

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Avenue, Chico, CA 95926**  
**(Room 24)**  
**CHARTER COUNCIL**  
**REGULAR MEETING AGENDA**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/87685178331?pwd=aDdppVPxHaayOS053xZEpTGZWJu5Fw.1>**

**Meeting ID: 876 8517 8331**

**Passcode: 6JY2rz**

**Tuesday, September 17, 2024 at 6:00 PM**

***Vision:*** *To be a model for successful education of the whole child.*

***Mission:*** *To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

***Virtues:*** *Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and move the agenda items' order.

**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1.** Call Meeting to Order
- 1.2.** Roll Call of Council Members to establish a quorum
- 1.3.** Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- 1.4.** Agenda Modifications
- 1.5.** Audience to Address the Council

*This is an opportunity for community members to address the council concerning items*

*not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

**2. CONSENT AGENDA**

- 2.1. Approve Regular Meeting Minutes from 8-27-24
- 2.2. Charter Impact Monthly Report Annie Gilbert
  - 2.2.1 Cash Flow
  - 2.2.2 Balance Sheet Detail
  - 2.2.3 Warrants/Aged Payable
  - 2.2.5 Actual to Budget Summary
- 2.3. Point of Sale Transactions/Check Register (August 2024)
- 2.4. Credit Card Statement (August 2024)
- 2.5. Accept Employee New Hires
- 2.6. Accept BOCS Donations

**3. FACULTY**

- 3.1. Faculty Report Cheryl Grant/Sarah Lee

**4. BUSINESS**

- 4.1. School Enrollment Susan Domenighini
- 4.2. Measure K Request
- 4.2.1. Freezer

**5. GOVERNANCE**

- 5.1. Finance Committee Report Ryan Sanders
- 5.2. Parent Council Report Susan Domenighini
- 5.3. Facilities Committee Report Trisha Atehortua
- 5.4. Community School Partnership Caren Lehe
- 5.5. Attendance/Behavior Amanda Hurd

**6. ADMINISTRATION**

- 6.1. Executive Director's Report Susan Domenighini

**7. CLOSED Session**

- 7.1. §54956.9 (b): Potential Litigation

**NEXT MEETING - Tuesday October 15, 2024 at 6:00 PM**

**8. ADJOURNMENT**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Avenue, Chico, CA 95926**  
**(Room 24)**  
**CHARTER COUNCIL**  
**REGULAR MEETING DRAFT MINUTES**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/86026671070?pwd=nf2vwDSGFn2WwB6b8O0JZYAaDS0txB.1>**

**Meeting ID: 860 2667 1070**

**Passcode: 1zwPfy**

**Tuesday, August 27, 2024 at 6:00 PM**

***Vision:** To be a model for successful education of the whole child.*

***Mission:** To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

***Virtues:** Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1.** Call Meeting to Order 6:13pm
- 1.2.** Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott		X(online)
Kristen Woods		X
Laurel Hill-Ward	X	
Leanna Glander		X

Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

**1.4. Agenda Modifications**

None.

**1.5. Audience to Address the Council**

*This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

No audience members addressed the council.

**2. CONSENT AGENDA**

**2.1. Approve Regular Meeting Minutes from 7-23-24.**

**2.2. Charter Impact Monthly Report**

Annie Gilbert

2.2.1 Cash Flow

2.2.2 Balance Sheet Detail

2.2.3 Warrants/Aged Payable

2.2.5 Actual to Budget Summary

**2.3. Point of Sale Transactions/Check Register (July 2024)**

**2.4. Credit Card Statement (July 2024)**

**2.5. Accept Employee New Hires**

**2.6. Accept BOCS Donations**

Laurel Hill-Ward motion. Ryan Sanders seconded the motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			

Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

### 3. FACULTY

#### 3.1. Faculty Report

Cheryl Grant/Sarah Lee

Powerpoint presentation of Maple Rose Kindergarten , Huckleberry Kindergarten, 1st grade with Ms.Hunter, 2nd grade with Ms.Brittany, 3rd grade with Mr. Meier, 4th grade with Ms. Jennifer, 5th grade with Ms. McDonald, 6th grade with Mr. Buyert & Ms. Angela, 7th grade with Ms. Lee, 8th grade with Ms. Madera, lower grades Handwork with Ms. Claire, Middle school Handwork with Ms. Sarah, Music with Ms. Swanson, Intervention and ELPAC with Ms. Segobia.

### 4. BUSINESS

#### 4.1. School Enrollment

Susan Domenighini

Drop in enrollment this year but final numbers have not been reported yet.

Census day is not until October 2nd.

We are still enrolling and will not solidify final enrollment numbers until that date.

Board asked to review numbers as they are at the next meeting.

### 5. GOVERNANCE

#### 5.1. Establish Council Members & Roles

Vicki Wonacott -Charter Council Chair

Donna Kreskey -Charter Council Co-Chair

Laurel Hill-Ward -Secretary

Ryan Sanders -Finance Committee Chair/Representative

Trisha Atehortua -Facility Committee Chair/Representative

Vacant - Parent Council Chair/Representative

Laurel Hill-Ward motion to approve members as listed. Donna seconds motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**5.2. Approve Meeting Dates for 2024-25 school year**

Discussion/Action

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**5.3. Finance Committee Report**

Trisha Atehortua

Review of BOFC meeting report.

**5.4. Parent Council Report**

Ryan Sanders

No report available.

**5.5. Facilities Committee Report**

Trisha Atehortua

Review of BOFaC meeting report. Trisha reported - we talked to about 8 different architects. BOCC reviewed the outreach notes. Decided that they will interview individually and hear from them a packet of what we are looking for in the design is being put together by Jennifer Bryan. Design takes a year is what they are saying. We have no numbers so we don't know what the budget is.

