

BLUE OAK CHARTER SCHOOL
450 W. East Avenue, Chico, CA 95926
(Room 24)
CHARTER COUNCIL
REGULAR MEETING AGENDA

Join Zoom Meeting

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Meeting ID: 867 8233 8499

Passcode: jY2pGN

Tuesday, July 23, 2024 at 6:00 PM

***Vision:** To be a model for successful education of the whole child.*

***Mission:** To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

***Virtues:** Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members to establish a quorum
- 1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- 1.4. Agenda Modifications
- 1.5. Audience to Address the Council

This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3)

*minutes for their presentation. The chair may establish a maximum speaking time for any item.
Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

2. CONSENT AGENDA

- 2.1. Approve Regular Meeting Minutes from 6-18-24 PM, Special Meeting Minutes 6-18-24 AM(board retreat), and Special Meeting Minutes 6-21-24 AM.
- 2.2. Charter Impact Monthly Report Annie Gilbert
 - 2.2.1 Cash Flow
 - 2.2.2 Balance Sheet Detail
 - 2.2.3 Warrants/Aged Payable
 - 2.2.5 Actual to Budget Summary
- 2.3. Point of Sale Transactions/Check Register (June 2024)
- 2.4. Credit Card Statement (June 2024)
- 2.5. Accept Employee Resignations
- 2.6. Accept Donations Michael O'Connell (In kind contribution)

3. FACULTY

- 3.1. Faculty Report Nick Meier/Sarah Lee

4. BUSINESS

- 4.1. School Enrollment
 - 4.1.1. Facilities Funding Option Susan Domenighini

5. GOVERNANCE

- 5.1. Finance Committee Report Trisha Atehortua
- 5.2. Parent Council Report Ryan Sanders
- 5.3. Facilities Report Kristen Woods
- 5.4. Approve Contracts -
 - 5.4.1. School Psychologist Contract 2024-25
 - 5.4.2. BCOE Data Contract 2024-25

6. ADMINISTRATION

- 6.1. Executive Director's Report Susan Domenighini

7. CLOSED SESSION:

- 7.1. Executive Director Evaluation
Public Employee Performance Evaluation (§54957)

NEXT MEETING - Tuesday August 20, 2024 at 6:00 PM

8. ADJOURNMENT

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

Blue Oak Charter School

**Laurel Hill-Ward's Place
29 No Way, Chico, Ca 95928**

**CHARTER COUNCIL RETREAT
SPECIAL MEETING MINUTES**

Tuesday, June 18, 2024, 9am to 1 pm

***Vision:** To be a model for successful education of the whole child.*

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***Virtues:** Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

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AGENDA

OPEN SESSION - 9:00 am

1. OPENING

- 1.1.** Call Meeting to Order 9:24am
- 1.2.** Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods		X
Laurel Hill-Ward	X	
Leanna Glander		X
Ryan Sanders	X	

Donna Kreskey	X	
Trisha Atehortua	X	

Maggie Buckley Here!

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications None.

2. GOVERNANCE

2.1. Greetings

Vicki Wonacott

The BOCC board retreat is held annually. The primary purpose of this meeting is to provide Brown Act and any other necessary training to new and returning board members. This meeting is also a time for the Administration to share any important school updates and news. The retreat is also designed to give board members an opportunity to ask questions about process, and governance.

2.2. Board Etiquette

Vicki Wonacott

Vicki & Susan are interested in what board members would like to get out of today? These are some of the ideas;

- More Brown Act information.
- Goal setting.
- Is there a mission statement for this meeting?
- Why have you called us here?

Susan starts with the following historical information to illustrate why we hold BOCC Retreats each year.

When we first looked at starting a FCMAT Audit we determined through that examination of the school processes that the absence of appropriate fiscal practices over time lead to financial fraud in the school. Topics on the outcome of the in depth audit uncovered significant credit card fraud which led to other fraud and finally a federal investigation. The FBI determined that the previous administrator was lying but they could not get warrants to look at what he spent his money on as he took out multiple personal credit cards in the school's name. He purchased thousands of dollars of personal items and used school funding to pay for these items. This is the number one reason we review in Finance Committee Meetings and Charter Council Meetings the credit card statements every month. Discussion on what FCMAT is and how this California agency supports and trains TK-14 schools on fiscal responsibility. One of the reasons we are here is that they highly recommend that the board meets to review information and responsibilities of running a school. It is also geared to relationship building. Discussing your vision as a board for this school is critical for the future of the school. School boards are the most powerful decision makers in education. Roles of the board members are

discussed. There have been several times where roles can be confusing. What are our roles? The Brown Act is present to ensure transparency is being followed. Where is the line of communication drawn with discussions? Who and how much can be shared? Discussed meeting on 5-8 and how it was heated. Available to all board members is the CSDC (Charter School Development Center) which offers Brown Act training and multiple other trainings. Governance and management lines are hard lines. Where is that line?

We need the board to discuss the programs and percentages cut that are being cut now how the cuts are going to be executed. Susan asks for more direct communication one on one meetings with board members. Laurel cautions on "serial" meetings per the Brown Act. Definition of roles is really important. Ryan suggests that Vicki and Susan work in tandem to direct how conversations go. We are confounding two things: Brown Act and Governance vs. Management. Donna says that she struggles between what her role is with experience in management with doing the governance piece without getting into the weeds with management. Ryan says it would be good to have a document to refer to. Trisha suggests looking at the result we want first. Vicki brings us back to what we want to do in a meeting discussing budget and cuts. We shouldn't be discussing individual positions. Example is given, "How do we do school safety?" Susan talks about the goal to keep kids safe. This is the discussion. The discussion is not what time the school goes on lock down each day and how the students are directed throughout the day. Laurel shares a document on board responsibilities. Is this on the agenda for discussion Ryan asks. Donna - Understanding your role is the foundation of etiquette. Request for formal role definition. Understanding the volume of work and the time it takes to get things done is discussed. Susan for example; worked on LCAP for 8 days. Ryan asked about the public participation and what this should look like.

2.3. **Brown Act**

Susan Domenighini

CSDC handout - Susan discusses the only difference between the school board and what a city requires for the Brown Act. Notice and Agenda. Is this a meeting? Chico Unified agendas example. Their discussions do not include new laws etc. that is why they have training. Serial meetings - a daisy chain of information sharing. Board members mentoring - It's ok for two board members to talk *but* when you include a third person then there is a risk of violating Brown Act. We have three together then if it is all "parents". The board is designed to have a balance between the board members, community members and parents. Strongly caution against groups being unevenly distributed such as all the same members from one group.

Example:

The board Executive Director evaluation team should not be composed of all parent members.

Having conversations after a meeting is over can run the risk of a continuation of the board discussions. If you have walked out the door there should be only two of you in a discussion of the meeting details. Susan discusses the board discussions during "break" when camera is off. Ryan discussed that we are having discussions today off camera. The video is not a requirement, it is a courtesy. Are teachers part of the Brown Act? Why are they there? Is it appropriate to ask the teachers to

comment on an agenda item? For example: Will they be representing anyone but themselves when being randomly asked off the cuff?

Donna asks if there is an established mechanism to get the opinion of the faculty chairs about board agenda items? Yes. Faculty are encouraged to reach out to their chair representation for any concerns and or issues they want to discuss. Is there a student voice? The leadership through the advisory council is largely involved in the student leadership and voice. Engaging the full family is part of this equation.

What is and what is not a meeting is discussed. Susan refers to the Brown Act handout. Events are not meetings. Posting of the Agenda's, where, how, when, is discussed. Accessibility for sight impaired? Making websites compliant is discussed. We will look into the need and how to address this issue. Three types of meetings. Special meetings are 24 hours. Regular meetings are 72 hours.

What can and cannot be discussed. Only items on the Agenda. There are few exceptions to responding to non-agenda items. Public comments - this time is at the beginning and or during the item. Can talk about the agenda item in the meeting during the meeting. There can be clarifying questions between board and audience members but an extended back and forth is not encouraged. Once everyone has their 3 minutes then the audience is done. The second discussion is only the board. There should be no interruptions during this discussion or any other random comments from audience members. Laurel comments on how the audience should be informed about why chat is off. Laurel, when the agenda goes up online we should share information about the audience etiquette. Speaker cards are an example that is shared. This is when you sign up to talk. Speakers do not have to identify themselves and they have a right to speak anonymously. I In closed session do we need to document vote? Yes.

Donna suggests native tribe representations for the blessing of the land.

Vicki asks for a celebration to document the close of escrow of our land purchase. Vicki has a vision of it being big. Second week of school is discussed as a time to hold this event.

2.4. Finance Gilbert

Annie

Annie presents. What is the board's role in finance? What does Annie need from the board members and what they need from Annie is discussed. We will have a percentage of the budget to actual in each meeting from here on out as requested. This will give us a clearer picture of when we go over budget. Is there anything we need to be looking at key indicators? Trisha asks.

Annie cash on hand is important for the financing that the school will be pursuing. Funding balance is an important percentage of expenses. Areas that we are over budget are important. Budget to actual should be closely monitored. Laurel has a question for Annie; based on your experience and expertise do you ever make recommendations for cost savings and budgeting reference other school practices. Annie - 85% of a school's budget is personnel and other mandatory costs.

One of the ways she helps schools is to look at insurance costs. Looking out ten years there are strategies for review. There are some really interesting things happening that help employers save money and employees have better insurance coverage.

In addition to always looking at positions. Review with the broker the insurance options. Rates in CA have skyrocketed. Reviewing the rise in these costs. For Blue Oak, financing the new school will need to be carefully reviewed. We need to make sure we can pay for the property we purchase. We need to stay on budget. Budget is directly tied to enrollment. A focus on marketing efforts with the community input and making sure expenses are in line are two key items. Suggestion from Annie is that we review with our broker. Do we have a broker that we trust? Are we making sure they do their due diligence? Susan - the income and expenses questions come up often. Questions about field trips costs - how difficult is it to pull the information that we spend on field trips? This is what we spend on the nutrition program for example.

Annie says this is a struggle for each school. The day to day work is important for coding in the budget. It is impossible to look back at 1000's of invoices to make corrections at year's end. The constant checking is necessary for budget control. Constantly checking budget and coding so items are allocated correctly. Expenses coded and allocated correctly are so critical. There are many ways to track expenses. Accounts payable says that they have a weekly report that can be checked and assure that the items are coded correctly. It is very important. Trisha, the hard thing for her is differentiating between expenses and income for the nutrition program. If we had this information, then we could have a better view of the big picture. Annie says a new dimension for nutrition expenses and income could also be a regular report for you. The days of cash on hand - may not be accurate is also discussed. As you spend money from one time funds then we recognize the revenue. It has to be used appropriately and allocated to the correct place in the budget i.e. coding. Trisha - budget is 80% staff and benefits? Is this typical? Yes!

2.5. Goal Setting

Susan Domenighini

Discussed the goals from today. Susan - asks about goals and tonight we will hear the details of the LCAP. But as a group what is your personal vision for the school over the next three years?

- Brokers review- give us multiple options for medical coverage. Question regarding new site and liability coverage for a celebration and coverage for the day.
- Increased enrollment. Involve students in recruitment - kid to kid communications "the reason I love my school etc." Donna likes the video idea of showing kids talking about Blue Oak likes. Kid voices or avatar (over time progression) Recruitment from the surrounding neighborhoods. Out reaching out to the homeless community, foster kids? Welcome wagon for new families? Ask Kellie M. if an email to new parents is realistic. It can be hard to connect in such a close community when you are an outsider/new.
- Preventative interventions for behavior. Making sure faculty have appropriate training and support.
- Academic rigor? Consistency around educational experience. Importance and strength of building relationships
- Engaging families, increasing volunteerism.
- Clear understanding of financials.

- Improve our communication to the community by simplifying information for parents so they read and understand what's happening. Shifting communication from parent square to person to person. PR communication worked into a goal. Sound bites to hook people and encourage the community to reach out personally. Communication is a two way street. People need to go to the front desk. Ask questions. Relationship building. Is communication more effective in person vs. electronic.

Susan addresses behavior as opposed to academic rigor or lack thereof. Smart kids do nothing or they rush through to be done. When they sit and wait for others to finish, they get in trouble. High behavior and low test scores was a problem when Susan arrived at Blue Oak, but because of multiple traumas in society and our community this goal to address behavior and low test scores has not been executed.

Underlying behavior is lack of learning. When minor things become big, that is not an individual student issue, it is a culture issue.

Laurel - talks about a low income community vs. "the academy school" that is high achieving. Can these two schools be synthesized?

Donna - Asks about a student with dyslexia. How has this disorder worked within the community? Fortunately this student's teacher is exceptional. They get some accommodations for things such as iready support. They may get extra time or support. The Teacher is really good at being excellent. Donna asks Susan, how reading is taught? In kindergarten we have pre reading -work on verses and signs, sounds all oral and using language a lot. How much is attention to rhymes like example of pig latin. Auditory discrimination present? Donna asks. No this isn't being done but Donna would like to see more of this. Rhymes in kindergarten we address this minimally. Donna - So if you want your reading scores to improve, you back up into kindergarten. You address this in kindergarten. Susan shares the process through 3rd grade, 1st grade more stories, drawing the letters and it becomes visual. 2nd & 3rd start reading groups focused on fluency comprehension. Significantly at grade level by 3rd grade. Iready says we are at grade level but we have QRI and BPST for reading level and comprehension assessments as well. These assessments are telling you that through 2nd grade they are somewhat on level. But then by 3rd grade they are not. There is a gap. We are doing a good job teaching them to read. Unfortunately, this is not fully transferring over. Even at 8th grade we are seeing our test scores low. We are trying to examine this closely.

Susan hears that the focus should be on Specialties support in the classroom for behavior and transitions.

Donna talks about PBIS and what that looks like.

Love and logic sounds like a good fit

Vicki -the first three weeks of school was relationship building in the classroom.

Goals will be on next month's agenda to discuss.

3. NEXT MEETING - Tuesday June 18, 2024 at 6:00 PM

4. ADJOURNMENT 1:03pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

BLUE OAK CHARTER SCHOOL
450 W. East Avenue, Chico, CA 95926
(Room 24)
CHARTER COUNCIL
REGULAR MEETING DRAFT MINUTES

Join Zoom Meeting

<https://us06web.zoom.us/j/81121445241?pwd=1Y6sqda0jxlC4VuK6ZzSMsjdNFkRUJ.1>

Meeting ID: 811 2144 5241

Passcode: ps1RD3

Tuesday, June 18, at 6:00 PM

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AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1.** Call Meeting to Order 6:07pm
- 1.2.** Roll Call of Council Members to establish a quorum

	Present	Absent
Vicki Wonacott	X	
Kristen Woods	X	
Laurel Hill-Ward	X	
Leanna Glander		X

Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications - No modifications

1.5. Audience to Address the Council

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Persons may not yield their time to another speaker (Gov. Code § 54954.3)

No audience addressed the council.

2. CONSENT AGENDA

2.1. Approve Regular Meeting Minutes from 5-21-24

2.2. Charter Impact Monthly Report

Annie Gilbert

2.2.1 Cash Flow

2.2.2 Balance Sheet Detail

2.2.3 Warrants/Aged Payable

2.2.5 Actual to Budget Summary

2.3. Point of Sale Transactions/Check Register (May 2024)

2.4. Credit Card Statement (May 2024)

2.5. Accept Employee Resignations

Trisha motion to approve consent agenda. Kristen second motion.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			

Trisha Atehortua	X			
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Vote passes.

3. FACULTY

3.1. Faculty Report

Nick Meier/Sarah Lee

No report tonight! Happy Summer everyone!

4. BUSINESS

4.1. School Enrollment

4.1.1. Increasing Enrollment

Caren Lehe

More outreach! We have a new sign as a result of a parent donation. Michael O'Connell created and installed the beautiful sign facing East Avenue going in both directions alerting all that pass by, we are Enrolling Now! Abundant thanks to Michael for this generous donation! Other outreach opportunities discussed.

Does Caren know that there is a small Miriam Park Farmers Market on Sunday? The Thursday night market is what BOCC suggests for the best outreach opportunity.

5. GOVERNANCE

5.1. Finance Committee Report

Trisha Atehortua

Reports cash was incorrect 780,634 60 days cash on hand. Attendance ended up at 92%. We talked about contracts, El Dorado Selpa and BCOE contract. There was a discussion on the new school site option for purchasing with the bond measure, And SB740 (rent help) We are estimating that we should get around 300,000k for rent to reduce our monthly costs for the new building. Facilities will be meeting soon to discuss. The estimated cost before we have all of the details of a design is 13 to 17 million. Measure K covered the cost of the land. Now we are going to have to finance a portion of the building we just don't know yet how much we need to finance. The school site itself is Chico Unified. The Facilities Committee didn't fizzle, we were just waiting for more information from CUSD. We are in Escrow now which will close on 8-15-24 Kristen reached out to the Facilities Committee to see when we can meet.

Waiting to hear from people and we are looking forward to getting this done the first week in July. We have 3.6 mil Measure K left to start design so we can get an architect now we can continue to work on this.

Grow Charters will be bringing a presentation we had to pause until we worked to balance our budget. Campanelli, talking to them (bond people) Annie suggested that we look at local funding. What have other schools done? Can we visit or communicate with other Charters that have built new schools? Cheryl Grant is going to reach out to other schools to get more info. Kristen asks how we can help Susan? Susan says working with the design team will be the next facility committee task. Now we are looking for an architect. Hearthstone in Oroville is new, per Vicki. Are we looking at solar? Yes. Trisha says, all new buildings are required to have a solar component. Looking forward to seeing what people are coming up with Vicki talks about the new site groundbreaking celebration that she would like to have.

5.2. Parent Council Report

Ryan Sanders

Ryan was not present at the last meeting -

Drumming up bond measure vote.

Talked about funding pizza for the graduation event.

Registration days were discussed.

Volunteering will be discussed and info shared -

One of the things that we talked about realizing that there are tiers of volunteering some parents can, some can't, some will jump in, some will have to be handed a task. Looking at people who have different abilities and understanding that it is important to be compassionate and understanding.

- 5.3. Facilities Report Kristen Woods
Discussed during the Finance Committee report.
- 5.4. CAASPP results - Susan Domenighini
California test results came out informally not public yet. They did not go up significantly. We are looking at why this is so. We will be looking at this on a deeper level. Some kids did great, some didn't. We just hovered around the same area we have been in and it is disappointing. Chico Unified scores went up.
- 5.5. Local Indicators Report Susan Domenighini
- 5.6. Public Hearing of LCAP
5.5.1 Local Control and Accountability Plan 24/25 Susan Domenighini
LCAP Public Hearing (§52062)
Review of LCAP, discussion, suggestions made.
Request for better reception at the front desk.
Request for Amanda to visit classrooms during class meetings.
At what point does it become a meeting with the school for parents instead of a parent meeting with their teacher as it should be?

Motion to approve Local Indicators Report Kristen. Second Vicki seconds.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote passes.

We are scheduling a special charter council meeting for the second reading of the LCAP on Friday June 21, @ 9:00am.

- 5.7.** Approval of 2024-25 Budget - We have discussed the budget multiple times and have reviewed the numbers we have already seen several times this is just a format that we have to put this in and submit it to our authorizer. We must approve this alternative form.

Motion to approve Laurel. Second by Vicki.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote passes.

- 5.8.** EPA Plan 24/25 - Needs to be approved separately from the LCFF funding. It is part of the budget reports you see each month. You have to show where you are spending this and our EPA funding covers a portion of our salaries. Trisha motion. Laurel seconds.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote passes.

- 5.9.** Approve Contracts -
5.9.1. BCOE Outside Butte County Selpa

Motion to approve Trisha. Ryan seconds.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote passes.

5.9.2. Family First Contract (student behavior intervention plans)

Motion to approve Vicki. Second by Trisha.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote passes.

6. ADMINISTRATION

6.1. Executive Director's Report

Susan Domenighini

Susan reported on end of year graduation ceremony and reception.

We have had a lot of really positive responses to the graduation ceremony. After a lot of conflict surrounding what was going to happen with graduation, it turned out to be a perfectly delightful day. The Masonic Hall location was appreciated as it was inside and air conditioned. In June this is a big deal. 230 chairs were set up and this seemed to be one of our biggest events for a single class. Teachers

BLUE OAK CHARTER SCHOOL
450 W. East Avenue, Chico, CA 95926
(Room 24)
CHARTER COUNCIL
SPECIAL MEETING DRAFT MINUTES
Friday June 21, at 9:00 AM

Join Zoom Meeting
<https://us06web.zoom.us/j/81485914979?pwd=QikTpGUb9faZllyKb0s9J3f7fiRHj4.1>
Meeting ID: 814 8591 4979
Passcode: uZ38Bx

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***Virtues:** Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and move the agenda items' order.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1.** Call Meeting to Order 9:04am
- 1.2.** Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott		X
Kristen Woods		X
Laurel Hill-Ward	X	

Leanna Glander		X
Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

2. GOVERNANCE

2.1. LCAP (Vote to approve the LCAP)

We are gathering here to approve the LCAP after discussion and review during the June 18, 2024 Public Hearing. Laurel motion to approve the LCAP. Donna seconds motion.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote Passes.

**2.2. Consolidated Application for Federal Funding 2024-25
(Title I, Title II, Title III, and Title IV funding)**

Trisha motion to approve. Ryan seconds motion.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote Passes.

2.3. Prop 28 AMS Annual Report 2023-24

No money was spent last year due to overlapping funding -considered supplanting. Ryan Motion to approve. Laurel seconds motion.

Vote:

Name	Yes	No	Abstain	Absent
Vicki Wonacott				X
Kristen Woods				X
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Vote Passes.

NEXT MEETING - Tuesday July 16, 2024 at 6:00 PM

3. ADJOURNMENT 9:11 am

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____



Blue Oak Charter School

Monthly Financial Presentation – June 2024



June Highlights



Highlights

- P2 ADA = 214.8; April ADA 211.5
- Revenue forecast (\$18k) CCEE reclassified from local revenue
- Forecast deficit (\$220K) **with Actuals through June**
- Based on current level of spending, cash is forecast to be \$771K at June 30th, 2024 representing 61 days cash on hand.

Compliance and Reporting

- Arts, Music & Instructional Materials Block Grant Board approved plan required before utilizing funding.



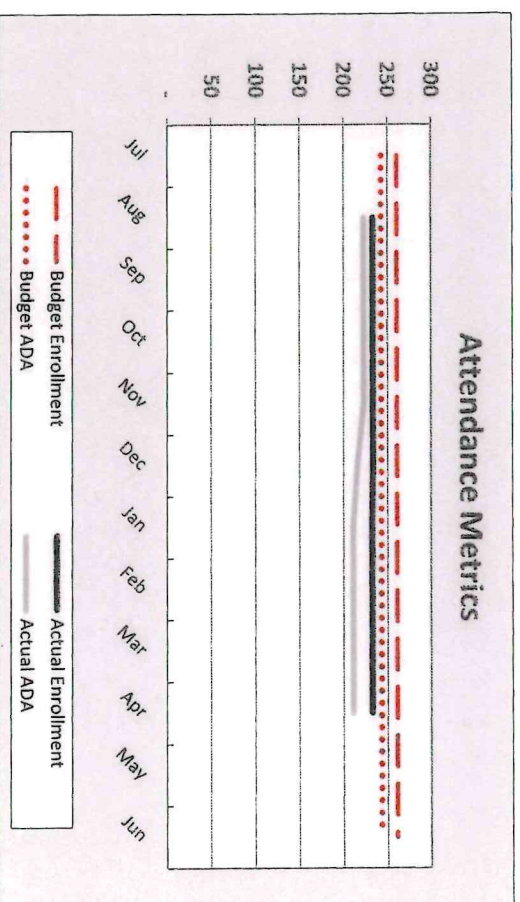


Attendance Data and Metrics

Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	234	234	262
ADA	215	215	244
Attendance Rate	90.1%	91.0%	93.0%
Unduplicated %	57.78%	60.0%	58.4%
Revenue per ADA		\$20,472	\$17,280
Expenses per ADA		\$21,509	\$17,161

Attendance Metrics



Expenses per ADA higher than revenue per ADA (\$21,509 vs \$20,472)

Enrollment 234, down from budget 262.

91% ADA forecast (215) and rolling UPP 57.78%.

LCFF is calculated at approx. \$12,000 per ADA.

Revenue

- June Updates
- Reduced ADA cuts (\$314K)+ from budget. Year end accruals = \$929k not incl in Actuals
- Additional \$70K Revenue from Community Engagement Initiative included in current year
- Forecast includes additional \$849K one-time funding, declining in future years.

Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 2,536,786	\$ 2,908,486	\$ (371,700)	\$ 2,594,521	\$ 2,908,486	\$ (313,964)
Federal Revenue	188,294	244,096	(55,802)	322,498	244,096	78,402
Other State Revenue	636,319	997,758	(361,439)	1,373,316	997,758	375,558
Other Local Revenue	69,041	60,000	9,041	69,041	60,000	9,041
Total Revenue	\$ 3,430,440	\$ 4,210,340	\$(79,900)	\$ 4,359,376	\$ 4,210,340	\$ 149,036

	2022/23	2023/24	2024/25	2025/26
Educator Effectiveness Block Grant	\$ 30,637	\$ 25,446	\$ 20,257	\$ -
Arts, Music and Instructional Materials Prop 28	\$ -	\$ 51,516	\$ 51,516	\$ 51,516
Learning Recovery	\$ -	\$ 142,992	\$ 142,992	\$ 40,905
Extended Learning FY23	\$ -	\$ 308,103	\$ 192,007	\$ 192,007
Community Schools Planning	\$ -	\$ 100,000	\$ 85,220	\$ -
Community Engagement Initiative	\$ -	\$ 70,000	\$ -	\$ -
MTSS	\$ -	\$ 49,159	\$ -	\$ -
ESSER III	\$ 388,778	\$ 101,822	\$ -	\$ -
One-Time Funding plan	\$ 937,472	\$ 849,038	\$ 532,896	\$ 284,428

Expenses

June Updates

- Overall expenses forecasted increased \$137k from May; \$399k higher than budget
- Salaries inc. 55k from April to May; Benefits increased \$14k from May 2024
- Books/Supplies +20k from May; SPED +\$16k; Operations/Housekeeping +\$9.9k; Prof/Consulting +\$22k



Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,604,816	\$ 1,590,901	\$ (13,915)	\$ 1,604,816	\$ 1,590,901	\$ (13,915)
Classified Salaries	714,009	643,281	(70,728)	714,009	643,281	(70,728)
Benefits	719,812	666,803	(53,008)	719,812	666,803	(53,008)
Books and Supplies	209,550	106,200	(103,350)	209,550	106,200	(103,350)
Subagreement Services	160,929	72,096	(88,833)	160,929	72,096	(88,833)
Operations	191,976	170,064	(21,912)	191,976	170,064	(21,912)
Facilities	668,087	670,000	1,913	668,087	670,000	1,913
Professional Services	305,057	262,023	(43,035)	310,874	262,023	(48,851)
Depreciation	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total Expenses	\$ 4,574,235	\$ 4,181,368	\$ (392,868)	\$ 4,580,052	\$ 4,181,368	\$ (398,684)

Surplus / (Deficit) & Fund Balance

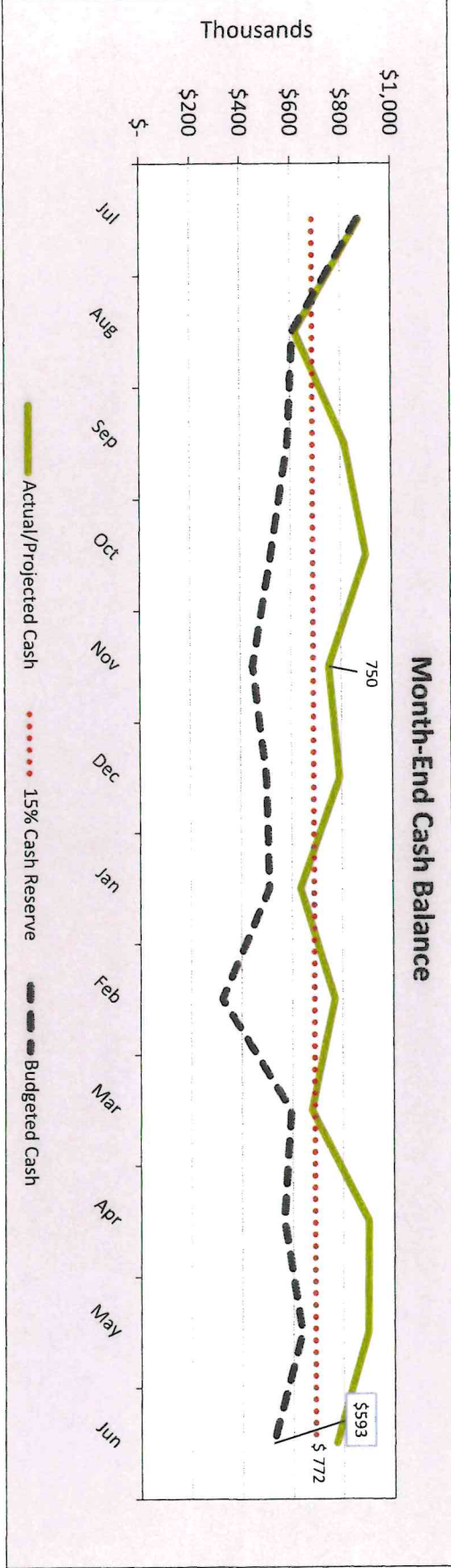
- Forecast deficit (\$220K).
- Year End Fund balance projected at 10.9%.

	Year-to-Date		
	Actual	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,143,795)	\$ 28,972	\$ (1,172,767)
Beginning Fund Balance	719,439	719,439	
Ending Fund Balance	<u>\$ (424,356)</u>	<u>\$ 748,411</u>	
As a % of Annual Expenses	-9.3%	17.9%	

	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (220,676)	\$ 28,972	\$ (249,647)
Beginning Fund Balance	719,439	719,439	
Ending Fund Balance	<u>\$ 498,763</u>	<u>\$ 748,411</u>	
As a % of Annual Expenses	10.9%	17.9%	

Cash Balance

■ Current cash \$771K = 61 days Cash on Hand



Appendices

As of June 30, 2024

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jul-12	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period April 1, 2024- June 30, 2024.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/ig/cr/reporting.asp
ATA TEAM	Jul-26	CALPADS EOY 1, 2, 3 and 4 certification deadline - Course completion data for grades 7-12. CTE participants, concentrators, completers, program eligibility/participation, homeless student counts, student discipline, cumulative enrollment and student absence data must be submitted to CDE by 7/26/24, with an amendment deadline of 8/16/2024.	Client	No	No	https://www.cde.ca.gov/ds/sp/cl/rc/calendar.asp
ATA TEAM	Jul-31	2023-24 Local Indicators Dashboard deadline -The 2024 Dashboard reporting window will be open from June 3, 2024 through July 31, 2024. California School Dashboard Coordinators report their LEA's 2023-24 local indicators to the Dashboard on the myCDEconnect unified system. These are the local indicators that will be reported on the 2024 Dashboard. This includes reporting the date that the 2024 local indicator results were reported to the local governing board/body on or before July 1, 2024, at the same meeting at which the Local Control and Accountability Plan (LCAP) is adopted. If an LEA does not submit results within the reporting window, a performance rating of "Standard Not Met" or "Standard Not Met for Two or More Years," as applicable, will appear on the LEA's 2024 Dashboard. For further information regarding Dashboard Coordinators or local indicators, please contact the Local Agency Systems Support Office by email at LCFF@cde.ca.gov.	Client	Yes	No	https://www.cde.ca.gov/ia/rc/cm/localindicator.asp
FINANCE	Jul-31	Comprehensive Support and Improvement (CSI) Expenditure Reporting- 2023 Report 1 and 2022 Report 4 -Actual expenditures for each performance period within the grant period shall be reported to the California Department of Education (CDE) as part of regular grant management and administration.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/sp/sw/t1/csileagrant.asp
FINANCE	Jul-31	Federal Cash Management - Period 1 - The Title I, Part A; Title I, Part D; Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMOC report for a particular quarter in order to receive an appointment for that quarter. CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/ig/aa/cm/
PERFORMANCE	Jul-31	Annual review of organization's Fiscal Policies - Board approved fiscal policies define the organization's financial operations and internal controls to ensure compliance with industry and government regulations. An annual review is recommended to ensure compliance with current procedures and annually updated regulations. If updates are necessary, revised policies may be documented and presented for Board approval.	Charter Impact with Client support	Yes	No	
FINANCE	Aug-15	SB 740 Facility Grant Program: Deadline to Submit Eligible 2023/24 "Other" Costs for Reimbursement - Extending service systems and other built-in equipment, improving sites and common area maintenance charges must file by annual due date - In 2022/23 original July due date was extended to Aug 15th.	Charter Impact with Client support	No	Yes	https://www.treasurer.ca.gov/csa/cslbp/index.asp
ATA TEAM	Aug-16	CALPADS EOY 1, 2, 3 and 4 Amendment Window Deadline - Course completion data for Grades 7-12. CTE participants, concentrators, completers, program eligibility/participation, homeless student counts, student discipline, cumulative enrollment and student absence data must be submitted to CDE by 8/16/2024.	Client	No	No	https://www.cde.ca.gov/ds/sp/cl/rc/calendar.asp
FINANCE	Aug-30	Mandate Block Grant Application -Mandate Block Grant funding is available to fund the costs of mandated programs and activities. The Mandate Block Grant application is the only option for charter schools to receive this funding. (2023/24 budget funding per PY ADA K-8 \$19.85, 9-12 \$55.17).	Charter Impact	No	No	https://www.cde.ca.gov/ig/dl/14/mandatebgr2rfa.asp
ATA TEAM	Aug-31	Administer English Language Proficiency Assessment for California (ELPAC) Initial Assessment- Based on the results of the home language survey, every pupil in California whose native language is not English is required to be tested within 30 days of the start of school. Be sure to note your school's 30th day of instruction and test all ELPAC students before that date. This reporting is used for students' academic performance and state and federal accountability reporting requirements.	Client	No	No	https://www.cde.ca.gov/ia/ig/en/
FINANCE	Set by Authorizer	Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/ig/st/rr/cs/alternative.asp
FINANCE	Sep-08	Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	
FINANCE	Sep-15	Education Protection Account (EPA) Final Expenditures - All charter schools are required to report on their websites an accounting of how much money was received from the EPA and how that money was spent. This is commonly approved by the school's Board following the Unaudited Actuals Report.	Charter Impact	Yes	No	https://www.cde.ca.gov/ig/aa/pa/paifa.asp
FINANCE	Sep-21	School-Based Medi-Cal Administrative Activities (SMAA) - All charter schools participating in the SMAA program are required to participate in this reporting. The SMAA program reimburses schools for the federal share (50%) of the certain costs for administering the Medi-Cal program.	Client with Charter Impact support	No	No	https://www.dhcs.ca.gov/igovgovpart/agents/SLAA
FINANCE	Sep-30	The Educator Effectiveness Funds (EEF) Annual Report - Annual report due each year on Sep 30th through 2026. Funds may be expended during the 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26 fiscal years. A final data and expenditure report will be due on or before September 30, 2026. Any funds not expended by June 30, 2026, must be returned to the CDE.	Charter Impact with Client support	No	No	https://www2.cde.ca.gov/ee/annual/

Blue Oak Charter School

Statement of Activities

For the period ended June 30, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 565,937	\$ 254,898	\$ 311,039	\$ 1,547,785	\$ 1,340,711	\$ 207,074	\$ 1,340,711
Education Protection Account	(222,428)	190,330	(412,758)	326,238	761,321	(435,083)	761,321
State Aid - Prior Year	1,081	-	1,081	2,815	-	2,815	-
In Lieu of Property Taxes	82,693	120,077	(37,384)	659,948	806,454	(146,506)	806,454
Total State Aid - Revenue Limit	427,283	565,305	(138,022)	2,536,786	2,908,486	(371,700)	2,908,486
Federal Revenue							
Special Education - Entitlement	-	34,190	(34,190)	-	34,190	(34,190)	34,190
Federal Child Nutrition	40,005	-	40,005	117,092	-	117,092	-
Title I, Part A - Basic Low Income	-	16,147	(16,147)	55,920	64,589	(8,669)	64,589
Title II, Part A - Teacher Quality	-	4,421	(4,421)	7,781	8,842	(1,061)	8,842
Title III - Limited English	-	5,000	(5,000)	-	10,000	(10,000)	10,000
Other Federal Revenue	-	31,619	(31,619)	7,500	126,475	(118,975)	126,475
Prior Year Federal Revenue	-	-	-	1	-	1	-
Total Federal Revenue	40,005	91,377	(51,372)	188,294	244,096	(55,802)	244,096
Other State Revenue							
State Special Education	13,564	19,938	(6,374)	206,137	209,737	(3,600)	209,737
State Child Nutrition	1,605	-	1,605	10,101	-	10,101	-
School Facilities (SB740)	-	84,138	(84,138)	248,096	336,551	(88,456)	336,551
Mandated Cost	-	-	-	61	4,614	(4,554)	4,614
State Lottery	-	30,202	(30,202)	18,972	57,747	(38,776)	57,747
Prior Year Revenue	-	-	-	33,253	-	33,253	-
Other State Revenue	55,195	96,424	(41,229)	119,700	389,108	(269,408)	389,108
Total Other State Revenue	70,364	230,702	(160,338)	636,319	997,758	(361,439)	997,758
Other Local Revenue							
Other Fees and Contracts	(19,930)	-	(19,930)	6,320	-	6,320	-
School Fundraising	765	-	765	62,721	60,000	2,721	60,000
Total Other Local Revenue	(19,165)	-	(19,165)	69,041	60,000	9,041	60,000
Total Revenues	518,488	887,384	(368,896)	3,430,440	4,210,340	(779,900)	4,210,340
Expenses							
Certificated Salaries							
Teachers' Salaries	14,173	-	(14,173)	1,240,558	1,264,036	23,478	1,264,036
Teachers' Substitute Hours	6,979	-	(6,979)	67,910	37,921	(29,989)	37,921
Teachers' Extra Duty/Stipends	545	-	(545)	28,088	15,000	(13,088)	15,000
Pupil Support Salaries	4,177	-	(4,177)	71,806	61,944	(9,862)	61,944
Administrators' Salaries	16,371	9,333	(7,038)	196,453	212,000	15,547	212,000
Total Certificated Salaries	42,246	9,333	(32,913)	1,604,815	1,590,901	(13,914)	1,590,901
Classified Salaries							
Instructional Salaries	23,924	-	(23,924)	307,428	172,162	(135,267)	172,162
Clerical and Office Staff Salaries	22,029	11,713	(10,315)	223,354	238,276	14,922	238,276
Other Classified Salaries	13,148	5,772	(7,376)	183,226	232,843	49,617	232,843
Total Classified Salaries	59,100	17,485	(41,615)	714,009	643,281	(70,728)	643,281
Benefits							
State Teachers' Retirement System, certificated	6,188	1,783	(4,406)	296,824	303,862	7,039	303,862
Public Employees' Retirement System, classified	16,632	4,665	(11,967)	224,448	171,627	(52,821)	171,627
OASDI/Medicare/Alternative, certificated	4,241	1,084	(3,157)	53,499	39,883	(13,616)	39,883
Medicare/Alternative, certificated	1,455	389	(1,066)	32,723	32,396	(327)	32,396
Health and Welfare Benefits, certificated	11,646	7,583	(4,063)	96,518	91,000	(5,518)	91,000
State Unemployment Insurance, certificated	50	508	458	1,120	10,162	9,042	10,162
Workers' Compensation Insurance, certificated	-	215	215	13,464	17,874	4,409	17,874
Other Benefits, certificated positions	(26)	-	26	1,217	-	(1,217)	-
Total Benefits	40,187	16,227	(23,961)	719,812	666,804	(53,009)	666,804

Blue Oak Charter School

Statement of Activities

For the period ended June 30, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	5,750	-	(5,750)	15,132	5,000	(10,132)	5,000
Books and Reference Materials	10,317	-	(10,317)	12,746	22,000	9,254	22,000
School Supplies	1,927	3,000	1,073	33,288	36,000	2,712	36,000
Software	1,489	1,500	11	12,316	18,000	5,684	18,000
Office Expense	4,346	1,167	(3,180)	16,366	14,000	(2,366)	14,000
Business Meals	828	100	(728)	2,853	1,200	(1,653)	1,200
School Fundraising Expense	(50)	-	50	3,922	-	(3,922)	-
Noncapitalized Equipment	-	-	-	32,573	10,000	(22,573)	10,000
Food Services	4,761	-	(4,761)	80,355	-	(80,355)	-
Total Books & Supplies	29,369	5,767	(23,602)	209,549	106,200	(103,349)	106,200
Subagreement Services							
Nursing	-	2,167	2,167	26,773	26,000	(773)	26,000
Special Education	31,728	4,000	(27,728)	131,231	44,000	(87,231)	44,000
Security	554	191	(363)	2,924	2,096	(828)	2,096
Total Subagreement Services	32,282	6,357	(25,925)	160,928	72,096	(88,832)	72,096
Operations & Housekeeping							
Auto and Travel	3,629	327	(3,302)	15,083	3,600	(11,483)	3,600
Dues & Memberships	-	750	750	8,438	9,000	562	9,000
Insurance	10,410	4,348	(6,062)	60,646	52,180	(8,466)	52,180
Utilities	1,110	7,000	5,890	86,906	84,000	(2,906)	84,000
Janitorial Services	641	807	166	9,216	9,684	468	9,684
Communications	1,260	833	(426)	10,666	10,000	(666)	10,000
Postage and Shipping	20	160	140	1,021	1,600	579	1,600
Total Operations & Housekeeping	17,071	14,226	(2,845)	191,976	170,064	(21,912)	170,064
Facilities, Repairs & Other Leases							
Rent	54,000	54,000	-	645,500	648,000	2,500	648,000
Equipment Leases	1,624	1,167	(457)	16,618	14,000	(2,618)	14,000
Repairs and Maintenance	-	667	667	5,968	8,000	2,032	8,000
Total Facilities, Repairs & Other Leases	55,624	55,833	209	668,087	670,000	1,913	670,000
Professional/Consulting Services							
IT	7,900	1,383	(6,517)	25,001	16,600	(8,401)	16,600
Audit & Taxes	3,848	-	(3,848)	19,073	16,000	(3,073)	16,000
Legal	5,288	1,333	(3,954)	21,921	16,000	(5,921)	16,000
Professional Development	7,830	2,545	(5,285)	26,950	25,446	(1,504)	25,446
General Consulting	-	2,885	2,885	31,942	28,845	(3,097)	28,845
Special Activities/Field Trips	11,092	-	(11,092)	41,064	20,000	(21,064)	20,000
Bank Charges	50	24	(26)	515	240	(275)	240
Printing	-	200	200	-	2,000	2,000	2,000
Other Taxes and Fees	455	360	(95)	6,776	3,600	(3,176)	3,600
Payroll Service Fee	1,486	667	(819)	9,711	8,000	(1,711)	8,000
Management Fee	8,528	7,017	(1,511)	85,245	84,207	(1,038)	84,207
District Oversight Fee	1,353	5,653	4,300	20,129	29,085	8,956	29,085
SPED Encroachment	196	-	(196)	2,684	-	(2,684)	-
Public Relations/Recruitment	570	1,200	630	14,049	12,000	(2,049)	12,000
Total Professional/Consulting Services	48,595	23,267	(25,328)	305,059	262,023	(43,037)	262,023
Total Expenses	324,475	148,495	(175,979)	4,574,235	4,181,368	(392,867)	4,181,368
Change in Net Assets	194,013	738,888	(544,875)	(1,143,795)	28,972	(1,172,767)	28,972
Net Assets, Beginning of Period	(618,369)			719,439			
Net Assets, End of Period	\$ (424,356)			\$ (424,356)			

Blue Oak Charter School
Statement of Financial Position
June 30, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 771,546	\$ 1,026,453	\$ (254,907)	-25%
Accounts Receivable	518,731	875,943	(357,212)	-41%
Public Funding Receivables	28,543	54,554	(26,011)	-48%
Prepaid Expenses	68,963	77,540	(8,578)	-11%
Total Current Assets	1,387,782	2,034,490	(646,708)	-32%
Long-Term Assets				
Deposits	28,000	28,000	-	0%
Leased Asset	3,428,153	3,428,153	-	0%
Total Long Term Assets	3,456,153	3,456,153	-	0%
Total Assets	\$ 4,843,935	\$ 5,490,643	\$ (646,708)	-12%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 37,131	\$ 31,152	\$ 5,979	19%
Accrued Liabilities	331,859	419,836	(87,977)	-21%
Deferred Revenue	1,411,785	832,700	579,085	70%
Other Current Liabilities	441,612	441,612	-	0%
Total Current Liabilities	2,222,387	1,725,300	497,087	29%
Long-Term Liabilities				
Other Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Liabilities	5,268,291	4,771,204	497,087	10%
Total Net Assets	(424,356)	719,439	(1,143,795)	-159%
Total Liabilities and Net Assets	\$ 4,843,935	\$ 5,490,643	\$ (646,708)	-12%

Blue Oak Charter School

Statement of Cash Flows

For the period ended June 30, 2024

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	Month Ended 06/30/24	YTD Ended 06/30/24
Cash Flows from Operating Activities		
Change in Net Assets	\$ 194,013	\$ (1,143,795)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	(516,105)	357,212
Grants, Contributions & Pledges Receivable	-	26,011
Prepaid Expenses	(13,162)	8,578
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	21,673	5,979
Accrued Expenses	188,311	(87,977)
Deferred Revenue	(1,360)	579,085
Total Cash Flows from Operating Activities	(126,630)	(254,907)
Change in Cash & Cash Equivalents	(126,630)	(254,907)
Cash & Cash Equivalents, Beginning of Period	898,175	1,026,453
Cash and Cash Equivalents, End of Period	\$ 771,546	\$ 771,546

Blue Oak Charter School

Accounts Payable Aging

June 30, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Jolynn Aanenson	0003	6/23/2024	7/23/2024	\$ 15,120	\$ -	\$ -	\$ -	\$ -	\$ 15,120
Anthem Blue Cross	0202406908486	6/1/2024	7/1/2024	8,462	-	-	-	-	8,462
AT&T	2762303303-061524	6/15/2024	7/15/2024	279	-	-	-	-	279
Butte County Office of Education	SPed 2024-136	6/12/2024	7/12/2024	6,111	-	-	-	-	6,111
Comcast	COMC060724-2009	6/7/2024	7/7/2024	331	-	-	-	-	331
Family First	7679456	4/9/2024	5/9/2024	825	-	-	-	-	825
Family First	7870862	5/13/2024	5/27/2024	150	-	-	-	-	150
Humana Insurance Co	047959576	6/13/2024	7/13/2024	1,520	-	-	-	-	1,520
J C Nelson Supply Co	785330	6/17/2024	6/17/2024	2,249	-	-	-	-	2,249
Caren Lehe	LEHE053124	5/31/2024	6/30/2024	-	684	-	-	-	684
School-Connect	6143	6/17/2024	7/17/2024	1,400	-	-	-	-	1,400

Total Outstanding Invoices \$ 36,447 \$ 684 \$ - \$ - \$ - \$ 37,131

Live Oak Charter School

Check Register

for the period ended June 30, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
12125	Advantage Therapy Services Inc	SpEd Svcs - 05/01/24 - 05/10/24	6/3/2024	\$ 5,280.80
12126	Butte County Environmental Health	Environmental Health Division Permit	6/3/2024	524.00
12127	Caren Lehe	Food - Dominoes Pizza - 04/30/24	6/3/2024	93.03
12128	Granite Data Solutions	OptiPlex Micro Plus; Monitor (1)	6/3/2024	1,352.71
12129	Humana Insurance Co	Health Ins - 05/24	6/3/2024	1,801.20
12130	Michelle Greene	Reimb - School Supplies - 04/04/24 - 05/02/24	6/3/2024	311.73
12131	PG&E	Utility Svcs - 04/12/24 - 05/10/24	6/3/2024	4,055.43
12132	Robert Brook & Associates	Maintenance Svcs	6/3/2024	115.46
12133	The Danielsen Company	Food Svcs	6/3/2024	658.66
12134	US Foods, Inc.	Food Svcs	6/3/2024	1,577.16
12135	Anthem Blue Cross	Health Ins - 06/01/24 - 07/01/24	6/14/2024	9,334.31
12136	AT&T	Communication Svcs - 05/15/24 - 06/14/24	6/14/2024	278.64
12137	Blue Shield of California	Health Ins - 06/01/24 - 06/30/24	6/14/2024	310.00
12138	Caren Lehe	Reimb - Mileage/Parking/Auto Rental - 04/26/24 - 04/27/24	6/14/2024	756.11
12139	Comcast	Communication Svcs - 05/12/24 - 06/11/24	6/14/2024	321.21
12140	Confidential	Confidential	6/14/2024	50.00
12141	Kari Madera	Reimb - Business Meals - 05/23/24	6/14/2024	251.45
12142	Kathleen Machek	Reimb - Mileage - 04/28/24 - 05/17/24	6/14/2024	260.23
12143	Kellie Machi	Reimb - Food - Costco - 06/05/24	6/14/2024	305.23
12144	Lauren Cesca	Reimb - Office Expense - 05/14/24 - 05/16/24	6/14/2024	29.81
12145	NCS Pearson Inc	SpEd Svcs	6/14/2024	585.36
12146	Recology Butte Colusa Counties	Janitorial Svcs - 04/01/24 - 04/30/24	6/14/2024	836.53
12147	Schools Excess Liability Fund	Excess Liability Insurance	6/14/2024	7,669.91
12148	Tahoe Pure Water Co	Office Water	6/14/2024	34.00
12149	The Danielsen Company	Food Svcs	6/14/2024	545.92
12150	US Foods, Inc.	Food Svcs	6/14/2024	714.43
12151	Advanced Document Concepts for Business	Copier Lease - 05/24	6/24/2024	300.31
12152	Advantage Therapy Services Inc	SpEd Svcs - 05/13/24	6/24/2024	4,787.45
12153	Alert 360	Alarm Svcs - 06/01/24 - 08/31/24	6/24/2024	223.50
12154	Ashley Anaya	Reimb - Parent Council - 05/10/24 - 05/16/24	6/24/2024	102.02
12155	California Charter Schools Association	Charter School Membership - 06/30/25	6/24/2024	3,596.00
12156	California Water Service	Utility Svcs - 04/13/24 - 05/13/24	6/24/2024	638.76
12157	City of Chico	Audit Svcs - 04/04/24	6/24/2024	173.00
12158	CliftonLarsonAllen LLP	Audit Svcs - 06/30/24	6/24/2024	3,675.00
12159	Cornell Distributing	Food Svcs - 05/03/24-05/31/24	6/24/2024	1,426.41
12160	J C Nelson Supply Co	Office Supplies	6/24/2024	324.26
12161	Law Offices of Young, Minney & Corr, LLP	Legal Svcs - 05/06/24 - 05/30/24	6/24/2024	5,287.50
12162	Leen-Liberty Park	Rent - 07/24	6/24/2024	54,000.00
12163	Live Oak Waldorf School	Field Trip	6/24/2024	60.00
12164	National Inventors Hall of Fame Inc.	Camp Invention Illuminate	6/24/2024	8,600.00
12165	North State Parent	Advertising Svcs	6/24/2024	570.00
12166	Philadelphia Insurance Companies	Specialty & Training - 07/31/23 - 06/30/24	6/24/2024	2,739.96
12167	Recology Butte Colusa Counties	Janitorial Svcs - 05/01/24 - 05/31/24	6/24/2024	836.53
12168	The Danielsen Company	Food Svcs	6/24/2024	832.83
12169	US Foods, Inc.	Food Svcs	6/24/2024	1,486.26
12170	Advantage Therapy Services Inc	SpEd Svcs	6/27/2024	4,128.50
12171	Amanda Hurd	Reimb - Costco - Office Supplies - 05/12/24 - 06/07/24	6/27/2024	401.71
12172	Buck Ernest	Reimb - CPI Training - Parking - 03/21/24 - 06/04/24; Office Supplies - 03/21/24 - 06/04/24	6/27/2024	293.58
12173	Certified/Fortress Security & Fire Systems	Security Svcs - 07/01/24 - 09/30/24	6/27/2024	330.00
12174	Cheryl Grant	Reimb - Office Supplies - 04/24/24 - 05/24/24	6/27/2024	106.95
12175	City of Chico	Sewer Svcs - 04/29/24 - 05/28/24	6/27/2024	471.71
12176	Employers Preferred Ins. Co	Assessment ; Renewal Business Deposit - 07/01/24	6/27/2024	1,384.30
12177	Joan Ferm	Reimb - Office Supplies - 06/01/24	6/27/2024	97.00

Blue Oak Charter School

Check Register

for the period ended June 30, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
12178	Kari Madera	Reimb - Mileage - 05/10/24	6/27/2024	179.56
12179	Katherine Lehman	Prof. Development; Reimb - Airbnb/Mileage - 05/08/24 - 05/10/24	6/27/2024	1,115.49
12180	Nicholas Meier	Reimb - Business Meals - 11/09/24 - 05/16/24	6/27/2024	576.85
12181	Tahoe Pure Water Co	Office Water	6/27/2024	43.00
12182	William H Sadlier Inc	Textbooks (531)	6/27/2024	10,317.29
12183	7 Mindsets Academy LLC	Text books (1)	6/28/2024	5,750.00
12184	Caren Lehe	Reimb - Mileage - 05/10/24	6/28/2024	179.54
Voided - 121144270000004	VOID	VOID	6/17/2024	VOID
Voided - 121144270000005	VOID	VOID	6/17/2024	VOID
121144270000006	Maggie Buckley	Reimb - Food - Raley - 05/26/24 & 06/06/24; Costco - 06/06/24; School Supplies - 06/01/24	6/14/2024	313.02
121144270000007	Charter Impact	Payroll Svcs - 05/24	6/14/2024	631.70
121144270000008	Charter Impact	Payroll - 06/24; Business Mgmt - 06/24	6/24/2024	9,382.00
7369	Spencer Gorin - Creative Spirit	PD - Lodging, Travel, Meals; Healthy Paly Is a Solution - 8/14/24	6/4/2024	7,242.49
7370	Chico Masonic Family Center	Facility Rental - 6/6/24	6/11/2024	350.00
ACH	Employment Development Dept	State Tax Payment PPE053124S	6/3/2024	2.47
ACH	T-Mobile	Communication Svcs - 04/10/24 - 05/09/24	6/3/2024	110.02
ACH	Internal Revenue Services	Federal Tax Pmt PPE053124S	6/5/2024	34.18
ACH	Inova	State/Federal Tax Payment PPE061024	6/7/2024	9,712.16
ACH	Zoom Video Communications Inc	Zoom Communications	6/10/2024	10.00
ACH	Benefit Resource, Inc	Benefit Resource	6/11/2024	186.32
ACH	Benefit Resource, Inc	Benefit Resource	6/17/2024	124.00
ACH	Macquarie Equipment Capital Inc.	Copier Lease	6/17/2024	324.75
ACH	American Express	CC Payment	6/18/2024	4,476.15
ACH	Inova	2024 Q2 SUI	6/21/2024	104.15
ACH	Inova	2024 Q2 SUI	6/21/2024	70.15
ACH	Inova	State/Federal Tax Payment PPE062424	6/24/2024	10,379.49
ACH	Macquarie Equipment Capital Inc.	Copier Lease	6/25/2024	162.38
ACH	Benefit Resource, Inc	Benefit Resource	6/25/2024	836.32
ACH	Golden Valley Bank	Bank Fee - Positive Pay Charge	6/28/2024	50.00

Total Disbursements Issued in June \$ 197,590.38