

BLUE OAK CHARTER SCHOOL
450 W. East Avenue, Chico, CA 95926
(Room 24)
CHARTER COUNCIL
REGULAR MEETING AGENDA
Tuesday, July 15, 2025 at 6:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/81111816724?pwd=YhgYrgbim8efwYqZ1PRZavK9IKhkZ2.1>

Meeting ID: 811 1181 6724

Passcode: 79EGKH

***Vision:** To be a model for successful education of the whole child.*

***Mission:** To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

***Virtues:** Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and move the agenda items' order.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00PM

1. OPENING

- 1.1.** Call Meeting to Order
- 1.2.** Roll Call of Council Members to establish a quorum
- 1.3.** Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, so many hearts build a school.

- 1.4.** Agenda Modifications
- 1.5.** Audience to Address the Council

This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

2. CONSENT AGENDA

- 2.1. Approve Regular Meeting Minutes from June 2025
- 2.2. Point of Sale Transactions/Check Register (June 2025)
- 2.3. Credit Card Statement (June 2025)

3. FACULTY

- 3.1. Faculty Report

Cheryl Grant
Emily Swanson

4. BUSINESS

- 4.1. Approval of Employment Offers
- 4.2. Accept Resignations
- 4.3. Dyslexia Screener

5. GOVERNANCE

- 5.1. Finance Committee Report
- 5.2. Facilities Committee Report
- 5.2.1. First Tryon Advisors Agreement
- 5.3. Attendance/ Behavior
- 5.4. Administrative/Management Salary Schedule
- 5.5. State Level Reporting
- 5.6. BCOE Selpa Agreement
- 5.7. Instruction Continuity Plan
- 5.8. Nursing Contract

Trisha Atehortua

Susan Domenighini
Vicki Wonacott
Susan Domenighini
Susan Domenighini

6. ADMINISTRATION

- 6.1. Policy
- 6.1.1. Attendance Recovery
- 6.1.2. Body Shaming

- 6.2. Executive Director's Report

Susan Domenighini

7. CLOSED SESSION

- 7.1. Formal Complaint Resolution §54956.9

Vicki Wonacott

NEXT MEETING - Tuesday, August 19, 2025 at 6:00 PM

8. ADJOURNMENT

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

BLUE OAK CHARTER SCHOOL
450 W. East Avenue, Chico, CA 95926
(Room 24)
CHARTER COUNCIL
REGULAR MEETING AGENDA
Tuesday, June 17, 2025 at 6:00 PM

Join Zoom Meeting
<https://us06web.zoom.us/j/81111816724?pwd=YhgYrgbim8efwYqZ1PRZavK9lKhkZ2.1>
Meeting ID: 811 1181 6724
Passcode: 79EGKH

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00PM

1. OPENING

- 1.1.** Call Meeting to Order 6:08pm
- 1.2.** Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	x	
Laurel Hill-Ward	x	
Ryan Sanders	x	
Donna Kreskey	x	

Trisha Atehortua	x	
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1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.

1.4. Agenda Modifications-

Remove 5.9 CCSPP annual report - table until next meeting.

Move 7.1 closed session item up to the beginning of this agenda 7.1 to 1.6

1.5. Audience to Address the Council

This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

No audience members addressed the council.

1.6. Closed Session Item.

Student Suspension/Expulsion Review (§48918)

Report out of closed session. Unanimous decision to the change the end date on student expulsion case # 2025001.

2. CONSENT AGENDA

2.1. Approve Regular Meeting Minutes from May 2025

2.2. Charter Impact Monthly Report

Annie Gilbert

2.2.1 Cash Flow

2.2.2 Balance Sheet Detail

2.2.3 Warrants/Aged Payable

2.2.4 Actual to Budget Summary

2.3. Point of Sale Transactions/Check Register (May 2025)

2.4. Credit Card Statement (May 2025)

2.5. 7th Grade Field Trip Mt. Lassen (2025-26)

Motion to approve by Trisha Atehortua. Donna Kreskey second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			

Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes.

3. FACULTY

3.1. Faculty Report

Cheryl Grant

Emily Swanson

Sarah Lee reports on what is happening now that staff is on summer break.

4. BUSINESS

4.1. Nourish Partners Contract

Motion to approve contract by Donna Kreskey. Second by Laurel Hill-Ward.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5. GOVERNANCE

5.1. Finance Committee Report

Ryan Sanders

Ryan Sanders is attending his last BOCC meeting tonight. Everything that is on the agenda today has been reviewed and discussed during the Finance Committee meeting.

5.2. Parent Council Report

Susan Domenighini

Susan spent a lot of time going over the budget - plans for next year and calendar dates - getting ready for fall.

5.3. Facilities Committee Report

Trisha Atehortua

Trisha reports on facilities updates. Prop 2 application submission is now open and we are reviewing the application process. Lower grades bathroom cleaning has been increased. Cleaning of grounds will be

occurring over the summer. Volunteers will arrive in June to help with that. Prop 39 facility request-too late for this year but we will apply for next year.. There is a form to fill out for that. Trisha is looking at funding sources. There are questions on the Measure C application to be addressed. State Charter Facilities Grant assistance is another possible source of funding. They pay out monthly amounts over 3 years. We are looking for a temporary site for next school year to help with our budget.

5.4. Attendance/ Behavior

Susan Domenighini

Susan provided updates on the end of year attendance and behavior 24-25

5.5. Budget 2025-26

Annie Gilbert

Moved this item to after the LCAP approval.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.6. EPA Spending Plan

Susan discusses the EPA plan

Motion to approve the Trisha Atehortua. Donna Kreskey second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			

Trisha Atehortua	x			
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➤ Vote passes

5.7. ConApp Reporting

Funding supports the el el math specialist it is about 40k for supporting title 1 students. Motion to approve the application - Motion to approve the con app that we get an email copy tomorrow. Second motion Donna Kresky,

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.8. Prop 28 Annual Report

Susan reports - none of this money has been spent yet we need a plan before we can spend and the plan needs to be approved. Motion to approve by Donna second Trisha

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.9. CCSPP Annual Progress Report

This item was removed from the agenda for tonight's meeting.

5.10. Parent Engagement Policy Review - Motion to approve bt Trisha Atehortua second by Vicki Wonacott.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.11. BOCS Sports Program Grant Proposal

We are looking at starting a middle school sports club. Basket volleyball cross country and track. Motion by trisha laurel seconds

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.12. Van Proposal

Susan Domenighini

Proposal to purchase a 12 passenger van - Finance Committee review for several months - use ERC funding 50k

Addresses attendance and transportation issues of the school.

Motion to approve Donna Kreskey. Second by Laurel Hill-Ward.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.13. Holiday Pay for Classified Employees

Susan Domenighini

5.13.1.1. Juneteenth

5.13.1.2. July 4th

Motion to approve by Donna second by vicki

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward			x	
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.14. LCAP Approve

Susan Domenighini

5.5.1 Local Control and Accountability Plan 25-26

Motion to approve the LCAP Laurel trisha second

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.5.2 Local Indicators

Motion to approve the Local Indicators Trisha Atehortua. Second by Donna Kreskey.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

5.5.3 Budget 25-26

Annie Gilbert

Motion to approve the budget by Donna Kresky with an explanatory narrative.
Second Laurel Hill-Ward.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	x			
Laurel Hill-Ward	x			
Ryan Sanders	x			
Donna Kreskey	x			
Trisha Atehortua	x			

➤ Vote passes

6. ADMINISTRATION

6.1. Executive Director's Report

Susan Domenighini

Susan presented the Executive Director's report.

7. CLOSED SESSION

7.1. Student Suspension/Expulsion Review (§48918) This item was moved to 1.6

7.2. Public Employment - Assistant Director/Summer Staffing §54957 Report out of closed session we approved the Executive Director's new job description and posting of the Executive Director's position.

NEXT MEETING - Tuesday, July 15, 2025 at 6:00 PM

8. ADJOURNMENT

Minutes Taken By: Maggie Buckley



Approved by: _____ Date: _____

Business Checking – XXXXX0889

Search Transactions

Activity: Date range: Start date: Jun 01, 2025; End date: Jun 30, 2025; Type: Debits

Transactions

 Pending  Posted

Date ▼	Description ◊	Debit ◊	Credit ◊	Balance
 Jun 30, 2025	<u>Check 12737</u>	50.00		
 Jun 30, 2025	<u>Check 12746</u>	26.75		
 Jun 27, 2025	ACH Payment BLUE OAK CHARTER EE DIR DEP	18,227.63		
 Jun 27, 2025	ACH Payment INOVA PAYROLL OF TAX COL	3,997.49		
 Jun 26, 2025	<u>Check 12738</u>	1,160.84		
 Jun 25, 2025	<u>Check 12739</u>	192.00		
 Jun 25, 2025	ACH Payment BENEFIT RESOURCE BRI XFER	685.00		
 Jun 25, 2025	ACH Payment ASSET FINANCE ACH0625 <i>FSA</i>	163.88		
 Jun 24, 2025	<u>Check 12743</u> <i>Copier Lease Agreement</i>	3,297.88		
 Jun 24, 2025	<u>Check 12744</u>	977.05		
 Jun 24, 2025	<u>Check 12742</u>	280.00		
 Jun 24, 2025	ACH Payment BLUE OAK CHARTER EE DIR DEP	55,044.65		
 Jun 24, 2025	ACH Payment INOVA PAYROLL OF TAX COL	6,715.06		
 Jun 23, 2025	<u>Check 12725</u>	524.00		
 Jun 23, 2025	<u>Check 12672</u>	333.27		
 Jun 20, 2025	<u>Check 12734</u>	250.00		
 Jun 18, 2025	<u>Check 12724</u>	6,382.50		
 Jun 18, 2025	<u>Check 12735</u>	3,383.33		
 Jun 18, 2025	<u>Check 12683</u>	3,264.94		
 Jun 18, 2025	<u>Check 12733</u>	1,800.00		

