

**BLUE OAK CHARTER SCHOOL**  
**450 W. East Avenue, Chico, CA 95926**  
**(Room 24)**  
**CHARTER COUNCIL**  
**REGULAR MEETING AGENDA**

Join Zoom Meeting

<https://us06web.zoom.us/j/81121445241?pwd=1Y6sqda0jxlC4VuK6ZzSMsjdNFkRUJ.1>

Meeting ID: 811 2144 5241

Passcode: ps1RD3

**Tuesday, June 18, at 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

*Virtues: Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and move the agenda items' order.

**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1.** Call Meeting to Order
- 1.2.** Roll Call of Council Members to establish a quorum
- 1.3.** Invocation - School Verse Read

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

- 1.4.** Agenda Modifications
- 1.5.** Audience to Address the Council

*This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

**2. CONSENT AGENDA**

- 2.1. Approve Regular Meeting Minutes from 5-21-24
- 2.2. Charter Impact Monthly Report Annie Gilbert
  - 2.2.1 Cash Flow
  - 2.2.2 Balance Sheet Detail
  - 2.2.3 Warrants/Aged Payable
  - 2.2.5 Actual to Budget Summary
- 2.3. Point of Sale Transactions/Check Register (May 2024)
- 2.4. Credit Card Statement (May 2024)
- 2.5. Accept Employee Resignations

**3. FACULTY**

- 3.1. Faculty Report Nick Meier/Sarah Lee

**4. BUSINESS**

- 4.1. School Enrollment
  - 4.1.1. Increasing Enrollment Caren Lehe

**5. GOVERNANCE**

- 5.1. Finance Committee Report Trisha Atehortua
- 5.2. Parent Council Report Ryan Sanders
- 5.3. Facilities Report Kristen Woods
- 5.4. CAASPP results Susan Domenighini
- 5.5. Local Indicators Report Susan Domenighini
- 5.6. Public Hearing of LCAP
  - 5.5.1 Local Control and Accountability Plan 24/25 Susan Domenighini
  - LCAP Public Hearing (§52062)**
- 5.7. Approval of 2024-25 Budget
- 5.8. EPA Plan 24/25
- 5.9. Approve Contracts -
- 5.9.1. BCOE Outside Butte County Selpa
- 5.9.2. Family First Contract

**6. ADMINISTRATION**

- 6.1. Executive Director's Report Susan Domenighini
- 6.2. Behavior Update Amanda Hurd
- 6.3. Attendance Update Amanda Hurd
- 6.4. Community Partnership Caren Lehe
  - Including a Review of Diversity Goals*

**7. CLOSED SESSION:**

- 7.1. Executive Director Evaluation  
Public Employee Performance Evaluation (§54957)**

**NEXT MEETING - Tuesday July 16, 2024 at 6:00 PM**

**8. ADJOURNMENT**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**Room 24**  
**CHARTER COUNCIL**  
**REGULAR MEETING DRAFT MINUTES**

Join Zoom Meeting

<https://us06web.zoom.us/j/82045239678?pwd=RlDBxPY1vtrreRMnM02bbEN3jUtLRC.1>

Meeting ID: 820 4523 9678

Passcode: pkqs2W

**Monday, May 21, 2024, at 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

*Virtues: Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion*

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**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1. Call Meeting to Order @ 6:00pm.
- 1.2. Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods		
Laurel Hill-Ward	X	
Leanna Glander		



Good evening. My name is Kellie Machi. I am one of the three Kellys who work in the admin hall. Students affectionately call me Kellie number one. I am currently finishing my 7th school year at Blue Oak. I started as a part-time Attendance Clerk in January of 2018. By that summer, I was the Registrar. As the Registrar, I am pleased to guide families during enrollment and welcome them to our Blue Oak community. Maggie Buckley was the Registrar when my family found Blue Oak in 2016 when we moved from the Bay Area and enrolled our then-4th grader. He is now 17 and a junior in high school, and our family has built a group of friends from this community we are so grateful for. All this is to say that Blue Oak is very special to my family.

Since I started working here, the office staff has changed many times. One constant is that as some office employees leave, their positions are not replaced. Instead, their jobs are divided among the staff who stay. All our jobs in the hall have morphed and changed to include more duties. We all take it in stride and do what needs to be done for the children. At the last Charter Council meeting, we heard "we can't make cuts too close to the children" and "why can't we cut office staff?" For those unaware, the office staff is very involved in the day-to-day life of students on campus.

Aside from answering parent and teacher questions, taking phone calls, and managing on-site visitors, vendors, festivals, and field trips, the office is where students go when they cannot be in the classroom, whether it's because they are sick and need to see Ms. Kayla, they need a quiet space to regulate and spend time with Ms. Kelley S, or if they are having behavior issues and need to be collected from the classroom by Ms. Kelley Chandler. Or how about when a student elopes from their classroom? The office is the first to be called. We all grab our walkies, from Maggie to Luis to Kayla and the Kelleys. It's all hands on deck until we find the student.

I am not advocating that the office staff is any more important than any other job, but rather, I am ensuring our community knows that every job on campus is essential. We do not have to denigrate one group to advocate for another. I was in tears during the last meeting, listening to Ms. Sarah Eblin talk about her job. I will admit that I also cried at our community's comments about the office staff. It hurt deeply to hear that our community thinks the school could run without us when we take such pride in serving this community. I love my job here. I love our staff- the teachers, aides, facilities, and everyone I have the privilege to work with in the admin hall. We are all critical, and I would like to ask that while we go through this painful process, we remember that there is a human behind every job here, and we are all here for the students. Thank you.

Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

**1.4. Agenda Modifications**

Pull agenda items 2.2, 2.3.2.5, 2.10 and move to front of the consent agenda for discussion. Also, move school enrollment 4.3, to 4.1. Then move 4.1 down.. Board member wants to talk about the enrollment first. Remove the closed session Public Employee Review 7.1.1 evaluation needs fine tuning not ready yet. Laurel Hill-Ward motion to approve agenda modifications. Ryan Sanders second.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				
Laurel Hill-Ward	X			
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Motion Approved

**1.5. Audience to Address the Council**

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Kellie Machi, Blue Oak School Registrar, written statement attached to minutes.

**2. CONSENT AGENDA**

- 2.1. Approve Regular Meeting Minutes from 4-16-24 & Special Meeting Minutes from 5-8-24
- 2.2. Cash Flow
- 2.3. Balance Sheet Detail
- 2.4. Warrants/Aged Payable
- 2.5. Actual to Budget Summary
- 2.6. Point of Sale Transactions/Check Register (March 2024)
- 2.7. Credit Card Statement (March 2024)
- 2.8. Overnight Field Trip (fall 2024) 6th grade
- 2.9. Accept Donations:
  - 2.9.1 Construction Engineering Consulting Group Inc. (\$500)
  - 2.9.2 Members 1 Credit Union (\$250)
- 2.10. Accept Offers of Employment 2024-25
- 2.11. Accept Resignations 2024-24

Motion to approve consent agenda without items 2.2,2.3,2.5,2.10, by Trisha Atehortua. Second Vicki Wonacott.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				
Laurel Hill-Ward	X			
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Motion Approved

Discussion and recap of Finance Committee recent meeting discussion. Questions regarding 2.2,2.3,2.5,2.10 items addressed. Request from board moving forward that more detailed financials be included in the report.

Trisha Atehortua motion to accept remainder of consent agenda items 2.2,2.3,2.5,2.10, Ryan Sanders second.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				
Laurel Hill-Ward	X			
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Motion Approved

### 3. FACULTY

#### 3.1. Faculty Report

Nick Meier/Sarah Lee

No power point slides today. This is super crunch time everyone is busy! 7th grade going to Ashland - lots of plays are happening at this time. The 6th grade Pentathlon was fantastic! We went to this last week. Thanks to the Parent Council and all of the parent volunteers that helped support that trip!

#### 3.2. School Enrollment

##### 3.2.1. Current Enrollment - share doc

3.2.2. Increasing Enrollment Trisha wants to talk about this for increasing enrollment before we talk about moving to a new site. Talk about a new sign  
Concerns about the budget. Caren - A parent of 3rd & 5th grade students, submitted a proposal for a new sign for the front of our school. "Free public school" "Enrolling Now" This parent has offered to fund this for the school! We will be going to more events for outreach. Caren is doing a lot of good work! Kellie Machi will be working with Caren to promote the school this summer. Trisha says we should do more social media and we should ask parents to post more. Field trips like the pentathlon should be talked about more. Caren is talking to and reaching out to families. Can we do "Press releases" ? Caren says the boys and girls club does great things for outreach by offering free memberships if you show up to meetings. Getting parents engaged in promoting the school is a great idea. Additional discussion regarding efforts being made to increase enrollment.



#### 4. BUSINESS

- 4.1. PSA for Miriam Park Property -We are in escrow the CUSD board approved it We have until August 15th and now we are working on getting certifications. We will be moving forward with the process with the facilities team looking at architects. Are we gonna be at the new site next year? No we will not be there next year, but we are moving forward. Not sure how long this is going to take.
  
- 4.2. CUSD Bond Issue-CUSD is going out 239 million and charter schools have 15 to 16% of the overall amount. Last time when discussing Measure K funding for charters it was based on charter ada. CUSD board decided that they did not want to fund charters in this same way this time around. So they have determined that the most probable amount for us would be around 35% of the 15% will be based on ada. Last time we got 3 million funded to our school. The funding left over this year to be divided up is 17 million for larger projects. Structural projects like our new school. They want us to support the passing of this bond issue. The focus in on supporting schools that do not have a permanent site and we fall into that category. The funding that comes from this bond we do not have to pay taxes on. We will get a significant amount of money to cover the cost of building the new school. We as a board will not be able to talk about this again as they will be voting and we cannot discuss or approve as elected board members. Someone asks if we have to pay this money back? We do not have to repay the bond money. Laurel suggests an ad hoc committee to look at the other schools that have higher enrollment. Find out what they are doing. What is the cost of the new school? Will we discuss this in facilities or finance? It will go to finance per Susan.
  
- 4.3. School Enrollment
  - 4.3.1. Current Enrollment - share doc
  - 4.3.2. Increasing Enrollment Trisha wants to talk about this for increasing enrollment before we talk about moving to a new site. Talk about a new sign  
Concerns about the budget. Caren - Michael a parent of 3rd & 5th grade students has submitted a proposal for new signage for the front of our school. Free public school and this guy is gonna pay for this for us. Going to go to more events for outreach. Caren is doing a lot of good work! Kellie Machi will be working with Caren to promote the school this summer. Trsha says we should do more social media and we should ask parents to post more. Field trips like the pentathlon. Caren is talking to families. Trisha has lots of ideas. Discussion ensues. Trisha thinks we need another committee to talk about it. "Press releases" Caren says the boys and girls club does great things for outreach by offering free memberships if you show up to meetings. Getting parents engaged in promoting the school is a great idea.

## 5. GOVERNANCE

- 5.1. Parent Council Report Ryan Sanders  
Parent council is a busy time of year. Last meeting recap of Oaken Lands somewhere around \$7k was earned - 7th grade is leaving soon on their trip soon so we hope to grow the fund. May Fair went well - one day of rain! Moved inside. Spring concert concessions decorations sound - getting house in order- final meeting in June - more participation more reps is the goal
- 5.2. Finance Committee Trisha Atehortua  
Trisha was absent. Kristen sat in but is not here tonight. How do we get more volunteers? Options ? Increasing attendance. Trisha asks, should be doing outreach if a kid has been out for a few days to ask if they want a independent study packet? Susan replies that this is being done. Independent study works for some and not others.
- 5.3. Facilities Report Kristen Woods  
Has been on hold but they will be coming back together soon to talk about next steps.

## 6. ADMINISTRATION

- 6.1. Executive Director's Report Susan Domenighini  
Susan has been very involved in the budget- we are starting a new payroll system. This is a stressful time for everyone. New photocopiers and moving forward to next school year other copiers will be having limits per user. Accountability for employees. This is a budget issue.
- 6.2. Behavior Update Amanda Hurd  
We always look at the month prior which can be a little confusing as the data is kinda outdated. Adopting a curriculum for SEL (social emotional learning) we are working with BCOE (Butte County Office of Education) who will be funding up to \$6k to support SEL Grant for a wellness room for students and another one for staff. Submitted last week - \$7k Positive Office Referrals are discussed and how they have increased.  
Attendance Reward trip to Bolero! K - 8th graders got to go and it was a blast. Amanda Hurd reports.
- 6.3. Attendance Update Report is shared We are at 91.2% attendance for this year.

6.4. Community Partnership

Caren Lehe

*Including a Review of Diversity Goals*

Document is shared. Currently K.Sexton and herself are inviting parents to review the SEL program. We are also working on the LCAP hoping to get parent feedback. This Thursday after school will be in parent square and the acorn The last two town halls didn't get good turnout. Staff have been participating. Caren talks about her efforts to build community. Talked about empathy interviews with students. Stonewall Alliance visited the school multiple times this year. I attended the 8th grade field trip. April 24th was the first "donuts with the director" which will continue on. We are currently planning the graduation and graduation reception for 8th grade graduation this year. Lots happening!

7. **CLOSED SESSION**

7.1.1 Executive Director Evaluation

**Public Employee Performance Evaluation (§54957)**

This item was removed as it is not ready yet the report still needs fine tuning.