**5.6. Resolution CalSTRS form SR1897**

Susan Domenighini

Required Board approval for hire of retired Special Education Teacher. Discussion/ Motion to approve resolution by Laurel Hill-Ward. Second by Donna Kreskey.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			

Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

- 5.7.** Counseling Report Ashley Angel  
End of year 23-24 counseling report reviewed and discussed.
- 5.8.** Community School Partnership Caren Lehe  
CCSPP monthly review of activities report and discussion.
- 5.9.** Attendance/Behavior Amanda Hurd  
Monthly report reviewed and discussed.  
Reviewed Attendance and Behavior report discussed Healthy Plan and presentation Positive behavior office referrals Painting a tree in the great room that kids can add their acorns or leaves to Started SEL it is fitting really well with healthy play We have increased upper grades handwork with SEL and works very well. We determined we have about 5 students that need heavy attention. We are capturing the data and a plan to deal with the information we are collecting. We are looking at clean data. This is our 2nd year using the Educators Handbook so now we will have last year's data to review. We are looking at the data and determining how we are going to present that to you (BOCC). We want it to be more of a swift data collection process of the why's and where's So, for instance, playground and then the numbers of occurrences. Staff discussions we have a very incident based tracking but reality is it is a relationship issue. If we do not hear the whole story then it is difficult. We are changing our thinking. We want to share actionable things. Two negative reports home break the relationship between parents and the school. The board is concerned about this in relation to dropping enrollment. They want to relate behavior to why people leave the school. Is behavior getting better or worse? How do you know if it is getting better? We see you are doing stuff raw numbers tell us a lot. In what way can you tell if behavior is impacting churn/attrition? Higher needs students moving in and out of higher and lower rates of occurrences and location of those events.
- 5.10.** Approve Unaudited Actuals for 2023/24 Annie Gilbert  
Unaudited Actuals for the budget reviewed and discussed.  
Motion to approve by Trisha Atehortua. Second by Ryan Sanders.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			



Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

- 5.11.** Approve Education Protection Account (EPA) Final Expenditures 2023-24  
Discussion/Motion to approve by Ryan Sanders. Second by Laurel Hill-Ward

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

- 5.12.** Approve Parent Handbook 24-25  
Discussion/Motion to approve by Trisha Atehortua. Second by Ryan Sanders.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**5.13. Approve Contracts -**

**5.13.1. Nourish Partners Consulting Service**

Discussion/Motion to approve by Laurel Hill-Ward. Second by Donna Kreskey.

➤ Vote

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**5.13.2. Philadelphia Insurance Co.**

Discussion/Motion to approve Laurel Hill-Ward. Second by Donna Kreskey.

➤ Vote

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

**5.13.3. Covid policy update**

Discussion/Motion to remove policy from Employee Handbook by Donna Kreskey. Second by Laurel Hill-Ward.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

- 5.13.4. Sick leave rollover policy- Discussion/Motion to approve policy by Trisha Atehortua. Second by Ryan Sanders.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X(online)
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes

## 6. ADMINISTRATION

- 6.1. Executive Director's Report  
Report reviewed and discussed.

Susan Domenighini

## 7. CLOSED SESSION:

- 7.1. Executive Director Evaluation  
**Public Employee Performance Evaluation (§54957)**

Report out from closed session. Executive Director Contract extended for 1 year.

**NEXT MEETING - Tuesday September 17, 2024 at 6:00 PM**

**8. ADJOURNMENT 8:34pm**

Minutes Taken By: Maggie Buckley

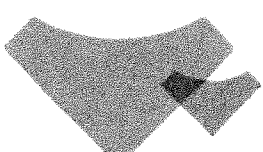
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



# Blue Oak Charter School

Monthly Financial Presentation – August 2024

# August Highlights

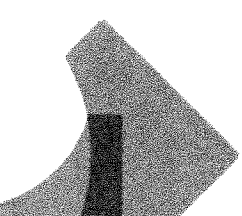


## Highlights

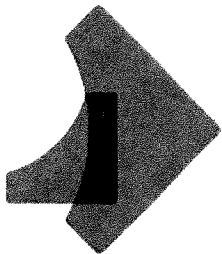
- End of August enrollment 215 (P/Y 234); ADA @ 91% 195.65
- Forecast deficit (\$294K)
- Based on current level of spending, cash is forecast to be \$194K at June 30<sup>th</sup>, 2024 representing 17 days cash on hand.

## Compliance and Reporting

- Arts, Music & Instructional Materials Block Grant Board approved plan required before utilizing funding.



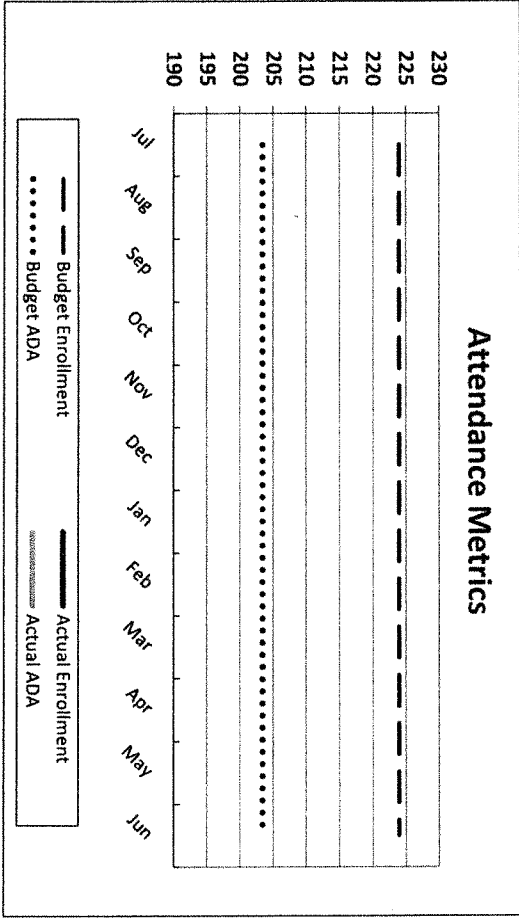
# Attendance Data and Metrics



## Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	215	215	224
ADA	n/a	195	212
Attendance Rate	n/a	90.8%	90.8%
Unduplicated %	61.7%	61.7%	61.7%
Revenue per ADA		\$19,221	\$18,871
Expenses per ADA		\$20,727	\$18,890

## Attendance Metrics



Expenses per ADA higher than revenue per ADA (\$20,727 vs \$19,221)

Enrollment 215, down from budget 234.

91% ADA forecast (195) and rolling UPP 57.78%.

LCFF is calculated at approx. \$12,000 per ADA.

