

BLUE OAK CHARTER SCHOOL
450 W. East Avenue, Chico, CA 95926 (Room 2)
FINANCE COMMITTEE
REGULAR MEETING AGENDA
Wednesday, March 23, 2026 5:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/82342638539?pwd=TawrRZ772EZ5FS8aazNoNUzkO8D4uh.1>

Meeting ID: 823 4263 8539

Passcode: t39y2H

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Virtues: Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 5:00 PM

1. OPENING

1.1. Call Meeting to Order

1.2. Roll Call of Committee Members and Establish Quorum

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, so many hearts build a school."

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Committee Members will not respond to comments due to Brown Act expectations concerning

agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

1.5. Agenda Modifications

1.6. Approve Minutes - January 2026 no minutes for February- meeting cancelled.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report February 2026- Jim Weber/Steve McClain
Charter Impact

2.2. Attendance and Enrollment

2.2.1. Cash Flow

2.2.2. Balance Sheet Detail

2.2.3. Warrants/Aged Payable

2.2.4. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

2.3. Point of Sale Transactions/Check Register (February 2026)

2.4. Credit Card Statement (February 2026)

3. BUSINESS

3.1. 2nd Interim Financial Report Discussion/Action

3.2. Independent Auditor Selection Discussion/Action

3.3. Nourish Partners Contract Amendment Discussion/Action

3.4. Elop cost center Discussion

3.5. Class Account Review Discussion

4. NEXT MEETING - Wednesday, April 15, 2026

5. ADJOURNMENT

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

BLUE OAK CHARTER SCHOOL
450 W. East Avenue, Chico, CA 95926 (Room 24)
FINANCE COMMITTEE
REGULAR MEETING DRAFT MINUTES
Wednesday, January 14, 2026 5:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/82342638539?pwd=TawrRZ772EZ5FS8aazNoNUzkO8D4uh.1>

Meeting ID: 823 4263 8539

Passcode: t39y2H

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AGENDA

OPEN SESSION - 5:00 PM

1. OPENING

- 1.1.** Call Meeting to Order 5:05pm
- 1.2.** Roll Call of Committee Members and Establish Quorum

Name	Present	Absent
Susan Domenighini	x	
Nick Meier	x	
Elizabeth Nail	x	

Michelle Greene		x
Lauren Cesca	x	

1.3. Invocation - School Verse Read

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1.4. Audience to Address the Committee None

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1.5. Agenda Modifications - Typo under 2.1 agenda that went out said November monthly report and should say December.

1.6. Approve Minutes - December 2025
Elizabeth lauren susan seconds

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	x			
Nick Meier	x			
Elizabeth Nail	x			
Michelle Greene				
Lauren Cesca	x			

➤ Vote passes

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report (December 2025) Jim Weber/Steve McClain Charter Impact

2.2. Attendance and Enrollment

2.2.1. Cash Flow

2.2.2. Balance Sheet Detail

2.2.3. Warrants/Aged Payable

2.2.4. Actual to Budget Summary *(part of the Financial Forecast in the Charter Impact Report)*

December Highlights

Enrollment forecast 197, ADA forecast 175.

Revenue forecast above budget +\$143K, increased grant funding.

Expenses forecast above budget (\$401K), increased expectation for payroll and rent.

Forecast loss of \$66K, dependent on allocation of one-time grants and maintaining expenses.

Cash ended month \$439K.

Compliance and Reporting

School Accountability Report Card to be presented to the board by February 1.

Mid year LCAP to be presented to the board by February 28.

Attendance Data and Metrics

Enrollment and Per Pupil Data

BLUE OAK CHARTER SCHOOL

Enrollment forecast of 194 is slightly below budget.

ADA forecast of 175 and attendance rate of 90.5% is slightly below budget.

Unduplicated Pupil% is also slightly below budget.

Actual Forecast Budget

Average Enrollment 194 194 200

ADA 175 175 182

Attendance Rate 90.5% 90.5% 90.9%

Unduplicated % 61.1% 61.1% 62.4%

Revenue per ADA \$20,958 \$19,440

Expenses per ADA \$21,343 \$18,380

Revenue

December Updates

Forecast includes \$266K one-time funding (LREBG, AMIM).

ELOP funding increased to \$254K.

New grants available through FY28 and FY29, forecast addition \$31K annually.

Expenses

BLUE OAK CHARTER SCHOOL 5

December Updates

Forecast for payroll and benefits revised upward (\$52K).

Forecast for rent revised upward to reflect changes in rent for remainder of the year.

Surplus / (Deficit) & Fund Balance

Maintaining revenue and expenses forecasts \$66K loss (with \$266K one-time funding.)

Projected Ending Fund Balance of 13.1% is still above state required minimum level.

Cash Balance

Current cash \$439K.

Surplus would stabilize cash balance above 15% minimum reserve recommendation.

Appendices

As of December 31, 2025

Cash Flow – Monthly and Annual Forecast

Statement of Financial Position (Balance Sheet)

Statement of Cash Flows

Accounts Payable Aging

Check Register

Motion to approve the Charter Impact monthly financial report by

2.3. Point of Sale Transactions/Check Register (December 2025)

2.4. Credit Card Statement (December 2025)

Lauren motion to approve both 2.3 and 2.4 with appropriate redactions of supporting documents.

Susan second motion.

Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	x			
Nick Meier	x			
Elizabeth Nail	x			

Michelle Greene				
Lauren Cesca	x			

Vote passes.

3. BUSINESS

- | | | |
|------|---|-------------------|
| 3.1. | Elop cost center
Table until next month. | Discussion |
| 3.2. | Class Account Review | Discussion |
| 3.3. | Final Audit 990 report | Discussion/Action |

The state of California puts out the audit guidelines and it changes from year to year. We had no audit findings. Motion to approve the audit by Lauren Cesca. Elizabeth Nail second motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	x			
Nick Meier	x			
Elizabeth Nail	x			
Michelle Greene				
Lauren Cesca	x			

➤ Vote passes.

3.4. Building Lease Discussion

We started this year by going to our landlords to tell them we need a rent reduction as we can no longer afford the rent. We worked on a plan to share part of the building with Enloe. Right now we are asking to stay in the building until February 2027 when we can move to the new site with portables while we build the new school. In the meantime we have reduced our monthly rent cost to \$35k from \$55k. Enloe has been very amenable to our needs and very gracious. They have not given a date when they may start construction. That will be our deadline to move our classrooms. We are currently purging items the school doesn't need and donating and other things. We hope to partner with Goodwill and other places to take donations. We are not signing the lease at this time until negotiations are complete.