**NEXT MEETING - Tuesday June 18, 2024 at 6:00 PM**

8. **ADJOURNMENT 7:37pm**

Minutes Taken By: Maggie Buckley

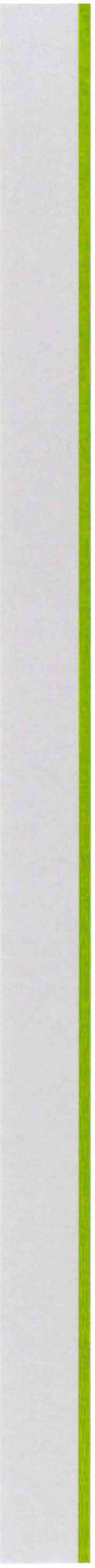
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_





# Blue Oak Charter School

Monthly Financial Presentation – May 2024



# May Highlights

## Highlights

- Enrollment forecast 233, down **(29)** from budget, April ADA 211.5
- Revenue forecast +\$9k from April due to SB740
- Forecast deficit (\$65K) **with Actuals through May**
- Based on current level of spending, cash is forecast to be \$349K at June 30<sup>th</sup>, 2024 representing 29 days cash on hand.

## Compliance and Reporting

- Arts, Music & Instructional Materials Block Grant approved plan required before utilizing funding.

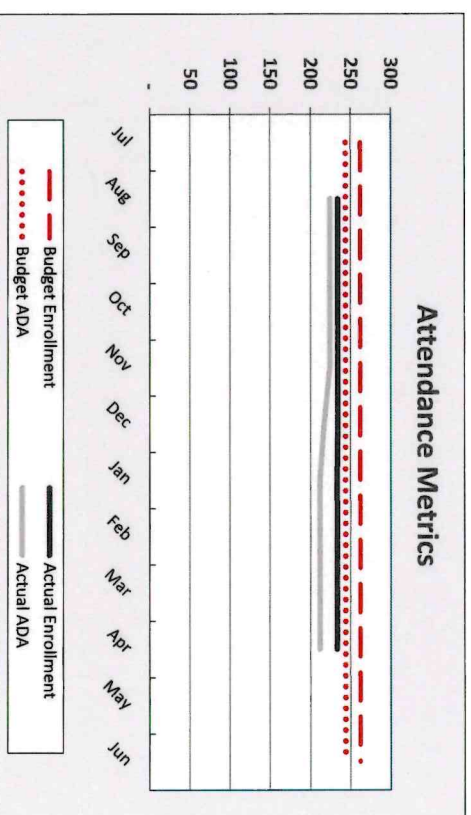


# Attendance Data and Metrics

## Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	234	234	262
ADA	211	213	244
Attendance Rate	90.2%	91.0%	93.0%
Unduplicated %	60.0%	60.0%	58.4%
Revenue per ADA	\$20,557		\$17,280
Expenses per ADA	\$20,865		\$17,161

## Attendance Metrics



Expenses per ADA higher than revenue per ADA (\$20,865 vs \$20,557)

Enrollment 234, down from budget 262.

91% ADA forecast (216.7) and rolling UPP 60%.

LCFF is calculated at approx. \$12,000 per ADA.

# Revenue

- May Updates
- Reduced ADA cuts (\$314K)+ from budget.
- Additional \$70K Revenue from Community Engagement Initiative included in current year
- Forecast includes additional \$779K one-time funding, declining in future years.

Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 2,019,638	\$ 2,155,693	\$ (136,055)	\$ 2,593,775	\$ 2,908,486	\$ (314,710)
Federal Revenue	117,728	152,719	(34,991)	322,497	244,096	78,401
Other State Revenue	466,908	661,884	(194,976)	1,364,148	997,758	366,390
Other Local Revenue	83,773	53,400	30,373	90,373	60,000	30,373
<b>Total Revenue</b>	<b>\$ 2,688,047</b>	<b>\$ 3,023,697</b>	<b>\$ (335,650)</b>	<b>\$ 4,370,793</b>	<b>\$ 4,210,340</b>	<b>\$ 160,453</b>

	2022/23	2023/24	2024/25	2025/26
Educator Effectiveness Block Grant	\$ 30,637	\$ 25,446	\$ 20,257	\$ -
Arts, Music and Instructional Materials	\$ -	\$ 51,516	\$ 51,516	\$ 51,516
Prop 28	\$ -	\$ 40,905	\$ 40,905	\$ 40,905
Learning Recovery	\$ -	\$ 142,992	\$ 142,992	\$ -
Extended Learning FY23	\$ -	\$ 308,103	\$ 192,007	\$ 192,007
Community Schools Planning	\$ -	\$ 100,000	\$ 85,220	\$ -
Community Engagement Initiative	\$ -	\$ 70,000	\$ -	\$ -
MTSS	\$ -	\$ 49,159	\$ -	\$ -
ESSER III	\$ 388,778	\$ 101,822	\$ -	\$ -
<b>One-Time Funding plan</b>	<b>\$ 937,472</b>	<b>\$ 849,038</b>	<b>\$ 532,896</b>	<b>\$ 284,428</b>



# Expenses



## May Updates

- Overall expenses forecasted decreased \$11k from April; \$25k higher than budget
- Salaries and Benefits decreased \$20k from April 2024; Books & Supplies +\$6k

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,562,569	\$ 1,581,568	\$ 18,998	\$ 1,572,264	\$ 1,590,901	\$ 18,637
Classified Salaries	654,908	625,795	(29,113)	690,610	643,281	(47,329)
Benefits	679,625	650,577	(29,048)	706,030	666,803	(39,226)
Books and Supplies	180,181	100,433	(79,747)	189,834	106,200	(83,634)
Subagreement Services	128,647	65,739	(62,908)	146,847	72,096	(74,751)
Operations	174,906	155,838	(19,068)	182,104	170,064	(12,040)
Facilities	612,463	614,167	1,704	667,500	670,000	2,500
Professional Services	256,462	238,756	(17,706)	287,883	262,023	(25,861)
Depreciation	-	-	-	-	-	-
Interest	-	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 4,249,761</b>	<b>\$ 4,032,872</b>	<b>\$ (216,888)</b>	<b>\$ 4,443,072</b>	<b>\$ 4,181,368</b>	<b>\$ (261,705)</b>

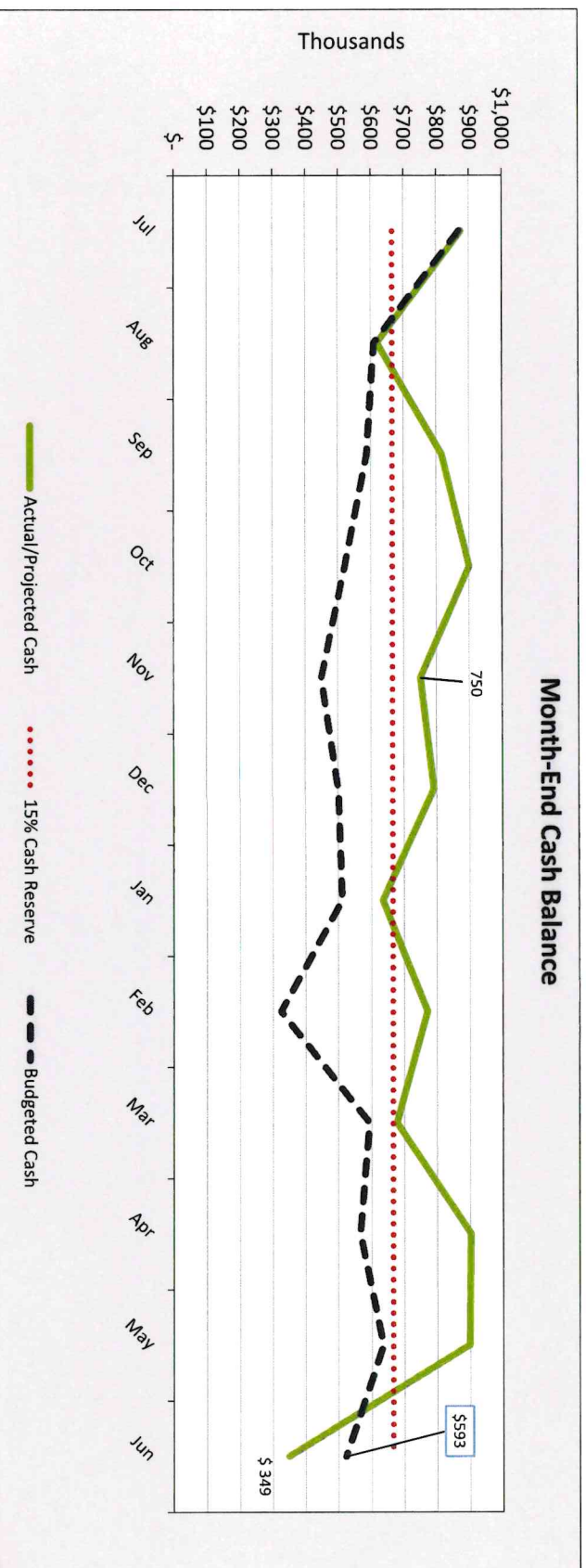
# Surplus / (Deficit) & Fund Balance

- Forecast deficit (\$65K).
- Year End Fund balance projected at 17.9%.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,337,809)	\$ (709,916)	\$ (627,892)	\$ (65,612)	\$ 28,972	\$ (94,585)
Beginning Fund Balance	719,439	719,439		719,439	719,439	
Ending Fund Balance	<u>\$ (618,370)</u>	<u>\$ 9,523</u>		<u>\$ 653,827</u>	<u>\$ 748,411</u>	
As a % of Annual Expenses	-13.9%	0.2%		14.7%	17.9%	

# Cash Balance

- Current cash \$898K . Year end projected to be \$348K = 29 days Cash on Hand

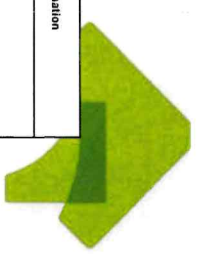




# Compliance Deadlines

(next 60 days)

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jun-05	<b>SB 740 Charter School Facility Grant Program applications (Continuing Schools)</b> - The 2024/25 Online Application opened April 15th. Late applications will NOT be accepted. The SB740 Program is intended to provide grants to charter schools to assist with facilities' rent and lease costs associated with the school. Each year applicants must submit a new Application and the Authority will determine eligibility on an annual basis. Charter schools must also meet the FRPM Eligibility requirements each year.	Charter Impact	No	Yes	<a href="http://www.treasurer.ca.gov/csta/cstgdp/index.asp">http://www.treasurer.ca.gov/csta/cstgdp/index.asp</a>
FINANCE	Jun-20	<b>Certification of the Second Principal Apportionment</b> - The Principal Apportionment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The Second Principal Apportionment (P-2), certified by June 20, is based on the second period data that LEAs report to CDE in April and May. P-2 supersedes the P-1 Apportionment calculations and is the final state aid payment for the fiscal year ending in June. <b>2021 Kitchen Infrastructure and Training (KIT) Funds Expenditure Deadline</b> - KIT funding can be used to purchase, repair, or fund infrastructure improvements, including those needed to implement the Universal Meals Program, at the district or school-site level such as electrical, plumbing, and construction related to the following four categories: Cooking equipment and supporting infrastructure needs; service equipment; refrigeration and storage; transportation between sites.	FYI	No	No	<a href="https://www.cde.ca.gov/ls/nv/kirfunds2021.asp">https://www.cde.ca.gov/ls/nv/kirfunds2021.asp</a>
FINANCE	Jun-30	<b>California Community Schools Partnership Program (CCSPP) Annual Progress Report (APR) and Annual Expenditure report</b> - There are two parts to annual reporting: 1. LEA/Consortium-level APR, due June 30, 2024, and 2. Annual Expenditure Report, due June 30, 2024. Grantee should receive email with report info from CCSPP@cde.ca.gov. The APR should be developed by each LEA/Consortium's CCSPP shared decision-making team or council to ensure participation from students, staff, families and community partners. The APR process encourages local teams/councils to identify and reflect on areas for growth, learning and evidence of progress.	Client with Charter Impact support	No	No	<a href="https://www.cde.ca.gov/cl/gv/hs/ccspp.asp">https://www.cde.ca.gov/cl/gv/hs/ccspp.asp</a>
FINANCE	Jun-30	<b>2021-22 CA Community Schools Partnership Program: Planning Grant Expenditure Deadline</b> - The 2021-22 California Community Schools Partnership Program Planning Grant funds are to be used to support local educational agencies (LEA) in the development of a community school implementation plan. <b>Local Control and Accountability Plan</b> - The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP for the 2024-2025 LCAP year must be posted as one document assembled in the following order: LCFF Budget Overview for Parents 2023-24 LCAP Annual Update Plan Summary Engaging Educational Partners Goals and Actions Increased or Improved Services for Foster Youth, English Learners, and Low-Income students Action Tables Instructions	Client with Charter Impact support	Yes	No	<a href="https://www.cde.ca.gov/re/lcl/">https://www.cde.ca.gov/re/lcl/</a>
FINANCE	Jun-30	<b>The LCAP must be presented at the same public meeting as the budget, preceding the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.</b>				





# Compliance Deadlines

(next 60 days)