Jun 18, 2025	Check 12731	759.25
Jun 18, 2025	Check 12723	301.52
Jun 18, 2025	Check 12730	280.02
Jun 17, 2025	Check 12727	7,469.00
Jun 17, 2025	Check 12736	1,891.44
Jun 17, 2025	Check 12732	600.00
Jun 17, 2025	Check 12728	360.31
Jun 17, 2025	Check 12726	330.00
Jun 16, 2025	ACH Payment AMEX EPAYMENT ACH PMT	6,268.26
Jun 16, 2025	ACH Payment ASSET FINANCE ACH0616	327.75
Jun 16, 2025	ACH Payment BENEFIT RESOURCE BRI XFER	116.00
Jun 13, 2025	Check 12720	17,445.78
Jun 13, 2025	Check 12715	424.57
Jun 13, 2025	Check 12713	367.81
Jun 13, 2025	Check 12703	260.67
Jun 13, 2025	Check 12718	140.00
Jun 13, 2025	Check 12686	104.82
Jun 12, 2025	Check 12708	5,442.95
Jun 12, 2025	Check 12714	1,904.94
Jun 12, 2025	Check 12712	77.25
Jun 12, 2025	Check 12717	21.83
Jun 11, 2025	Check 12719	4,463.83
Jun 11, 2025	Check 12721	1,033.27
Jun 11, 2025	Check 12711	660.53
Jun 11, 2025	Check 12716	424.57
Jun 11, 2025	Check 12626	218.54
Jun 11, 2025	ACH Payment BENEFIT RESOURCE BRI XFER	160.00

Copier Lease Agreement
FSA

Jun 10, 2025	<u>Check 12722</u>	1,170.57
Jun 10, 2025	<u>Check 12710</u>	286.40
Jun 10, 2025	<u>Check 12709</u>	65.00
Jun 10, 2025	<u>Check 12624</u>	10.25
Jun 09, 2025	<u>Check 12705</u>	43.79
Jun 09, 2025	ACH Payment BLUE OAK CHARTER EE DIR DEP	26,552.71
Jun 09, 2025	ACH Payment INOVA PAYROLL OF TAX COL	7,189.81
Jun 06, 2025	<u>Check 12702</u>	29.49
Jun 05, 2025	<u>Check 12701</u>	268.39
Jun 04, 2025	<u>Check 12706</u>	2,772.20
Jun 04, 2025	<u>Check 50030</u>	1,269.27
Jun 04, 2025	<u>Check 12707</u>	1,193.75
Jun 04, 2025	<u>Check 12697</u>	100.00
Jun 04, 2025	<u>Check 50029</u>	87.14
Jun 02, 2025	<u>Check 12704</u>	55,670.00
Jun 02, 2025	ACH Payment CALPERS 3100	19,249.65
Jun 02, 2025	ACH Payment CALPERS 3100	4,378.34
Jun 02, 2025	ACH Payment ASSET FINANCE ACH0602	264.39
Jun 02, 2025	ACH Payment T-MOBILE PCS SVC 800-937-8997	56.39

Copier Lease Agreement

School cell phone



Blue BusinessSM Plus Credit Card
 BLUE OAK CHARTER SCH
 SUSAN DOMENIGHINI
 Closing Date 06/18/25 Next Closing Date 07/18/25
 Account Ending 8-42008

p. 1/9

Customer Care: 1-800-521-6121
TTY: Use Relay 711
Website: americanexpress.com

New Balance \$5,516.31
Minimum Payment Due \$55.00
Payment Due Date 07/13/25

Membership Rewards[®] Points
 Available and Pending as of 05/31/25
192,143
 For up to date point balance and full program details, visit membershprewards.com

Account Summary

Previous Balance	\$6,268.26
Payments/Credits	-\$6,268.26
New Charges	+\$5,516.31
Fees	+\$0.00
Interest Charged	+\$0.00

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 07/13/25, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	17 years	\$12,382
\$198	3 years	\$7,135 (Savings = \$5,247)

New Balance \$5,516.31
Minimum Payment Due \$55.00

Credit Limit \$25,000.00
 Available Credit \$19,483.69

Days in Billing Period: 30

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

Please refer to the **IMPORTANT NOTICES** section.

↓ Please fold on the perforation below, detach and return with your payment ↓



Payment Coupon
 Do not staple or use paper clips



Pay by Computer
americanexpress.com/business



Pay by Phone
 1-800-472-9297

Account Ending 8-42008

Enter 15 digit account # on all payments.
 Make check payable to American Express.

SUSAN DOMENIGHINI
 BLUE OAK CHARTER SCH
 BLUE OAK CHARTER SCH
 450 W EAST AVE
 CHICO CA 95926

Payment Due Date
07/13/25
 New Balance
\$5,516.31
 Minimum Payment Due
\$55.00

See reverse side for instructions
 on how to update your address,
 phone number, or email.

AMERICAN EXPRESS
 PO BOX 60189
 CITY OF INDUSTRY CA 91716-0189

\$ _____
 Amount Enclosed



0000349993059480190 000551631000005500 15 H

Payments: Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

Permission for Electronic Withdrawal: (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

How We Calculate Your Balance: We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

Paying Interest: Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

Foreign Currency Charges: If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. We will charge a fee of 2.70% of the converted US dollar amount. We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources, on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

Credit Balance: A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

Billing Dispute Procedures

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at: American Express, PO Box 981535, El Paso TX 79998-1535. In your letter, give us the following information:

- **Account information:** Your name and account number.
 - **Dollar amount:** The dollar amount of the suspected error.
 - **Description of Problem:** Describe what you believe is wrong and why you believe it is a mistake.
- You must contact us:
- Within 60 days after the error appeared on your statement.
 - At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.
- You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

What Will Happen After We Receive Your Letter

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.
 2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.
- While we investigate whether or not there has been an error:
- We will not try to collect the amount in question.
 - The charge in question may remain on your statement, and we may continue to charge you interest on that amount.
 - While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit.
- After we finish our investigation, one of two things will happen:
- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.
 - If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

Please do not add any written communication or address change on this stub

Pay Your Bill with AutoPay

Deduct your payment from your bank account automatically each month.

- Avoid late fees
- Save time

Visit americanexpress.com/autopay today to enroll.

For information on how we protect your privacy and to set your communication and privacy choices, please visit www.americanexpress.com/privacy.

**Blue BusinessSM Plus Credit Card**BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 06/18/25

p. 3/9

Account Ending 8-42008

**Customer Care & Billing Inquiries**
International Collect
Cash Advance at ATMs Inquiries
Large Print & Braille Statements1-800-521-6121
1-623-492-7719
1-800-CASH-NOW
1-800-521-6121**Website:** americanexpress.com**Customer Care
& Billing Inquiries**
P.O. BOX 981535
EL PASO, TX
79998-1535**Payments**
PO BOX 60189
CITY OF INDUSTRY
CA
91716-0189**Hearing Impaired**Online chat at americanexpress.com or use Relay dial 711 and 1-800-521-6121**Payments and Credits****Summary**

	Total
Payments	-\$6,268.26
Credits	\$0.00
Total Payments and Credits	-\$6,268.26

Detail

*Indicates posting date

	Amount
Payments	
06/13/25* ONLINE PAYMENT - THANK YOU	-\$6,268.26

New Charges**Summary**

	Total
Total New Charges	\$5,516.31

Detail**SUSAN DOMENIGHINI**
Card Ending 8-42008

				Amount
05/21/25	TICKETS*GRADES 6-8 0404900312	DENVER	DE	\$474.00
05/23/25	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$14.00
05/23/25	DHARMA TRADING CO 0404 707-283-0390	PETALUMA	CA	\$703.88
05/23/25	DHARMA TRADING CO 0404 707-283-0390	PETALUMA	CA	\$3.98
05/25/25	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$39.27
05/27/25	STAMPS.COM 0568257500 95926	855-889-7867	CA	\$20.99
05/28/25	DHARMA TRADING CO 0404 707-283-0390	PETALUMA	CA	\$273.78
05/29/25	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$33.84
05/29/25	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$21.84
05/31/25	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$370.98