# Revenue

## August Updates

Reduced ADA cuts (\$190K) + from budget. Lower ADA = \$(23k) less SB740 funding

Forecast includes additional \$532K one-time funding, declining in future years. UPK \$55,978

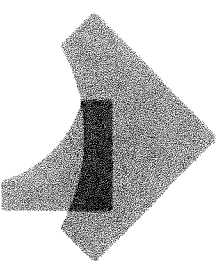
Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 122,526	\$ 136,521	\$ (13,995)	\$ 2,370,017	\$ 2,559,752	\$ (189,735)
Federal Revenue	-	1,415	(1,415)	206,801	211,322	(4,521)
Other State Revenue	20,615	9,913	10,702	1,090,615	1,133,033	(42,418)
Other Local Revenue	3,895	2,920	975	84,928	88,238	(3,310)
Total Revenue	\$ 147,036	\$ 150,769	\$ (3,733)	\$ 3,752,361	\$ 3,992,345	\$ (239,984)

Source	Resource	Expiration	FY23-24	FY24-25
ELOP Recurring	2600Ongoing		-	192,007
AMG - Prop 28	6770	3-years	40,905	40,905
FY24 AMG - Prop 28 Award		6/30/2026	40,905	-
FY25 AMG - Prop 28 Award		6/30/2027		40,905
UPK	6053	6/30/2026	-	-
Community Schools Planning (CCSP)	6331	6/30/2024	100,000	85,220
EEBG	6266	6/30/2026	25,446	20,257
AMIMBG	6762	6/30/2026	51,516	51,516
LREBG	7435	6/30/2028	142,992	142,992
TOTAL			360,859	532,897

532,897



# Expenses



	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Expenses</b>						
Certificated Salaries	\$ 223,176	\$ 144,029	\$ (79,147)	\$ 1,445,754	\$ 1,366,607	\$ (79,147)
Classified Salaries	63,968	68,857	4,889	545,751	550,640	4,889
Benefits	82,891	76,346	(6,545)	620,540	627,122	6,582
Books and Supplies	32,432	23,232	(9,200)	167,442	160,492	(6,950)
Subagreement Services	1,553	14,826	13,273	127,963	141,418	13,455
Operations	39,716	30,128	(9,589)	189,490	186,668	(2,822)
Facilities	111,434	114,705	3,270	684,624	688,228	3,604
Professional Services	31,164	22,239	(8,925)	264,668	275,340	10,672
Depreciation	-	-	-	-	-	-
Interest	61	-	(61)	61	-	(61)
<b>Total Expenses</b>	<b>\$ 586,395</b>	<b>\$ 494,361</b>	<b>\$ (92,034)</b>	<b>\$ 4,046,293</b>	<b>\$ 3,996,514</b>	<b>\$ (49,778)</b>

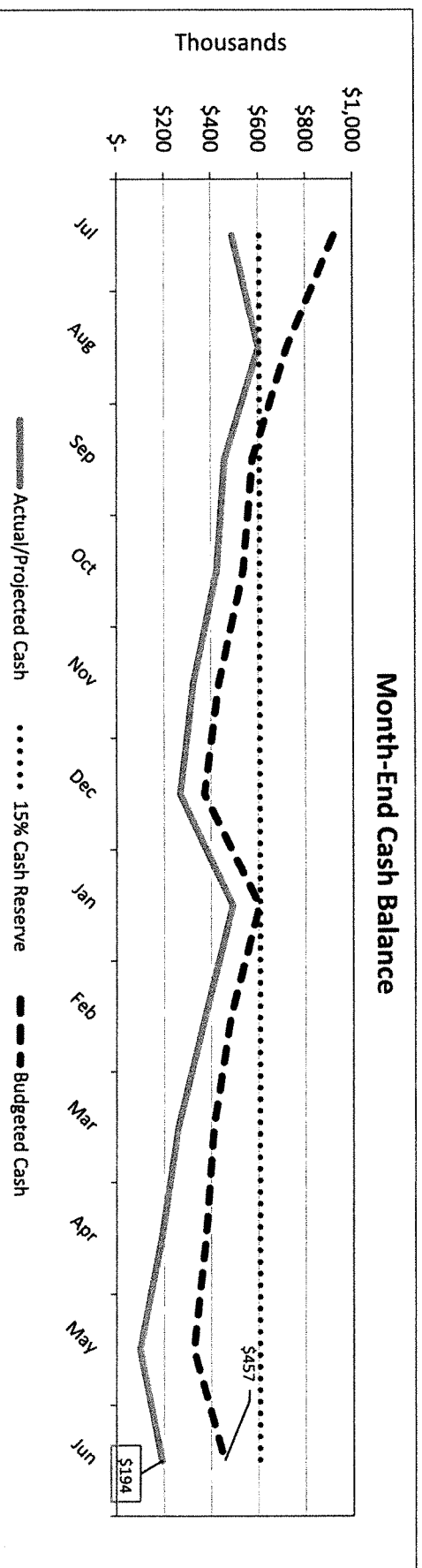
# Surplus / (Deficit) & Fund Balance

- Forecast **deficit (\$294K).**
- Year End Fund balance projected at 4.8%. Min requirement 5%

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (439,359)	\$ (343,592)	\$ (95,767)	\$ (293,737)	\$ (4,169)	\$ (289,567)
Beginning Fund Balance	486,056	486,056		486,056	486,056	
Ending Fund Balance	\$ <u>46,697</u>	\$ <u>142,464</u>		\$ <u>192,319</u>	\$ <u>481,887</u>	
As a % of Annual Expenses	1.2%	3.6%		4.8%	12.1%	