4. **NEXT MEETING - Wednesday, February 11, 2026**

5. **ADJOURNMENT 6:22pm**

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

Business Checking – XXXXX0889

Search Transactions

Activity: Date range: Start date: Feb 01, 2026; End date: Feb 28, 2026; Type: Debits

Transactions

☐ Pending ☒ Posted

Date ▼	Description ◊	Debit ◊	Credit ◊	Balance
◉ Feb 27, 2026	<u>Check 13046</u>	919.85		
◉ Feb 26, 2026	<u>Check 13042</u>	3,529.00		
◉ Feb 26, 2026	<u>Check 13045</u>	3,506.54		
◉ Feb 26, 2026	<u>Check 13040</u>	89.62		
◉ Feb 25, 2026	<u>Check 13047</u>	2,004.44		
◉ Feb 25, 2026	<u>Check 13039</u>	1,211.30		
◉ Feb 25, 2026	<u>Check 50049</u>	389.00		
◉ Feb 25, 2026	<u>Check 13036</u>	298.61		
◉ Feb 25, 2026	ACH Payment BENEFIT RESOURCE BRI XFER	505.83		
◉ Feb 25, 2026	ACH Payment ^{FSA} ACCOUNT SERVICES EBILL PMTS	163.88		
◉ Feb 24, 2026	Stop Pmt Charge Stop Payment Charge	20.00		
◉ Feb 24, 2026	<u>Check 13043</u>	710.00		
◉ Feb 24, 2026	<u>Check 50048</u>	680.75		
◉ Feb 24, 2026	ACH Payment BLUE OAK CHARTER EE DIR DEP	101,746.07		
◉ Feb 24, 2026	ACH Payment INOVA PAYROLL OF TAX COL	25,230.35		
◉ Feb 20, 2026	<u>Check 13034</u>	1,061.39		
◉ Feb 20, 2026	<u>Check 13031</u>	83.88		
◉ Feb 19, 2026	<u>Check 13035</u>	112.00		
◉ Feb 17, 2026	<u>Check 13027</u>	3,577.36		
◉ Feb 17, 2026	ACH Payment ACCOUNT SERVICES EBILL PMTS	327.75		

Feb 17, 2026	ACH Payment BENEFIT RESOURCE BRI XFER	112.00
Feb 13, 2026	<u>Check 7411</u>	35,000.00
Feb 12, 2026	<u>Check 13012</u>	272.00
Feb 12, 2026	ACH Payment AMEX EPAYMENT ACH PMT	3,206.16
Feb 11, 2026	<u>Check 13026</u>	8,322.21
Feb 11, 2026	<u>Check 13028</u>	7,323.00
Feb 11, 2026	<u>Check 13032</u>	43.94
Feb 11, 2026	ACH Payment CALPERS 3100	20,767.81
Feb 10, 2026	<u>Check 13033</u>	2,308.11
Feb 10, 2026	<u>Check 13030</u>	1,538.80
Feb 10, 2026	<u>Check 13029</u>	202.50
Feb 09, 2026	<u>Check 13011</u>	13,055.77
Feb 09, 2026	<u>Check 13019</u>	4,972.50
Feb 09, 2026	<u>Check 13021</u>	112.53
Feb 09, 2026	ACH Payment BLUE OAK CHARTER EE DIR DEP	29,918.82
Feb 09, 2026	ACH Payment INOVA PAYROLL OF TAX COL	8,544.74
Feb 06, 2026	<u>Check 50047</u>	97.25
Feb 05, 2026	<u>Check 13022</u>	168.00
Feb 05, 2026	<u>Check 13010</u>	11.48
Feb 04, 2026	<u>Check 13013</u>	9,824.90
Feb 04, 2026	<u>Check 13023</u>	5,892.75
Feb 04, 2026	<u>Check 13024</u>	4,136.21
Feb 04, 2026	<u>Check 13015</u>	383.35
Feb 04, 2026	<u>Check 13016</u>	126.00
Feb 03, 2026	<u>Check 7410</u>	4,448.00
Feb 03, 2026	<u>Check 13017</u>	1,166.00
Feb 03, 2026	<u>Check 13018</u>	343.38

FSA

School CC

Feb 03, 2026	<u>Check 13014</u>	171.67
Feb 03, 2026	<u>Check 13025</u>	35.75
Feb 02, 2026	<u>Check 13009</u>	6,300.00
Feb 02, 2026	<u>Check 50046</u>	3,150.00
Feb 02, 2026	<u>Check 13003</u>	100.28
Feb 02, 2026	<u>Check 50045</u>	97.25
Feb 02, 2026	ACH Payment ACCOUNT SERVICES EBILL PMTS	264.39
Feb 02, 2026	ACH Payment T-MOBILE PCS SVC 800-937-8997	56.38

School cell phone

**Blue BusinessSM Plus Credit Card**BLUE OAK CHARTER SCH
SUSAN DOMENIGHINIClosing Date 02/16/26 Next Closing Date 03/19/26
Account Ending 8-42008

p. 1/9

Customer Care: 1-800-521-6121
TTY: Use Relay 711**Website:** americanexpress.com

New Balance	\$6,360.64
Minimum Payment Due	\$64.00
Payment Due Date	03/13/26

Membership Rewards[®] Points

Available and Pending as of 01/31/26

9,198For up to date point balance and full program details, visit [membershipeards.com](http://membershipewards.com)**Account Summary**

Previous Balance	\$4,734.31
Payments/Credits	-\$4,734.31
New Charges	+\$6,360.64
Fees	+\$0.00
Interest Charged	+\$0.00

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 03/13/26, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	18 years	\$14,113
\$226	3 years	\$8,144 (Savings = \$5,969)

New Balance	\$6,360.64
Minimum Payment Due	\$64.00

Credit Limit	\$25,000.00
Available Credit	\$18,639.36

Days in Billing Period: 28

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

 Please refer to the **IMPORTANT NOTICES** section.

↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**

Do not staple or use paper clips

**Pay by Computer**americanexpress.com/business**Pay by Phone**

1-800-472-9297

Account Ending 8-42008Enter 15 digit account # on all payments.
Make check payable to American Express.SUSAN DOMENIGHINI
BLUE OAK CHARTER SCH
BLUE OAK CHARTER SCH
450 W EAST AVE
CHICO CA 95926Payment Due Date
03/13/26New Balance
\$6,360.64Minimum Payment Due
\$64.00See reverse side for instructions
on how to update your address,
phone number, or email.AMERICAN EXPRESS
PO BOX 60189
CITY OF INDUSTRY CA 91716-0189\$ _____
Amount Enclosed

0000349993059480190 000636064000006400 15 H

Payments: Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on your financial institution any payment that is returned unpaid.

Permission for Electronic Withdrawal: (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

How We Calculate Your Balance: We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

Paying Interest: Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Card Member Agreement for further details.

Foreign Currency Charges: If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

Credit Balance: A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

Billing Dispute Procedures

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at:

American Express, PO Box 981535, El Paso TX 79998-1535

In your letter, give us the following information:

- **Account information:** Your name and account number.

- **Dollar amount:** The dollar amount of the suspected error.

- **Description of Problem:** Describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.

- At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.

You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

What Will Happen After We Receive Your Letter

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.

2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We will not try to collect the amount in question.

- The charge in question may remain on your statement, and we may continue to charge you interest on that amount.

- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.

- We can apply any unpaid amount against your credit limit.

After we finish our investigation, one of two things will happen:

- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.

- If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

Please do not add any written communication or address change on this stub

Pay Your Bill with AutoPay

Deduct your payment from your bank account automatically each month.

