

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Avenue, Chico, CA 95926**  
**(Room 24)**  
**CHARTER COUNCIL**  
**REGULAR MEETING AGENDA**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/89343829551?pwd=bRYw2sCNDSZcBGrBAFQsctHliQ931q.1>**

**Meeting ID: 893 4382 9551**

**Passcode: EkuwG5**

**Tuesday, November 19, 2024 at 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

*Virtues: Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1.** Call Meeting to Order
- 1.2.** Roll Call of Council Members to establish a quorum
- 1.3.** Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.*

- 1.4.** Agenda Modifications
- 1.5.** Audience to Address the Council

*This is an opportunity for community members to address the council concerning items*



*not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

**2. CONSENT AGENDA**

- 2.1. Approve Regular Meeting Minutes from October 3, 2024, October 15, 2024, & October 29, 2024
- 2.2. Charter Impact Monthly Report Annie Gilbert
  - 2.2.1 Cash Flow
  - 2.2.2 Balance Sheet Detail
  - 2.2.3 Warrants/Aged Payable
  - 2.2.5 Actual to Budget Summary
- 2.3. Point of Sale Transactions/Check Register (October 2024)
- 2.4. Credit Card Statement (October 2024)
- 2.5. 5th grade Field Trip (Jughandle)

**3. FACULTY**

- 3.1. Faculty Report Cheryl Grant/Sarah Lee

**4. BUSINESS**

- 4.1. School Enrollment Caren Lehe
- 4.2. Williams Act Resolution for Sufficient Instructional Materials Susan Domenighini
- 4.3. **Measure K application** Susan Domenighini
- 4.4. **Lease Extension Proposal**
- 4.5. **RGA Proposal Approval** Trisha Atehortua
- 4.6. **Measure K funds for RGA Contract** Susan Domenighini
- 4.7. **Measure K funds to Draft Resolution**
- 4.8. **Measure K funds for Consultant for Proposition 2 Funds**

**5. GOVERNANCE**

- 5.1. Director Evaluation Vicki Wonacott
  - Review & Discuss potential changes to the document and process
- 5.2. Finance Committee Report Ryan Sanders
- 5.3. Parent Council Report Susan Domenighini
- 5.4. Facilities Committee Report Trisha Atehortua
- 5.5. Community School Partnership Caren Lehe
- 5.6. Attendance/Behavior Susan Domenighini

**6. ADMINISTRATION**

- 6.1. Executive Director's Report Susan Domenighini



**NEXT MEETING - Tuesday December 17, 2024 at 6:00 PM**

**8. ADJOURNMENT**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



## Meeting Notes for Facilities on Oct 3 2024 at 6:00PM

Attending the meeting was: Kathy Maddox, Trisha Atehortua, Rene Gomes, Nicole Tonelli, Buck Ernest, Jennifer Bryan

Meeting started 6:03PM

2. Public Comment: None

3. Agenda Modifications: None

4. Business

- This was a joint meeting with Charter Council
- We had asked HMC Architects to also present to us and they declined the project, so we just have one firm 450 Architects that is presenting
- We had Richard with 450 Architects presented in person about his firm and did a presentation which is included in the notes. 450 Architects did do Yuba River Charter School, which is a Waldorf inspired as well. He spoke about timeframes, approval process, DSA, 1 story vs 2 story. He thought it was a least a 12 month process for design to be ready to submit plans for approval to DSA
- Richard also brought Wayne with Premier Management Group. They are a project management company that Richard has worked with and they worked on Yuba River Charter School.

Motion: None

Meeting adjourned at 8:08 PM

Next Meeting is : no scheduled at this time, TBD





10.03.2024

# Blue Oak Charter School



BLUE OAK SCHOOL  
Member of the Blue Oak Community





BLUE OAK SCHOOL  
THE UNIVERSITY OF THE STATE OF NEW YORK

# The community as the driver

450 Architects historically welcomes the community to participate in the design process. This community-based design process has 5 core concepts:

- Respect for all involved
- All viewpoints have merit
- Be transparent
- Communicate clearly
- Build consensus

Image: Blue Oak's School Verse

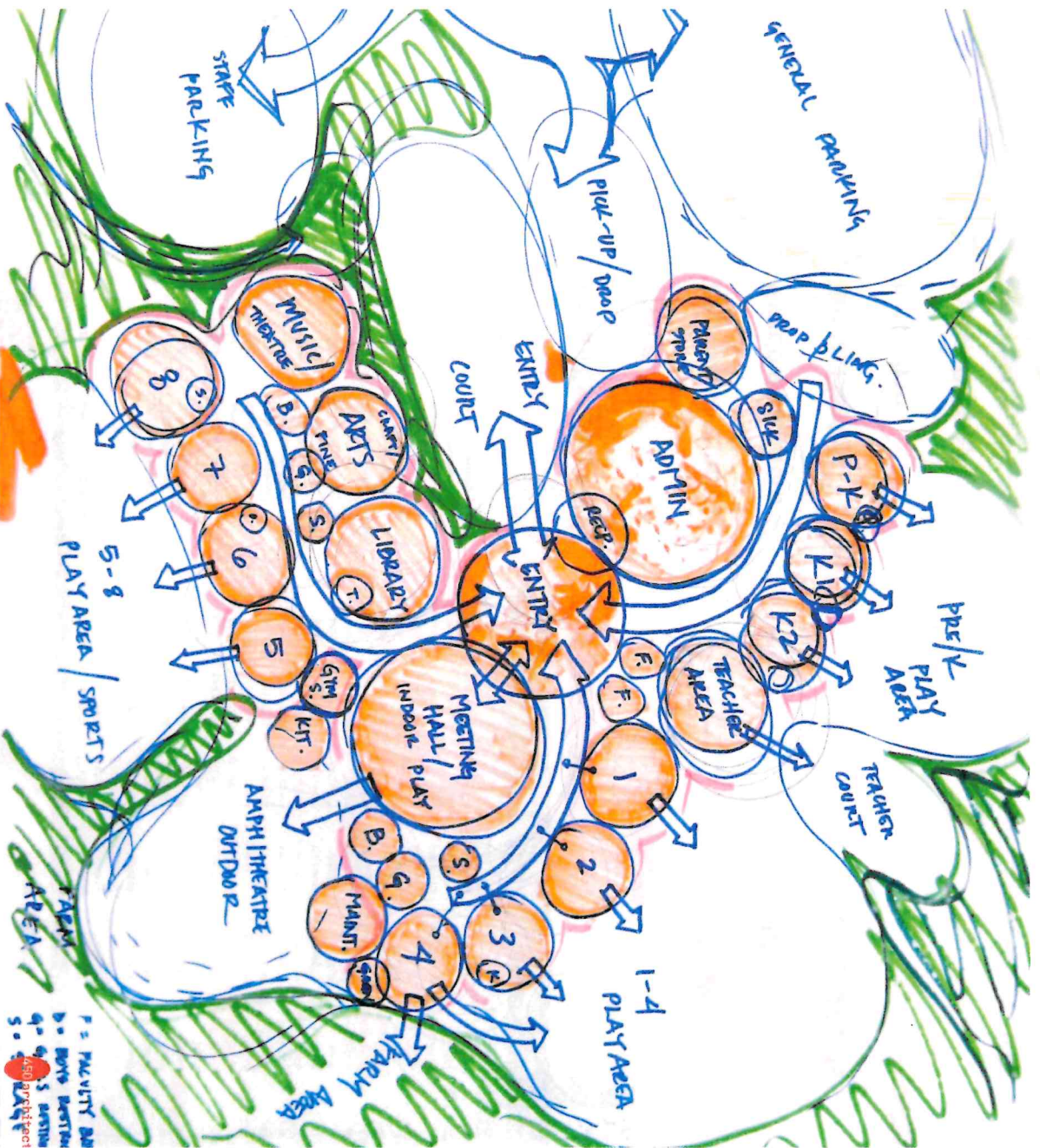


# The Architect's role

“We believe that architecture has a dual presence. A building is measured by materials, methods of construction and engineering. Architecture is measured in the context of the community it serves and is judged by the spaces it creates. It should be a source of inspiration, comfort and enjoyment for all.”

David A. Bushnell, Principle, 450 Architects

Image: YRCS planning sketch



PO of  
 300 sq ft  
 300 sq ft  
 300 sq ft

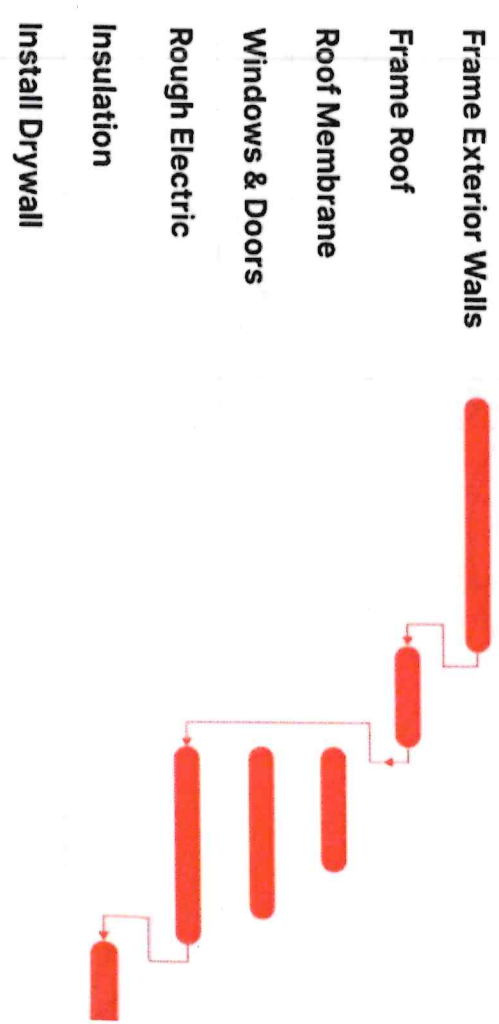


# The value of an Owner's Representative

and why bring them onto the team now

- Expert Oversight
- Efficient Communication
- Time and Cost Savings
- Quality Assurance
- Risk Mitigation

Account	Budget	Actual Cost	Variance
<b>Budget</b>			
5 -1000 Administrative Expenses	\$0.00	\$800.00	\$800.00
6 -1100 Rent (Project Office)	\$0.00	\$0.00	\$0.00
7 -1110 Rent (Project Office)	\$0.00	\$0.00	\$0.00
8 -1120 Rent (Warehouses)	\$0.00	\$0.00	\$0.00
9 -1200 Additional Expenses	\$0.00	\$0.00	\$0.00
10 -1210 On-Site Office Costs	\$0.00	\$0.00	\$0.00
11 -1220 Printing (Blueprints, etc.)	\$0.00	\$0.00	\$0.00
12 -1200 Utilities	\$0.00	\$0.00	\$0.00
13 -2000 Equipment Rentals	\$0.00	\$49,200.00	\$49,200.00
14 -2100 Rental Fees	\$0.00	\$41,700.00	\$41,700.00
15 -2110 Vehicles	\$0.00	\$7,800.00	\$7,800.00
16 -2120 Excavation Machinery	\$0.00	\$15,000.00	\$15,000.00
17 -2130 Other Heavy Machinery	\$0.00	\$9,900.00	\$9,900.00
18 -2140 On-Site Generator	\$0.00	\$12,000.00	\$12,000.00
19 -2200 Operating Expenses	\$0.00	\$4,500.00	\$4,500.00
20 -2210 Equipment Insurance	\$0.00	\$0.00	\$0.00
21 -2220 Fuel Expenses	\$0.00	\$4,500.00	\$4,500.00
22 -3000 Scope 1: Concrete Foundation	\$28,500.00	\$37,000.00	\$8,500.00
23 -3100 Pre-foundation site work	\$17,500.00	\$13,500.00	-\$4,000.00
24 -3110 Preliminary site preparation	\$5,500.00	\$4,500.00	-\$1,000.00
25 -3120 Excavation	\$12,000.00	\$9,000.00	-\$3,000.00
26 -3200 Foundation pour	\$11,000.00	\$23,500.00	\$12,500.00
27 -3210 Concrete foundation pour	\$7,200.00	\$23,500.00	\$16,300.00
28 -3220 Post-pour monitoring	\$3,200.00	\$0.00	-\$3,200.00



