

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Band Room / Meeting Room

Tuesday, January 21 , 2020 - 6 pm

Vision: To be a model for successful education of the whole child.

*Mission: To nurture and deepen each child's academic and creative capacities using methods
inspired by Waldorf education in a public school setting.*

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here,
Love of one another, Love of our school, Love of life itself. Let us remember that as many
hands build a house, So many hearts build a school.”*

- 1.4. Agenda Modifications
- 1.5. Audience to Address the Council

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons
addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum
speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

2. CONSENT AGENDA - 10 Minutes

- 2.1. Approve Minutes from December 17, 2019
- 2.2. Warrants
- 2.3. Point of Sale Transactions
- 2.4. Cash Flow
- 2.5. Actual to Budget Summary
- 2.6. Balance Sheet Detail

- 2.7. Donations
- 2.8. Resignation
 - 2.8.1. Jennifer Wagner
 - 2.8.2. Caitlin Morrison
 - 2.8.3. Rachel Oakes
- 2.9. Overnight Field Trips
 - 2.9.1. Nick Meier Ashland Oregon in May 2020
- 2.10. Summer Camp through CARD

3. GOVERNANCE - 15 minutes

- 3.1. Finance Committee
- 3.2. Budget Discussion and Review
- 3.3. Strategic Plan
- 3.4. Policy Review
 - 3.4.1. Homework Policy
- 3.5. Measure K

4. FACULTY - 15 minutes

- 4.1. Grade Level Reports

5. ADMINISTRATION - 30 Minutes

- 5.1. Executive Director's Report
 - 5.1.1. Enrollment and Attendance
 - 5.1.2. Marketing
 - 5.1.3. Borrowing Statement
 - 5.1.4. Mentor Visit
 - 5.1.5. Town Hall Meeting
 - 5.1.6. Alumni Survey

6. NEXT MEETING - Tuesday, February 18, 2019

ADJOURNMENT

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING
Band Room / Meeting Room

Minutes
Tuesday, December 17, 2019 - 6 pm

Vision: To be a model for successful education of the whole child.

*Mission: To nurture and deepen each child's academic and creative capacities using methods
inspired by Waldorf education in a public school setting.*

LCAP Goal Summary: Build the parent community, support success for all students, and prepare students for high school

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AGENDA

OPEN SESSION - 6 PM

1. OPENING - 5 Minutes

1.1. Call Meeting to Order

- 6:06PM Monica McDaniel called the meeting to order.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Laura Swanson, Trisha Atehortua, Chelsea Parker, Vicki Wonocott, Monica McDaniel, Laurel Hill-Ward

1.3. Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here,
Love of one another, Love of our school, Love of life itself. Let us remember that as many
hands build a house, So many hearts build a school."*

- All present stood and recited the verse together.

1.4. Agenda Modifications

- No modifications

1.5. Welcome to new Blue Oak Charter Council member

1.6. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience to address the Council

2. CONSENT AGENDA - 10 Minutes

2.1. Approve November 19, 2019 and November 22, 2019 minutes

- 2.2. Warrants**
- 2.3. Point of Sale Transactions**
- 2.4. Cash Flow**
- 2.5. Actual to Budget Summary**
- 2.6. Balance Sheet Detail**
- 2.7. Donations**
- 2.8. Overnight Field Trips**

- 2.8.1. Brittany Jones Shady Creek in February 2020
- 2.8.2. Kate McDonald Big Basin Redwoods in May 2020
- 2.8.3. Riley Murray Full Belly Farm in Yolo County in May
- 2.8.4. Hunter Stiglitz Full Belly Farm in Yolo County in May

2.9. Calendar for 2020/2021

2.10. Resignations

- 2.10.1. Nikolai Novikov
- 2.10.2. John Thomas Runyan
- 2.10.3. Summer O'Neill

- Chelsea Parker requested to pull 2.9 Calendar for 2020/2021 for further discussion
- Chelsea Parker made a motion to accept the consent agenda, minus 2.9 Calendar for 2020/2021. Trisha Atehortua seconded.
- No discussion
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.
- Questions were brought up regarding similarities between the Blue Oak 2020/2021 calendar and the Chico Unified School District (CUSD) calendar. The Blue Oak calendar was aligned with the CUSD calendar as much as possible. Changes were discussed: parent teacher conferences changes from three half days to one half day and one whole day, a friday for parent teacher conferences. Appreciation was expressed for keeping the calendar aligned with CUSD.
- Vicki Wonacott made a motion to approve 2.9 Calendar for 2020/2021. Chelsea Parker seconds.
- No discussion
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			

Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

3. FACULTY - 15 minutes

3.1. Grade Level Reports

- The co-chairs are presenting a different grade level at each meeting for the remainder of this school year. This meeting the kindergarten program was reviewed with a slide show presentation prepared by the kindergarten teachers. The slide show highlighted the daily and seasonal happenings in the kindergarten program. Mealtime, birthdays, soup day, seasonal day, creative play time, light spiral, and holiday crafts. The January “Saturdays in the Kindergarten” were shared, where the next years’ kindergarten students come and visit on a Saturday in January with their parents to review the program together. This will happen on two different Saturdays in January 2020.

4. GOVERNANCE - 15 minutes

4.1. Strategic Plan

- The final strategic plan report was received from our consultant and shared in the packet. There were three main goals listed for each year for the next three years. The three current goals were reviewed at our All Staff meeting with connections between fundraising and outreach. Direction was sought from the board regarding further work on the strategic plan. The goals through June 1, 2020 were discussed as being essential and needing to get started on immediately. This would mean three task forces would need to be formed by June 1, 2020. Volunteers will be sought for the task forces from within the Blue Oak community. Each task force will have a board contact associated with it. Chelsea Parker will be the contact for goal 1. Monica McDaniel will be the contact for goal 2. Trisha Atehortua will be the contact for goal 3, with support from Laurel Hill-Ward. Board members will work closely with administration and faculty for direction and collaborative decision making to ensure that the task forces stay on track.

4.2. Policy

4.2.1. Homework

- The pedagogical team did research on homework policies. The policy was polished by the faculty. This is a requested update, not a new policy. This is the first read. We will bring it back in January for a vote. The parent role in homework was discussed with the suggestion of changing the verbage from encouraged to expected in regards to the parent/ guardian's role in homework.

5. FINANCE COMMITTEE - 25 minutes

5.1. First Interim Report

- Finance Committee held a special meeting to review the first interim report, but did not have a quorum, so the first interim report was not voted on but there was a lot of discussion.
- Susan Domenighini worked with our interim consultant Steven Rudy and our contact at Charter Impact, Jim Weber, to come up with the following four recommendations:

- Recommendation 1 - Special Education funding should be raised from \$37,000 to \$45,000.
- Recommendation 2 - Benefits reduction of \$3,500 as one employee opted out of their benefits.
- Recommendation 3 - A reduction in professional consulting and operations expenses resulting in a savings of \$10,750.
- Recommendation 4 - At least \$47,000 in expenses were counted twice as CSMC was using an accrual basis accounting method and in the interim we were using a cash basis accounting method.
- We will have more numbers to go through and double check as we complete the process, we should have better report in January. The Finance Committee is confident the report is not understated. Chelsea Parker recommends the board to accept the interim report with the four recommendations presented by Susan Domenighini. The board recognized and thanks our interim consultant Steven Rudy and our Charter Impact contact Jim Weber for their diligent work on the first interim report.
- Chelsea Parker moves to accept the first interim budget with the recommended changes. Laurel Hill-Ward seconds.
- No further discussion.
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

5.2. Audit Report

- The Audit report was reviewed and discussed. No exceptions were reported on the audit. The Finance Committee had previously noticed that the instructional minutes were reversed by grade level. Susan Domenighini reached out to the audit team to double check the instructional minutes. The audit team reported back that although there was a slight discrepancy in the instructional minutes that we are still in compliance. The audit team recommended that the report stand as is because the change would be insignificant and the school is in compliance.
- Trisha Atehortua made a motion to approve the audit. Vicki Wonacott seconded.
- No further discussion
- Vote

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			

Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

5.3. Factoring

- The factoring proposal was reviewed. The board discussed the appraisal that is needed by the state treasure. Jodi White will have an appraisal done by the January due date. The state treasure was thankful and positive. Jodi will try to have the appraisal completed early. In the meantime we will not receive our SB470 funding until after the state has the appraisal. Charter impact has experience helping charter schools to get out of factoring cycles. We are looking forward to their support in this area. It is the intention of the finance committee to support and relook at where else we can tighten up and look at potential reductions. In January we have a finance training and regular meetings.
- Laurel Hill-Ward moves to accept the factoring proposal. Vicki Wonacott seconds.
- No discussion.
- Vote:

Name	Yes	No	Abstain	Absent
Monica McDaniel	X			
Chelsea Parker	X			
Trisha Atehortua	X			
Laura Swanson	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			

- Vote passes.

