789	(86,138)	73,817	(45,353)	(71,208)	(56,260)	223,598	(62,176)	466,467	(1,625)	(7,795)		
Cash flows from operating activities																
Depreciation/Amortization	-	-	-	-	-	-	209	209	209	7,981	1,619	1,619	-	11,846		
Public Funding Receivables	381,765	10,176	-	-	-	(137,000)	137,000	-	-	(22,390)	22,390	(628,882)	0	(236,941)		
Grants and Contributions Rec.	-	-	88,937	90,352	27,052	450	(15,613)	69,667	899	899	488	(1,339)	-	261,791		
Prepaid Expenses	-	-	74,538	-	(1,469)	(3,014)	(20,799)	3,590	(2,633)	(45,265)	(623)	3,628	-	7,953		
Accounts Payable	(24,716)	10,949	(16,543)	(33,099)	(7,098)	(5,986)	52,978	(11,881)	9,643	(57,467)	(7,084)	18,443	1,625	(70,236)		
Accrued Expenses	(31,636)	35,278	45,992	(10,065)	34,024	(25,559)	(19,975)	(26,948)	23,862	(20,872)	3,717	88,405	-	96,224		
Summer Holdback	-	12,138	14,785	10,190	11,563	11,628	11,628	11,628	11,628	11,550	11,550	(111,144)	-	7,145	-	
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	-	-	-	-	-	(50,185)	-	-	-	-	-	-	(50,185)	-	
Cash flows from financing activities																
Proceeds from Factoring	-	-	200,000	-	-	150,000	-	-	-	-	-	-	-	350,000	-	
Payments on Factoring	-	-	(50,679)	(150,000)	(80,000)	(68,888)	-	(52,000)	(52,000)	(50,609)	-	-	-	(504,176)	-	
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	529,920	-	1,017	-	530,937	-	
Total Change in Cash	30,697	(80,748)	321,329	(61,833)	(102,066)	(4,552)	49,890	(76,942)	(64,651)	577,345	(30,120)	(161,787)				
Cash, Beginning of Month	105,648	136,345	55,597	376,926	315,093	213,027	208,475	258,365	181,423	116,772	694,117	663,997				
Cash, End of Month	136,345	55,597	376,926	315,093	213,027	208,475	258,365	181,423	116,772	694,117	663,997	502,210				

Blue Oak Charter

Statement of Financial Position

June 30, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 502,210	\$ 105,648	\$ 396,562	375%
Accounts Receivable	(1,912)	651,820	(653,732)	-100%
Public Funding Receivables	628,882	-	628,882	0%
Factored Receivables	-	(154,176)	154,176	-100%
Prepaid Expenses	70,320	78,272	(7,953)	-10%
Total Current Assets	1,199,500	681,564	517,936	76%
Long-Term Assets				
Property & Equipment, Net	40,472	2,133	38,339	1797%
Deposits	28,000	28,000	-	0%
Total Long Term Assets	68,472	30,133	38,339	127%
Total Assets	\$ 1,267,971	\$ 711,697	\$ 556,274	78%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 20,932	\$ 92,793	\$ (71,861)	-77%
Accrued Liabilities	194,217	90,848	103,369	114%
Notes Payable, Current Portion	235,711	-	235,711	0%
Total Current Liabilities	450,860	183,642	267,219	146%
Long-Term Liabilities				
Notes Payable, Net of Current Portion	295,225	-	295,225	0%
Total Long-Term Liabilities	295,225	-	295,225	0%
Total Liabilities	746,086	183,642	562,444	306%
Total Net Assets	521,886	528,055	(6,170)	-1%
Total Liabilities and Net Assets	\$ 1,267,971	\$ 711,697	\$ 556,274	78%

Blue Oak Charter

Statement of Cash Flows

For the period ended June 30, 2020

	Month Ended 06/30/20	YTD Ended 06/30/20
Cash Flows from Operating Activities		
Change in Net Assets	\$ 466,467	\$ (6,170)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,619	11,846
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	(628,882)	(628,882)
Grants, Contributions & Pledges Receivable	(1,339)	499,556
Prepaid Expenses	3,628	7,953
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	18,443	(71,861)
Accrued Expenses	(22,740)	103,369
Total Cash Flows from Operating Activities	(162,804)	(84,190)
Cash Flows from Investing Activities		
Purchase of Property & Equipment	-	(50,185)
Total Cash Flows from Investing Activities	-	(50,185)
Cash Flows from Financing Activities		
Proceeds from (payments on) Long-Term Debt	(234,694)	295,225
Proceeds from (payments on) Capital Leases	235,711	235,711
Total Cash Flows from Financing Activities	1,017	530,937
Change in Cash & Cash Equivalents	(161,787)	396,562
Cash & Cash Equivalents, Beginning of Period	663,997	105,648
Cash and Cash Equivalents, End of Period	\$ 502,210	\$ 502,210

Blue Oak Charter**Statement of Activities**

For the period ended June 30, 2020

	Current Period Actual	Current Year Actual
Revenues		
State Aid - Revenue Limit		
LCFF State Aid	\$ 385,130	\$ 1,698,611
Education Protection Account	(125,097)	243,834
State Aid - Prior Year	(17,837)	(51,469)
In Lieu of Property Taxes	126,812	735,622
Total State Aid - Revenue Limit	<u>369,008</u>	<u>2,626,598</u>
Federal Revenue		
Special Education - Entitlement	47,911	47,911
Title I, Part A - Basic Low Income	10,090	77,683
Title II, Part A - Teacher Quality	2,173	11,637
Other Federal Revenue	30,246	39,348
Total Federal Revenue	<u>90,420</u>	<u>176,579</u>
Other State Revenue		
School Facilities (SB740)	35,300	328,107
Mandated Cost	-	5,697
State Lottery	22,789	57,850
Prior Year Revenue	(3,817)	(649)
Other State Revenue	-	125,477
Total Other State Revenue	<u>54,272</u>	<u>516,481</u>
Other Local Revenue		
Other Fees and Contracts	1,264	2,376
School Fundraising	295	48,837
Transfers of Apportionments	15,615	161,525
Contributions, Unrestricted	-	20,999
Total Other Local Revenue	<u>17,173</u>	<u>233,737</u>
Total Revenues	<u>530,873</u>	<u>3,553,395</u>
Expenses		
Certificated Salaries		
Teachers' Salaries	(86,808)	1,128,855
Teachers' Substitute Hours	-	14,998
Teachers' Extra Duty/Stipends	(5,611)	26,335
Pupil Support Salaries	2,888	22,067
Administrators' Salaries	13,962	180,151
Other Certificated Salaries	1,472	18,554
Total Certificated Salaries	<u>(74,097)</u>	<u>1,390,959</u>
Classified Salaries		
Instructional Salaries	2,636	110,961
Support Salaries	-	11,359
Supervisors' and Administrators' Salaries	-	27,096
Clerical and Office Staff Salaries	7,043	123,778
Other Classified Salaries	10,496	189,684
Total Classified Salaries	<u>20,174</u>	<u>462,878</u>

Blue Oak Charter**Statement of Activities**

For the period ended June 30, 2020

	Current Period Actual	Current Year Actual
Benefits		
State Teachers' Retirement System, certificated	(9,257)	221,801
Public Employees' Retirement System, classified	3,875	108,037
OASDI/Medicare/Alternative, certificated	(1,406)	33,187
Medicare/Alternative, certificated	(779)	25,695
Health and Welfare Benefits, certificated	16,316	202,442
State Unemployment Insurance, certificated	(19)	2,801
Workers' Compensation Insurance, certificated	1,347	18,176
Other Benefits, certificated positions	(31)	343
Total Benefits	10,046	612,482
Books & Supplies		
Textbooks and Core Materials	-	19,797
Books and Reference Materials	-	7,673
School Supplies	405	48,293
Software	-	844
Office Expense	1,462	13,343
School Fundraising Expense	-	3,488
Noncapitalized Equipment	-	560
Total Books & Supplies	1,867	93,999
Subagreement Services		
Special Education	9,570	31,324
Security	428	2,082
Other Educational Consultants	-	550
Total Subagreement Services	9,998	33,956
Operations & Housekeeping		
Auto and Travel	907	5,702
Dues & Memberships	-	1,000
Insurance	11,011	36,273
Utilities	6,126	74,840
Janitorial Services	847	11,026
Communications	747	10,089
Postage and Shipping	-	1,296
Total Operations & Housekeeping	19,638	140,226
Facilities, Repairs & Other Leases		
Rent	48,867	583,279
Additional Rent	-	231
Equipment Leases	1,589	17,403
Other Leases	-	400
Repairs and Maintenance	5,173	7,598
Total Facilities, Repairs & Other Leases	55,630	608,910