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jun-30	<b>Submit Preliminary Budget Plan to Authorizer</b> - Charter Schools are required to submit their annual budgets to their authorizer by the authorizer-imposed deadline. Authorizers then use the budget to determine if the Charter School has reasonable financial health to sustain operations.  <b>The budget must be presented at the same public meeting as the LCAP, following the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.</b>	Charter Impact	Yes	No	<a href="https://www.cde.ca.gov/fg/sr/fr/calendat23district.asp">https://www.cde.ca.gov/fg/sr/fr/calendat23district.asp</a>
FINANCE	Jun-30	<b>Education Protection Account (EPA) spending plan</b> - The governing board is required to approve a spending plan for EPA funds prior to recording allocable expenses for the year. This approval is not required by June 30th but is commonly approved during the annual budget adoption meeting for the upcoming year.	Charter Impact	Yes	No	<a href="https://www.cde.ca.gov/fg/aa/pa/palaa.asp">https://www.cde.ca.gov/fg/aa/pa/palaa.asp</a>
FINANCE	Jun-30	<b>Complete Consolidated Application reporting - Spring</b> - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.	Charter Impact with Client support	Yes	No	<a href="https://www.cde.ca.gov/fg/aa/co/index.asp">https://www.cde.ca.gov/fg/aa/co/index.asp</a>
FINANCE	Jun-30	<b>Prop 28 Annual Report</b> - This annual report must be board approved, submitted to the CDE through the Arts and Music in Schools Portal, and posted to the LEA's website. The mandated information for this report includes: The number of full-time equivalent teachers, classified personnel, and teaching aides; The number of pupils served; The number of school sites providing arts education programs with AMS funds.	Charter Impact with Client support	Yes	No	<a href="https://www.cde.ca.gov/eo/in/prop28artsandmusicedfunding.asp">https://www.cde.ca.gov/eo/in/prop28artsandmusicedfunding.asp</a>
FINANCE	Jun-30	<b>School Nutrition Application Due for Community Eligibility or Provision 2</b> - School Nutrition Program Provisions 1, 2, 3, and the Community Eligibility Provision are alternative ways for local educational agencies to claim student meals.  Provisions are methods for reducing paperwork and other administrative burdens at the local level by simplifying the traditional operating procedures for meal eligibility and meal counting. Schools must apply to participate in Provisions and receive approval from the California Department of Education (CDE) prior to implementation.	Client	No	No	<a href="https://www.cde.ca.gov/fg/nv/sn/cep.asp">https://www.cde.ca.gov/fg/nv/sn/cep.asp</a>  <a href="https://www.cde.ca.gov/fg/nv/sn/provisions.asp">https://www.cde.ca.gov/fg/nv/sn/provisions.asp</a>
DATA	Jun-30	<b>Principal Apportionment Data Collection</b> - End-of-Year ADA data must be reconciled and submitted to Charter School authorizers for funding purposes. All attendance data collected from the first day of school to June 30 must be included in this submission. Due dates may vary and are prescribed by the schools' authorizer. The Principal Apportionment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding; Special Education (AB 602); Expanded Learning Opportunities Program; and funding for several other programs. The Principal Apportionment is a series of apportionment calculations that adjust the flow of state funds throughout the fiscal year as information becomes known.  <b>English Language Proficiency Assessment</b> - Students must be reclassified as fluent English proficient (RFEP) on or before 6/30 per the school's reclassification criteria. Reclassification is the process whereby a student is reclassified from English learner (EL) status to Fluent English Proficient (RFEP) status. Reclassification can take place at any time during the academic year, immediately upon the student meeting all the criteria. General information on how to setup, monitor and report students' RFEP status can be found at the website within the Notes column.	Charter Impact with Client support	No	Yes	<a href="https://www.cde.ca.gov/fg/aa/pa/index.asp">https://www.cde.ca.gov/fg/aa/pa/index.asp</a>
DATA	Jun-30		Client with Charter Impact support	No	No	<a href="https://www.cde.ca.gov/fg/pl/el/rd/">https://www.cde.ca.gov/fg/pl/el/rd/</a>



# Compliance Deadlines

(next 60 days)

Area	Due Date	Description	Completed by	Board Must Approve	Signature Required	Additional Information
FINANCE	Jun-30	<b>CSFA Charter School Revolving Loan Application</b> - The CA School Finance Authority's Charter School Revolving Loan Fund provides low-interest loans of up to \$250,000 to new charter schools in their first charter term to assist them with meeting the purposes of the school's approved charter. The program is available to any charter school that is not a conversion of an existing public school, and that has not yet completed the full term of its initial charter.	Client with Charter Impact Support	Yes	Yes	<a href="https://www.dhs.gov/charter-school-loan">https://www.dhs.gov/charter-school-loan</a>
OPERATIONS	Jun-30	<b>Approve school calendar and instructional minutes</b> - 180/175 days charter schools and are allowed to shorten instructional year by 5 days without fiscal penalty. Kindergarten - 600 hours; Grades 1-3 - 840 hours; Grades 4-8 - 900 hours; Grades 9-12 - 1080 hours	Client with Charter Impact Support	Yes	No	<a href="https://www.cde.ca.gov/fg/qa/qa2023.asp">https://www.cde.ca.gov/fg/qa/qa2023.asp</a>
FINANCE	Jun-30	<b>Executive School Leadership Review Evaluation</b> - The board of directors is responsible for hiring and establishing the compensation (salary and benefits) of the executive director. Identifying compensation that is "reasonable and not excessive". The board conducting the review should document who was involved and the process used to conduct the review, as well as the disposition of the full board's decision to approve the executive director's compensation (minutes of a meeting are fine for this). The documentation should demonstrate that the board took the comparable data into consideration when it approved the compensation.	Client	Yes	No	This is an IRS requirement for Executive Director positions. If needed, Charter Impact can provide data on comparable salaries for your organization's Board of Directors.
GOVERNANCE	Jun-30	<b>Review your Homeless Education Policy</b> - A Homeless Education Policy is used to ensure that your school is compliant with key provisions of the Education for Homeless Children and Youth Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy.	Client	No	No	<a href="https://www.cde.ca.gov/gh/gh2023.asp">https://www.cde.ca.gov/gh/gh2023.asp</a>
GOVERNANCE	Jun-30	<b>Review your Parental Involvement Policy</b> - Every local educational agency (LEA) in California must have a parental involvement policy. Federal requirement (LEAs accepting Title I funds). State requirement (California Education Code [EC] for non-title I schools. Parents must be involved in how the funds reserved for parental involvement will be allocated for parental involvement activities. Keep minutes and sign-in sheets documenting these discussions. The California Department of Education (CDE) reviews the Consolidated Application and Reporting System (CARS) to see if the required reservation has been made.	Client	Yes	No	<a href="https://www.cde.ca.gov/ps/ps2023.asp">https://www.cde.ca.gov/ps/ps2023.asp</a>
FINANCE	Jul-07	<b>Final ERMHS Report (Special Education)</b> - Financial reporting for year-end actuals are due for Sonoma SELPA members.	Charter Impact	No	No	
FINANCE	Jul-10	<b>Final Federal Expenditure Report (Special Education)</b> - Financial reporting for year-end actuals are due for LACOE SELPA members.	Charter Impact	No	No	
FINANCE	Jul-14	<b>Federal Stimulus Reporting</b> - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CHESA Act, and the ARP. (ESSRI I, ESSRI II, ESSRI III). LEAs are required to report status of funds for the period April 1, 2024 - June 30, 2024.	Charter Impact with Client support	No	No	<a href="https://www.cde.ca.gov/fg/fg2023.asp">https://www.cde.ca.gov/fg/fg2023.asp</a>
FINANCE	Jul-31	<b>Comprehensive Support and Improvement (CSI) Expenditure Reporting - 2023 Report 1 and 2022 Report 4</b> - Actual expenditures for each performance period within the grant period shall be reported to the California Department of Education (CDE) as part of regular grant management and administration.	Charter Impact with Client support	No	No	<a href="https://www.cde.ca.gov/fg/fg2023.asp">https://www.cde.ca.gov/fg/fg2023.asp</a>
FINANCE	Jul-31	<b>Federal Cash Management - Period 1</b> - The Title I, Part A, Title II, Part D, Subpart 2, Title III, Part A, Title III LEP, Title III Immigrant, and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management Program. Charter schools that are awarded a grant under any of these programs must submit the CHDC report for a particular quarter in order to receive an appropriation for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/fg2023.asp">https://www.cde.ca.gov/fg/fg2023.asp</a>
GOVERNANCE	Jul-31	<b>Annual review of organization's fiscal policies</b> - Board approved fiscal policies define the organization's financial operations and internal controls to ensure compliance with industry and government regulations. An annual review is recommended to ensure compliance with current procedures and annually updated regulations. If updates are necessary, revised policies may be documented and presented for board approval.	Charter Impact with Client support	Yes	No	
FINANCE	TBD	<b>SB 740 Facility Grant Program: Deadline to Submit Eligible 2023/24 "Other" Costs for Reimbursement</b> - Applicants requesting reimbursement for Charter School costs associated with remodeling buildings, deferred maintenance, initially installing or extending service systems and other built-in equipment, improving sites and common area maintenance charges must file by annual due date. In 2022/23 original July due date was extended to Aug 15th.	Charter Impact with Client support	No	Yes	<a href="https://www.cde.ca.gov/fg/fg2023.asp">https://www.cde.ca.gov/fg/fg2023.asp</a>
FINANCE	Aug-30	<b>Mandate Block Grant Application</b> - Mandate Block Grant funding is available to fund the costs of mandated programs and activities. The Mandate Block Grant application is the only option for charter schools to receive this funding. (2023/24 budget funding per FY ADA K-9-\$19,85,9-12-\$55,17).	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/fg2023.asp">https://www.cde.ca.gov/fg/fg2023.asp</a>
FINANCE	Aug-31	<b>Final Federal Expenditure and ERMHS Report (Special Education)</b> - Financial reporting for year-end actuals are due for Santa Barbara SELPA members.	Charter Impact	No	No	
FINANCE	Set by Authorizer	<b>Unaudited Actual Reports</b> - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/fg/fg2023.asp">https://www.cde.ca.gov/fg/fg2023.asp</a>



BLUE OAK CHARTER SCHOOL

# Appendices

## As of May 30, 2024

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

**Blue Oak Charter School**

*Statement of Activities*

For the period ended May 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 90,200	\$ 127,449	\$ (37,249)	\$ 981,848	\$ 1,085,813	\$ (103,965)	\$ 1,340,711
Education Protection Account	-	-	-	548,666	570,991	(22,325)	761,321
State Aid - Prior Year	(335)	-	(335)	1,734	-	1,734	-
In Lieu of Property Taxes	-	60,038	(60,038)	577,255	686,377	(109,122)	806,454
Total State Aid - Revenue Limit	89,865	187,487	(97,622)	2,109,503	2,343,181	(233,678)	2,908,486
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	34,190
Federal Child Nutrition	-	-	-	77,087	-	77,087	-
Title I, Part A - Basic Low Income	24,724	-	24,724	55,920	48,442	7,478	64,589
Title II, Part A - Teacher Quality	3,336	-	3,336	7,781	4,421	3,360	8,842
Title III - Limited English	-	-	-	-	5,000	(5,000)	10,000
Other Federal Revenue	2,500	-	2,500	7,500	94,856	(87,356)	126,475
Prior Year Federal Revenue	1	-	1	1	-	1	-
Total Federal Revenue	30,561	-	30,561	148,289	152,719	(4,430)	244,096
Other State Revenue							
State Special Education	13,562	19,938	(6,376)	192,573	189,799	2,774	209,737
State Child Nutrition	1,404	-	1,404	8,496	-	8,496	-
School Facilities (SB740)	82,699	84,138	(1,439)	248,096	252,414	(4,318)	336,551
Mandated Cost	-	-	-	61	4,614	(4,554)	4,614
State Lottery	-	-	-	18,972	27,545	(8,574)	57,747
Prior Year Revenue	-	-	-	33,253	-	33,253	-
Other State Revenue	1,382	1,096	286	64,505	292,684	(228,179)	389,108
Total Other State Revenue	99,047	105,172	(6,125)	565,955	767,056	(201,102)	997,758
Other Local Revenue							
Other Fees and Contracts	-	-	-	26,250	-	26,250	-
School Fundraising	4,433	6,600	(2,167)	61,956	60,000	1,956	60,000
Total Other Local Revenue	4,433	6,600	(2,167)	88,206	60,000	28,206	60,000
<b>Total Revenues</b>	<b>223,905</b>	<b>299,259</b>	<b>(75,354)</b>	<b>2,911,953</b>	<b>3,322,956</b>	<b>(411,004)</b>	<b>4,210,340</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	34,151	-	(34,151)	1,226,384	1,264,036	37,652	1,264,036
Teachers' Substitute Hours	13,300	3,792	(9,508)	60,931	37,921	(23,010)	37,921
Teachers' Extra Duty/Stipends	3,120	1,500	(1,620)	27,543	15,000	(12,543)	15,000
Pupil Support Salaries	9,491	6,194	(3,296)	67,629	61,944	(5,685)	61,944
Administrators' Salaries	16,371	19,333	2,962	180,082	202,667	22,585	212,000
Total Certificated Salaries	76,433	30,820	(45,613)	1,562,569	1,581,568	18,999	1,590,901
Classified Salaries							
Instructional Salaries	43,981	17,216	(26,765)	283,505	172,162	(111,343)	172,162
Clerical and Office Staff Salaries	21,956	21,485	(471)	201,326	226,563	25,237	238,276
Other Classified Salaries	21,899	22,130	231	170,078	227,071	56,993	232,843
Total Classified Salaries	87,836	60,831	(27,005)	654,908	625,795	(29,113)	643,281
Benefits							
State Teachers' Retirement System, certificated	11,339	5,887	(5,453)	290,635	302,079	11,444	303,862
Public Employees' Retirement System, classified	25,422	16,230	(9,192)	207,816	166,962	(40,854)	171,627
OASDI/Medicare/Alternative, certificated	6,338	3,772	(2,566)	49,258	38,799	(10,459)	39,883
Medicare/Alternative, certificated	2,369	1,329	(1,040)	31,268	32,007	739	32,396
Health and Welfare Benefits, certificated	11,295	7,583	(3,712)	84,871	83,417	(1,455)	91,000
State Unemployment Insurance, certificated	82	508	426	1,069	9,654	8,584	10,162
Workers' Compensation Insurance, certificated	-	733	733	13,464	17,659	4,195	17,874
Other Benefits, certificated positions	81	-	(81)	1,243	-	(1,243)	-
Total Benefits	56,925	36,041	(20,884)	679,625	650,577	(29,048)	666,804



