

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Ave., Chico, CA 95926**  
**Charter Council**  
**REGULAR MEETING**  
**Parent Center**  
*Unapproved Minutes*

**Monday, July 16, 2018 – 6 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods  
inspired by Waldorf education in a public school setting.*

*LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school*

**Notice:** Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

***The Blue Oak Charter Council reserves the right to  
take action on any item on the agenda.***

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**AGENDA**

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**OPEN SESSION – 6 PM**

**1. OPENING - 5 Minutes**

- 1.1. Call Meeting to Order
  - At 6:11 pm Board Member Nena Anguiano called the meeting to order.
- 1.2. Invocation – “This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school.”
- 1.3. Roll Call of Council Members
  - Greg Wood, Nena Anguiano, Eric Berg
- 1.4. Agenda Modifications

**2. AUDIENCE TO ADDRESS THE COUNCIL - 10 Minutes**

*Persons addressing the Council without giving previous notice need to realize that there will be no action taken on the items not on the agenda. Persons addressing the Council will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker.*

- None

**3. CONSENT AGENDA – 5 Minutes**

- 3.1. Approve Minutes from May 21, 2018, June 6, 2018, and June 18, 2018
  - Tabled -
- 3.2. Warrants

- 3.3. Approve employment for new hire - certificated employee list for 2018-19: S. Domenighini
  - 3.3.1. Jordan Todd – Grade 1 Teacher
- 3.4. Approve employment for new hire - classified employee list for 2018-19: S. Domenighini
  - 3.4.1. Ellie Khorasani – Executive Assistant
- 3.5. Contracts S. Domenighini
  - 3.5.1. iReady
  - 3.5.2. Kyle Ayon – Tech

➤ Nena Anguiano made a motion to approve the consent agenda. Greg Wood seconded.

Director	Yes	No	Abstain
Erin Whitney			Absent
Eric Berg	X		
Greg Wood	X		
Karyn Cornell			Absent
Nena Anguiano	X		

➤ Motion passes

#### 4. ADMINISTRATION – 30 Minutes

- 4.1. Executive Director's Report S. Domenighini
  - Susan Domenighini is working on getting the Parent/Student Handbook updated as well as working on hiring. Susan Domenighini will have staff to be approved next meeting.
    - 4.1.1. Marketing
      - Susan Domenighini has proposed that Blue Oak School work with the Parent Liaison to focus on Public Relations efforts for the school. Susan Domenighini reached out to specialists that have suggested to work on Public Relations before investing into marketing.
      - Eric Berg noted the importance on creating a marketing plan for the school. Eric Berg proposed regular updates to the board and to present the new marketing plan in writing to be approved.
    - 4.1.2. Salary Schedule
      - Susan Domenighini proposed to make the pay scale salary more consistent with a 2 1/2% increase a year. The Salary Schedule will be further discussed with the teachers next month.
  - 4.2. Financial Reports S. Domenighini
    - 4.2.1. Cash Flow Summary
      - June will not be closed for a few more weeks.
      - Blue Oak is currently working on borrowing at a reasonable rate.
      - Susan Domenighini proposed a five-year plan to work on getting 10% into reserves. Reserves are estimated to be at approximately 3% by end of year.
    - 4.2.2. Budget to Actual Summary
      - There is no need to take action yet. The month is not closed so new activity will occur. Final numbers still to come in.
  - 4.3. Handbook S. Domenighini
    - 4.3.1. Parent/Student Handbook
      - Susan Domenighini discussed information on the Committees added to the Parent/Student Handbook.
      - Susan Domenighini discussed the importance of attendance and making sure students do not exceed more than 10% of missed class. Unexcused absences now highlighted in the handbook.
      - Behavior Matrix now published to the parents to generate a better communication tool.
      - Pick up and drop off times now clarified as well as the importance of staying up to date on vaccines.
      - Eric Berg proposed that the Parent/Student Handbook make note that Field Trips are not optional and

to ensure that everyone is on the same page that Field Trips are mandatory. Eric Berg proposed the handbook include ways that parents could help and volunteer with Blue Oak School. Susan Domenighini will look into making sure that teachers, parents and students are on the same page.

- Nena Anguiano proposed that the Parent/Student Handbook make note of the materials fee that is due every year. Nena Anguiano proposed key titles and words to highlight essential information.
- The board agreed to treat the Parent/Student Handbook as the foundational support to the parents and students.

**5. GOVERNANCE – 30 Minutes**

**5.1 Class Combination Policy (Final Review)**

S. Domenighini

- Eric Berg made a motion to approve the Class Combination Policy with the following correction. Greg Wood seconded that notion. *"The total enrollment in any grade with two classes is equal to or less than a single class cap other than for kindergarten. The total enrollment in three kindergarten classes is less than the cap for two kindergarten classes."*

Name	Yes	No	Abstain
Erin Whitney			Absent
Eric Berg	X		
Greg Wood	X		
Karyn Cornell			Absent
Nena Anguiano	X		

- Motion passes

**6. NEXT MEETING – August 20, 2018 – 6 PM**

- At 7:28 pm Board Member Nena Anguiano adjourned the meeting.

**ADJOURNMENT**

Minutes taken by: Ellie Khorasani

Approved: \_\_\_\_\_