6. DATA REPORT

6.1. California School Dashboard

- Together the group looked at the dashboard online.
<https://www.caschooldashboard.org/reports/04614246119523/2019>
- Changes from last year to this year were reviewed and discussed. Our suspension rate and absenteeism percentages were discussed. Chronic absenteeism is a long term problem for Blue Oak. The board discussed strategies for improving absenteeism and the importance of parents working with their teachers to have their students complete independent study work when they have been absent. All present were encouraged to go and look deeper at the dashboard for greater understanding and to be able to answer questions about Blue Oak.

7. ADMINISTRATION - 30 Minutes

7.1. Executive Director's Report

- Favorite moments from staff were shared. A Walk into Winter: Holiday Faire was a great success and an exceptional family event. The board recognizes and appreciates the hard work of the parent council in preparing the event.

7.1.1. Enrollment and Attendance

- The registrar has provided enrollment and attendance reports for the council to review.

7.1.2. Marketing

- 8:16PM Laura Swanson left the meeting.

8. NEXT MEETING - Tuesday, January 21, 2020

ADJOURNMENT

- Monica McDaniel adjourned the meeting at 8:22PM.

Minutes taken by: Tess Slaton

Approved by : _____

Blue Oak Charter

Accounts Payable Aging

December 31, 2019

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Alice Training Institute LLC	48479	12/31/2019	1/30/2020	\$ 695	\$ -	\$ -	\$ -	\$ -	\$ 695
Butte County Office of Education	AI-2019-BOCS	9/3/2019	10/3/2019	-	-	-	5,000	-	5,000
California State University Chico	010870	11/22/2019	12/22/2019	-	60	-	-	-	60
CSMC	38777	9/15/2019	10/1/2019	-	-	-	-	7,084	7,084
Department of Justice	421851	12/4/2019	12/4/2019	-	32	-	-	-	32
Evergreen Janitorial Supply Inc	43849	11/26/2019	12/26/2019	-	240	-	-	-	240
Markel Insurance Company	MARK100219	10/2/2019	12/14/2019	-	4,890	-	-	-	4,890
Mercurius Art Makes Sense	83666	7/25/2019	8/24/2019	-	-	-	-	3,162	3,162
Mercurius Art Makes Sense	83661	7/25/2019	8/24/2019	-	-	-	-	1,644	1,644
Mercurius Art Makes Sense	83662	7/25/2019	8/24/2019	-	-	-	-	1,635	1,635
Mercurius Art Makes Sense	83667	7/25/2019	8/24/2019	-	-	-	-	1,479	1,479
Mercurius Art Makes Sense	83668	7/25/2019	8/24/2019	-	-	-	-	815	815
Mercurius Art Makes Sense	83665	7/25/2019	8/24/2019	-	-	-	-	672	672
NCS Pearson Inc	7578686	11/18/2019	12/18/2019	-	241	-	-	-	241
NCS Pearson Inc	7631210	12/5/2019	1/4/2020	175	-	-	-	-	175
NCS Pearson Inc	7585375	11/20/2019	12/20/2019	-	54	-	-	-	54
School Nurse Supply	SN-94368	12/5/2019	1/4/2020	20	-	-	-	-	20
Steven J Rudy	1457	11/30/2019	12/30/2019	-	1,500	-	-	-	1,500
Syncb/Amazon	AMAZ111019-5798	11/10/2019	12/5/2019	-	377	-	-	-	377
The Graphic Fox Ink	64634	11/14/2019	12/14/2019	-	445	-	-	-	445
Total Outstanding Invoices				<u>\$ 889</u>	<u>\$ 7,838</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 16,490</u>	<u>\$ 30,218</u>

AGED PAYABLES

Sheet1

INVOICE ENTRY DATE	VENDOR	INVOICE	INVOICE DUE DATE	ON HOLD	CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL PAYABLES	DATE PAID	AMOUNT	EXPENSE CATEGORY	RESTRICTOR CODE	DESCRIPTION	Pay/ Hold
10-29-19	Alice Training Institute	48479	1-30-20			\$695.00				\$695.00			5210	00	Training & Development	
10-29-19		48462	12-1-19	paid							11-22-19	\$1,534.60	5210	00		Paid
9-30-19	Amazon	473488987463	10-5-19	paid							10-02-19	\$407.40	4300	00	materials & supplies	Paid
9-30-19		578353669673	10-5-19	paid							10-29-19	\$120.00	4300	00		Paid
9-30-19		664946375876	10-5-19	paid							10-29-19	\$103.34	4300	00		Paid
9-30-19		775958496365	10-5-19	paid							10-29-19	\$271.84	4300	00		Paid
9-30-19		934556499345	10-5-19	paid							10-29-19	\$165.41	4300	00		Paid
9-30-19		886668353737	10-5-19	paid							10-29-19	\$56.70	4300	00		Paid
9-30-19		453394849343	10-5-19	paid							10-29-19	\$13.13	4300	00		Paid
9-30-19		596588397665	10-5-19	paid							10-29-19	\$359.76	4300	00		Paid
9-30-19		443553336946	10-5-19	paid							10-29-19	\$156.52	4300	00		Paid
9-30-19		986954555688	10-5-19	paid							10-29-19	\$1,559.24	4300	00		Paid
9-30-19		495794364575	10-5-19	paid							10-29-19	\$208.14	4300	00		Paid
9-30-19		885956375778	10-5-19	paid							10-29-19	\$86.14	4300	00		Paid
9-30-19		439996939967	10-5-19	paid							10-29-19	\$35.69	4300	00		Paid
9-30-19		449998657979	10-5-19	paid							10-29-19	\$4.18	4300	00		Paid
9-30-19		459958379555	10-5-19	paid							10-29-19	\$33.29	4300	00		Paid
9-30-19		436769563497	10-5-19	paid							10-29-19	\$23.98	4300	00		Paid
9-30-19		896496783645	10-5-19	paid							10-29-19	\$9.99	4300	00		Paid
9-30-19		465833865965	10-5-19	paid							10-29-19	\$30.03	4300	00		Paid
9-30-19		955985435767	10-5-19	paid							10-29-19	\$34.69	4300	00		Paid

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8-11-19		594949437347	11-5-19	paid							11-15-19	\$12.74	4300	00		Paid
9-4-19		587649594679	11-5-19	paid							11-15-19	\$396.96	4300	00		Paid
9-2-19		457933395439	11-5-19	paid							11-15-19	\$32.02	4300	00		Paid
9-2-19		775686333975	11-5-19	paid							11-15-19	\$15.47	4300	00		Paid
9-2-19		446975958785	11-5-19	paid							11-15-19	\$22.51	4300	00		Paid
8-11-19		465633693557	11-5-19	paid							11-15-19	\$4.82	4300	00		Paid
8-11-19		634735948686	11-5-19	paid							11-15-19	\$8.28	4300	00		Paid
8-9-19		458586495388	11-5-19	paid							11-15-19	\$354.42	4300	00		Paid
8-11-19		473774738947	11-5-19	paid							11-15-19	\$24.84	4300	00		Paid
8-11-19		964946546475	11-5-19	paid							11-15-19	\$29.92	4300	00		Paid
8-12-19		547733865484	11-5-19	paid							11-15-19	\$102.89	4300	00		Paid
8-12-19		437776533963	11-5-19	paid							11-15-19	\$209.50	4300	00		Paid
8-20-19		588494685885	11-5-19	paid							11-15-19	\$212.62	4300	00		Paid
8-22-19		576656894469	11-5-19	paid							11-15-19	\$38.11	4300	00		Paid
11-19-19		595477883779	12-5-19	y		\$19.82							4300	00		
11-19-19		658394736993	12-5-19	y		\$253.49							4300	00		
11-19-19		644375548965	12-5-19	y		\$24.95							4300	00		
11-19-19		459895845684	12-5-19	y		\$16.06							4300	00		
11-19-19		784896466468	12-5-19	y		\$62.92				\$377.24			4300	00		
8-16-19	Advanced Document	CNIN713699	8-18-19	paid							10-08-19	\$8.09	5605	00	equipment lease/rent	Paid
8-16-19		CNIN713742	8-18-19	paid							10-08-19	\$11.68	5605	00		Paid

