

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**  
**Band / Meeting Room**

**Tuesday, February 11, 2020 - 4:15 pm**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods  
inspired by Waldorf education in a public school setting.*

*LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**AGENDA**

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**OPEN SESSION - 4:15 PM**

**1. OPENING 15 Minutes**

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Committee Members and Establish Quorum
- 1.3. Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."*

**1.4. Audience to Address the Committee**

*This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- 1.5. Agenda Modifications
- 1.6. Approve Minutes from January 14, 2020

**2. FINANCIAL REPORTS - 15 minutes**

- 2.1. Warrants
- 2.2. Point of Sale Transactions
- 2.3. Actual to Budget Detail
- 2.4. Balance Sheet Detail
- 2.5. Cash Flow
- 2.6. Classroom Funds

**3. BUSINESS - 25 minutes**

- 3.1. Executive Directors Report
  - 3.1.1. Borrowing Monthly Statement
  - 3.1.2. SB740 Notification
- 3.2. Strategic Plan
  - 3.2.1. Goal #1 Create a task force that will propose a sustainable school design
  - 3.2.2. Discuss Finance committee roll in the process

Susan Domenighini

Chelsea Parker

3.3. Contracts

Susan Domenighini

**4. NEXT MEETING - March 10, 2019**

**5. ADJOURNMENT**

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**  
**Band / Meeting Room**

**Minutes**

**Tuesday, January 14, 2020 - 4:15 pm**

*Vision: To be a model for successful education of the whole child.*

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All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**AGENDA**

**OPEN SESSION - 4:15 PM**

**1. OPENING 15 Minutes**

**1.1. Call Meeting to Order**

- Chelsea Parker called the meeting to order at 4:16PM

**1.2. Roll Call of Committee Members and Establish Quorum**

- Present: Chelsea Parker, Chairun Combs, Kate McDonald, Maggie Buckley, Susan Domenighini

**1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, Love of life itself. Let us remember that as many hands build a house, So many hearts make a school."*

- School verse read together by all present

**1.4. Audience to Address the Committee**

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- No audience to address the committee

**1.5. Agenda Modifications**

- No agenda modification

**1.6. Approve Minutes from December 10, 2019 and January 9, 2020**

- Susan Domenighini made a motion to approve the December 10, 2019 and January 9, 2020 minutes. Maggie Buckley seconds.
- No discussion
- Vote:

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			

Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			

➤ Vote passes

## 2. FINANCIAL REPORTS - 15 minutes

- 2.1. Warrants
- 2.2. Point of Sale Transactions
- 2.3. Actual to Budget Detail
- 2.4. Balance Sheet Detail
- 2.5. Cash Flow

- Updated reports from Charter Impact are expected by January 21. When updated reports are received they will be forwarded to the finance committee. Questions were asked about classroom funds and field trips. These items were reviewed in the budget. The committee reviewed the reports available line by line. Expenditures for training and mentoring were discussed along with the value in providing a quality teacher atmosphere and training.
- Chairun Combs made a motion to recommend the finance reports for approval by the board. Kate McDonald seconds.
- No discussion
- Vote:

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			

➤ Vote passes

## 3. BUSINESS - 40 minutes

- 3.1. Executive Directors Report
  - 3.1.1. Borrowing Monthly Statement
- 3.2. Budget Discussion and Review
- 3.3. Measure K Funding

- The Executive Director reported on outdated technology that was not functional that was being disposed of and the rent appraisal that was completed for the state treasurers' office and how this will affect the schools funding. The importance of the upcoming census was discussed, as funding numbers are dependent on everyone completing the census.

- Measure K funding proposal was reviewed. It was proposed that the number of chrome books being purchased increase by 5 to allow for the Special Education Department to have dedicated chrome books.
- Chelsea Parker made a motion to recommend the approval of the Measure K funding proposal with the addition to purchase 5 additional chrome books.
- Chairon seconds
- No discussion
- Vote:

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			
Susan Domenighini	X			

- Vote passes

#### 4. NEXT MEETING - February 11, 2019

#### 5. ADJOURNMENT

- Chelsea Parker adjourns the meeting at 5:09PM.