**Blue Oak Charter School**

*Statement of Activities*

For the period ended May 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Books &amp; Supplies</b>							
Textbooks and Core Materials	-	-	-	9,382	5,000	(4,382)	5,000
Books and Reference Materials	-	-	-	2,429	22,000	19,571	22,000
School Supplies	1,043	3,000	1,957	31,360	33,000	1,640	36,000
Software	329	1,500	1,171	10,827	16,500	5,673	18,000
Office Expense	454	1,167	713	12,019	12,833	814	14,000
Business Meals	326	100	(226)	2,024	1,100	(924)	1,200
School Fundraising Expense	1,290	-	(1,290)	3,972	-	(3,972)	-
Noncapitalized Equipment	1,353	-	(1,353)	32,573	10,000	(22,573)	10,000
Food Services	11,661	-	(11,661)	75,594	-	(75,594)	-
<b>Total Books &amp; Supplies</b>	<b>16,456</b>	<b>5,767</b>	<b>(10,689)</b>	<b>180,180</b>	<b>100,433</b>	<b>(79,746)</b>	<b>106,200</b>
<b>Subagreement Services</b>							
Nursing	2,597	2,167	(431)	26,773	23,833	(2,939)	26,000
Special Education	16,072	4,000	(12,072)	99,503	40,000	(59,503)	44,000
Security	-	191	191	2,371	1,906	(465)	2,096
<b>Total Subagreement Services</b>	<b>18,670</b>	<b>6,357</b>	<b>(12,313)</b>	<b>128,646</b>	<b>65,739</b>	<b>(62,907)</b>	<b>72,096</b>
<b>Operations &amp; Housekeeping</b>							
Auto and Travel	1,705	327	(1,378)	11,454	3,273	(8,181)	3,600
Dues & Memberships	-	750	750	8,438	8,250	(188)	9,000
Insurance	2,739	4,348	1,609	50,236	47,832	(2,404)	52,180
Utilities	8,672	7,000	(1,672)	85,796	77,000	(8,796)	84,000
Janitorial Services	195	807	612	8,575	8,877	302	9,684
Communications	364	833	469	9,407	9,167	(240)	10,000
Postage and Shipping	96	160	64	1,001	1,440	439	1,600
<b>Total Operations &amp; Housekeeping</b>	<b>13,772</b>	<b>14,226</b>	<b>454</b>	<b>174,905</b>	<b>155,838</b>	<b>(19,067)</b>	<b>170,064</b>
<b>Facilities, Repairs &amp; Other Leases</b>							
Rent	54,000	54,000	-	591,500	594,000	2,500	648,000
Equipment Leases	1,336	1,167	(169)	14,995	12,833	(2,161)	14,000
Repairs and Maintenance	455	667	211	5,968	7,333	1,365	8,000
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>55,791</b>	<b>55,833</b>	<b>42</b>	<b>612,463</b>	<b>614,167</b>	<b>1,704</b>	<b>670,000</b>
<b>Professional/Consulting Services</b>							
IT	3,668	1,383	(2,284)	17,101	15,217	(1,884)	16,600
Audit & Taxes	-	-	-	15,225	16,000	775	16,000
Legal	4,810	1,333	(3,477)	16,633	14,667	(1,967)	16,000
Professional Development	200	2,545	2,345	19,120	22,901	3,781	25,446
General Consulting	-	2,885	2,885	31,942	25,961	(5,982)	28,845
Special Activities/Field Trips	1,632	-	(1,632)	29,972	20,000	(9,972)	20,000
Bank Charges	50	24	(26)	465	216	(249)	240
Printing	-	200	200	-	1,800	1,800	2,000
Other Taxes and Fees	569	360	(209)	6,321	3,240	(3,081)	3,600
Payroll Service Fee	957	667	(291)	8,225	7,333	(892)	8,000
Management Fee	8,528	7,017	(1,511)	76,717	77,190	473	84,207
District Oversight Fee	899	1,875	976	18,776	23,432	4,656	29,085
SPED Encroachment	222	-	(222)	2,488	-	(2,488)	-
Public Relations/Recruitment	-	1,200	1,200	13,479	10,800	(2,679)	12,000
<b>Total Professional/Consulting Services</b>	<b>21,534</b>	<b>19,489</b>	<b>(2,046)</b>	<b>256,464</b>	<b>238,756</b>	<b>(17,708)</b>	<b>262,023</b>
<b>Total Expenses</b>	<b>347,417</b>	<b>229,364</b>	<b>(118,053)</b>	<b>4,249,760</b>	<b>4,032,872</b>	<b>(216,888)</b>	<b>4,181,368</b>
<b>Change in Net Assets</b>	<b>(123,512)</b>	<b>69,896</b>	<b>(193,407)</b>	<b>(1,337,808)</b>	<b>(709,916)</b>	<b>(627,892)</b>	<b>28,972</b>
Net Assets, Beginning of Period	(494,857)			719,439			
<b>Net Assets, End of Period</b>	<b>\$ (618,369)</b>			<b>\$ (618,369)</b>			

## Blue Oak Charter School

### Statement of Financial Position

May 31, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 898,175	\$ 1,026,453	\$ (128,278)	-12%
Accounts Receivable	2,626	875,943	(873,317)	-100%
Public Funding Receivables	28,543	54,554	(26,011)	-48%
Prepaid Expenses	55,801	77,540	(21,739)	-28%
<b>Total Current Assets</b>	<b>985,145</b>	<b>2,034,490</b>	<b>(1,049,345)</b>	<b>-52%</b>
<b>Long-Term Assets</b>				
Deposits	28,000	28,000	-	0%
Leased Asset	3,428,153	3,428,153	-	0%
<b>Total Long Term Assets</b>	<b>3,456,153</b>	<b>3,456,153</b>	<b>-</b>	<b>0%</b>
<b>Total Assets</b>	<b>\$ 4,441,298</b>	<b>\$ 5,490,643</b>	<b>\$ (1,049,345)</b>	<b>-19%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 15,458	\$ 31,152	\$ (15,694)	-50%
Accrued Liabilities	143,547	419,836	(276,289)	-66%
Deferred Revenue	1,413,145	832,700	580,446	70%
Other Current Liabilities	441,612	441,612	-	0%
<b>Total Current Liabilities</b>	<b>2,013,763</b>	<b>1,725,300</b>	<b>288,463</b>	<b>17%</b>
<b>Long-Term Liabilities</b>				
Other Long-Term Liabilities	3,045,904	3,045,904	-	0%
<b>Total Long-Term Liabilities</b>	<b>3,045,904</b>	<b>3,045,904</b>	<b>-</b>	<b>0%</b>
<b>Total Liabilities</b>	<b>5,059,667</b>	<b>4,771,204</b>	<b>288,463</b>	<b>6%</b>
<b>Total Net Assets</b>	<b>(618,369)</b>	<b>719,439</b>	<b>(1,337,808)</b>	<b>-186%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 4,441,298</b>	<b>\$ 5,490,643</b>	<b>\$ (1,049,345)</b>	<b>-19%</b>



## Blue Oak Charter School

### Statement of Cash Flows

For the period ended May 31, 2024

###

	Month Ended 05/31/24	YTD Ended 05/31/24
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (123,512)	\$ (1,337,808)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	9,079	873,317
Grants, Contributions & Pledges Receivable	-	26,011
Prepaid Expenses	9,273	21,739
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	13,998	(15,694)
Accrued Expenses	(45,303)	(276,289)
Deferred Revenue	133,280	580,446
<b>Total Cash Flows from Operating Activities</b>	<b>(3,185)</b>	<b>(128,278)</b>
Change in Cash & Cash Equivalents	(3,185)	(128,278)
Cash & Cash Equivalents, Beginning of Period	901,360	1,026,453
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 898,175</b>	<b>\$ 898,175</b>

Blue Oak Charter School

Accounts Payable Aging

May 31, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Advantage Therapy Services Inc	2.4106E+11	4/15/2024	5/15/2024	\$ 5,281	\$ -	\$ -	\$ -	\$ -	\$ 5,281
Butte County Environmental Health	548407	4/30/2024	5/30/2024	524	-	-	-	-	524
The Danielsen Company	330504	4/23/2024	5/23/2024	659	-	-	-	-	659
Granite Data Solutions	IN92963-1	4/15/2024	5/15/2024	964	-	-	-	-	964
Granite Data Solutions	IN92962-1	4/15/2024	5/15/2024	389	-	-	-	-	389
Humana Insurance Co	47959561	4/22/2024	5/22/2024	1,801	-	-	-	-	1,801
Caren Lehe	LEHE043024	4/22/2024	5/22/2024	93	-	-	-	-	93
PG&E	PGEX051324-4816	4/22/2024	5/22/2024	4,055	-	-	-	-	4,055
Robert Brook & Associates	321582	4/22/2024	5/22/2024	-	115	-	-	-	115
US Foods, Inc.	4848382	4/23/2024	5/23/2024	1,577	-	-	-	-	1,577
<b>Total Outstanding Invoices</b>				<b>\$ 15,343</b>	<b>\$ 115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,458</b>

# Blue Oak Charter School

## Check Register

For the period ended May 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
12003	VOID	VOID	5/7/2024	VOID
12085	ERNE000--Angie Ernest	Reimb Office Supplies 4/18/24-4/22/24,4/15/24-4/21/24	5/3/2024	\$ 189.11
12086	CHAR000--Charter Impact	Qtr 1 2024 Tax Return	5/3/2024	103.35
12087	GRAN000--Cheryl Grant	Reimb - School Supplies 03/29/24; Office Expense -	5/3/2024	44.62
12088	MADE000--Kari Madera	Reimb - Dorm Room - 04/21/24; Business Meals 01/29/24	5/3/2024	536.83
12089	MCDO000--Kate McDonald	Reimb - School Supplies - 04/18/24	5/3/2024	20.00
12090	LEHM000--Katherine Lehman	Reimb - Hotel - 04/07/24	5/3/2024	278.02
12091	ADVA000--Advanced Document Concepts for Business	Copier Lease - 05/24	5/9/2024	550.00
12092	ADVA001--Advantage Therapy Services Inc	SpEd Svcs - 04/15/24 - 04/25/2404/03/24 - 04/12/24	5/9/2024	10,791.60
12093	HURD000--Amanda Hurd	Reimb - School Supplies - 04/26/24	5/9/2024	43.08
12094	PIER000--Amber Pierce	Reimb - School Supplies - 04/08/24 - 04/20/24	5/9/2024	121.27
12095	ATTX000--AT&T	Communication Svcs - 04/15/24 - 05/14/24	5/9/2024	139.32
12096	BLUE000--Blue Shield of California	Health Ins - 05/24	5/9/2024	310.00
12097	CHAR000--Charter Impact	Payroll Svcs - 04/24,05/24,Business Mgmt - 05/24	5/9/2024	9,885.75
12098	JCNE000--J C Nelson Supply Co	Janitorial Supplies	5/9/2024	195.15
12099	LEHM000--Katherine Lehman	Prof. Development - 08/08/24 - 08/13/247/19/24 -	5/9/2024	200.00
12100	CESC000--Lauren Cesca	Reimb - Office Supplies - 04/14/24 - 04/20/24	5/9/2024	97.44
12101	PGEX4816--PG&E	Utility Svcs - 03/12/24 - 04/11/24	5/9/2024	3,784.57
12102	TAHO000--Tahoe Pure Water Co	Office Water	5/9/2024	43.00
12103	DANI000--The Danielsen Company	Food Svcs	5/9/2024	1,255.79
12104	DOOR000--The Door Company	Maintenace Svcs - Drop Tested Fire Door - 04/24	5/9/2024	340.00
12105	USFO000--US Foods, Inc.	Food Svcs	5/9/2024	2,640.96
12106	CALI000--California Water Service	Utility Svcs - 03/15/24 - 04/12/24	5/17/2024	360.17
12107	CHIC000--Chico Country Day School	Nursing Costs - 05/24	5/17/2024	2,597.43
12108	CITY003--City of Chico	Sewer Svcs - 03/29/24 - 04/28/24	5/17/2024	471.71
12109	CORN001--Cornell Distributing	Food Svcs - 04/26/24,4/23,4/19,4/16,4/12,4/09,4/30,4/05	5/17/2024	1,281.93
12110	PHIL000--Philadelphia Insurance Companies	Specialty & Training - 07/31/23 - 06/30/24 -	5/17/2024	2,739.36
12111	SAND000--Ryan Sanders	Reimb - Alcohol Sales License - 04/12/24, 4/21/24	5/17/2024	1,290.00
12112	DANI000--The Danielsen Company	Food Svcs	5/17/2024	749.40
12113	USFO000--US Foods, Inc.	Food Svcs - 05/02/24	5/17/2024	1,311.00
12114	ERNE000--Angie Ernest	Reimb - Office Supplies - 12/18/23; Business Meals -	5/24/2024	53.11
12115	LEHE000--Caren Lehe	Reimb - Business Meals - 04/24/24 - 04/27/24,4/06/24	5/24/2024	331.68
12116	FLAN000--Ciaran Flanagan	School Supplies	5/24/2024	158.40
12117	PHIL001--Julie Phillips	Reimb - Office Supplies - Dollar Tree, Ross - 05/01/24	5/24/2024	34.07
12118	YOUN000--Law Offices of Young, Minney & Corr, LLP	Legal Svcs - 04/16/24 - 04/29/24	5/24/2024	4,810.00
12119	LEEN000--Leen-Liberty Park	Rent - 04/24	5/24/2024	54,000.00
12120	ODPB000--ODP Business Solutions LLC	School Supplies	5/24/2024	340.26
12121	DANI000--The Danielsen Company	Food Svcs	5/24/2024	763.44
12122	USFO000--US Foods, Inc.	Food Svcs	5/24/2024	1,329.40
12123	ADVA000--Advanced Document Concepts for Business	Copier Lease - 02/24	5/24/2024	942.11
12124	BUYE000--Lucas Buyert	Reimb - Mileage - 05/10/24	5/28/2024	179.56
7362	Awaiting Back-up	Awaiting Back-up	5/7/2024	250.00
7363	Awaiting Back-up	Awaiting Back-up	5/10/2024	176.00
7364	Kayla Archer	Refund for 7th Grade Field Trip - Ashland OR	5/9/2024	150.00