Blue Oak Charter**Statement of Activities**

For the period ended June 30, 2020

	Current Period Actual	Current Year Actual
Professional/Consulting Services		
IT	342	10,572
Audit & Taxes	-	3,502
Legal	433	7,461
Professional Development	4,940	9,772
General Consulting	220	39,784
Special Activities/Field Trips	(765)	13,764
Bank Charges	-	55
Printing	-	445
Other Taxes and Fees	386	4,967
Payroll Service Fee	904	4,947
Management Fee	5,579	70,749
District Oversight Fee	6,475	26,266
Public Relations/Recruitment	-	2,901
Total Professional/Consulting Services	<u>18,514</u>	<u>195,185</u>
Depreciation		
Depreciation Expense	<u>1,619</u>	<u>11,846</u>
Total Depreciation	<u>1,619</u>	<u>11,846</u>
Interest		
Interest Expense	<u>1,017</u>	<u>9,123</u>
Total Interest	<u>1,017</u>	<u>9,123</u>
Total Expenses	<u>64,406</u>	<u>3,559,565</u>
Change in Net Assets	466,467	(6,170)
Net Assets, Beginning of Period	<u>55,419</u>	<u>528,055</u>
Net Assets, End of Period	<u>\$ 521,886</u>	<u>\$ 521,886</u>

Blue Oak Charter

Accounts Payable Aging

June 30, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
California Water Service	CALI061120-1675	6/11/2020	6/30/2020	\$ 1,019	\$ -	\$ -	\$ -	\$ -	\$ 1,019
Carpet Restoration Company	10110	6/16/2020	7/16/2020	4,650	-	-	-	-	4,650
Charter Impact	PR063020	6/30/2020	6/30/2020	432	-	-	-	-	432
Comcast	COMC060720-2009	6/7/2020	6/29/2020	-	497	-	-	-	497
J C Nelson Supply Co	750214	6/9/2020	7/9/2020	565	-	-	-	-	565
J C Nelson Supply Co	750214.1	6/11/2020	7/11/2020	191	-	-	-	-	191
J C Nelson Supply Co	751037	6/11/2020	7/11/2020	146	-	-	-	-	146
Lacie Perrot	PERR061820	6/18/2020	6/18/2020	-	123	-	-	-	123
Millennial Child Inc.	1099	5/29/2020	5/29/2020	-	-	350	-	-	350
Millennial Child Inc.	1108	6/2/2020	6/2/2020	-	350	-	-	-	350
Millennial Child Inc.	1109	6/2/2020	6/2/2020	-	350	-	-	-	350
Millennial Child Inc.	1122	6/8/2020	6/8/2020	-	350	-	-	-	350
Millennial Child Inc.	1126	6/9/2020	6/9/2020	-	1,400	-	-	-	1,400
Pure Water Partners	614423	6/10/2020	7/1/2020	43	-	-	-	-	43
TIAA Commercial Finance, Inc.	7278703	6/10/2020	6/30/2020	665	-	-	-	-	665
Total Outstanding Invoices				<u>\$ 7,711</u>	<u>\$ 3,070</u>	<u>\$ 350</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,131</u>

Blue Oak Charter

Check Register

For the period ended June 30, 2020

Check Number	Vendor Name	Check Date	Check Amount
10200	Butte County Office of Education	6/12/2020	\$ 375.00
10201	Certified/Fortress Security & Fire Systems	6/12/2020	427.50
10202	Charter Impact	6/12/2020	6,050.50
10203	Dragon Graphics	6/12/2020	405.39
10204	Full Circle Speech Therapy	6/12/2020	7,680.00
10205	Matt P Mclaughlin	6/12/2020	220.00
10206	Neptune Water Solutions	6/12/2020	128.70
10207	Philadelphia Insurance Companies	6/12/2020	1,767.29
10208	Rachel Ceja	6/12/2020	532.20
10209	Advanced Document Concepts for Business	6/19/2020	409.08
10210	Anthem Blue Cross	6/19/2020	17,870.05
10211	Evergreen Janitorial Supply Inc	6/19/2020	559.85
10212	Law Offices of Young, Minney & Corr, LLP	6/19/2020	433.20
10213	Leen Brothers Enterprises	6/19/2020	48,866.97
10214	ParentSquare, Inc.	6/19/2020	1,545.00
10215	Recology Butte Colusa Counties	6/19/2020	847.01
10216	TIAA Commercial Finance, Inc.	6/19/2020	343.53
ACH	GoDaddy's	6/1/2020	341.87
ACH	Sprint	6/3/2020	99.94
ACH	CalPERS	6/12/2020	2,058.01
ACH	CalPERS	6/12/2020	<u>7,715.24</u>
Total Disbursements Issued in June			\$ <u>98,676.33</u>

Business Checking – XXXXX0889

POINT OF SALE TRANSACTIONS

Search transactions

Activity: Date range; Start date: Jun 01, 2020; End date: Jun 30, 2020; Type: Debits

Transactions

🕒 Pending ● Posted

Date ▼	Description ⇅	Debit ⇅	Credit ⇅	Balance
● Jun 30, 2020	<u>Check 10216</u>	343.53		
● Jun 29, 2020	<u>Check 10210</u>	17,870.05		
● Jun 29, 2020	<u>Check 10212</u>	433.20		
● Jun 26, 2020	<u>Check 10211</u>	559.85		
● Jun 26, 2020	ACH Payment BLUE OAK CHARTER <u>PAYROLL</u>	59,028.39		
● Jun 26, 2020	ACH Payment BLUE OAK CHARTER <u>PAYROLL</u>	10,430.91		
● Jun 26, 2020	ACH Payment BLUE OAK CHARTER <u>PAYROLL</u>	10,023.25		
● Jun 26, 2020	ACH Payment BLUE OAK CHARTER <u>PAYROLL</u>	3,805.55		
● Jun 25, 2020	<u>Check 10145</u>	480.00		
● Jun 24, 2020	<u>Check 10201</u>	427.50		
● Jun 24, 2020	<u>Check 10209</u>	409.08		
● Jun 23, 2020	<u>Check 10213</u>	48,866.97		
● Jun 23, 2020	<u>Check 10206</u>	128.70		
● Jun 22, 2020	<u>Check 10208</u>	532.20		
● Jun 19, 2020	<u>Check 10200</u>	375.00		
● Jun 18, 2020	<u>Check 10204</u>	7,680.00		
● Jun 18, 2020	Professional Development POS Purchase SUNBRIDGE INSTITUTE 845-425-0055 NY #3136	566.50		
● Jun 17, 2020	<u>Check 10207</u>	1,767.29		
● Jun 17, 2020	<u>Check 70063</u>	36.05		
● Jun 16, 2020	<u>Check 10192</u>	2,272.35		

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Jun 16, 2020	<u>Check 10203</u>	405.39		
● Jun 16, 2020	<u>Check 10205</u>	220.00		
● Jun 15, 2020	<u>Check 10202</u>	6,050.50		
● Jun 15, 2020	ACH Payment BENEFIT RESOURCE BRI XFER <i>Medical FSA</i>	132.00		
● Jun 15, 2020	POS Purchase STANFORD SCPD 650-725-3016 CA #3136 <i>Professional Development</i>	99.00		
● Jun 12, 2020	<u>ACH Payment CALPERS 3100</u>	7,715.24		
● Jun 12, 2020	<u>ACH Payment CALPERS 3100</u>	2,058.01		
● Jun 11, 2020	<u>Check 7293</u>	3,766.20		
● Jun 10, 2020	<u>Check 10197</u>	184.19		
● Jun 10, 2020	<u>ACH Payment BLUE OAK CHARTER PAYROLL</u>	15,512.75		
● Jun 09, 2020	<u>Check 10182</u>	17,870.05		
● Jun 09, 2020	<u>Check 10146</u>	96.80		
● Jun 09, 2020	ACH Payment BENEFIT RESOURCE BRI XFER <i>Medical FSA</i>	155.00		
● Jun 08, 2020	<u>Check 7289</u>	3,095.49		
● Jun 08, 2020	<u>Check 7297</u>	3,086.77		
● Jun 08, 2020	<u>Check 7296</u>	3,003.74		
● Jun 08, 2020	<u>Check 10199</u>	960.22		
● Jun 08, 2020	<u>Check 10194</u>	358.08		
● Jun 08, 2020	<u>Check 70003</u>	262.03		
● Jun 08, 2020	<u>Check 10186</u>	250.00		
● Jun 08, 2020	<u>Check 70027</u>	52.41		
● Jun 05, 2020	<u>Check 7300</u>	4,259.85		
● Jun 05, 2020	<u>Check 7291</u>	3,955.80		
● Jun 05, 2020	<u>Check 7286</u>	3,898.62		
● Jun 05, 2020	<u>Check 7287</u>	3,683.59		
● Jun 05, 2020	<u>Check 7294</u>	3,554.64		
● Jun 05, 2020	<u>Check 7295</u>	3,554.64		