Minutes taken by: Tess Slaton

Approved by : \_\_\_\_\_ Date: \_\_\_\_\_

## Blue Oak Charter

### Accounts Payable Aging

January 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Alice Training Institute LLC	48479	12/31/2019	1/30/2020	\$ 695	\$ -	\$ -	\$ -	\$ -	\$ 695
Butte County Office of Education	206	12/18/2019	1/17/2020	-	75	-	-	-	75
California State University Chico	010870	11/22/2019	12/22/2019	-	-	60	-	-	60
	010926	12/19/2019	1/18/2020	-	20	-	-	-	20
CSMC	38777	9/15/2019	10/1/2019	-	-	-	-	7,084	7,084
Jessee Heating & Air Conditioning	J19296CA1	10/24/2019	11/23/2019	-	-	-	50,185	-	50,185
Office Depot Inc	425334935001	1/8/2020	2/9/2020	193	-	-	-	-	193
PowerSchool Group LLC	INV183225	6/30/2019	7/30/2019	-	-	-	-	4,824	4,824
Sutter County Schools Office	20-0051	8/21/2019	10/1/2019	-	-	-	-	3,000	3,000
Syncb/Amazon	457449934449	11/21/2019	2/5/2020	48	-	-	-	-	48
	469446798639	11/20/2019	2/5/2020	233	-	-	-	-	233
	469459989653	12/3/2019	2/5/2020	22	-	-	-	-	22
Wild SF Tours LLC	Lee8016	1/21/2020	2/20/2020	350	-	-	-	-	350
<b>Total Outstanding Invoices</b>				<u>\$ 1,541</u>	<u>\$ 95</u>	<u>\$ 60</u>	<u>\$ 50,185</u>	<u>\$ 14,908</u>	<u>\$ 66,789</u>

## Blue Oak Charter

### Check Register

For the period ended January 31, 2020

Check Number	Vendor Name	Check Date	Check Amount
10011	Anna M Rainville	1/13/2020	\$ 1,449.00
10012	Butte County Office of Education	1/13/2020	5,000.00
10013	California Water Service	1/13/2020	841.06
10014	Charter Impact	1/13/2020	5,967.00
10015	Comcast	1/13/2020	495.96
10016	Employers Preferred Ins CO	1/13/2020	1,394.80
10017	Humana Insurance Co	1/13/2020	2,224.82
10018	Johnny's Lock & Safe	1/13/2020	337.39
10019	Markel Insurance Company	1/13/2020	4,890.00
10020	Mercurius Art Makes Sense	1/13/2020	3,912.50
10021	NCS Pearson Inc	1/13/2020	468.94
10022	Office Depot Inc	1/13/2020	192.99
10023	PG&E	1/13/2020	3,145.84
10024	Philadelphia Insurance Companies	1/13/2020	1,767.29
10025	Pure Water Partners	1/13/2020	42.90
10026	Squyres Fire Protection	1/13/2020	1,226.89
10027	Syncb/Amazon	1/13/2020	377.24
10028	Tahoe Pure Water Co	1/13/2020	15.00
10029	The Graphic Fox Ink	1/13/2020	444.92
10030	TIAA Commercial Finance Inc	1/13/2020	1,301.88
10031	Advanced Document Concepts for Business	1/28/2020	343.23
10032	Anthem Blue Cross	1/28/2020	18,982.10
10033	Brandon Morgan	1/28/2020	150.00
10034	CliftonLarsonAllen LLP	1/28/2020	3,630.00
10035	Department of Justice	1/28/2020	32.00
10036	Evergreen Janitorial Supply Inc	1/28/2020	316.18
10037	Humana Insurance Co	1/28/2020	2,224.58
10038	J C Nelson Supply Co	1/28/2020	104.29
10039	J White Appraisals and Consulting	1/28/2020	1,250.00
10040	Matt P McLaughlin	1/28/2020	550.00
10041	Mercurius Art Makes Sense	1/28/2020	3,672.26
10042	North State Parent	1/28/2020	310.00
10043	Steven J Rudy	1/28/2020	3,000.00
10044	Sutter County Schools Office	1/28/2020	3,120.00
10045	Tahoe Pure Water Co	1/28/2020	9.65
10046	TIAA Commercial Finance Inc	1/28/2020	685.19
10047	California Water Service	1/31/2020	440.71
10048	Comcast	1/31/2020	507.97
10049	Growing Up Chico Magazine	1/31/2020	340.00
10050	Mercurius Art Makes Sense	1/31/2020	927.60
10051	PG&E	1/31/2020	3,617.92
10052	Pure Water Partners	1/31/2020	62.90
10053	Recology Butte Colusa Counties	1/31/2020	956.63
10054	School Nurse Supply	1/31/2020	19.55