# Cash Balance

Current cash \$603K = 54 days Cash on Hand; At June 30th 17 days cash on hand



# Appendices

**As of August 31, 2024**

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

## Blue Oak Charter School

## Statement of Activities

For the period ended August 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ -	\$ 94,243	\$ (94,243)	\$ 75,062	\$ 94,243	\$ (19,181)	\$ 1,832,412
Education Protection Account	-	-	-	-	-	-	42,313
State Aid - Prior Year	1,772	-	1,772	1,772	-	1,772	-
In Lieu of Property Taxes	45,692	42,278	3,414	45,692	42,278	3,414	685,027
Total State Aid - Revenue Limit	47,464	136,521	(89,057)	122,526	136,521	(13,995)	2,559,752
Federal Revenue							
Special Education - Entitlement	-	1,415	(1,415)	-	1,415	(1,415)	27,503
Federal Child Nutrition	-	-	-	-	-	-	110,118
Title I, Part A - Basic Low Income	-	-	-	-	-	-	55,920
Title II, Part A - Teacher Quality	-	-	-	-	-	-	7,781
Title V, Part B - PCSGP	-	-	-	-	-	-	10,000
Total Federal Revenue	-	1,415	(1,415)	-	1,415	(1,415)	211,322
Other State Revenue							
State Special Education	9,291	9,384	(93)	19,723	9,384	10,339	182,466
State Child Nutrition	-	-	-	-	-	-	15,629
School Facilities (SB740)	-	-	-	-	-	-	300,421
Mandated Cost	-	-	-	-	-	-	5,896
State Lottery	-	-	-	-	-	-	52,679
Prior Year Revenue	-	-	-	-	-	-	32,467
Other State Revenue	-	529	(529)	892	529	363	543,475
Total Other State Revenue	9,291	9,913	(622)	20,615	9,913	10,702	1,133,033
Other Local Revenue							
Other Fees and Contracts	-	-	-	-	-	-	25,630
School Fundraising	3,796	2,920	876	3,895	2,920	975	62,608
Total Other Local Revenue	3,796	2,920	876	3,895	2,920	975	88,238
<b>Total Revenues</b>	<b>60,551</b>	<b>150,769</b>	<b>(90,218)</b>	<b>147,036</b>	<b>150,769</b>	<b>(3,733)</b>	<b>3,992,345</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	87,610	107,751	20,141	173,403	107,751	(65,652)	1,077,507
Teachers' Substitute Hours	-	3,102	3,102	500	3,102	2,602	31,019
Teachers' Extra Duty/Stipends	6,422	675	(5,747)	10,917	675	(10,242)	6,750
Pupil Support Salaries	2,598	6,194	3,596	5,406	6,194	788	61,944
Administrators' Salaries	16,579	17,097	517	32,951	26,307	(6,644)	189,386
Total Certificated Salaries	113,210	134,819	21,609	223,176	144,029	(79,147)	1,366,607
Classified Salaries							
Instructional Salaries	3,699	11,588	7,889	4,652	11,588	6,936	115,878
Supervisors' and Administrators' Salaries	-	5,662	5,662	-	11,325	11,325	67,948
Clerical and Office Staff Salaries	17,876	18,428	552	34,883	30,007	(4,876)	207,442
Other Classified Salaries	12,900	15,937	3,038	24,433	15,937	(8,495)	159,373
Total Classified Salaries	34,475	51,616	17,141	63,968	68,857	4,889	550,640
Benefits							
State Teachers' Retirement System, certificated	19,592	25,750	6,158	38,490	27,509	(10,981)	261,022
Public Employees' Retirement System, classified	12,372	14,349	1,977	22,646	19,142	(3,504)	153,078
OASDI/Medicare/Alternative, certificated	2,721	3,200	479	5,038	4,269	(769)	34,140
Medicare/Alternative, certificated	2,070	2,703	633	4,020	3,087	(933)	27,800
Health and Welfare Benefits, certificated	4,771	8,667	3,896	10,302	17,333	7,032	104,000
State Unemployment Insurance, certificated	71	1,012	941	139	2,024	1,885	20,241
Workers' Compensation Insurance, certificated	872	2,610	1,738	2,256	2,980	724	26,841
Total Benefits	42,470	58,292	15,822	82,891	76,346	(6,545)	627,122

## Blue Oak Charter School

## Statement of Activities

For the period ended August 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Books &amp; Supplies</b>							
Textbooks and Core Materials	-	2,275	2,275	15,877	2,275	(13,602)	9,100
Books and Reference Materials	2,370	660	(1,710)	2,370	1,320	(1,050)	3,300
School Supplies	9,151	2,717	(6,434)	9,481	5,433	(4,047)	32,600
Software	798	1,000	202	887	2,000	1,113	12,000
Office Expense	1,047	1,325	278	1,552	2,650	1,098	15,900
Business Meals	-	233	233	-	467	467	2,800
School Fundraising Expense	-	317	317	-	633	633	3,800
Noncapitalized Equipment	-	2,000	2,000	-	2,000	2,000	10,000
Food Services	2,265	6,454	4,189	2,265	6,454	4,189	70,992
<b>Total Books &amp; Supplies</b>	<b>15,631</b>	<b>16,980</b>	<b>1,349</b>	<b>32,432</b>	<b>23,232</b>	<b>(9,200)</b>	<b>160,492</b>
<b>Subagreement Services</b>							
Nursing	-	2,167	2,167	-	4,333	4,333	26,000
Special Education	1,553	10,238	8,686	1,553	10,238	8,686	112,618
Security	-	255	255	-	255	255	2,800
<b>Total Subagreement Services</b>	<b>1,553</b>	<b>12,659</b>	<b>11,107</b>	<b>1,553</b>	<b>14,826</b>	<b>13,273</b>	<b>141,418</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel	144	981	836	144	981	836	10,786
Dues & Memberships	1,050	753	(297)	4,646	1,505	(3,141)	9,031
Insurance	12,748	5,363	(7,385)	15,512	10,725	(4,787)	64,351
Utilities	16,132	6,842	(9,291)	16,132	13,683	(2,449)	82,100
Janitorial Services	922	750	(172)	922	1,500	578	9,000
Communications	1,597	867	(731)	2,075	1,733	(341)	10,400
Postage and Shipping	-	-	-	284	-	(284)	1,000
<b>Total Operations &amp; Housekeeping</b>	<b>32,594</b>	<b>15,554</b>	<b>(17,040)</b>	<b>39,715</b>	<b>30,128</b>	<b>(9,588)</b>	<b>186,668</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	55,670	55,670	-	109,670	111,340	1,670	668,040
Equipment Leases	1,015	1,199	184	1,764	2,398	634	14,388
Repairs and Maintenance	-	483	483	-	967	967	5,800
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>56,685</b>	<b>57,352</b>	<b>667</b>	<b>111,434</b>	<b>114,705</b>	<b>3,270</b>	<b>688,228</b>
<b>Professional/Consulting Services</b>							
IT	1,440	1,608	168	1,440	3,217	1,777	19,300
Audit & Taxes	-	-	-	-	-	-	18,500
Legal	-	1,775	1,775	-	3,550	3,550	21,300
Professional Development	2,850	-	(2,850)	4,205	-	(4,205)	26,200
General Consulting	7,550	-	(7,550)	7,550	-	(7,550)	23,100
Special Activities/Field Trips	-	-	-	-	-	-	35,900
Bank Charges	50	-	(50)	100	-	(100)	500
Other Taxes and Fees	298	-	(298)	557	-	(557)	6,600
Payroll Service Fee	854	783	(71)	1,708	1,567	(141)	9,400
Management Fee	6,654	6,270	(384)	13,308	12,540	(768)	75,242
District Oversight Fee	1,208	1,365	157	1,208	1,365	157	25,598
SPED Encroachment	134	-	(134)	268	-	(268)	-
Public Relations/Recruitment	820	-	(820)	820	-	(820)	13,700
<b>Total Professional/Consulting Services</b>	<b>21,858</b>	<b>11,802</b>	<b>(10,056)</b>	<b>31,164</b>	<b>22,239</b>	<b>(8,925)</b>	<b>275,340</b>
<b>Interest</b>							
Interest Expense	-	-	-	61	-	(61)	-
<b>Total Interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>61</b>	<b>-</b>	<b>(61)</b>	<b>-</b>
<b>Total Expenses</b>	<b>318,476</b>	<b>359,074</b>	<b>40,599</b>	<b>586,394</b>	<b>494,361</b>	<b>(92,033)</b>	<b>3,996,514</b>
<b>Change in Net Assets</b>	<b>(257,925)</b>	<b>(208,305)</b>	<b>(49,620)</b>	<b>(439,358)</b>	<b>(343,592)</b>	<b>(95,766)</b>	<b>(4,169)</b>
Net Assets, Beginning of Period	304,623			486,056			
<b>Net Assets, End of Period</b>	<b>\$ 46,698</b>			<b>\$ 46,698</b>			

Blue Oak Charter School  
**Statement of Financial Position**

August 31, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 602,946	\$ 771,546	\$ (168,599)	-22%
Accounts Receivable	28,543	28,543	-	0%
Public Funding Receivables	154,651	720,453	(565,802)	-79%
Prepaid Expenses	65,503	68,963	(3,459)	-5%
<b>Total Current Assets</b>	<b>851,643</b>	<b>1,589,504</b>	<b>(737,861)</b>	<b>-46%</b>
<b>Long-Term Assets</b>				
Deposits	28,000	28,000	-	0%
Leased Asset	2,957,311	2,957,311	-	0%
<b>Total Long Term Assets</b>	<b>2,985,311</b>	<b>2,985,311</b>	<b>-</b>	<b>0%</b>
<b>Total Assets</b>	<b>\$ 3,836,954</b>	<b>\$ 4,574,815</b>	<b>\$ (737,861)</b>	<b>-16%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ -	\$ 58,634	\$ (58,634)	-100%
Accrued Liabilities	62,337	336,913	(274,576)	-81%
Deferred Revenue	682,015	647,308	34,707	5%
Other Current Liabilities	491,281	491,281	-	0%
<b>Total Current Liabilities</b>	<b>1,235,633</b>	<b>1,534,136</b>	<b>(298,503)</b>	<b>-19%</b>
<b>Long-Term Liabilities</b>				
Other Long-Term Liabilities	2,554,623	2,554,623	-	0%
<b>Total Long-Term Liabilities</b>	<b>2,554,623</b>	<b>2,554,623</b>	<b>-</b>	<b>0%</b>
<b>Total Liabilities</b>	<b>3,790,256</b>	<b>4,088,759</b>	<b>(298,503)</b>	<b>-7%</b>
<b>Total Net Assets</b>	<b>46,698</b>	<b>486,056</b>	<b>(439,358)</b>	<b>-90%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 3,836,954</b>	<b>\$ 4,574,815</b>	<b>\$ (737,861)</b>	<b>-16%</b>

Blue Oak Charter School

**Statement of Cash Flows**

For the period ended August 31, 2024

###

	Month Ended 08/31/24	YTD Ended 08/31/24
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (257,925)	\$ (439,358)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	624,227	565,802
Prepaid Expenses	(1,371)	3,459
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(7,508)	(58,634)
Accrued Expenses	(281,936)	(274,576)
Deferred Revenue	34,707	34,707
<b>Total Cash Flows from Operating Activities</b>	<b>110,194</b>	<b>(168,599)</b>
 Change in Cash & Cash Equivalents	 110,194	 (168,599)
Cash & Cash Equivalents, Beginning of Period	492,752	771,546
 <b>Cash and Cash Equivalents, End of Period</b>	 <b>\$ 602,946</b>	 <b>\$ 602,946</b>



Blue Oak Charter School  
Accounts Payable Aging  
August 31, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				-	-	-	-	-	-
Total Outstanding Invoices				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Blue Oak Charter School

Check Register

for the period ended August 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
7373	KZFR	Fee	8/13/2024	\$ 40.00
12216	Blue Shield of California	Health Ins - 08/01/24 - 08/31/24	8/2/2024	265.60
12217	Brian Lindaman	CEI Participation Stipend	8/2/2024	1,000.00
12218	Caren Lehe	Reimb - Mileage - 07/19/24 - 07/20/24	8/2/2024	144.20
12219	Cassandra Sarver	CEI Participation Stipend	8/2/2024	1,000.00
12220	Downtown Chico Business Association	Both Rental	8/2/2024	50.00
12221	Employers Preferred Ins. Co	Workers Compensation Ins	8/2/2024	871.70
12222	Gordon Lindaman	CEI Participation Stipend	8/2/2024	1,000.00
12223	Humana Insurance Co	Health Ins - 08/24	8/2/2024	1,520.40
12224	Katherine Lehman	Professional Development	8/2/2024	450.00
12225	Madalynn Carroll	CEI Participation Stipend	8/2/2024	1,000.00
12226	Mercurius Art Makes Sense	School Supplies	8/2/2024	8,133.11
12227	Nicole Tonelli	CEI Participation Stipend	8/2/2024	1,000.00
12228	PG&E	Utility Svcs - 06/10/24 - 07/10/24	8/2/2024	12,212.04
12229	Ashley Martinez	Reimb - Fingerprinting - 07/19/23	8/8/2024	25.00
12230	EMS Linq Inc	Consulting Svcs	8/8/2024	1,450.00
12231	ODP Business Solutions LLC	Office Supplies	8/8/2024	155.83
12232	Susan Domenighini	CEI Participation Stipend	8/8/2024	1,000.00
12233	The Danielsen Company	Food Svcs	8/8/2024	423.79
12234	US Foods, Inc.	Food Svcs	8/8/2024	764.97
12235	Charter Impact	Business Mgmt - 08/24; Payroll Svcs - 08/24	8/8/2024	7,508.00
12236	Advanced Document Concepts for Business	Copier Lease - 07/24	8/15/2024	6.17
12237	Blue Oak Mobile Livescan & Notary	Membership - Mobile Fee & Notarization	8/15/2024	50.00
12238	California Water Service	Utility Svcs - 06/13/24 - 07/15/24	8/15/2024	1,129.30
12239	CDW Government	IT Svcs	8/15/2024	1,440.00
12240	Joan Ferm	Reimb - Induction Fee - 2022 - 2023	8/15/2024	400.00
12241	Kathleen Machek	Reimb - Induction Fee - 2022 - 2023; 2023 - 2024	8/15/2024	1,200.00
12242	Kendra Cooley	Reimb - Induction Fee - 2023 - 2024	8/15/2024	600.00
12243	Kevin Anderson	Reimb - Induction Fee - 2023 - 2024	8/15/2024	200.00
12244	School Datebooks	School Supplies	8/15/2024	591.56
12245	TimeClock Plus, LLC	Micro Package Single Campus - 08/01/24 - 07/31/25	8/15/2024	1,000.00
12246	William H Sadlier Inc	Books (25)	8/15/2024	757.46
12247	Anthem Blue Cross	Health Ins - 09/01/24 - 10/01/24	8/21/2024	8,036.37
12248	Brown Sheep Co	School Supplies	8/21/2024	87.78
12249	City of Chico	Utility Svcs - 06/29/24 - 07/28/24	8/21/2024	471.68
12250	Cornell Distributing	Food Svcs - 07/26/24	8/21/2024	67.26
12251	EducatorsHandbook.com	License FY24-25	8/21/2024	798.00
12252	Philadelphia Insurance Companies	Specialty & Training - 07/31/24 - 06/30/25	8/21/2024	12,747.65
12253	Quench USA, Inc.	Equipment Lease - 08/10/24 - 11/09/24	8/21/2024	240.00
12254	Recology Butte Colusa Counties	Janitorial Svcs - 07/01/24 - 07/31/24	8/21/2024	876.06
12255	Tahoe Pure Water Co	Office Water	8/21/2024	40.00
12256	The Danielsen Company	Food Svcs	8/21/2024	1,009.30
12257	Tax Credit Co, LLC	ERC Refund - Employee Retention Credit	8/27/2024	33,267.00
12258	Advanced Document Concepts for Business	Copier Lease - 07/01/24 - 07/31/24	8/29/2024	19.84
12259	Advantage Therapy Services Inc	SpEd Svcs - 08/03/24 - 08/14/24	8/29/2024	1,552.50
12260	Amanda Hurd	Reimb - Snacks - 08/13/24	8/29/2024	389.69
12261	AT&T	Communication Svcs - 08/15/24 - 09/14/24	8/29/2024	557.28
12262	Blue Shield of California	Health Ins - 09/01/24 - 09/30/24	8/29/2024	276.70
12263	Buck Ernest	Reimb - Maintenance - 06/21/24 - 0/15/24; Reimb - Landfill - 06/21/24 - 0/15/24	8/29/2024	180.97
12264	Comcast	Communication Svcs - 08/12/24 - 09/11/24	8/29/2024	322.82
12265	CPM Educational Program	Textbooks (8)	8/29/2024	600.00
12266	Department of Justice	Fingerprinting - 07/24	8/29/2024	160.00
12267	Emily Swanson	Reimb - Fingerprint - 08/09/24	8/29/2024	35.00

Blue Oak Charter School

Check Register

for the period ended August 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
12268	Humana Insurance Co	Health Ins - 09/24	8/29/2024	1,520.40
12269	J C Nelson Supply Co	Janitorial Supplies	8/29/2024	367.11
12270	Leen-Liberty Park	Rent - 09/24	8/29/2024	55,670.00
12271	Mercurius Art Makes Sense	School Supplies	8/29/2024	540.47
12272	North State Parent	Advertising Svcs	8/29/2024	570.00
12273	Nourish Partners	Consulting Fee - FY 24-25	8/29/2024	600.00
12274	ODP Business Solutions LLC	Office Supplies	8/29/2024	340.26
12275	PG&E	Utility Svcs - 07/11/24 - 08/08/24	8/29/2024	11,111.23
12276	Tahoe Pure Water Co	Office Water	8/29/2024	9.00
12277	Upgraded Living	Communication Svcs	8/29/2024	295.00
12278	William H Sadlier Inc	Books (18)	8/29/2024	420.86
12279	GoDaddy's	Website Svcs	8/12/2024	199.99
Voided - 121144270000003	VOID	VOID	8/14/2024	VOID
Voided - 121144270000009	VOID	VOID	8/1/2024	VOID
121144270000010	Charter Impact	Business Mgmt - 07/24; Payroll - 07/24	8/1/2024	7,508.00
Voided - 121144270000011	VOID	VOID	8/8/2024	VOID
121144270000012	Maggie Buckley	Reimb - 03/07/24 - Meals	8/14/2024	53.73
ACH	Macquarie Equipment Capital Inc.	Copier Lease	8/1/2024	261.97
ACH	T-Mobile	Communication Svcs - 06/10/24 - 07/09/24	8/2/2024	54.48
ACH	Zoom Video Communications Inc	Zoom Communications	8/8/2024	177.90
ACH	Inova	State/Federal Tax Payment PPE080924	8/8/2024	3,558.92
ACH	Benefit Resource, Inc	Benefit Resource	8/13/2024	186.32
ACH	American Express	CC Pmt 08/13/24	8/13/2024	2,470.23
ACH	Macquarie Equipment Capital Inc.	Copier Lease	8/15/2024	324.75
ACH	Benefit Resource, Inc	Benefit Resource	8/16/2024	124.00
ACH	Inova	State/Federal Tax Payment PPE082324	8/22/2024	21,623.53
ACH	Macquarie Equipment Capital Inc.	Copier Lease	8/26/2024	162.38
ACH	Benefit Resource, Inc	Benefit Resource	8/27/2024	186.32
ACH	Golden Valley Bank	Bank Fee - Positive Pay Charge	8/30/2024	50.00



Total Disbursements Issued in August \$ 217,511.88

# Business Checking – XXXXX0889

## Search transactions

Activity: Date range; **Start date:** Aug 01, 2024; **End date:** Aug 31, 2024; **Type:** Debits

## Transactions

 Pending     Posted

Date ▼	Description ◇	Debit ◇	Credit ◇	Balance
 Aug 30, 2024	Treasury Mgmt Fee POSITIVE PAY MONTHLY SERVICE CHARGE	50.00		
 Aug 30, 2024	<u>Check 12247</u>	8,036.37		
 Aug 30, 2024	<u>Check 12251</u>	798.00		
 Aug 29, 2024	<u>Check 50009</u>	50.00		
 Aug 29, 2024	<u>Check 12242</u>	600.00		
 Aug 29, 2024	<u>Check 12250</u>	67.26		
 Aug 29, 2024	<u>Check 12252</u>	12,747.65		
 Aug 28, 2024	<u>Check 12253</u>	240.00		
 Aug 27, 2024	<u>Check 12254</u>	876.06		
 Aug 27, 2024	<u>Check 12256</u>	1,009.30		
 Aug 27, 2024	<u>Check 12255</u>	40.00		
 Aug 27, 2024	<u>Check 12249</u>	471.68		
 Aug 27, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	186.32		
 Aug 26, 2024	ACH Payment ASSET FINANCE ACH0826	162.38		
 Aug 26, 2024	<u>Check 12237</u>	50.00		
 Aug 23, 2024	<u>Check 12246</u>	757.46		
 Aug 23, 2024	<u>Check 12239</u>	1,440.00		

Aug 22, 2024	ACH Payment INOVA PAYROLL OF TAX COL	21,623.53
Aug 22, 2024	ACH Payment BLUE OAK CHARTER EE DIR DEP	88,000.71
Aug 22, 2024	<u>Check 12241</u>	1,200.00
Aug 22, 2024	<u>Check 12238</u>	1,129.30
Aug 21, 2024	<u>Check 12244</u>	591.56
Aug 21, 2024	<u>Check 12236</u>	6.17
Aug 21, 2024	<u>Check 12240</u>	400.00
Aug 20, 2024	<u>Check 12245</u>	1,000.00
Aug 19, 2024	<u>Check 12224</u>	450.00
Aug 16, 2024	<u>Check 12231</u>	155.83
Aug 16, 2024	<u>Check 12230</u>	1,450.00
Aug 16, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	124.00
Aug 15, 2024	<u>Check 12235</u>	7,508.00
Aug 15, 2024	<u>Check 12220</u>	50.00
Aug 15, 2024	<u>Check 12223</u>	1,520.40
Aug 15, 2024	ACH Payment ASSET FINANCE ACH0815	324.75
Aug 13, 2024	<u>Check 12217</u>	1,000.00
Aug 13, 2024	<u>Check 12234</u>	764.97
Aug 13, 2024	<u>Check 12222</u>	1,000.00
Aug 13, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	186.32
Aug 13, 2024	ACH Payment AMEX EPAYMENT ACH PMT	2,470.23
Aug 13, 2024	<u>Check 7373</u>	40.00
Aug 13, 2024	<u>Check 12233</u>	423.79
Aug 12, 2024	<u>Check 12219</u>	1,000.00

Aug 12, 2024	ATM RCR Payment DNH*GODADDY#3237 480-5058855 AZ #3136	199.99
Aug 12, 2024	<u>Check 12225</u>	1,000.00
Aug 09, 2024	<u>Check 12227</u>	1,000.00
Aug 08, 2024	ATM RCR Payment ZOOM.US 888-799-WWW.ZOOM.US CA #3136	177.90
Aug 08, 2024	ACH Payment BLUE OAK CHARTER EE DIR DEP	13,749.45
Aug 08, 2024	ACH Payment INOVA PAYROLL OF TAX COL	3,558.92
Aug 07, 2024	<u>Check 12218</u>	144.20
Aug 07, 2024	<u>Check 12228</u>	12,212.04
Aug 06, 2024	<u>Check 12221</u>	871.70
Aug 06, 2024	<u>Check 12226</u>	8,133.11
Aug 05, 2024	<u>Check 12216</u>	265.60
Aug 02, 2024	<u>Check 50006</u>	436.22
Aug 02, 2024	<u>Check 12213</u>	843.41
Aug 02, 2024	<u>Check 50003</u>	50.00
Aug 02, 2024	ACH Payment T-MOBILE PCS SVC 800-937-8997	54.48
Aug 01, 2024	<u>Check 12212</u>	8,462.10
Aug 01, 2024	ACH Payment ASSET FINANCE ACH0801	261.97

**Blue Business<sup>SM</sup> Plus Credit Card**

BLUE OAK CHARTER SCH

SUSAN DOMENIGHINI

Closing Date 08/19/24 Next Closing Date 09/18/24

Account Ending 8-42008

p. 1/7

Customer Care: 1-800-521-6121

TTY: Use Relay 711

Website: americanexpress.com

**New Balance** \$4,193.14

**Minimum Payment Due** \$42.00

**Payment Due Date** 09/13/24

**Membership Rewards<sup>®</sup> Points**

Available and Pending as of 07/31/24

**134,349**For up to date point balance and full program details, visit [membershiprewards.com](http://membershiprewards.com)

**Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 09/13/24, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	15 years	\$9,787
\$163	3 years	\$5,879 (Savings = \$3,908)

**Account Summary**

Previous Balance \$2,623.41

Payments/Credits -\$2,841.13

New Charges +\$4,410.86

Fees +\$0.00

Interest Charged +\$0.00

**New Balance** \$4,193.14

**Minimum Payment Due** \$42.00

Credit Limit \$25,000.00

Available Credit \$20,806.86

Days in Billing Period: 31

If you would like information about credit counseling services, call 1-888-733-4139.



See page 2 for important information about your account.

Please refer to the **IMPORTANT NOTICES** section.**American Express<sup>®</sup> High Yield Savings Account**

No monthly fees. No minimum opening deposit. 24/7 customer support. Help meet your savings goals with an American Express High Yield Savings Account. Terms apply. Member FDIC. Learn more by visiting [americanexpress.com/save](http://americanexpress.com/save)

**APPROVED**

↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**

Do not staple or use paper clips

**Pay by Computer**[americanexpress.com/business](http://americanexpress.com/business)**Pay by Phone**

1-800-472-9297

**Account Ending 8-42008**

Enter 15 digit account # on all payments.

Make check payable to American Express.

SUSAN DOMENIGHINI  
BLUE OAK CHARTER SCH  
BLUE OAK CHARTER SCH  
450 W EAST AVE  
CHICO CA 95926

Payment Due Date  
**09/13/24**

New Balance  
**\$4,193.14**

Minimum Payment Due  
**\$42.00**

See reverse side for instructions  
on how to update your address,  
phone number, or email.

AMERICAN EXPRESS  
PO BOX 60189  
CITY OF INDUSTRY CA 91716-0189

\$ \_\_\_\_\_  
Amount Enclosed



0000349993059480190 000419314000004200 15 H

**Payments:** Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

**Permission for Electronic Withdrawal:** (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

**How We Calculate Your Balance:** We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

**Paying Interest:** Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

**Foreign Currency Charges:** If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**Credit Balance:** A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

**Credit Reporting:** We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

#### **Billing Dispute Procedures**

##### **What To Do If You Think You Find A Mistake On Your Statement**

If you think there is an error on your statement, write to us at:

American Express, PO Box 981535, El Paso TX 79998-1535

In your letter, give us the following information:

- **Account information:** Your name and account number.

- **Dollar amount:** The dollar amount of the suspected error.

- **Description of Problem:** Describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.

- At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.

You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

##### **What Will Happen After We Receive Your Letter**

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.

2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We will not try to collect the amount in question.

- The charge in question may remain on your statement, and we may continue to charge you interest on that amount.

- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.

- We can apply any unpaid amount against your credit limit.

After we finish our investigation, one of two things will happen:

- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.

- If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

#### **Change of Address, phone number, email**

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub**

#### **Pay Your Bill with AutoPay**

Deduct your payment from your bank account automatically each month.

- Avoid late fees
- Save time

Visit [americanexpress.com/autopay](http://americanexpress.com/autopay) today to enroll.

For information on how we protect your privacy and to set your communication and privacy choices, please visit [www.americanexpress.com/privacy](http://www.americanexpress.com/privacy).



**Blue Business<sup>SM</sup> Plus Credit Card**

BLUE OAK CHARTER SCH

SUSAN DOMENIGHINI

Closing Date 08/19/24

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**Customer Care & Billing Inquiries**

International Collect

Cash Advance at ATMs Inquiries

Large Print &amp; Braille Statements

1-800-521-6121

1-623-492-7719

1-800-CASH-NOW

1-800-521-6121

Hearing Impaired

Online chat at americanexpress.com or use Relay dial 711 and 1-800-521-6121



Website: americanexpress.com

**Customer Care  
& Billing Inquiries**

P.O. BOX 981535

EL PASO, TX

79998-1535

**Payments**

PO BOX 60189

CITY OF INDUSTRY

CA

91716-0189

**Payments and Credits****Summary**

	Total
Payments	-\$2,470.23
Credits	-\$370.90
<b>Total Payments and Credits</b>	<b>-\$2,841.13</b>

**Detail**

\*Indicates posting date

Payments	Amount
08/12/24* ONLINE PAYMENT - THANK YOU	-\$2,470.23
Credits	Amount
07/29/24 BROWNSHEEPC	-\$153.18
3086416958 NE	
3086416958	
08/08/24 AMAZON MARKETPLACE NA PA	-\$108.86
AMZN.COM/BILL WA	
MERCHANDISE	
08/08/24 AMAZON MARKETPLACE NA PA	-\$108.86
AMZN.COM/BILL WA	
MERCHANDISE	

**New Charges****Summary**

	Total
<b>Total New Charges</b>	<b>\$4,410.86</b>

**Detail****SUSAN DOMENIGHINI**

Card Ending 8-42008

	Amount
07/18/24 AMAZON MARKETPLACE NA PA	\$515.82
MERCHANDISE	
07/18/24 AMAZON MARKETPLACE NA PA	\$212.25
MERCHANDISE	
07/19/24 AMAZON MARKETPLACE NA PA	\$8.57
MERCHANDISE	
07/19/24 AMAZON MARKETPLACE NA PA	\$181.98
MERCHANDISE	

Continued on reverse

## Detail Continued

					Amount
07/20/24	STAPLES.COM Staples Inc ORD 9923389025 ;REQ SUSAN DOMENIGHI IT1 STAPLES 1 1;UPI 11.1900;QTY32 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1	800-333-3330	MA	4302-	\$315.09
07/20/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$227.82
07/22/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$11.39
07/23/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$228.09
07/24/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$326.58
07/27/24	STAMPS.COM 0531481494 95926	855-889-7867	CA	5901-	\$19.99
07/29/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$33.38
07/29/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$9.72
07/29/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5610-	\$51.82
07/29/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$188.98
07/30/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$19.44
07/30/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$290.06
08/01/24	CLASS-35921_STORE EDUCATIONAL SERVICE	HUNTERSVILLE	NC	2600-	\$89.00
08/01/24	VISTAPRINT VP_T40JG6CQ 959267	WALTHAM	MA	2600-	\$82.25
08/01/24	MUSICIANSFRIENDWEB 946 818-735-8800	WESTLAKE VILL	CA	4302-	\$19.45
08/01/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$11.88
08/02/24	VIMEO PRO VIM78973460 10001	212-625-0668	NY	5804-	\$199.00
08/02/24	POSTAL PLUS 930553410008320 CHICO@POSTALPLUS.BIZ	CHICO	CA	5901-	\$99.76
08/02/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5610	\$173.15
08/03/24	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$69.17
08/04/24	SMORE.COM +18317776673	PITTSBURGH	PA	2600-	\$179.00
08/06/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$9.77
08/06/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$7.99
08/08/24	O-REPS 0309 0000002770 95926 COMMERCIAL EQUIP/SUPPLY	PORT TOWNSEND	WA	5603-	\$158.58
08/10/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302	\$9.72
08/11/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$46.51

Continued on next page



**Blue Business<sup>SM</sup> Plus Credit Card**  
BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI  
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### Detail Continued

					Amount
08/13/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5610-	\$93.26
08/14/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4310-	\$34.58
08/14/24	SUTHERLAND LANDSCAPE CENT 00-080393081 GENERAL MERCHANDISE	CHICO	CA	5610-	\$81.11
08/14/24	SUTHERLAND LANDSCAPE CENT 00-080393081 GENERAL MERCHANDISE	CHICO	CA	5610-	\$139.01
08/15/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$74.69
08/16/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	4302-	\$163.90
08/18/24	RALEY'S FOOD 800-925-9989	CHICO	CA	4302-	\$28.10

### Fees

		Amount
Total Fees for this Period		\$0.00

### Interest Charged

		Amount
Total Interest Charged for this Period		\$0.00

### About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

### 2024 Fees and Interest Totals Year-to-Date

		Amount
Total Fees in 2024		\$39.00
Total Interest in 2024		\$198.12

### Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.  
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	29.99% (v)	\$0.00	\$0.00
Total			\$0.00
(v) Variable Rate			



BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI

Closing Date 08/19/24

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## IMPORTANT NOTICES

### EFT Error Resolution Notice

In Case of Errors or Questions About Your Electronic Transfers Telephone us at 1-800-IPAY-AXP for Pay By Phone questions, at 1-800-528-2122 for Pay By Computer questions, and at 1-800-528-4800 for AutoPay and at 1-800-CASH NOW for Express Cash questions. You may also write us at American Express, Electronic Funds Services, P.O. Box 981531, El Paso TX 79998-1531, or contact us online at [www.americanexpress.com/inquirycenter](http://www.americanexpress.com/inquirycenter) as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

### Corrected Car Rental Loss and Damage Insurance Phone Numbers

The phone number for Car Rental Loss and Damage Insurance is 1-800-338-1670 (US) and 1-303-273-6497 (International). Please update your records.

### Membership Rewards® Program Updates

You can view a summary of updates to the Membership Rewards® program anytime, including information about the availability of redemption options, by visiting [americanexpress.com/mrupdates](http://americanexpress.com/mrupdates).

**Agenda Item:** Accept New Hires

**Prepared by:** Maggie Buckley

**Charter Council Date:** 08-13-2024

**Background Information:**

Blue Oak would like to accept the following newly hired employees for the 2024/2025 school year:

- Conrad Nystrom -6th grade Teacher
- Kathleen Oman -Education Specialist

AGENDA ITEM: Accept Donation/s

PREPARED BY: Maggie Buckley

CHARTER COUNCIL MEETING DATE: September 17, 2024

BACKGROUND INFORMATION:

- In kind donation from Beta Chapter of Omega Nu Foundation - Food Pantry items, gift cards for victims of the Park Fire.
- In kind donation from CORE Butte Charter School - 2 portable chromebook charging carts for student chromebooks.

*On behalf of the Blue Oak Charter Council we would like to say thank you to all who have donated to Blue Oak Charter School!*