## Blue Oak Charter School

### Check Register

For the period ended May 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
7365	Brianna Dorenzo	Refund for 8th Grade Field Trip	5/16/2024	400.00
7366	Jill Ayers	Refund for 8th Grade Field Trip	5/20/2024	400.00
7368	Bowlero	8th Grade Field Trip	5/20/2024	479.52
ACH	TMOB4649--T-Mobile	Communication Svcs - 03/10/24 - 04/09/24	5/1/2024	25.06
ACH	CALP000--CalPERS	PERS 04/24	5/1/2024	4,269.81
ACH	CALP000--CalPERS	PERS 04/24	5/1/2024	19,201.21
ACH	ADOB000--Adobe Inc.	Adobe Acrobat Pro	5/7/2024	239.88
ACH	ZOOM000--Zoom Video Communications Inc	Zoom Communications	5/8/2024	10.00
ACH	BENE000--Benefit Resource, Inc	Benefit Resource	5/13/2024	186.32
ACH	AMER001--American Express	CC Payment - 03/18/24 - 4/18/24	5/14/2024	2,362.08
ACH	BENE000--Benefit Resource, Inc	Benefit Resource	5/15/2024	124.00
ACH	EMPL000--Employment Development Dept	EDD Benefit Charge Q1	5/15/2024	265.05
ACH	MACQ000--Macquarie Equipment Capital Inc.	Copier Lease	5/15/2024	324.75
ACH	EMPL000--Employment Development Dept	EDD Benefit Charge Q1	5/15/2024	500.69
ACH	EMPL000--Employment Development Dept	EDD Benefit Charge Q1	5/15/2024	531.44
ACH	INTE000--Internal Revenue Services	Federal Tax Pmt PPE051524	5/15/2024	8,605.21
ACH	EVER3734--Everbank	Copier Lease	5/20/2024	298.77
ACH	MACQ000--Macquarie Equipment Capital Inc.	Copier Lease	5/28/2024	162.38
ACH	BENE000--Benefit Resource, Inc	Benefit Resource	5/28/2024	836.32
ACH	EMPL000--Employment Development Dept	State Tax Payment SDI PPE052824	5/28/2024	1,040.04
ACH	EMPL000--Employment Development Dept	State Tax Payment PPE052824	5/28/2024	1,942.23
ACH	CALP000--CalPERS	PERS 04/24	5/29/2024	5,025.00
ACH	INTE000--Internal Revenue Services	Federal Tax Pmt PPE052424	5/29/2024	14,486.86
ACH	CALP000--CalPERS	PERS 04/24	5/29/2024	24,277.32
ACH	GOLD000--Golden Valley Bank	Bank Fee - Positive Pay Charge	5/30/2024	50.00

**Total Disbursements Issued in May**    **\$ 191,932.83**

# Business Checking – XXXXX0889

## Search transactions

Activity: Date range; Start date: May 01, 2024; End date: May 31, 2024; Type: Debits

## Transactions

 Pending  Posted

Date	Description	Debit	Credit	Balance
May 31, 2024	<u>Check 12107</u>	2,597.43		
May 31, 2024	<u>Check 12115</u>	331.68		
May 31, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	200.40		
May 30, 2024	<u>Check 12118</u>	4,810.00		
May 30, 2024	<u>Check 12123</u>	942.11		
May 29, 2024	<u>Check 12122</u>	1,329.40		
May 29, 2024	<u>Check 12121</u>	763.44		
May 29, 2024	ACH Payment CALPERS 3100	24,277.32		
May 29, 2024	ACH Payment IRS USATAXPYMT	14,486.86		
May 29, 2024	ACH Payment CALPERS 3100	5,025.00		
May 28, 2024	<u>Check 12119</u>	54,000.00		
May 28, 2024	<u>Check 12109</u>	1,281.93		
May 28, 2024	Dep Item Rtn ACH SHEILA MOSS-R04-INVALID ACCT NUMBER	3,982.41		
May 28, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,942.23		
May 28, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,040.04		
May 28, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	836.32		
May 28, 2024	ACH Payment ASSET FINANCE ACH0528 <i>FSA</i> <i>copier lease agreement</i>	162.38		
May 24, 2024	<u>Check 12093</u>	43.08		



•	May 24, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	43,593.46
•	May 24, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	29,027.84
•	May 24, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	17,223.21
•	May 24, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	5,929.55
•	May 24, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	3,982.41
•	May 23, 2024	<u>Check 12106</u>	360.17
•	May 22, 2024	<u>Check 12110</u>	2,739.36
•	May 22, 2024	<u>Check 12111</u>	1,290.00
•	May 22, 2024	<u>Check 12112</u>	749.40
•	May 22, 2024	<u>Check 12094</u>	121.27
•	May 22, 2024	<u>Check 12084</u>	100.00
•	May 21, 2024	<u>Check 12113</u>	1,311.00
•	May 21, 2024	<u>Check 12108</u>	471.71
•	May 21, 2024	<u>Check 12100</u>	97.44
•	May 20, 2024	<u>Check 7368</u>	479.52
•	May 20, 2024	<u>Check 7366</u>	400.00
•	May 20, 2024	<u>Check 12095</u>	139.32
•	May 20, 2024	<u>Check 12087</u>	44.62
•	May 20, 2024	ACH Payment EverBank, N.A. EverBank <i>Copier lease agreement</i>	298.77
•	May 16, 2024	<u>Check 12092</u>	10,791.60
•	May 16, 2024	<u>Check 12097</u>	9,885.75
•	May 16, 2024	<u>Check 7365</u>	400.00
•	May 15, 2024	<u>Check 12101</u>	3,784.57
•	May 15, 2024	<u>Check 12091</u>	550.00
•	May 15, 2024	ACH Payment IRS USATAXPYMT	8,605.21
•	May 15, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	531.44

• May 15, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	500.69
• May 15, 2024	ACH Payment ASSET FINANCE ACH0515 <i>Copier lease agreement</i>	324.75
• May 15, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	265.05
• May 15, 2024	ACH Payment BENEFIT RESOURCE BRI XFER <i>FSA</i>	124.00
• May 14, 2024	<u>Check 12105</u>	2,640.96
• May 14, 2024	<u>Check 12103</u>	1,255.79
• May 14, 2024	<u>Check 12096</u>	310.00
• May 14, 2024	<u>Check 12098</u>	195.15
• May 14, 2024	<u>Check 12102</u>	43.00
• May 14, 2024	ACH Payment AMEX EPAYMENT ACH PMT	2,362.08
• May 13, 2024	<u>Check 12104</u>	340.00
• May 13, 2024	ACH Payment BENEFIT RESOURCE BRI XFER <i>FSA</i>	186.32
• May 10, 2024	<u>Check 7362</u>	176.00
• May 10, 2024	<u>Check 12086</u>	103.35
• May 10, 2024	<u>Check 12080</u>	75.00
• May 10, 2024	<u>Check 11973</u>	34.00
• May 10, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	29,220.03
• May 10, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	5,965.76
• May 09, 2024	<u>Check 7364</u>	150.00
• May 09, 2024	ACH Payment Blue Oak Charter BOCS ACH	53.73
• May 07, 2024	<u>Check 12075</u>	300.00
• May 07, 2024	<u>Check 7363</u>	250.00
• May 06, 2024	<u>Check 12085</u>	189.11
• May 03, 2024	<u>Check 12077</u>	1,801.20
• May 01, 2024	<u>Check 12074</u>	8,963.48



•	May 01, 2024	<u>Check 12078</u>	2,467.33
•	May 01, 2024	ACH Payment CALPERS 3100	19,201.21
•	May 01, 2024	ACH Payment CALPERS 3100	4,269.81
•	May 01, 2024	ACH Payment T-MOBILE PCS SVC 800-937- 8997 <i>School Cell phone</i>	25.06



**Blue Business<sup>SM</sup> Plus Credit Card**  
 BLUE OAK CHARTER SCH  
 SUSAN DOMENIGHINI  
 Closing Date 05/19/24 Next Closing Date 06/18/24  
 Account Ending 8-42008

p. 1/7

**Customer Care:** 1-800-521-6121  
**TTY:** Use Relay 711  
**Website:** americanexpress.com

<b>New Balance</b>	<b>\$4,476.15</b>
<b>Minimum Payment Due</b>	<b>\$45.00</b>
<b>Payment Due Date</b>	<b>06/13/24</b>

**Membership Rewards<sup>®</sup> Points**  
 Available and Pending as of 04/30/24  
**125,955**  
 For up to date point balance and full program details, visit [membershiprewards.com](http://membershiprewards.com)

**Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 06/13/24, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	15 years	\$10,415
\$171	3 years	\$6,150 (Savings = \$4,265)

**Account Summary**

Previous Balance	\$2,362.08
Payments/Credits	-\$2,990.00
New Charges	+\$5,104.07
Fees	+\$0.00
Interest Charged	+\$0.00

<b>New Balance</b>	<b>\$4,476.15</b>
<b>Minimum Payment Due</b>	<b>\$45.00</b>

Credit Limit	\$25,000.00
Available Credit	\$20,523.85

Days in Billing Period: 31

If you would like information about credit counseling services, call 1-888-733-4139.

➔ See page 2 for important information about your account.

➔ Please refer to the **IMPORTANT NOTICES** section.

**American Express<sup>®</sup> High Yield Savings Account**  
 No monthly fees. No minimum opening deposit. 24/7 customer support. Help meet your savings goals with an American Express High Yield Savings Account. Terms apply. Member FDIC. Learn more by visiting [americanexpress.com/save](http://americanexpress.com/save)

↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**  
Do not staple or use paper clips

**Pay by Computer**  
[americanexpress.com/business](http://americanexpress.com/business)

**Pay by Phone**  
1-800-472-9297

**Account Ending 8-42008**  
Enter 15 digit account # on all payments.  
Make check payable to American Express.

SUSAN DOMENIGHINI  
 BLUE OAK CHARTER SCH  
 BLUE OAK CHARTER SCH  
 450 W EAST AVE  
 CHICO CA 95926

Payment Due Date	06/13/24
New Balance	\$4,476.15
Minimum Payment Due	\$45.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
 PO BOX 60189  
 CITY OF INDUSTRY CA 91716-0189

\$ \_\_\_\_\_  
**Amount Enclosed**



0000349993059480190 000447615000004500 15 H

**Payments:** Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

**Permission for Electronic Withdrawal:** (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

**How We Calculate Your Balance:** We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

**Paying Interest:** Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

**Foreign Currency Charges:** If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**Credit Balance:** A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

**Credit Reporting:** We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

#### **Billing Dispute Procedures**

##### **What To Do if You Think You Find A Mistake On Your Statement**

If you think there is an error on your statement, write to us at:

American Express, PO Box 981535, El Paso TX 79998-1535

In your letter, give us the following information:

- **Account information:** Your name and account number.

- **Dollar amount:** The dollar amount of the suspected error.

- **Description of Problem:** Describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.

- At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.

You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

##### **What Will Happen After We Receive Your Letter**

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.

2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We will not try to collect the amount in question.

- The charge in question may remain on your statement, and we may continue to charge you interest on that amount.

- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.

- We can apply any unpaid amount against your credit limit.

After we finish our investigation, one of two things will happen:

- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.

- If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

#### **Change of Address, phone number, email**

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub**

#### **Pay Your Bill with AutoPay**

Deduct your payment from your bank account automatically each month.

- Avoid late fees
- Save time

Visit [americanexpress.com/autopay](http://americanexpress.com/autopay) today to enroll.

For information on how we protect your privacy and to set your communication and privacy choices, please visit [www.americanexpress.com/privacy](http://www.americanexpress.com/privacy).