Total Disbursements Issued \$ 80,749.18

# Business Checking – XXXXX0889

## Search transactions

Activity: Date range; Start date: Jan 01, 2020; End date: Jan 31, 2020; Type: All

## Transactions

🕒 Pending   ● Posted

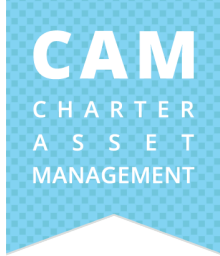
Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Jan 31, 2020	ACH Deposit Square Inc 200131P2		48.60	303,824.62
● Jan 30, 2020	ACH Deposit Square Inc 200130P2		135.96	303,776.02
● Jan 29, 2020	<u>Check 52289</u>	1,381.18		303,640.06
● Jan 29, 2020	<u>Check 52285</u>	426.70		305,021.24
● Jan 29, 2020	<u>Check 52286</u>	382.79		305,447.94
● Jan 29, 2020	ACH Payment BENEFIT RESOURCE BRI XFER <i>MEDICAL FSA</i>	1,659.00		305,830.73
● Jan 29, 2020	POS Purchase OREGON SHAKESPEARE FE 541-482-2111 OR #3136 <i>ASHLAND - FIELDTRIP 7TH GR.</i>	500.00		307,489.73
● Jan 28, 2020	<u>Check 52290</u>	2,504.97		307,989.73
● Jan 28, 2020	<u>Check 10017</u>	2,224.82		310,494.70
● Jan 28, 2020	<u>Check 52288</u>	436.42		312,719.52
● Jan 28, 2020	<u>Check 7275</u>	30.00		313,155.94
● Jan 28, 2020	ATM RCR Payment STAMPS.COM 855-608-2677 CA #3136 <i>POSTAGE</i>	17.99		313,185.94
● Jan 27, 2020	<u>Check 10014</u>	5,967.00		313,203.93
● Jan 27, 2020	<u>Check 10012</u>	5,000.00		319,170.93
● Jan 27, 2020	<u>Check 52291</u>	2,724.10		324,170.93
● Jan 27, 2020	<u>Check 10011</u>	1,449.00		326,895.03
● Jan 27, 2020	<u>Check 10030</u>	1,301.88		328,344.03
● Jan 27, 2020	<u>Check 10015</u>	495.96		329,645.91
● Jan 27, 2020	<u>Deposit</u>		1,335.00	330,141.87
● Jan 27, 2020	<u>Deposit</u>		766.00	328,806.87