WALDORF + CHARTER + LOCAL  
+ MODULAR EXPERIENCE

# Yuba River Charter

YUBA RIVER CHARTER SCHOOL  
GRASS VALLEY, CA



WALDORF + CHARTER + LOCAL  
+ MODULAR EXPERIENCE

# Yuba River Charter



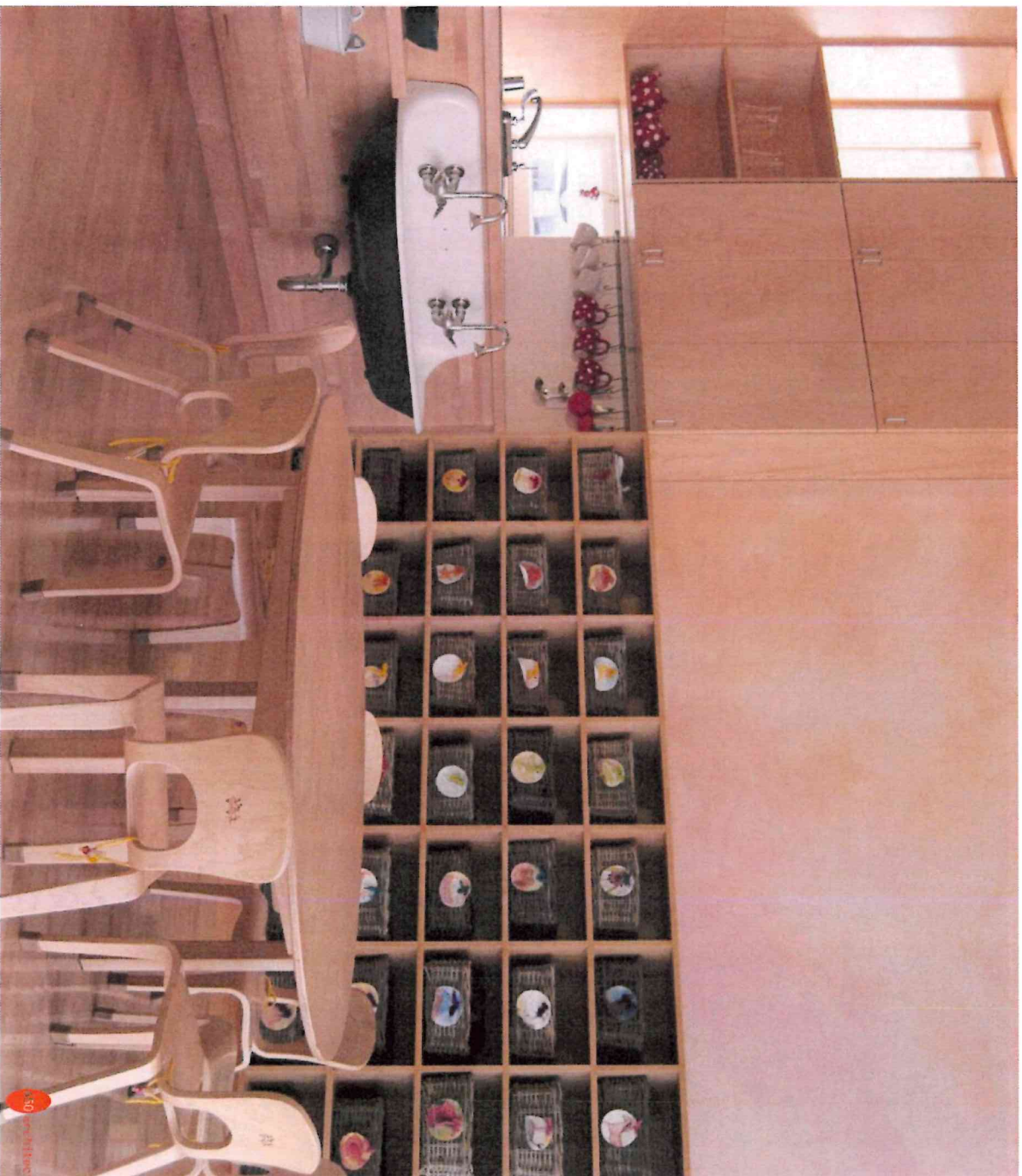
2021 CASH/ALA California  
Leroy F. Greene Design  
And Planning Awards  
Award of Merit

- Architectural Portfolio Award for Outstanding Design 2019
- CASH/ALA California Leroy F. Greene Design and Planning Awards: Award of Merit 2021
- Recognized as a pioneering model for public Waldorf schools in the United States; American School&University; 2019
- New school campus built with modular classroom buildings
- Central administration / commons building that includes an assembly room and library
- Solar paneled roofs for a sustainable, green school
- Built with the contour of the land to take advantage of the natural beauty of Nevada County
- Passive cooling achieved by window placement to maximize cross ventilation and reduce carbon footprints
- Remediation of a brownfield site to commence construction
- Student focused
- Campus centers around a large community area, aligning with Waldorf teaching principles
- Large windows to bring fresh air, organic light, and natural beauty into the classroom, fostering a healthy learning environment
- Incorporated student and community input to create a learning environment tailored to student needs and vision



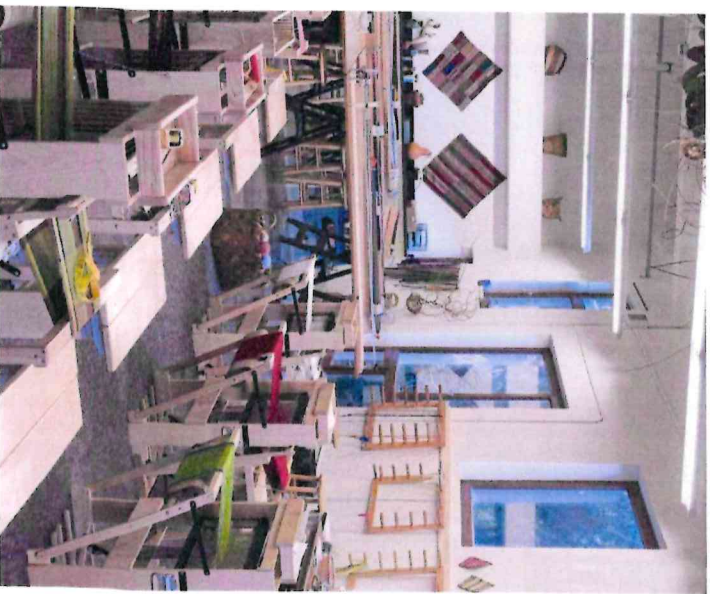
WALDORF EXPERIENCE

# SF Waldorf Preschool



WALDORF EXPERIENCE

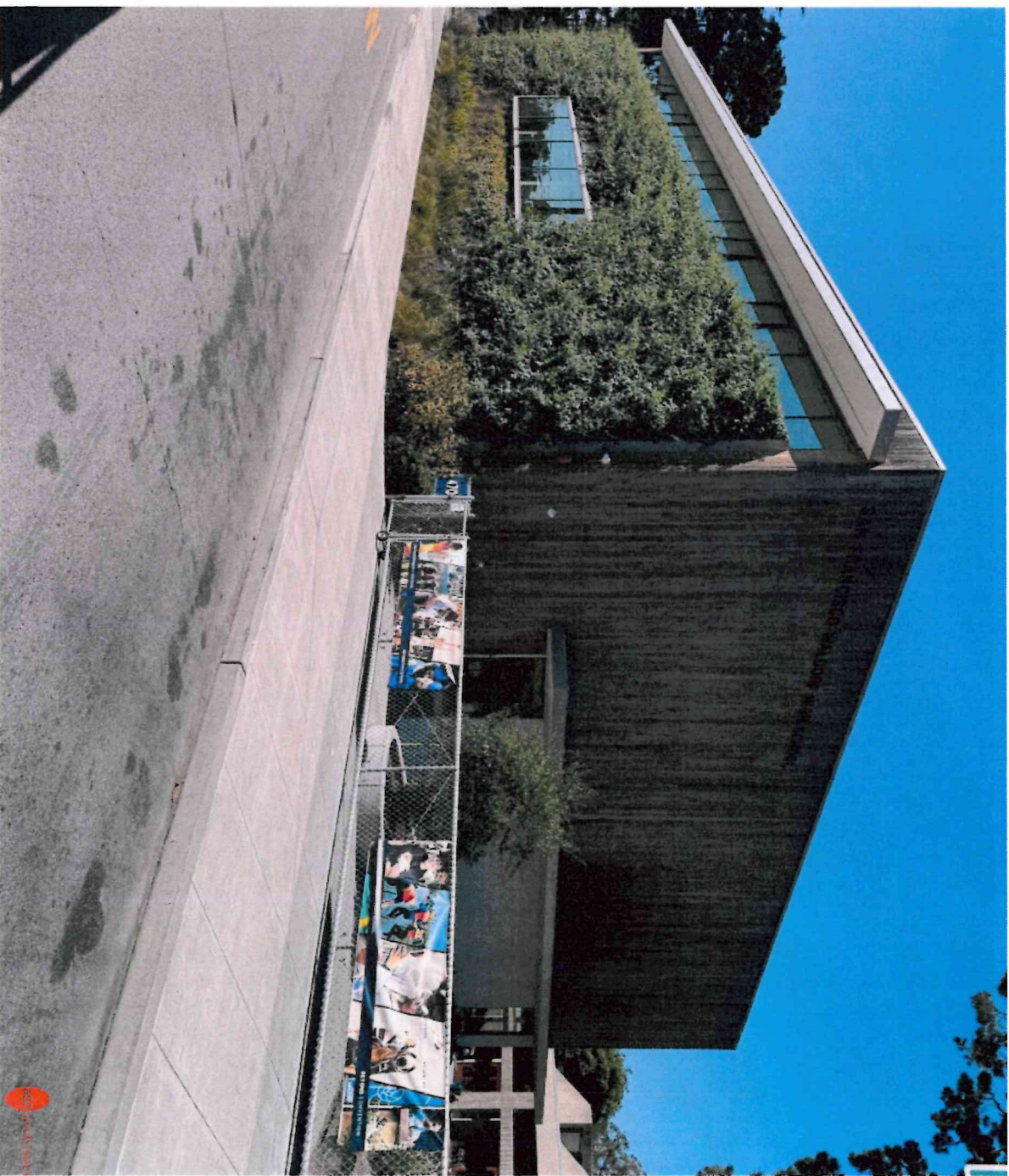
# SF Waldorf High School





WALDORF EXPERIENCE

# SF Waldorf Gym



WALDORF EXPERIENCE

# SF Waldorf High School



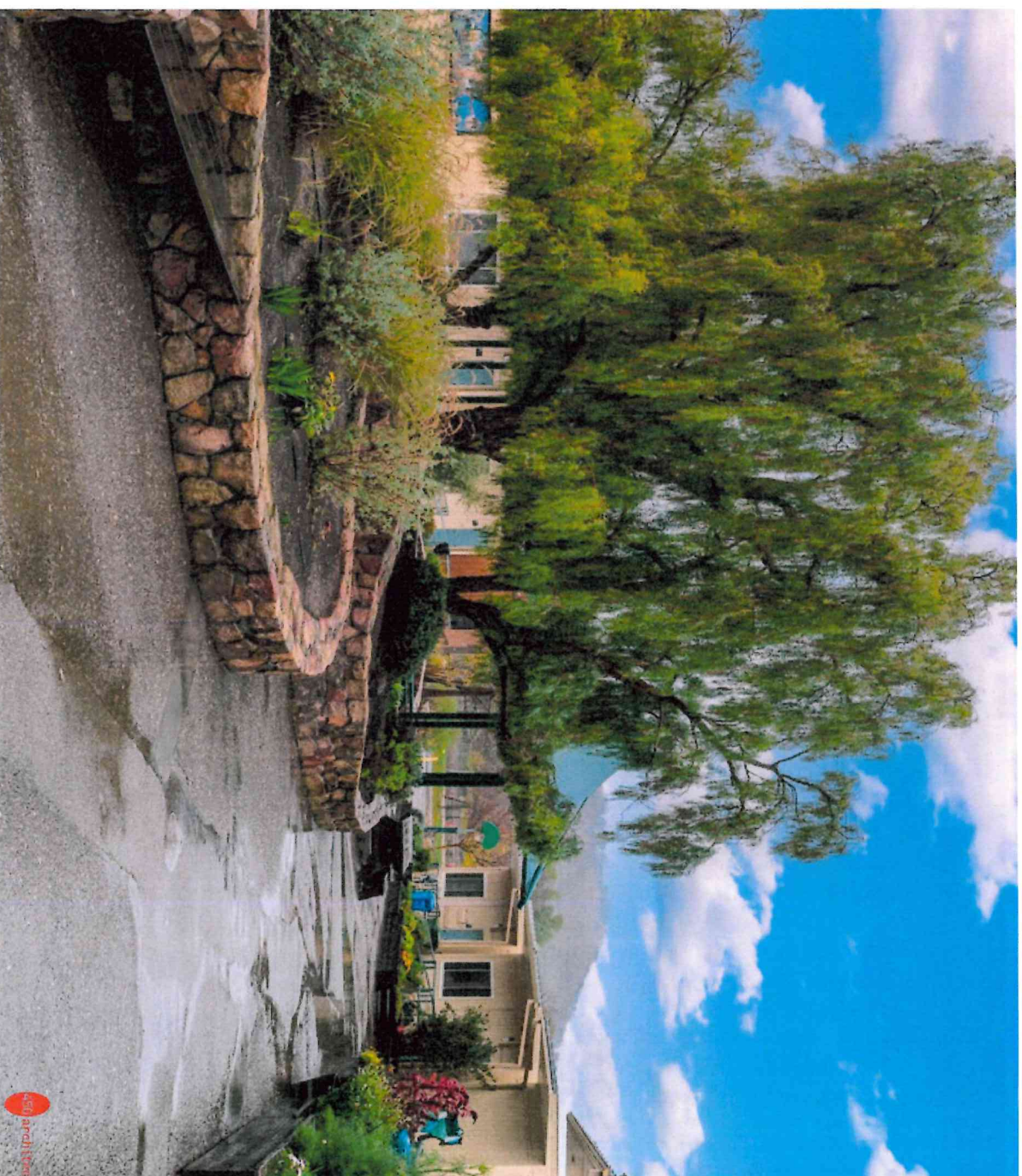
- San Francisco's first LEED Gold Certified High School
- Architectural Portfolio Award for Outstanding Design 2021
- Solar photovoltaic ready to achieve net zero energy goals
- Nine classrooms
- Three state-of-the-art science labs
- Two dedicated art studios
- One library media center
- One multi-functional community space that is used for a multitude of events, such as sports, graduations, school dances, and other activities
- Student forward
  - » Retrofitted existing building to reflect green design principles and the pedagogical principals of the Waldorf philosophy
  - » Fresh air and natural light for a healthy learning environment
  - » Combination of existing and modern textures for a sophisticated feel
  - » Integration with the surrounding environment to bring the beautiful eucalyptus glen north of the site into the classroom
  - » Habitat Horticulture plantings to provide materials for basket weaving, dyes, culinary arts, etc