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Jun 05, 2020	<u>Check 7288</u>	3,065.32		
● Jun 05, 2020	<u>Check 7298</u>	3,035.24		
● Jun 05, 2020	<u>Check 10189</u>	375.00		
● Jun 05, 2020	Dep Item Rtn . R01- NSF	3,470.57		
● Jun 05, 2020	Dep Item Rtn . R01- NSF	3,191.25		
● Jun 05, 2020	Dep Item Rtr . R01- NSF	2,799.06		
● Jun 04, 2020	<u>Check 7299</u>	3,908.77		
● Jun 04, 2020	<u>Check 7292</u>	3,147.08		
● Jun 04, 2020	<u>Check 7290</u>	3,100.21		
● Jun 04, 2020	<u>Check 10185</u>	618.45		
● Jun 04, 2020	<u>Check 10187</u>	497.41		
● Jun 04, 2020	<u>Check 10196</u>	42.90		
● Jun 04, 2020	<u>Check 10184</u>	20.00		
● Jun 04, 2020	Dep Item Rtn C02- CORRECTION	0.00		
● Jun 03, 2020	Stop Pmt Charge Stop Payment Charge	25.00		
● Jun 03, 2020	<u>Check 10191</u>	7,680.00		
● Jun 03, 2020	<u>Check 10195</u>	1,555.02		
● Jun 03, 2020	<u>Check 10181</u>	585.39		
● Jun 03, 2020	<u>Check 10198</u>	242.08		
● Jun 03, 2020	<i>School Emergency Cell Phone</i> ACH Payment SPRINT8006396111 ACHBILLPAY SDX8CEM2TGGV1KDO	99.94		
● Jun 03, 2020	POS Purchase POSTAL PLUS 530-8911626 CA #3136 <i>Postage</i>	14.40		
● Jun 02, 2020	<u>Check 10188</u>	395.00		
● Jun 02, 2020	POS Purchase EB REJUVENATION FOR E 801-413-7200 CA #3136 <i>Professional Development</i>	266.85		
● Jun 01, 2020	<u>Check 10183</u>	353.30		

Agenda Item: Approve Employment for Classified Employees for 2020-2021

Prepared by: Susan Domenighini Charter Council Date: 07/21/2020

Background Information:

Blue Oak would like to approve employment for **classified** employees for 2020-2021.

Rehire Listing:

- Amber Bass
- Maggie Buckley
- Kelley Chandler
- Melanie Couch
- Sarah Eblin
- Claire Fong
- Jim Fortado
- Kris Fortado
- Carol Kelly
- Kellie Machi
- Kathy Maddox
- Frank Mercurio
- Elizabeth Nail
- Emily Novikov
- Cheryl Parker
- Tess Slaton
- Shawn Von Rotz

- Emma Todd

Agenda Item: Accept Employee Resignations

Prepared by: Susan Domenighini Charter Council Date: 07/21/2020

Background Information:

Blue Oak would like to accept resignations from the following employees:

- Katie Donovan
- Briaunna Cisneros

Blue Oak Charter School Youth Suicide Prevention Policy

California *Education Code (EC)* Section 215, as added by Assembly Bill 2246, (Chapter 642, Statutes of 2016) mandates that the Governing Board of any local educational agency (LEA) that serves pupils in grades seven to twelve, inclusive, adopt a policy on pupil suicide prevention, intervention, and postvention. The policy shall specifically address the needs of high-risk groups, including suicide awareness and prevention training for teachers, and ensure that a school employee acts within the authorization and scope of the employee's credential or license.

The Governing Board of Blue Oak Charter School recognizes that suicide is a leading cause of death among youth and that an even greater amount of youth consider (17 percent of high school students) and attempt suicide (over 8 percent of high school students) (Centers for Disease Control and Prevention, 2015).

The possibility of suicide and suicidal ideation requires vigilant attention from our school staff. As a result, we are ethically and legally responsible for providing an appropriate and timely response in preventing suicidal ideation, attempts, and deaths. We also must work to create a safe and nurturing campus that minimizes suicidal ideation in students.

Recognizing that it is the duty of the district and schools to protect the health, safety, and welfare of its students, this policy aims to safeguard students and staff against suicide attempts, deaths and other trauma associated with suicide, including ensuring adequate supports for students, staff, and families affected by suicide attempts and loss. As it is known that the emotional wellness of students greatly impacts school attendance and educational success, this policy shall be paired with other policies that support the emotional and behavioral wellness of students.

This policy is based on research and best practices in suicide prevention, and has been adopted with the understanding that suicide prevention activities decrease suicide risk, increase help-seeking behavior, identify those at risk of suicide, and decrease suicidal behaviors. Empirical evidence refutes a common belief that talking about suicide can increase risk or "place the idea in someone's mind."

In an attempt to reduce suicidal behavior and its impact on students and families, the Administrator's Designee, Marcia Ramstrom (Crisis Counselor, Lotus Educational Services), has developed strategies for suicide prevention, intervention, and postvention, and identified mental health challenges frequently associated with suicidal thinking and behavior.

These strategies include professional development for all school personnel in all job categories who regularly interact with students or are in a position to recognize the risk factors and warning signs of suicide, including substitute teachers, volunteers, expanded

learning staff (afterschool) and other individuals in regular contact with students such as crossing guards, tutors, and coaches.

The Administrator's designee, Marcia Ramstrom, has developed and implemented preventive strategies and intervention procedures that include the following:

Overall Strategic Plan for Suicide Prevention

School-employed mental health professionals (including school counselors, psychologists, social workers, nurses, and administrators), local health agencies and professionals, law enforcement, and community organizations are a part of planning, implementing, and evaluating the district's strategies for suicide prevention and intervention. Working in conjunction with local government agencies, community-based organizations, and other community supports we've identified these additional resources:

Butte County Adult Mental Health Services- (530) 891-2784

Butte County Youth Mental Health Services- (530) 891-2945

Substance Use Disorder Services- (530) 879-3950

Enloe Medical Center- (530) 332-7300

Enloe Behavioral Health- (530) 332-5250

To ensure the policies regarding suicide prevention are properly adopted, implemented, and updated, the district has appointed a team to serve as the suicide prevention point of contact for the district. In addition, Marcia Ramstrom, Crisis Counselor, shall serve as the liaison and coordinate and implement suicide prevention activities on our campus.

This policy shall be reviewed and revised annually in conjunction with the previously mentioned community stakeholders.

Prevention

A. Messaging about Suicide Prevention

Messaging about suicide has an effect on suicidal thinking and behaviors. Consequently, Blue Oak Charter School, along with its partners has critically reviewed and will continue to review all materials and resources used in awareness efforts to ensure they align with best practices for safe messaging about suicide.

B. Suicide Prevention Training and Education

The Blue Oak Charter School, along with its partners has carefully reviewed available staff training to ensure it promotes the mental health model of suicide prevention and does not encourage the use of the stress model to explain suicide.

Training shall be provided for all school staff members and other adults on campus (including substitutes and intermittent staff, volunteers, interns, tutors, coaches, and expanded learning [afterschool] staff).

Training:

- At least annually, all staff shall receive training on the risk factors and warning signs of suicide, suicide prevention, intervention, referral, and postvention. LivingWorks Start & safeTALK meet this criteria.