Date ▾	Description ◇	Debit ◇	Credit ◇	Balance
● Jan 27, 2020	<u>Deposit</u>		441.49	328,040.87
● Jan 27, 2020	ACH Deposit Square Inc 200127P2		58.34	327,599.38
● Jan 24, 2020	<u>Check 10027</u>	377.24		327,541.04
● Jan 24, 2020	<u>Check 52280</u>	287.83		327,918.28
● Jan 24, 2020	ACH Deposit Square Inc 200124P2		87.46	328,206.11
● Jan 23, 2020	<u>Check 10013</u>	841.06		328,118.65
● Jan 23, 2020	<u>Check 10022</u>	192.99		328,959.71
● Jan 23, 2020	<u>Check 10025</u>	42.90		329,152.70
● Jan 23, 2020	ACH Payment Blue Oak Charter PAYROLL	72,248.19		329,195.60
● Jan 23, 2020	ACH Payment Blue Oak Charter VENDOR PMT <i>PAYROLL</i>	18,578.95		401,443.79
● Jan 23, 2020	ACH Payment Blue Oak Charter PAYROLL	11,814.87		420,022.74
● Jan 23, 2020	ACH Payment Blue Oak Charter VENDOR PMT <i>PAYROLL</i>	3,849.72		431,837.61
● Jan 22, 2020	<u>Check 10023</u>	3,145.84		435,687.33
● Jan 22, 2020	<u>Check 10016</u>	1,394.80		438,833.17
● Jan 22, 2020	<u>Check 10029</u>	444.92		440,227.97
● Jan 22, 2020	<u>Check 10018</u>	337.39		440,672.89
● Jan 22, 2020	<u>Check 7276</u>	45.24		441,010.28
● Jan 22, 2020	<u>Check 10028</u>	15.00		441,055.52
● Jan 22, 2020	ACH Deposit Square Inc 200122P2		23.97	441,070.52
● Jan 21, 2020	<u>Check 10019</u>	4,890.00		441,046.55
● Jan 21, 2020	<u>Check 10020</u>	3,912.50		445,936.55
● Jan 21, 2020	<u>Check 10006</u>	1,950.00		449,849.05
● Jan 21, 2020	<u>Check 10024</u>	1,767.29		451,799.05
● Jan 21, 2020	<u>Check 10026</u>	1,226.89		453,566.34
● Jan 21, 2020	<u>Check 10021</u>	468.94		454,793.23
● Jan 21, 2020	<u>Check 52276</u>	109.62		455,262.17
● Jan 17, 2020	<u>Check 7279</u>	612.65		455,371.79
● Jan 17, 2020	<u>Check 52277</u>	314.28		455,984.44

Date ▼	Description ◊	Debit ◊	Credit ◊	Balance
● Jan 17, 2020	<u>Check 52279</u>	252.50		456,298.72
● Jan 17, 2020	ACH Payment BENEFIT RESOURCE BRI XFER <i>MEDICAL FSA</i>	177.50		456,551.22
● Jan 16, 2020	POS Purchase DEPT. PARKS WEBSITE CA.STATEPARKS CA #3136 <i>8TH GRADE TRIP -</i>	1,347.99		456,728.72
● Jan 15, 2020	ACH Payment BENEFIT RESOURCE BRI XFER	132.00		458,076.71
● Jan 14, 2020	<u>Check 10003</u>	8,467.00		458,208.71
● Jan 14, 2020	POS Purchase AIRBNB HMWR4WZ4X3 AIRBNB.COM CA #3136 <i>E. HOEFFECKER - LODGING</i>	415.55		466,675.71
● Jan 13, 2020	<u>Check 52282</u>	1,007.98		467,091.26
● Jan 13, 2020	<u>Check 52281</u>	311.73		468,099.24
● Jan 13, 2020	<u>Check 52278</u>	287.90		468,410.97
● Jan 13, 2020	<u>Deposit</u>		62,660.80	468,698.87
● Jan 10, 2020	<u>Check 7278</u>	48,866.97		406,038.07
● Jan 10, 2020	<u>Check 10002</u>	427.50		454,905.04
● Jan 10, 2020	<u>Check 10004</u>	188.91		455,332.54
● Jan 10, 2020	ACH Deposit Square Inc 200110P2		4.67	455,521.45
● Jan 09, 2020	ACH Payment Blue Oak Charter PAYROLL	7,970.97		455,516.78
● Jan 09, 2020	ACH Payment Blue Oak Charter VENDOR PMT <i>PAYROLL</i>	3,297.34		463,487.75
● Jan 09, 2020	ACH Deposit CHARTER ASSET MA PREFUND		235,266.71	466,785.09
● Jan 08, 2020	<u>Check 302278</u>	100.00		231,518.38
● Jan 07, 2020	<u>Check 52272</u>	469.22		231,618.38
● Jan 07, 2020	<u>Check 10010</u>	323.61		232,087.60
● Jan 06, 2020	POS Purchase POSTAL PLUS 530-8911626 CA #3136 <i>POSTAGE</i>	8.80		232,411.21
● Jan 06, 2020	<u>Deposit</u>		16,866.88	232,420.01
● Jan 06, 2020	<u>Deposit</u>		376.00	215,553.13
● Jan 06, 2020	<u>Deposit</u>		308.27	215,177.13
● Jan 03, 2020	<u>Check 52268</u>	2,719.49		214,868.86
● Jan 03, 2020	<u>Check 10009</u>	1,767.30		217,588.35
● Jan 03, 2020	<u>Check 7255</u>	643.80		219,355.65
● Jan 03, 2020	<u>Check 52273</u>	550.58		219,999.45

