



# BLUE OAK SCHOOL

Parent Council Regular Meeting Agenda

**Tuesday, September 9, 2025 @ 6 pm-8:30 pm**

Join Zoom Meeting or in person at Blue Oak in Room 24

<https://us06web.zoom.us/j/81052969061?pwd=y3Rfbuui6ZJaf06XbsHydsOvFrKlic.1>

**Meeting ID: 810 5296 9061**

**Passcode: 7rNRYj**

## 1. OPENING (~6:00pm)

- 1.1. Call Meeting to Order
- 1.2. Welcome Introductions, Role Call, and Two word check-in
  - 1.2.a. Current Officers and Committee Members
  - 1.2.b. Establish Quorum

### Officers:

Chair - Michelle Greene

Co-Chair - Michele (Elle) Witt

Secretary - Amber Pierce

Treasurer - **Vacant**

### Class Reps:

Tk/K - Maple Rose - Michele (Elle) Witt

Tk/K - Huckleberry - **Vacant**

1st Grade - **Vacant**

2nd Grade - Michelle Greene

3rd Grade - **Vacant**

4th Grade - Ashley Anaya

5th Grade - **Vacant**

6th Grade - Beth Kanemoto

7th Grade - **Vacant**

8th Grade - Brandy Jellison

## 1.3. Invocation:

“This is our school. May peace dwell here. May the rooms be full of contentment. May love abide here, love of one another, love of our school, and love of life itself. Let us remember that as many hands build a house, so many hearts build a school.”

## 1.4. Land Acknowledgement

As we gather here at Blue Oak School, we acknowledge that we are on the traditional lands of the Maidu people. For many generations, the Maidu lived from the richness of the earth, raising families and shaping the land, and they continue to do so to this day. We pay our respects to the Maidu elders past and present and recognize that this land was not given freely. Together, may we continue to work toward a healthy culture and society that warmly welcomes all people and cares deeply for our Mother Earth."

1.5. Blue Oak Parent Council Mission Statement

The Parent Council serves as the leadership core for the parent body, primarily focused on school community and culture as well as fundraising efforts to help support the financial needs of the school.

1.6. Officer Elections **DISCUSSION/ACTION**

- Chair, Co-Chair, Secretary, Treasurer

1.7. Review Bylaws & Code of Conduct

-  BOPC-Bylaws-adopted-012025.pdf - <https://drive.google.com/file/d/1YVLYlwWVqjcYygieYCDemsjOMFH6WSBF/view?usp=sharing>

1.8. Room Parent vs. Class Rep

-  Room Parent & PC Class Rep ~ Roles - [https://docs.google.com/spreadsheets/d/1-Oww3n1kiCMS-HfVe6Wlt4taRPRGeEvFcjqlrb9B\\_RM/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1-Oww3n1kiCMS-HfVe6Wlt4taRPRGeEvFcjqlrb9B_RM/edit?usp=sharing)

2. **PUBLIC COMMENT > AUDIENCE TO ADDRESS THE COUNCIL (~6:10 pm)**

- 3 min Allotment to each speaker
- Either Add to future Agenda or Refer to the appropriate body
- The Chair will Recognize you before speaking

3. **AGENDA MODIFICATIONS (~6:15 pm) **DISCUSSION****

Please bring forth any edits or modifications to tonight's agenda at this time.

4. **CONSENT AGENDA (~6:20 pm) **DISCUSSION /ACTION****

4.1. Minutes from June 3, 2025 - to be approved tonight

5. **REPORTS (~6:25 pm) **DISCUSSION****

5.1. Faculty Liaison

5.2. Treasurer Report - Michelle

PC Financials:  Parent Council Financials

6. **CONTINUING BUSINESS (~6:40 pm)**

6.1. Bumper Stickers Follow Up - Elle

- 6.2. Ongoing Care of Staff Lounge - Brandy  
[W Teachers Lounge.docx](#)  
[https://docs.google.com/document/d/1gpm3ugXovPcwr18gQwpY6wOZK\\_QQKJ4E/edit?usp=sharing&oid=114435619074285836120&rtpof=true&sd=true](https://docs.google.com/document/d/1gpm3ugXovPcwr18gQwpY6wOZK_QQKJ4E/edit?usp=sharing&oid=114435619074285836120&rtpof=true&sd=true)
- 6.3. Establish Little Free Library policy/care plan - Jessica

**7. NEW BUSINESS (~7:00 pm) DISCUSSION/ACTION**

- 7.1. Establish Event Leads and Sub Committees -
- Establish Lead/Co Lead for each event
  - Establish Admin POC for Festivals
- 7.1.a. Harvest Festival - Fri. Oct 17th - Play starts at 4 pm
- 7.1.b. Costume Closet - Collection begins Sept 24th - Closet 10/8-10/16?
- 7.1.c. Dia De Los Muertos - Nov 2nd
- 7.1.d. Walk Into Winter - Sat. Dec 13th - 10am - 2pm
- 7.1.e. Winter Concert - Fri. Jan 23rd - 5pm - 8pm
- 7.1.f. Oakenlands - Discuss
- 7.1.g. May Faire - Sat. May 2nd - 10 am - 2pm
- 7.1.h. Spring Concert - Thu. May 21st - 5pm - 8pm
- 7.2. Other Fundraising Opportunities
- 7.2.a. Hawes Farms  
[PDF Hawes Farm - Fundraiser for Blue Oak Charter School - Not For Profit...](#)  
[Hawes Farm School - Blue Oak Charter School.png](#)
- 7.2.b. Cal Java
- 7.2.c. Community Giving Campaign - [W PC General Donation Letter.docx](#)
- 7.2.d. Online Fundraising Opportunities
- 7.2.e. Monthly Food Place Event - Funds to support classes?
- Mods Pizza
  - Panda Express
  - Habit Burger
  - Burger Hut
  - Little Caesars
  - Chipotle
  - Round Table - PC Meeting?
  - Nothin Bundt Cakes
  - Sees Candy

**8. GENERAL FUNDING REQUESTS (~7:30 pm) DISCUSSION/ACTION**

- Form available via Parent Square under More, then under Links

- The Requestor must 1) be present, 2) provide a clear plan, and 3) state the amount being requested.

8.1. Reset Annual Amounts - All amounts are “up to”

- 8.1.a. Childcare Fund - \$1,000.00
- 8.1.b. Staff Lounge Care - TBD
- 8.1.c. Harvest Festival - \$500.00
- 8.1.d. Walk into Winter - \$500.00
- 8.1.e. Middle School Dances - \$800.00
- 8.1.f. Winter Concert - \$350.00
- 8.1.g. Spring Concert - \$350.00
- 8.1.h. May Faire - \$500.00
- 8.1.i. 8th Grade Graduation - \$500.00
- 8.1.j. Giving Tree - \$1,500.00
- 8.1.k. Class Festival Supplies - \$600.00

- [Parent Council ~ Festival Supplies Wishes](#)

8.2. Volleyball Program Support - Amy Hilquest

9. Review PC Rhythm Document (~7:45 pm)

DISCUSSION/ACTION

- 9.1. Events looking ahead & Real Time Adjustments: [PC Rhythm.docx](#)

10. LIAISON REPORTS (8:15 pm)

DISCUSSION

- Establish Liaisons
- 10.1. Charter Council Overview - Elle.
- 10.2. Administration Liaison - Susan D.
- 10.3. Facilities Committee Overview - Jessica
- 10.4. Finance Committee Overview - Michelle

11. CLOSING COMMENTS (8:25pm)

DISCUSSION

12. ADJOURNMENT (~8:30pm)