- In addition to initial orientations to the core components of suicide prevention, ongoing annual staff professional development for all staff should include the following components:
 - The impact of traumatic stress on emotional and mental health;
 - Common misconceptions about suicide;

- School and community suicide prevention resources;
 - Appropriate messaging about suicide (correct terminology, safe messaging guidelines);
 - The factors associated with suicide (risk factors, warning signs, protective factors);
 - How to identify youth who may be at risk of suicide;
 - Appropriate ways to interact with a youth who is demonstrating emotional distress or is suicidal. Specifically, how to talk with a student about their thoughts of suicide and (based on district guidelines) how to respond to such thinking; how to talk with a student about thoughts of suicide and appropriately respond and provide support based on district guidelines;
 - District-approved procedures for responding to suicide risk (including multi-tiered systems of support and referrals). Such procedures should emphasize that the suicidal student should be constantly supervised until a suicide risk assessment is completed;
 - District-approved procedures for responding to the aftermath of suicidal behavior (suicidal behavior postvention);
 - Responding after a suicide occurs (suicide postvention);
 - Resources regarding youth suicide prevention;
 - Emphasis on stigma reduction and the fact that early prevention and intervention can drastically reduce the risk of suicide;
 - Emphasis that any student who is identified to be at risk of suicide is to be immediately referred (same day) for assessment while being constantly monitored by a staff member.
- The professional development also shall include additional information regarding groups of students judged by the school, and available research, to be at elevated risk for suicide. These groups include, but are not limited to, the following:
 - Youth affected by suicide;
 - Youth with a history of suicide ideation or attempts;
 - Youth with disabilities, mental illness, or substance abuse disorders;

- Lesbian, gay, bisexual, transgender, or questioning youth;
- Youth experiencing homelessness or in out-of-home settings, such as foster care;
- Youth who have suffered traumatic experiences;

C. Employee Qualifications and Scope of Services

Employees of the Blue Oak Charter School and their partners must act only within the authorization and scope of their credential or license. While it is expected that school professionals are able to identify suicide risk factors and warning signs, and to prevent the immediate risk of a suicidal behavior, treatment of suicidal ideation is typically beyond the scope of services offered in the school setting. In addition, treatment of the mental health challenges often associated with suicidal thinking typically requires mental health resources beyond what schools are able to provide.

D. Specialized Staff Training (Assessment)

Additional professional development in suicide risk assessment and crisis intervention shall be provided to mental health professionals (school counselors, psychologists, social workers, and nurses) employed by the Blue Oak Charter School.

E. Parents, Guardians, and Caregivers Participation and Education

- To the extent possible, parents/guardians/caregivers should be included in all suicide prevention efforts. At a minimum, schools shall share with parents/guardians/caregivers the Blue Oak Charter School suicide prevention policy and procedures.
- This suicide prevention policy shall be prominently displayed on the Blue Oak Charter School Web page and included in the parent handbook.
- Parents/guardians/caregivers should be invited to provide input on the development and implementation of this policy.
- All parents/guardians/caregivers should have access to suicide prevention training that addresses the following:
 - Suicide risk factors, warning signs, and protective factors;

- How to talk with a student about thoughts of suicide;
- How to respond appropriately to the student who has suicidal thoughts. Such responses shall include constant supervision of any student judged to be at risk for suicide and referral for an immediate suicide risk assessment.

F. Student Participation and Education

The Blue Oak Charter School, along with its partners, has carefully reviewed available student curricula to ensure it promotes the mental health model of suicide prevention and does not encourage the use of the stress model to explain suicide.

Under the supervision of school-employed mental health professionals, and following consultation with county and community mental health agencies, students shall:

- Receive developmentally appropriate, student-centered education about the warning signs of mental health challenges and emotional distress;
- Receive developmentally appropriate guidance regarding the district's suicide prevention, intervention, and referral procedures.
- The content of the education shall include:
 - Coping strategies for dealing with stress and trauma;
 - How to recognize behaviors (warning signs) and life issues (risk factors) associated with suicide and mental health issues in oneself and others;
 - Help-seeking strategies for oneself and others, including how to engage school-based and community resources and refer peers for help;
 - Emphasis on reducing the stigma associated with mental illness and the fact that early prevention and intervention can drastically reduce the risk of suicide.

Student-focused suicide prevention education can be incorporated into classroom curricula (e.g., health classes, freshman orientation classes, science, and physical education).

The Blue Oak Charter School will support the creation and implementation of programs and/or activities on campus that raise awareness about mental wellness and suicide prevention (e.g., Mental Health Awareness Weeks, Peer Counseling Programs, Freshman Success Programs, and National Alliance on Mental Illness on Campus High School Clubs).

Intervention, Assessment, Referral

A. Staff

Two Blue Oak Charter School staff members who have received advanced training in suicide intervention shall be designated as the primary and secondary suicide prevention liaisons. Whenever a staff member suspects or has knowledge of a student's suicidal intentions, they shall promptly notify the primary designated suicide prevention liaison. If this primary suicide prevention liaison is unavailable, the staff shall promptly notify the secondary suicide prevention liaison.

- Under normal circumstances, the primary and/or secondary contact persons shall notify the principal, another school administrator, school psychologist or school counselor, if different from the primary and secondary contact persons. The names, titles, and contact information of multi-disciplinary crisis team members shall be distributed to all students, staff, parents/guardians/caregivers and be prominently available on school and district Web sites. The Suicide Prevention liaison designated for the Blue Oak Charter School is Marcia Ramstrom. Her telephone number is 530-440-6033.

The principal, another school administrator, school counselor, school psychologist, social worker, or nurse shall then notify, if appropriate and in the best interest of the student, the student's parents/guardians/caregivers as soon as possible and shall refer the student to mental health resources in the school or community. Determination of notification to parents/guardians/caregivers should follow a formal initial assessment to ensure that the student is not endangered by parental notification.

If the student is in imminent danger (has access to a gun, is on a rooftop, or in other unsafe conditions), a call shall be made to 911.

- Whenever a staff member suspects or has knowledge of a student's suicidal intentions, they shall promptly notify the primary or secondary suicide prevention liaisons.
- Students experiencing suicidal ideation shall not be left unsupervised.

- A referral process should be prominently disseminated to all staff members, so they know how to respond to a crisis and are knowledgeable about the school and community-based resources.
- The Superintendent or Designee shall establish crisis intervention procedures to ensure student safety and appropriate communications if a suicide occurs or an attempt is made by a student or adult on campus or at a school-sponsored activity.

B. Parents, Guardians, and Caregivers

A referral process should be prominently disseminated to all parents/guardians/caregivers, so they know how to respond to a crisis and are knowledgeable about the school and community-based resources.

C. Students

Students shall be encouraged to notify a staff member when they are experiencing emotional distress or suicidal ideation, or when they suspect or have knowledge of another student's emotional distress, suicidal ideation, or attempt. See All Staff Suicide Prevention Plan.

D. Parental Notification and Involvement

Each school within the Blue Oak Charter School shall identify a process to ensure continuing care for the student identified to be at risk of suicide. The following steps should be followed to ensure continuity of care:

- After a referral is made for a student, school staff shall verify with the parent/guardian/caregiver that follow-up treatment has been accessed. Parents/guardians/caregivers will be required to provide documentation of care for the student.
- If parents/guardians/caregivers refuse or neglect to access treatment for a student who has been identified to be at-risk for suicide or in emotional distress, the suicide point of contact (or other appropriate school staff member) will meet with the parents/guardians/caregivers to identify barriers to treatment (e.g., cultural stigma, financial issues) and work to rectify the situation and build understanding of the importance of care. If follow-up care for the student is still not provided, school staff should consider contacting Child Protective Services (CPS) to report neglect of the youth. To contact CPS, call 530-225-5144.

E. Action Plan for In-School Suicide Attempts

If a suicide attempt is made during the school day on campus, it is important to remember that the health and safety of the student and those around him/her is critical. The following steps should be implemented:

- Remain calm, remember the student is overwhelmed, confused, and emotionally distressed;
- Move all other students out of the immediate area;
- Immediately contact the administrator or suicide prevention liaison;
- Call 911 and give them as much information about any suicide note, medications taken, and access to weapons, if applicable;
- If needed, provide medical first aid until a medical professional is available;
- Parents/guardians/caregivers should be contacted as soon as possible;
- Do not send the student away or leave them alone, even if they need to go to the restroom;
- Listen and prompt the student to talk;
- Review options and resources of people who can help;
- Be comfortable with moments of silence as you and the student will need time to process the situation;
- Provide comfort to the student;
- Promise privacy and help, and be respectful, but do not promise confidentiality;
- Student should only be released to parents/guardians/caregivers or to a person who is qualified and trained to provide help.