CHARTER EXPERIENCE + MOBILE MODULAR  
EXPERIENCE + WALDORF INSPIRED

# Novato Charter School

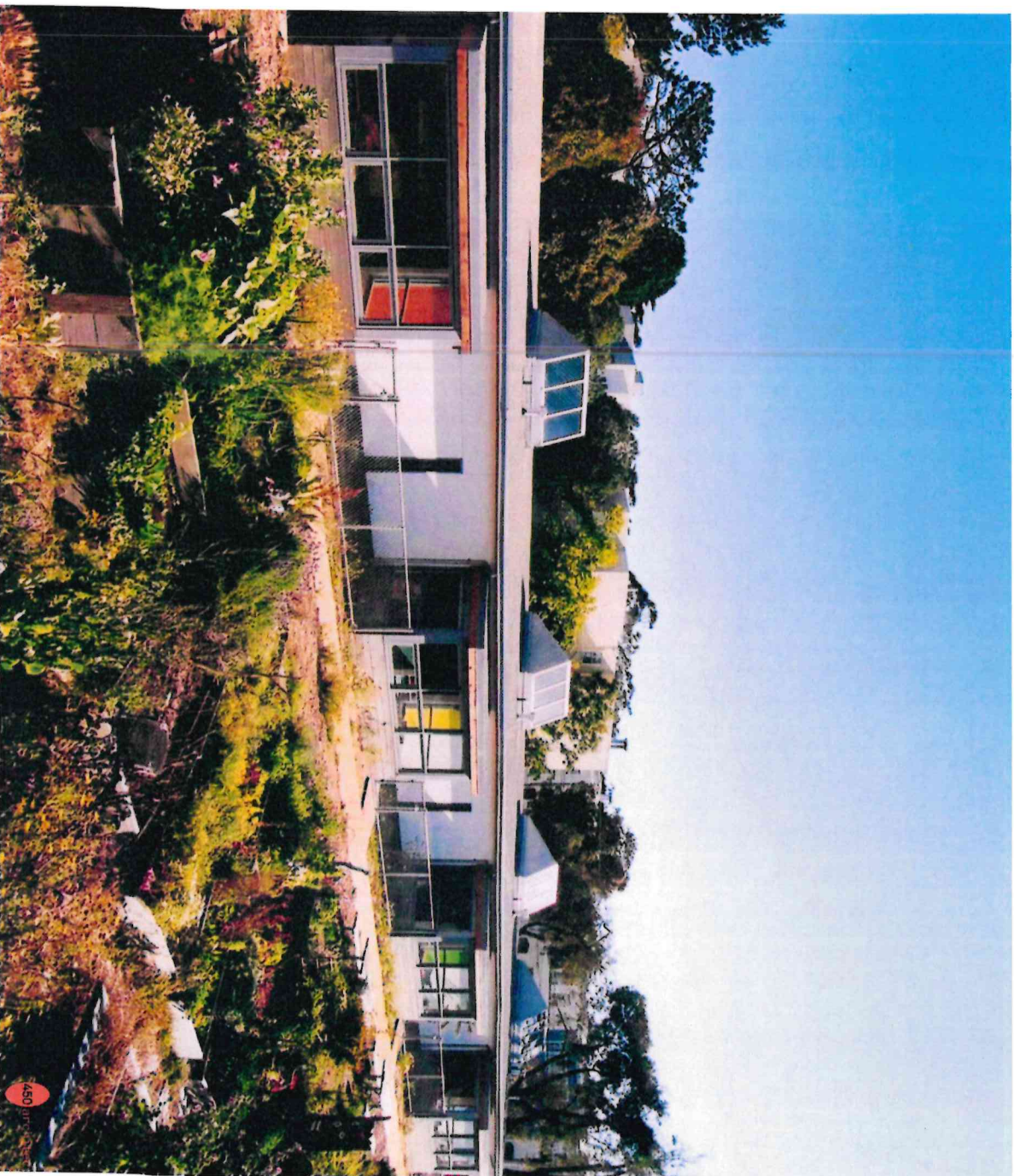
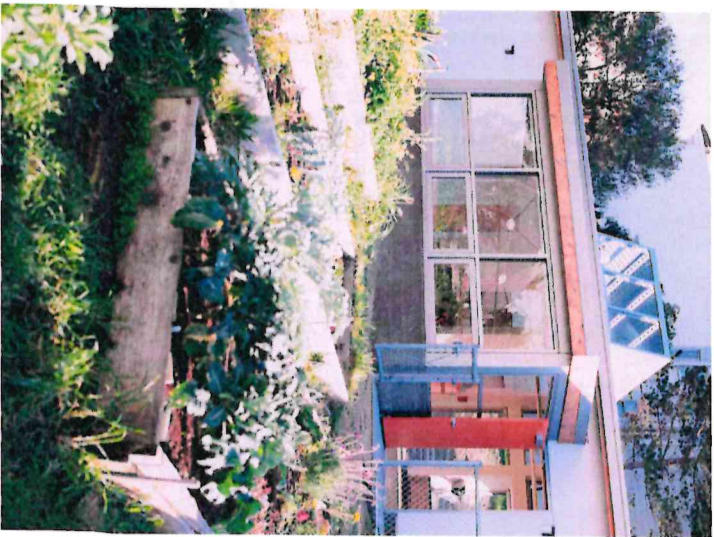
- AV upgrades
- Fence and security upgrades
- ADA path of travel upgrades



PUBLIC SCHOOL EXPERIENCE

# Argonne Preschool

Top Ten Green Buildings, AIA 2003  
Unanimous Design Citation, NSBA



PUBLIC SCHOOL EXPERIENCE

# Argonne Preschool

Top Ten Green Buildings, AIA 2003  
Unanimous Design Citation, NSBA



PROJECT APPROACH

# Schedule for July 2026

1-story buildings only

**2024**

Pre-design - establishing the paperwork foundation

**2025**

Design

Approvals

Construction (12-16 months)

**2026**

Construction continued (12-16 months)

Image: YRCS



# Schedule for January 2028

2-story buildings

**2024**  
Pre-design

**2025**  
Design  
Approvals (18 months)

**2026**  
Approvals continued (18 months)

**2027**  
Construction (12-16 months)

Image: SFW Gym



## PROJECT APPROACH

# Budget

### 1. BUDGET SUMMARY

An overview of total estimated costs.

Breakdown by major categories (e.g., Design, Construction, Equipment, etc.).

### 2. LINE-ITEM BREAKDOWN

**Design & Planning Fees:** Architectural, engineering, and consulting fees.

**Construction Costs:** Contractor fees, materials, labor, site preparation, and contingencies.

**Permits & Approvals:** Costs for permits, inspections, and any regulatory fees.

**Equipment & Furnishings:** Classroom furniture, technology, lab equipment, etc.

**Utilities & Infrastructure:** Electrical, plumbing, HVAC, and other essential infrastructure.

**Technology Integration:** Costs for smartboards, computers, and other technology.

**Safety & Security:** Alarm systems, security cameras, and related installations.

**Project Management:** Owner's representative fees, if applicable.

### 3. CONTINGENCY FUNDS

A reserve (typically 5-10% of the budget) to cover unexpected expenses.

### 4. PHASED BUDGETING

Allocate costs based on project phases (e.g., Planning, Design, Construction, Completion).

### 5. FUNDING SOURCES

Potential funding sources (e.g., district budget, grants, private donors).