Continued on reverse

Detail Continued

					Amount
06/02/25	JACKRABBIT BILLING EDUCATIONAL SERVICE	HUNTERSVILLE	NC	2600-	\$89.00
06/03/25	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$29.04
06/03/25	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	5101	\$42.76
06/03/25	POSTAL PLUS 930553410908320 CHICO@POSTALPLUS.BIZ	CHICO	CA	5901-	\$107.97
06/03/25	VIMEO PRO MEMBERSHIP	212-625-0668	NY	5804-	\$199.00
06/04/25	BALEY'S FOOD 800-925-9989	CHICO	CA	4302-	\$32.73
06/04/25	VIMEO PRO MEMBERSHIP	212-625-0668	NY	5804	\$229.00
06/04/25	VIMEO PRO MEMBERSHIP	212-625-0668	NY	5804-	\$199.00
06/05/25	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4310-	\$75.37
06/05/25	WHITEPAGES 800-952-9005	800-952-9005	WA		\$5.99
06/06/25	HOTEL.COM 73130629153885 Arrival Date 06/22/25 Departure Date 06/27/25 00000000 LODGING	HOTEL S.COM	WA	5804-	\$710.21
06/06/25	TICKETS EARLY CHIL 0404900312	DENVER	DE	5804	\$474.00
06/07/25	AIRBNB HMP ARWZ4 4158005959	SAN FRANCISCO	CA	5804-	\$756.71
06/08/25	ZOOM.COM 888-799-9666 1-888-799-9666	SAN JOSE	CA	5900-	\$10.00
06/13/25	MERISTEM INC 936200017280629 KATIE@MERISTEM.PRO	FAIR OAKS	CA	5804-	\$400.00
06/16/25	THE INTENTIONAL LIFE +16017325634	GULF BREEZE	FL	5102-	\$198.97

Fees

	Amount
Total Fees for this Period	\$0.00

Interest Charged

	Amount
Total Interest Charged for this Period	\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.



Blue BusinessSM Plus Credit Card
BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 06/18/25

p. 5/9

Account Ending 8-42008

2025 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2025	\$0.00
Total Interest in 2025	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	17.49% (v)	\$0.00	\$0.00
Total			\$0.00

(v) Variable Rate



BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI

Closing Date 06/18/25

p. 7/9
Account Ending 8-42008

EFT Error Resolution Notice

In Case of Errors or Questions About Your Electronic Transfers Telephone us at 1-800-IPAY-AXP for Pay By Phone questions, at 1-800-528-2122 for Pay By Computer questions, and at 1-800-528-4800 for AutoPay and at 1-800-CASH NOW for Express Cash questions. You may also write us at American Express, Electronic Funds Services, P.O. Box 981531, El Paso TX 79998-1531, or contact us online at www.americanexpress.com/inquirycenter as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

Membership Rewards® Program Updates

You can view a summary of updates to the Membership Rewards® program anytime, including information about the availability of redemption options, by visiting americanexpress.com/mrupdates.

End of Important Notices.



BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

BOCC ACCEPT EMPLOYMENT OFFER

- Cheryl Grant - Teacher
- Sheila Moss - Teacher
- Kate McDonald - Teacher
- Hunter Hamblin - Teacher
- Brittany Jones - Teacher
- Nick Meier - Teacher
- Brittany Smith - Teacher
- Emma Todd - Teacher
- Sarah Lee - Teacher
- Emily Swanson - Specialty Presenter Music
- Claire Fong - Specialty Presenter Handwork 1
- Sarah Eblin - Specialty Presenter Handwork 2
- Joan Ferm - SPED Teacher
- Jakob Vojnovic - SPED Teacher
- Rebecca Barker - Substitute Teacher
- Abraham Garcia - Substitute Teacher
- Rebeca Guerrero - Substitute Teacher
- Hana Townsend - Substitute Teacher
- Lucas Buyert - Substitute Teacher
- Ashley Martinez - Substitute Teacher
- Michelle Mattern - Substitute Teacher
- August Miller - Substitute Teacher
- Cassis Roland - Substitute Teacher
- Naiyer Shapouri - Substitute Teacher
- Evengii Zhidelev - Substitute Teacher
- August Miller - Substitute Teacher

BOCC ACCEPT EMPLOYMENT OFFERS CONTINUED:

- Susan Domenighini - Executive Director
- Buck Ernest - Food Service & Facilities Manager
- Maggie Buckley - Executive Assistant, HR Coordinator & Office Manager
- Luis Ortega - Business Office Assistant
- Kayla Mahanay - Health Aide
- Kelley Machi - Registrar
- Kelley Chandler - Front Desk, Attendance & Festival Support
- Kelley Sexton - Front Desk, ELOP Support
- Kathy Maddox - Facilities Assistant
- Melanie Couch - Custodian
- Gigi Mettler - Kitchen Aide
- Nolan Rae - Custodian
- Ashley Angel - School Counselor
- Shawn Von Rotz - Instructional Aide
- Elizabeth Nail - Paraprofessional
- Amy HilQuist - Games Specialty Presenter & Paraprofessional
- Michelle Breeze - Paraprofessional
- Cristina Solis-Herrera - Paraprofessional



BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

BOCC ACCEPT RESIGNATIONS FOR 2025-26 SCHOOL YEAR

- Jennifer Bryan - Teacher
- Kari Madera - Teacher
- Kathleen Oman - Teacher
- Claire Fong - Specialty Presenter
- Angela Evans - Substitute Teacher
- Robert Madera - Substitute Teacher
- Joseph Shufelberger - Substitute Teacher
- Kendall Lyons - Substitute Teacher
- Kelley Sexton - Office Staff

Agenda Item:

Prepared by: Susan Domenighini Charter Council Date: 7/15/2025

Instructional Continuity Plan

Background Information:

The California Dyslexia Guidelines include this definition of dyslexia:

Dyslexia is a specific learning disability of neurobiological origin. It is characterized by difficulties with accurate and/or fluent word recognition, as well as poor spelling and decoding abilities. These difficulties typically result from a deficit in the phonological component of language that is often unexpected in other cognitive abilities, and the provision of effective classroom instruction. Secondary consequences may include difficulties in reading comprehension and a reduced reading experience, which can hinder the growth of vocabulary and background knowledge. (California Dyslexia Guidelines, p. 3)

The Charter Council is requested to approve the pilot of the following Dyslexia screener:

Dibbles 8

This screener meets the requirements of Ed Code 53008. Annual assessments are required for students in grades K-2 once a year. Chico State University students will complete the Blue Oak assessment under the supervision of Donna Kreskey three times per year and through 8th grade.

Training on the use of the Dibbles Data will occur during the school year.



FINANCIAL ADVISORY SERVICES AGREEMENT

This Agreement (this “**Agreement**”) is made by and between Blue Oak Charter School (the “**Client**”) and First Tryon Advisors, LLC (the “**Advisor**”), as of the date acknowledged and accepted by the Client below (the “**Effective Date**”).

In consideration of the mutual covenants contained in this Agreement, the parties hereby agree with respect to financial advisory services to be provided by the Advisor to the Client as follows:

SERVICES

The Advisor, as an independent contractor and not as an employee, shall provide financial advisory services to the Client as specified from time to time in the work order or work orders in the form attached to this Agreement as Exhibit A (collectively, if more than one, the “**Work Order**”), perform all work and deliver all requisite work product (the “**Deliverables**”) in connection therewith (collectively, together with the Deliverables, the “**Services**”). The Advisor agrees to perform the Services in accordance with the highest professional standards applicable to the performance of like services. As part of such Services, Client may periodically request reasonable written reports concerning the Advisor’s progress, project status and other matters pertaining to the Services, and the Advisor shall promptly provide such reports to Client at no additional charge.

Client may, from time to time, request that the Advisor perform additional Services (“**Additional Services**”). If the Advisor accepts such assignments, the parties shall agree to the parameters of the Additional Services to be undertaken by executing a new or revised Work Order in the form of Exhibit A. The Additional Services shall be considered “**Services**” under this Agreement and shall be performed in accordance with, and subject to the terms and conditions of, this Agreement and the Work Order specifying the Services to be performed.

Nothing contained in this Agreement shall constitute making or appointing the Advisor an agent of the Client. The Advisor shall not (a) hold itself out contrary to the terms of this Agreement; (b) enter into any agreement on behalf of the Client or bind the Client in any way; or (c) make any representation, agreement, act or commission contrary to the terms of this Agreement.

The parties agree that Affiliates (as defined below) of Advisor and Affiliates of Client may execute Work Orders in accordance with the provisions of this Agreement. In such event, the applicable Affiliate of such party executing any Work Order shall, for purposes of such Work Order, be considered “Advisor” and the “Client” as those terms are used in this Agreement, insofar as it relates to any such Work Order, shall be deemed to be a two-party agreement between First Tryon or its applicable Affiliate on the one hand and Client or its applicable Affiliate on the other hand. As used in this Agreement, an “Affiliate” of an entity is another person or entity which controls, is controlled by or is under common control with such entity, and the term “control” of an entity shall mean the power to unilaterally direct the policies and management of such entity, whether through the ownership of voting securities or otherwise.

CLIENT MATTERS

With respect to any matter described in this Agreement, nothing in this Agreement shall limit the Client’s unqualified right, in the Client’s discretion, (a) to reject in whole or in part any advice, suggestion, counsel or proposal made by the Advisor; or (b) to make any decision the Client deems to be in the best interests of the Client.

The Client represents that (a) it has taken all necessary action to authorize the Client’s execution, delivery and performance of this Agreement and (b) it has obtained all consents, approvals and authorizations necessary for the Client’s execution and delivery of this Agreement and the performance of its obligations under this Agreement.

TERM

This Agreement shall commence on the Effective Date and thereafter shall remain in effect unless terminated in accordance with the provisions under the “**TERMINATION**” heading below. The Advisor shall render Services to Client for the period (the “**Term**”) set forth in the applicable Work Order.

PERSONNEL

The Advisor’s Services under this Agreement shall be rendered solely by (a) its individual employees or (b) individuals or entities that are not employees of the Advisor that have been engaged by the Advisor to perform Services under this Agreement on the Advisor’s behalf (collectively, the “**Third Parties**”), in each case as specified in the Work Order (collectively, the “**Personnel**”). The Advisor represents any such Personnel are qualified to perform the Services and have been assigned by the Advisor to work with the Client pursuant to this Agreement. The Advisor certifies that after hiring an employee to work in the United States, the Advisor shall verify the work authorization of the employee through E-Verify (or any replacement procedure).

FEES

Upon the performance by the Advisor of all of its obligations under this Agreement and in an applicable Work Order, and as full compensation for Services performed by the Advisor to Client, Client agrees to pay to the Advisor, and the Advisor agrees to accept, a fee for Services as rendered on the basis set forth in the Work Order. In no event shall Client be obligated to pay any fees accrued in excess of the Estimated Cost set forth in the Work Order, or accrued in respect of services not described in the Work Order, without the written consent of Client.

In establishing fees, the Advisor takes into account multiple factors, including the efficiency with which the work was done, the result achieved, the complexity of the matter and any special experience or expertise applied to it, any extraordinary scheduling or preemptive attention devoted to the project, and the degree of professional responsibility or liability undertaken by the firm.

Unless specifically provided otherwise in the applicable Work Order, the Advisor shall invoice Client upon completion of the Services performed under the applicable Work Order. Invoices will be paid within 30 days of Client’s receipt and acceptance of a proper invoice in accordance with the applicable Work Order.

TERMINATION

Either party shall have the right to terminate any or all of the Services, any or all Work Orders or this Agreement without cause and in its sole discretion upon 30 days’ prior written notice.

In the event of any termination of any Services, Work Order or this Agreement as set forth above, the Client shall pay the Advisor only for those Services performed, and reimbursable expenses incurred, before the effective date of termination; provided, however, that the Client shall have no liability for any further charges in respect of Services performed or expenses incurred after such termination date. Upon termination of this Agreement, the Advisor shall be relieved of any further obligations to provide services under this Agreement or any applicable Work Order.

MISCELLANEOUS

The provisions of this Agreement constitute the entire agreement of the parties as to the matters addressed in this Agreement and supersede any prior understanding not specifically incorporated in this Agreement. No changes to this Agreement or waiver of any of the terms of this Agreement shall be made except in writing signed by the Client and the Advisor. In addition, no Work Order applicable to this Agreement shall be binding on the Client unless executed by the Client and the Advisor. In the event of any inconsistency between a Work Order and the terms set forth in this Agreement, the terms of the applicable Work Order shall prevail.

GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina applicable to agreements made and to be fully performed therein.

NOTICES

All notices, requests, demands or other communications in connection with this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person, by a nationally recognized overnight courier service or by United States mail, postage prepaid, certified or registered, with return receipt requested, or otherwise actually delivered:

If to the Client at:

Blue Oak Charter School
Attn: Executive Director
450 W East Ave.
Chico, CA 95926

If to the Advisor, at:

First Tryon Advisors, LLC
Attn: Chief Compliance Officer
6101 Carnegie Blvd, Suite 210
Charlotte, NC 28209

LIMITATION ON LIABILITY

NEITHER PARTY SHALL BE LIABLE FOR ANY CAUSE RELATED TO OR ARISING OUT OF THIS AGREEMENT, WHETHER IN CONTRACT, NEGLIGENCE OR TORT, IN EXCESS OF THE TOTAL FEES AND CHARGES PAID BY THE CLIENT FOR SERVICES RENDERED DURING THE TERM. NEITHER PARTY'S AFFILIATES, DIRECTORS, OFFICERS, EMPLOYEES OR AGENTS SHALL BE LIABLE FOR ANY CAUSE RELATED TO OR ARISING OUT OF THIS AGREEMENT, WHETHER IN CONTRACT, NEGLIGENCE OR TORT.

HEADINGS

The paragraph headings in this Agreement are solely for convenience of reference and shall not affect the interpretation of this Agreement.

ASSIGNMENT

Each provision of this Agreement and all Work Orders shall inure to, and shall be legally binding on, the successors and assigns of the parties to this Agreement.

COMPLIANCE WITH LAW

The Advisor will comply with all statutes, ordinances, and regulations of all federal, state, county and municipal or local governments, and of any and all the departments and bureaus thereof, applicable to the carrying on of its business and performance of the Services and its obligations under this Agreement.

SEVERABILITY

If any term of this Agreement shall be held invalid, illegal or unenforceable in whole or in part, then neither the validity of the remaining part of such term nor the validity of any other term of this Agreement shall be in any way affected.

MUNICIPAL ADVISORY CLIENT EDUCATION AND PROTECTION

The Advisor is registered with the U.S. Securities and Exchange Commission ("SEC") as a Municipal Advisor. As a registered Municipal Advisor, the Advisor is subject to the rules of the Municipal Securities Rulemaking Board ("MSRB"). The MSRB provides certain protections for municipal entities and obligated persons that are clients of a municipal advisor. For complete regulatory and educational information, visit the MSRB's website at www.msrb.org. A municipal advisory client brochure is available on the MSRB website's (currently available at <https://www.msrb.org/sites/default/files/2022-09/MSRB-MA-Clients-Brochure.pdf>). The client brochure

describes client protections that may be provided under MSRB rules, including how to file a complaint with an appropriate regulatory authority.

MUNICIPAL ADVISOR REGULATORY DUTIES

MSRB Rule G-42 requires that municipal advisors provide disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in the Advisor's Municipal Advisor's Disclosure Statement, which the Advisor has to this Agreement as Exhibit B.

IN WITNESS WHEREOF, the Client and the Advisor have duly executed this Agreement, and the Client has acknowledged and accepted the terms of this Agreement, as of the _____ day of July, 2025.

BLUE OAK CHARTER SCHOOL

By: _____
Name: Trisha Atehortua
Title: Board Member

FIRST TRYON ADVISORS, LLC

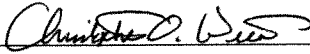
By:  _____
Name: Christopher O. Wienk
Title: Managing Director

EXHIBIT A
WORK ORDER

WORK ORDER to the Agreement dated _____, by and between _____ (the “Client”) and First Tryon Advisors, LLC (the “Advisor”).

SERVICES

Pursuant to this Work Order, the Advisor’s Services will include the following:

- [To be determined]

TERM

The term with respect to the Services to be performed under this Work Order shall end 30 days after the completion of the Services, unless terminated earlier in accordance with the Agreement.

COMPENSATION

In establishing fees, the Advisor considers multiple factors, including the efficiency with which the work was done, the result achieved, the complexity of the matter and any special experience or expertise applied to it, any extraordinary scheduling or preemptive attention devoted to the project, and the degree of professional responsibility or liability undertaken by the firm.

For services to be performed in connection with this Work Order, the Advisor shall be compensated as follows:

- [To be determined]

Such fees may vary if (1) the contemplated assignment changes materially during the course of the Term or (2) unusual or unforeseen circumstances arise which require a significant increase in the type or scope of the Advisor’s responsibilities. The Advisor will consult with the Client if at any time the Advisor believes that circumstances require an adjustment to its fee.

In addition to the compensation outlined above, the Client will reimburse the Advisor for out-of-pocket expenses incurred in connection with the Services. Customary out-of-pocket expenses include, without limitation, costs of travel, meals, lodging, printing/copying, etc. The Advisor will bill the Client for such expenses at cost, with no mark-up. The Advisor will not bill the Client for indirect costs such as phone and video conference services; instead, the Client will pay the Advisor an administrative expense fee equal to 4% of any invoiced fee for Services as reimbursement for costs not reasonably allocable on a client-by-client basis.

The Advisor is firmly committed to demonstrating value to the Client throughout the financing process. If at any time the Client believes that the Services provided are not consistent with the fees charged by the Advisor, the Client may adjust the fee for such Services to any amount the Client deems appropriate.

AGREED AND ACCEPTED this ____ day of _____, 2025:

CLIENT'S NAME

By: _____
Name:
Title:

FIRST TRYON ADVISORS, LLC

By: _____
Name:
Title:

EXHIBIT B

MUNICIPAL ADVISOR DISCLOSURE STATEMENT

Developing best practices for regulatory compliance and following the spirit, not just the letter, of any applicable regulation are central tenets of First Tryon Advisors, LLC ("First Tryon"). To that end, we are providing you with this Disclosure Statement of Municipal Advisor (this "Disclosure Statement") to explain our fiduciary duties and commitment to you (the "Client"), as well as to provide you with certain disclosures that are required by the Municipal Securities Rulemaking Board ("MSRB") Rule G-42 ("Rule G-42"), which became effective on June 23, 2016.

FIDUCIARY DUTY: In the conduct of all municipal advisory activities for the Client, First Tryon is subject to a fiduciary duty that includes a Duty of Loyalty and a Duty of Care.

First Tryon's Duty of Care includes, but is not limited to, the following:

- First Tryon must possess the degree of knowledge and expertise needed to provide the Client with informed advice.
- First Tryon must make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client.
- First Tryon must undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or incomplete information. Among other matters, First Tryon must have a reasonable basis for:
 - any advice provided to or on behalf of the Client;
 - any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities or securities secured by payments from the Client; and
 - any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement for any applicable issue of municipal securities.

First Tryon's Duty of Loyalty includes, but is not limited to, the following:

- First Tryon must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to First Tryon's financial or other interests.
- First Tryon may not engage in municipal advisory activities for the Client if First Tryon cannot manage or mitigate its conflicts of interest in a manner that will permit it to act in the Client's best interests.

FIRST TRYON'S RECOMMENDATIONS TO CLIENTS: Rule G-42 requires that our advisors have a reasonable basis to believe that any recommendation First Tryon makes to the Client is suitable for the Client, based on the information obtained through our reasonable diligence. If the Client requests a review of another party's recommendation, our advisors must determine, based on the information obtained through our reasonable diligence, whether the recommendation is suitable for the Client.

In addition, First Tryon must inform the Client of:

- our evaluation of the material risks, potential benefits, structure, and other characteristics of the recommended municipal securities transaction or municipal financial product; and
- the basis upon which First Tryon reasonably believes that the recommendation (or reviewed recommendation) is or is not suitable for the Client; and - whether our advisors have investigated or considered other reasonably feasible alternatives to the recommendation that might also serve the Client's objectives.

PROHIBITED ACTIVITIES: Rule G-42 prohibits First Tryon, and any other municipal advisor, from engaging in the following activities:

- receiving compensation that is excessive in relation to the municipal advisory activities actually performed;
- delivering an invoice for fees or expenses for municipal advisory activities that is materially inaccurate in its reflection of the activities actually performed or the personnel that actually performed those activities;
- making any representation or the submission of any information that First Tryon knows or should know is either materially false or materially misleading due to the omission of a material fact about the capacity, resources or knowledge of First Tryon, in response to requests for proposals or qualifications or in oral presentations to the Client or another prospective client, for the purpose of obtaining or retaining an engagement to perform municipal advisory activities;
- making, or participating in, any fee-splitting arrangement with underwriters on any municipal securities transaction as to which it has provided or is providing advice, and any undisclosed fee splitting arrangements with providers of investments or services to the Client; and
- making payments for the purpose of obtaining or retaining an engagement to perform municipal advisory activities.

MANDATORY DISCLOSURES REGARDING CONFLICTS: Under Rule G-42, First Tryon must disclose to you in writing any actual or potential material conflicts of interest, including:

- any First Tryon affiliate that provides any advice, service or product to or on behalf of the Client that is directly related to the municipal advisory activities to be performed by First Tryon;
- any payments made by First Tryon, directly or indirectly, to obtain or retain an engagement to perform municipal advisory activities for the Client;
- any payments received by First Tryon from a third party to enlist First Tryon's recommendation to the Client of its services, any municipal securities transaction or any municipal financial product;
- any fee-splitting arrangements involving First Tryon and any provider of investments or services to the Client; and
- any conflicts of interest arising from compensation for municipal advisory activities to be performed that is contingent on the size or closing of any transaction as to which First Tryon is providing advice; and - any other actual or potential conflicts of interest, of which First Tryon is aware after reasonable inquiry, that could reasonably be anticipated to impair First Tryon's ability to provide advice to or on behalf of the Client in accordance with the fiduciary duty it owes to the Client.

Please be aware of the following actual or potential material conflicts of interest related to our role as your advisor:

- *Contingent Fees Based on closing & size of transaction:* First Tryon represents that in connection with the issuance of municipal securities, First Tryon may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, First Tryon hereby discloses, that such contingent and/or transactional compensation may present a potential conflict of interest regarding First Tryon's ability to provide unbiased advice to enter into such transaction. While this form of compensation is common in the municipal advisor sector, the contingent fee arrangement could create an incentive for the municipal advisor to recommend unnecessary financings or financings that are disadvantageous to the Client, or to advise the Client to increase the size of the issue. This potential conflict of interest will not impair First Tryon's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Client.
- *Hourly Fees:* First Tryon may be compensated using an hourly fee structure with First Tryon's aggregate fee

amount equaling the number of hours worked by its personnel multiplied by an agreed-upon hourly billing rate. While this form of compensation is common in the municipal advisor sector, it presents a potential conflict of interest because it could create an incentive for the municipal advisor to recommend alternatives that would result in more hours worked. This conflict of interest will not impair First Tryon's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Client.

- *Fixed Fees:* First Tryon may be compensated based on a fixed amount established at the outset of the assignment. The fixed fee amount is usually based upon an analysis by the Client and First Tryon's of, among other things, the expected duration and complexity of the transaction and the Scope of Services to be performed by First Tryon. While this form of compensation is also common in the municipal advisor sector, it presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the municipal advisor may suffer a loss. Thus, the municipal advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. This conflict of interest will not impair First Tryon's ability to render unbiased and competent advice or to fulfill its fiduciary duty to the Client.
- *Increased Cost:* We wish to also make you aware that the fee paid to First Tryon increases the cost of transactions completed by the Client. The increased cost occurs from compensating First Tryon for municipal advisory services provided.
- *Other Advisory Clients:* First Tryon serves a wide variety of clients that may from time to time have interests that could have a direct or indirect impact on the interests of another First Tryon client. For example, First Tryon serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, First Tryon could potentially face a conflict of interest arising from these competing client interests. First Tryon fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with the Client.

We believe the following factors enable First Tryon to manage and mitigate the conflicts described above:

- *Fiduciary Duty:* First Tryon's commitment to the fiduciary duty it owes the Client serves as a general mitigating factor for any conflict of interest. Taken together, the Duty of Care and the Duty of Loyalty require First Tryon to deal honestly and in good faith with the Client and to act in the Client's best interests, without regard to First Tryon's financial or other interests.
- *Business Model and Capitalization:* First Tryon is well-capitalized, and its business model is not dependent on maximizing short-term revenues from any single advisory client or recommendation. Instead, First Tryon's business model and profitability are dependent on cultivating long-term client relationships based on a demonstrated track record of putting our clients' interests first.
- *Supervisory Structure:* First Tryon has the experience, expertise and infrastructure reasonably designed to achieve compliance with its regulatory obligations. The firm's supervisory structure, which includes a Chief Compliance Officer, and other safeguards ensure that our advisors understand, and act in accordance with, the fiduciary duty First Tryon owes to each of its clients.

MANDATORY DISCLOSURES REGARDING DISCIPLINARY EVENTS: Under Rule G-42, First Tryon must disclose to you in writing (1) any legal or disciplinary event that is material to the Client's evaluation of First Tryon or the integrity of its management or advisory personnel and (2) the date of the last material change or addition to the legal or disciplinary event disclosures on any Form MA or Form MA-I filed with the SEC by First Tryon, along with a brief explanation of the basis for the materiality of the change or addition.

- *Material Legal or Disciplinary Events:* First Tryon does not have any legal events or disciplinary history on

First Tryon's Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation.

- *How to access Form MA and Form MA-I:* First Tryon's most recent Form MA and each most recent Form MA-I filed with the SEC may be accessed electronically at the following website: www.sec.gov/edgar/searchedgar/companysearch.html.
- *Most Recent Change in Legal or Disciplinary Event Disclosure:* There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC. If any material legal or regulatory action is brought against First Tryon, we will provide complete disclosure to the Client in detail.

FUTURE DISCLOSURES: As required by Rule G-42, First Tryon will, throughout the course of its engagement with the Client, promptly notify the Client in writing to supplement or amend this Disclosure Statement as may be necessary in connection with (1) any changed circumstance that results in new, material conflicts of interest or material changes to the conflicts of interest described above or (2) any required update to First Tryon's disciplinary event information.

If you have any questions or concerns about this Disclosure Statement or the information above, please make those questions or concerns known immediately. In addition, the Client should consult with its own legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate.

RECOMMENDED TO BOCC FOR APPROVAL 7-8-25

Current Payscale **Based on 3% across the board**
Administrative/Management Salary Schedule Proposal
Approved by BOCC 12-14-2022

Assistant Director	Executive Director
Number of Days:	
190/195/200/205/210/215/220	
Daily Rate:	
1 \$415.08	463.95
2 \$427.53	477.87
3 \$440.36	492.21
4 \$453.57	506.97
5 \$467.18	522.18
6 \$481.19	537.85

Current contract days:

210	210
-----	-----

Longevity to be determined

Facilities/Safety/Food Services Manager
12 months / 240 days
1 \$64,047.27
2 \$65,968.69
3 \$67,947.75
4 \$69,986.18
5 \$72,085.77
6 \$74,248.34
Annual Increase 3%

Proposed Payscale **Based on 3% across the board**
Administrative/Management Salary Schedule Proposal
to go into effect -

Assistant Director	Executive Director
Number of Days:	
190/195/200/205/210/215/220	
Daily Rate:	
1 \$427.53	477.87
2 \$440.36	492.21
3 \$453.57	506.98
4 \$467.18	522.18
5 \$481.20	537.85
6 \$495.63	553.99

Annual Increase 3%

Current contract days:

210	210
-----	-----

Longevity to be determined

Facilities/Safety/Food Services Manager
12 months / 240 days
1 \$65,968.69
2 \$67,947.75
3 \$69,986.18
4 \$72,085.77
5 \$74,248.34
6 \$76,475.79
Annual Increase 3%

Finance Committee

June 2025

Notes on Federal and other funding from the State as summarized by the Butte County Office of Education

Susan Domenighini

June Apportionment and Deferral

Our office is currently working on the June Principal Apportionment and associated S Transfer. As you are aware, the 4th quarter EPA came in significantly higher than originally projected. As a result, State Aid for June came in much lower, and in some cases, LEAs will have a negative adjustment to their State Aid in June. Additionally, the June 2025 Principal Apportionment deferral is still in place and will be 100% of the June payment. The deferral will be paid in mid-July. This will impact all programs that are funded through the Principal Apportionment, not just LCFF. Fortunately, the increase in EPA should help resolve any cash flow concerns that your district might have experienced due to the deferral.

Reduction of Federal Funding

As many of you are aware, the US Department of Education has initiated cuts to Federal Grants. CDE was recently notified of cuts to

- Title II, Part A
- Title III, Part A and
- Title IV, Part A

CDE has indicated funding will not be released for these programs. As of right now, we are under the impression this is only for 25/26 funding, and should not affect final 24/25 allocations, but that is subject to change.

Tony Thurmond, State Superintendent of Public Instruction, has expressed opposition to these cuts and announced that California will be pursuing legal action against the federal government. However, he also acknowledged that there is no guarantee these funds will be restored.

We are asking that each of the LEA's takes a look at the expenditures currently budgeted in Title II, Title III and Title IV. Are these expenditures that can be eliminated from the budget if funding is eliminated? If not, what is the impact on the General Fund, or other programs to absorb the cost?

We will continue to monitor the situation closely and share updates as more information becomes available. If you have any questions or would like to discuss the potential implications for your district, please don't hesitate to reach out.

Our Federal funds are primarily in Special Education, Title 1, and Food Services. These are not addressed in the current action. We will address this with Charter Impact's support and return to you in August.



**BUTTE COUNTY OFFICE OF EDUCATION
AGREEMENT
FOR CONTRACTING WITH LEAs OUTSIDE BUTTE COUNTY SELPA**

This Agreement is entered between Butte County Office of Education ("District") and **Blue Oak Charter School** (LEA outside Butte County SELPA). District and LEA may be collectively referred to as the "Parties" or individually as a "Party." This Agreement shall be effective as of the date of the last-executed signature below.

1. Purpose of Agreement

Whereas Education Code section 56195.1, subdivision (e) provides that membership in a special education local plan area ("SELPA") does not limit a local educational agency's ("LEA") authority to contract for special education services from LEAs that are not members of their SELPA;

Whereas District is a member district of the Butte County SELPA and is willing to contract with Charter to provide special education and related services to students enrolled in Charter;

Whereas LEA is a district outside of the Butte County SELPA for the purposes of special education under Education Code Section 47640 and is a member district of El Dorado Charter SELPA;

Whereas LEA seeks to contract with BCOE in order for District personnel to provide special education and related services to students enrolled in LEA.

2. Agreement Must be Renewed Annual

This Agreement shall be in effect for the period beginning on 8/1/2025 and ending on the last day of the 2025-2026 school year. This Agreement may be renewed at the end of that period by following the "Submission Procedures" set forth in Section 3 of this Agreement. The Agreement may be amended at any time by mutual consent of the Parties. Note: Extended School Year, (ESY) services shall be processed and billed through an ESY Agreement and are in addition to this Agreement.

3. Submission Procedures

Unless there is a documented change in a student's Individualized Education Program ("IEP"), all services contracted for under this Agreement will run for a period of one year, from 8/1/2025 to the end of the 2025-2026 school year. On or before April 1st, LEA shall submit a written request for services to District. The written request shall list each type of service requested and the number of weekly/monthly/annual service hours requested for that service. Requests for educationally related mental health services ("ERMHS") or Assistive Technology services shall be made directly to the Butte County SELPA.

District shall provide LEA with a written response to the request for services from LEA. The District's response shall specify whether the District is willing to provide all, some, or none of the services requested. If District is willing to provide less than all the requested services, the response will list each type of service it is willing to provide and the number of weekly/monthly/annual service hours it is willing to provide. District has the sole discretion to determine how many service hours it is willing to provide. District's written response shall include a rate schedule for all requested services.

District may request a copy of LEA's annual budget report and/or other documentation regarding the fiscal health and management of the LEA. LEA shall provide requested documents within 10 business days of this request.

4. Scope of Services

The special education and related services to be provided by District are set forth in **Attachment A**. Note: *The LEA shall submit a BCOE referral for each student, prior to services beginning.* Ongoing services from previous year do not require a new referral form. The scope of services set forth in **Attachment A** may be modified by mutual agreement of the Parties. All services will be provided at a District site unless otherwise agreed to by the Parties. District and LEA will mutually develop a schedule specifying the time, day, and location of services for each student served under this Agreement.

5. District's Responsibilities

In addition to any other duties and responsibilities set forth in this Agreement, District shall have the following responsibilities:

- a. Ensure that staff members working with LEA students will assist with the drafting of proposed goals and objectives for review and approval by the student's IEP team;
- b. Notify LEA if it has reason to believe that a LEA student requires reevaluation, change of placement or services, and/or an IEP team meeting; and
- c. Make its best efforts to ensure that staff members working with LEA students are available to attend IEP meetings or other meetings regarding the education of LEA students;

6. LEA's Responsibilities

In addition to any other duties and responsibilities set forth in this Agreement, LEA shall have the following responsibilities:

- a. Provide District with copies of all relevant students records;
- b. Schedule, convene, and conduct, all IEP meetings for LEA students served under this Agreement; and
- c. Provide timely notice to District when there is a change in a student's enrollment status at LEA, and/or when a student served under this Agreement has been suspended or expelled.

7. Payment for Services

All Designated Instruction and Services will be billed at a flat rate to be determined annually. Billing will be split into 4 equal payments and District will send Invoice to LEA on the last school day of the months of October, December, February, and May. Invoice will show student names, service type & mileage.

Note: ESY services shall be contracted and billed under a separate Agreement.

LEA shall process and pay each invoice within thirty (30) days from its receipt. If the payment for the invoice is not postmarked from the LEA within forty-five (45) days of the receipt of the invoice, the LEA agrees to pay an additional fee of 1.5% interest per month on amounts not paid, such interest being calculated beginning day forty-six (46) from receipt of the invoice. Interest shall be calculated in accordance with standard accounting procedures. District shall bill the LEA for the interest. Failure by LEA to pay an appropriately submitted invoice, including an invoice from a prior Agreement between the Parties, within 90 days of receipt may be considered a breach of contract and is grounds for termination pursuant to Section 10 of this Agreement.

8. Student Absences

LEA acknowledges that services provided by District under this Agreement will be provided on an annual basis and that District will be modifying its special education staffing and/or caseloads in order to provide special education and related services to LEA students.

As such, LEA agrees that the District will be reimbursed for any services offered by the District when a student is absent. District shall notify LEA if a student is absent for four (4) or more sessions during the contract year.

9. Changes to Student's IEP/Student No Longer Attending LEA

If an IEP meeting is convened for a student receiving services under this Agreement, and the IEP team agrees to reduce the services being provided, the scope of services set forth in **Attachment A** shall be modified to reflect the reduction in services.

If a student being served under this Agreement is no longer attending the LEA, LEA shall notify District of the change in enrollment. Effective on the date that District receives notice of the change in enrollment, the scope of services set forth in **Attachment A** shall be modified to indicate the reduction in services.

10. Termination

Either LEA or District may terminate this Agreement by providing the other party with thirty-days written notice except that District may terminate this Agreement by providing LEA with written notice that it is unable or unwilling to provide the requested services pursuant to Section 3 of this Agreement.

11. LEA Solely Responsible for Providing Free Appropriate Public Education to Students Served Under Agreement

Parties agree that the LEA remains responsible for ensuring that students served under this Agreement receive FAPE as required by California and federal special education laws, Section 504 of the Rehabilitation Act of 1973, and related laws, even while the student is attending a program operated by

and/or receiving related services from District pursuant to this Agreement. The Parties further agree that District, for purposes of this Agreement, is only intended to be a service provider under contract as authorized by Education Code section 56369. Parties also agree that this Agreement does not constitute any form of interdistrict transfer or alternative attendance agreement that would transfer any responsibility for providing FAPE to District.

12. District and LEA Are Independent Contractors

LEA and District are independent parties to this Agreement and each agree that this Agreement was not intended to create the relationship of agent, servant, employee, partnership, joint venture or association.

13. Non-Exclusive Agreement

Parties agree that nothing herein is intended nor shall be construed as creating any exclusive arrangement between the Parties. This Agreement shall not restrict LEA from contracting for services with other LEAs, nor shall it restrict District from providing services to other LEAs, including other LEAs.

14. Indemnification and Hold Harmless

Except as set forth in **Section 15**, LEA and District shall each defend, hold harmless and indemnify the other party, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of facilities, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its service hereunder, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the indemnifying party, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

15. Responsibility for Litigation Costs

In the event of any compliance complaint, due process hearing request, or other litigation based on, arising from, or connected to the provision of services under this Agreement, the LEA shall bear its own costs and shall reimburse District for all legal costs incurred from litigation of these claims.

16. Meet and Confer

If a dispute arises regarding any aspect of this Agreement, the Parties agree that they shall meet and confer in a good faith effort to amicably resolve their difference prior to initiating any litigation. If the initial attempt to resolve the dispute is not successful, Parties may seek assistance from the Butte County SELPA except where SELPA is a party to the Agreement.

17. Credentials, Licenses and Other Qualifications

District shall provide all special education and related services under this Agreement using appropriately qualified staff. District shall provide appropriately credentialed teachers and/or licensed personnel consistent with the California laws and regulations unless the California Department of Education has granted a written waiver.

18. Severability/Waiver

If any provision of this Agreement is determined to be illegal, unenforceable, or invalid, such provision shall in no way affect the validity of any other provision of this Agreement. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. Execution of Agreement Electronically and In Counterparts

This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed Agreement. A facsimile or scanned version of any party's signature shall be deemed an original signature.

IN WITNESS WHEREOF, the Parties via their respective authorized representatives have executed and entered into this Agreement as of the date set next to the signatures below.

Dated: _____



By: _____
Mary Sakuma, Superintendent
Butte County Office of Education

Dated: _____

By: _____
Susan Domenighini, Executive Director
Blue Oak Charter School

Attachment A

**Blue Oak Charter School
2025 - 2026**

Service Provided	Cost
Occupational Therapy	\$6,700
Occupational Therapy	\$6,700
Occupational Therapy & Adapted Physical Education	\$13,400
Total	\$26,800

For BCOE Use:

Classroom placements: 01-6500-0-8677-5750-7210-2166-2213

All DIS services: 01-6500-0-8677-5770-7210-0000-2214

Nurse services: 01-6500-0-8677-5001-3140-0000-2208

RST: 01-6500-0-8677-5770-7210-0000-2222

PE: 01-6500-0-8677-5750-7210-2166-2213

CBIIS: TBD

Psych services: 01-0016-0-8677-8600-7210-0000-2211

Agenda Item:

Prepared by: Susan Domenighini Charter Council Date: 7/15/2025

Instructional Continuity Plan (ICP)

Background Information:

Charters are now required to have an Instructional Continuity Plan (ICP). The ICP is an additional element for inclusion in a Comprehensive School Safety Plan (CSSP) and is required by [California Education Code 32282\(a\)\(3\)\(A\) through \(D\)](#). The ICP is a written plan outlining the steps to maintain continuity of instruction in the event of a natural disaster or emergency that disrupts in-person instruction.

Administration requests that the Charter Council approve an additional section to be added to the Comprehensive School Safety Plan for Instructional Continuity. Comprehensive School Safety. This proposed plan is based on lessons learned during the COVID-19 pandemic.

Instructional Continuity Plan

In the event of a natural disaster or emergency that disrupts in-person instruction. Blue Oak will initiate the following plan.

- Blue Oak will utilize the automated phone messaging system, door posting, schoolwide posting systems, and the website to announce how instruction will be delivered during the emergency. Currently, one call and Parent Square are in use.
- Two-way communication with students will be established through Google Classroom and Google Meets. Hotspots and Chromebooks will be supplied to students in need. Individual plans will be established for those who do not have access or are unable to attend online programs, or in case of a power outage.
- Each Individualized Education Plan (IEP) establishes an Instructional Continuity Plan for Special Education students.
- Depending on the circumstances, online or in-person meetings will support English Learners, Foster Youth, Homeless, and students in crisis.
- Independent Study contracts and procedures will be implemented as described in our Independent Study Policy.

**Memorandum of Understanding between
Blue Oak Charter School and Chico Country Day School**

This memorandum of understanding (“MOU” or “Agreement”) is between Blue Oak Charter School (Blue Oak) and Chico Country Day School (“CCDS”), which are referred to as the “parties”.

RECITALS:

- A. Blue Oak is a charter school authorized by Chico Unified School District.
- B. CCDS is a charter school authorized by the Chico Unified School District.
- C. Blue Oak wishes to contract with CCDS for CCDS’s provision of School Nursing services to Blue Oak students, as more fully discussed in this MOU.

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements herein set forth, the parties do hereby agree as follows:

1. Purpose

The purpose of the MOU is to ensure that Blue Oak students are provided with nursing services by CCDS. “Nursing services” for the purpose of this MOU are defined in paragraph 2. It is agreed that Blue Oak shall solely retain all financial and legal responsibilities under the Individuals with Disabilities Education Improvement Act (“IDEA”), Section 504 of the Rehabilitation Act of 1973 (“Section 504”), and the Americans with Disabilities Act (“ADA”) and related federal and California laws for Blue Oak students served by CCDS in accordance with this MOU. Blue Oak shall remain liable for all complaints, mediations, compensatory services, due process matters and/or other litigation initiated by or on behalf of Blue Oak students which arise under such laws. CCDS shall only be considered a service provider and not the responsible LEA for any Blue Oak student and shall incur no costs associated with the provision of these services, all of which shall be paid by Blue Oak as set forth in this MOU. Unless the parties agree otherwise in writing, CCDS is not required to provide anything beyond what is specifically identified in this MOU.

2. Nursing Services provided by the school nurse shall include, at the request of the Blue Oak Director, the following:

- (a) Assessing and evaluating student health and developmental status as part of the Individual Education Plan (IEP) or Section 504 Plan assessment process and attending the respective IEP or Section 504 meetings;
- (b) Communicating with students, families, caregivers, and health care providers regarding health matters;
- (c) Interpreting assessments and medical information to school staff working with the students;

- (d) Designing and implementing Individualized School Health Plans, Emergency Care Plans, Individual Educational Plans and/or Section 504 Plans related to health care needs or chronic illnesses;
- (e) Determining the appropriate level of care for students with specialized health care needs and training, monitoring and supervising licensed and unlicensed staff;
- (f) Providing school nursing case management services for students;
- (g) Counseling students and parents regarding health or school related issues and providing information and referral to community services;
- (h) Administering and training and supervising school staff in assisting students with routine and emergency medications;
- (i) Serving as a health consultant and providing inservice programs to staff on a variety of health topics;
- (j) Developing curriculum and assisting in delivery of comprehensive health education to students;
- (k) Promoting a healthy school environment for emotional and physical safety;
- (l) Performing federal and state mandated tasks including but not limited to emergency care; child abuse reporting; communicable disease control, prevention and follow up; and CHDP, audiometric, scoliosis and vision screening;
- (m) Providing routine direct healthcare services and referrals; and
- (n) Maintaining, protecting and managing confidential electronic and written student health records.

3. **Additional Blue Oak Obligations**

Blue Oak shall:

- (a) Pay CCDS for services identified herein, consistent with the Fiscal Agreement set forth in paragraph 7 below.
- (b) Provide CCDS personnel with appropriate designated workspace for the delivery of services in paragraph 2 within Blue Oak buildings as assigned.
- (c) Provide internet data connections in workspaces designated for CCDS personnel at the Blue Oak site.
- (d) Store confidential student health files at the Blue Oak site.

- (e) Provide nurse(s) with assessment plans upon signature so health and developmental history may be completed.

4. Dispute Resolution

In the event that either party disputes the meaning of the terms of this agreement, the parties shall attempt to resolve the dispute in good faith first through a joint meeting of their representatives. If an agreement cannot be reached through the joint meeting, then the parties agree to attempt to resolve the dispute in a meeting with the El Dorado County Charter SELPA Director or their designee. If agreement cannot be reached with the assistance of the El Dorado County Charter SELPA, then any party may seek remedy in the appropriate court of law in California.

5. Due Process and/or Litigation

Blue Oak assumes full responsibility for the provision of health and developmental assessments and nursing services to Blue Oak students. It shall be the financial and legal responsibility of Blue Oak to handle any and all legal disputes and claims, including but not limited to, negotiating settlement agreements, attorney fees, mediations, compensatory services, due process hearings, compliance complaints and any and all other legal actions related to a student's educational program pursuant to this MOU. If CCDS is named as a party to a legal dispute, Blue Oak will cooperate in dismissing, with prejudice, CCDS as a party. If Blue Oak is unable to obtain dismissal of CCDS as a party to a dispute, Blue Oak shall fully defend and indemnify CCDS in said proceedings in accordance with the Indemnification provision in paragraph 6 below. CCDS shall fully cooperate with Blue Oak in any legal dispute, including making its employees and documents available.

6. Indemnification

Blue Oak shall protect, defend, indemnify, forever hold harmless and assume the costs of defense, including attorneys' fees, of CCDS, its Board, officers, members, representatives, agents, guests, invitees, and/or employees, from and against any and all liabilities, claims, losses, judgments, damages, demands or expenses resulting from or related to the policies and procedures of the El Dorado County Charter SELPA, the requirements of the IDEA, California Education Code section 56000 and following sections, Title 5 of the California Code of Regulations section 3000 and following sections, the Americans with Disabilities Act, and/or Section 504 or any other causes of action, including but not limited to actions related to or arising from CCDS's obligations under this Agreement at its own expense.. Blue Oak shall indemnify CCDS and its Board, officials, employees and agents against any remedies, including compensatory education, reimbursement, money damages, attorneys fees and/or costs that may be awarded or agreed to, for failure to provide appropriate and/or compliant special education and related services.

7. Fiscal Agreement

CCDS will bill Blue Oak in advance for school nursing services on a monthly basis, for 10 months, at the rate of:

- (a) School Nurse: 0.10 FTE or equivalent of 19.5 days based on the employee's position on the CCDS Nursing Salary Schedule. Any additional days of work required by Blue Oak shall be requested in writing and approved by both Blue Oak and CCDS

administrators. Blue Oak will be billed at the employee's daily rate, daily benefit costs plus a 2% fee based on the daily amounts. Twenty percent (10%) of the benefit cost of the employee, including PERS, payroll fees and other fees associated with an employee.

- (a) Shared cost (10%) of any continued professional development that is required for the employee.
- (b) Mileage rate equal to the IRS Standard Mileage Rates, if applicable.
- (c) Actual costs of translation services as needed and requested by Blue Oak for any reports and assessments performed by CCDS staff.
- (d) 2% Administrative Fee based upon the salary and benefit rates listed above.

Blue Oak has thirty (30) calendar days from the date of billing to issue payment to CCDS.

8. Agreement / Term

- (a) This MOU constitutes the entire understanding between parties and supersedes any prior or concurrent agreement, oral or written, between or among CCDS and/or Blue Oak concerning its subject matter. Any modification to this MOU shall be effective only if in writing and signed by all parties. If any provision or any part of this MOU is for any reason held to be invalid or unenforceable or contrary to public policy, law, or statute, and/or ordinance, the remaining provisions of this MOU shall not be affected thereby and shall remain valid and fully enforceable.
- (b) The term of this Agreement and services shall commence on July 1, 2025 and continue through June 30, 2026.
- (c) CCDS will seek advisement and input from Blue Oak in regards to periodic program evaluation and evaluating delivery of nursing services. Blue Oak retains the ability to perform an independent evaluation of the School Nurse services provided. CCDS retains the sole responsibility to perform staff evaluations of CCDS employees who implement services in accordance with this MOU; however, CCDS is invited to collaborate with Blue Oak staff in this regard as needed.
- (d) This Agreement has been made and entered into the State of California and the laws of said State will govern the validity and interpretation of this Agreement.
- (e) The persons signing this MOU warrant that they are duly authorized to sign it on behalf of the persons and entities being bound.
- (f) This Agreement may be executed in counterparts, all of which, taken together, shall be deemed an original.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date and year first above written.

On Behalf of Blue Oak Charter School

Date: _____ By: _____
Blue Oak Charter School Director

On Behalf of Chico Country Day School

Date: _____ By: _____
CCDS Director of Student Support Services

Nursing Costs 2025-26 (0.10 FTE): Blue Oak, Achieve, Sherwood, STREAM, Ipakanni, Manzanita, HomeTech, Nord Country				
3.5 hours a week				
Employee	Salary/Day	Annual Estimate	Benefits	Total
Natalie Wren	\$596.45	\$11,630.68	\$6,144.77	\$17,775.45
BENEFITS			Nurse Conference	\$350.00
			Plus 2% admin fee	\$355.51
Cal PERS	\$3,168.67		25/26 TOTAL	\$18,480.96
SDI/OASDI	\$838.09		MONTHLY	\$1,848.10
MediCare/SS	\$499.41			
SUI/ETT	\$12.18			
W/C	\$300.00			
Health Benefits	\$1,326.42			
Notes				
Daily rate based on 7 hours/day				
Annual Estimate based on 19.5 days (.5 day per week)				
Health Contribution : 10% of \$13,264.20				

Agenda Item:

Prepared by: Susan Domenighini Charter Council Date: 7/15/2025

Attendance Recovery

Background Information:

Attendance Recovery (AR) programs are voluntary and can provide students with structured opportunities to recover missed instructional time, contributing to improved academic and attendance outcomes. Attendance Recovery also enables students to recoup absences for apportionment up to the lesser of ten total or the total number of absences accrued in a given school year, by attending supplementary sessions outside of the regularly scheduled school day.

Beginning in fiscal year 2025–2026, classroom-based charter schools may choose to offer an AR program to eligible students enrolled in classroom-based programs, either before or after school, on weekends, or during intersession breaks.

Administration asks the Charter Council to approve the implementation of an Attendance Recovery program.

[Attendance Recovery](#)

Purpose

Attendance Recovery provides further opportunities to increase student access to instruction and enable them to recover funding dependent on ADA.

Scope

AR will be offered at least once per semester, either before or after school, on weekends, or intersessional days. Initially, this schedule will align with the Extended Learning Offering, including morning groups and Homework Club.

Each student participating in an AR program will be engaged in educational activities and content aligned to grade-level standards that are substantially equivalent to the student's regular instructional program, which may include one-on-one or small group tutoring.

A certified Blue Oak employee will supervise AR offerings.

Agenda Item:

Prepared by: Susan Domenighini Charter Council Date: 7/15/2025

Body Shaming

Background Information:

Assembly Bill (AB) 10 was passed into law with the stated purpose of providing students with the knowledge and skills they need to develop healthy attitudes concerning, among other things, body image.

Purpose:

- Create an environment where all individuals and communities feel safe, supported, respected, and valued. It aims to:
- Educate students and staff about body shaming and its effects
- Promote respect for diverse body shapes, sizes, presentations, expressions, and appearances
- Establish prevention and response procedures

Body Shaming Defined

The mocking, stigmatizing, or commenting on a person's body or appearance, which is perceived as negative, whether it is someone else's or one's own, regardless of the intent. It includes opinions, comparisons, observations, or gestures that result in emotional or mental harm, and demeans, judges, or marginalizes an individual based on their body or physical appearance. It may occur verbally, nonverbally, or online on social media and other digital platforms, and can escalate into social aggression, bullying, sexual violence and harassment, and cyberbullying. 11 12 13

Purpose

The purpose of this policy is to foster a safe, respectful, and inclusive learning environment by preventing and addressing body shaming in all its forms. This policy is designed to protect the mental and emotional well-being of all students and staff, recognizing the profound impact body shaming has on school climate, relationships, and learning.

Policy Statement

Blue Oak is committed to cultivating a school environment where every individual, regardless of body size, shape, or appearance, feels valued, accepted, and safe. Body shaming in any form is strictly prohibited. This includes, but is not limited to, unsolicited comments, gestures, or digital communication that mock, stigmatize, or draw attention to an individual's physical appearance.

Scope

This policy applies to all members of the Blue Oak community—including students, staff, faculty, administrators, families, and visitors—and in all school settings, including:

- Classrooms and school facilities
- Physical education and athletics
- Extracurricular programs and school events
- Online learning platforms and digital spaces
- Transportation and off-campus school activities

Definition of Body Shaming

Body shaming refers to the unsolicited act of mocking, stigmatizing, or commenting on a person's body or appearance in a manner that is perceived as negative, regardless of the intent. This includes:

- Verbal comments (e.g., teasing, nicknaming, judgmental observations)
- Nonverbal cues (e.g., staring, mimicking, exclusionary behavior)
- Digital content (e.g., memes, social media posts, text messages)
- Self-directed comments on body image expressed publicly
- Comments perceived as compliments that reinforce harmful norms

Body shaming may occur as a one-time event or as part of a repeated behavior and may intersect with bullying, sexual harassment, or other forms of discrimination.

Prevention Strategies

To prevent body shaming and promote a culture of belonging, [LEA or School Name] will:

- Promote identity-affirming and culturally responsive practices in all classrooms
- Integrate body positivity, body neutrality, and media literacy into health and wellness education
- Ensure fair and inclusive implementation of dress codes and PE assessments
- Elevate student voice through youth-led initiatives and advisory groups
- Create visible campaigns and messaging that promote respect for all bodies

Professional Development

Ongoing professional learning for all staff will include:

- Understanding the signs, impacts, and systemic roots of body shaming
- Intervening in harmful behaviors in real time
- Modeling inclusive language and respectful engagement
- Practicing trauma-informed, healing-centered, and restorative approaches
- Engaging in reflective practices related to personal bias and self-awareness
- Specific training for PE, health, and counseling staff

Response Protocols

Blue Oak will:

- Provide confidential, accessible reporting systems for students and staff
- Use restorative, non-punitive responses to address incidents
- Convene response teams that include student support personnel
- Notify parents/guardians and offer appropriate support when incidents occur
- Track and review data on incidents to inform policy refinement
- Regularly review the policy with input from students, staff, and families

Student Supports and Resources

- School-based mental health professionals will offer counseling and peer support spaces
- Educators will facilitate small group conversations and guided discussions on body image
- Students will have access to lesson plans, peer mentoring programs, and awareness campaigns
- Empowerment clubs and youth leadership groups will be supported and resourced
- Staff will receive guidance on making referrals for students impacted by body shaming

Family and Community Engagement

Blue Oak will:

- Provide workshops, resources, and guides for families on body image and respectful communication
- Partner with local organizations to offer culturally responsive support and training
- Include body shaming in school climate surveys and use findings to drive change
- Invite community input into regular policy reviews and improvements