AGED PAYABLES

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9-23-19		INV2284	9-8-19	paid							10-08-19	\$176.75	5605	00		Paid
9-23-19		INV2285	9-8-19	paid							10-08-19	\$341.73	5605	00		Paid
10-14-19		INV3847	10-2-19	paid							11-8-19	\$243.99	5605	00		Paid
10-4-19		INV3848	10-2-19	paid							11-8-19	\$304.38	5605	00		Paid
11-7-19		INV6310	11-1-19	paid							11-22-19	\$186.31	5605	00		Paid
11-7-19		INV6311	11-1-19	paid							11-22-19	\$392.37	5605	00		Paid
11-7-19		INV6312	11-1-19	paid							11-22-19	\$41.18	5605	00		Paid
12-8-19		INV9060	12-30-19	y							12-27-19	\$55.31				
12-8-19		INV8366	12-30-19	y							12-27-19	\$139.58				
12-8-19		INV8367	12-30-19	y							12-27-19	\$243.98				
10-29-19	Aeries Software	BOS310	10-30-19	paid							11-22-19	\$525.00	5200	00	Machi training	Paid
8-23-19	All Around Heating & Air	3526	9-22-19	paid							10-31-19	\$342.50	5601	00	building maintenance	Paid
8-28-19		3547	9-30-19	paid							10-31-19	\$85.00	5601	00		Paid
11-13-19		3568	9-5-19	paid							11-22-19	\$392.50	5601	00		Paid
12-11-19	Anthem Blue Cross		1-1-20	y							12-18-19	\$18,982.10	3403	00		
9-20-19	Blue Shield of California	192260015199	10-1-19	paid							9-25-19	\$17,271.69	3403	00	health & welfare benefits	Paid
		192560021733	10-31-19	paid							10-25-19	\$28,607.76	3403	00		Paid
		192870072728	11-1-19	Y							10-31-19	\$20,654.03	3403	00		Paid

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		193170015317	12-1-19	y							12-27-19	\$22,160.08	3403	00		
7-30-19	Brown Sheep Co.	1967204	8-29-19	paid							11-8-19	\$672.94	4300	00	materials & supplies	Paid
8-5-19		1967295	9-4-19	paid							11-8-19	\$145.35	4300	00		Paid
8-13-19		1967439	9-12-19	paid							11-8-19	\$24.42	4300	00		Paid
10-4-19		1968166	9-26-19	paid							11-8-19	\$33.78	4300	00		Paid
9-30-19	Butte Co. Office of Edu.(BCOE)	AI-2019-BCOS	9-3-19 20,180.00	paid			\$5,000.00				10-9-19	\$5,180.00	5800	00	professional consulting	Paid
				paid							11-15-19	\$5,000.00	5800	00	professional consulting	paid
	BCOE			paid							11-22-19	\$5,000.00	5800	00		paid
10-22-19		TRSS19_Blu Oak		paid							11-22-19	\$375.00	5877		IT svcs.	paid
										\$5,000.00			5800	00		
1-8-20	BCOE	206	1-18-20	y		\$75.00				\$75.00					Glusman ELPAC training	
8-19-19	California Water Service	5008591675	8-13-19	paid							9-27-19	\$1,182.35	5501	00	utilities	Paid
9-17-19			9-12-19	paid							10-28-19	\$1,147.37	5501	00		Paid
10-29-19			10-29-19	paid							11-8-19	\$464.77	5501	00		Paid
11-14-19			12-2-19	paid							11-19-19	\$1,851.79	5501	00		Paid
12-11-19			12-30-19	y		\$841.06				\$841.06			5501	00		
8-28-19	Certified Fortress Security & Fire Systems	5271237	9-11-19	paid							10-31-19	\$427.50	5601	00	building maintenance	Paid
9-9-19		16857	9-16-19	paid							10-31-19	\$180.00	5601	00		Paid

AGED PAYABLES

Sheet1

INVOICE ENTRY DATE	VENDOR	INVOICE	INVOICE DUE DATE	ON HOLD	CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL PAYABLES	DATE PAID	AMOUNT	EXPENSE CATEGORY	RESTRICTOR CODE	DESCRIPTION	Pay/ Hold
11-19-19		5493871	12-1-19	y							12-27-19	\$427.50				
8-15-19	California State University Chico	10676	8-30-19	paid							10-31-19	\$40.00	5874	00	personnel services	Paid
8-21-19		10717	9-18-19	paid							10-31-19	\$20.00	5874	00		Paid
10-2-19		10771	10-20-19	paid							10-31-19	\$20.00	5874	00		Paid
12-5-19		10870	12-22-19	y		\$60.00							5874	00		
12-19-19		10926	1-19-20	y		\$20.00				\$80.00						
11-10-19	Charter Asset Mgmt. CAM		11-10-19	auto draft							11-10-19	\$80,000.00				paid
			12-10-19	auto draft							12-10-19	\$7,497.08				
12-1-19	Charter Impact	8026	12-5-19	y							12-27-19	\$2,500.00	5873	00	financial svcs.	
		8036	12-5-19	y							12-27-19	\$5,967.00	5873	00		
12-9-19	Chico Country Day School	10020-01896	12-1-19	y							12-27-19	\$188.91	5815	00	advertising	
10-25-19	Comcast		8-29-19	Y							10-31-19	\$485.96	5501	00	utilities	Paid
9-13-19			9-29-19	paid							10-8-19	\$495.77	5501	00		Paid
10-21-19			10-29-19	paid							10-31-19	\$495.77	5501	00		Paid
11-19-19			11-29-19	y							12-27-19	\$485.96	5501	00		
12-13-19			12-29-19	y		\$495.96				\$495.96			5501	00		

AGED PAYABLES

Sheet1

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9-10-19	Clifton Larson Allen LLP	2239376	9-29-19	paid							10-9-19	\$4,500.00	5806	00	audit services	Paid
12-29-19		2338656	1-29-20	y		\$3,630.00				\$3,630.00			5608	00		
9-15-19	CSMC	38777	10-1-19	Y		\$7,084.00				\$7,084.00			5873	00	financial services	
8-14-19	Holly Davis	8-13-19	9-12-19	paid							9-30-19	\$562.50	5810	00	educational consultants	Paid
9-12-19	DOJ	402970	9-12-19	paid							11-8-19	\$32.00	5874	00	personnel svcs.	Paid
		415762	11-5-19	paid							11-22-19	\$96.00	5874	00		Paid
12-9-19		421851	12-9-09	y		\$32.00				\$32.00			5874	00		
11-2-19	Dragon Graphics	2918-2912		paid							11-22-19	\$172.94	4300	90	P/C approved chess club t-shirts	paid
8-19-19	Employers Preferred Ins. Co.	EIG212311505	9-10-19	paid							10-04-19	\$1,249.80	3603	00	Work Comp. Ins.	Paid
10-29-19		EIG212311504	11-1-19	paid							11-5-19	\$1,138.00	3603	00		Paid
11-1-19		EIG212311505	11-1-19	paid							11-18-19	\$1,269.80	3603	00		Paid
11-18-19		EIG212311505	12-1-19	paid							11-19-19	\$1,384.80	3603	00		Paid
12-19-19		EIG212311505	1-1-20	y		\$1,394.80				\$1,394.80			3603	00		
8-5-19	Evergreen Janitorial Supply Inc.	42009	8-31-19	paid							10-31-19	\$203.40	4381	00	Materials for plant maintenance	Paid
9-9-19		42590	10-05-19	paid							10-31-19	\$124.33	4381	00		Paid
9-30-19		42892	10-26-19	paid							10-31-19	\$149.74	4381	00		Paid
10-22-19		43164	11-13-19	Y							11-22-19	\$143.19	4381	00		Paid
10-22-19		43491	11-4-19	paid							11-22-19	\$144.47	4381	00		paid