- Avoid late fees
- Save time

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For information on how we protect your privacy and to set your communication and privacy choices, please visit www.americanexpress.com/privacy.

**Blue BusinessSM Plus Credit Card**

BLUE OAK CHARTER SCH

SUSAN DOMENIGHINI

Closing Date 02/16/26

p. 3/9

Account Ending 8-42008

**Customer Care & Billing Inquiries**

International Collect

Cash Advance at ATMs Inquiries

Large Print & Braille Statements

1-800-521-6121

1-623-492-7719

1-800-CASH-NOW

1-800-521-6121**Hearing Impaired**Online chat at americanexpress.com or use Relay dial 711 and 1-800-521-6121Website: americanexpress.com**Customer Care & Billing Inquiries**

P.O. BOX 981535

EL PASO, TX

79998-1535

Payments

PO BOX 60189

CITY OF INDUSTRY

CA

91716-0189

Payments and Credits**Summary**

	Total
Payments	-\$3,206.16
Credits	-\$1,528.15
Total Payments and Credits	-\$4,734.31

Detail

*Indicates posting date

Payments	Amount
02/11/26* ONLINE PAYMENT - THANK YOU	-\$3,206.16
Credits	Amount
01/30/26* POINTS FOR STATEMENT CREDIT	-\$1,528.15

New Charges**Summary**

	Total
Total New Charges	\$6,360.64

Detail**SUSAN DOMENIGHINI**

Card Ending 8-42008

				Amount
01/22/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302- \$120.16
01/22/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302- \$27.26
01/22/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302- \$111.06
01/27/26	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	4302 \$155.09 2600-
01/28/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4310- \$38.59
01/28/26	CLIFTON LARSON ALLEN 3151187852 55402 ACCOUNTANTS AUDITORS	MINNEAPOLIS	MN	4302 \$2,677.50 5802-
01/28/26	AUCTANE, INC. 5128864006 / james.barnet	EL SEGUNDO	CA	\$20.99
01/28/26	MICHAELS #9490 ARTS/CRAFTS	800-642-4235	TX	4302- \$69.77
01/29/26	RECOLOGY INC 000000001 4158751000	SAN FRANCISCO	CA	5502- \$344.00

Continued on reverse

Detail Continued

					Amount
01/29/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5610-	\$13.06
01/30/26	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	5102-	\$109.05
02/01/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4310-	\$210.83
02/01/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5101-	\$46.68
02/01/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5502-	\$142.00
02/01/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5610-	\$42.58
02/02/26	JACKRABBIT BILLING mwissman@jackrabbitech.c	HUNTERSVILLE	NC	2600-	\$129.00
02/02/26	CHEFSTORE 7565 720562 95926 TRAY,PAPR FOOD 5 LB	CHICO	CA	5310-	\$65.32
02/02/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA		\$367.59
02/03/26	POSTAL PLUS 930553410008320 CHICO@POSTALPLUS.BIZ	CHICO	CA	5901-	\$36.71
02/04/26	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	5102	\$12.99
02/04/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$41.74
02/04/26	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	5101-	\$39.20
02/04/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	2600-	\$134.35
02/05/26	WHITEPAGES 800-952-9005	800-952-9005	WA		\$5.99
02/05/26	LITTLE CAESARS 1779 0001 000000001 5306245999	CHICO	CA	4302-	\$106.96
02/08/26	ZOOM.COM 888-799-9666 +18887999666	SAN JOSE	CA	5900-	\$10.00
02/09/26	JC NELSON SUPPLY CO 2 CHICO 6280440 530-895-1413	CHICO	CA	5610-	\$58.08
02/09/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	2600	\$55.03
02/10/26	THE HOME DEPOT 800-654-0688	CHICO	CA	4302-	\$173.71
02/10/26	HOMEDEPOT.COM 800-430-3376	800-430-3376	GA	4302-	\$207.54
02/10/26	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	2600-	\$112.32
02/10/26	WESTLAKE ACE CHICO #150 000000150 9138888438	CHICO	CA	5610-	\$18.55
02/11/26	HOMEDEPOT.COM 800-430-3376	800-430-3376	GA	4302-	\$93.94
02/11/26	CHEFSTORE 7565 327129 95926 LINER,BSKT 12X12 BLU TRAY,PAPR FOOD 5 LB	CHICO	CA	5610-	\$103.51
02/11/26	JC NELSON SUPPLY CO 2 CHICO 6280440 530-895-1413	CHICO	CA	5610-	\$289.33
02/14/26	ELEMENTOR.COM +12121234567	WILMINGTON	DE		\$170.16

Continued on next page



Blue BusinessSM Plus Credit Card
BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 02/16/26

p. 5/9

Account Ending 8-42008

Fees

	Amount
Total Fees for this Period	\$0.00

Interest Charged

	Amount
Total Interest Charged for this Period	\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Card Member Agreement for details.

2026 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2026	\$0.00
Total Interest in 2026	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	16.74% (v)	\$0.00	\$0.00
Total			\$0.00

(v) Variable Rate

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report Certification**

Charter School Name: Blue Oak Charter School
(continued) _____
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

CERTIFICATION OF FINANCIAL CONDITION

 x **POSITIVE CERTIFICATION**

As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

 QUALIFIED CERTIFICATION

As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

 NEGATIVE CERTIFICATION

As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:

(x) 2025/26 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Print
Name: Tim Drury Title: Executive Director

To the County Superintendent of Schools:

(x) 2025/26 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Name: Charise Bromley Title: Director, Fiscal Services

For additional information on the Second Interim Report, please contact:

For Approving Entity:

Name

Title

Phone

E-mail

For Charter School:

Steve McClain
Name
Charter Impact
Title
888-474-0322
Phone
smcclain@charterimpact.com
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

Date

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary**

Charter School Name: Blue Oak Charter School
(continued)
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

