

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Band Room / Meeting Room; Zoom Meeting

MINUTES

Tuesday, March 24, 2020 at 6 pm

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- Chelsea Parker called the meeting to order at 6:06PM

1.2. Roll Call of Council Members and Establish Quorum

- Present: Chelsea Parker, Trisha Atehortua, Laura Swanson, Vicki Wonacott, Laurel Hill-Ward
- Absent: Monica McDaniel

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- Chelsea Parker read the school verse.

1.4. Agenda Modifications

- No modification.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience requests.

2. **CONSENT AGENDA - 10 Minutes**

2.1. **Approve Minutes from February 18, 2020 and March 18, 2020**

2.2. **Charter Impact Monthly Report** **Jim Weber, Charter Impact**

2.2.1. **Attendance and Enrollment**

2.2.2. **Cash Flow**

2.2.3. **Balance Sheet Detail**

2.2.4. **Warrants/Aged Payable**

2.2.5. **Point of Sale Transactions/Check Register**

2.2.6. **Actual to Budget Summary** *(part of the Financial Forecast in the Charter Impact Report)*

2.3. **Approval of Engagement Letter for Audit Services**

2.4. **Hiring**

2.4.1. **School Counselor, Emma Todd**

➤ Vicki Wonacott made a motion to approve the consent agenda. Trisha Atehortua seconds.

➤ No discussion

➤ Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

➤ Vote passes.

3. **GOVERNANCE - 15 minutes**

3.1. **Finance Committee**

Chelsea Parker, Finance Chair

➤ Chelsea Parker reviewed the work the finance committee has been doing regarding the strategic plan.

3.2. **Policy Review**

3.2.1. **Tobacco Policy**

➤ This is a second read of the tobacco policy.

➤ Vicki Wonacott made a motion to approve the tobacco policy. Laurel Hill-Ward seconds.

➤ No further discussion.

➤ Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			

Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

3.3. Appoint Committee for Executive Director review

- The need for two volunteers from the Charter Council to serve as the committee for the executive director review was discussed. Laurel Hill-Ward and Laura Swanson both volunteered.
- Chelsea Parker made a motion to nominate and approve Laurel Hill-Ward and Laura Swanson as the committee for the executive directors review. Trisha Atehortua seconds.
- No further discussion.
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel				X
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

3.4. Approve Employment for Management Employees for 2020-2021

3.4.1. Susan Domenighini, Executive Director

3.4.2. Rachel Ceja, SPED Director, Assistant School Director

3.4.3. Buck Ernest, Campus Manager

- Management employees were discussed.
- Monica McDaniel arrived at 6:21PM.
- Laurel Hill-Ward made a motion to approve the employment for management employees for 2020-2021. Vicki Wonacott seconds.
- No further discussion.
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			

Laurel Hill-Ward	X			
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- Vote passes.

3.5. Charter Council Elections

- Current Charter Council members have been polled to see if they would like to run again. Concern was expressed as all of the members of the council are up for election. The term served for each one of them ends this year, 2019/2020. The option of changing from a 2 year to a 3 year term was brought up along with the benefits of staggering the terms so there is always a Charter Council member entering and exiting and not all members are up for election at one time.

3.6. Charter Council Bylaws

- The Charter Council bylaws were reviewed. It was suggested that the following be added to the bylaws:
 - In the event that a board member discontinues service during her/his term, the person replacing her/him will fulfill the remainder of the original member’s term. Should a board member exit and her/his role (i.e. president, etc.) be fulfilled by another board member, it will be for the remainder of the school year and subject to re-election or resignation the following year.
- The Charter Council bylaws will be revised and brought back to the next meeting for a second read.

3.7. 2019/2020 Comprehensive School Safety Plan

- The comprehensive school safety plan for 2019/2020 was reviewed. The addition of ALICE training was discussed.
- Chelsea Parker made a motion to approve the 2019/2020 Comprehensive School Safety Plan. Vicki Wonacott seconds.
- No further discussion.
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

4. FACULTY

4.1. Grade Level Report

- Brianna Lee shared the remote work that is being done, zoom meetings, packets, Google classroom use and social distancing. Overwhelmed parents were discussed along with the need for review and enrichment. The work of specialty teachers was shared and the need to just connect with students and families in general was shared.

5. **ADMINISTRATION - 30 Minutes**

5.1. **Executive Director's Report**

Susan Domenighini, Executive Director

5.1.1. **Strategic Plan**

- Work had begun to clarify each goal. In light of the Covid-19 situation forward movement on the strategic plan has been put on hold as the focus has become distance learning.

5.1.2. **COVID 19 - beyond March 27th**

- The situation regarding COVID-19 continues to be a fluid situation. Susan Domenighini continues to be in contact weekly and sometimes daily with state and county representatives to be aware of changes and expectations. The school's ADA was frozen as of February 29, thus attendance and enrollment are not as big as a focus. We will continue to monitor enrollment. State testing has been dismissed for this year.
- It is being suggested that the LCAP work be suspended for this year. At this time our Parent Town Hall Meeting has been cancelled, but we may need to reschedule this.
- The closure of onsite classes was extended through April 17. Blue Oak staff is focusing on building relationships and supporting the whole family.
- At the state level the focus has been on making sure staff are paid, that food is available and distributed to students, that children of essential workers have childcare and that instruction is provided to all students. Blue Oak has assured its staff that they will be paid. We are sharing with our families the information put forth by Chico Unified regarding meal pickup for all children under the age of 18 at four locations in Chico. CARD is providing childcare for those with essential jobs. This week we will begin distributing packets of work to families. We have surveyed our families and will continue to work to hear from every family in an effort to meet their needs.

6. **NEXT MEETING - Tuesday, April 14, 2020**

ADJOURNMENT

- Monica McDaniel adjourned the meeting at 7:01PM

Minutes taken by: Tess Slaton

Approved by:  Date: 4/22/2020



Brown Act Partial Suspension



- Charter schools also must also notify the public about the means by which members of the public can observe the meeting and offer public comment.
- You must also make reasonable efforts to comply as closely as possible with the Brown Act's other provisions.
- **Pro Tip:** Some provisions uniquely applicable to charter schools are contained in the Education Code, not the Brown Act. As such, arguably these provisions still apply.



YOUNG, MINNEY & CORR, LLP