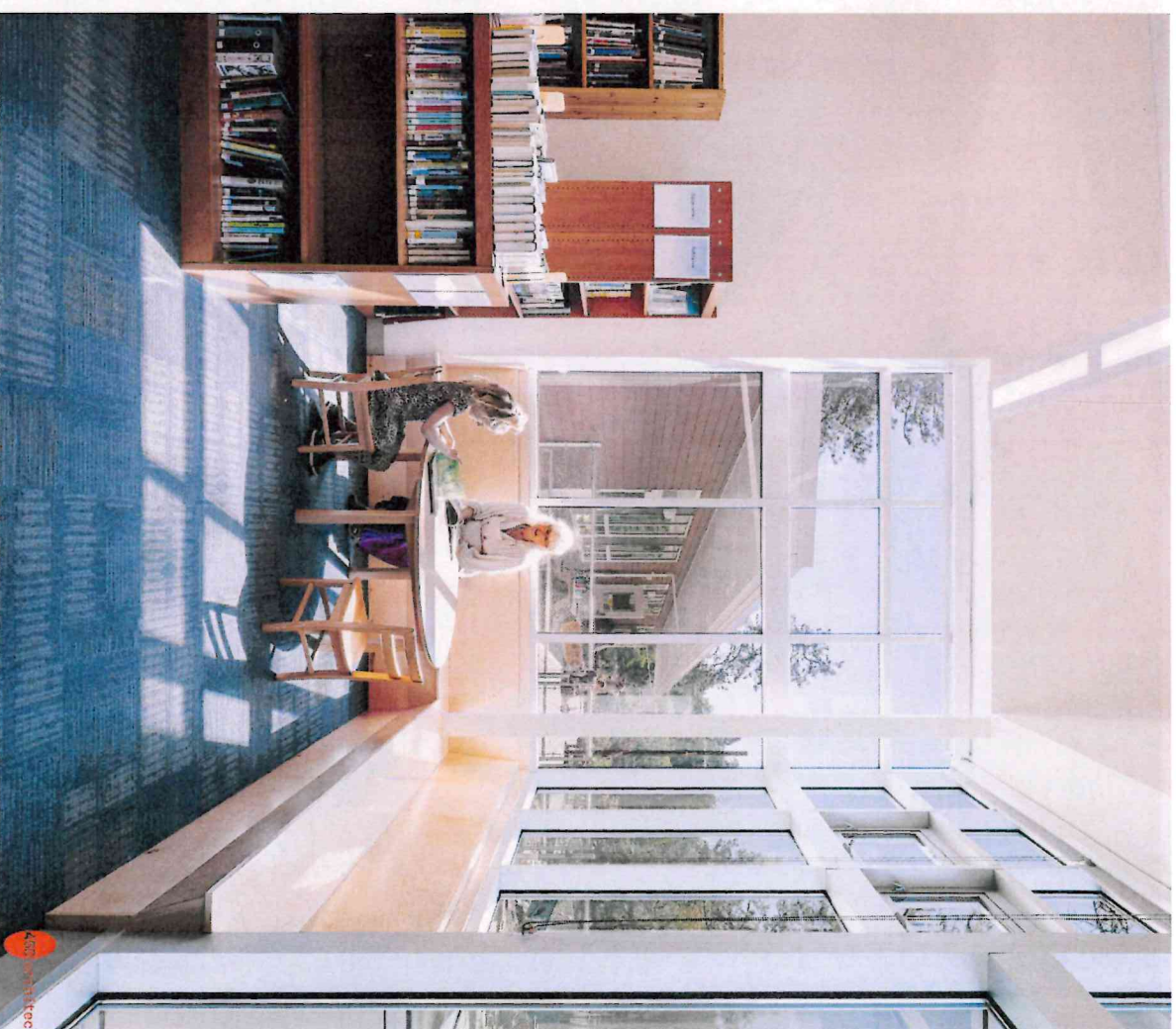


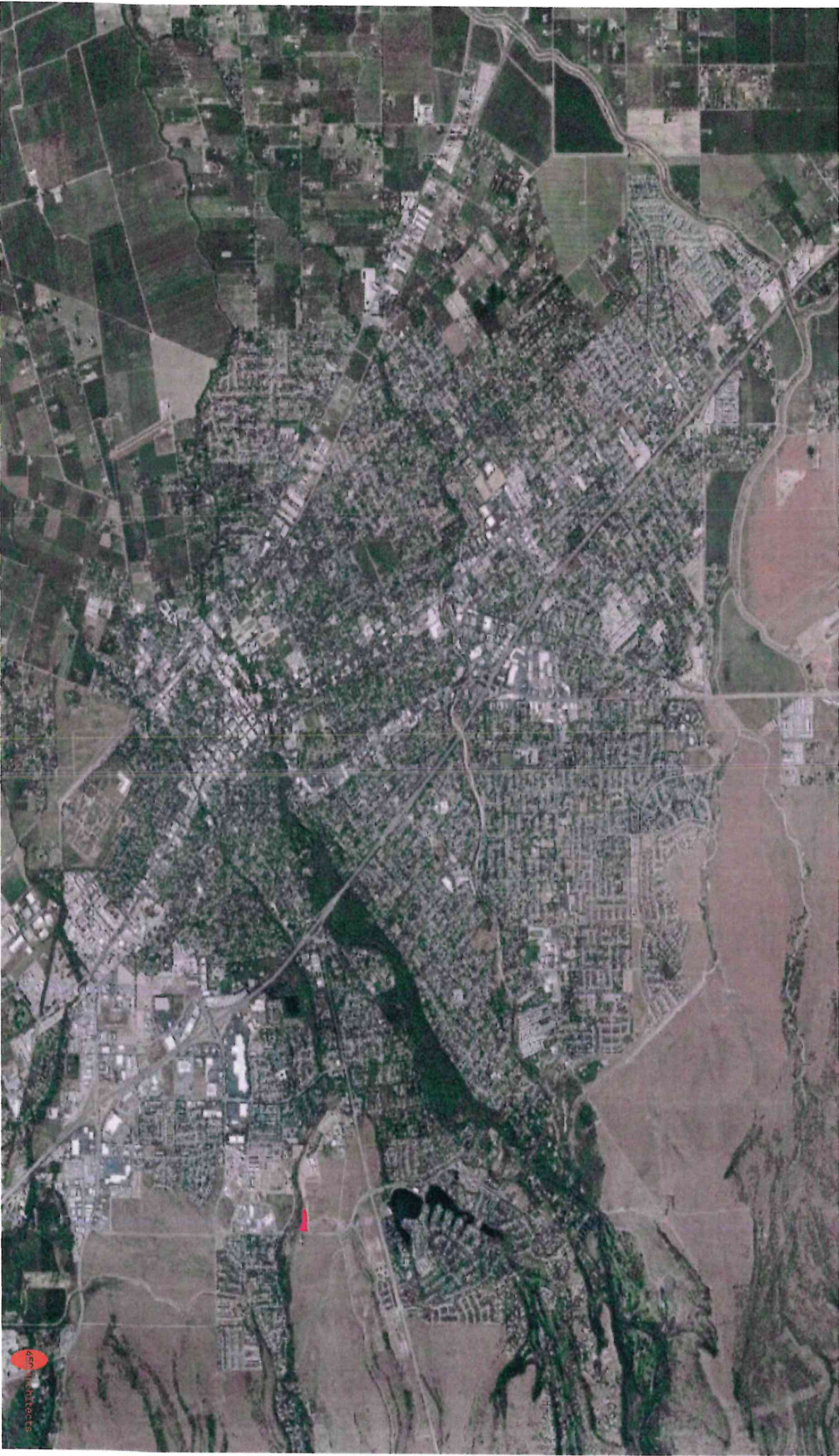


# Typical funding methods to close the gap

- Grants
- Bonds, local and/or state
- Borrowing against state funds
- Donations
- In-kind donations

Image: YRCS









Apodaca Pl

Apodaca Pl

Apodaca Pl

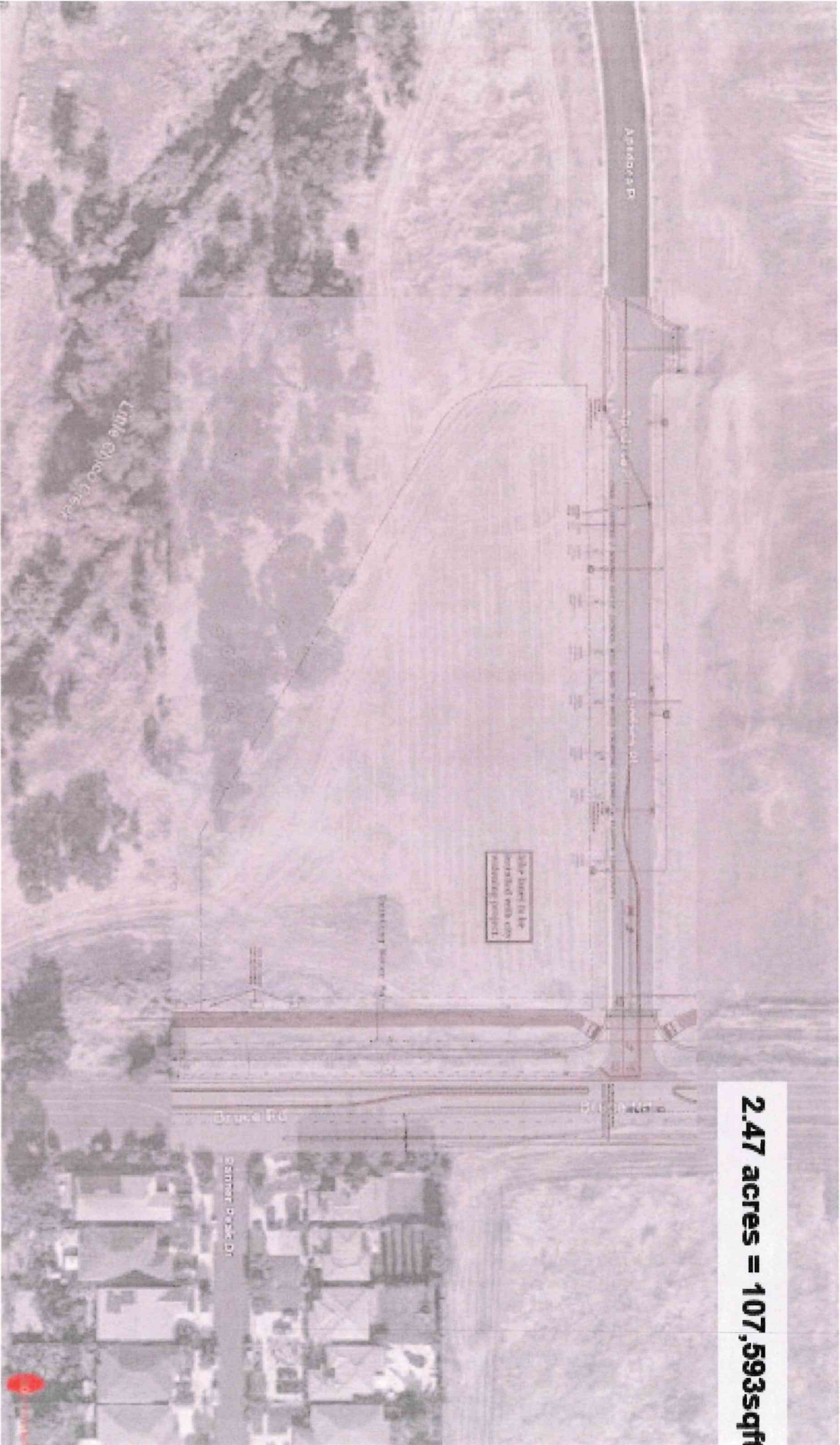
Little Chico Creek

Bruce Rd

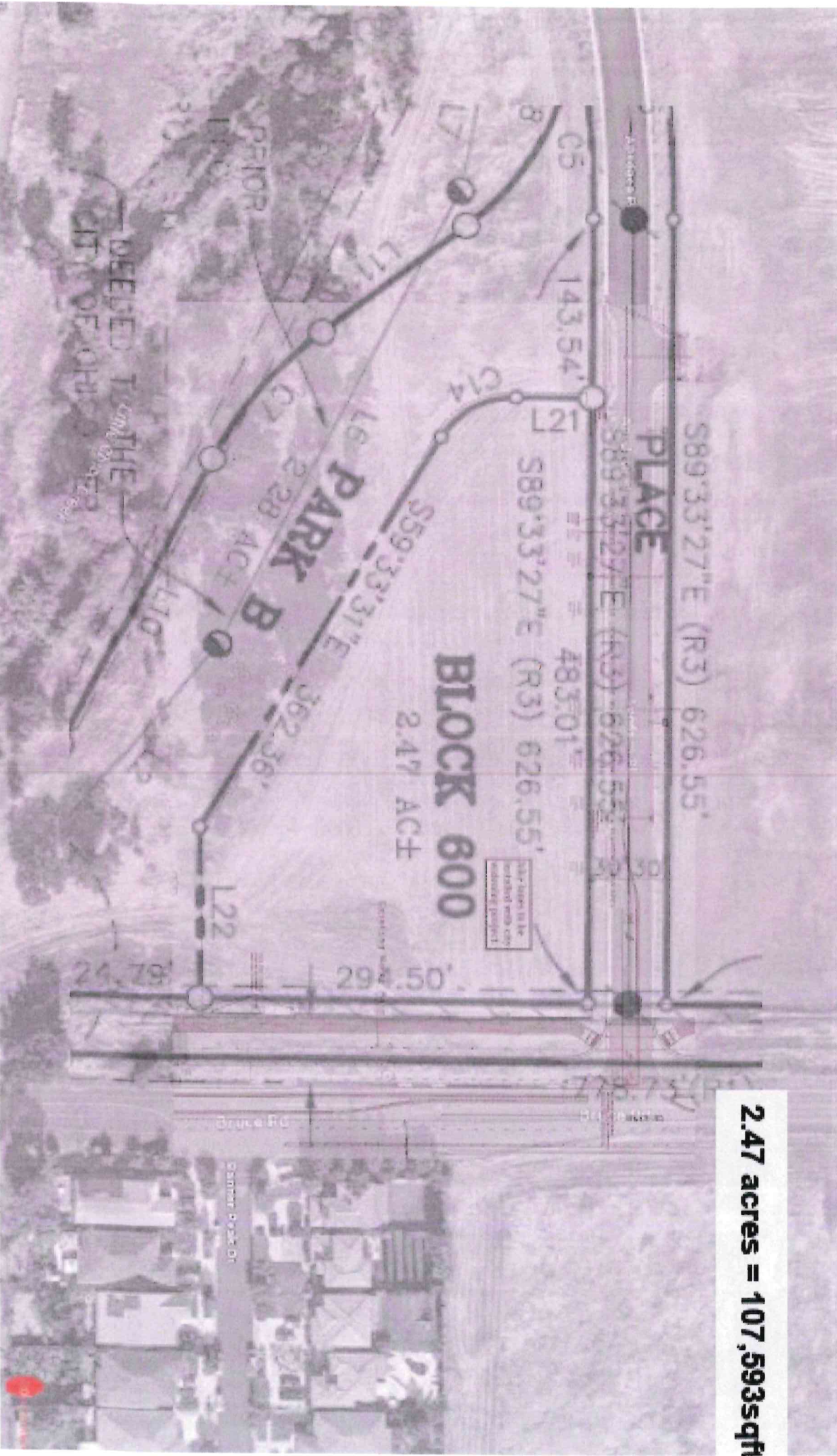
Bruce Rd

Banner Peak Dr





**2.47 acres = 107,593sqft**



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**(Room 24)**  
**CHARTER COUNCIL**  
**REGULAR MEETING DRAFT MINUTES**

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**Meeting ID: 885 6569 0279**

**Passcode: 2rg7mm**

**Tuesday, October 15, 2024 at 6:00 PM**

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**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

**1.1. Call Meeting to Order 6:03pm**

**1.2. Roll Call of Council Members to establish a quorum**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Vicki Wonacott	X	
Laurel Hill-Ward	X	





Ryan Sanders	X	
Donna Kreskey		X
Trisha Atehortua	X	

**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

**1.4. Agenda Modifications** - Request to move 5.3 Facilities Committee Report to right after 2.4 Consent Agenda. Motion by Laurel Hill-Ward. Second motion by Trisha Atehortua.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey				X
Trisha Atehortua	X			

➤ Vote passes

**1.5. Audience to Address the Council**

*This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

No audience members addressed the council.