AGED PAYABLES

Sheet1

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12-5-19		43849	12-26-19	y		\$239.78							4381	00		
12-16-19		44076	1-16-20	y		\$76.40				\$316.18						
11-7-19	Everyday Speech	AUTO DRAFT on 11-12-19	11-12-19	paid							11-12-19	\$199.99	4300	65	Speech materials	paid
9-10-19	Employment Development	L0099841376	9-22-19	Y							10-8-19	\$128.03	3603	00		Paid
9-9-19		L19388642528	9-18-19	paid							10-08-19	\$110.64	3603	00		Paid
11-7-19		L2115790048	11-18-19	Y							11-22-19	\$173.10	3603	00		Paid
11-10-19		L0432401248	11-18-19	Y							11-22-19	\$441.52	3603	00		Paid
8-1-19	E-Rate Advisors	1134	8-31-19	paid							10-8-19	\$375.00	5900	00	communication telemarket/inte	Paid
9-5-19		1145	10-05-19	paid							11-8-19	\$384.44	5900	00		Paid
		1156	12-4-19	paid							11-22-19	\$375.00	5900	00		Paid
9-4-19	Ferguson Enterprises, LLC	0	9-26-19	paid							10-31-19	\$120.96	5610	00	equip.repair HVAC	Paid
8-15-19	The Graphic Fox	64250	9-6-19	Y							10-31-19	\$611.14	4300	00	materials & supplies	Paid

AGED PAYABLES

Sheet1

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11-14-19		64634	11-19-19	y		\$444.92				\$444.92			4300	00		
2-13-19	Consuelo Gonzalez	2019-1A	3-15-19	Y							12-27-19	\$1,950.00	5810	00	SWOT educational consultant	
9-3-19	Humana		10-01-19	paid							10-08-19	\$3,072.20	3403	00	health/welfare benefits	Paid
10-21-19			11-01-19	paid							10-26-19	\$2,404.77	3403	00		Paid
12-1-19			12-01-19	y							1-18-2019	\$2,589.70	3403	00		Paid
12-15-19			01-01-20	y		\$2,224.82				\$2,224.82						
10-6-19	Johnnys Chico Lock & Safe	2501	10-26-19	paid							11-08-19	\$167.40	4381	00	Materials for plant maintenance	Paid
		40829	net 30	y		\$337.39				\$337.39			5601	00	building maintenance	
10-8-19	JC Nelson Supply Co.	739420	10-08-19	paid							11-08-19	\$10.73	4381	00		Paid
12-30-19		745145	1-23-20	y		\$104.29				\$104.29			4381	00		
12-31-19	J White Appraisals & Consulting	19JW1089	1-15-20	y		\$1,250.00				\$1,250.00						
8-5-19	Lakeshore Learning	4817870819	9-5-19	paid							10-04-19	\$85.56	4300	91	Grant-materials & supplies	Paid
4-4-19	Law Offices of Young Minney & Associates	58516	4-4-19	paid							10-09-19	\$2,786.00	5805	00	Legal svcs.	Paid
5-5-19		59314	5-5-19	paid							10-09-19	\$879.89	5805	00		Paid
3-6-19		58136	3-6-19	paid							10-09-19	\$980.04	5805	00		Paid
6-1-19		59758	6-1-19	paid							10-09-19	\$2,033.50	5805	00		Paid
7-4-19		60232	7-4-19	paid							10-31-19	\$302.00	5805	00		Paid

AGED PAYABLES

Sheet1

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8-1-19		60683	8-1-19	paid							10-31-19	\$1,396.50	5805	00		Paid
9-1-19		61091	9-1-19	paid							10-31-19	\$925.50	5805	00		Paid
10-4-19		61460	10-4-19	Y							11-15-19	\$710.50	5805	00		Paid
10-2-19		61830	10-22-19	Y							11-15-19	\$543.00	5805	00		Paid
11-7-19		62241	11-24-19	Y							11-15-19	\$367.20	5805	00		Paid
11-6-19	Live Oak Waldorf School		11-8-19	Y						\$1,560.00			5830	91	Madera Pentathlon	
9-24-19	Logic of English	BOS323	10-24-19	Y							11-15-19	\$183.12	4100	00	Approved textbooks	paid
10-2-19	Markel		12-14-19	Y		\$4,890.00				\$4,890.00			5400	00	Liability Ins.	
12-19-19	Matt P. McLaughlin M.S., LEP-MET	11	1-10-20	y	\$550.00					\$550.00			5810	00	Educational consultants	
	Mercurius															
7-25-19		83661	8-24-19	Y					\$1,605.52				4315	00	classroom materials & supplies	
7-25-19		83662	8-24-19	Y					\$1,635.17				4315	00		
7-25-19		83665	8-24-19	Y					\$671.81				4315	00		
7-25-19		83666	8-24-19	Y					\$1,378.29				4315	00		
7-25-19		83667	8-24-19	Y					\$1,478.84				4315	00		

AGED PAYABLES

Sheet1

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7-25-19		83668	8-24-19	Y					\$815.13				4315	00		
11-20-19		86304	12-20-19	Y					\$927.60				4315	00		
										\$8,512.36						
	Total Paid 10,282.96															
	Total Credits 5,458.09															
1-2-20	Brandon Morgan	121619	1-16-20	y		\$150.00				\$150.00			5602	00	PVHS winter concert	
7-1-19	North State Parent	69764	8-1-19	paid							10-8-19	\$210.00	5815	00	Advertising & Recruiting	paid
11-7-19		69964	11-01-19	paid							11-22-19	\$310.00	5815	00		paid
1-1-20		70128	01-01-20	y		\$310.00				\$310.00			5815	00		
9-1-19	Neptune Water So	220128	10-01-19	paid							10-08-19	\$128.70	5605	00	equip.lease/ rent	paid
11-19-19		221814	12-1-19	y							12-27-19	\$128.70				
8-20-19	Office Depot Inc.	365048808001	9-22-19	paid							10-8-19	\$225.16	4300	00		paid
9-9-19		374965007001	10-13-19	paid							10-08-19	\$225.16	4300	00		paid
10-9-19		387670397001	11-10-19	paid							10-31-19	\$225.16	4300	00		paid
10-29-19		394224271001	11-24-19	paid							11-22-19	\$225.16	4300	00		paid
11-12-19		38228753001	10-27-19	Invoice received 11-11							11-22-19	\$225.16	4300	00	materials & supplies	paid
11-15-19		398905778001	12-8-19	paid							11-22-19	\$192.99	4300	00		Paid