					2nd Interim vs. 1st Interim Increase, (Decrease)	
Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	1,255,531.00	735,594.00	1,220,508.00	(35,023.00)	-2.79%
Education Protection Account State Aid - Current Year	8012	454,264.00	123,625.00	451,531.08	(2,732.92)	-0.60%
State Aid - Prior Years	8019	107.00	107.00	107.00	-	0.00%
Transfer of Charter Schools In Lieu of Property Taxes	8096	622,515.00	327,492.00	626,357.00	3,842.00	0.62%
Other LCFF Transfers	8091, 8097	-	-	-	-	-
Total, LCFF Sources		2,332,417.00	1,186,818.00	2,298,503.08	(33,913.92)	-1.45%
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	74,627.00	35,962.00	74,627.00	-	0.00%
Special Education - Federal	8181, 8182	31,755.00	-	31,755.00	-	0.00%
Child Nutrition - Federal	8220	77,471.52	14,242.20	77,471.52	-	0.00%
Donated Food Commodities	8221	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	-	4,136.00	4,136.00	4,136.00	New
Total, Federal Revenues		183,853.52	54,340.20	187,989.52	4,136.00	2.25%
3. Other State Revenues						
Special Education - State	StateRevSE	187,160.69	108,013.00	187,160.69	-	0.00%
All Other State Revenues	StateRevAO	939,087.38	156,819.41	938,088.04	(999.34)	-0.11%
Total, Other State Revenues		1,126,248.07	264,832.41	1,125,248.73	(999.34)	-0.09%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	38,740.00	10,557.37	38,740.00	-	0.00%
Total, Local Revenues		38,740.00	10,557.37	38,740.00	-	0.00%
5. TOTAL REVENUES		3,681,258.59	1,516,547.98	3,650,481.33	(30,777.26)	-0.84%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,096,136.14	743,751.12	1,113,896.08	17,759.94	1.62%
Certificated Pupil Support Salaries	1200	65,912.21	42,764.71	66,290.61	378.40	0.57%
Certificated Supervisors' and Administrators' Salaries	1300	127,540.56	74,885.16	127,853.31	312.75	0.25%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		1,289,588.91	861,400.99	1,308,040.00	18,451.09	1.43%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	154,724.97	92,100.28	153,793.91	(931.06)	-0.60%
Non-certificated Support Salaries	2200	94.88	94.88	94.88	-	0.00%
Non-certificated Supervisors' and Administrators' Sal.	2300	74,248.33	43,311.52	74,248.33	-	0.00%
Clerical and Office Salaries	2400	179,669.78	123,959.00	189,625.33	9,955.55	5.54%
Other Non-certificated Salaries	2900	132,708.28	74,402.77	126,464.67	(6,243.61)	-4.70%
Total, Non-certificated Salaries		541,446.24	333,868.45	544,227.12	2,780.88	0.51%
3. Employee Benefits						
STRS	3101-3102	228,160.97	149,645.50	229,327.70	1,166.73	0.51%
PERS	3201-3202	145,453.82	94,317.06	147,955.24	2,501.42	1.72%
OASDI / Medicare / Alternative	3301-3302	59,434.06	40,008.98	61,359.06	1,925.00	3.24%
Health and Welfare Benefits	3401-3402	106,713.22	53,178.37	102,761.70	(3,951.52)	-3.70%
Unemployment Insurance	3501-3502	1,209.61	565.73	1,069.73	(139.88)	-11.56%
Workers' Compensation Insurance	3601-3602	16,626.39	2,330.00	10,967.40	(5,658.99)	-34.04%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
Other Employee Benefits	3901-3902	-	(524.12)	(524.12)	(524.12)	New
Total, Employee Benefits		557,598.07	339,521.52	552,916.71	(4,681.36)	-0.84%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary**

Charter School Name: Blue Oak Charter School
(continued)
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	2nd Interim vs. 1st Interim Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	-	-	-	-	
Books and Other Reference Materials	4200	35,089.52	31,927.08	35,089.52	-	0.00%
Materials and Supplies	4300	37,760.69	33,681.13	37,760.69	-	0.00%
Noncapitalized Equipment	4400	3,558.00	310.09	3,558.00	-	0.00%
Food	4700	91,221.52	49,291.26	91,221.52	-	0.00%
Total, Books and Supplies		167,629.73	115,209.56	167,629.73	-	0.00%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	186,800.34	105,878.99	175,533.52	(11,266.82)	-6.03%
Travel and Conferences	5200	1,000.00	1,294.06	1,000.00	-	0.00%
Dues and Memberships	5300	11,981.23	10,549.52	11,981.23	-	0.00%
Insurance	5400	57,973.87	66,561.08	57,973.87	-	0.00%
Operations and Housekeeping Services	5500	101,794.14	70,214.94	91,555.44	(10,238.70)	-10.06%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	280,777.96	414,680.13	594,283.97	313,506.01	111.66%
Transfers of Direct Costs	5700-5799	-	-	-	-	
Professional/Consulting Services and Operating Expend.	5800	230,412.06	105,843.00	230,743.05	330.99	0.14%
Communications	5900	14,276.02	5,912.47	14,276.03	0.01	0.00%
Total, Services and Other Operating Expenditures		885,015.62	780,934.19	1,177,347.11	292,331.49	33.03%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	
Total, Capital Outlay		-	-	-	-	
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Transfers of Indirect Costs	7300-7399	-	-	-	-	
Debt Service:						
Interest	7438	-	-	-	-	
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		-	-	-	-	
8. TOTAL EXPENDITURES		3,441,278.57	2,430,934.71	3,750,160.67	308,882.10	8.98%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		239,980.02	(914,386.73)	(99,679.34)	(339,659.36)	-141.54%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary**