**2. CONSENT AGENDA**

**2.1.** Approve Regular Meeting Minutes from 9-17-24

**2.2.** Charter Impact Monthly Report

Annie Gilbert

2.2.1 Cash Flow

2.2.2 Balance Sheet Detail

2.2.3 Warrants/Aged Payable

2.2.5 Actual to Budget Summary

**2.3.** Point of Sale Transactions/Check Register (September 2024)

**2.4.** Credit Card Statement (September 2024)



Motion to approve the Consent Agenda by Trisha Atehortua. Second by Laurel Hill-Ward.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey				X
Trisha Atehortua	X			

➤ Vote passes

**5.3 Facilities Committee Report**

Trisha Atehortua

So the Facilities Committee has not met since October 3, 2024 when 450 Architects presented their proposal. I asked Julie Kistle from Chico Unified School District for help understanding next steps and she graciously agreed to join us tonight and she also typed up an overview of next steps so we could all be on the same page.

Julie Kistle thanked Trisha for the introduction. We are also new to this. She has never been involved in developing a school site on commercial property. We will be getting to know each other very well as we work our way through the process.

The successful purchase of the property is completed and that is very exciting as this has been a lot of years in the coming trying to get this to happen. Kudos to you guys for making that happen.

The money from bond measures lives at the school district. The district is responsible for the spending and the accounting of the bond funds and the things that are purchased with the bond dollars belong to the district.

Moving forward, with the development of the property, Chico Unified will hire the architect. They will oversee the development of the plans and get through the construction project and handle the management of the entire project. All of that may sound overwhelming and maybe overbearing but I think what needs to be said is the design contains what you guys need, there is a lot of input, meetings that will be planned so the community, your school community comes together to find what the needs are with the architect and then we verify that information making sure that all of the needs are incorporated into the plan. So, even though the district will be leading the effort, it certainly doesn't mean we're going to go build whatever we want. It will be a joint effort together, taking what we know about projects and instructing schools and what you know you need and putting those things together into a successful project.

Your Facilities Committee has already started a process for selection of an architect, and we kind of got our wires crossed a bit. CUSD already has a pool of architects that are approved to use in the district. You do not have to utilize one of those architects. You can choose someone else to move forward with. Trisha and I were talking about how you are



first going to meet with those that are in our pool and see if there's interest in them to form a possible working relationship. We do want to come to a decision and get the architect approved by the CUSD Board.

So then we move onto funding. The funding is an issue and this is true for every school. It looks like you have about a million dollars left in Measure K funds. You get about a million dollars from Measure C. That is the immediate allocation that you have coming. If it's successful November 5th there is a ballot Measure for 17 million dollars for Charter School projects. There will be other schools in line for those dollars so it should not be assumed that Blue Oak will get all of those dollars. It will be up to our school board how those dollars are allocated. Some of the funding will be allocated according to ADA and other amounts will be allocated as needed.

Question from board member - I know that you are in uncharted territory a little bit here, however, it kind of feels a little bit like we bought land without any solid plan to build on it. Is that uncharted or is this typical? Where we just figure out the funding after?

Response - We have gone through the process of a number of different ways of funding this. What we don't have is a commitment to how much the funder would give us. Then we came to the place where there's a new bond issue going through the legislature right now. Utilizing the bond is going to be the cheapest and easiest way for us to get the school built. We do have other potential funders ready to talk to us but it seemed like we also needed to have this conversation as well, before we commit to borrowing money to build the school. Let's find out first how much the bond issue might be able to help us. So that is an unusual situation to be in. Chico Unified has a high school site and an elementary site. Other districts have done this same thing, e.g. purchased 50 acres of land for future school use. There isn't a lot of property available in this area. If you find something that works, you really need to grab it, and your school is a little different from CUSD, where we need a lot of acreage. So it is harder for us to find suitable places that are going to be approved for a school site. You have to take steps forward in order to get there, and usually you don't have all the money that would be used up front.

What if's are discussed. What if we don't have funding? What if we end up with just land? What if other charter's step up and chip away at the funding and then we only have 9 million left or whatever amount it may be?

So again, you have Measure C which is one million, and about one million in Measure K. If passed in November we have a bond that will provide 17 million to Charter Schools of which we will receive a certain amount. There is a Community Charter School Facility Committee with representatives from each Charter School who will make recommendations to the CUSD. What if the Charter Leaders all want the same funding for use at their own sites? There will probably be a different process for recommendation of the allocation of the bond funding.

Question - How long does it take for bond funds to be available.

Response - Let's say the bond passes in November. The district has been very Successful on bond sales. But say Measure C is \$239K, so if it passes in November they will do a voluntary sale of a portion of the series.

They will sell whatever they can get their hands on and what they spend they don't want to have sitting in the bank. So it could happen as early as January 2025. It doesn't take terribly long. How do they decide on how much they will sell? I believe that depends on how much capacity there is that they can get their hands on and what they can spend. There is a gap between last year's property assessments within the school district boundary and what the new home sales are being reassessed.



As we go through the next 3 months and the Measure is voted on it would be really good if we were as close to being able to say this is what we want, so we can give the CUSD Board the plan as soon as possible. It is better to get there first.

Julie does not think that we will need to go through DSA (Division of State Architect) for our project because we are a charter school.

Next week the Facilities Committee will be meeting with two or three architects to hear proposals. The Charter Council will need to also meet them and decide which of them is the best fit for our project.

Will the Facilities Committee be phased out as more things get handed off to the district?

There is a lot of leg work gathering information, making decisions that will need to be done throughout the project. There will be even more of a need when we get down to the nitty gritty work like, what do we need? What are the needs for building, working with architects on design, lots of questions and clarifications are going to come up. As much as you think everything is documented there will still be a need for project management. On the Facilities Committee we will have the opportunity for community input that includes everyone. So when we go to put our proposal together for the extra bond measure funding, do you have recommendations for what to include in this proposal? Julie has seen a lot of creativity. She asks what we want to show the board? Think of visually what we can present. A joint meeting of Charter Council and Facilities Committee Members is scheduled for October 29, at 6:00pm.

### 3. FACULTY

#### 3.1. Faculty Report

Cheryl Grant/Sarah Lee

Sarah and Cheryl present the October report. Huckleberry Kindergarten handwork projects. They sing when they are done working. Second grade dressed up as their future selves. They are also enjoying autumn and harvest poetry. They are also preparing for the George & The Dragon performance this Friday at 5:15pm.

5th grade completed their first Botany Block of the year. Grade 6 experienced Community Building with Ms. Caren. Caren is actually here tonight. The students participated in the classroom norms that they voted on and posted their sticky notes next to the norms. The norms are;

I want class to feel \* I will show kindness by \* A time I felt best in school was \*  
Something I want everyone in this class to do is \*

8th grade students are learning about the formation of the United States. They started by talking about who the 1st people were and the important roles they played. They have moved on to a simulation of the road to independence from Britain. They are paying taxes all of the time - that is all they can talk about!

Upper grades Handwork they started making positive pumpkins in which they store a positive message and then hide for others to find. They also started a lunch time handwork club. Music is thriving! 4th & 5th grade completed their open string lesson pages. They are on display now. They loved the story of the Land of Staff with (A) Apollonia the Apple tree, (E) Eagle high in her branches, (D) Dragon that lives under her roots, and (G) the Grumpy Goblin that lives deep in the belly of the earth. I marvel at the creativity and artistic ability of these Waldorf school children. Music appreciation continues to be rewarding - watching the students share their feelings and thoughts about music in a safe environment and also listening attentively to what they want to learn. Choir is on fire with singing! We learned about harmonies and how to find them this past week. Such fun! We





are singing some beautiful songs that really bring out the children’s individual personalities.

The resource room with Ms.Jo has been busy learning about our coping skills and how/when to use them! We made “Coping Capes” so that we can wear our coping skills daily!

Middle School Faculty Discourse Questions - At the weekly Faculty meeting we are discussing things that are coming up and supporting each other. The question this week that was discussed - What hurdles are we facing to maintain a healthy and sustainable 6-8th grade program.

**4. BUSINESS**

**4.1. School Enrollment** Susan Domenighini  
 Enrollment is currently at 220. This is where we landed on census day which is the day that enrollment is counted for the year.

**4.2. BCOE Librarian of Record Svcs. Contract** Discussion/Action  
 We are required to have a librarian of records and the Butte County Office of Education does provide this service for us. This is the yearly contract that we are required to renew. We are following State protocol by having this service. The service keeps us in compliance. Trisha Atehortua motion to approve the contract. Laurel Hill-Ward second motion.  
 ➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey				X
Trisha Atehortua	X			

➤ Vote passes

**4.3. Land Acknowledgement/Celebration** Discussion/Action

Caren discusses the connections she has made with tribal leaders of the Mechoopda Indian Tribe. There are plans for a land blessing on December 5, 2024 at the site of our future school. They are currently discussing the possibility of a tribal group of dancers coming to do a presentation along with an elder of the tribe blessing the land afterwards. We are also going to ask for their guidance with reviewing our current land acknowledgement. Is this the kind of acknowledgement that we should have?



We are hoping for expanding community connections and relationships to support ongoing education in our community.

Vicki Wonacott motion to approve the date for the land blessing to be December 5, 2024. Ryan Sanders second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Donna Kreskey				X
Trisha Atehortua	X			

➤ Vote passes

## 5. GOVERNANCE

### 5.1. Finance Committee Report

Ryan Sanders

Short meeting for Finance. We talked about the budget. Enrollment was at 219 and ADA at 93%. There was a \$270K deficit partially due to a reporting error. Now that number has changed to \$130K and we feel fairly certain that this is correct. Really boils down to our budgeted enrollment number being at 234. That is concerning, I would say also the other topic of discussion on that item is that next year there will be other one time funding that is going to end. So we are operating at a deficit and we see we will for sure see less funding next year. We had an update on the new school site. We are currently reviewing the administrative pay scale. There have been no decisions there. We are in review at the moment. We got to see the classroom account balances. It was the first time I've ever seen that. They are pretty broad range of values. We approved a grant application.

Question -

So are you going to have discussions about relieving some of that deficit?

Response - Still too early to tell where cuts may need to be made it is difficult to get this done any earlier than December. There is more work that needs to be done first. Looking at the current numbers it isn't clear yet.

Though when it is time the Finance Committee can make recommendations on scaling back certain areas of the budget.

Question - The charges from the printers were shared with the Faculty. It doesn't seem like a huge charge. Why is it a thing?

Response - This charge is only for the copier use. It does not include the volumes of paper use and other costs. There is also machine maintenance and financing. So we are in the process of tracking this for the first time. We are looking at how much it costs per classroom and per student to make photocopies. We are working on managing this and a good way to assess that is to look at our trash. One



question, are we recycling for student use? We have let the teachers know that we want to be aware of that. Initially we have given them caps on printing/copying and some have doubled their cap already. Some that have not made a copy yet this year. At every other district school they have some level of control and we have never had that.

- 5.2. Parent Council Report Susan Domenighini  
There is no report from Susan at this time. At their last meeting the Parent Council mostly talked about the Harvest Festival coming up this Friday.
- 5.3. Facilities Committee Report Trisha Atehortua  
We have already covered Facility updates earlier in this meeting.
- 5.4. Community School Partnership Caren Lehe  
Caren Lehe gave her community schools report. Recently attended the Community Coordinator Huddle at BCOE. The hosted School Ties who presented a training on the McKinney-Vento Homeless Assistance Act. We hosted our first Community Resource Fair last month. It was a great success and with approval I would like to make this an annual event. The Advisory Committee update I have for you is that Donna Kreskey and Emma Todd will be joining us in Anaheim for our first off site meeting of the CEI Community Engagement Initiative. BCOE asked if I would be willing to allow them to interview me about what I have done in the community schools work. I have the interview in my report. We are inviting Spencer from Healthy Play to return on January 6th. We also have a Dia de los Muertos Celebration that we're having here at school.
- 5.5. Attendance/Behavior Susan Domenighini  
This report is from Amanda as she did this for the month of September through October 2nd. Attendance was 93%. We had 77 students with **perfect attendance** and 14 with only one absence. The total number of students with **great attendance** is 91 students. This means they had one absence. Dress up attendance spirit days went well. We had a fan favorite that seemed to be **future career day**. Overall we are seeing quite a few illnesses in students and staff. The attendance team will focus on 8th grade and support the class with an attendance incentive in order to gain buy in. Shout out to Ms. Brittany second grade teacher she had the class with the highest attendance percentage 97% and Ms. McDonald 5th grade with 96% attendance. Behavior report was reviewed and shared. Totals for referrals and minor referrals went down significantly. We are working with Philip James from BCOE for restorative practices. He also helps with SEL.

## 6. ADMINISTRATION

- 6.1. Executive Director's Report Susan Domenighini

I don't know. I did get this done late this afternoon, so maybe we don't have it

We went back to doing Favorite Fridays again. You'll remember this or our favorite moments. So here are some of the things the teachers said, and Staff said.

1st grade. One of my students got a makeup kit for her birthday. She has been coming to school with the wildest looks. I love that her parents let her leave the house with her fullest creative expression. One day she wrote on her face, Ffb. Instead of bff, and was so proud to tell me that I was her bff.



This is from 4th grade, I believe. I received a hand-drawn card in soft, cursed crayon from a student who has struggled with kindness and self-confidence. An at-risk youth is coming into her greatness. It's so tender to read the words of an old, older child while holding memories from 1st grade she wrote, Hi, Miss Jennifer, this is \_\_\_\_\_. I noticed that when I do good at my work you tend to smile at me making me feel happy. She then drew a small flower and labeled it Week One. I can't do it, and a larger flower with Week 7, I can do it!

On Thursday, this week we had a spontaneous, lively discussion about indigenous people on various continents and the coming of the conquistadors. This is from 8th grade. It was the 1st main lesson all year, where most students were engaged and enjoying learning. Learning filled me up.

This week. I spent some time in 7th grade while we waited for a substitute to get there before Miss Sarah left, she announced. This is Miss Kelly from the office she has her walkie on and maybe her phone too, because she has lots of jobs. Don't harass her. It was difficult not to laugh, but I kept it together so that they would take me seriously. They were lovely and fun.

Staffing reports. There are no changes though we had two of our classroom teachers go to Bal-A-vis-X training. Kate McDonald had gone before, and she was in 3rd grade at that time, and she said

all she did was implement Bal-A-vis-X and 3 of her kids that could not read started to be able to read. It's about the rhythm and the proprioceptors. So she and Kari Madera went again. And so I'm looking forward to bringing Bal-A-vis-X back to Blue Oak School and that understanding of movement and rhythm. This is important!

Then I have my coaching days. Thanks, Maggie for scheduling me to not have any meetings on Tuesday, so that I can get into the classroom to observe.

There are days like today, which doesn't happen often but today was off because I'm still fixing whatever happened on Monday. But that ability just to get into the classrooms and that freedom to talk to teachers, to watch what they're doing and to interact with the students in class, it's really fulfilling, I think, for everybody for me to be able to do that.

Amanda left on our leave, I think either the second, 1st or second of October, so we've divided up as much as we can. Her workload with Kelly Chandler and Caren are assigned to help me with behavior. I'm doing a lot more behavior myself and the ELOP coverage. Finding subs all of those kinds of things we're doing, just splitting up the work. Keep the budget down if we can, and so it's a lot of work, but it's good. It's giving all of us a chance to see what the other people do. So it is sort of that required cross training that happens so at our faculty meeting on Thursday there must have been like more than a handful of teachers just showing their gratitude to Susan for stepping up and taking on that, like all the behaviors, and really doing well with follow through and checking in the teacher's wellness.

I actually enjoy it. It's like Caren was worried about me, and I hate to say it. I kind of enjoy the work, so people like, Oh, she has to do that. But I'm like, I get to talk to the teachers about what's really going on, and to the kids and talking to the kids is a good feeling. So I kind of like the work which means I spent a lot of time doing it. We have the dates that we're in the last month. We are looking at the spring concert being changed because of other events around that date. So yeah, so we haven't figured it out. But it is a few months away. So we'll get there. And





then my project's are behavior work, continuing to finish the audit, technology and communication, classroom observations, IEP's, 504's, SST's have really ramped up this month as we're at the 30 day window of starting the class. So I've been doing a lot more of that regular check-ins, doing tours. The Leading Now Academy was online, and in my group we talked about LGBTQ issues and the policies around those. Then the CEI which Caren is working on and continued work on DEI. I'm looking for a deep dive if I can get it to happen into the Street Data book that we received. We heard from the author of that book that it's a way to transform classrooms for thinking and focusing more on student voice and addressing DEI through student voice. We're still working on Webb and Acorn. And then, of course, Facilities. Those are the things I've been working on. Behavior has taken a significant amount of time this month, so some of the other projects are not moving forward as fast.

**NEXT MEETING - Tuesday November 29, 2024 at 6:00 PM**

**8. ADJOURNMENT 8:20pm**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



**BLUE OAK CHARTER SCHOOL**  
**450 W. East Avenue, Chico, CA 95926**  
**(Room 24)**

**CHARTER COUNCIL SPECIAL MEETING DRAFT MINUTES**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/85923576493?pwd=vWM1Pzi6vAMYU3969ZUCjYuA8ZOjIZ.1>**

**Meeting ID: 859 2357 6493**

**Passcode: UuKf2j**

**Tuesday, October 29, 2024 at 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

*Virtues: Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and move the agenda items' order.

**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1.** Call Meeting to Order 6:04PM
- 1.2.** Roll Call of Council Members to establish a quorum

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Vicki Wonacott	X	
Laurel Hill-Ward		X
Ryan Sanders	X	
Donna Kreskey	X arrived 6:07pm	



Trisha Atehortua	X	
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**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

**1.4. Agenda Modifications - Request to move the Consent Agenda items and add to governance after architects present, by Trisha.**

**2. CONSENT AGENDA**

- 2.1. Overnight Field Trip 8th grade (SantaCruz) est. cost \$10k Discussion/Action
- 2.2. Overnight Field Trip 4th grade (Sutters Fort)est. cost \$800.Discussion/Action
- 2.3. ELOP Plan

**3. GOVERNANCE**

- 3.1. Facilities Committee Update Trisha Atehortua
- 3.2. Architects Presenting - Facilities decided to have the three architects that presented last week at the facilities meeting to present to the board tonight. We will have four choices as we have already heard from 450 Architects. We are on a tight schedule. Please keep your questions relevant to things that will help us make a decision.
  - 3.2.1. DLR Group 30-40 minutes  
 Introductions were made. Tessa Nelson will be sharing the presentation over zoom. Jesse Miller, Principal California K-12 Sector Leader. Jeremy Kossack, Senior Associate Project Mgr., Kate Vega, Education Funding Services, Chris McGiff-Brown, Principal Design Leader.  
 The 5 people in front of us have dedicated their lives to k-12 architecture, definitely a team that is very capable and knowledgeable. Leaders in education design. Education is their #1 market sector. It’s what they do nation wide. Tailored Project Engagement Approach. Discussed student centered designs, nature & naturalness, flexible classrooms, art as a teaching tool.  
 We have worked with CUSD, Emma Wilson and other projects that will highlight what is possible for Blue Oak. Discussed their desire to identify the culture and identity of the school that they are working with. DLR discussed the timeline schedule with spring of 2028 being the projected deadline. Two types of schedules, Traditional & Incremental were discussed. They encouraged the DSA approval process as this will save time and money. Project Funding & Fees discussion. Channels of funding and researching all of the options were discussed. Goals and decisions to be made right away to help us determine the right path for this project.  
 Modular vs. Stick Built - labor and materials will be the difference in cost  
 Stick cost currently is ~ \$950 per sq ft.  
 Modular ~ \$650 per sq ft.



Pros and cons of modular vs. stick. There might be a cost savings upfront but there may be hidden costs.

Are we going through the DSA approval process?

Architect Fees were discussed -

Fixed fee based on defined scope and efforts; or

Fixed fee based on sliding scale for larger projects with defined scope; or

Percentage of Construction Cost based on Sliding Scale for larger projects with undefined scope (Common for most Districts)

Pre-Schematic Planning discussed and the cost of this is typically 3% of the total A/E Fee. Scope of work typically for a pre-schematic plan. This is where we decide where everything should go.

Question - Have you worked on other Waldorf school designs? Not really.

We have worked internationally, in Shanghai. The people that you see here are the group you are getting.

Question - Have you designed any Waldorf Schools. Not really.

Question - Are there any big red flags that they are currently building a place in SF that has 3 stories.

Modular is only available in 2 stories.

Question - If we build two or three stories would they have accessibility in mind?

Yes - All buildings require this accessibility and it is a main review item.

3.2.2. RGA (Russell Gallaway Associates) 30-40 minutes

Kevin Easterling and Clint Peterson presenting - In business for 24yrs. Founded in 2001 - they are a local practice. Presently they are a team of about 18. They have two licensed architects and 3 licensed engineers. Located by The Commons on Park Avenue in Chico. RGA has a reputation of being responsive in our community. They have a lot of connections and for our project they would consider a dedicated team. They value building relationships.

They have a different fee structure than bigger firms. This means lower costs for us. Large consultant pool Local BIM leaders. BIM (Building Information Modeling) means designing in 3D. Not a lot of firms use BIM. We are the local leaders in that technology. Benefits of this are that from design, to construction administration RGA looks at everything in 3 dimensions. They can understand if there are conflicts in areas and share information with all of the team members. RGA designed the expansion of the building Blue Oak is in presently. Keeping everything in design allows them to work closely. RGA values people over profit. They like to think their employees stick around for this reason.

Project team members Single point of contact backed up by the entire team.

Great relationships with Chico Unified. Discussed pros and cons of working with the city. There is a face to put with the name. The relationships present make the design process and the review process so much more enjoyable. Result for Blue Oak is a better design for you and better construction cost. In some ways working with the City there is less red tape. Document mgmt staff on hand. Consultants -electrical engineers mechanical landscape fire etc. They think we could benefit from bringing on our own consultants Funding consultants Environmental etc.

Project delivery -

Design Bid Build

Blue Oak would hire construction architect engineer general contractor.





### Lease - Leaseback

Blue Oak would hire an architect, engineer, developer, construction manager. Lease-lease people go out and get a general contractor. In the end the school would be leased back to us.

A lot of charters have done that -

Listed recommendations are shown with QR codes. Financial Project List and Bidding Pictures of schools that they have built.

RGA Approach - metal buildings that are pre built were discussed as a building option. Some will work for a two story building; they are currently building something similar in Miriam Park. They have done work on Sierra Nevada, and CSU, A Main Hobbies, Medical Buildings, Farmers Brewing Co., North Valley Eye Care, Humboldt Apartment Complex, are all buildings they designed. Trisha asks about the timeframe - Preference City or DSA ? He prefers the City, because of the relationship and it is lower cost -timeline is about the same. They have not worked with any Waldorf schools. However, the concepts and thought process of designing and implementing good architectural design as in some of the building examples in Jennifer's video are something that RGA is familiar with. RGA thinks a time frame of two years is realistic.

3.2.3.

Studio W Architects

30-40 minutes

Introductions Brian Whitmore, President and CEO of Studio W, Ty Yurokovic and I would be the primary point of contact for Blue Oak. Ty is an architect client leader at Studio W, Rachel Clemente, Design Leader for the company, Melissa Szpik, Program Specialist and Project Architect. Melissa was a previous Waldorf parent at Alice Birney Tk-8 Public Waldorf School. She was a very active participant in the school's transition from their old campus. She mentioned the Waldorf Kindergarten experience of preparing homemade bread, inspired her son to become a baker. Studio W is a local company.

Experts in public education design and that includes charter schools about 92%. They work throughout the whole state and have offices in Sacramento, San Jose, Newport Beach, with their main office in Sacramento.