**Blue Business<sup>SM</sup> Plus Credit Card**  
 BLUE OAK CHARTER SCH  
 SUSAN DOMENIGHINI  
 Closing Date 05/19/24

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Account Ending 8-42008



**Customer Care & Billing Inquiries**  
 International Collect  
 Cash Advance at ATMs Inquiries  
 Large Print & Braille Statements

1-800-521-6121  
 1-623-492-7719  
 1-800-CASH-NOW  
 1-800-521-6121



Website: americanexpress.com

**Customer Care & Billing Inquiries**  
 P.O. BOX 981535  
 EL PASO, TX  
 79998-1535

**Payments**  
 PO BOX 60189  
 CITY OF INDUSTRY  
 CA  
 91716-0189

**Hearing Impaired**  
 Online chat at americanexpress.com or use Relay dial 711 and 1-800-521-6121

**Payments and Credits**

**Summary**

	Total
Payments	-\$2,362.08
Credits	-\$627.92
<b>Total Payments and Credits</b>	<b>-\$2,990.00</b>

**Detail** \*Indicates posting date

	Amount
<b>Payments</b>	<b>Amount</b>
05/13/24* ONLINE PAYMENT - THANK YOU	-\$2,362.08
<b>Credits</b>	<b>Amount</b>
05/10/24 SIXFLAGS DKVALLEJOCA 707-644-4000 CA ECOMMERCE	-\$627.92

**New Charges**

**Summary**

	Total
<b>Total New Charges</b>	<b>\$5,104.07</b>

**Detail**



**SUSAN DOMENIGHINI**  
 Card Ending 8-42008

	Amount
04/18/24 AMAZON MARKETPLACE NA PA MERCHANDISE <b>4310</b> AMZN.COM/BILL WA	\$18.38
04/23/24 CADENCE CORPORATE & MTGS TRAVEL AGENCY SERVICE <b>9015</b> LA JOLLA CA Ticket Number: 89008723718552 Passenger Name: LINDAMAN/GORDON Document Type: TRAVEL AGENCY FEE	\$37.00
04/24/24 AMAZON MARKETPLACE NA PA MERCHANDISE <b>5502</b> AMZN.COM/BILL WA	\$28.13
04/26/24 AMAZON MARKETPLACE NA PA MERCHANDISE <b>5502</b> AMZN.COM/BILL WA	\$91.61
04/26/24 AMAZON MARKETPLACE NA PA MERCHANDISE <b>4302</b> AMZN.COM/BILL WA	\$168.24
04/27/24 STAMPS.COM <b>5901</b> 855-889-7867 CA 0521300035 95926	\$19.99
04/30/24 AMAZON MARKETPLACE NA PA MERCHANDISE <b>3102</b> AMZN.COM/BILL WA	\$21.49

Continued on reverse



**Detail Continued**

				Amount
05/01/24	JACKRABBIT TECHNOLOGIES, INC.*JACKRABB EDUCATIONAL SERVICE	HUNTERSVILLE	NC	2600-ELAP \$89.00
05/01/24	DHARMA TRADING CO 0404 707-283-0390	PETALUMA	CA	4302- \$566.63
05/07/24	WALDORFISH CURRICULUM +17072915732	WALNUT	CA	5804- \$260.00
05/09/24	VIMEO PRO VIM77610089 10001	212-625-0668	NY	5804- \$249.00
05/09/24	EB *HEALING THROUGH SI 8014137200	SAN FRANCISCO	CA	5804- \$321.96
05/09/24	SIXFLAGS DKVALLEJOCA ECOMMERCE	707-644-4000	CA	5806- \$1,631.77
05/09/24	SIXFLAGS DKVALLEJOCA ECOMMERCE	707-644-4000	CA	5806- \$627.92
05/09/24	SIXFLAGS DKVALLEJOCA ECOMMERCE	707-644-4000	CA	5806- \$450.36
05/13/24	VIMEO PRO VIM77679905 10001	212-625-0668	NY	5804 \$199.00
05/13/24	SP LIVESCRIBE INC. +16175301905	BOSTON	MA	4310- \$30.65
05/14/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	5502- \$169.02
05/14/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	2600- \$75.17
05/17/24	WALMART.COM 8009256278 09920 8009256278	BENTONVILLE	AR	2600- \$48.75

**Fees**

		Amount
<b>Total Fees for this Period</b>		<b>\$0.00</b>

**Interest Charged**

		Amount
<b>Total Interest Charged for this Period</b>		<b>\$0.00</b>

**About Trailing Interest**  
 You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

**2024 Fees and Interest Totals Year-to-Date**

		Amount
Total Fees in 2024		\$0.00
Total Interest in 2024		\$0.00



**Blue Business<sup>SM</sup> Plus Credit Card**  
BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI  
Closing Date 05/19/24

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Account Ending 8-42008

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.  
Variable APRs will not exceed 29.99%.

	<b>Annual Percentage Rate</b>	<b>Balance Subject to Interest Rate</b>	<b>Interest Charge</b>
Purchases	29.99% (v)	\$0.00	\$0.00
<b>Total</b>			<b>\$0.00</b>

(v) Variable Rate

**Agenda Item:** Accept Employee Resignations

**Charter Council Date:** 6-18-24

**Prepared By:** Maggie Buckley

**Background Information:**

Blue Oak would like to accept the following employee resignations:

- Ciaran Flanagan      Education Specialist (SPED)
- Kevin Anderson      Music Teacher
- Hannah Madera      Substitute Teacher
- Riley Murray      Substitute Teacher
- Emily Wagner      Paraprofessional
- Stefanie Rodriguez      Paraprofessional
- Diana Orejel      Paraprofessional
- Madison Jones      Paraprofessional
- Lianna Camp      Paraprofessional



**BUTTE COUNTY OFFICE OF EDUCATION  
AGREEMENT  
FOR CONTRACTING WITH LEAs OUTSIDE BUTTE COUNTY SELPA**

This Agreement is entered between Butte County Office of Education (“District”) and **Blue Oak Charter School** (LEA outside Butte County SELPA). District and LEA may be collectively referred to as the “Parties” or individually as a “Party.” This Agreement shall be effective as of the date of the last-executed signature below.

**1. Purpose of Agreement**

**Whereas** Education Code section 56195.1, subdivision (e) provides that membership in a special education local plan area (“SELPA”) does not limit a local educational agency’s (“LEA”) authority to contract for special education services from LEAs that are not members of their SELPA;

**Whereas** District is a member district of the Butte County SELPA and is willing to contract with Charter to provide special education and related services to students enrolled in Charter;

**Whereas** LEA is a district outside of the Butte County SELPA for the purposes of special education under Education Code Section 47640 and is a member district of El Dorado Charter SELPA;

**Whereas** LEA seeks to contract with BCOE in order for District personnel to provide special education and related services to students enrolled in LEA.

**2. Agreement Must be Renewed Annual**

This Agreement shall be in effect for the period beginning on 8/1/2024 and ending on the last day of the 2024-2025 school year. This Agreement may be renewed at the end of that period by following the “Submission Procedures” set forth in Section 3 of this Agreement. The Agreement may be amended at any time by mutual consent of the Parties. Note: Extended School Year, (ESY) services shall be processed and billed through an ESY Agreement and are in addition to this Agreement.

**3. Submission Procedures**

Unless there is a documented change in a student’s Individualized Education Program (“IEP”), all services contracted for under this Agreement will run for a period of one year, from 8/1/2024 to the end of the 2024-2025 school year. On or before April 1st, LEA shall submit a written request for services to District. The written request shall list each type of service requested and the number of weekly/monthly/annual service hours requested for that service. Requests for educationally related mental health services (“ERMHS”) or Assistive Technology services shall be made directly to the Butte County SELPA.

District shall provide LEA with a written response to the request for services from LEA. The District’s response shall specify whether the District is willing to provide all, some, or none of the services requested. If District is willing to provide less than all the requested services, the response will list each type of service it is willing to provide and the number of weekly/monthly/annual service hours it is willing to provide. District has the sole discretion to determine how many service hours it is willing to provide. District’s written response shall include a rate schedule for all requested services.



District may request a copy of LEA's annual budget report and/or other documentation regarding the fiscal health and management of the LEA. LEA shall provide requested documents within 10 business days of this request.

#### **4. Scope of Services**

The special education and related services to be provided by District are set forth in **Attachment A**. Note: *The LEA shall submit a BCOE referral for each student, prior to services beginning.* Ongoing services from previous year do not require a new referral form. The scope of services set forth in **Attachment A** may be modified by mutual agreement of the Parties. All services will be provided at a District site unless otherwise agreed to by the Parties. District and LEA will mutually develop a schedule specifying the time, day, and location of services for each student served under this Agreement.

#### **5. District's Responsibilities**

In addition to any other duties and responsibilities set forth in this Agreement, District shall have the following responsibilities:

- a. Ensure that staff members working with LEA students will assist with the drafting of proposed goals and objectives for review and approval by the student's IEP team;
- b. Notify LEA if it has reason to believe that a LEA student requires reevaluation, change of placement or services, and/or an IEP team meeting; and
- c. Make its best efforts to ensure that staff members working with LEA students are available to attend IEP meetings or other meetings regarding the education of LEA students;

#### **6. LEA's Responsibilities**

In addition to any other duties and responsibilities set forth in this Agreement, LEA shall have the following responsibilities:

- a. Provide District with copies of all relevant students records;
- b. Schedule, convene, and conduct, all IEP meetings for LEA students served under this Agreement; and
- c. Provide timely notice to District when there is a change in a student's enrollment status at LEA, and/or when a student served under this Agreement has been suspended or expelled.

## **7. Payment for Services**

All Designated Instruction and Services will be billed at a flat rate to be determined annually. Billing will be split into 4 equal payments and District will send Invoice to LEA on the last school day of the months of October, December, February, and May. Invoice will show student names, service type & mileage.

**Note: ESY services shall be contracted and billed under a separate Agreement.**

LEA shall process and pay each invoice within thirty (30) days from its receipt. If the payment for the invoice is not postmarked from the LEA within forty-five (45) days of the receipt of the invoice, the LEA agrees to pay an additional fee of 1.5% interest per month on amounts not paid, such interest being calculated beginning day forty-six (46) from receipt of the invoice. Interest shall be calculated in accordance with standard accounting procedures. District shall bill the LEA for the interest. Failure by LEA to pay an appropriately submitted invoice, including an invoice from a prior Agreement between the Parties, within 90 days of receipt may be considered a breach of contract and is grounds for termination pursuant to Section 10 of this Agreement.

## **8. Student Absences**

LEA acknowledges that services provided by District under this Agreement will be provided on an annual basis and that District will be modifying its special education staffing and/or caseloads in order to provide special education and related services to LEA students.

As such, LEA agrees that the District will be reimbursed for any services offered by the District when a student is absent. District shall notify LEA if a student is absent for four (4) or more sessions during the contract year.

## **9. Changes to Student's IEP/Student No Longer Attending LEA**

If an IEP meeting is convened for a student receiving services under this Agreement, and the IEP team agrees to reduce the services being provided, the scope of services set forth in **Attachment A** shall be modified to reflect the reduction in services.

If a student being served under this Agreement is no longer attending the LEA, LEA shall notify District of the change in enrollment. Effective on the date that District receives notice of the change in enrollment, the scope of services set forth in **Attachment A** shall be modified to indicate the reduction in services.

## **10. Termination**

Either LEA or District may terminate this Agreement by providing the other party with thirty-days written notice except that District may terminate this Agreement by providing LEA with written notice that it is unable or unwilling to provide the requested services pursuant to Section 3 of this Agreement.

## **11. LEA Solely Responsible for Providing Free Appropriate Public Education to Students Served Under Agreement**

Parties agree that the LEA remains responsible for ensuring that students served under this Agreement receive FAPE as required by California and federal special education laws, Section 504 of the Rehabilitation Act of 1973, and related laws, even while the student is attending a program operated by

and/or receiving related services from District pursuant to this Agreement. The Parties further agree that District, for purposes of this Agreement, is only intended to be a service provider under contract as authorized by Education Code section 56369. Parties also agree that this Agreement does not constitute any form of interdistrict transfer or alternative attendance agreement that would transfer any responsibility for providing FAPE to District.

**12. District and LEA Are Independent Contractors**

LEA and District are independent parties to this Agreement and each agree that this Agreement was not intended to create the relationship of agent, servant, employee, partnership, joint venture or association.

**13. Non-Exclusive Agreement**

Parties agree that nothing herein is intended nor shall be construed as creating any exclusive arrangement between the Parties. This Agreement shall not restrict LEA from contracting for services with other LEAs, nor shall it restrict District from providing services to other LEAs, including other LEAs.

**14. Indemnification and Hold Harmless**

Except as set forth in **Section 15**, LEA and District shall each defend, hold harmless and indemnify the other party, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of facilities, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with its service hereunder, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the indemnifying party, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

**15. Responsibility for Litigation Costs**

In the event of any compliance complaint, due process hearing request, or other litigation based on, arising from, or connected to the provision of services under this Agreement, the LEA shall bear its own costs and shall reimburse District for all legal costs incurred from litigation of these claims.

**16. Meet and Confer**

If a dispute arises regarding any aspect of this Agreement, the Parties agree that they shall meet and confer in a good faith effort to amicably resolve their difference prior to initiating any litigation. If the initial attempt to resolve the dispute is not successful, Parties may seek assistance from the Butte County SELPA except where SELPA is a party to the Agreement.



**17. Credentials, Licenses and Other Qualifications**

District shall provide all special education and related services under this Agreement using appropriately qualified staff. District shall provide appropriately credentialed teachers and/or licensed personnel consistent with the California laws and regulations unless the California Department of Education has granted a written waiver.



**18. Severability/Waiver**

If any provision of this Agreement is determined to be illegal, unenforceable, or invalid, such provision shall in no way affect the validity of any other provision of this Agreement. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

**19. Execution of Agreement Electronically and In Counterparts**

This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed Agreement. A facsimile or scanned version of any party's signature shall be deemed an original signature.

IN WITNESS WHEREOF, the Parties via their respective authorized representatives have executed and entered into this Agreement as of the date set next to the signatures below.

 Dated: \_\_\_\_\_  


By: \_\_\_\_\_  
Mary Sakuma, Superintendent  
Butte County Office of Education

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Susan Domenighini, Executive Director  
Blue Oak Charter School



Attachment A

**Blue Oak Charter School 2024-2025**

<b>Student Name</b>	<b>Service Provided</b>	<b>Cost</b>
<del>Rowan Eldert</del>	OT	\$6,500.00
<del>Nadav Elmagh</del>	OT	\$6,500.00
<del>Zuhayrullah Sahak</del>	OT	\$6,500.00
<del>Camden Maroney</del>	OT & APE	\$13,000.00
	Total	\$32,500.00

For BCOE Use:

Classroom placements: 01-6500-0-8677-5750-7210-2166-2213

All DIS services: 01-6500-0-8677-5770-7210-0000-2214

Nurse services: 01-6500-0-8677-5001-3140-0000-2208

RST: 01-6500-0-8677-5770-7210-0000-2222

PE: 01-6500-0-8677-5750-7210-2166-2213

CBHS: TBD

Psych services: 01-0016-0-8677-8600-7210-0000-2211



## INDEPENDENT AGENCY AGREEMENT

This Independent Agency Agreement (AGREEMENT) is made between Blue Oak Charter School (BLUE OAK), and Family Behavior Solutions, doing business as Family Behavior Solutions (FAMILY FIRST) (together, PARTIES).

The PARTIES agree as follows:

1. **Services.** FAMILY FIRST shall furnish to BLUE OAK the services as described in EXHIBIT "A" attached hereto and incorporated herein by this reference ("Services").
2. **Term.** The term for Services and schedule is **7/1/2024** through **6/30/2025**.
3. **Compensation.** BLUE OAK's compensation to FAMILY FIRST shall be as set forth in EXHIBIT "A" as the proposed Scope for Services, but in no event shall any fees, costs, or expenses be incurred, without the express approval of BLUE OAK.
4. **Expenses.** BLUE OAK shall not be liable to FAMILY FIRST for any costs or expenses paid or incurred by FAMILY FIRST in performing Services for BLUE OAK, other than as identified in EXHIBIT "A."
5. **Independent Contractor.** FAMILY FIRST, in the performance of this AGREEMENT, shall be and act as an independent contractor. FAMILY FIRST understands and agrees that FAMILY FIRST and all employees shall not be considered officers, employees, agents, partner, or joint venture of BLUE OAK, and are not entitled to benefits of any kind or nature normally provided employees of BLUE OAK and/or to which BLUE OAK's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. FAMILY FIRST shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to FAMILY FIRST's employees.
6. **Materials.** FAMILY FIRST shall furnish, and pay for all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement.
7. **Standard of Care.** FAMILY FIRST's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of the profession for such services to California schools.
8. **Originality of Services.** FAMILY FIRST agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to BLUE OAK and/or used in connection with this AGREEMENT, shall be wholly original to FAMILY FIRST and shall not be copied in whole or in part from any other source, except that submitted to FAMILY FIRST by BLUE OAK as a basis for such Services.



9. **Audit.** FAMILY FIRST shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of FAMILY FIRST transacted under this Agreement. FAMILY FIRST shall retain these books, records, and systems of account during the Term of this Agreement and for three (3) years thereafter. FAMILY FIRST shall permit BLUE OAK, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that BLUE OAK shall give reasonable prior notice to FAMILY FIRST and shall conduct audit(s) during FAMILY FIRST's normal business hours, unless FAMILY FIRST otherwise consents.

10. **Termination.**

a. **Without Cause by BLUE OAK.** BLUE OAK may, at any time, with or without reason, terminate this Agreement with thirty (30) days written notice, and compensate FAMILY FIRST only for Services satisfactorily rendered up to the date of termination (i.e., BLUE OAK will compensate FAMILY FIRST for Services completed to date as a pro rata amount of the full fees, costs, and expenses). Written notice by BLUE OAK shall be sufficient to stop further performance of Services by FAMILY FIRST. Notice shall be deemed given when received by FAMILY FIRST or no later than three (3) days after the day of mailing, whichever is sooner.

b. **Without Cause by FAMILY FIRST.** FAMILY FIRST may, upon thirty (30) days written notice, with or without reason, terminate this Agreement. Upon this termination, BLUE OAK shall only be obligated to compensate FAMILY FIRST for Services satisfactorily rendered to the date of termination. Written notice by FAMILY FIRST shall be sufficient to stop further performance of services to BLUE OAK. FAMILY FIRST acknowledges that this thirty (30) day notice period is acceptable so that BLUE OAK can attempt to procure the Services from another source.

c. Upon termination, FAMILY FIRST shall provide BLUE OAK with all documents produced maintained or collected by FAMILY FIRST pursuant to this Agreement, whether or not such documents are final or draft documents.

11. **Indemnification.** To the furthest extent permitted by California law, FAMILY FIRST shall, at its sole expense, defend, indemnify, and hold harmless BLUE OAK, the State of California, and their agents, representatives, officers, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and FAMILY FIRSTs and/or attorney's fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by FAMILY FIRST under or in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties.





BLUE OAK shall have the right to accept or reject any legal representation that FAMILY FIRST proposes to defend the indemnified parties.

## 12. Insurance.

a. FAMILY FIRST shall procure and maintain at all times it performs any portion of the Services the following insurance:

- i. **General Liability.** One Million Dollars (\$1,000,000) combined single limit per occurrence for bodily injury, personal injury and property damage in the form of Comprehensive General Liability and Contractual Liability.
- ii. **Workers' Compensation and Employers' Liability Insurance.** For all of FAMILY FIRST's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, FAMILY FIRST shall keep in full force and effect, a Workers' Compensation policy. That policy shall provide employers' liability coverage with minimum liability coverage of One Million Dollars (\$1,000,000) per accident for bodily injury or disease.

13. **Compliance with Laws.** FAMILY FIRST shall observe and comply with all rules and regulations of the governing board of BLUE OAK and all federal, state, and local laws, ordinances and regulations. FAMILY FIRST shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Services as indicated or specified. If FAMILY FIRST observes that any portion of the Services required by this Agreement is at variance with any such laws, ordinance, rules or regulations, FAMILY FIRST shall notify BLUE OAK, in writing, and, at the sole option of BLUE OAK, any necessary changes to the scope of the Services shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon FAMILY FIRST's receipt of a written termination notice from BLUE OAK. If FAMILY FIRST performs any portion of the Services that is in violation of any laws, ordinances, rules or regulations, without first notifying BLUE OAK of the violation, FAMILY FIRST shall bear all costs arising therefrom.

14. **Permits/Licenses.** FAMILY FIRST and all of FAMILY FIRST's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

15. **Safety and Security.** FAMILY FIRST is responsible for maintaining safety in the performance of this Agreement. FAMILY FIRST shall be responsible to ascertain from BLUE OAK the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

16. **Antidiscrimination.** It is the policy of FAMILY FIRST that in connection with all work performed under its contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical





disability, medical condition, marital status, sexual orientation, gender, or age and therefore FAMILY FIRST agrees to comply with applicable Federal and California laws including, but not limited to, Labor Code section 1735 and the California Fair Employment and Housing Act beginning with Government Code section 12900.

17. **Confidentiality.** FAMILY FIRST and all FAMILY FIRST's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
18. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission.
19. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.
20. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
21. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties
22. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Butte County, California.
23. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
24. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
25. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.



26. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates indicated below.

**Family Behavior Solutions**

Dated:

By: \_\_\_\_\_

Name: Liz Fuller

Title: Executive Director

**BLUE OAK Representative**

Dated:

By: \_\_\_\_\_

Name: Susan Domenighini

Title: Executive Director



**FAMILY FIRST**  
DEVELOPMENTAL & BEHAVIORAL SERVICES

**EXHIBIT "A"**  
**Scope of Services**

BLUE OAK agrees to pay FAMILY FIRST for Ongoing Behavioral Services satisfactorily rendered pursuant to this AGREEMENT unless otherwise agreed upon. The basis for this fee for services shall be as follows:

\$100/hour for behavioral services

\$40/hour for travel time



# BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

## 2024-25 Local Performance Indicator Self-Reflection

Local Educational Agency (LEA)	Contact Name and Title	Email and Phone
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### Introduction

The California State Board of Education (SBE) approved standards for the local indicators that support a local educational agency (LEA) in measuring and reporting progress within the appropriate priority area.

This template is intended as a drafting tool and based on the Local Performance Indicator Quick Guide published by CDE in January 2024.

### Performance Standards

The approved performance standards require an LEA to:

- Annually measure its progress in meeting the requirements of the specific Local Control Funding Formula (LCFF) priority.
- Report the results as part of a non-consent item at the same public meeting of the local governing board/body at which the Local Control and Accountability Plan (LCAP) is adopted.
- Report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator.

This Quick Guide identifies the approved standards and self-reflection tools that an LEA will use to report its progress on the local indicators.



# Local Indicators

The local indicators address the following state priority areas:

## **Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)**

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

## **Implementation of State Academic Standards (LCFF Priority 2)**

The LEA annually measures its progress implementing state academic standards; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

### **Parent and Family Engagement (LCFF Priority 3)**

This measure addresses Parent and Family Engagement, including how an LEA builds relationships between school staff and families, builds partnerships for student outcomes and seeks input for decision-making.

LEAs report progress of how they have sought input from parents in decision-making and promoted parent participation in programs to its local governing board or body using the SBE-adopted self-reflection tool for Priority 3 at the same public meeting at which the LEA adopts its LCAP, and reports to educational partners and the public through the Dashboard.

### **School Climate (LCFF Priority 6)**

The LEA administers an annual local climate survey that captures a valid measure of student perceptions of school safety and connectedness, in at least one grade within each grade span(s) the LEA serves (e.g., TK-5, 6-8, 9-12), and reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and to educational partners and the public through the Dashboard.

### **Access to a Broad Course of Study (LCFF Priority 7)**

The LEA annually measures its progress in the extent to which students have access to, and are enrolled in, a broad course of study that includes the adopted courses of study specified in the California Education Code (EC) for Grades 1-6 and Grades 7-12, as applicable, including the programs and services developed and provided to unduplicated students and individuals with exceptional needs; the LEA then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

### **Coordination of Services for Expelled Students – County Office of Education (COE) Only (LCFF Priority 9)**

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

### **Coordination of Services for Foster Youth – COE Only (LCFF Priority 10)**

The COE annually measures its progress in coordinating services for foster youth; the COE then reports the results to its local governing board/body at the same public meeting at which the LCAP is adopted and reports to educational partners and the public through the Dashboard.

# Self-Reflection Tools

An LEA uses the self-reflection tools included within the Dashboard to report its progress on the local performance indicator to educational partners and the public.

The self-reflection tools are embedded in the web-based Dashboard system and are also available in Word document format. In addition to using the self-reflection tools to report its progress on the local performance indicators to educational partners and the public, an LEA may use the self-reflection tools as a resource when reporting results to its local governing board. The approved self-reflection tools are provided below.

## Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (LCFF Priority 1)

LEAs will provide the information below:

- Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home
- Number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Note: The requested information are all data elements that are currently required as part of the School Accountability Report Card (SARC).

Note: LEAs are required to report the following to their local governing board/body in conjunction with the adoption of the LCAP:

- The LEA’s Teacher Assignment Monitoring and Outcome data available at <https://www.cde.ca.gov/ds/ad/tamo.asp>.
- The number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home, and
- The number of identified instances where facilities do not meet the “good repair” standard (including deficiencies and extreme deficiencies)

Academic Year	Total Teaching FTE	Clear	Out-of-Field	Intern	Ineffective	Incomplete	Unknown	N/A
2024	14	12	0	1				

Access to Instructional Materials	Number	Percent
Students Without Access to Own Copies of Standards-Aligned Instructional Materials for Use at School and at Home	0	0

Facility Conditions	Number
Identified Instances Where Facilities Do Not Meet The “Good Repair” Standard (Including Deficiencies and Extreme Deficiencies)	1



## Implementation of State Academic Standards (LCFF Priority 2)

LEAs may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, LEAs may complete the optional reflection tool (Option 2).

### OPTION 1: Narrative Summary (Limited to 3,000 characters)

In the narrative box provided on the Dashboard, identify the locally selected measures or tools that the LEA is using to track its progress in implementing the state academic standards adopted by the state board and briefly describe why the LEA chose the selected measures or tools.

Additionally, summarize the LEA's progress in implementing the academic standards adopted by the SBE, based on the locally selected measures or tools. The adopted academic standards are:

- English Language Arts (ELA) – Common Core State Standards for ELA
- English Language Development (ELD) (Aligned to Common Core State Standards for ELA)
- Mathematics – Common Core State Standards for Mathematics
- Next Generation Science Standards
- History-Social Science
- Career Technical Education
- Health Education Content Standards
- Physical Education Model Content Standards
- Visual and Performing Arts
- World Language

Blue Oak utilizes state testing, iReady assessments, locally developed assessments to evaluate its progress in implementing state academic standards. iReady was chosen for its close correlation to state tests. It also provides direct assessments of individual student gaps and suggested interventions. As a TK-8 school all SBE standards have been adopted, other than Career Technical Education.

## Implementation of State Academic Standards (LCFF Priority 2)

### OPTION 2: Reflection Tool

#### Recently Adopted Academic Standards and/or Curriculum Frameworks

1. Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA				4	
ELD (Aligned to ELA Standards)					5
Mathematics – Common Core State Standards for Mathematics				4	
Next Generation Science Standards			3		



Academic Standards	1	2	3	4	5
History-Social Science					5

2. Rate the LEA’s progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA					5
ELD (Aligned to ELA Standards)					5
Mathematics – Common Core State Standards for Mathematics					5
Next Generation Science Standards			3		
History-Social Science					5

3. Rate the LEA’s progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
ELA – Common Core State Standards for ELA				4	
ELD (Aligned to ELA Standards)				4	
Mathematics – Common Core State Standards for Mathematics				4	
Next Generation Science Standards			3		
History-Social Science					5

## Other Adopted Academic Standards

### 4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5	N/A
Career Technical Education						N/A
Health Education Content Standards					5	
Physical Education Model Content Standards					5	
Visual and Performing Arts				4		
World Language		2				

## Support for Teachers and Administrators

### 5. Rate the LEA's success at engaging in the following activities with teachers and school administrators during the prior school year (including the summer preceding the prior school year).

Rating Scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Academic Standards	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole				4	
Identifying the professional learning needs of individual teachers			3		
Providing support for teachers on the standards they have not yet mastered			3		

### Optional Narrative (Limited to 1,500 characters)

#### 6. Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Blue Oak is a Waldorf Inspired Charter School. Arts, Science, Music and World Languages are part of the regular instruction. Waldorf follows a child development focused learning plan which covers common core in a slightly altered schedule. Science is a strong suit of Blue Oak so has had less focus on standard adoption. Our greatest need remains ELA and Math.

## Parental Involvement and Family Engagement (LCFF Priority 3)

### Introduction

Family engagement is an essential strategy for building pathways to college and career readiness for all students and is an essential component of a systems approach to improving outcomes for all students. More than 30 years of research

has shown that family engagement can lead to improved student outcomes (e.g., attendance, engagement, academic outcomes, social emotional learning, etc.).

Consistent with the California Department of Education's (CDE's) Family Engagement Toolkit: <sup>1</sup>

- Effective and authentic family engagement has been described as an intentional partnership of educators, families and community members who share responsibility for a child from the time they are born to becoming an adult.
- To build an effective partnership, educators, families, and community members need to develop the knowledge and skills to work together, and schools must purposefully integrate family and community engagement with goals for students' learning and thriving.

The LCFF legislation recognized the importance of family engagement by requiring LEAs to address Priority 3 within their LCAP. The self-reflection tool described below enables LEAs to reflect upon their implementation of family engagement as part of their continuous improvement process and prior to updating their LCAP.

For LEAs to engage all families equitably, it is necessary to understand the cultures, languages, needs and interests of families in the local area. Furthermore, developing family engagement policies, programs, and practices needs to be done in partnership with local families, using the tools of continuous improvement.

### **Instructions**

This self-reflection tool is organized into three sections. Each section includes research and evidence-based practices in family engagement:

1. Building Relationships between School Staff and Families
2. Building Partnerships for Student Outcomes
3. Seeking Input for Decision-Making

Based on an evaluation of data, including educational partner input, an LEA uses this self-reflection tool to report on its progress successes and area(s) of need related to family engagement policies, programs, and practices. This tool will enable an LEA to engage in continuous improvement and determine next steps to make improvements in the areas identified. The results of the process should be used to inform the LCAP and its development process, including assessing prior year goals, actions and services and in modifying future goals, actions, and services in the LCAP.

LEAs are to implement the following self-reflection process:

1. Identify the diverse educational partners that need to participate in the self-reflection process in order to ensure input from all groups of families, staff and students in the LEA, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
2. Engage educational partners in determining what data and information will be considered to complete the self-reflection tool. LEAs should consider how the practices apply to families of all student groups, including families of unduplicated students and families of individuals with exceptional needs as well as families of underrepresented students.
3. Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each of the 12 practices using the following rating scale (lowest to highest):
  - 1 – Exploration and Research
  - 2 – Beginning Development
  - 3 – Initial Implementation
  - 4 – Full Implementation
  - 5 – Full Implementation and Sustainability



- Based on the analysis of educational partner input and local data, respond to each of the prompts pertaining to each section of the tool.
- Use the findings from the self-reflection process to inform the annual update to the LCAP and the LCAP development process, as well as the development of other school and district plans.

**Sections of the Self-Reflection Tool**

**Section 1: Building Relationships Between School Staff and Families**

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA’s current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
1. Rate the LEA’s progress in developing the capacity of staff (i.e., administrators, teachers, and classified staff) to build trusting and respectful relationships with families.	2
2. Rate the LEA’s progress in creating welcoming environments for all families in the community.	4
3. Rate the LEA’s progress in supporting staff to learn about each family’s strengths, cultures, languages, and goals for their children.	3
4. Rate the LEA’s progress in developing multiple opportunities for the LEA and school sites to engage in 2-way communication between families and educators using language that is understandable and accessible to families.	2

**Building Relationships Dashboard Narrative Boxes (Limited to 3,000 characters)**

- Based on the analysis of educational partner input and local data, briefly describe the LEA’s current strengths and progress in Building Relationships Between School Staff and Families.

In 2024, Blue Oak received a planning grant and began working toward becoming a California Community School. Through this, Blue Oak was able to connect directly with 73% of parents/guardians. This input is helping us build additional connections and understand the needs and values of our community. Blue Oak intends to continue implementing the Community School Pillars. An advisory body including community, parent, student, and staff representatives has been established.

- Based on the analysis of educational partner input and local data, briefly describe the LEA’s focus area(s) for improvement in Building Relationships Between School Staff and Families.

Through the Community School structure Blue Oak will establish improved in person availability for staff and students. Previous to the COVID lock downs Blue Oak had strong connections between families and staff. The connections are still there but have weakened. Plans for increased community nights that were successful in 2023-24,, and other activities and communications to connect school staff and families.

- Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Relationships Between School Staff and Families.



Blue Oak has put an emphasis on contacting and connecting with underrepresented families, Specific attention is paid to reaching out personally to connect with them. Gatherings with the director will include specific invitations to focus on the needs of the underrepresented. Schoolwide festivals will include diverse representations of our community.

**Section 2: Building Partnerships for Student Outcomes**

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
5. Rate the LEA's progress in providing professional learning and support to teachers and principals to improve a school's capacity to partner with families.	4
6. Rate the LEA's progress in providing families with information and resources to support student learning and development in the home.	3
7. Rate the LEA's progress in implementing policies or programs for teachers to meet with families and students to discuss student progress and ways to work together to support improved student outcomes.	4
8. Rate the LEA's progress in supporting families to understand and exercise their legal rights and advocate for their own students and all students.	2

**Building Partnerships Dashboard Narrative Boxes (Limited to 3,000 characters)**

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Building Partnerships for Student Outcomes.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Building Partnerships for Student Outcomes.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Building Partnerships for Student Outcomes.

### Section 3: Seeking Input for Decision-Making

Based on the analysis of educational partner input and local data, identify the number which best indicates the LEA's current stage of implementation for each practice in this section using the following rating scale (lowest to highest):

- 1 - Exploration and Research Phase
- 2 - Beginning Development
- 3 - Initial Implementation
- 4 - Full Implementation
- 5 - Full Implementation and Sustainability

Practices	Rating Scale Number
9. Rate the LEA's progress in building the capacity of and supporting principals and staff to effectively engage families in advisory groups and with decision-making.	4
10. Rate the LEA's progress in building the capacity of and supporting family members to effectively engage in advisory groups and decision-making.	3
11. Rate the LEA's progress in providing all families with opportunities to provide input on policies and programs, and implementing strategies to reach and seek input from any underrepresented groups in the school community.	2
12. Rate the LEA's progress in providing opportunities to have families, teachers, principals, and district administrators work together to plan, design, implement and evaluate family engagement activities at school and district levels.	3

#### Seeking Input for Decision-Making Dashboard Narrative Boxes (Limited to 3,000 characters)

1. Based on the analysis of educational partner input and local data, briefly describe the LEA's current strengths and progress in Seeking Input for Decision-Making.

Blue Oak has various committees that are open to engage parents in decision making. These include the Parent Council, Finance Committee, Facilities Committee and Community School Advisory. The Charter Council has three parent positions engaging parents at the highest level of decision making.

2. Based on the analysis of educational partner input and local data, briefly describe the LEA's focus area(s) for improvement in Seeking Input for Decision-Making.

It has been difficult to get parents to commit to the level of commitment required to sit on the available committees. This year for the LCAP both survey's and a walk through presentation of goals was used to give diverse options. Families were called to invite them and notices were placed in the newsletter.

3. Based on the analysis of educational partner input and local data, briefly describe how the LEA will improve engagement of underrepresented families identified during the self-reflection process in relation to Seeking Input for Decision-Making.

Blue Oak will continue individual outreach, Parent Square communication which includes translation tools. Personal calls and booths during registration and other events to speak directly to underrepresented families for community engagement.



## School Climate (LCFF Priority 6)

### Introduction

The initial design of the Local Control Funding Formula recognized the critical role that positive school conditions and climate play in advancing student performance and equity. This recognition is grounded in a research base demonstrating that a positive school climate directly impacts indicators of success such as increased teacher retention, lower dropout rates, decreased incidences of violence, and higher student achievement.

In order to support comprehensive planning, LEAs need access to current data. The measurement of school climate provides LEAs with critical data that can be used to track progress in school climate for purposes of continuous improvement, and the ability to identify needs and implement changes to address local needs.

### Introduction

LEAs are required, at a minimum, to annually administer a local climate survey. The survey must:

- Capture a valid measure of student perceptions of school safety and connectedness in at least one grade within each grade span the LEA serves (e.g. TK-5, 6-8, 9-12); and
- At a minimum, report disaggregated data by student groups identified in California Education Code 52052, when such data is available as part of the local school climate survey.

Based on the analysis of local data, including the local climate survey data, LEAs are to respond to the following three prompts. Each prompt response is limited to 3,000 characters. An LEA may provide hyperlink(s) to other documents as necessary within each prompt:

**Prompt 1 (DATA):** Describe the local climate survey data, including available data disaggregated by student groups. LEAs using surveys that provide an overall score, such as the California Healthy Kids Survey, are encouraged to report the overall score for all students as well as available student group scores. Responses may also include an analysis of a subset of specific items on a local survey and additional data collection tools that are particularly relevant to school conditions and climate.

Student surveys addressing school climate and safety assessed student needs. In the year end survey student were asked and answered the following 1) I feel safe before and after school while on school grounds. 61% agreed, 23% neutral, 16% disagreed, 2) Teachers and staff accept me for who I am, 65% agreed, 18% neutral, and 17% disagreed. 3) I feel that teachers care about my learning 65% agreed, 12% neutral, and 23% disagreed. 4) I feel that I can talk to a teacher or an administrator if I have a problem 38% agreed, 42% neutral, and 21% disagreed. An additional survey asked middle school students to identify a safe person at school, and the Community School Partnership Advisory student representatives received input on school climate.

**Prompt 2 (MEANING):** Describe key learnings, including identified needs and areas of strength determined through the analysis of data described in Prompt 1, including the available data disaggregated by student group.

Overall the majority of students feel safe and accepted on campus, though a significant minority does not. Students are not necessarily sure of who to speak to when a problem arises. Most feel there is at least one adult on campus who feels safe to them. They don't however like the lunch offerings.

**Prompt 3 (USE):** Describe any changes to existing plans, policies, or procedures that the LEA determines necessary in order to address areas of need identified through the analysis of local data and the identification of key learnings. Include any revisions, decisions, or actions the LEA has, or will, implement for continuous improvement purposes.

Blue Oak will increase students feeling safe and able to bring problems to teachers and administrators by improving further implementing community building and restorative circles. voice will become a measurable part of decision making.

## Access to a Broad Course of Study (LCFF Priority 7)

LEAs provide a narrative summary of the extent to which all students have access to and are enrolled in a broad course of study by addressing, at a minimum, the following four prompts:

1. Briefly identify the locally selected measures or tools that the LEA is using to track the extent to which all students have access to, and are enrolled in, a broad course of study, based on grade spans, unduplicated student groups, and individuals with exceptional needs served. (response limited to 1,500 characters)

Blue Oak is a TK-8 charter school. All students 1st through 8th have access to a broad course of student through the main lesson and specialties. Kindergarten has age appropriate access through their classroom teacher. Blue Oak uses Aeries and Google to schedule and track students including those with exceptional needs.

2. Using the locally selected measures or tools, summarize the extent to which all students have access to, and are enrolled in, a broad course of study. The summary should identify any differences across school sites and student groups in access to, and enrollment in, a broad course of study, and may describe progress over time in the extent to which all students have access to, and are enrolled in, a broad course of study. (response limited to 1,500 characters)

Blue Oak is a single site LEA. All students have access from 1-8 as described in the Master schedule.

3. Given the results of the tool or locally selected measures, identify the barriers preventing the LEA from providing access to a broad course of study for all students. (response limited to 1,500 characters)

Attendance, especially truancy can be a barrier to the full course of study at Blue Oak. Blue Oak has implemented attendance strategies suggested by attendance works to increase attendance.

4. In response to the results of the tool or locally selected measures, what revisions, decisions, or new actions will the LEA implement, or has the LEA implemented, to ensure access to a broad course of study for all students? (response limited to 1,500 characters)

Blue Oak has established scheduling and instructional methods that assure students with disabilities are able to attend Specialty classes.