AGED PAYABLES

Sheet1

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12-9-19		411045892001	1-12-20	y		\$192.99				\$192.99			4300	00		
8-8-19	NCS Pearson	5658118	9-8-19	paid							10-8-19	\$585.02	4300	00		Paid
8-8-19		5658166	9-8-19	paid							10-08-19	\$603.05	4300	00		Paid
10-21-19		36712690	11-14-19	paid							11-22-19	\$170.00	4300	00		Paid
11-19-19		7578686	12-18-19	y		\$240.64							4300	00		
11-20-19		7585375	12-20-19	y		\$53.73							4300	00		
12-9-19		7631210	1-4-20	y			\$174.55			\$468.92			4300	00		
9-18-19	PG&E	3566847481-6	9-30-19	paid							10-08-19	\$11,539.09	5501	00		Paid
10-22-19		3566847481-6	10-31-19	paid							11-5-19	\$6,681.39	5501	00		Paid
11-19-19		3566847481-6	12-2-19	y							12-27-19	\$3,842.72	5501	00		Paid
12-19-19		35668474481	12-30-19	y			\$3,145.84			\$3,145.84			5501	00		
8-1-19	Philadelphia Insur	2001188071-A	8-31-19	Y							9-27-19	\$2,641.87	5400	00	Insurance	paid
8-1-19		2001188071-B	8-31-19	Y							9-27-19	\$5,582.19	5400	00		paid
8-1-19		Installment Fee	8-31-19	paid							9-27-19	\$5.00	5400	00		Paid
9-30-19		2001188072	10-21-19	paid		10 monthly installments					10-28-19	\$1,767.31	5400	00		Paid
11-4-19		2001188073	11-21-19	paid							11-21-19	\$1,767.31	5400	00		Paid
12-5-19		2001188074	12-23-19	Y							12-27-19	\$1,767.30	5400	00		
1-2-20		2001188075	1-21-20	y		\$1,767.31				\$1,767.30			5400	00		

AGED PAYABLES

Sheet1

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10-3-19	Power School	INV183225	10-3-19	Y					\$4,823.95	\$4,823.95			5877	00		Paid
9-20-19	Pure Water Partners	460044	10-1-19	paid							10--8-19	\$42.90	5605	00		Paid
10-13-19		473693	11-1-19	paid							10-31-19	\$42.90	5605	00		Paid
11-7-19		487915	12-1-19	paid							11-22-19	\$42.90	5605	00		Paid
12-12-19		505960	1-1-20	y			\$42.90			\$42.90			5605	00		
													5605	00		
7-30-19	Recology Butte Colusa Counties	36200475	8-30-19	paid							10-08-19	\$655.25	5501	00		paid
8-25-19		36383990	9-27-19	paid							9-27-19	\$901.44	5501	00		paid
9-25-19		36424307	10-25-19	paid							10-31-19	\$1,159.21	5501	00		paid
11-15-19		36533164	11-28-19	paid							11-19-19	\$2,308.59	5501	00		paid
12-1-19		36754976	1-26-20	y		\$956.63				\$956.63			5501	00		
10-1-19	Ray Morgan Company	2705664	10-31-19	paid					verified with advanced docs		11-22-19	\$1,234.20	5605	00	equipment lease/rental	Paid
11-25-19	Rainville, Anna		12-25-19	y		\$1,449.00				\$1,449.00			5810	00	Educational Consultants	
8-21-19	Riverside Insights	INV005107	9-21-19	paid							10-08-19	\$1,594.90	5605	00		Paid
11-7-19	Steve Rudy Financial Consultant	1454	10-31-19	paid							11-22-19	\$1,500.00	5873	00	financial svcs.	Paid
1-8-20		1460	1-31-20	y		\$1,500.00				\$1,500.00			5873	00		

AGED PAYABLES

Sheet1

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9-20-19	Mimeo(School Planner Co.)	1585385	10-18-19	paid							11-8-19	\$920.00	4300	00		Paid
8-15-19	School Nurse Supply Inc.	SN-88088	8-29-19	paid							10-31-19	\$370.43	4300	00		Paid
		SN-93002	12-5-19	paid							11-22-19	\$25.24	4300	00		Paid
		SN-94368	1-5-20	Y			\$19.55			\$19.55			4300	00		
1-8-20	Sutter Co. Schools Office	20-0051	1-21-20	y					\$3,187.50	\$3,187.50						
8-13-19	Southwest Strings	1378285-IN	8-30-19	paid							10-31-19	\$218.00	4300	00		Paid
12-12-19	Squyres Fire Protection	8560	12-30-19	y			\$1,226.89			\$1,226.89			5500	00	Operation&Housekeeping	
12-5-19		1457	12-30-19	y			\$1,500.00			\$1,500.00			5873	00		
9-4-19	Tahoe Pure Water Co.	509411	09-04-19	paid							10-31-19	\$20.00	5605	00		paid
9-25-19		513296	9-25-19	paid							10-31-19	\$15.00	5605	00		paid
10-21-19		516814	10-31-19	paid							10-31-19	\$15.00	5605	00		paid
11-7-19		520846	11-7-19	paid							11-22-19	\$5.00	5605	00		Paid
12-19-19		527710	1-18-20	y		\$15.00				\$15.00			5605	00		
10-2-19	Tehama Co.Dept. of Edu.	INV20-11350	10-26-19	paid							11-08-19	\$40.00	5201	00	Glusman Training	Paid
8-5-19	The Math Learning Center	BA46337-IN	8-31-19	paid							10-08-19	\$3,427.50	4315	00		Paid
10-29-19	The Music Connection	480518	10-8-19	paid							11-22-19	\$7.45	4300	00		Paid

AGED PAYABLES

Sheet1

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		479884	9-29-19	paid							11-22-19	\$26.81	4300	00		Paid
		478630	9-10-29	paid							11-22-19	\$44.72	4300	00	materials & supplies	Paid
		478629	9-10-19	paid							11-22-19	\$163.99	4300	00		Paid
		465013	2-5-19	paid							11-22-19	\$98.33	4300	00		Paid
	TIAA Bank															
9-16-19	N4U2401411 & N482609076	6520675	9-30-19	paid							10-08-19	\$655.19	5605	00		Paid
10-13-19	N4U2401411 & N482609076	6604834	10-10-19	paid							10-31-19	\$894.24	5605	00		Paid
11-7-19	RF79703075	6653981	11-18-19	paid							11-22-19	\$384.49	5605	00		Paid
11-10-19	N4U2401411 & N482609076	6688018	11-30-19	paid							11-22-19	\$665.19	5605	00		Paid
12-5-19	RF79703075	6740267	12-18-19	y							12-27-19	\$323.61	5605	00	equipment lease/rental	
12-12-19	N4U2401411 & N482609076	6771649	12-30-19	Y			\$1,301.88			\$1,301.88			5605	00		
10-29-19	CSE/University Box Office	25818891 BOS319	11-29-19	paid							11-22-19	\$346.00	5830	91	Murray/Stiglitz field trip	Paid
					\$550.00	\$30,212.96	\$12,411.61	\$0.00	\$16,523.81	\$61,258.37		\$329,295.1				
					Current	1-30 days	31-60 days	61-90 days	Over 90 days	TAL PAYABLES		TOTAL PAID				
Leen Bros. Rent	48,866.97 monthly															

AGED PAYABLES

Sheet1

INVOICE ENTRY DATE	VENDOR	INVOICE	INVOICE DUE DATE	ON HOLD	CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL PAYABLES	DATE PAID	AMOUNT	EXPENSE CATEGORY	RESTRICTOR CODE	DESCRIPTION	Pay/ Hold
Law Offices Young Minney &Corr	0 balance															
Mercurius	\$8,512.36															
LAN BCOE	10-21-19 s-transfer															
Sprint monthly	52.81															
Stamps. com & Postal Plus	17.99															
CAM	80,000.00 11-10															
Employer s Ins.Co.	monthly 1,384.80 thru 4-1-20															
BRI	ACH Debits															
7-15-19	\$152.00															
7-25-19	\$1,141.68															
8-15-19	\$152.00															
8-29-19	\$1,104.18															
9-15-19	\$152.00															
9-30-19	\$1,771.50															
10-10-19	\$200.00															
10-15-19	\$435.50															
10-25-19	\$1,704.00															
11-8-19	\$200.00															
11-15-19	\$132.00															
11-23-19	\$1,704.00															
12-8-19	\$200.00															
12-15-19	\$132.00															
12-25-19	\$1,681.50															
12-31-19	\$132.00															

