

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**Meeting Room 24**  
**FINANCE COMMITTEE**  
**REGULAR MEETING APPROVED MINUTES**  
**Monday, August 12, 2024 4:15 PM**

**Join Zoom Meeting**  
**<https://us06web.zoom.us/j/81351231681?pwd=DV9ET5Knf7BEotGsruHzGt243bfy9T.1>**

**Meeting ID: 813 5123 1681**  
**Passcode: dj8RTV**

*Vision: To be a model for successful education of the whole child.*  
*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

Virtues: Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion

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**AGENDA**

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**OPEN SESSION - 4:15 PM**

**1. OPENING**

- 1.1. Call Meeting to Order 4:16PM**
- 1.2. Roll Call of Committee Members and Establish Quorum**

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Trisha Atehortua	X	
Susan Domenighini	X	
Kate McDonald	X	
Cheryl Grant		X
Elizabeth Nail	X	

**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

**1.4. Audience to Address the Committee -** Susan Dominighini, addressed the committee regarding the pending purchase of land for Blue Oak School’s future home. Trisha and Susan attended a CUSD Special Meeting today. They approved the use of Measure K funds to purchase the property for Blue Oak. It was a very positive meeting. Several Board Members had very positive things to say about Blue Oak. It is wonderful to have their support and well wishes. We are very excited about this decision.

*This is the opportunity for members of the community to address the committee concerning items not on the agenda. Committee Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

Susan addressed the council on the measure k funds and CUSD will be supporting us.

**1.5. Agenda Modifications (No agenda modifications)**

**1.6. Approve Minutes - July 9, 2024 (5min)**

SD motion to approve Kate 2nds motion.

Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald	X			
Cheryl Grant				X
Elizabeth Nail	X			

➤ Vote passes.

**2. FINANCIAL REPORTS**

**2.1. Charter Impact Monthly Report (July 2024)** Annie Gilbert-Charter Impact  
 No financial report today from Annie for July. The accounting department needed a few more days to process. They are working on year end reports, importing new budgets, along with reconciliation. In September we will look at July and August reports and we will have the unaudited actuals at that time. The Finance Committee would like an opportunity to review before it goes to the board. Discussed that we may have to have a special meeting to review and vote. Annie thinks it is possible to have a report next week but we may not have enough time to review before it goes to the board. Next week is the first week of school and the BOCC meeting is on Tuesday. Report will be sent to the Finance Committee next week when it is available. Finance members will reach out to request a special meeting if they deem it necessary. 2.1 through 2.2 tabled

until the next meeting. We will review 2.3 and 2.4 as these are available tonight.

**2.2. Attendance and Enrollment (15min)**

- 2.2.1. Cash Flow
- 2.2.2. Balance Sheet Detail NO Report on these items
- 2.2.3. Warrants/Aged Payable
- 2.2.4. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)

**2.3. Point of Sale Transactions/Check Register (July 2024)**

Motion to approve by Elizabeth Nail. Second motion by Trisha Atehortua.

➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald	X			
Cheryl Grant				X
Elizabeth Nail	X			

➤ Vote passes.

**2.4. Credit Card Statement (July 2024)**

Motion to approve by Susan Domenighini. Trisha Atehortua second motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald	X			
Cheryl Grant				X
Elizabeth Nail	X			

➤ Vote passes.

**3. BUSINESS**

**3.1. Update on New School Site**

Discussion(10 min)

SD reported on what was decided by CUSD and financing purchase of new property using Measure K funding. What we found out is that property values are going up quickly and this property has increased in price within only a few days. We have gotten in under the line and truly have purchased at a good price. Escrow closed on Thursday. We have done all of the things needed for this process to move forward. The CUSD meeting today gave them the authority to fund this project on our behalf. CUSD hosted this Special Meeting today for this purpose. Next steps, Trisha says that the Facilities Committee has been talking about possible building designs, options for architects. She hopes to gather the team for a meeting this Thursday evening. She has had several conversations with architects and there are many options for designs to meet the needs of the school.

**3.2. Nursing Contract**

Discussion/Action(10min)

Motion to send contract to board for approval Kate McDonald. Second moriton Trisha Atehortua.

➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald	X			
Cheryl Grant				X
Elizabeth Nail	X			

➤ Vote passes.

**3.3. Contract Philadelphia Ins./add on Cyber Insurance 2024-25 Discussion/Action(10min)**

Trisha Atehortua Motion to send the contract to board for approval. Kate McDonald second motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald	X			
Cheryl Grant				X
Elizabeth Nail	X			

➤ Vote passes.

- 3.4.** Contract Nourish Partners Discussion/Action(10 min)  
 Motion to send the contract to the board for approval by Trisha Atehortua. Second motion by Elizabeth Nail.  
 ➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald	X			
Cheryl Grant				X
Elizabeth Nail	X			

➤ Vote passes.

- 3.5.** Proposal of increase to experience credit for Classified Staff Discussion(15 min)  
 Item tabled -more discussion and information needed.
- 3.6.** Contract Review Music Discussion/Action (10 min)  
 Review of music contract - part time etc./ No action needed discussion only.
- 3.7.** New Meeting Schedule 2024-25 Discussion/Action(10 min)  
 Table to Approve during September meeting after new members confirmed.
- 3.8.** Teacher Remuneration Discussion/Action(15min)  
 Table item for future discussion/action
- 3.9.** Administrative Pay Scale Review Discussion/Action(15min)  
 Table item for future discussion/action
- 3.10.** Classroom Accounts Balances Review Discussion (10min)  
 Review of current classroom balances will occur quarterly. Teachers will receive classroom balance reports at the beginning of each school year before the date of their first classroom meetings. Any corrections for the previous school year will be made by the 2nd quarter.  
 Quarterly reports - Q-1 August, Q-2 November, Q-3 February, Q-4 May

**4. NEXT MEETING - Tuesday September 10, 2024**

**5. ADJOURNMENT 6:10pm**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

➤ Vote.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Trisha Atehortua				
Susan Domenighini				
Kate McDonald				
Cheryl Grant				
Elizabeth Nail				

➤ Vote passes.

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Trisha Atehortua		
Susan Domenighini		
Kate McDonald		
Cheryl Grant		
Elizabeth Nail		