Charter School Name: Blue Oak Charter School
(continued)
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	2nd Interim vs. 1st Interim Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		239,980.02	(914,386.73)	(99,679.34)	(339,659.36)	-141.54%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	477,302.14	477,302.14	477,302.14	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	105,277.86	105,277.86	105,277.86	New
c. Adjusted Beginning Balance		477,302.14	582,580.00	582,580.00		
2. Ending Fund Balance, June 30 (E + F.1.c.)		717,282.16	(331,806.73)	482,900.66		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	7,162.00	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	172,063.93	187,508.03	187,508.03	15,444.11	8.98%
Unassigned/Unappropriated Amount	9790	545,218.23	(526,476.76)	295,392.63	(249,825.61)	-45.82%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Blue Oak Charter School
(continued)
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description		Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
			Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES											
1. LCFF Revenue Sources											
State Aid - Current Year	8011		1,255,531.00	-	1,255,531.00	735,594.00		735,594.00	1,220,508.00		1,220,508.00
Education Protection Account State Aid - Current Year	8012		454,264.00	-	454,264.00	123,625.00		123,625.00	451,531.08		451,531.08
State Aid - Prior Years	8019		107.00	-	107.00	107.00		107.00	107.00		107.00
Transfer to Charter Schools In Lieu of Property Taxes	8096		622,515.00	-	622,515.00	327,492.00		327,492.00	626,357.00		626,357.00
Other LCFF Transfers	8091, 8097		-	-	-	-	-	-	-	-	-
Total, LCFF Sources			2,332,417.00	-	2,332,417.00	1,186,818.00	-	1,186,818.00	2,298,503.08	-	2,298,503.08
2. Federal Revenues											
Every Student Succeeds Act (Title I-V)	8290		-	74,627.00	74,627.00		35,962.00	35,962.00		74,627.00	74,627.00
Special Education - Federal	8181, 8182		-	31,755.00	31,755.00		-	-		31,755.00	31,755.00
Child Nutrition - Federal	8220		-	77,471.52	77,471.52		14,242.20	14,242.20		77,471.52	77,471.52
Donated Food Commodities	8221		-	-	-		-	-		-	-
Other Federal Revenues	8110, 8260-8299		-	-	-		4,136.00	4,136.00		4,136.00	4,136.00
Total, Federal Revenues			-	183,853.52	183,853.52	-	54,340.20	54,340.20		187,989.52	187,989.52
3. Other State Revenues											
Special Education - State	StateRevSE		-	187,160.69	187,160.69		108,013.00	108,013.00		187,160.69	187,160.69
All Other State Revenues	StateRevAO		38,835.37	900,252.01	939,087.38	4,919.50	151,899.91	156,819.41	43,191.92	894,896.12	938,088.04
Total, Other State Revenues			38,835.37	1,087,412.70	1,126,248.07	4,919.50	259,912.91	264,832.41	43,191.92	1,082,056.81	1,125,248.73
4. Other Local Revenues											
All Other Local Revenues	LocalRevAO		38,740.00	-	38,740.00	10,557.37	-	10,557.37	38,740.00	-	38,740.00
Total, Local Revenues			38,740.00	-	38,740.00	10,557.37	-	10,557.37	38,740.00	-	38,740.00
5. TOTAL REVENUES											
			2,409,992.37	1,271,266.22	3,681,258.59	1,202,294.87	314,253.11	1,516,547.98	2,380,435.00	1,270,046.33	3,650,481.33
B. EXPENDITURES											
1. Certificated Salaries											
Certificated Teachers' Salaries	1100		832,721.54	263,414.60	1,096,136.14	575,434.11	168,317.01	743,751.12	570,641.96	543,254.12	1,113,896.08
Certificated Pupil Support Salaries	1200		6,097.92	59,814.29	65,912.21	42,764.71		42,764.71	66,290.61		66,290.61
Certificated Supervisors' and Administrators' Salaries	1300		95,759.56	31,781.00	127,540.56	74,885.16		74,885.16	127,853.31		127,853.31
Other Certificated Salaries	1900		-	-	-	-	-	-	-	-	-
Total, Certificated Salaries			934,579.02	355,009.89	1,289,588.91	693,083.98	168,317.01	861,400.99	764,785.88	543,254.12	1,308,040.00
2. Non-certificated Salaries											
Non-certificated Instructional Aides' Salaries	2100		-	154,724.97	154,724.97	67,599.15	24,501.13	92,100.28		153,793.91	153,793.91
Non-certificated Support Salaries	2200		94.88	-	94.88	94.88		94.88	94.88		94.88
Non-certificated Supervisors' and Administrators' Sal.	2300		59,398.33	14,850.00	74,248.33	43,311.52		43,311.52	74,248.33		74,248.33
Clerical and Office Salaries	2400		169,669.78	10,000.00	179,669.78	123,959.00		123,959.00	189,625.33		189,625.33
Other Non-certificated Salaries	2900		74,214.34	58,493.94	132,708.28	74,402.77		74,402.77	86,499.16	39,965.51	126,464.67
Total, Non-certificated Salaries			303,377.33	238,068.91	541,446.24	309,367.32	24,501.13	333,868.45	350,467.70	193,759.42	544,227.12
3. Employee Benefits											
STRS	3101-3102		108,838.08	119,322.89	228,160.97	119,564.56	30,080.94	149,645.50	130,955.21	98,372.49	229,327.70
PERS	3201-3202		81,627.55	63,826.27	145,453.82	89,446.94	4,870.12	94,317.06	95,367.98	52,587.26	147,955.24
OASDI / Medicare / Alternative	3301-3302		36,074.14	23,359.92	59,434.06	35,893.12	4,115.86	40,008.98	38,368.95	22,990.11	61,359.06
Health and Welfare Benefits	3401-3402		18,448.39	88,264.83	106,713.22	53,178.37		53,178.37	53,251.34	49,510.36	102,761.70
Unemployment Insurance	3501-3502		1,209.61	-	1,209.61	475.30	90.43	565.73	632.94	436.79	1,069.73
Workers' Compensation Insurance	3601-3602		16,626.39	-	16,626.39	2,330.00		2,330.00	4,800.94	6,166.46	10,967.40
OPEB, Allocated	3701-3702		-	-	-	-	-	-	-	-	-
OPEB, Active Employees	3751-3752		-	-	-	-	-	-	-	-	-
Other Employee Benefits	3901-3902		-	-	-	(524.12)		(524.12)	(524.12)		(524.12)
Total, Employee Benefits			262,824.16	294,773.91	557,598.07	300,364.17	39,157.35	339,521.52	322,853.24	230,063.47	552,916.71
4. Books and Supplies											
Approved Textbooks and Core Curricula Materials	4100		-	-	-	-	-	-	-	-	-
Books and Other Reference Materials	4200		4,658.52	30,431.00	35,089.52	31,927.08		31,927.08	35,089.52		35,089.52
Materials and Supplies	4300		37,760.69	-	37,760.69	33,161.09	520.04	33,681.13	15,692.59	22,068.10	37,760.69
Noncapitalized Equipment	4400		3,558.00	-	3,558.00	260.95	49.14	310.09	3,558.00		3,558.00
Food	4700		-	91,221.52	91,221.52		49,291.26	49,291.26		91,221.52	91,221.52
Total, Books and Supplies			45,977.21	121,652.52	167,629.73	65,349.12	49,860.44	115,209.56	54,340.11	113,289.62	167,629.73
5. Services and Other Operating Expenditures											
Subagreements for Services	5100		34,590.88	152,209.46	186,800.34	12,485.52	93,393.47	105,878.99	23,324.06	152,209.46	175,533.52
Travel and Conferences	5200		1,000.00	-	1,000.00	1,294.06		1,294.06	1,000.00		1,000.00
Dues and Memberships	5300		11,981.23	-	11,981.23	10,549.52		10,549.52	11,981.23		11,981.23
Insurance	5400		49,277.79	8,696.08	57,973.87	66,561.08		66,561.08	57,973.87		57,973.87
Operations and Housekeeping Services	5500		86,525.02	15,269.12	101,794.14	70,214.94		70,214.94	91,555.44		91,555.44
Rentals, Leases, Repairs, and Noncap. Improvements	5600		54,460.93	226,317.03	280,777.96	414,440.13	240.00	414,680.13	328,769.97	265,514.00	594,283.97
Transfers of Direct Costs	5700-5799		-	-	-	-	-	-	-	-	-
Professional/Consulting Services and Operating Expend.	5800		205,781.60	24,630.46	230,412.06	101,807.00	4,036.00	105,843.00	217,543.05	13,200.00	230,743.05
Communications	5900		12,425.01	1,851.01	14,276.02	5,912.47		5,912.47	14,276.03		14,276.03
Total, Services and Other Operating Expenditures			456,042.46	428,973.16	885,015.62	683,264.72	97,669.47	780,934.19	746,423.65	430,923.46	1,177,347.11