Blue Oak Charter

Check Register

For the period ended December 31, 2019

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
10000	Advanced Document Concepts for Business	Copier Lease 11/19	12/26/2019	\$ 438.87
10001	Blue Shield of California	Health Ins. 12/19	12/26/2019	22,160.08
10002	Certified/Fortress Security & Fire Systems	Security Svcs 12/01/19-02/29/20	12/26/2019	427.50
10003	Charter Impact	Business Mgmt Svcs 12/19	12/26/2019	8,467.00
10004	Chico Country Day School	Advertising Svcs	12/26/2019	188.91
10005	Comcast	Communication Svcs 11/12/19-12/11/19	12/26/2019	485.96
10006	Consuelo Gonzalez	Consulting Svcs	12/26/2019	1,950.00
10007	Neptune Water Solutions	Equipment Lease 12/19	12/26/2019	128.70
10008	PG&E	Utility Svcs 10/11/19-11/11/19	12/26/2019	3,842.72
10009	Philadelphia Insurance Companies	Specialty & Training 11/19	12/26/2019	1,767.30
10010	TIAA Commercial Finance Inc	Copier Lease 12/19	12/26/2019	<u>323.61</u>
Total Disbursements Issued in December				<u>\$ 40,180.65</u>

Business Checking – XXXXX0889

Search transactions

Activity: Date range; Start date: Dec 01, 2019; End date: Dec 31, 2019; Type: All

Transactions

🕒 Pending ● Posted

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
● Dec 31, 2019	<u>Check 7277</u>	18,982.10		224,865.44
● Dec 31, 2019	<u>Check 52267</u>	2,495.31		243,847.54
● Dec 31, 2019	<u>Check 10005</u>	485.96		246,342.85
● Dec 31, 2019	<u>Check 10007</u>	128.70		246,828.81
● Dec 30, 2019	<u>Check 10001</u>	22,160.08		246,957.51
● Dec 30, 2019	<u>Check 52269</u>	3,710.94		269,117.59
● Dec 30, 2019	<u>Check 52275</u>	1,256.38		272,828.53
● Dec 30, 2019	ATM RCR Payment STAMPS.COM 855-608-2677 CA #3136 POSTAGE	17.99		274,084.91
● Dec 27, 2019	<u>Check 52271</u>	664.46		274,102.90
● Dec 27, 2019	<u>Check 52274</u>	589.89		274,767.36
● Dec 27, 2019	<u>Check 52270</u>	419.04		275,357.25
● Dec 27, 2019	ACH Payment BENEFIT RESOURCE BRI XFER MEDICAL FSA	1,681.50		275,776.29
● Dec 24, 2019	ACH Payment Blue Oak Charter PAYROLL	68,792.75		277,457.79
● Dec 24, 2019	ACH Payment Blue Oak Charter PAYROLL	19,151.04		346,250.54
● Dec 24, 2019	ACH Payment Blue Oak Charter VENDOR PMT PAYROLL	17,950.32		365,401.58
● Dec 24, 2019	ACH Payment Blue Oak Charter VENDOR PMT PAYROLL	7,198.50		383,351.90
● Dec 23, 2019	ACH Deposit Square Inc 191223P2		98.82	390,550.40
● Dec 23, 2019	ACH Deposit Square Inc 191223P2		23.97	390,451.58
● Dec 19, 2019	Wire Fee CHARTER ASSET MANAGEMENT FUND LP Wires CAM FEE	15.00		390,427.61
● Dec 19, 2019	POS Purchase U-HAUL CTR OF CHICO CHICO CA #3136 RENTAL FOR WINTER CONCERT TRANSPORT INSTRUMENTS	96.80		390,442.61
● Dec 19, 2019	Wire Deposit CHARTER ASSET MANAGEMENT FUND LP Wires		150,000.00	390,539.41
● Dec 17, 2019	<u>Check 52262</u>	314.28		240,539.41
● Dec 16, 2019	<u>Check 52255</u>	404.83		240,853.69

Date ▾	Description ↕	Debit ↕	Credit ↕	Balance
● Dec 16, 2019	<u>Check 52265</u>	287.75		241,258.52
● Dec 16, 2019	<u>Check 52263</u>	244.96		241,546.27
● Dec 16, 2019	<u>Deposit</u>		2,382.80	241,791.23
● Dec 16, 2019	<u>Deposit</u>		176.00	239,408.43
● Dec 16, 2019	<u>Deposit</u>		161.00	239,232.43
● Dec 16, 2019	ACH Deposit Square Inc 191216P2		43.63	239,071.43
● Dec 16, 2019	ACH Deposit Square Inc 191216P2		4.77	239,027.80
● Dec 13, 2019	<u>Check 52266</u>	1,007.20		239,023.03
● Dec 13, 2019	ACH Payment BENEFIT RESOURCE BRI XFER <u>MEDICAL FSA</u>	132.00		240,030.23
● Dec 13, 2019	ATM RCR Payment DNH*GODADDY.COM 480-5058855 AZ #3136 <u>WEBSITE HOSTING RENEWAL</u>	239.88		240,162.23
● Dec 12, 2019	<u>Check 995075</u>	346.00		240,402.11
● Dec 11, 2019	<u>Check 52264</u>	230.85		240,748.11
● Dec 11, 2019	POS Purchase USPS STAMPS ENDICIA 310-482-5800 CA #3136 <u>POSTAGE</u>	50.00		240,978.96
● Dec 10, 2019	ACH Payment BENEFIT RESOURCE BRI XFER <u>MEDICAL FSA</u>	200.00		241,028.96
● Dec 10, 2019	ACH Deposit Square Inc 191210P2		4.67	241,228.96
● Dec 09, 2019	<u>Check 7271</u>	507.30		241,224.29
● Dec 09, 2019	ACH Payment Blue Oak Charter PAYROLL	13,617.70		241,731.59
● Dec 09, 2019	ACH Payment Blue Oak Charter VENDOR PMT <u>PAYROLL</u>	4,388.77		255,349.29
● Dec 09, 2019	POS Purchase WATERFRONT HOTEL 5108363800 CA #3136 <u>PROFESSIONAL DEVELOPMENT/SPED</u>	259.69		259,738.06
● Dec 09, 2019	<u>Deposit</u>		62,120.00	259,997.75
● Dec 09, 2019	ACH Deposit Square Inc 191209P2		429.05	197,877.75
● Dec 05, 2019	<u>Check 7273</u>	48,866.97		197,448.70
● Dec 04, 2019	<u>Check 52261</u>	3,710.94		246,315.67
● Dec 04, 2019	<u>Check 995080</u>	619.86		250,026.61
● Dec 04, 2019	ACH Payment SPRINT8006396111 ACHBILLPAY RSPSJA0H5D5ECLAV <u>EMERGENCY / SCHOOL CELL PHONE</u>	52.81		250,646.47
● Dec 04, 2019	ACH Deposit CHARTER ASSET MA PREFUND		20,680.85	250,699.28
● Dec 04, 2019	<u>Deposit</u>		15,786.00	230,018.43
● Dec 04, 2019	<u>Deposit</u>		64.95	214,232.43
● Dec 03, 2019	<u>Check 7270</u>	390.00		214,167.48
● Dec 03, 2019	<u>Check 995065</u>	170.00		214,557.48

Date ▼	Description ↕	Debit ↕	Credit ↕	Balance
● Dec 03, 2019	POS Purchase POSTAL PLUS 530-8911626 CA #3136 <i>POSTAGE</i>	105.69		214,727.48
● Dec 03, 2019	ACH Deposit Square Inc 191203P2		18.99	214,833.17
● Dec 02, 2019	<u>Check 995068</u>	2,308.59		214,814.18
● Dec 02, 2019	<u>Check 995071</u>	1,049.68		217,122.77
● Dec 02, 2019	<u>Check 995064</u>	310.00		218,172.45
● Dec 02, 2019	<u>Check 52257</u>	39.25		218,482.45

Agenda Item: Accept Donations/Thank Yous/Giving Campaign Donations

Prepared by: Susan Domenighini Charter Council Date: 01/21/2020

Background Information:

Blue Oak would like to accept donations from donors who gave \$500.00 or more, received in the month of November

Donors who gave \$500.00 or more in the month of November 2019:

- 11/22/19 Candace Kremer Winter Concert Venue Donation

We would like to say thank you to all who have donated to Blue Oak Charter School.

Agenda Item: Accept Resignations From Employees

Prepared by: Susan Domenighini Charter Council Date: 01/21/2020

Background Information:

Blue Oak would like to accept resignations from the following employees:

- Jennifer Wagner
- Caitlin Morrison
- Rachel Oakes

Agenda Item: Overnight Field Trips

Prepared by: Susan Domenighini Charter Council Date: 01/21/2020

Background Information:

- Nick Meier Ashland Oregon in May 2020



BLUE OAK SCHOOL
A WILSON-IMPACT PUBLIC CHARTER OF OS

Faculty Field Trip Request Form

Faculty: please turn this form into the Executive Assistant for Administrative approval.

Faculty Name: Nick Meier

Number of students attending: 18

List of chaperones:

Jacia Kornwise
Rebekah Casey
Svend Kristiansen
Joy Cooper
Josh Johnston

Who is responsible for the cost:

- ☒ Student - cost per student: \$200
☐ School
☐ Class Funds
☐ Other

Departure Site: Blue Oak Date: 5/13/2020 Time: 8:30 am

Destination Site: Ashland, Oregon Date: 5/13/2020 Time: 12:00 pm

Return Site: Blue Oak Date: 5/14/2020 Time: 8:30 pm

Method of transportation:

- ☒ Parent Driver's
☐ B-Line Bus
☐ Other _____

How does the field trip relate to curriculum? In 7th grade, we study the English Renaissance including Shakespeare

Teacher's Signature: Nick Meier Date: 5/14/2020

Administrator's signature: _____ Date: _____

BOCC approval date: _____

Agenda Item: Policy: Homework

Prepared by: Susan Domenighini Charter Council Date: 01/21/2020

Background Information:

This is a second look at the Homework policy with updated language regarding the parent / guardian role in homework completion.

The pedagogical team has worked on strengthening the understanding of the use of homework. The attached policy supports this work.

Homework Policy

The Blue Oak Charter Council supports the use of homework in the educational life of the child.

Homework should be used as a tool to:

- Build healthy habits, life skills, and time management skills;
- Support classroom lessons;
- Enable students to complete unfinished work;
- Review and apply academic content for better understanding.

Homework is intended to be relevant to the content being covered in the curriculum and meeting the child's developmental needs, not to be brought as new information.

Kindergarten ~ Suggest to families to encourage their child to spend time in nature, in movement, in imaginative play, visiting the library, and helping with household chores. Parents should be reading to their children every day.

Grades ~ The level of homework increases through the grades to match the developmental stage of the child.

At the beginning of the school year teachers will inform students, and parents/guardians of homework expectations.

Although the homework assignment is the responsibility of the student, parents/guardians are expected to ensure homework is completed. If a student repeatedly fails to turn in homework the teacher will contact the parents as soon as possible so that corrective action can be taken prior to final grades being submitted.

Teachers shall review completed homework to assess the student's understanding and to give timely feedback.

Agenda Item: Measure K

Prepared by: Susan Domenighini Charter Council Date: 01/21/2020

Background Information:

Blue Oak would like to submit a proposal to use Measure K funds for furniture, music and technology items.

MEASURE K Proposal

Blue Oak Charter School

Furniture

Item	Quantity	Per Unit Price	Total
Butcher Paper Cart - 4 Roll	1	\$424.23	\$424.23
Industrial Steel Shelving	4	\$153.70	\$614.80
Cabinet	2	\$221.80	\$443.60
Heavy Duty Shredders	1	\$199.99	\$199.99
Folding Tables with Cart	1	\$863.83	\$863.83
Tax Estimate: 7.25%			\$184.62
Shipping Estimate:			\$0 if all items bought on Amazon
Total Furniture			\$2,731.07
Amount Requested:			\$2,731.07

Music

Item	Quantity	Per Unit Price	Total
Music Chairs (groups of 5)	18	\$251.36	\$4,524.48
Music Chair Dolly	6	\$148.99	\$893.94
Instrument Storage Shelf	1	\$300.99	\$300.99
Music Circle Rug	1	\$195.00	\$195.00
Tax Estimate: 7.25%			\$428.79
Total Shipping:			\$203.00
Total Music			\$6,546.20

Technology

Item	Quantity	Per Unit Price	Total
Bookbinding Machine	1	\$465.00	\$465.00
Elmo	2	\$347.00	\$694.00
Chrome Books	7	\$160.23	\$1,121.61
Laptop	1	\$849.99	\$849.99
Radios	3	\$149.00	\$447.00
Laminator	1	\$850.00	\$850.00
Speakers	3	\$27.99	\$83.97
Printer	1	\$134.99	\$134.99
Tax Estimate: 7.25%			\$336.88
Total Shipping:			\$9.00
Total Technology			\$4,992.44

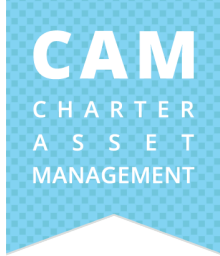
Total Furniture, Music, Technology **\$14,269.71**

TOTAL ALL **\$14,269.71**

Due Dates Provided by Jim Weber of Charter Impact

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	1/7/2020	CALPADS • Fall 2 Submission Window opens· Fall 2 data is used for many purposes by the US department of education and California department of education. At the federal and state level, the data is also used in the production of many reports, some of which are used to determine eligibility for funding or grants. Fall 2 reporting includes three main data groups: student course enrollments, staff assignments, FTE percentage and English learner education services. Data is reported as of October 2, 2019. Schools have until late March to submit certified data.	BOCS	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
DATA	1/15/2020	Period 1 (PI) Attendance Report - PI ADA is due to CDE on 1/15/2020. It represents a school's total ADA for a reporting period from the beginning of the school year through December 31,2019. Note that signatures from your charter authorizer and county superintendent is needed to complete the certification process.	BOCS	No	Yes	https://www.cde.ca.gov/fg/aa/pa/ataglance1920.asp
FINANCE	1/17/2020	Mid-Vear Expenditure Report due to SELPA- Interim financial reporting for actuals through December 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
DATA	1/24/2020	CALPADS · Fall 1 Amendment deadline - Final opportunity to review and correct your certified CALPADS - Fall 1 student data. Students' program eligibility information associated with lunch, special education, homeless, English language learner, school enrollment and graduation statuses will be submitted to the CDE. This data will be used to in CD E's CA Dashboard calculations and determine access to funding such as student meal reimbursements and unduplicated count factors.	BOCS	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
FINANCE	1/31/2020	Federal Cash Management· Period 3 • The Title I, Part A; Title I, Part D, Subpart 2; Title 11, Part A; Title III EL; Title III Immigrant; and Title IV, Part A programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	2/1/2020	School Accountability Report Card• All public schools in California are required to prepare an annual SARC (2018/19). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	BOCS	Yes	No	http://www.cde.ca.gov/ta/ac/sa/
FINANCE	2/15/2020	Board of Equalization Property Tax Exemption - Property used exclusively for public schools, community colleges, state colleges, and state universities is eKempt from property taxation (article XIII, section 3, subd. (d), Revenue and Taxation Code section 202, subd. (a)(3)). The property is exempt from taxation on the basis of its exclusive use for public school purposes. If the property is not owned by the public school, the owner of the property is required to file a claim for the Lessor's Exemption. If the owner of the property does not claim the exemption, the public school may file the Public School Exemption claim.	Charter Impact	No	Yes	https://www.boe.ca.gov/proptaxes/lessor_exemption.htm
FINANCE	2/20/2020	Certification of the First Principal Apportionment • The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	Charter Impact	No	Yes	https://www.cde.ca.gov/fg/aa/pa/
FINANCE	2/28/2020	Consolidated Application (ConApp) reporting• Winter• The ConApp is used by the CDE to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. The winter release is submitted in January of each year and contains the LEA's entitlements for each funded program.	Charter Impact	Yes	No	https://www.cde.ca.gov/fg/aa/co/cars.asp
FINANCE	2/28/2020	Every Student Succeeds Act Per-Pupil Expenditure Application - The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	https://www3.cde.ca.gov/essars