Slideshow illustrates recent projects that Studio W has worked on. Natomas Charter School Capital College & Career Academy in Sacramento and Kairos Charter School in Vacaville to name a few. They work with a Charter Development Company called Redhook in Southern California. They also work with North Star Engineering, Planning, and Surveying firm in Chico. Other relative experience and projects in Miriam Park is highlighted. Little Chico Creek Tk-expansion remodel of admin offices, Paradise Unified Schools, Thermalito, Durham Unified etc.

They keep in mind the pedagogy of the charter school they are working with.

Project delivery opportunities were highlighted. Is there local or jurisdictional approval? Prevailing Wage vs. Non Prevailing Wage? Prevailing wage is expensive because it adds about 25% more of the costs of the project. Funding may come from other sources that are not bound by prevailing wage.

Challenge with the contractor - Modular concepts can save time and costs. Site opportunities -they give a couple of options for us and our site. Contractor Procurement Modular Contractor relationships. Is a professional cost estimator included in the architectural costs? Yes.



Funding opportunities - Charter School Bond - Right now is a good time to get one. If State Bond prop 2 passes - there would be funds available to us. Local developer funds may be a stretch, financing is also an option. They are happy to help us garner funds in any way possible. Site opportunities discussed with illustrations that could potentially fit our plot of land.

Fee approach. Recommended schematic design to get the big picture of cost and timeline.

Trisha asks about the timeline - some of this depends on if we have to go through the city. Prioritizing what we need instead of what we want ( summer/fall 2027) They may be able to help us with getting into another building before construction is completed.

3.2.4. Review Presentations

Discussion/Action

Discussion amongst BOCC and Facilities Committee team members. Motion to vote to accept RGA as the Architectural Firm of choice by Donna Kreskey. Ryan Sanders second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua		X		

➤ Vote passes

3.2.5. Overnight Field Trip 8th grade (SantaCruz) est. cost \$10k Discussion/Action

Motion to approve by Trisha Atehortua. Second motion by Donna Kreskey.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			



➤ Vote passes

3.2.6. Overnight Field Trip 4th grade (Sutters Fort) est. cost \$800. Discussion/Action Motion to approve the 4th grade field trip by Donna Kreskey. Second motion by Trisha Atehortua.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

3.2.7. ELOP Plan

Review of the plan details. This is the Extended Learning Opportunity Plan requirements and a report illustrating that we are meeting those expectations. For instance, we are required to provide a safe environment for the students to play and learn in. We have passed all of our annual safety inspections and our staff are trained on safety procedures. This on campus program is primarily led by faculty or paraprofessional/instructional aides. We have daily clubs for after school care and we have listed the kinds of activities the students participate in. We reported on nutrition, attendance, behavior, and other required items. We run the program in house. Two team members manage this program daily. Motion to approve this plan by Ryan Sanders. Second by Trisha Atehortua.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes



**NEXT MEETING - Tuesday November 19, 2024 at 6:00 PM**

**8. ADJOURNMENT 9:31pm**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_







# Blue Oak Charter School

Monthly Financial Presentation – October 2024






# October Highlights



## Highlights

- Month 2 enrollment 218 (P/Y 234); ADA @ 91.2% ; October forecast using 93% ADA = 202.74
- Forecast deficit (\$137K)
- Based on current level of spending, cash is forecast to be \$396K at June 30<sup>th</sup>, 2024 representing 36 days cash on hand.

## Compliance and Reporting

- Arts, Music & Instructional Materials Block Grant Board approved plan required before utilizing funding.
- 



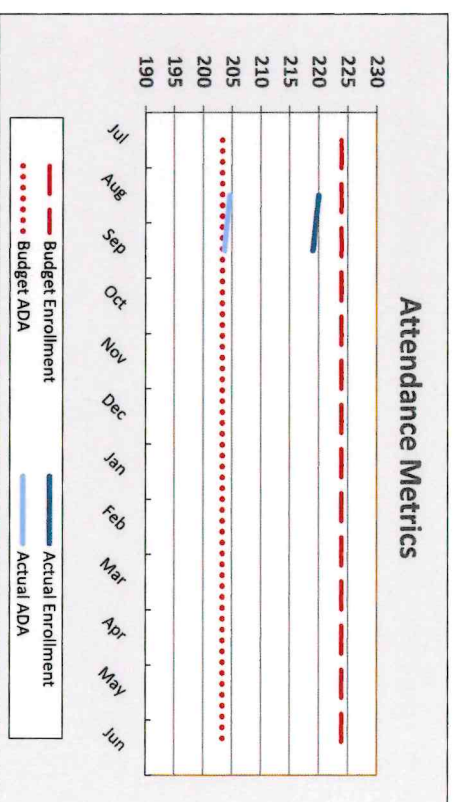


# Attendance Data and Metrics

## Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	Actual	Forecast	Budget
Average Enrollment	219	218	224
ADA	204	203	212
Attendance Rate	91.2%	93.0%	93%
Unduplicated %	60.6%	60.6%	61.7%
Revenue per ADA	\$19,128	\$18,871	
Expenses per ADA	\$19,685	\$18,890	

## Attendance Metrics



Enrollment 218, down from budget 234.  
93% ADA forecast (202.74) and rolling UPP 60.59%.



# Revenue

- October Updates
- Reduced ADA cuts (\$78K)+ from budget.
- Forecast includes additional \$497K one-time funding, declining in future years. UPK \$55,978

Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 575,853	\$ 551,908	\$ 23,945	\$ 2,484,583	\$ 2,559,752	\$ (75,169)
Federal Revenue	94	23,470	(23,376)	197,466	211,322	(13,857)
Other State Revenue	49,515	171,100	(121,585)	1,107,632	1,133,033	(25,401)
Other Local Revenue	8,583	13,430	(4,848)	88,238	88,238	-
<b>Total Revenue</b>	<b>\$ 634,045</b>	<b>\$ 759,908</b>	<b>\$ (125,863)</b>	<b>\$ 3,877,918</b>	<b>\$ 3,992,345</b>	<b>\$ (114,427)</b>

Source	Resource	Expiration	FY23-24		FY24-25	
			FY23-24	FY24-25	FY23-24	FY24-25
ELOP Recurring	2600	Ongoing	308,103	156,586		
AMG - Prop 28	6770	3-years	40,905	40,905		
FY24 AMG - Prop 28 Award		6/30/2026				
FY25 AMG - Prop 28 Award		6/30/2027				
UPK	6053	6/30/2026	-	-		
Community Schools Planning (CCSP)	6331	6/30/2024	100,000	85,220		
EEBG	6266	6/30/2026	25,446	20,257		
AMIMBG	6762	6/30/2026	51,516	51,516		
LREBG	7435	6/30/2028	142,992	142,992		
<b>TOTAL</b>			<b>668,962</b>	<b>497,476</b>		





# Expenses



Textbooks +\$9k; Food Service +\$6.6k

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 523,634	\$ 413,666	\$ (109,968)	\$ 1,376,569	\$ 1,366,607	\$ (9,962)
Classified Salaries	204,784	172,089	(32,695)	550,640	550,640	-
Benefits	210,730	192,929	(17,801)	640,415	627,122	(13,294)
Books and Supplies	68,507	57,193	(11,314)	171,245	160,492	(10,753)
Subagreement Services	31,836	40,144	8,308	141,909	141,418	(491)
Operations	86,051	61,436	(24,616)	186,670	186,668	(2)
Facilities	225,893	229,409	3,516	684,579	688,228	3,649
Professional Services	56,664	67,453	10,789	262,858	275,340	12,481
Depreciation	-	-	-	-	-	-
Interest	61	-	(61)	61	-	(61)
<b>Total Expenses</b>	<b>\$ 1,408,161</b>	<b>\$ 1,234,319</b>	<b>\$ (173,842)</b>	<b>\$ 4,014,946</b>	<b>\$ 3,996,514</b>	<b>\$ (18,432)</b>



# Surplus / (Deficit) & Fund Balance

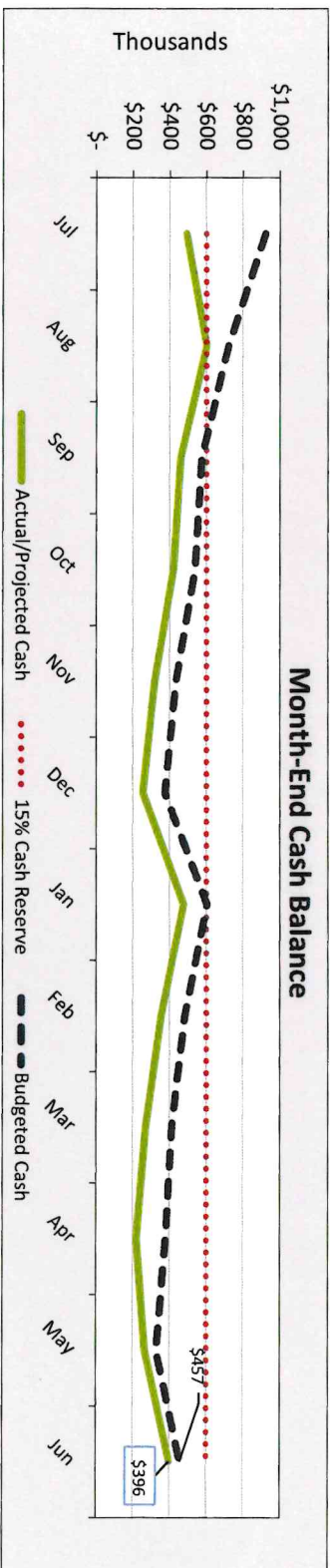
- Forecast deficit (\$137K).
- Year End Fund balance projected at 8.7%. Min requirement 3% (Per SD Chico requirement

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	\$ (774,116)	\$ (474,411)	\$ (299,705)	\$ (137,028)	\$ (4,169)	\$ (132,859)
Beginning Fund Balance	486,056	486,056		486,056	486,056	
<b>Ending Fund Balance</b>	<b>\$ (288,060)</b>	<b>\$ 11,645</b>		<b>\$ 349,028</b>	<b>\$ 481,887</b>	
<i>As a % of Annual Expenses</i>	-7.2%	0.3%		8.7%	12.1%	



# Cash Balance

- Current cash \$421K = 55 days Cash on Hand; At June 30<sup>th</sup>, Cash projected to be \$396k or 36 days cash on hand