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Blue Oak Charter School
(continued)
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170			-			-			-
Buildings and Improvements of Buildings	6200			-			-			-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			-			-			-
Equipment	6400			-			-			-
Equipment Replacement	6500			-			-			-
Depreciation Expense (for accrual basis only)	6900			-			-			-
Total, Capital Outlay		-	-	-	-	-	-	-	-	-
7. Other Outgo										
Tuition to Other Schools	7110-7143			-			-			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213			-			-			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			-			-			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			-			-			-
All Other Transfers	7281-7299			-			-			-
Transfers of Indirect Costs	7300-7399			-			-			-
Debt Service:										
Interest	7438			-			-			-
Principal (for modified accrual basis only)	7439			-			-			-
Total, Other Outgo		-	-	-	-	-	-	-	-	-
8. TOTAL EXPENDITURES		2,002,800.18	1,438,478.39	3,441,278.57	2,051,429.31	379,505.40	2,430,934.71	2,238,870.58	1,511,290.09	3,750,160.67
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		407,192.19	(167,212.17)	239,980.02	(849,134.44)	(65,252.29)	(914,386.73)	141,564.42	(241,243.76)	(99,679.34)
D. OTHER FINANCING SOURCES / USES										
1. Other Sources	8930-8979			-			-			-
2. Less: Other Uses	7630-7699			-			-			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(167,212.17)	167,212.17	-	(72,414.29)	72,414.29	-	(241,243.76)	241,243.76	-
4. TOTAL OTHER FINANCING SOURCES / USES		(167,212.17)	167,212.17	-	(72,414.29)	72,414.29	-	(241,243.76)	241,243.76	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		239,980.02	-	239,980.02	(921,548.73)	7,162.00	(914,386.73)	(99,679.34)	0.00	(99,679.34)
F. FUND BALANCE, RESERVES										
1. Beginning Fund Balance										
a. As of July 1	9791	477,302.14		477,302.14	477,302.14		477,302.14	477,302.14		477,302.14
b. Adjustments to Beginning Balance	9793, 9795			-	105,277.86		105,277.86	105,277.86		105,277.86
c. Adjusted Beginning Balance		477,302.14	-	477,302.14	582,580.00	-	582,580.00	582,580.00	-	582,580.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		717,282.16	-	717,282.16	(338,968.73)	7,162.00	(331,806.73)	482,900.66	0.00	482,900.66
Components of Ending Fund Balance :										
a. Nonspendable										
Revolving Cash (equals object 9130)	9711			-			-			-
Stores (equals object 9320)	9712			-			-			-
Prepaid Expenditures (equals object 9330)	9713			-			-			-
All Others	9719			-			-			-
b. Restricted	9740			-		7,162.00	7,162.00			-
c. Committed										
Stabilization Arrangements	9750			-			-			-
Other Commitments	9760			-			-			-
d. Assigned										
Other Assignments	9780			-			-			-
e. Unassigned/Unappropriated										
Reserve for Economic Uncertainties	9789	172,063.93		172,063.93	187,508.03		187,508.03	187,508.03		187,508.03
Unassigned/Unappropriated Amount	9790	545,218.23	-	545,218.23	(526,476.76)	(0.00)	(526,476.76)	295,392.63	0.00	295,392.63

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP

Charter School Name: Blue Oak Charter School
(continued) _____
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 25-26			Totals for 26-27	Totals for 27-28
		Unrestricted	Restricted	Total		
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	1,220,508.00	0.00	1,220,508.00	1,270,530.00	1,293,928.00
Education Protection Account State Aid - Current Year	8012	451,531.08	0.00	451,531.08	480,250.87	485,047.62
State Aid - Prior Years	8019	107.00	0.00	107.00	0.00	0.00
Transfers of Charter Schools In Lieu of Property Taxes	8096	626,357.00	0.00	626,357.00	650,519.00	637,509.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00	0.00	0.00
Total, LCFF Sources		2,298,503.08	0.00	2,298,503.08	2,401,299.87	2,416,484.62
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	0.00	74,627.00	74,627.00	78,737.62	79,424.17
Special Education - Federal	8181, 8182	0.00	31,755.00	31,755.00	29,698.90	29,995.53
Child Nutrition - Federal	8220	0.00	77,471.52	77,471.52	82,399.12	83,222.12
Donated Food Commodities	8221	0.00	0.00	0.00	0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	4,136.00	4,136.00	0.00	0.00
Total, Federal Revenues		0.00	187,989.52	187,989.52	190,835.64	192,641.83
3. Other State Revenues						
Special Education - State	StateRevSE	0.00	187,160.69	187,160.69	162,463.53	164,086.22
All Other State Revenues	StateRevAO	43,191.92	894,896.12	938,088.04	735,677.47	733,223.78
Total, Other State Revenues		43,191.92	1,082,056.81	1,125,248.73	898,141.00	897,310.00
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	38,740.00	0.00	38,740.00	39,673.63	40,887.65
Total, Local Revenues		38,740.00	0.00	38,740.00	39,673.63	40,887.65
5. TOTAL REVENUES		2,380,435.00	1,270,046.33	3,650,481.33	3,529,950.15	3,547,324.09
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	570,641.96	543,254.12	1,113,896.08	1,066,914.93	1,088,253.22
Certificated Pupil Support Salaries	1200	66,290.61	0.00	66,290.61	60,579.20	61,790.79
Certificated Supervisors' and Administrators' Salaries	1300	127,853.31	0.00	127,853.31	130,937.27	133,556.01
Other Certificated Salaries	1900	0.00	0.00	0.00	-	0.00
Total, Certificated Salaries		764,785.88	543,254.12	1,308,040.00	1,258,431.40	1,283,600.02
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	0.00	153,793.91	153,793.91	158,861.10	162,038.32
Non-certificated Support Salaries	2200	94.88	0.00	94.88	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	74,248.33	0.00	74,248.33	76,475.79	78,005.31
Clerical and Office Salaries	2400	189,625.33	0.00	189,625.33	163,735.06	167,009.76
Other Non-certificated Salaries	2900	86,499.16	39,965.51	126,464.67	134,059.39	136,740.58
Total, Non-certificated Salaries		350,467.70	193,759.42	544,227.12	533,131.35	543,793.98

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP

Charter School Name: Blue Oak Charter School
 (continued) _____
 CDS #: 04 61424 6119523
 Charter Approving Entity: Chico Unified
 County: Butte
 Charter #: 0415
 Fiscal Year: 2025/26

Description	Object Code	FY 25-26			Totals for 26-27	Totals for 27-28
		Unrestricted	Restricted	Total		
3. Employee Benefits						
STRS	3101-3102	130,955.21	98,372.49	229,327.70	240,360.40	245,167.61
PERS	3201-3202	95,367.98	52,587.26	147,955.24	143,412.33	151,174.73
OASDI / Medicare / Alternative	3301-3302	38,368.95	22,990.11	61,359.06	59,031.80	60,212.44
Health and Welfare Benefits	3401-3402	53,251.34	49,510.36	102,761.70	122,570.00	125,021.40
Unemployment Insurance	3501-3502	632.94	436.79	1,069.73	1,120.00	1,120.00
Workers' Compensation Insurance	3601-3602	4,800.94	6,166.46	10,967.40	25,081.88	25,583.52
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	(524.12)	0.00	(524.12)	0.00	0.00
Total, Employee Benefits		322,853.24	230,063.47	552,916.71	591,576.42	608,279.69
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	0.00	0.00	0.00
Books and Other Reference Materials	4200	35,089.52	0.00	35,089.52	37,354.20	37,522.29
Materials and Supplies	4300	15,692.59	22,068.10	37,760.69	37,204.28	37,371.70
Noncapitalized Equipment	4400	3,558.00	0.00	3,558.00	3,643.75	3,734.84
Food	4700	0.00	91,221.52	91,221.52	97,108.96	97,545.96
Total, Books and Supplies		54,340.11	113,289.62	167,629.73	175,311.20	176,174.79
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	23,324.06	152,209.46	175,533.52	186,862.46	187,703.34
Travel and Conferences	5200	1,000.00	0.00	1,000.00	1,025.00	1,050.63
Dues and Memberships	5300	11,981.23	0.00	11,981.23	12,280.76	12,587.77
Insurance	5400	57,973.87	0.00	57,973.87	59,423.22	60,908.80
Operations and Housekeeping Services	5500	91,555.44	0.00	91,555.44	74,106.27	75,958.92
Rentals, Leases, Repairs, and Noncap. Improvements	5600	328,769.97	265,514.00	594,283.97	397,414.55	358,858.57
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	217,543.05	13,200.00	230,743.05	217,873.08	221,276.74
Communications	5900	14,276.03	0.00	14,276.03	14,632.93	14,998.75
Total, Services and Other Operating Expenditures		746,423.65	430,923.46	1,177,347.11	963,618.26	933,343.52
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)						
Land and Land Improvements	6100-6170	0.00	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00	0.00
Equipment	6400	0.00	0.00	0.00	0.00	0.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00	0.00
Depreciation Expense (for accrual basis only)	6900	0.00	0.00	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00	0.00	0.00
7. Other Outgo						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00	0.00
All Other Transfers	7280-7299	0.00	0.00	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00	0.00	0.00
Debt Service:						
Interest	7438	0.00	0.00	0.00	0.00	0.00
Principal (for modified accrual basis only)	7439	0.00	0.00	0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00	0.00	0.00
8. TOTAL EXPENDITURES		2,238,870.58	1,511,290.09	3,750,160.67	3,522,068.62	3,545,192.01
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		141,564.42	(241,243.76)	(99,679.34)	7,881.53	2,132.09

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Blue Oak Charter School
(continued) _____
CDS #: 04 61424 6119523
Charter Approving Entity: Chico Unified
County: Butte
Charter #: 0415
Fiscal Year: 2025/26

Description	Object Code	FY 25-26			Totals for 26-27	Totals for 27-28
		Unrestricted	Restricted	Total		
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(241,243.76)	241,243.76	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(241,243.76)	241,243.76	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(99,679.34)	0.00	(99,679.34)	7,881.53	2,132.09
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	477,302.14	0.00	477,302.14	482,900.66	490,782.19
b. Adjustments to Beginning Balance	9793, 9795	105,277.86	0.00	105,277.86		
c. Adjusted Beginning Balance		582,580.00	0.00	582,580.00	482,900.66	490,782.19
2. Ending Fund Balance, June 30 (E + F.1.c.)		482,900.66	0.00	482,900.66	490,782.19	492,914.28
Components of Ending Fund Balance:						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00	0.00	0.00
Stores (equals object 9320)	9712	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00	0.00	0.00
All Others	9719	0.00	0.00	0.00	0.00	0.00
b. Restricted	9740	0.00	0.00	0.00	0.00	0.00
c. Committed						
Stabilization Arrangements	9750	0.00	0.00	0.00	0.00	0.00
Other Commitments	9760	0.00	0.00	0.00	0.00	0.00
d. Assigned						
Other Assignments	9780	0.00	0.00	0.00	0.00	0.00
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	187,508.03	0.00	187,508.03	176,103.43	177,259.60
Unassigned/Unappropriated Amount	9790	295,392.63	0.00	295,392.63	314,678.76	315,654.68



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An Equal Opportunity
Employer

MEMORANDUM

TO: Principal / Executive Director
FROM: Stephanie Sanchez
DATE: January 7, 2026
SUBJECT: 2024-25 Audit Documents

The Butte County Office of Education has oversight responsibilities in regards to charter schools. Our office reviews the annual audit report and any audit exceptions identified by a charter school's independent auditor and determines whether the exceptions have been corrected or have an acceptable plan of correction.

An audit certification is required and enclosed for all charters.

Our office has created an Audit Activity Reporting Calendar which specifies the established timelines, along with the materials to be completed by your charter school:

- 2024-25 Audit Activity Reporting Calendar
- Audit Certification – Due March 15, 2026
- Resolution of Audit Findings (where applicable) - Due March 15, 2026
- Independent Auditor Selection Form (where applicable) – Due April 1, 2026 (a list of potential firms is included)
- Summary of any audit adjustments your charter was required to make in 2025-26 as a result of your 2024-25 audit (where applicable). Please submit to the County Office backup for any audit adjustments proposed by the auditors and evidence that these adjustments have been recorded in your financial system. Please note this only includes audit adjustments which were required to be made and does not include audit adjustments that the auditors elected to pass on (PJE's) - Due March 15, 2026.

For those who have prior year Audit Findings to resolve, please complete and return with the current year forms.

If any of the above materials are not included, or if you have any questions, please email me at ssanchez@bcoe.org

BUTTE COUNTY OFFICE OF EDUCATION
2024-25 AUDIT ACTIVITY REPORTING CALENDAR

DATE	RESPONSIBILITY	ACTIVITY
December 15	District/Charter	Extension request for audit completion due date must be received by the County Office (for districts) or authorizer (for charters) for processing to the State Controller's Office (SCO).
December 15	Auditor	Audit completed.
December 15	Auditor	Audit report and management letter, if any, submitted to the SCO, California Department of Education (CDE), and County Office. (Coordination between the Local Education Agency (LEA) and auditor may be required.)
March 15	District/Charter	On or before this date, the LEA shall submit to the County Office the Resolutions of 2024/25 Audit Findings (if applicable).
March 15	District/Charter	On or before this date, the LEA shall submit to the County Office backup for any audit adjustments proposed by the auditors and evidence that these adjustments have been recorded in the financial system (if applicable).
April 1	District/Charter	On or before this date, the LEA must submit to the County Office verification that their Governing Board has approved a contract for audit service for the current fiscal year and must also submit a copy of the contract.
May 1	County Office	The County Office shall provide for an audit contract for any LEA that has not secured an auditor for the current fiscal year.
May 15	County Office	The County Office shall certify to the Superintendent of Public Instruction (SPI) that all LEA audits were reviewed and corrections were made, except as noted, or an acceptable plan was submitted.
	SPI	In accordance with EC 41020(m), the Superintendent of Public Instruction (SPI) shall be responsible for assuring that LEAs have either corrected or developed a plan of correction for any or all of the following:

(a) All Federal and State compliance audit exceptions identified in the audit.

(b) Any exceptions that the county superintendent certifies as of June 16 have not been corrected.

(c) Any repeat audit exceptions that are not assigned to a county superintendent to correct.

State Controller

In accordance with EC 41020(n), the Controller annually shall select a sampling of County Superintendents of Schools and perform a follow-up of the audit resolution process of those County Superintendents of Schools and report the results of that follow-up to the SPI and the County Superintendents of Schools that were reviewed.

INDEPENDENT AUDITOR SELECTION FORM

Butte County Office of Education

Butte County, California

Please complete the following:

Charter Name: Blue Oak School

Audit Firm: Clifton, Larson, Allen LLP

Address: 2210 East Route 166

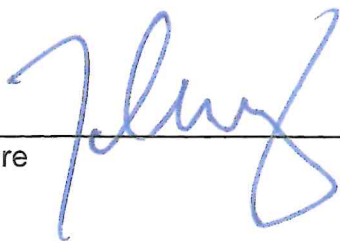
City and Zip Code: Colton, CA 91740

Audit Fee per year: _____

Please email a copy of the Audit Contract to the County Office.

Tim Drury - Executive Director
Authorized Charter School Representative (Print Name)

Signature



Date

3/2/26

Email the Independent Auditor Selection Form and Contract by **April 1, 2026** to:

Financial Reports
finrep@bcoe.org

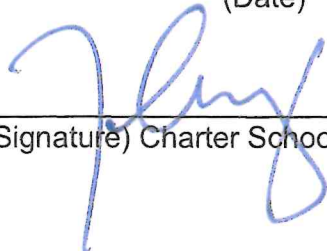
BUTTE COUNTY OFFICE OF EDUCATION

**AUDIT CERTIFICATION
2024-25 FINANCIAL REPORT/AUDIT**

Blue Oak CHARTER SCHOOL
BUTTE COUNTY, CALIFORNIA

In accordance with California Education Code Section 41020.3, the Governing Board has reviewed and accepted the prior year's Financial Report/Audit, at a public meeting, on or before January 31st and

THEREBY, as written verification of said review, the Governing Board reviewed and accepted on Dec. 16, 2025 the Annual Financial Report as of June 30, 2025.
(Date)


(Signature) Charter School Official

3/2/26
(Date)

Email the Audit Certification March 15, 2026 to:
Butte County Office of Education, District Services
finrep@bcoe.org

BUTTE COUNTY OFFICE OF EDUCATION
POTENTIAL AUDIT FIRMS
Updated as of 12/1/2025

Baker Tilly US, LLP

Attn: James A. Rotherham
3655 Nobel Drive, Suite 300
San Diego, CA 92122
(858) 597-4100
www.bakertilly.com

Christy White, A Professional Accountancy Corp.

Attn: Christy White, CPA
348 Olive Street
San Diego, CA 92103
(619) 270-8222
www.christywhite.com

Clifton Larson Allen LLP

Attn: Derick DeBruyn
2210 East Route 66
Glendora, CA 91740
(626) 857-7300
www.claconnect.com

Crowe LLP

Attn: Jeff Jensen
400 Capitol Mall, Suite 1400
Sacramento, CA 95814
(916) 441-1000
www.crowe.com

Eide Bailly LLP

Attention: Marilyn Brindle
2151 River Plaza Drive, Ste. 308
Sacramento, CA 95833
(909) 755-2825
www.eidebailly.com

Gilbert Associates, Inc.

Attn: Bobbie Hailes or Sarah Ellis
2880 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833
(916) 646-6464
www.gilbertcpa.com

HM&S - Horton, McNulty, & Saeteurn LLP

Attn: Kalah Horton
55 Independence Circle, Suite 102
Chico, CA 95973-7898
(530) 588-7427
www.hms-cpas.com

James Marta & Company LLP

Attn: James P. Marta, CPA
701 Howe Avenue, Suite E3
Sacramento, CA 95825
(916) 993-9494
contact@ipmcpa.com
www.ipmcpa.com

Mann, Urrutia, Nelson, CPAs & Associates, LLP

Attn: Michelle O. Nelson, CPA
1760 Creekside Oaks Dr., Suite 160
Sacramento, CA 95833
(916) 929-0540
www.muncpas.com

Michelle M. Hanson, CPA

Attn: Michelle Hanson
200 Gateway Drive #370
Lincoln, CA 95648
(916) 434-1425
michelle@mhansoncpa.com

Stephen Roatch Accountancy Corp.

Attn: Steven Roatch, CPA
P.O. Box 2196
Folsom, CA 95763
(916) 966-3883

**These are the Auditors that have a close proximity to Butte County or that have been utilized by one of our districts or charters in the past. If you wish to go to the state website to see the entire list, please click the link:*

<https://cpads.sco.ca.gov/CPAList.aspx>

**If you have any questions about any of the firms listed, feel free to email Stephanie Sanchez at ssanchez@bcoe.org*



PROJECT OUTLINE

for

BLUE OAK CHARTER SCHOOL

PREPARED AND PRESENTED BY

LEEZA WOODBURY, MDA, RDN
OWNER

CONFIDENTIAL

ABOUT NOURISH PARTNERS



A LITTLE BIT ABOUT OUR HUMBLE COMPANY

While our name is new, our experience is not! The Nourish Partners team has over 40 years experience in school nutrition programs. As former directors, experienced school food consultants, menu planner, chefs and Registered Dietitians, the Nourish Partners team brings a breadth of knowledge and insight into what we do. School nutrition programs are riddled with constant change and tight oversight by state and federal entities. That's where we come in! Our goal is to relieve some of the burdens associated with operating a successful and unique program. Our support is well-crafted and strategic to help you efficiently and effectively implement change and create sustainable outcomes in your program.

TEAM MEMBERS

THE PEOPLE BEHIND THIS PROJECT



LEEZA WOODBURY, MDA, RDN
OWNER

Leeza is a former food service director and consultant. She started her career in school nutrition as a menu planner and continued to fall in love with school meal programs as she advanced in her career. Never losing sight of the end goal of ensuring all students have access to healthy food daily, she understands the complexities and nuances that come along with running a program, let alone leading a diverse team. As a professor teaching Dietetics Management, she has learned and fine-tuned leadership techniques and how to lead a team toward a common goal. Her strengths include strategic planning, building relationships/partnerships, and of course all of the regulations pertaining to the federal meal program! Leeza lives in the Southern California with her husband, energetic son and his puppy and thoroughly enjoys baking desserts of all kinds.

SCOPE OF WORK

CONSULTING/COACHING SUPPORT

MARCH 1, 2026 - JUNE 30, 2026

- Support with all annual school meal program requirements
- Ensure all applicable deadlines are met
- Complete & provide coaching for all applicable meal program reports, documents & forms
- Provide technical assistance throughout the school year
- Support and train the team on topics needed to ensure program compliance
- Regularly scheduled check-in calls with Food Service team + on-call support
- Support annual CNIPS applications for all applicable programs
- Reconcile monthly reimbursement claims
- Support with annual Verification process (If applicable)
- Conduct annual site monitoring (virtually)
 - In-person site monitoring is a separate fee. Let us know if you are interested in in-person monitoring and a scope/fee structure can be provided.
- Coordinate & conduct annual training for all meal program staff (virtually)
- Manage Administrative Review & Procurement Audits

Exclusions:

- Nourish Partners does not process meal applications / alternate income forms, import direct certification files or assign eligibility data.

GRAND TOTAL (ANNUAL FEE)

\$3,200

Please let us know if you have any additional questions on what support is available or if your needs are different than what is proposed.

SIGNATURES

By signing below, I agree to the services outlined in this proposal.

Tim Drury

Name of Authorized Representative

[Signature]

Signature of Authorized Representative

Blue Oak School

Organization Name

3/3/26

Date

Leeza Woodbury

Name of Authorized Representative

[Signature]

Signature of Authorized Representative

Nourish Partners

Organization Name

02/27/2026

Date

CONFIDENTIAL