January 07, 2020

Charter Asset Management Statement

CAMS - Funds Distribution

Blue Oak Charter School¹

Current Transactions

Transaction	Description	Amount
Receivable Distribution	20200107_Butte_20191230_Blue Oak_Check_3005-165599_Bridge-0650_FY20 LCFF Dec PMT	\$235,266.71
Pass-Through Distribution to School	Credit	\$235,266.71
	Total Credit	\$235,266.71

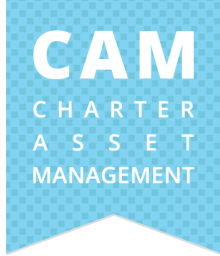
Outstanding Receivables

Receivable	Amount Due	Due Date	Interest	Total Due
FY 19-20 Advance Apportionment Feb PMT - LCFF State Aid. CDS# 04-61424-6119523	\$52,231.32	2020-03-15	-	\$52,231.32
FY 19-20 Advance Apportionment Mar PMT - LCFF State Aid. CDS# 04-61424-6119523	\$52,000.00	2020-04-15	-	\$52,000.00
FY 19-20 Advance Apportionment Apr PMT - LCFF State Aid. CDS# 04-61424-6119523	\$52,000.00	2020-05-15	-	\$52,000.00
Sub-Total	\$156,231.32		-	\$156,231.32
			Legal Fee	-
			TOTAL	\$156,231.32

This funds distribution statement provides a record for assets received by CAM as of the above date and the details for the processing of these assets. Assets purchased and owned by CAM have been collected. Other funds not purchased by CAM have been pass-through to your account on file via ACH transfer. Please allow 1 business day for the funds to appear in your account.

Disclaimer:

CAM is not a lender and does not make loans. CAM is a factoring company. The availability of funding for each draw request is subject to and conditioned upon CAM's prior approval, satisfactory completion of due diligence, and the parties agreeing upon and reducing to writing all terms and conditions necessary and incidental to the validity of a separate purchase contract. CAM has no obligation to provide funding until the parties have executed a formal written Factoring Agreement covering each specific draw request. This CAMS-Funds Distribution is intended for school leadership review purposes only and should not be distributed and shared with any third party without express permission by CAM.



December 31, 2019

Charter Asset Management Statement

CAMS - Monthly

Blue Oak Charter School¹

All Active Transactions

Receivable	Funding Date	Face Value	Admin Fee	Discount	Amount Funded	Due Date	Remaining Balance
FY 19-20 Advance Apportionment Feb PMT - LCFF State Aid. CDS# 04-61424-6119523	2019-12-19	\$52,231.32	\$0.00	\$1,561.72	-\$50,669.60	2020-03-10	\$52,231.32
FY 19-20 Advance Apportionment Mar PMT - LCFF State Aid. CDS# 04-61424-6119523	2019-12-19	\$52,000.00	\$0.00	\$2,074.80	-\$49,925.20	2020-04-10	\$52,000.00
FY 19-20 Advance Apportionment Mar PMT - LCFF State Aid. CDS# 04-61424-6119523	2019-12-19	\$52,000.00	\$0.00	\$2,594.80	-\$49,405.20	2020-05-10	\$52,000.00
TOTAL		\$156,231.32	\$0.00	\$6,231.32	-\$150,000.00		\$156,231.32

DISCLAIMER: This statement does not constitute an offer to provide funding or an offer to purchase any receivables. Nothing in this statement is intended to create nor does it constitute legally binding obligations of any party or an agreement by CAM of funding or the availability of funding. This statement is not intended to be and does not constitute a legally binding obligation of the parties. No legally binding obligations of the parties shall be created, implied or inferred until documents in final form are executed and delivered by all parties. This statement is for discussion and negotiation purposes only and summarizes proposed terms to assist the parties in framing and negotiating the definitive terms of purchase transactions through separate purchase contracts. The availability of funding and any funding itself are subject to and conditioned upon satisfactory completion of due diligence and the parties agreeing upon and reducing to writing all terms and conditions necessary and incidental to the validity of separate purchase contracts. Either party may, at any time prior to the execution of a definitive purchase agreement, unilaterally terminate all negotiations pursuant to this statement, for any reason or for no reason, without any liability whatsoever to the other party. This statement, and its contents, are intended for school leadership review purposes only and should not be distributed and shared with any third party without express permission by CAM.

Alumni Survey

We consider you vital to the legacy and life of our school and we look forward to keeping you connected to the school community. We hope you will remain actively involved in Blue Oak Charter School – your alma mater. Join us for special events like the Winter Faire, Winter Concert, May Faire, and Spring Concert.

Keep us abreast of all your accomplishments for our alumni newsletter by sending updates to our Alumni Association coordinator or filling out the form below. As well, follow us on Facebook and Instagram. We also welcome alumni parents, former faculty and former staff. Our alumni newsletter is sent out to our alumni students and parents, former faculty, and friends annually with news and information about what's happening at Blue Oak Charter School. If you are not currently receiving the newsletter, you may fill out the update form below.

* Required

1. 1. Alumni first and last name: *

2. 2. What year did you graduate from Blue Oak Charter School? *

Mark only one oval.

- ☐ 2019
- ☐ 2018
- ☐ 2017
- ☐ 2016
- ☐ Other: _____

3. 3. What grades did you attend at Blue Oak Charter School? *

Check all that apply.

- ☐ K
- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5
- ☐ 6
- ☐ 7
- ☐ 8

4. 4. Where are you currently attending school? **Mark only one oval.*

- ☐ Inspire
- ☐ CORE
- ☐ Pleasant Valley
- ☐ Chico High
- ☐ Other
- ☐ Other: _____

5. 5. What are your future academic plans at this time? **Check all that apply.*

- ☐ attend college
- ☐ attend trade school
- ☐ enter the work force
- ☐ travel
- ☐ other

6. 6. What was your favorite subject when you attended Blue Oak Charter School? **Mark only one oval.*

- ☐ Math
- ☐ English Language Arts
- ☐ Science
- ☐ Social Studies
- ☐ Games / Movement
- ☐ Recess
- ☐ Handwork
- ☐ Spanish
- ☐ Strings / Music
- ☐ Tech
- ☐ Japanese
- ☐ Other
- ☐ Other: _____

7. 7. What is your overriding memory of Blue Oak?

8. **8. How would you rate the effect that your time at Blue Oak had on your tolerance of other viewpoints? ***

Mark only one oval.

	1	2	3	4	5	
Very little	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Great impact

9. **9. How would you rate the effect that your time at Blue Oak had on your self-confidence? ***

Mark only one oval.

	1	2	3	4	5	
Very little	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Great impact

10. **10. How would you rate the effect that your time at Blue Oak had on your relationships with others? ***

Mark only one oval.

	1	2	3	4	5	
Very little	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Great impact

11. **11. How would you rate the effect that your time at Blue Oak had on your principles and values ? ***

Mark only one oval.

	1	2	3	4	5	
Very little	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Great impact

12. **12. How would you rate the effect that your time at Blue Oak had on your social awareness ? ***

Mark only one oval.

	1	2	3	4	5	
Very little	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Great impact

13. **13. Have you stayed in touch with any of the students from your class at Blue Oak? ***

Mark only one oval.

- ☐ Yes
☐ No
☐ Maybe

14. **14. How well did Blue Oak prepare you for high school? ***

Mark only one oval.

	1	2	3	4	5	
Poorly	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Great

15. 15. Would you recommend Blue Oak Charter School? **Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ Maybe

16. 16. What has been your greatest gift thus far in life?

17. 17. What has been your greatest challenge thus far in life?

18. 18. What brings you the greatest joy in life?

19. 19. How would you like us to keep in touch with you? **Check all that apply.*

- ☐ Alumni Newsletter
- ☐ Website
- ☐ Reunions
- ☐ Invites to school events
- ☐ Social media networks
- ☐ Future surveys
- ☐ None of the above, I do not wish to stay in touch.

20. 20. Please provide the email address we should use to reach you:
