

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Avenue, Chico, CA 95926**  
**(Room 24)**  
**CHARTER COUNCIL**  
**REGULAR MEETING APPROVED MINUTES**

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**Meeting ID: 893 4382 9551**  
**Passcode: EkuwG5**

**Tuesday, November 19, 2024 at 6:00 PM**

***Vision:** To be a model for successful education of the whole child.*

***Mission:** To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

***Virtues:** Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1. Call Meeting to Order            6:05PM**
- 1.2. Roll Call of Council Members to establish a quorum**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Vicki Wonacott	X	
Laurel Hill-Ward	x	
Ryan Sanders	X	

Donna Kreskey	X	
Trisha Atehortua	X	

**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.*

**1.4. Agenda Modifications**

No agenda modifications.

**1.5. Audience to Address the Council**

*This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

No audience members addressed the council.

**2. CONSENT AGENDA**

**2.1. Approve Regular Meeting Minutes** October 3, 2024, October 15, 2024, & October 29, 2024

**2.2. Charter Impact Monthly Report** Annie Gilbert

2.2.1 Cash Flow

2.2.2 Balance Sheet Detail

2.2.3 Warrants/Aged Payable

2.2.5 Actual to Budget Summary

**2.3. Point of Sale Transactions/Check Register** (October 2024)

**2.4. Credit Card Statement** (October 2024)

**2.5. 5th grade Field Trip (Jughandle)**

Motion to approve the Consent Agenda by Trisha Atehortua. Laurel Hill-Ward second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**3. FACULTY**

**3.1. Faculty Report**

Cheryl Grant/Sarah Lee

Sarah Lee presents a faculty report. Parent teacher conferences are happening right now. Kindergarten, 1st grade and 2nd grades did their annual lantern walk. That is always a beautiful and fun event where classes come together after dark and walk singing with their handmade lanterns lit. It is a ceremony that welcomes light in the darkness as we head into the winter months. 1st grade went on a pumpkin patch field trip. They are enjoying festive crafts, practicing songs everyday, drawing in their main lesson books, painting and games class with Ms. Amy! In 2nd grade they are building our class community through many songs as they sing in rounds. 7th grade had a lot of Halloween fun with dress up and the next day off was awesome!

**4. BUSINESS**

**4.1. School Enrollment**

Caren Lehe

Caren reviewed her enrollment/exit report with the board. The report included Exit survey and the interview process, different letter templates that are sent to families surveys and an exit summary and analysis. In summary Caren will return to the next meeting with additional information.

**4.2. Williams Act Resolution for Sufficient Instructional Materials - Inspection**

occurred in September. Requirement of board approval of final report and findings that Blue Oak has sufficient instructional materials for all students. Laurel Hill-Ward motion to approve. Donna Kreskey second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**4.3. Measure K application**

Susan Domenighini

4.3 & 4.6 seem to be repeating items and will be combined here. We are making a request to CUSD to allow us to use the remaining Measure K funds to pay for the RGA proposal. Board asks for more information on next steps for the facilities committee and RGA.

We are going to have 4 meetings with RGA. The Facilities Committee will facilitate those meetings to address needs of the school, basic structure, etc. We have collaborated already with faculty, staff and parents. Ms. Jennifer put together a lot

of this gathered information in her presentation. Caren has sent out a survey and we have that information. We will eventually have a cost structure and budget. RGA's proposal was included in tonight's meeting packet. Julie Kistle will be communicating closely with the architects and us.

Motion to approve 4.3 and 4.6 by Trisha Atehortua. Second motion by Laurel Hill-Ward.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**4.4. Lease Extension Proposal**

Susan Domenighini

We have until the end of December to determine a lease proposal.

John Roth prepared a lease proposal for a two year lease. Discussion regarding 1 year lease vs. 2 year lease agreements. The current understanding is that there is no cost difference for us in requesting a 2 year or 1 year lease.

Trisha Motion to approve a 1 year lease agreement for our current location with lease ending on 7-31-26, at the rate of \$57,340 monthly, with the option to extend the lease for an additional year with a 3% or lower rental increase as per Blue Oak Charter second amendment originally states dated August 29, 2019. Vicki Wonacott seconds the motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**4.5. RGA Proposal Approval**

**Susan Domenighini/Trisha Atehortua**

This item has already been discussed.

As long as this is approved tonight at this meeting, then it can be approved at the CUSD meeting tomorrow night. Once it is approved there, we can start working with RGA. Then there is a Facilities meeting on December 10th at 6pm with Chico Unified and RGA. This is to share the information on what we need.

Motion to approve by Trisha Atehortua. Donna Kreskey second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passed

**4.6. Measure K funds for RGA Contract**

**Susan Domenighini**

This has already been addressed.

**4.7. Measure K funds to Draft Resolution**

Susan reached back out to CUSD. We've set aside 35K for planning. I haven't received a report of what has already been spent. Question is, can we use these Measure K funds for CUSD lawyers? Unsure of how much has been spent, this info should come within a week. What happens at this time is the District drafts a resolution to say they are exempt from city ordinances. Because we are a charter school the city still has to approve the plans we have. We have an attorney, but so do CUSD not sure how much this will cost but they think it will be around 5k. We want our lawyers to review the draft resolution. We are in a situation where the district has different rules that they are used to applying for charter schools. Julie sent a link with the draft resolution. Susan will review.

To assure that the Measure K funds are available Trisha Atehortua motions to approve a Measure K funding, for up to 10K, to cover the cost of the application to prepare a draft resolution if there are not already funds set aside for this. Ryan second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

- 4.8. Measure K funds for Consultant for Proposition 2 Funds** This is from Julie Kistle at CUSD. Trisha reads a review from Julie. With prop 2 the new bond that just passed this November, it appears that all Charter projects will be subject to the Leroy F. Greene School Facilities Act of 1998, U believe this means that site approval from the State is required prior to purchasing then the project would be under the jurisdiction of the DSA. Julie also said that she would need to investigate more and she recommended consulting with the team immediately. I don't know how difficult the process would be for getting the approval after the fact, since we've already purchased our land. She suggested we bring someone on as a consultant to ask if we can do this now or is it too late?
- We do have a bond consultant that CCSA recommends. This is the California Charter Schools Association Our question is do we do the consultant that Julie recommends, King consulting? This could be a lengthy process. So we are being urged to act quickly. It would significantly surprise Susan if they say that we will have to deal with DSA.
- We may not be eligible to use for prop 2 funding.
- Questions about the cost of CUSD consultants. Understanding Prop 2 is what we need help with. Trisha asks if we can know by the end of this week?
- Do we want to do an application?
- Julie says that this is not to exceed 5k.
- Susan's suggestion, set aside 5k then we look at a proposal at the next meeting. Can we approve as needed? We need the process to keep moving forward so we should do this.
- Laurel Hill-Ward makes a motion to allocate 5k, if needed, from Measure K to determine funding from prop 2. Ryan seconds motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			

Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**5. GOVERNANCE**

- 5.1. Director Evaluation** Vicki Wonnacott  
 Review & Discuss potential changes to the document and process. The process of holding a year-long evaluation is not a sustainable or effective process.
- 5.2. Finance Committee Report** Ryan Sanders  
 The board hears a report from Ryan Sanders on current financial outlook.
- 5.3. Parent Council Report** Susan Domenighini  
 The board hears a report on current Parent Council planning and work.
- 5.4. Facilities Committee Report** Trisha Atehortua  
 Update on Facility Committee progress and upcoming work to be completed.
- 5.5. Community School Partnership** Caren Lehe  
 Caren Lehe presents an overview of the school’s community partnership events, planning and upcoming CEI work.
- 5.6. Attendance/Behavior** Susan Domenighini  
 Amanda isn’t here, currently on maternity leave. Next month we will have a report. Looking forward to her return.

**6. ADMINISTRATION**

- 6.1. Executive Director’s Report** Susan Domenighini  
 Susan Domenighini presented her monthly directors report.

**NEXT MEETING - Tuesday December 17, 2024 at 6:00 PM**

**8. ADJOURNMENT -8:46pm**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_





<b>Name</b>	<b>Present</b>	<b>Absent</b>
Vicki Wonacott		
Laurel Hill-Ward		
Ryan Sanders		
Donna Kreskey		
Trisha Atehortua		

➤ Vote

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Vicki Wonacott				
Laurel Hill-Ward				
Ryan Sanders				

Donna Kreskey				
Trisha Atehortua				

➤ Vote passes