F. Action Plan for Out-of-School Suicide Attempts

If a suicide attempt by a student is outside of Blue Oak Charter School property, it is crucial that the LEA protects the privacy of the student and maintain a confidential record of the actions taken to intervene, support, and protect the student. The following steps should be implemented:

- Contact the parents/guardians/caregivers and offer support to the family;
- Discuss with the family how they would like the school to respond to the attempt while minimizing widespread rumors among teachers, staff, and students;
- Obtain permission from the parents/guardians/caregivers to share information to ensure the facts regarding the crisis is correct;
- Designate a staff member to handle media requests;
- Provide care and determine appropriate support to affected students;
- Offer to the student and parents/guardians/caregivers steps for re-integration to school.

G. Supporting Students after a Mental Health Crisis

It is crucial that careful steps are taken to help provide the mental health support for the student and to monitor their actions for any signs of suicide. The following steps should be implemented after the crisis has happened:

- Treat every threat with seriousness and approach with a calm manner; make the student a priority;
- Listen actively and non-judgmental to the student. Let the student express his or her feelings;
- Acknowledge the feelings and do not argue with the student;
- Offer hope and let the student know they are safe and that help is provided. Do not promise confidentiality or cause stress;
- Explain calmly and get the student to a trained professional, guidance counselor, or designated staff to further support the student;
- Keep close contact with the parents/guardians/caregivers and mental health professionals working with the student.

H. Re-Entry to School After a Suicide Attempt

A student who threatened or attempted suicide is at a higher risk for suicide in the months following the crisis. Having a streamlined and well planned re-entry process ensures the safety and wellbeing of students who have previously attempted suicide and reduces the risk of another attempt. An appropriate re-entry process is an important component of suicide prevention. Involving students in planning for their return to school provides them with a sense of control, personal responsibility, and empowerment.

The following steps shall be implemented upon re-entry:

- Obtain a written release of information signed by parents/guardians/caregivers and providers;
- Confer with student and parents/guardians/caregivers about any specific requests on how to handle the situation;
- Inform the student's teachers about possible days of absences;
- Allow accommodations for student to make up work (be understanding that missed assignments may add stress to student);
- Mental health professionals or trusted staff members should maintain ongoing contact to monitor student's actions and mood;
- Work with parents/guardians/caregivers to involve the student in an aftercare plan.

I. Responding After a Suicide Death (Postvention)

A death by suicide in the school community (whether by a student or staff member) can have devastating consequences on students and staff. Therefore, it is vital that we are prepared ahead of time in the event of such a tragedy. Marcia Ramstrom, the Suicide Prevention liason for the Blue Oak Charter School, shall ensure that each school site adopts an action plan for responding to a suicide death as part of the general Crisis Response Plan. The Suicide Death Response Action Plan (Suicide Postvention Response Plan) needs to incorporate both immediate and long-term steps and objectives.

- Suicide Postvention Response Plan shall:
 - Identify a staff member to confirm death and cause (school site administrator);
 - Identify a staff member to contact deceased's family (within 24 hours);

- Enact the Suicide Postvention Response Plan, include an initial meeting of the district/school Suicide Postvention Response Team;
- Notify all staff members (ideally in-person or via phone, not via e-mail or mass notification).
- Coordinate an all-staff meeting, to include:
 - Notification (if not already conducted) to staff about suicide death;
 - Emotional support and resources available to staff;
 - Notification to students about suicide death and the availability of support services (if this is the protocol that is decided by administration);
 - Share information that is relevant and that which you have permission to disclose.
- Prepare staff to respond to needs of students regarding the following:
 - Review of protocols for referring students for support/assessment;
 - Talking points for staff to notify students;
 - Resources available to students (on and off campus).
- Identify students significantly affected by suicide death and other students at risk of imitative behavior;
- Identify students affected by suicide death but not at risk of imitative behavior;
- Communicate with the larger school community about the suicide death;
- Consider funeral arrangements for family and school community;
- Respond to memorial requests in respectful and non-harmful manner; responses should be handed in a thoughtful way and their impact on other students should be considered;
- Identify media spokesperson skilled to cover story without the use of explicit, graphic, or dramatic content (go to the Reporting on Suicide.Org Web site at www.reportingonsuicide.org). Research has proven that sensationalized media coverage can lead to contagious suicidal behaviors.

- Utilize and respond to social media outlets:
 - Identify what platforms students are using to respond to suicide death
 - Identify/train staff and students to monitor social media outlets
- Include long-term suicide postvention responses:
 - Consider important dates (i.e., anniversary of death, deceased birthday, graduation, or other significant event) and how these will be addressed
 - Support siblings, close friends, teachers, and/or students of deceased
 - Consider long-term memorials and how they may impact students who are emotionally vulnerable and at risk of suicide

RESOURCES

Resources for Schools:

For more information on **AB 2246** Pupil Suicide Prevention Policies, go to the California Legislative Information Web page at https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160AB2246.

For resources regarding youth suicide prevention, go to the **State Superintendent of Public Instruction (SSPI)** letter regarding Suicide Prevention Awareness Month on the California Department of Education (CDE) Web page at <http://www.cde.ca.gov/nr/el/le/yr16ltr0901.asp> and the Directing Change For Schools Web page at <http://www.directingchange.org/schools/>.

The K–12 Toolkit for Mental Health Promotion and Suicide Prevention has been created to help schools comply with and implement AB 2246, the Pupil Suicide Prevention Policies. The Toolkit includes resources for schools as they promote youth mental wellness, intervene in a mental health crisis, and support members of a school community after the loss of someone to suicide. Additional information about this Toolkit for schools can be accessed on the Heard Alliance Web site at <http://www.heardalliance.org/>.

For information on **public messaging on suicide prevention**, see the National Action Alliance for Suicide Prevention Web site at <http://suicidepreventionmessaging.actionallianceforsuicideprevention.org/>

For information on **engaging the media regarding suicide prevention**, see the Your Voice Counts Web page at <http://resource-center.yourvoicecounts.org/content/making-headlines-guide-engaging-media-suicide-prevention-california-0>

For information on **how to use social media for suicide prevention**, see the Your Voice Counts Web page at <http://resource-center.yourvoicecounts.org/content/how-use-social-media>

Reviewing the data annually to look for any patterns or trends of the prevalence or occurrence of suicide ideation, attempts, or death. Data from the **California School Climate, Health, and Learning Survey (Cal-SCHLS)** should also be analyzed to identify school climate deficits and drive program development. See the Cal-SCHLS Web site at <http://cal-schls.wested.org/>.

Trainings for School Staff and Parents:

Youth Mental Health First Aid (YMHFA) teaches a 5-step action plan to offer initial help to young people showing signs of a mental illness or in a crisis, and connect them with the appropriate professional, peer, social, or self-help care. YMHFA is an 8-hour interactive training for youth-serving adults without a mental health background. See the Mental Health First Aid Web page at <https://www.mentalhealthfirstaid.org/cs/take-a-course/course-types/youth/> Contact Marcia Ramstrom, MHFA trainer.

LivingWorks Start is an on-line training program

SafeTALK is a half-day alertness training that prepares anyone over the age of fifteen, regardless of prior experience or training, to become a suicide-alert helper. See the LivingWorks Web page at <https://www.livingworks.net/programs/safetalk/> Contact Marcia Ramstrom, safeTALK trainer.

Applied Suicide Intervention Skills Training (ASIST) is a two-day interactive workshop in suicide first aid. ASIST teaches participants to recognize when someone may have thoughts of suicide and work with them to create a plan that will support their immediate safety. See the LivingWorks Web page at <https://www.livingworks.net/programs/asist/> Contact Marcia Ramstrom, ASIST trainer.

Kognito At-Risk is an evidence-based series of three online interactive professional development modules designed for use by individuals, schools, districts, and statewide agencies. It includes tools and templates to ensure that the program is easy to disseminate and measures success at the elementary, middle, and high school levels. See the Kognito Web page at <https://www.kognito.com/products/pk12/>

Presentations for Students:

More Than Sad is school-ready and evidence-based training material, listed on the national Suicide Prevention Resource Center's best practices list, specifically designed for teen-level suicide prevention. See the American Foundation for Suicide Prevention Web page at <https://afsp.org/our-work/education/more-than-sad/>

Break Free from Depression (BFFD) is a 4-module curriculum focused on increasing awareness about adolescent depression and designed for use in high school classrooms. See the Boston Children's Hospital Web page at <http://www.childrenshospital.org/breakfree>

Coping and Support Training (CAST) is an evidence-based life-skills training and social support program to help at-risk youth. See the Reconnecting Youth Inc. Web page at <http://www.reconnectingyouth.com/programs/cast/>

Students Mobilizing Awareness and Reducing Tragedies (SMART) is a program comprised of student-led groups in high schools designed to give students the freedom to implement a suicide prevention on their campus that best fits their school's needs. See the SAVE Web page at <https://www.save.org/what-we-do/education/smart-schools-program-2/>

Linking Education and Awareness for Depression and Suicide (LEADS) for Youth is a school-based suicide prevention curriculum designed for high schools and educators that links depression awareness and secondary suicide prevention. LEADS for Youth is an informative and interactive opportunity for students and teachers to increase knowledge and awareness of depression and suicide. See the SAVE Web page at <https://www.save.org/what-we-do/education/leads-for-youth-program/>

Resources for Parents:

Parents as Partners: A Suicide Prevention Guide for Parents is a booklet that contains useful information for parents/guardians/caregivers who are concerned that their children may be at risk for suicide. It is available from Suicide Awareness Voices of Education (SAVE). See the SAVE Web page at <https://www.save.org/product/parents-as-partners/>

Resources for Postvention:

After a Suicide: A Toolkit for School is a comprehensive guide that will assist schools on what to do if a suicide death takes place in the school community. See the Suicide Prevention Resource Center Web page at <http://www.sprc.org/comprehensive-approach/postvention>

Help & Hope for Survivors of Suicide Loss is a guide to help those during the bereavement process and who were greatly affected by the death of a suicide. See the Suicide Prevention Resource Center Web page at <http://www.sprc.org/resources-programs/help-hope-survivors-suicide-loss>

For additional information on suicide prevention, intervention, and postvention, see the **Mental Health Recovery Services Model Protocol** Web page at http://www.mhrsonline.org/resources/suicide%5Cattempted_suicide_resources_for_schools-9/

Information on school climate and school safety is available on the **CDE Safe Schools Planning** Web page at <http://www.cde.ca.gov/ls/ss/vp/safeschlplanning.asp>

Additional resources regarding student mental health needs can be found in the SSPI letter **Responding to Student Mental Health Needs in School Safety Planning** at <http://www.cde.ca.gov/nr/el/le/yr14ltr0212.asp>.

The School Reentry for a Student Who Has Attempted Suicide or Made Serious Suicidal Threats is a guide that will assist in school re-entry for students after an attempted suicide. See the Mental Health Recovery Services Resource Web page at http://www.mhrsonline.org/resources/suicide%5Cattempted_suicide_resources_for_schools-9/

BLUE OAK CHARTER SCHOOL
RESOLUTION REGARDING THE FIGHT AGAINST DISCRIMINATION
AND RACIAL INJUSTICES AND ENCOURAGING MEANINGFUL AND MEASURABLE
ACTION AT BLUE OAK CHARTER SCHOOL

WHEREAS, the Blue Oak faculty, staff, administrators, and families are heartbroken and frustrated by the injustices experienced by people of color and other marginalized individuals every day and in every city in our nation and is troubled by the inequities that have plagued our nation for far too long; and

WHEREAS, with the recent, and very public, deaths of George Floyd, Breonna Taylor, Ahmaud Arbery, and countless others, the Blue Oak community is distraught by the continued stream of casualties and abuse and saddened for the families who have been destroyed and the loved ones lost; and

WHEREAS, to bring about true and sustained change, the Blue Oak Charter Council urges the Blue Oak community to come together in unity and create impactful dialogue on racism and inequities and work toward positive transformations that address those concerns; and

WHEREAS, the COVID-19 pandemic further highlighted equity issues in our communities and the struggles our students have with unbalanced learning opportunities and resources, and the unacceptable disparities between poorer communities and more affluent ones; and

WHEREAS, with protests around the nation erupting in the wake of the deaths of George Floyd, Breonna Taylor, Ahmaud Arbery, and countless others, the Blue Oak community encourages peaceful demonstrations against racism and police brutality, the sharing of critical messages to change behaviors and our political system, and a showing of respect for every human being regardless of race, ethnicity, and economic status; and

WHEREAS, the Blue Oak community believes each of us, individually and collectively, are responsible for nurturing equitable educational learning environments where each and every child is respected and valued for who they are regardless of skin color, gender, sexual identity or orientation, ability or disability, or any other category, and

WHEREAS, the Blue Oak Charter Council calls upon parents, educators, leaders, and all community members to help our children understand and accept diversity, and to teach our youth how to peacefully speak up against injustice, racism and inequality; and

WHEREAS, it is now time to move forward, join together to actively challenge racism, and commit to creating an inclusive society free of discrimination, harassment and negative stereotyping toward any person or group; and,

WHEREAS, the vision statement of Blue Oak School is "to be a model for the successful education of the whole child," which includes respecting and positively representing their racial and ethnic identities within our curriculum content and in the language we use in and out of the classroom; and,

WHEREAS, one of Blue Oak's primary goals is "to prepare children for active and ethical citizenship by using instruction that measures and guides critical thinking, self-awareness, intellectual curiosity, creative imagination, and social responsibility," we recognize that ethical citizenship includes understanding the history of race in America and its effect on multicultural America today and that social responsibility comes from studying a multicultural curriculum that positively represents the diverse racial and ethnic cultures within America;

NOW, THEREFORE, BE IT RESOLVED:

Blue Oak community of faculty, staff, administrators, and families do hereby adopt this Resolution to voice that racism and discrimination have no place in our society, to encourage the adoption of policies, practices, curriculum, and professional development opportunities that eradicate systemic injustices at Blue Oak, and to challenge us all to think and act differently from this point forward.

DATED: _____, 2020

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member



MEMORANDUM

Schools
Excess
Liability
Fund

To: SELF Members

From: Dave George, Chief Executive Officer

Date: June 26, 2020

Subject: AB 218 Revived Liability Funding Plan Update

The SELF Board of Directors voted June 18 to formally declare a \$46.6M assessment to fund the AB 218 Revived Liability Funding Plan presented in March.

The unprecedented nature of the AB 218 retroactive liability exposure makes this particular endeavor atypical of any assessment ever levied by a risk sharing joint powers authority. Consequently, the Board wants to ensure all due diligence has been done and that the application and deployment of a plan of this magnitude is fair and equitable to all those impacted.

SELF will be working with James Marta and Co., as well as Gibbons and Conley to develop the per-year allocations of this funding plan.

1531 "I" Street
Suite 300
Sacramento, CA 95814
(916) 321-5300
(916) 321-5311 fax
www.selfjpa.org

The budget indications that you were previously provided remain relevant and are a conservative estimate of projected plan costs for your district.

The results of these efforts will be presented to the SELF Board this fall and invoicing will commence after approval, estimated to be November 2020.

SELF's Board is committed to the responsible application of a plan that is best designed to protect SELF members from these retroactive liability exposures.

We will continue to update you as more information becomes available.

Sincerely,

Dave George
Chief Executive Officer



A Public Agency
Joint Powers Authority



2020-2021 Service & Rates

Related Services:	Rate	Period
<ul style="list-style-type: none"> • Speech/language (assessment and/or therapy) 	\$65.00	Hour
<ul style="list-style-type: none"> • Psychological services: <ul style="list-style-type: none"> • Educational evaluations • ELPAC (initial and summative) assessments • Counseling services 	\$75.00	Hour

To initiate a MOU for services, please contact:

Linda Green
 Office Manager
 Phone: 530-534-1633 ext.101
lgreen@streamcharter.net

Jackie Rico, Ed.S. PPS
 School Psychologist
 Director Special Education/Intervention
 Phone: 530-534-1633 ext.113
jrico@streamcharter.net



**MEMORANDUM OF UNDERSTANDING
FOR MEMBER CHARTER SCHOOLS CONTRACTING FOR SERVICES FROM
OTHER LEAS**

This Memorandum of Understanding (“MOU”) is entered between STREAM Charter School (the LEA providing services “Service Provider”) and the Blue Oak Charter School (the charter school receiving services “Charter”). Service Provider and Charter may be collectively referred to as the “Parties” or individually as a “Party.” This MOU shall be effective as of the date of the last-executed signature below.

1. Purpose of MOU

Whereas, Education Code section 56195.1, subdivision (e) provides that membership in a special education local plan area (“SELPA”) does not limit a local educational agency’s (“LEA”), including a charter school’s, authority to contract for special education services from another LEA whether or not the LEA is part of the same SELPA;

Whereas, Service Provider is a member LEA of the El Dorado Charter SELPA and is willing to contract with Charter to provide psycho-education assessment to students enrolled in Charter;

Whereas, Charter is a charter school deemed an LEA for the purposes of special education under Education Code Section 47640 and is a member LEA of the El Dorado Charter SELPA.

Whereas, Charter seeks to contract with Service Provider in order for Service Provider’s personnel to provide special education and related services to students enrolled in Charter.

2. MOU Must be Renewed Annually

This MOU shall be in effect for the period beginning on July 1, 2020 and ending on June 30, 2021. This MOU may be renewed at the end of that period by following the “Submission Procedures” set forth in **Section 3** of this MOU. The MOU may be amended at any time by mutual consent of the Parties.

3. Submission Procedures

Unless there is a documented change in a student’s Individualized Education Program (“IEP”), all services contracted for under this MOU will run for a period of one year, from July 1, 2020 to June 30, 2021. On or before June 30, 2021, Charter shall submit a written request for services to

Service Provider. The written request shall list each type of service requested and the number of weekly/monthly/annual service hours requested for that service (if appropriate).

On or before June 30, 2021, Service Provider shall provide Charter with a written response to the request for services. The Service Provider's response shall specify whether the Service Provider is willing to provide all, some, or none of the services requested. If Service Provider is willing to provide less than all the requested services, the response will list each type of service it is willing to provide and the number of weekly/monthly/annual service hours it is willing to provide. Service Provider's written response shall include a rate schedule for all requested services.

4. Scope of Services

The special education and related services to be provided by Service Provider are set forth in **Attachment A**. The scope of services set forth in **Attachment A** may be modified by mutual agreement of the Parties. All services will be provided at a Service Provider site unless otherwise agreed to by the Parties. Service Provider and Charter will mutually develop a schedule specifying the time, day, and location of services for each student served under this MOU.

5. Service Provider's Responsibilities

In addition to any other duties and responsibilities set forth in this MOU, Service Provider shall have the following responsibilities:

- a. Ensure that staff members working with Charter students will assist with the drafting of proposed goals and objectives for review and approval by the student's IEP team;
- b. Notify Charter if it has reason to believe that a Charter student requires reevaluation, change of placement or services, and/or an IEP team meeting; and
- c. Make its best efforts to ensure that staff members working with Charter students are available to attend IEP meetings or other meetings regarding the education of Charter students;
- d. Ensure that all staff working with Charter students possess appropriate and current credentials and certifications; and
- e. Be responsible for all employee-related issues and discipline.

6. Charter's Responsibilities

In addition to any other duties and responsibilities set forth in this MOU, Charter shall have the following responsibilities:

- a. Provide Service Provider with copies of all relevant student records;
- b. Schedule, convene, and conduct, all IEP meetings for Charter students served under this MOU; and
- c. Provide timely notice to Service Provider when there is a change in a student's enrollment status at Charter, and/ or when a student served under this MOU has been suspended or expelled.

7. Payment for Services

Psychological services will be provided by Service Provider to Charter for up to 190 hours for the contract period (July 1, 2020-June 30, 2021).

All services shall be billed on a monthly basis. At the end of each monthly billing period, Service Provider will provide Charter with an invoice for services provided and/or offered under this MOU. The invoice will show the specific services provided and/or offered during the billing period, the fees for those services, and shall include copies of all service logs for the billing period.

Charter shall process and pay each invoice within thirty (30) days from its receipt. If the payment for the invoice is not postmarked from the Charter within forty-five (45) days of the receipt of the invoice, the Charter agrees to pay an additional fee of 1.5% interest per month on amounts not paid, such interest being calculated beginning day forty-six (46) from receipt of the invoice. Interest shall be calculated in accordance with standard accounting procedures. Service Provider shall bill the LEA for the interest. Failure by Charter to pay an appropriately submitted invoice, including an invoice from a prior MOU between the Parties, within 90 days of receipt may be considered a breach of contract and is grounds for termination pursuant to **Section 10** of this MOU.

8. Student Absences

Charter acknowledges that services provided by Service Provider under this MOU will be provided for the entire school year and that Service Provider will be modifying its special education staffing and/or caseloads in order to provide special education and related services to Charter students.

As such, the Parties agree that the Service Provider shall be reimbursed for any services offered by Service Provider when a student is absent, as follows:

- a. Charter shall notify Service Provider if student has a known absent or independent study period, or any other known absence from the school setting.

9. Changes to Student's IEP/Student No Longer Attending Charter

If an IEP meeting is convened for a student receiving services under this MOU, and the IEP team agrees to reduce the services being provided, the scope of services set forth in **Attachment A** shall be modified to reflect the reduction in services and the corresponding reduction in payment.

If a student being served under this MOU is no longer attending the Charter, Charter shall notify Service Provider of the change in enrollment. Effective on the date that Service Provider receives notice of the change in enrollment; the scope of services set forth in **Attachment A** shall be modified to indicate the reduction in services and the corresponding reduction in payment.

10. Termination

Either Charter or Service Provider may terminate this MOU by providing the other party with thirty days (30) written notice except that Service Provider may terminate this MOU by providing Charter with written notice that it is unable or unwilling to provide the requested services pursuant to **Section 3** of this MOU.

11. Charter Solely Responsible For Providing FAPE to Students Served Under MOU

The Parties agree that the Charter remains the LEA responsible for ensuring that students served under this MOU receive FAPE as required by California and federal special education laws, Section 504 of the Rehabilitation Act of 1973, and related laws, even while the student is attending a program operated by and/or receiving related services from Service Provider pursuant to this MOU. The Parties further agree that Service Provider, for purposes of this MOU, is only intended to be a service provider under contract as authorized by Education Code, section 56369. The Parties also agree that this MOU does not constitute any form of interdistrict transfer or alternative attendance agreement that would transfer any responsibility for providing FAPE to Service Provider.

12. Service Provider and Charter Are Independent Contractors

Charter and Service Provider are independent parties to this MOU and each agree that this MOU was not intended to create the relationship of agent, servant, employee, partnership, joint venture or association.

13. Non Exclusive Agreement

The Parties agree that nothing herein is intended nor shall be construed as creating any exclusive arrangement between the Parties. This MOU shall not restrict Charter from contracting for services with other LEAs, nor shall it restrict Service Provider from providing services to other LEAs, including other charter schools.

14. Indemnification and Hold Harmless

Except as set forth in **Section 15**, Charter and Service Provider shall each defend, hold harmless and indemnify the other party, its governing board, officers, administrators, agents, employees,

independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of facilities, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its service hereunder, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the indemnifying party, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

15. Responsibility for Litigation Costs

In the event of any compliance complaint, due process hearing request, or other litigation based on, arising from, or connected to the provision of services under this MOU, the Parties shall negotiate an agreement specifying how legal costs, including attorney's fees, are to be shared between the Parties.

16. Meet and Confer

If a dispute arises regarding any aspect of this MOU, the Parties agree that they shall meet and confer in a good faith effort to amicably resolve their difference prior to initiating any litigation. If the initial attempt to resolve the dispute is not successful, the Parties may, by mutual agreement, participate in alternative dispute resolution.

17. Credentials, Licenses, and Other Qualifications

Service Provider shall provide all special education and related services under this MOU using appropriately qualified staff. Service Provider shall provide appropriately credentialed teachers and/or licensed personnel consistent with the California laws and regulations unless the California Department of Education has granted a written waiver.

18. Severability/Waiver

If any provision of this MOU is determined to be illegal, unenforceable, or invalid, such provision shall in no way affect the validity of any other provision of this MOU. No waiver of any provision of this MOU shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. Execution of MOU Electronically and In Counterparts

This MOU may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed MOU. A facsimile or scanned version of any party's signature shall be deemed an original signature.

IN WITNESS WHEREOF, the Parties via their respective authorized representatives have executed and entered into this MOU as of the date set next to the signatures below.

Dated: _____

By: _____
Susan Domenighini, Executive Director
Blue Oak Charter School

Dated: _____

By: _____
Don Phillips, Director
For STREAM Charter School

Enclosure:
2020-2021 Rate Sheet
Timesheet STREAM Contracting

Attachment A

Psychological Services to include:

- Initial and triennial psych-educational assessment including cognitive/psychological processing assessment, social emotional assessment, adaptive assessment, review of records, interview with parent/teacher/students as appropriate, and observations of student in their educational setting as part of the psycho-educational assessment.
- Attendance to IEP meetings as appropriate (not available Friday's).
- Report writing and IEP form data input.
- Communication with staff regarding student needs per IEP.



BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

Charter Council Application

Please complete this application and read through the additional information attached.

Name: Monica McDaniel Date: 7/21/2020
 Email: MonicaMcBerg@gmail.com Phone: 530.604.9508
 Address: 2 Terrace Lane, Chico CA. 95926
 Are you applying for a Community seat or Parent Seat? Community Seat
 How did you learn of this opportunity? Current Council member (parent)
 Are you related to anyone who works at Blue Oak? NO

Please attach the following:

- A paragraph of your top five strengths, which are most applicable to your role as a Charter Council member. You may use the following questions to help you create your paragraph.
 - Do you have experience with the management or oversight of a business?
 - Do you have experience with financial and/or budget management?
 - Do you have experience working collaboratively with others?
 - Have you ever served on any other non-profit board?
 - Do you have any experience with fundraising or grant writing?
- Brief Resume
- Photo image (large enough to be displayed i.e. 5x7 image)

Applications should be emailed to the Executive Assistant, Tess Slaton at tslaton@blueoakcharterschool.org.

Blue Oak Charter School
Charter Council Application

Dear Blue Oak Community,

My name is Monica McDaniel and I am seeking an appointment to the Blue Oak Charter Council for a community member position. I have been a member of the Blue Oak community for over 15 years as a volunteer, parent, and former employee. Both of my two children attended Blue Oak from Kindergarten through 7th and 8th grades.

As a former employee of Blue Oak Charter School, I am intimately familiar with institutional memory of the school from both a personal and professional perspective. Elsewhere in my life, I have volunteered on the City of Chico's Arts Commission for over a decade. Among my accomplishments on the Arts Commission, I founded a non-profit "friends fundraising auxiliary" to the commission, known as the Chico Arts and Culture Foundation, so I am well versed in Brown Act best practices and expectations. I am currently employed at Hearthstone Charter School, in Oroville. There, I do events and enrichment coordination and I also teach CTE Professional Theater with a three-tier pathway.

I am seeking this appointment to council as a final opportunity to serve the Blue Oak community before I move on to other volunteer opportunities. Please consider me for your vote.

Thank You

A handwritten signature in blue ink, appearing to read 'Monica McDaniel', with a large, stylized flourish at the end.

Monica McDaniel

Monica McDaniel

#2 Terrace Lane

Chico, CA 95926

530.604.9508

monzmcDaniel@gmail.com

Objective:

Seeking a challenging position in the workplace where I can utilize my zeal for community engagement, my passion for the arts, and my leadership skills to benefit both.

Experience:

Butte County Office of Education/Hearthstone School/CTE Lead, Drama Teacher October 2017-Present

- *Provides oversight for Career Technical Education grant funding
- *Teaches all three pathways of Professional Theater, (Intro to Advanced)
- *Teaches middle school Drama class
- *Coordinates leaders in the Arts, Media, and Entertainment industry to coach, inform, and prepare students for career readiness
- *Directs annual dramatic performances and performance enrichment activities

Butte County Office of Education/Hearthstone School/Enrichment & Resource Coordinator 10/2016-Present

- *Coordinate all outdoor education, community events, and enrichment activities for a TK-12th grade homeschool/hybrid education
- *Plan, implement, and transport students for fieldtrips and cultural opportunities
- *Coordinates and implements all outreach outings and events
- *Creates and implements community gatherings such as the Gratitude Gathering, Harvest Carnival, All School Skate, Prom, Expo, Middle School Dances and more

Chico Arts Foundation/Founder, Vice President 1/2010-Present

- *Organize all board functions, including meeting agendas, board summits, and outreach activities
- *Speak in public on behalf of CAF, including presentations at City Council meetings and to media outlets
- *Provide table set-up and craft opportunities for the public to learn more about CAF
- *Provide fundraising opportunities to support City of Chico public art and arts organizations
- *Designed, composed script, market, implement annual series of Downtown Chico Art Tours 2017-Present

Chico Arts Commission/former Chair/Vice Chair 6/2009-Present

- *Provide advocacy for arts organizations and public arts projects in the City of Chico at all times
- *Do research and support the implementation of policy for public art
- *Recorded weekly radio broadcasts for KZFR on behalf of local arts organizations and artists
- *Review grant applications from artists and arts organizations for city funding on behalf of the Chico City Council, and provide recommendations to council.
- *Member Outreach and Education Committee
- *Member Art in Public Places Committee
- *Member Sustainable Arts Funding Committee
- *Member Arts Commission Marketing Committee
- *Member Arts Maintenance Committee

Member Blue Oak Charter School Charter Council 8/2018-Present

- *In charge of charter school finance in collaboration with school principal and other charter council members
- *School governance issues support
- *Parent interface

Blue Oak School/Capital Development and Outreach Coordinator 10/2014-6/2015

- *In addition to below job duties, I was responsible for the development of a long term fundraising program, known as the "Benevon Cycle"
- *Development and implementation of the Sierra Fantasy Faire
- *Oversaw the AnnieB's fundraising campaign

Blue Oak School/Outreach Coordinator 10/2012-10/2014

- *Conduct tours of the school for the general public; tell the 'story' of an "arts-infused" education to the public at large
- *In charge of all outreach events, advertising and campaigns
- *Oversee all ad copy for the school
- *Responsible for enrollment growth for the entire school

Aaron Brothers art and Framing/Store Manager 8/2001-12/2003

- *Hired, trained, and directly oversaw all sales and framing associates
- *Balanced store budget monthly
- *Conducted training courses off site for other stores in district
- *Provided inventory support for other stores in district
- *Was responsible for store presentation and customer service standards

DESA Design/Accessories Manager 1/2000-7/2000

- *Provided on site installation for interior design projects

- *Was responsible for purchase, package, and delivery of interior accessories
- *Provided support for the design team's implementation of interior designs and home staging for sales

Chico Paper Company/Store Manager 2/1994-1/2000

- *Responsible to hire and train all sales personnel
- *Oversaw all ad copy for the store
- *Responsible for purchasing and merchandising of all gifts, art, and framing design tools for the store
- *Responsible for all customer service standards for the store

Education and Volunteer History

- *High school diploma; Vice President of Drama Club
- *Internship with the 3rd Floor Gallery 1993
- *Work/Study with the CSUChico University Art Gallery, 1993-1995
- *Internship with the L.A. County Museum of Art, summer of 1994
- *Internship with the 1078 Gallery, 1994-1996
- *Bachelor of Arts Degree, CSU Chico, 1996, Art, Art History option; major course work completed in Studio Art and Anthropology
- *Board of Directors 1078 Gallery 1996-2004
- *Shakespeare in the Park, Amadeus
- *Shakespeare in the Park, Merry Wives of Winsor
- *Shakespeare in the Schools, Butte College, Merry Wives of Winsor
- *Conducts bi-weekly KZFR "Art Minutes" 2009-20014
- *Blue Oak School, Romeo and Juliet, Lady Capulet
- *Chico News and Review "Who to Watch" issue 2016
- *Celebrity Guest Judge, Keep Chico Weird Talent Show, 2017
- *Guest Judge, Oroville Rotary Search for Talent Show, Historic State Theater



Executive Director's Report

Finance Committee

Susan Domenighini

July 14, 2020

Gratitude

I wish to share a sincere thank you to the members of this committee for your dedication and hard work in helping Blue Oak through the 2019-20 school year.

Salary Schedule Error

In preparing contracts an error was found in the name of the final column. The approved salary schedule stated +75 units "or" Waldorf or SPED certification. The language should have stated +75 units with Waldorf or SPED certification. This is being corrected on the posted document.

Campus Manager Maintenance and Safety & SPED/Assistant Director Raises

We currently do not have a salary schedule for management positions. I have authorized a 2% raise for each of these positions. This aligns with the Certificated Salary Schedule which covers all other salaried employees and is within my authority. A Management Salary Schedule will be prepared for approval during the 2020-2021 school year.

Deferral Financing News from CCSA

The California School Finance Authority (CSFA) is sharing information on two new pooled TRAN programs that will be available for charter schools. TRANs are low cost short term funding for school. These financing options are intended to provide charters/districts with a simple and timely way to access the capital markets in order to maintain financial liquidity through the upcoming deferrals. This is great news as charters were not included in this option previously.

Jim will be attending a webinar on this subject later this month and can report back to us.