# Appendices

## As of October 31, 2024

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register





Current	Current	Current	Current	Current	Current	Current	Current
Period Actual	Period Budget	Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget	Total Budget Variance
\$ 135,112	\$ 169,638	\$ (34,526)	\$ 285,236	\$ 358,124	\$ (72,888)	\$ 1,832,412	\$ (72,888)
State Aid - Revenue Limit							
LFFF State Aid							
Education Protection Account	100,095	-	100,095	10,578	89,517	42,313	42,313
State Aid - Prior Year	-	-	-	-	1,772	-	1,772
In Lieu of Property Taxes	57,223	852	188,750	183,205	5,545	685,027	685,027
Total State Aid - Revenue Limit	226,009	66,421	575,853	551,908	23,945	2,559,752	2,559,752
Federal Revenue							
Special Education - Entitlement	-	(2,546)	-	5,375	(5,375)	27,503	(5,375)
Federal Child Nutrition	-	-	-	2,169	(2,169)	110,118	(2,169)
Title I, Part A - Basic Low Income	-	-	-	13,980	(13,980)	55,920	(13,980)
Title II, Part A - Teacher Quality	-	-	-	1,945	(1,945)	7,781	(1,945)
Title V, Part B - PCSGP	-	-	-	-	-	10,000	-
Prior Year Federal Revenue	-	-	94	-	94	-	94
Total Federal Revenue	4,716	(4,716)	94	23,470	(23,376)	211,322	(23,376)
Other State Revenue	-	-	-	-	-	-	-
State Special Education	-	(16,892)	36,448	35,661	787	182,466	787
State Child Nutrition	-	(205)	-	205	(205)	15,629	(205)
School Facilities (SB740)	-	-	-	-	-	300,421	-
Mandated Cost	-	-	-	-	-	5,896	-
State Lottery	-	-	-	-	-	52,679	-
Prior Year Revenue	9,678	9,678	9,678	-	9,678	32,467	9,678
Other State Revenue	1,605	(132,571)	3,389	135,234	(131,845)	543,475	(131,845)
Total Other State Revenue	11,283	(139,990)	49,515	171,100	(121,585)	1,133,033	(121,585)
Other Local Revenue	-	-	-	-	-	25,630	-
Other Fees and Contracts	-	-	-	-	-	62,608	(4,848)
School Fundraising	4,178	(3,413)	8,583	13,430	(4,848)	88,238	(4,848)
Total Other Local Revenue	4,178	(3,413)	8,583	13,430	(4,848)	88,238	(4,848)
Total Revenues	307,891	(81,698)	634,045	759,908	(125,863)	3,992,345	(125,863)
Expenses							
Certificated Salaries	109,695	(1,944)	393,811	323,252	(70,559)	1,077,507	(70,559)
Teachers' Salaries	8,437	(5,335)	27,334	9,306	(18,028)	31,019	(18,028)
Teachers' Substitute Hours	1,135	(460)	13,187	2,025	(11,162)	6,750	(11,162)
Teachers' Extra Duty/Stipends	8,373	(2,179)	23,402	18,583	(4,818)	61,944	(4,818)
Administrators' Salaries	16,475	621	65,901	60,500	(5,401)	189,386	(5,401)
Total Certificated Salaries	144,116	(9,297)	523,634	413,666	(109,968)	1,366,607	(109,968)
Classified Salaries							
Instructional Salaries	17,472	(5,884)	50,233	34,763	(15,470)	115,878	(15,470)
Supervisors' and Administrators' Salaries	5,662	0	22,649	22,649	0	67,948	0
Clerical and Office Staff Salaries	23,839	(5,411)	78,380	66,864	(11,516)	207,442	(11,516)
Other Classified Salaries	19,643	(3,706)	53,521	47,812	(5,709)	159,373	(5,709)
Total Classified Salaries	66,616	(15,000)	204,784	172,089	(32,695)	550,640	(32,695)
Benefits							
State Teachers' Retirement System, certificated	22,129	3,622	82,696	79,010	(3,686)	261,022	(3,686)
Public Employees' Retirement System, classified	25,117	(10,768)	72,027	47,841	(24,186)	153,078	(24,186)
OASDI/Medicare/Alternative, certificated	5,392	(2,192)	17,080	10,670	(6,410)	34,140	(6,410)
Medicare/Alternative, certificated	2,980	2,703	10,268	8,493	(1,775)	27,800	(1,775)
Health and Welfare Benefits, certificated	8,908	(8,667)	23,442	34,667	11,225	104,000	11,225
State Unemployment Insurance, certificated	103	1,012	354	4,048	3,694	20,241	3,694
Workers' Compensation Insurance, certificated	869	2,610	4,863	8,201	3,338	26,841	3,338
Total Benefits	65,498	58,292	(7,206)	210,730	192,929	627,122	(17,801)
Total Budget	307,891	(81,698)	634,045	759,908	(125,863)	3,992,345	(125,863)







	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 420,984	\$ 771,546	\$ (350,562)	-45%
Accounts Receivable	28,543	28,543	-	0%
Public Funding Receivables	105,199	720,453	(615,253)	-85%
Prepaid Expenses	69,705	68,963	742	1%
<b>Total Current Assets</b>	<b>624,431</b>	<b>1,589,504</b>	<b>(965,073)</b>	<b>-61%</b>
<b>Long-Term Assets</b>				
Deposits	28,000	28,000	-	0%
Leased Asset	2,957,311	2,957,311	-	0%
<b>Total Long Term Assets</b>	<b>2,985,311</b>	<b>2,985,311</b>	<b>-</b>	<b>0%</b>
<b>Total Assets</b>	<b>\$ 3,609,742</b>	<b>\$ 4,574,815</b>	<b>\$ (965,073)</b>	<b>-21%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 22,161	\$ 58,634	\$ (36,472)	-62%
Accrued Liabilities	114,862	336,913	(222,051)	-66%
Deferred Revenue	714,875	647,308	67,567	10%
Other Current Liabilities	491,281	491,281	-	0%
<b>Total Current Liabilities</b>	<b>1,343,179</b>	<b>1,534,136</b>	<b>(190,957)</b>	<b>-12%</b>
<b>Long-Term Liabilities</b>				
Other Long-Term Liabilities	2,554,623	2,554,623	-	0%
<b>Total Long-Term Liabilities</b>	<b>2,554,623</b>	<b>2,554,623</b>	<b>-</b>	<b>0%</b>
<b>Total Liabilities</b>	<b>3,897,802</b>	<b>4,088,759</b>	<b>(190,957)</b>	<b>-5%</b>
<b>Total Net Assets</b>	<b>(288,060)</b>	<b>486,056</b>	<b>(774,116)</b>	<b>-159%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 3,609,742</b>	<b>\$ 4,574,815</b>	<b>\$ (965,073)</b>	<b>-21%</b>



**Blue Oak Charter School**

*Statement of Cash Flows*

For the period ended October 31, 2024

###

Month Ended 10/31/24	YTD Ended 10/31/24
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**Cash Flows from Operating Activities**

Change in Net Assets

Adjustments to reconcile change in net assets to net cash flows

from operating activities:

Decrease/(Increase) in Operating Assets:

Public Funding Receivables

Prepaid Expenses

(Decrease)/Increase in Operating Liabilities:

Accounts Payable

Accrued Expenses

Deferred Revenue

**Total Cash Flows from Operating Activities**

Change in Cash & Cash Equivalents

Cash & Cash Equivalents, Beginning of Period

**Cash and Cash Equivalents, End of Period**

\$	(91,324)	\$	(774,116)
7,171	(2,286)	615,253	(742)
22,161	(36,472)		
6,694	(222,051)		
17,509	67,567		
<b>(40,075)</b>	<b>(350,562)</b>		
461,059	(350,562)	771,546	
\$	<b>420,984</b>	\$	<b>420,984</b>





Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
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12335	Cheryl Grant	Reimb - Catering - Costco - 08/02/24 - 08/02/24, 08/08/24, 08/02/24 - 08/08/24	10/3/2024	\$ 592.79
12336	CliftonLarsonAllen LLP	Audit Svcs	10/3/2024	1,417.50
12337	Millennial Child Inc.	Waldorf Online Course (1)	10/3/2024	450.00
12338	Tahoe Pure Water Co	Office Water	10/3/2024	37.75
12339	The Danielsen Company	Food Svcs	10/3/2024	1,071.66
12340	Charter Impact	Business Mgmt - 07/24, Payroll - 07/24	10/3/2024	7,508.00
12341	Advanced Document Concepts for	Copier Lease - 09/01/24 - 09/30/24	10/8/2024	318.15
12342	Advantage Therapy Services Inc	Sped Svcs - 09/17/24 - 09/27/24	10/8/2024	6,178.95
12343	Chico Country Day School	Nursing Costs - 10/24	10/8/2024	3,264.94
12344	CliftonLarsonAllen LLP	Legal Svcs	10/8/2024	1,050.00
12345	Curriculum Associates, LLC	Books	10/8/2024	966.49
12346	E-Rate Advisors	Consulting Svcs - First Half FY24/25	10/8/2024	750.00
12347	Kari Madera	Reimb - Mileage - 09/12/24 - 09/21/24	10/8/2024	149.28
12348	Nicole Tonelli	Reimb - Meals - 09/10/24	10/8/2024	41.56
12349	The Danielsen Company	Food Svcs	10/8/2024	938.78
12350	US Foods, Inc.	Food Svcs	10/8/2024	1,000.12
12351	Anthem Blue Cross	Health Ins - 11/01/24 - 12/01/24	10/25/2024	12,125.62
12352	Comcast	Communication Svcs - 10/12/24 - 11/11/24	10/25/2024	323.49
12353	Department of Justice	Fingerprint Svcs - 09/24	10/25/2024	64.00
12354	Emily Bankston-Thompson	Reimb - Livescan & CPR - 07/13/24 - 07/16/24	10/25/2024	60.00
12355	J C Nelson Supply Co	Janitorial Supplies	10/25/2024	276.23
12356	Katherine Lehman	Prof. Development	10/25/2024	600.00
12357	NCS Pearson Inc	School Supplies	10/25/2024	314.63
12358	Recoogy Butte Colusa Counties	Janitorial Svcs - 09/01/24 - 09/30/24	10/25/2024	876.06
12359	Tahoe Pure Water Co	Office Expense- Water	10/25/2024	46.75
12360	The Danielsen Company	Food Svcs	10/25/2024	1,266.76
12361	US Foods, Inc.	Food Svcs	10/25/2024	912.50
12362	Leen-Liberty Park	Rent - 11/24	10/28/2024	55,670.00
12363	Caren Lehe	Reimb - Mileage - 09/17/24	10/29/2024	94.34
12364	Charter Impact	Business Mgmt - 10/24, Payroll Svcs - 10/24	10/29/2024	7,226.00
12365	Cornell Distributing	Food Svcs - 09/06,9/10,9/13,9/17,9/20,9/24,9/27	10/29/2024	1,161.98
12366	Law Offices of Young, Minney & Corr, LLP	Legal Svcs - 09/18/24	10/29/2024	150.00
12367	North State Parent	Advertising Svcs	10/29/2024	295.00
12368	Nourish Partners	Consulting Fee - FY 24-25	10/29/2024	600.00
12369	Philadelphia Insurance Companies	Specialty & Training - 07/31/24 - 06/30/25	10/29/2024	3,327.89
12370	The Danielsen Company	Food Svcs	10/29/2024	1,682.15
12371	US Foods, Inc.	Food Svcs	10/29/2024	1,148.80
ACH	CalPERS	PERS 09/24	10/1/2024	3,358.64
ACH	CalPERS	PERS 09/24	10/1/2024	9,734.58
ACH	T-Mobile	Communication Svcs - 08/10/24 - 09/09/24	10/1/2024	55.98
ACH	American Express	CC Pmt 10/07/24	10/7/2024	4,949.38
ACH	Employment Development Dept	State Tax Pmt Q3 2024	10/7/2024	63.45
ACH	Inova	Federal Tax Payment PPE101024 State Tax Payment PPE101024	10/9/2024	8,247.00
ACH	Benefit Resource, Inc	Benefit Resource	10/11/2024	160.00
ACH	Macquarie Equipment Capital Inc.	Copier Lease	10/15/2024	324.75



Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
ACH	Benefit Resource, Inc	Benefit Resource	10/16/2024	408.00
ACH	Inova	Federal Tax Payment PE102524 State Tax Payment PE102524	10/24/2024	28,837.92
ACH	Macquarie Equipment Capital Inc.	Copier Lease	10/25/2024	162.38
ACH	Benefit Resource, Inc	Benefit Resource	10/25/2024	585.00
ACH	Inova	State Tax Payment PE1030245 Federal Tax Payment PE1030245	10/29/2024	8.10
ACH	CalPERS	PERS 09/24 - Late Fee	10/30/2024	200.00
ACH	CalPERS	PERS 09/24	10/30/2024	4,384.78
ACH	CalPERS	PERS 09/24	10/30/2024	23,852.31
ACH	Golden Valley Bank	Bank Fee - Positive Pay Charge	10/30/2024	50.00

Total Disbursements Issued in October \$ 202,542.56



**Blue Oak Charter School**

**Accounts Payable Aging**

October 31, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
AT&T	2762303303-101524	10/15/2024	11/14/2024	\$ -	\$ 697	\$ -	\$ -	\$ -	\$ 697
Blue Shield of California	242880045876	10/14/2024	11/1/2024	-	296	-	-	-	296
California Water Service	CALL101424-1675	10/14/2024	11/4/2024	-	1,219	-	-	-	1,219
California Water Service	CAL1091624-1675	9/16/2024	10/7/2024	-	2,975	-	-	-	2,975
Charter Schools Development Center	24761	10/21/2024	11/5/2024	-	880	-	-	-	880
City of Chico	CITY092924-1675	9/29/2024	10/17/2024	-	360	-	-	-	360
The Danielsen Company	340060	10/22/2024	11/21/2024	-	1,150	-	-	-	1,150
Department of Justice	761238	9/6/2024	9/6/2024	-	160	-	-	-	160
Employers Preferred Ins. Co	EMPL101124	10/11/2024	11/1/2024	-	869	-	-	-	869
Claire Fong	FONG102124	10/21/2024	10/21/2024	-	30	-	-	-	30
Humana Insurance Co	47959577	10/13/2024	11/1/2024	-	1,614	-	-	-	1,614
IN2GR8ED	IN2G101824	10/18/2024	11/17/2024	-	200	-	-	-	200
Nicholas Meier	MEIE101624	10/16/2024	10/16/2024	-	441	-	-	-	441
PG&E	PGEX101124-4816	10/11/2024	10/28/2024	-	10,544	-	-	-	10,544
US Foods, Inc.	3174565	10/18/2024	11/1/2024	-	728	-	-	-	728

**Total Outstanding Invoices**      \$ -      \$ 22,161      \$ -      \$ -      \$ -      \$ -      \$ -      \$ 22,161