Date ▼	Description ↕	Debit ↕	Credit ↕	Balance
● Jan 03, 2020	<u>Check 10000</u>	438.87		220,550.03
● Jan 03, 2020	ACH Payment SPRINT8006396111 ACHBILLPAY Q25XUFG9A6B9HMOU EMERGENCY SCHOOL CELL PHONE	52.81		220,988.90
● Jan 03, 2020	ACH Deposit Square Inc 200103P2		18.99	221,041.71
● Jan 02, 2020	<u>Check 11000</u>	3,842.72		221,022.72



February 06, 2020

## Charter Asset Management Statement

### CAMS - Funds Distribution

Blue Oak Charter School<sup>1</sup>

#### Current Transactions

Transaction	Description	Amount
Receivable Distribution	20200206_Butte_20200130_Blue Oak_Check_3005-168946_Bridge-0650_FY20 LCFF Jan PMT	\$145,173.31
Payments to CAM	FY 19-20 Advance Apportionment Jan PMT - LCFF State Aid. CDS# 04-61424-6119523	-\$52,000.00
Pass-Through Distribution to School	<b>Credit</b>	<b>\$93,173.31</b>
	<b>Total Credit</b>	<b>\$93,173.31</b>

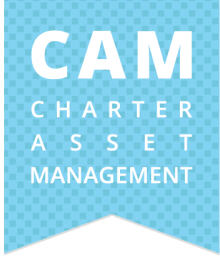
#### Outstanding Receivables

Receivable	Amount Due	Due Date	Interest	Total Due
FY 19-20 Advance Apportionment Feb PMT - LCFF State Aid. CDS# 04-61424-6119523	\$52,000.00	2020-03-15	-	\$52,000.00
FY 19-20 Advance Apportionment Mar PMT - LCFF State Aid. CDS# 04-61424-6119523	\$50,608.89	2020-04-15	-	\$50,608.89
<b>Sub-Total</b>	<b>\$102,608.89</b>		-	<b>\$102,608.89</b>
Legal Fee				-
<b>TOTAL</b>				<b>\$102,608.89</b>

This funds distribution statement provides a record for assets received by CAM as of the above date and the details for the processing of these assets. Assets purchased and owned by CAM have been collected. Other funds not purchased by CAM have been pass-through to your account on file via ACH transfer. Please allow 1 business day for the funds to appear in your account.

**Disclaimer:**

CAM is not a lender and does not make loans. CAM is a factoring company. The availability of funding for each draw request is subject to and conditioned upon CAM's prior approval, satisfactory completion of due diligence, and the parties agreeing upon and reducing to writing all terms and conditions necessary and incidental to the validity of a separate purchase contract. CAM has no obligation to provide funding until the parties have executed a formal written Factoring Agreement covering each specific draw request. This CAMS-Funds Distribution is intended for school leadership review purposes only and should not be distributed and shared with any third party without express permission by CAM.



Palo Alto | Los Angeles

- A 530 Lytton Avenue, 2nd Floor  
Palo Alto, CA 94301
- 633 West 5th Street, 26th Floor  
Los Angeles, CA 90071
- P 213.335.6275
- W [charterassetmanagement.com](http://charterassetmanagement.com)

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CAM is not a lender and does not make loans. CAM is a factoring company. The availability of funding for each draw request is subject to and conditioned upon CAM's prior approval, satisfactory completion of due diligence, and the parties agreeing upon and reducing to writing all terms and conditions necessary and incidental to the validity of a separate purchase contract. CAM has no obligation to provide funding until the parties have executed a formal written Factoring Agreement covering each specific draw request. This CAMS-Funds Distribution is intended for school leadership review purposes only and should not be distributed and shared with any third party without express permission by CAM.

The California School Finance Authority (Authority) has determined Blue Oak Charter's **Initial Apportionment** under the **2019-20** Charter School Facility Grant Program (SB740 Program).

Please notify the Authority of any errors no later than **7 days** of receiving this notice

**2019-20 Initial Grant Award Calculator & Award Notice:**

School:		Blue Oak Charter			
CDS Code:		04614246119523			
FRPM Eligibility		Eligible			
2018-19 FRPM School Site:		55%			
2018-19 FRPM Public ES:		McManus (John A.) Elementary 82%			
Eligible Sites	Lease Cap Basis	Prior Year Rent	Fair Market Rent -or- 3.26% COLA	Actual Rent	Reimbursable Lease Costs
450 W. East Avenue Chico, CA 95926	Appraisal	N/A	\$604,800.00	\$520,548.60	\$520,548.60
<b>COLA:</b> Reimbursable facility rent or lease costs cannot exceed reimbursable prior year costs on file with the Authority as of 2016-17, subject to an adjustment of the annual K-12 cost of living adjustment. <b>Appraisal:</b> Rent or lease costs of New Facility Agreements must be at or below market rate, based on an Independent Appraisal paid for by the Applicant.					
SB740 2019-20 Lease Costs			\$520,548.60		
75% of Annual Facility Costs:			\$390,411.45		
Award per P-2 (ADA x \$1,184)			336.75	\$398,712.00	
2019-20 Total Eligible Award Lesser of the Two			\$390,411.45		
Initial Apportionment of 50% (Lease Only)			\$195,205.00		
Second Apportionment of 75% (Lease Only)			\$97,602.00		
Final Apportionment 100% (Lease & Other costs)			\$97,604.45		

The Initial apportionment of \$195,205.00 will be mailed to the following address and should arrive in 7-9 weeks:

**Blue Oak Charter**  
450 W. East Avenue  
Chico, CA 95926

Pursuant to SB740 Program Regulations Section 10170.10(b) the applicant may appeal staff's determination, by submitting a letter of appeal within 30 calendar days of this notice to [SB740@treasurer.ca.gov](mailto:SB740@treasurer.ca.gov).

Program Regulations <https://www.treasurer.ca.gov/csfa/csfgp/sb740/regulations-20181024.pdf>

Should you have any questions or need additional information, contact the Authority at (916) 651-7710 or email [SB740@treasurer.ca.gov](mailto:SB740@treasurer.ca.gov).

# Strategic Plan Goals for July 1, 2019 to June 1, 2020

## **Goal 1:**

Create a task force that will propose a sustainable school design with a single track scenario and a double-track scenario to be vetted through appropriate channels by or before May 30, 2020 .

### **Goal 1 Task Force:**

Chelsea Parker (board contact)

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### **Goal 1 Task Force Purpose/Objective:**

## **Current Status:**

- The suggestion that we address looping as first priority this year.
- Determining the data needed to support quality work. Concerned that the goal is too big for this year.



## **SWOT Analysis - All Staff meeting 12/05/19**

### 2019/2020 Goals - Next Steps

#### **Goal 1:**

Our group was looking at the goal of creating a task force to tackle the single track/double track question. This is a big question so there was a lot of discussion.....

#### Task Force Make-Up

1. Teacher reps (3 total: 1-kinder, 1-1st thru 5th, 1- Middle school)
2. Specialties rep (1)
3. Classified reps (1 each per section of school-maintenance, aides, admin wing)
4. Parent reps (3 total, same grade spread as teacher reps)
5. Student rep
6. Special Ed rep
7. Outside person (could be community board member)

#### Single vs Double Track

- What can we afford
- What will our school realistically look like?
- Concerns: specialties, support staffs

#### Question around finances of single vs double

- Clear budget and financial break down for each option, with hard line numbers
- Other building options for each track
- Financial picture of other healthy single and double tracked schools

#### Long term sustainability

- attendance numbers
- quality kinder
- sports for upper grades
- high school looking back, what do we want from a middle school experience
- on-site pre-school
- Pre-K parent ed and outreach-connecting with new parents/families

# ATTACHMENT A INDIVIDUAL DESIGNATED SERVICE AGREEMENT

<b>Agency</b>		Blue Oak Charter School		<b>Service Provider</b>		BCOE Special Education	
<b>Address</b>		450 W. East Ave.		<b>Address</b>		1859 Bird St	
<b>City, State Zip</b>		Chico, CA 95928		<b>City, State, Zip</b>		Oroville, CA 95965	
<b>LEA Case Manager</b>		Emily Smith		<b>Phone</b>		532-5637	<b>Fax</b> 532-5794
				<b>e-Mail</b>		kwinslow@bcoe.org	
<b>Student Last Name</b>		[REDACTED]		<b>Student First Name</b>		[REDACTED]	
				<b>Program Contact Name</b>		Kinsey Winslow	
<b>D.O.B.</b>		[REDACTED]		<b>SSID#</b>		[REDACTED]	
<b>Grade</b>		3rd	<b>Sex</b>	M	<b>Education Schedule – Regular School Year</b>		
<b>Parent/Guardian Last Name</b>		[REDACTED]		<b>Parent/Guardian First Name</b>		[REDACTED]	
				<b>Number of Days</b>			<b>Number of Weeks</b> 37
				<b>Education Schedule – Extended School Year</b>			
				<b>Number of Days</b>			<b>Number of Weeks</b>
<b>Address</b>		[REDACTED]		<b>Contract Begins</b>		8/1/19	<b>Ends</b> 6/30/20
<b>City, State, Zip</b>		[REDACTED]					
<b>Home Phone</b>		[REDACTED]		<b>Cell Phone</b>		[REDACTED]	

## DESIGNATED INSTRUCTION AND SERVICES / RELATED SERVICES:

Designated Services	Duration of Session	Number of Sessions per wk/mo/yr	Maximum Number of Sessions		Prep and Documentation	IEP Attendance 1x/year	Assessment 1x/year	Estimated Maximum Total Cost for Contracted Period
			Reg School Year	ESY				
1. Adapted P.E. a. Group b. Individual c. Assessment								
2. Behavior Intervention a. Consultation b. Direct c. Assessment								
3. Counseling a. Group b. Individual c. Family d. Assessment								
4. Deaf and Hard of Hearing a. Consultation b. Direct c. Assessment								
5. Intensive Academic Instruction								
6. Nursing								
7. Orthopedic Impairment a. Group b. Individual c. Assessment								

Designated Services continued	Duration of Session	Number of Sessions per wk/mo/yr	Maximum Number of Sessions		Prep and Documentation	IEP Attendance 1x/year	Assessment 1x/year	Estimated Maximum Total Cost for Contracted Period
			Reg School Year	ESY				
8. Speech/Language a. Group b. Individual c. Consultation d. Assessment								
9. Visual Impairment a. Group b. Individual c. Consultation d. Assessment								
10. Occupational Therapy a. Group b. Individual c. Consultation d. Assessment	1 hr - Assessment				Up to 5 Hours/month	Up to 2 hours/year	Up to 3 hours/year	Up to 31 hours @ \$94/hr = \$2,914
11. Other – Social Work Services/Case Management								

**BCOE REGIONAL PROGRAM PLACEMENT:**

<input type="checkbox"/> Access/ED	Placement Includes: Counseling & SAI	Estimated Cost:
<input type="checkbox"/> FOCUS/Mod-Severe	Placement Includes: SAI	Estimated Cost:
<input type="checkbox"/> DHH		Estimated Cost:

**ESTIMATED MAXIMUM RELATED SERVICES COST \$** 2,914

-CHARTER-

-DISTRICT-

Blue Oak Charter School

(Name of Agency)

BCOE

(Name of School District)

(Signature)

(Date)

(Signature)

(Date)

Susan Domenighini, Executive Director

(Name and Title)

Mary Sakuma, Superintendent BCOE

(Name of Superintendent or Authorized Designee)

For BCOE Use:

# ATTACHMENT A

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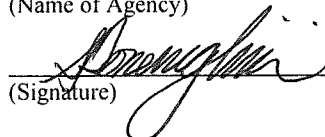
**ESTIMATED MAXIMUM RELATED SERVICES COST \$** 2,914

-CHARTER-

-DISTRICT-

Blue Oak Charter School  
(Name of Agency)

BCOE  
(Name of School District)

  
(Signature)

1/24/20  
(Date)

(Signature)

(Date)

Susan Domenighini, Executive Director  
(Name and Title)

Mary Sakuma, Superintendent BCOE  
(Name of Superintendent or Authorized Designee)

For BCOE Use: