

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Room 24
CHARTER COUNCIL
REGULAR MEETING AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/82045239678?pwd=RlDBxPY1vtrreRMnM02bbEN3jUtLRC.1>

Meeting ID: 820 4523 9678

Passcode: pkqs2W

Monday, May 21, 2024, at 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Virtues: Hold Reverence - Have Courage - Build Friendships - Seek Wisdom - Show Compassion

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1.** Call Meeting to Order
- 1.2.** Roll Call of Council Members to establish a quorum
- 1.3.** Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- 1.4.** Agenda Modifications
- 1.5.** Audience to Address the Council

This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

2. CONSENT AGENDA

- 2.1. Approve Regular Meeting Minutes from 4-16-24 & Special Meeting Minutes from 5-8-24
- 2.2. Cash Flow
- 2.3. Balance Sheet Detail
- 2.4. Warrants/Aged Payable
- 2.5. Actual to Budget Summary
- 2.6. Point of Sale Transactions/Check Register (March 2024)
- 2.7. Credit Card Statement (March 2024)
- 2.8. Overnight Field Trip (fall 2024) 6th grade
- 2.9. Accept Donations:
 - 2.9.1 Construction Engineering Consulting Group Inc. (\$500)
 - 2.9.2 Members 1 Credit Union (\$250)
- 2.10. Accept Offers of Employment 2024-25
- 2.11. Accept Resignations 2024-24

3. FACULTY

- 3.1. Faculty Report Nick Meier/Sarah Lee

4. BUSINESS

- 4.1. PSA for Miriam Park Property
- 4.2. CUSD Bond Issue
- 4.3. School Enrollment
 - 4.3.1. Current Enrollment
 - 4.3.2. Increasing Enrollment

5. GOVERNANCE

- 5.1. Parent Council Report Ryan Sanders
- 5.2. Finance Committee Trisha Atehortua
- 5.3. Facilities Report Kristen Woods

6. ADMINISTRATION

- 6.1. Executive Director's Report Susan Domenighini
- 6.2. Behavior Update Amanda Hurd
- 6.3. Attendance Update
- 6.4. Community Partnership Caren Lehe
 - Including a Review of Diversity Goals*

7. CLOSED SESSION

7.1.1 Executive Director Evaluation

Public Employee Performance Evaluation (§54957)

NEXT MEETING - Tuesday June 18, 2024 at 6:00 PM

8. ADJOURNMENT

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Room 24
CHARTER COUNCIL
REGULAR MEETING DRAFT MINUTES

Join Zoom Meeting

<https://us06web.zoom.us/j/89240341434?pwd=dAkV0ppEuooW0EVCq1ILCBJoObOAYO.1>

Meeting ID: 892 4034 1434

Passcode: 8KRyLE

Monday, April 16, 2024, at 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order 6:07pm
- 1.2. Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods	X	
Laurel Hill-Ward		X
Leanna Glander		X
Ryan Sanders	X	
Donna Kreskey	X	

Trisha Atehortua	X	
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1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications - None

1.5. Audience to Address the Council - None

This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

2. CONSENT AGENDA

- 2.1. Approve Special Meeting Minutes from March 26, 2024
- 2.2. Cash Flow
- 2.3. Balance Sheet Detail
- 2.4. Warrants/Aged Payable
- 2.5. Actual to Budget Summary
- 2.6. Point of Sale Transactions/Check Register (March 2024)
- 2.7. Credit Card Statement (March 2024)
- 2.8. Overnight Field Trip (fall 2024) 6th grade
- 2.9. Accept Donations:
 - 2.9.1. Valley Oak Children’s Services
 - 2.9.2. 5th Street Steakhouse
 - 2.9.3. Armed Guard Private Security

Motion to approve the Consent Agenda by Donna Kreskey. Second by Trisha Atehortua.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward				
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved.

3. FACULTY

3.1. Faculty Report

Nick Meier/Sarah Lee

Sarah Lee reports for - Welcome to April we are almost done with the school year! For the report today we have a slideshow including the following, Ms. Cheryl's kindergarten, 1st grade Mrs.Jones., 3rd grade Mr.Meier, 5th grade Ms. Machek, 6th grade Ms. Lee's class. 7th grade Ms. Madera., and Mx.Cooley for 8th grade. Discussion about graduation and venues.

4. BUSINESS

4.1. Advanced Document Proposal

Susan Domenighini

Brief discussion.

Motion to approve Advanced Document Proposal by Trisha Atehortua, Second by Kristen Woods.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward				
Leanna Glander				
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved.

4.2. Finance (Discussion) - Susan discusses meeting with Annie Gilbert from Charter Impact and the budget planning that they are doing. Susan has additional resources that have not been included in the budget because they have not officially been received at this time. These items include \$520k for ERC, Food Services/Nutrition funding, Potential Sublet, Mental Health Insurance billing, CCSPG, and other grants for SEL. Potential budget cuts to Certificated Faculty, Administration, Classified Education Support, Other Classified. Annie shared a planning document with the board. Previously in the Finance Meeting we projected a \$167k deficit. The biggest change for next year is the decrease in one time funding grants totalling \$849k to \$444k next year. Our revenue had decreased to \$405k. Susan and I have been working on this pretty diligently at where cuts could be made and now can predict a surplus of \$135k for the next couple of years. It is important to project out multiple years. Plus we have an additional \$188k in state funding allocated to next year that could potentially move back if necessary.

Grant funding will be known to us by June. Food Service funding will be known over the next few months. The mental health billing and the potential for sublet are still in the process of planning and feasibility. We want to schedule a special meeting to discuss budget cuts and other options for next year. Board schedules the date for the Special Meeting Wednesday May 8, 2024 at 6pm.

- 4.4** Teacher/Staff Appreciation (Discussion)
 Parent Council members join in the discussions. Teacher appreciation week is the same week as the May Fair. Lots of suggestions on how to support teachers. Thursday May 9th luncheon. Discussion will be continued in the Parent Council Meeting.

5. GOVERNANCE

- 5.1.** Parent Council Report Ryan Sanders
 Very short meeting. Ms.Jennifer attended the last meeting. She brought some information on the difference between Parent Council Representatives and Classroom Parents. This really helped clarify roles for the parents. She made pitch for school uniforms and the quality swag for schools. The music festival Oaken Lands is happening this weekend!
- 5.2.** Finance Committee Trisha Atehortua
 Trisha reports on budget discussions in the Finance Committee.
- 5.2.1.** Facilities Report - The PSA is currently in negotiations between the seller and CUSD. they appear to be moving forward positively. Kristen Woods
- 5.3.** Executive Director Review Committee -
 Discussion on how to proceed with the current tasks and responsibilities. Members of the committee chosen, Kristen Woods, Vicki Wonacott, and Trisha Atehortua. First committee meeting scheduled for April 24 at 6:00pm. Kristen Woods motion to approve the Election Committee. Ryan Sanders second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward				X
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Motion Passed.

5.4. Charter Council Election Appointment - Two positions open this year, 1 parent and 1 community member. Leanna Glander, community member will not be returning. Kristen Woods, parent member, would like to offer her position to another parent however, if no one steps up she has agreed to carry on as a parent representative. We have a Charter Council Member that oversees the voting. Primarily the process is that while the votes are counted then the Charter Council Member observes the process. New members are invited to apply to join the Charter Council. The Parent Council organizes all of the outreach for collection ballots and voting day planning. Trisha Atehortua volunteers to oversee the election. Vicki motion to approve Trisha. Kristen second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward				X
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Motion Passed.

6. ADMINISTRATION

6.1. Executive Director's Report

Susan Domenighini

Favorite moments shared. Visits from alumni. Testing is this week for 8th, 5th and 6th grades. Middle school (6th through 8th grade) was visited by Catalyst this week. They will return next week for a visit to 5th grade. Parents are always notified and they are welcomed to opt their children out. Catalyst will be discussing the consequences of drug use and vaping. It is a Chico community wide concern. Oral Health Assessments will also be happening this week. We have partnered with the Butte Co. Health Department for oral health presentations to all students K through 8th grade. We have free dental health assessments that are offered to all of our families should they want their children to receive free care. We have a high percentage of low income families which has made this opportunity accessible to our community. Kari Madera is continuing with her Waldorf Mentor training this year. Katherine Lehman is currently supporting all of our teachers through classroom observations and recommendations. We did make the decision to wait to schedule a parent night with Waldorf Education offerings for this year as we are doing a lot of work around this and would like to continue our focus this year on supporting faculty. Next year Parent Education nights will

be focused on supporting the parents and understanding of Waldorf Education. We are working with BCOE's Differentiated Assistance team this year. The work that we are doing is looking at how we review the LCAP and the correct ways to actually do this. We are looking at how we collect data and review data. The actual writing of the LCAP is going to be reviewed as well as the goals we set and how these are determined.

6.1.1. Teacher Assignments 2024-25

Last month I reported that 2nd through 8th grade positions were filled as the teachers had all committed to returning for the next school year. The only position that was not certain was 1st grade. This position was offered to the current ELA/ELD teacher, Hunter Hamblin. Hunter accepted the position. She has a lot of experience in the classroom. We are excited to look forward to next year with a very solid core group of teachers.

- 6.2. Behavior Update -** Amanda Hurd, Assistant Director has prepared the report for the BOCC to review. Behavior data is reviewed and discussed. The board has requested last year's data but unfortunately this data collection process was done for previous years. This is a new process that was started this year. Consistency in consequences between classrooms, students, and different processes for different teachers is discussed. A breakdown of information is requested, last year's data collected on paper, also a K-3rd, 4th & 5th grade data group, and 6th through 8th grade data group breakdowns are requested. Question - What are we doing with this data now that we have it? Positive Behavior Interventions, (PBIS), are explained and discussed. We are here as a school with PBIS, we have a Blue Oak Leaf process for when students are showing one or more of our Virtues. Students receiving a certain amount of leaves get positive feedback in the form of staff recognition and mini celebrations. There are Good Citizenship Awards given at assemblies for positive behavior. Kristen says she is hearing the good stuff, but wants to know how this supports reinforcing bad behavior in a positive way? Donna responds, PBIS is the process of us removing as much focus on the bad behavior as possible then you teach the kids to replace the bad behavior with a positive behavior then we reinforce them for that positive behavior. The idea is that the tangibles come first to get the positive behavior in place then you fade the tangible once the kid begins to experience the natural rewards of appropriate behavior. So you can't completely do away with punishment but part of the problem with not being PBIS focused is that much of traditional school discipline has been focused on punishing negative rather than actively encouraging what you want to see. Blue Oak does a great job of putting emphasis on what we want to see but our conversations here at the board level seem to veer toward punishment rather than building those positives in. Lots of times, punishment makes it difficult to build community especially if it's not consistent. Kristen says that she still doesn't understand. When things happen in the classroom 23 to 27 students get removed and one child stays. It's hard with positive reinforcement right now because you have repetitive behaviors in multiple grades and classes but the policy right now is that the classroom isn't protected.

That community needs to rebuild. She thinks we need to change our policies. Community is really important but we are not focused on the behaviors and that is the problem. Susan discusses special education and high needs students and what is needed to provide adequate support in a timely manner. The process takes a lot longer than we want but what you are seeing now is that the blow ups are happening less frequently. Trisha mentions that it is understandable that Kristen is concerned for the classroom environment and how the students have to rebuild their community each time there are incidents. How we respond to the student communicating at this level, teamwork in responding to students, and supporting all students are discussed. Kristen shares that we talk about community but not everyone gets the same support. Only one or a few get all of the support and chances. Not all of the students get as many chances as the one that is misbehaving. Not all of the students get the same support. Susan agrees that it is a challenge to meet the needs of all and gives an example that everyone can understand that different students have different needs and therefore receive different support. Having that discussion is part of public education. Public education is intentionally set up to bring communities together and educate everyone on how to live together. Tracking the intervention is discussed. Different data collections discussed. Check in/Check out process discussed. Susan asks that the board continue this process of looking at data. This is an important topic for the community. The processes that we are implementing have been studied as effective procedures to address behavior. The implementation is important to look at as well.

6.3. Attendance Update - Attendance data is shared.

K -90.4%

1st - 93%

2nd - 92%

3rd - 92.6%

4th - 96%

5th - 92.75%

6th - 87%

7th - 89%

8th - 81%

Kate McDonald's 4th grade class won the March madness attendance competition!

6.4. Enrollment Update -

	Current	Outs	Ins	August 2023
TK	10			Not separated
Kindergarten	27			37
1-5	120			124
6-8	75	19	17	79
Totals	232			240

New Enrollment ended April 1st.

6.5. Community Partnership
Including a Review of Diversity Goals

Caren Lehe

Report from Caren Lehe shared.

7. NEXT MEETING - Tuesday May 21, 2024 at 6:00 PM

8. ADJOURNMENT - 8:32pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
SPECIAL MEETING DRAFT MINUTES

Join Zoom Meeting
<https://us06web.zoom.us/j/81790329892?pwd=SIAlbfAAcO3tLWLRanwTzKOgr65yGA.1>
Meeting ID: 817 9032 9892
Passcode: D2hh75
Tuesday, May 8, 2024 - 6:00 PM

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AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1.1. Call Meeting to Order 6:03 PM
- 1.1.2. Roll Call of Council Members and Establish Quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods	X	
Laurel Hill-Ward		X
Leanna Glander		X (On line)
Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

A board member questions the absence of “audience to address the council” typically on the agenda. During regular council meetings the audience has a chance to address the council at this time. However, due to the fact that tonight is not a regular meeting but instead this is a special meeting, this audience address to the council will come later. It is not a requirement at this time. Audience members will be invited to comment for a maximum time of three (3) minutes after the council has been presented with the details of the discussion outline.

1.1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.

2. BUSINESS

2.1. 990 Approval - Review of 990 by council members. This is a summary of the 2022-23 school year taxes. Kristen Woods motioned to approve. Trisha Atehortua seconds motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward				X
Leanna Glander				X (on line)
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Vote passes.

2.2. 2024-25 Budget Discussion / Action

Annie Gilbert, Charter Impact, shares a powerpoint summary of the current overall review of the budget through the end of the fiscal year on June 30, 2024. State Aid 397k (due to actual ADA of 217.6k) lower than budgeted of 243.66. Child Nutrition + 114k; title (10k); Other federal (25k). State SPED (22k); SB740 (\$36k); Other state revenue + \$377k Marin School Vendor System + 26k
Annie will look into the details of the Marin School Vendor to verify if this is one time or recurring funding and also what fund this represents.

State Aid-Rev Limit	(forecast) 2,511,411	(budget) 2,908,486	(fav/unfav) (397,075)
Federal Revenue	(forecast) 323,876	(budget) 244,096	(fav/unfav) 79,780
Other State Revenue	(forecast) 1,340,159	(budget) 997,758	(fav/unfav) 342,401
Other Local Revenue	(forecast) 84,296	(budget) 60,000	(fav/unfav) 24,296

Forecasted total revenue is \$4,259,742.

Total revenue Budgeted 4,210,340.

Favorable projection at year's end \$49,402.

Expenses -

Certificated Salaries	(forecast) 1,570,727	(budget) 1,590,901	(fav/unfav) 20,174
Classified Salaries	(forecast) 658,632	(budget) 643,281	(fav/unfav) (15,351)
Benefits	(forecast) 685,522	(budget) 666,803	(fav/unfav) (18,719)
Books/Supplies	(forecast) 197,430	(budget) 106,200	(fav/unfav) (91,230)
Subagreement Svcs.	(forecast) 154,919	(budget) 72,096	(fav/unfav) (82,823)
Operations	(forecast) 179,495	(budget) 170,064	(fav/unfav) (9,431)
Facilities	(forecast) 667,500	(budget) 670,000	(fav/unfav) 2,500
Professional Development	262,046	(budget) 262,023	(fav/unfav) (23)
Depreciation			
Interest			
Total Expenses Forecast	4,376,271		
Total budget		4,181,368	
Total fav/unfav			(194,903)

One-Time Funding Page from budget shared by Annie Gilbert.

Column FY 23-24 the one time funding total for this year was \$849,038.

Next year FY 24-25 the funding drops to \$532,896.

Then FY 25-26 funding decreases again to \$284,428

The following fund sources will either decrease or not continue for 24-25;

EEGB block grant will decrease from this years amount of \$25,446 to \$20,257 in 24-25

CCSPP decreases next year to \$85,220

CEI 70k (discontinued)

ESSER III 92,325 (discontinued)

ESSER III 9,498 (discontinued)

MTSS 49,159 (discontinued)

ELOP 308,103 (discontinued)

Budget Projection worksheet shared

Susan Domenighini

Current Projected Surplus for FY 24-25 60,565.00

Assumptions:

ADA Consistent with C/Y	217.62
COLA (cost of living adjustment in funding of .76)($\frac{3}{4}$ of 1 %)	+ .76
Reduction of 1.0 FTE Teacher (Specialty)	79,170.65
Reduction of 2.0 FTE Interventionist	185,160.30
Reduction of .5 Handwork Specialists (2 specialists)	39,228.15
Reduction of Executive Director Salary	(5,817.00)
Reduction of 5 Paraprofessionals	96,556.80
3% Annual Increase for All Staff	<u>48,274.80</u>
total	448,390.70

Rather than saying this person costs this much I have done a program average to help make budget decisions based on costs and program.

There are two regular specialties programs that have full time staff. This year we have one teacher, Nick Meier, that has been covering his regular specialty position while also covering 2nd grade. He has offered to continue on with this for next year to preserve the games program. This has been a challenge that he has been able to meet with a little extra support. It is important to remember that specialties staff have significantly more prep time than regular classroom teachers as they must plan to support all students in the school. Nick is a multi-subject credentialed teacher with a Waldorf Masters Degree. He has been able to meet the expectations of both jobs and has received a small stipend for his extra work. I would need your approval to continue on with an agreement for next year, so he can continue to cover the specialty games position in addition to looping with his current 2nd grade class. Nick's unique ability to cover both positions has helped us cut costs this year. It is for these reasons, that the games position has not been added to the reduction equation as a potential cut as the position has already been reduced this year.

ELA/ELD and Math Interventionists positions were discussed and the need for these positions to continue on in some way. Total budget cut projection if all of the above recommended cuts were made would be \$448,390.70.

Other Budget Reduction Options;

Budget Options	
Music & Spanish (each)	79,170.65
Total Handwork (middle school/lower grades)	78,456.30
Half of total handwork	39,228.15
Average SPED Specialist	73,091.85
Average Interventionist	92,580.15
Total 2 Interventionist	185,160.30
Office Staff	185,691.00
Benefits	46,422.00
Total	232,113.00
5% pay reduction	11,605.65
Executive Director Pay for FY23-24	116,338.00
Budgeted for FY 24-25	110,521.00

The addition of the food services program has brought in a significant amount of revenue along with workload increase. However, the facilities program has not added any additional staffing costs. The workload has been absorbed by the current staff. We do not know exactly how much more revenue we have received as the program is in its first year. We do know that the revenue is outweighing the costs on a monthly basis.

Board member asks about staff being able to manage the additional stress and workload. This is addressed, due to the abrupt nature of suddenly having the full responsibility of running our own lunch program we did our best to manage. Our team learned how to run the program as we managed the daily process of providing students with daily nutrition. The learning has been ongoing but the staff we have has managed it well.

The other program that was started this year and were unsure of the expenses is the ELOP program. We cut costs in Administration last year while also adding the management of this program to Amanda Hurd, our Assistant Director. The ELOP has also covered up to 30% of building and utilities costs. It has also covered the additional cost of support in the administrative hallway this year while building upon this program and learning what this will look like for next year. CCSPP, ELOP & Food Service programs are currently programs that support themselves. All other funding is either State or Federal funding focused on instruction and students.

Board member asks about the ELA/ELD program - I thought I heard earlier in the meeting that the reading program supports between 10-15 students? How many students does the Math program support? Both programs support all students except kindergarten. With the exception that the EL will support kindergarteners when the need is present. There are between 10-15 EL students. The programs work in the classrooms, support teachers, and perform assessments. Clarifying questions are asked. Which of these programs is essential to the Waldorf Program? It is said that the classrooms are the core of the program. At other similar public Waldorf schools the teachers support handwork, and music within their own classrooms. It is not the positions that are critical to Waldorf, it is the program. If we can develop a program that can be supported by less staff then that might be more sustainable. Classroom size is discussed. In the past years budget planning classroom size has been a factor. Including aides in the classroom has been based on 30 students in the classroom. Classroom size currently runs from 20 to 28 students. We are still providing full time aides in some of the classrooms that have only 20 students. This is not cost effective. There are other limits due to special education students and TK students. Ratios of students to adults is a legal requirement.

Open the floor to public comment - 3 minute limit for each participant.

Sarah Eblin, Middle School Handwork Specialist, has her own public comments along with reading other comments from supporters of the program.

Alicia Trider, Parent. Expressed concerns and outrage at the proposed budget cuts and recommended rework of proposal before decisions are made. Teachers are the beating heart of the school. Without Teachers there is no school. Why do we not see cuts to office staff? Why is the director making six figures when no one else makes that kind of money? A school can run without office staff. A school cannot run without teachers. Why are we not cutting custodians?

How are we going to retain students if we do not have the things that make us a Waldorf school?

Max Erwin, Parent. Things that are most central to a school are the teachers and the things most important to the Waldorf program are the specialties. We should be focused on retaining as many staff as we can that are working directly with students. Retention of classroom staff, aides the people that work directly with students, should be supported and emphasized. Recommends considering that administrative costs be on a shoestring budget.

Paige O'Connell, Parent. Shares the sentiments of others that spoke before her. If specialties go then we may have to switch schools. Asks if other categories can be looked at to balance the budget? Office staff, other areas like health benefits can those be looked at? Can we look at ways to increase enrollment or revenue in other ways? What are best practices for other schools? Have we looked at other schools? Are we overstaffed, are we understaffed? What is mandatory to our program, like the SPED program? Recommends that 3% cost of living raise be eliminated in favor of teachers keeping their jobs.

Kate McDonald - 4th grade Teacher & parent. Concerned with the cuts so close to the children that affect their everyday lives. We are cutting things like specialties and interventions that impact the children's everyday lives. The enrichment and love that students get from these other classes are so valuable. Would like us to look at other options that may exist. What is our plan for teaching children to read if we are to do away with the ELA/ELD program specialist? Who will teach the children to read? What will happen to our school if we get rid of specialties? What makes us different from other schools?

Elizabeth Nail, Paraprofessional and parent. Concerned about the accelerated math program. That program enables children to prepare for a different level of math in high school. Her own child benefitted from this offering. The thought of retaining students is a concern if we are eliminating programs that are integral to the school. Where do we want our focus to go considering the sustainability of the school?

Amber Pierce, Parent and Parent Council Secretary. Expresses concerns around duplication of efforts. Can we look at what people are doing and if they are doing the same jobs? Can we look at redefining job responsibilities? Can we give a choice of reduction of hours as opposed to cutting a position? I know when we go up for Charter Renewal we are valuable for our program so preserving that would be good. Handwork and Music are core programs that should be retained.

Natasha Fisher, Parent. Concurs with other speakers that all of the teachers are important, not just the classroom teachers. Her child was so upset at the thought that her Handwork teacher might be cut she cried. Concerned with the cuts being so close to students. It isn't realistic that we would choose to put on one classroom teacher to teach music and handwork; they can't give our students what they fully need. Why are we not talking about cutting in other areas? Hoping that another look is going to take place.

Lisa Batten, Parent. Spoke about her own child and classroom bonding. Taking away the aid would be a huge disadvantage to the teacher. Would like cuts to come from other areas, not the classrooms.

Shawn VonRotz, Parent & Instructional Aid. Worried about Handwork being cut. It is a valued program and she can't believe it's being considered as a cut. Worried about aides being cut as they are a greater support that people may realize. Mentions Sarah Eblin's middle school handwork as so valuable to her son. She has eight children that have gone through this program.

Mike O'Connell, Parent. Communicates appreciation for Administration, the Board, Faculty and the tough decisions that need to be made in good faith. He echoes the sentiments of those speakers before him. He hopes that our efforts continue to have a focus on recruitment so that we can build and maintain this community.

James Fisher, Parent. Everyone before him has covered the emotional impacts and soft aspects of what these decisions will mean. He gives a financial perspective on how decisions like these can become a death spiral for the school. What you are looking at cutting are all of the key differentiators that make parents want to send their kids to this school. If you don't have these unique programs why would anyone choose this school? You will no longer have the thing that makes you different. We as a community already struggle with enrollment and if we do these things proposed then that will only get worse.

Sheila Moss, Teacher. Comments in chat in support of Handwork, Claire Fong. More comments in chat from Amber Pierce regarding increasing revenue ideas.

Emails from community members are read by Susan Domenighini.

Tara Ayala, Parent. "Don't cut specialties!!"

Claire Fong - Offers a reduction in her hours as opposed to cutting the program completely.

Public comments close at 7:40pm.

Board members discuss concerns. Total budget needs to be reviewed. Discussion that there is not enough information is being presented to make decisions. Decisions must be made tonight for the sake of staff members waiting to hear if they are going to have positions secured for next year. This review was not done at the Finance Committee Meeting this is the first look at the proposed budget cuts. The Finance Committee voted in 2017 for these decisions to not be made at those meetings. Multiple reasons were given. The main reason is that the Finance Committee is comprised of mostly staff members due to low parent involvement. This presented many conflicts of interest and strained negotiations due to discussing the personnel and the positions of actual committee members. It was decided that the Charter Council would be the best place where these discussions would take place.

Board members look at line by line budget allocations and discuss other areas that cuts can be made. Board asks for staffing norms data to determine if we are understaffed or overstaffed in certain areas. Other sources of revenue discussed, including grants that are not certain at this time. Difference in job duties and allocation of responsibilities of office staff, at this charter school as opposed to a typical district school is discussed. Is it possible that the office is overstaffed? How many are full time? Do we need to have both a nurse and a health aide? Discussion of summer hours potentially being cut for office staff. Questions regarding necessity of office staffing and custodial staff, and FTE's.

The board is asked to consider the office staff as essential support. The teachers cannot do their jobs without the support of the office staff. Everyone in the office supports the students daily in one way or another. The office is the place students go. Without office staff the students will stand in the hallway or at the back of the classroom when they are having issues the teacher cannot manage. These are painful and difficult decisions that need to be made with all of the available information.

The board is asked to consider that when Covid revenue was received, it was for the purpose of supporting students and teachers in the classrooms. This revenue therefore was used to increase staffing in the classrooms. Board is asked to not disregard the need to make the necessary reductions in this area now that this funding is no longer being received.

One board member responds to the board for clarification. Here is what I am hearing; We have an office staff that is tight compared to a lot of schools, and have consistently taken on increasing work to support things that are actually bringing revenue into the school, such as the food services program. We have made wonderful use of covid funds to increase paraprofessionals and interventionists in the classroom. That is the money that is going away now which is what is causing a large part of the problem with the budget. Looking at the cost of the current office staff, cuts will not come close to what is needed even if you eliminate all of the staff. Listening here today it sounds like you already have a lean office staff that is working hard. There are a lot of things that happen in the office that because they are being done well, and being done efficiently, you may think that you can cut them.

When I look at the FTE's for paraprofessionals and teachers you are very much overstaffed compared to a typical school. Looking at the rough numbers for a school with a 217 ADA and with 8-9 full staffed paraprofessionals is a lot. No matter what, any decision is going to be difficult and miserable. Where we need to get is a balanced budget and last time we met we couldn't do that and now we are meeting again and we can't do this. We are running out of time. We have to make a decision. The longer we put this off it's going to get worse. We are making people wait to be told whether or not they have a job next year. The board is asked to look at numbers tonight and make a decision tonight.

The board discusses information that they need to come to a decision at this meeting. The board asks to see the most up to date information on our budget sheet line items. Annie Gilbert provides the budget document for review so line items and budget categories can be discussed. Board goes through each budget category and line items to determine where cuts can be made to balance the budget. The following information is determined.

The specialties are critical to our program. If we can preserve these positions for next year then we are preserving the program. At least three quarters of the music program is funded by recurring grants. It seems a fiscally wise decision to make to vote to preserve the music program. Handwork is too valuable to cut completely as it represents a critical piece of SEL work with students and is vital to the Waldorf curriculum. The loss of intervention will put additional pressure on the teachers. Moving forward the question becomes how do we make sure that we are still supporting students that need this intervention and also increase test scores. Difficult discussion regarding language position reduction discussed. Online language courses discussed as an option.

Board discusses being worried about kids learning in schools and making decisions based on what is best for the kids as opposed to what is best for the adults is difficult work. In a perfect world no one would lose their job. Students would get their needs met and we would have adults not losing their jobs. When we are faced with these decisions as child advocates we must always put student learning first. From a test score perspective if you are going to move something online, you are going to get better results moving language online than you will moving all of the student intervention online. Students that are at risk such as a student that is struggling with reading, being asked to follow instructions for reading independently on a computer is not a good solution and there are a lot of negative results that will come from this. In theory the online language addition is intrinsically motivating for students to follow. Multiple languages could be offered to give a choice to students. We would have to examine the assessment requirements. Concerns about not meeting the expectations of our LCAP and also requirements for language in schools are voiced.

We have just under 15% sped students, 37.3% not at grade level, and 26% low-performing students. Approximately 60% of students need sped or intervention service, and 60% of all students are not meeting ELA standards. SPED would likely be below grade level.

Kids that are already at risk for academics putting them online is not a good solution.
 Putting languages online is also not a perfect solution but it is less problematic than online intervention.

All budget expense line items are reviewed and discussed in detail during which board members amend the current proposed reductions.

BOCC Recommendation for budget reductions:

Spanish	\$79,170.65	
Interventionist	\$92,580.15	
Executive Director 5% decrease	\$5,817.00	
3% reduction (no annual pay increase)	\$48,274.80	
Paraprofessionals	\$69,519.00	
Office staff 5% reduction	\$11,605.65	
Other classified / facilities staff - 5% reduction	\$14,552.00	
4400 Non capitalized equipment budget reduction	\$5,000.00	
4302 school supplies budget reduction	\$5,000.00	
5101 Nursing contract reduction	\$10,000.00	
Goal	\$423,642.70	
Total	\$341,519.25	
Difference	\$82,123.45	

Board asks the Administration to return with actuals in the budget at the next meeting.
 Motion to approve the reductions in the budget by Kristen Woods. Ryan Sanders seconds the motion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward				X
Leanna Glander				X(online)
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua			X	

➤ Vote passes.

3. NEXT MEETING - Tuesday, May 21, 2024 at 6:00PM

4. ADJOURNMENT - 10:42pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____



Blue Oak Charter School

Monthly Financial Presentation – April 2024



April Highlights

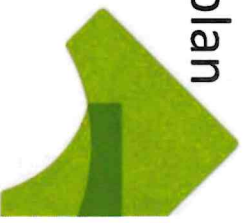


Highlights

- Enrollment forecast 233, down **(29)** from budget, April ADA 211.5
- Revenue forecast +116K from March due to January apportionment recognized
- Forecast deficit (\$20K) **with Actuals through April**
- Based on current level of spending, cash is forecast to be \$257K at June 30th, 2024 representing 21 days cash on hand.

Compliance and Reporting

- Arts, Music & Instructional Materials Block Grant approved plan required before utilizing funding.



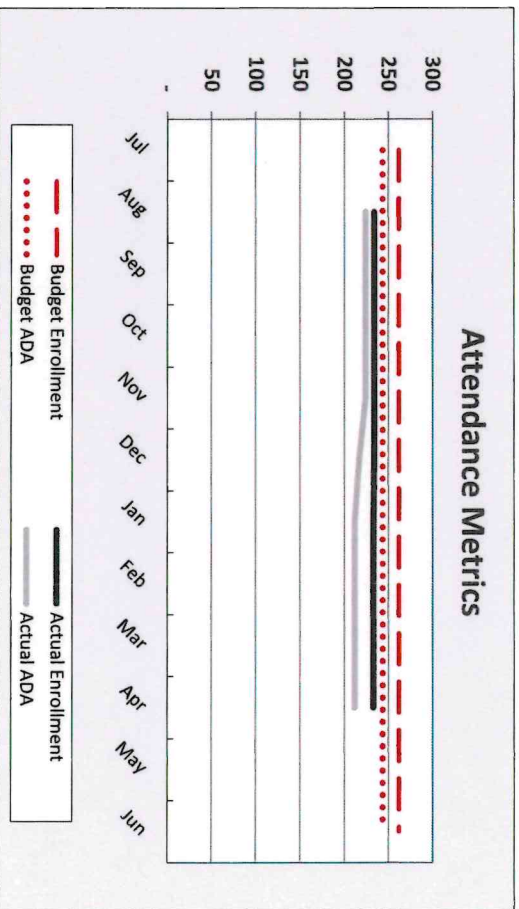


Attendance Data and Metrics

Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	234	234	262
ADA	211	213	244
Attendance Rate	90.2%	91.0%	93.0%
Unduplicated %	60.0%	60.0%	58.4%
Revenue per ADA		\$20,526	\$17,280
Expenses per ADA		\$20,618	\$17,161

Attendance Metrics



Expenses per ADA higher than revenue per ADA (\$20,618 vs \$20,526)

Enrollment 234, down from budget 262.

91% ADA forecast (216.7) and rolling UPP 60%.

LCFF is calculated at approx. \$12,000 per ADA.

Revenue

- April Updates
- Reduced ADA cuts (\$314K)+ from budget.
- Additional \$70K Revenue from Community Engagement Initiative included in current year
- Forecast includes additional \$779K one-time funding, declining in future years.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	\$ 2,019,638	\$ 2,155,693	\$ (136,055)	\$ 2,593,775	\$ 2,908,486	\$ (314,710)
Federal Revenue	117,728	152,719	(34,991)	322,497	244,096	78,401
Other State Revenue	466,908	661,884	(194,976)	1,364,148	997,758	366,390
Other Local Revenue	83,773	53,400	30,373	90,373	60,000	30,373
Total Revenue	\$ 2,688,047	\$ 3,023,697	\$(335,650)	\$ 4,370,793	\$ 4,210,340	\$ 160,453

	2022/23	2023/24	2024/25	2025/26
Educator Effectiveness Block Grant	\$ 30,637	\$ 25,446	\$ 20,257	\$ -
Arts, Music and Instructional Materials Prop 28	\$ -	\$ 51,516	\$ 51,516	\$ 51,516
Learning Recovery	\$ -	\$ 142,992	\$ 142,992	\$ -
Extended Learning FY23	\$ -	\$ 308,103	\$ 192,007	\$ 192,007
Community Schools Planning	\$ -	\$ 100,000	\$ 85,220	\$ -
Community Engagement Initiative	\$ -	\$ 70,000	\$ -	\$ -
MTSS	\$ -	\$ 49,159	\$ -	\$ -
ESSER III	\$ 388,778	\$ 101,822	\$ -	\$ -
One-Time Funding plan	\$ 937,472	\$ 849,038	\$ 532,896	\$ 284,428

Expenses



April Updates

- Overall expenses forecasted increase of \$209Kk higher than budget
- Books and Supplies +6K, Subagreement (9K), Legal +6K, Field Trips +15K from March 2024.

Expenses

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,486,136	\$ 1,550,748	\$ 64,611	\$ 1,572,201	\$ 1,590,901	\$ 18,700
Classified Salaries	567,072	564,964	(2,108)	661,926	643,281	(18,646)
Benefits	622,699	614,535	(8,164)	691,394	666,803	(24,591)
Books and Supplies	163,725	94,667	(69,058)	183,822	106,200	(77,622)
Subagreement Services	109,977	59,382	(50,595)	146,102	72,096	(74,006)
Operations	161,134	141,612	(19,522)	180,899	170,064	(10,835)
Facilities	556,672	558,333	1,662	667,500	670,000	2,500
Professional Services	234,928	219,267	(15,661)	286,521	262,023	(24,498)
Depreciation	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total Expenses	\$ 3,902,343	\$ 3,803,509	\$ (98,835)	\$ 4,390,366	\$ 4,181,368	\$ (208,998)

Surplus / (Deficit) & Fund Balance



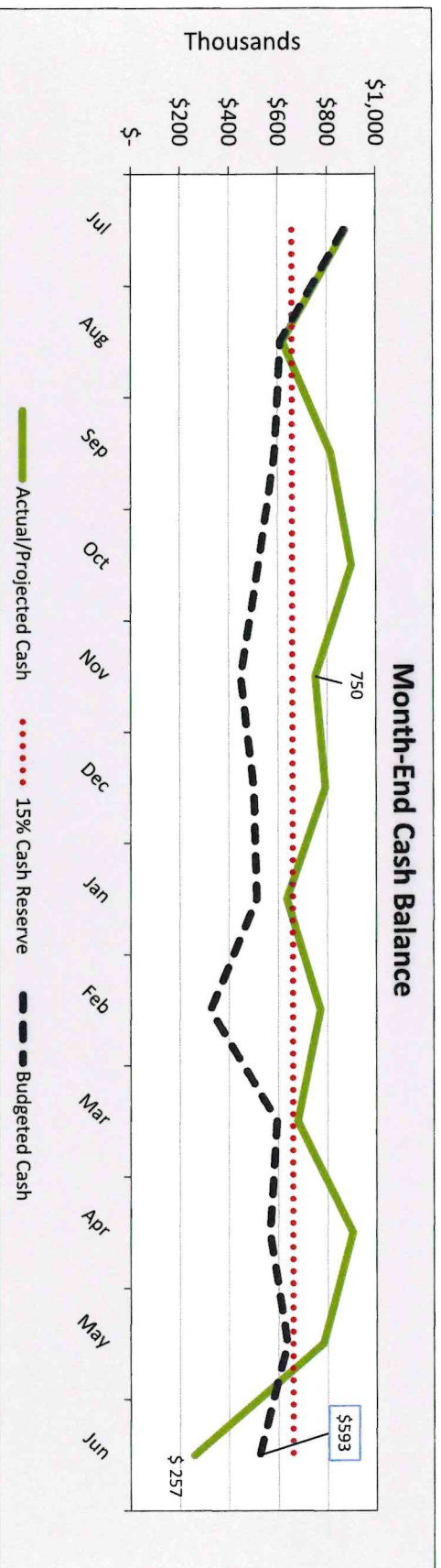
- Forecast deficit (\$20K).
- Year End Fund balance projected at 15.9%.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,214,296)	\$ (779,812)	\$ (434,485)	\$ (19,573)	\$ 28,972	\$ (48,546)
Beginning Fund Balance	719,439	719,439		719,439	719,439	
Ending Fund Balance	<u>\$ (494,857)</u>	<u>\$ (60,373)</u>		<u>\$ 699,866</u>	<u>\$ 748,411</u>	
As a % of Annual Expenses	-11.3%	-1.4%		15.9%	17.9%	



Cash Balance

- Current cash \$901K . Year end projected to be \$257K = 21 days Cash on Hand



Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	May-01	Special Education Low Incidence Reimbursement Request due to SEDPA. Report are due to El Dorado Charter SEDPA.	Client	No	No	https://www.sedpa.com/submit/
DATA	May-07	CALPADS End-of-Year 1, 2, 3 and 4. The data submission window opens on May 7, 2024 and closes on July 26, 2024. End-of-Year data includes: Course completion, program eligibility/participation, homeless students, student discipline, cumulative enrollment, student absence, postsecondary, RFEF count, work-based learning indicator, CTE, postsecondary outcomes for students with disabilities and SPED.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/ops/cds/efy/
FINANCE	TBD - was May-08 in 2023	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding section impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example, LCFE apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFE. This decision may be reconsidered on an annual basis.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/ops/cds/infosas/
FINANCE	May-15	Exceeded Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	Client/Audit firm	Yes	No	http://www.irs.gov/efile/
FINANCE	May-31	Universal Profiteering (UPP) Planning and Implementation Grant Expenditure report K3 - Report #K for resource code 6033 due: May 31, 2024 - Expenditure reports for the reporting period of November 1, 2023, to April 30, 2024. Charter schools that have informed the CDE of their intent to return these funds are not required to submit this report. If the LEA has spent all UPP P&I grant funds, they are not required to submit any further expenditure reports. Additional information: https://www.cde.ca.gov/c/ef/en/upp.asp	Charter Impact with Client support	No	No	https://www.cde.ca.gov/c/ef/en/upp.asp
FINANCE	Jun-05	93 7260 Charter School Facility Grant Program applications (Continuing Schools) - The 2024/25 Online Application opened April 15th, late applications will NOT be accepted. The 937260 Program is intended to provide grants to charter schools to assist with facilities' rent and lease costs associated with the school. Each year applicants must submit a new application and the Authority will determine eligibility on an annual basis. Charter schools must also meet the PIPPY Eligibility requirements each year.	Charter Impact	No	Yes	http://www.bluestar.ca.gov/csfm/csfmindex.cfm
FINANCE	Jun-20	Certification of the Second Principal Appointment - The Principal Appointment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding. Special Education/AB 9202, and funding for several other programs. The Second Principal Appointment (P-2), certified by June 20, is based on the second period data that LEAs report to CDE in April and May. P-2 supersedes the P-1 Appointment calculations and is the final state aid payment for the fiscal year ending in June.	FI	No	No	https://www.cde.ca.gov/ef/ef/p2/
FINANCE	Jun-28	Special Education Low Incidence Reimbursement Request due to SEDPA. Report are due to Los Angeles County Charter SEDPA.	Client	No	No	https://www.lacountycharter.edu/SEDPA/
FINANCE	Jun-30	2021 Kitchen Infrastructure and Training (KIT) Fund Expenditure Deadline - KIT Funding can be used to purchase, repair, or fund infrastructure improvements, including those needed to implement the Universal Meals Program, at the district or school-site level such as electrical, plumbing, and construction related to the following four categories: Cooking equipment and supporting infrastructure needs, service equipment, refrigeration and storage; transportation between sites.	FI	No	No	https://www.cde.ca.gov/ef/ef/kit/
FINANCE	Jun-30	California Community Schools Partnership Program (CCSP) Annual Progress Report (APR) and Annual Expenditure report - There are two parts to annual reporting: 1. LEA/Consortium-level APR, due June 30, 2024, and 2. Annual Expenditure Report, due June 30, 2024. Grantees should receive email with report info from CCSP@cde.ca.gov. The APR should be developed by each LEA/Consortium's CCSP shared decision-making team or council to ensure participation from students, staff, families and community partners. The APR process encourages local teams/councils to identify and reflect on areas for growth, learning and evidence of progress.	Client with Charter Impact support	No	No	https://www.cde.ca.gov/ef/ef/ccsp/
FINANCE	Jun-30	2021-22 CA Community Schools Partnership Program: Planning Grant Expenditure Deadline - The 2021-22 California Community Schools Partnership Program Planning Grant funds are to be used to support local educational agencies (LEA) in the development of a community school implementation plan.	FI	No	No	https://www.cde.ca.gov/ef/ef/ccsp/
FINANCE	Jun-30	Middle College and Early College Grantees (MCEC) Progress Report and Expenditure Report Due	Client with Charter Impact support	No	No	https://www.cde.ca.gov/ef/ef/mce/
FINANCE	Jun-30	Local Control and Accountability Plan - The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP for the 2024-2025 LCAP year must be posted as one document assembled in the following order: LCFF Budget Overview for Parents 2023-24 LCAP Annual Update Plan Summary Engaging Educational Partners Goals and Actions Increased or Improved Services for Foster Youth, English Learners, and Low-income students Action Steps Funding Details The LCAP must be presented at the same public meeting as the budget, preceding the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.	Client with Charter Impact support	Yes	No	https://www.cde.ca.gov/ef/ef/

Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signatures Required	Additional Information
FINANCE	Jun-30	Submit Preliminary Budget Plan to Authorizer - Charter Schools are required to submit their annual budgets to their authorizer by the authorizer-imposed deadline. Authorizers then use the budget to determine if the Charter School has reasonable financial health to sustain operations. The budget must be presented at the same public meeting as the LCAP, following the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.	Charter Impact	Yes	No	https://www.cde.ca.gov/fg/str/calendar23distrinc.asp
FINANCE	Jun-30	Education Protection Account (EPA) spending plan - The governing board is required to approve a spending plan for EPA funds prior to recording allocable expenses for the year. This approval is not required by June 30th but is commonly approved during the annual budget adoption meeting for the upcoming year.	Charter Impact	Yes	No	https://www.cde.ca.gov/fg/aar/pa/qaiaq.asp
FINANCE	Jun-30	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.	Charter Impact with Client support	Yes	No	https://www.cde.ca.gov/fg/aar/co/index.asp
FINANCE	Jun-30	School Nutrition Application Due for Community Eligibility or Provision 2 - School Nutrition Program Provisions 1, 2, 3, and the Community Eligibility Provision are alternative ways for local educational agencies to claim student meals. Provisions are methods for reducing paperwork and other administrative burdens at the local level by simplifying the traditional operating procedures for meal eligibility and meal counting. Schools must apply to participate in Provisions and receive approval from the California Department of Education (CDE) prior to implementation.	Client	No	No	https://www.cde.ca.gov/fg/nut/sn/cr/2p.asp https://www.cde.ca.gov/fg/nut/sn/provisions.asp
DATA	Jun-30	Principal Apportionment Data Collection - End-of-Year ADA data must be reconciled and submitted to Charter School authorizers for funding purposes. All attendance data collected from the first day of school to June 30 must be included in this submission. Due dates may vary and are prescribed by the schools' authorizer. The Principal Apportionment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding. Special Education (AB 602), Expanded Learning Opportunities Program, and funding for several other programs. The Principal Apportionment is a series of apportionment calculations that adjust the flow of state funds throughout the fiscal year as information becomes known.	Charter Impact with Client support	No	Yes	https://www.cde.ca.gov/fg/aar/pa/index.asp
DATA	Jun-30	English Language Proficiency Assessment - Students must be reclassified as fluent English proficient (RFEP) on or before 6/30 per the school's reclassification criteria. Reclassification is the process whereby a student is reclassified from English learner (EL) status to Fluent English Proficient (RFEP) status. Reclassification can take place at any time during the academic year, immediately upon the student meeting all the criteria. General information on how to setup, monitor and report students' RFEP status can be found at the website within the Notes column.	Client with Charter Impact support	No	No	https://www.cde.ca.gov/sp/ed/rl/
FINANCE	Jun-30	CSFA Charter School Revolving Loan Application - The CA School Finance Authority's Charter School Revolving Loan Fund provides low-interest loans of up to \$250,000 to new charter schools in their first charter term to assist them with meeting the purposes of the school's approved charter. The program is available to any charter school that is not a conversion of an existing public school, and that has not yet completed the full term of its initial charter.	Client with Charter Impact support	Yes	Yes	http://www.treasurer.ca.gov/csfm/csr/ll/index.asp
OPERATIONS	Jun-30	Approve school calendar and instructional minutes - 180/175 days charter schools and are allowed to shorten instructional year by 5 days without fiscal penalty. Kindergarten - 900 hours; Grades 1-3 - 840 hours; Grades 4-8 - 900 hours; Grades 9-12 - 1080 hours	Client with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/na/balcll/index.asp
FINANCE	Jun-30	Executive School Leadership Review Evaluation - The board of directors is responsible for hiring and establishing the compensation (salary and benefits) of the executive director by identifying compensation that is "reasonable and not excessive". The board conducting the review should document who was involved and the process used to conduct the review, as well as the disposition of the full board's decision to approve the executive director's compensation (minutes of a meeting are fine for this). The documentation should demonstrate that the board took the comparable data into consideration when it approved the compensation.	Client	Yes	No	If needed, Charter Impact can provide data on comparable salaries for your organization's Board of Directors.
GOVERNANCE	Jun-30	Review your Homeless Education Policy - A Homeless Education Policy is used to ensure that your school is compliant with key provisions of the Education for Homeless Children and Youths Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy.	Client	No	No	https://www.cde.ca.gov/sp/hy/cy/str/leg/es.asp
GOVERNANCE	Jun-30	Review your Parental Involvement Policy - Every local educational agency (LEA) in California must have a parental involvement policy. Federal requirement (LEAs accepting Title I funds) State requirement (California Education Code [EC] for non-title I schools - Parents must be involved in how the funds reserved for parental involvement will be allocated for parental involvement activities. Keep minutes and sign-in sheets documenting these discussions. The California Department of Education (CDE) reviews the Consolidated Application and Reporting System (CARS) to see if the required reservation has been made.	Client	Yes	No	https://www.cde.ca.gov/sp/5w/11/parentinvolment.asp

Appendices

As of April 30, 2024

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register

Blue Oak Charter School

Statement of Activities

For the period ended April 30, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 33,173	\$ 127,449	\$ (94,276)	\$ 891,648	\$ 958,364	\$ (66,716)	\$ 1,340,711
Education Protection Account	369,478	190,330	179,148	548,666	570,991	(22,325)	761,321
State Aid - Prior Year	(335)	-	(335)	2,069	-	2,069	-
In Lieu of Property Taxes	105,896	60,038	45,858	577,255	626,339	(49,084)	806,454
Total State Aid - Revenue Limit	508,212	377,817	130,394	2,019,638	2,155,693	(136,055)	2,908,486
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	34,190
Federal Child Nutrition	25,670	-	25,670	77,087	-	77,087	-
Title I, Part A - Basic Low Income	31,196	-	31,196	31,196	48,442	(17,246)	64,589
Title II, Part A - Teacher Quality	-	-	-	4,445	4,421	24	8,842
Title III - Limited English	-	-	-	-	5,000	(5,000)	10,000
Title V, Part B - PCSGP	-	-	-	-	-	-	-
Other Federal Revenue	5,000	31,619	(26,619)	5,000	94,856	(89,856)	126,475
Total Federal Revenue	61,866	31,619	30,247	117,728	152,719	(34,991)	244,096
Other State Revenue							
State Special Education	13,562	19,938	(6,376)	179,011	169,862	9,149	209,737
State Child Nutrition	1,422	-	1,422	7,092	-	7,092	-
School Facilities (SB740)	165,397	-	165,397	165,397	168,276	(2,878)	336,551
Mandated Cost	-	-	-	61	4,614	(4,554)	4,614
State Lottery	18,972	13,773	5,199	18,972	27,545	(8,574)	57,747
Prior Year Revenue	17,369	-	17,369	33,253	-	33,253	-
Other State Revenue	4,772	95,328	(90,556)	63,123	291,587	(228,464)	389,108
Total Other State Revenue	221,494	129,038	92,456	466,908	661,884	(194,976)	997,758
Other Local Revenue							
Other Fees and Contracts	-	-	-	26,250	-	26,250	-
School Fundraising	12,677	6,600	6,077	57,523	53,400	4,123	60,000
Total Other Local Revenue	12,677	6,600	6,077	83,773	53,400	30,373	60,000
Total Revenues	804,249	545,074	259,175	2,688,047	3,023,697	(335,650)	4,210,340
Expenses							
Certificated Salaries							
Teachers' Salaries	123,397	126,404	3,006	1,192,233	1,264,036	71,803	1,264,036
Teachers' Substitute Hours	3,700	3,792	92	47,631	34,129	(13,502)	37,921
Teachers' Extra Duty/Stipends	2,630	1,500	(1,130)	24,423	13,500	(10,923)	15,000
Pupil Support Salaries	3,871	6,194	2,323	58,138	55,750	(2,388)	61,944
Administrators' Salaries	16,371	19,333	2,962	163,711	183,333	19,622	212,000
Total Certificated Salaries	149,969	157,223	7,254	1,486,136	1,550,748	64,612	1,590,901
Classified Salaries							
Instructional Salaries	18,705	17,216	(1,489)	239,524	154,945	(84,578)	172,162
Clerical and Office Staff Salaries	17,684	21,485	3,801	179,370	205,078	25,708	238,276
Other Classified Salaries	12,919	22,130	9,211	148,179	204,941	56,762	232,843
Total Classified Salaries	49,309	60,831	11,522	567,072	564,964	(2,108)	643,281
Benefits							
State Teachers' Retirement System, certificated	26,651	30,030	3,379	279,296	296,193	16,897	303,862
Public Employees' Retirement System, classified	15,758	16,230	472	182,394	150,732	(31,662)	171,627
OASDI/Medicare/Alternative, certificated	3,711	3,772	61	42,920	35,028	(7,892)	39,883
Medicare/Alternative, certificated	2,830	3,162	332	28,899	30,678	1,779	32,396
Health and Welfare Benefits, certificated	4,049	7,583	3,534	73,576	75,833	2,257	91,000
State Unemployment Insurance, certificated	98	508	410	988	9,145	8,158	10,162
Workers' Compensation Insurance, certificated	3,483	1,744	(1,738)	13,464	16,926	3,462	17,874
Other Benefits, certificated positions	135	-	(135)	1,162	-	(1,162)	-
Total Benefits	56,714	63,029	6,315	622,700	614,535	(8,164)	666,804

Blue Oak Charter School

Statement of Activities

For the period ended April 30, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	-	-	-	9,382	5,000	(4,382)	5,000
Books and Reference Materials	-	-	-	2,429	22,000	19,571	22,000
School Supplies	5,882	3,000	(2,882)	30,317	30,000	(317)	36,000
Software	89	1,500	1,411	10,498	15,000	4,502	18,000
Office Expense	1,456	1,167	(290)	11,566	11,667	101	14,000
Business Meals	589	100	(489)	1,698	1,000	(698)	1,200
School Fundraising Expense	2,520	-	(2,520)	2,682	-	(2,682)	-
Noncapitalized Equipment	14,164	-	(14,164)	31,220	10,000	(21,220)	10,000
Food Services	6,557	-	(6,557)	63,933	-	(63,933)	-
Total Books & Supplies	31,258	5,767	(25,491)	163,724	94,667	(69,057)	106,200
Subagreement Services							
Nursing	2,597	2,167	(431)	24,175	21,667	(2,508)	26,000
Special Education	1,608	4,000	2,392	83,431	36,000	(47,431)	44,000
Security	300	191	(109)	2,371	1,715	(656)	2,096
Total Subagreement Services	4,505	6,357	1,852	109,976	59,382	(50,595)	72,096
Operations & Housekeeping							
Auto and Travel	1,905	327	(1,577)	9,749	2,945	(6,804)	3,600
Dues & Memberships	-	750	750	8,438	7,500	(938)	9,000
Insurance	2,764	4,348	1,584	47,497	43,483	(4,013)	52,180
Utilities	6,187	7,000	813	77,124	70,000	(7,124)	84,000
Janitorial Services	837	807	(30)	8,379	8,070	(309)	9,684
Communications	890	833	(56)	9,042	8,333	(709)	10,000
Postage and Shipping	104	160	56	904	1,280	376	1,600
Total Operations & Housekeeping	12,686	14,226	1,540	161,134	141,612	(19,521)	170,064
Facilities, Repairs & Other Leases							
Rent	54,000	54,000	-	537,500	540,000	2,500	648,000
Equipment Leases	1,334	1,167	(167)	13,659	11,667	(1,992)	14,000
Repairs and Maintenance	189	667	478	5,513	6,667	1,154	8,000
Total Facilities, Repairs & Other Leases	55,523	55,833	311	556,672	558,333	1,662	670,000
Professional/Consulting Services							
IT	3,251	1,383	(1,868)	13,433	13,833	400	16,600
Audit & Taxes	-	-	-	15,225	16,000	775	16,000
Legal	5,950	1,333	(4,617)	11,823	13,333	1,510	16,000
Professional Development	2,430	2,545	115	18,920	20,357	1,437	25,446
General Consulting	197	2,885	2,687	31,942	23,076	(8,866)	28,845
Special Activities/Field Trips	11,161	-	(11,161)	28,340	20,000	(8,340)	20,000
Bank Charges	50	24	(26)	415	192	(223)	240
Printing	-	200	200	-	1,600	1,600	2,000
Other Taxes and Fees	254	360	106	5,752	2,880	(2,872)	3,600
Payroll Service Fee	1,851	667	(1,184)	7,268	6,667	(601)	8,000
Management Fee	8,528	7,017	(1,511)	68,189	70,172	1,983	84,207
District Oversight Fee	7,376	1,875	(5,501)	17,877	21,557	3,680	29,085
SPED Encroachment	222	-	(222)	2,266	-	(2,266)	-
Public Relations/Recruitment	1,163	1,200	37	13,479	9,600	(3,879)	12,000
Total Professional/Consulting Services	42,434	19,489	(22,945)	234,930	219,267	(15,663)	262,023
Total Expenses	402,398	382,755	(19,643)	3,902,343	3,803,509	(98,835)	4,181,368
Change in Net Assets	401,851	162,320	239,532	(1,214,296)	(779,812)	(434,484)	28,972
Net Assets, Beginning of Period	(896,708)			719,439			
Net Assets, End of Period	\$ (494,857)			\$ (494,857)			

Blue Oak Charter School

Statement of Financial Position

April 30, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 901,360	\$ 1,026,453	\$ (125,093)	-12%
Accounts Receivable	11,705	875,943	(864,239)	-99%
Public Funding Receivables	28,543	54,554	(26,011)	-48%
Prepaid Expenses	65,075	77,540	(12,466)	-16%
Total Current Assets	1,006,682	2,034,490	(1,027,808)	-51%
Long-Term Assets				
Deposits	28,000	28,000	-	0%
Leased Asset	3,428,153	3,428,153	-	0%
Total Long Term Assets	3,456,153	3,456,153	-	0%
Total Assets	\$ 4,462,835	\$ 5,490,643	\$ (1,027,808)	-19%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 1,460	\$ 31,152	\$ (29,692)	-95%
Accrued Liabilities	188,850	419,836	(230,986)	-55%
Deferred Revenue	1,279,866	832,700	447,166	54%
Other Current Liabilities	441,612	441,612	-	0%
Total Current Liabilities	1,911,788	1,725,300	186,488	11%
Long-Term Liabilities				
Other Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Liabilities	4,957,692	4,771,204	186,488	4%
Total Net Assets	(494,857)	719,439	(1,214,296)	-169%
Total Liabilities and Net Assets	\$ 4,462,835	\$ 5,490,643	\$ (1,027,808)	-19%

Blue Oak Charter School

Statement of Cash Flows

For the period ended April 30, 2024

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	Month Ended 04/30/24	YTD Ended 04/30/24
Cash Flows from Operating Activities		
Change in Net Assets	\$ 401,851	\$ (1,214,296)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	39,785	864,239
Grants, Contributions & Pledges Receivable	-	26,011
Prepaid Expenses	(1,972)	12,466
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	3,580	(29,692)
Accrued Expenses	(74,028)	(230,986)
Deferred Revenue	(144,465)	447,166
Total Cash Flows from Operating Activities	224,751	(125,093)
Change in Cash & Cash Equivalents	224,751	(125,093)
Cash & Cash Equivalents, Beginning of Period	676,609	1,026,453
Cash and Cash Equivalents, End of Period	\$ 901,360	\$ 901,360

Blue Oak Charter School

Accounts Payable Aging

April 30, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Blue Shield of California	2.4106E+11	4/15/2024	5/15/2024	\$ -	\$ 310	\$ -	\$ -	\$ -	\$ 310
Charter Impact	PR043024	4/30/2024	5/30/2024	504	-	-	-	-	504
Angie Ernest	ERNE042324-01	4/23/2024	5/23/2024	72	-	-	-	-	72
Cheryl Grant	GRAN032924	4/15/2024	5/15/2024	18	-	-	-	-	18
Kari Madera	MADE042124	4/22/2024	5/22/2024	537	-	-	-	-	537
Kate McDonald	MCD0041824	4/23/2024	5/23/2024	20	-	-	-	-	20
Total Outstanding Invoices				\$ 1,150	\$ 310	\$ -	\$ -	\$ -	\$ 1,460

Iue Oak Charter School

Check Register

for the period ended April 30, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
07354	YUBA River Charter School	Field Trip - 6th Grade - 03/10/24	4/9/2024	\$ 100.00
7355	YUBA River Charter School	Field Trip - 6th Grade - 5/10/24	4/9/2024	2,364.00
7356	Grant Cunningham	Lodging - 8th Grade Field Trip	4/11/2024	2,880.00
7360	Ellen Shepherd	Field Trip - Refund	4/25/2024	400.00
7361	Cassandra Sarver	Field Trip Refund	4/29/2024	200.00
12039	Alicia Trider	Reimb - School Supplies - 03/08/24	4/5/2024	66.24
12040	AT&T	Communication Svcs - 03/15/24 - 04/14/24	4/5/2024	1.24
12041	Blue Shield of California	Health Ins - 04/24	4/5/2024	77.70
12042	Caren Lehe	Reimb - Travel - 03/20/24 - 03/28/24; Parking - 03/20/24 - 03/21/24; Meals - 03/20/24 - 03/21/24	4/5/2024	635.57
12043	Certified/Fortress Security & Fire Systems	Security Svcs - 04/24	4/5/2024	300.00
12044	Charter Impact	Payroll Svcs - 03/24 & 04/24; Business Mgmt Svcs - 04/24	4/5/2024	9,874.75
12045	Comcast	Communication Svcs - 03/12/24 - 04/11/24	4/5/2024	332.09
12046	J C Nelson Supply Co	Janitorial Supplies	4/5/2024	187.55
12047	North State Parent	Advertising Svcs	4/5/2024	845.00
12048	PG&E	Utility Svcs - 02/09/24 - 03/11/24	4/5/2024	5,331.27
12049	Tahoe Pure Water Co	Office Supplies	4/5/2024	37.00
12050	The Danielsen Company	Food Svcs	4/5/2024	503.36
12051	US Foods, Inc.	Food Svcs	4/5/2024	1,332.49
12052	Confidential	Confidential	4/8/2024	50.00
12053	Advanced Document Concepts for Business	Copier Lease - 03/01/24 - 03/31/24	4/12/2024	548.02
12054	Advantage Therapy Services Inc	SpEd Svcs - 03/24	4/12/2024	1,607.70
12055	Amanda Hurd	Reimb - School Supplies - 04/02/24	4/12/2024	297.27
12056	Butte County Office of Education	Credentialed Librarian Svcs - 23/24 Melissa Dolan	4/12/2024	197.25
12057	California Water Service	Utility Svcs - 02/14/24 - 03/14/24	4/12/2024	384.28
12058	Chico Country Day School	Nursing Costs - 04/24	4/12/2024	2,597.43
12059	City of Chico	Sewer svcs - 02/29/24 - 03/28/24	4/12/2024	471.71
12060	Cornell Distributing	Meals - 03/01/24 - 03/29/24	4/12/2024	1,117.76
12061	Granite Data Solutions	Laptops (10)	4/12/2024	13,446.00
12062	Kate McDonald	Reimb - First Aid /CPR Training - 04/03/24	4/12/2024	30.00
12063	NCS Pearson Inc	School Supplies	4/12/2024	658.11
12064	Philadelphia Insurance Companies	Specialty & Training - 03/21	4/12/2024	2,764.36
12065	Tekk International Inc.	5 Watt UHF Radios (5)	4/12/2024	718.00
12066	The Danielsen Company	Food Svcs	4/12/2024	623.38
12067	US Foods, Inc.	Food Svcs - 03/28/24	4/12/2024	808.34
12068	CliftonLarsonAllen LLP	Audit Svcs - 04/05/2024	4/17/2024	5,950.35
12069	Group Sales Oregon Shakespeare Festival	Oregon Shakespeare Festival - 04/25/24	4/17/2024	2,657.00
12070	ODP Business Solutions LLC	Office Supplies	4/17/2024	340.26
12071	Recology Butte Colusa Counties	Janitorial Svcs - 03/01/24 - 03/31/24	4/17/2024	836.53
12072	US Foods, Inc.	Food Svcs - 04/04/24	4/17/2024	1,188.94
12073	Leen-Liberty Park	Rent - 05/24	4/24/2024	54,000.00
12074	Anthem Blue Cross	Health Ins - 05/01/24 - 06/01/24	4/24/2024	8,963.48
12075	Chico Womens Club Inc.	School Fundraiser Rent - 04/21/24	4/24/2024	300.00
12076	Comcast	Communication Svcs - 04/12/24 - 05/11/24	4/24/2024	331.21
12077	Humana Insurance Co	Health Ins - 04/24	4/24/2024	1,801.20
12078	Katherine Lehman	Prof. Development - 03/05/24 - 04/11/24; Reimb - Hotel - 11/30/24	4/24/2024	2,467.33
12079	North State Parent	Advertising Svcs	4/24/2024	295.00
12080	Sinkie's Heating & Cooling	Repairs and Maintenance - 04/15/24	4/24/2024	75.00
12081	Tahoe Pure Water Co	Office Water	4/24/2024	37.00
12082	The Danielsen Company	Food Svcs	4/24/2024	703.35
12083	US Foods, Inc.	Food Svcs - 04/24	4/24/2024	957.57
12084	Confidential	Confidential	4/30/2024	100.00

Blue Oak Charter School

Check Register

for the period ended April 30, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
121144270000003	Maggie Buckley	Reimb - 03/07/24 - Meals	4/24/2024	53.73
ACH	T-Mobile	Communication Svcs - 02/10/24 - 03/09/24	4/1/2024	25.06
ACH	Employers Preferred Ins. Co.	Workers Compensation Ins	4/4/2024	3,482.60
ACH	Zoom Video Communications Inc	Zoom Communications	4/9/2024	10.00
ACH	Benefit Resource, Inc	Benefit Resource	4/11/2024	186.32
ACH	California Department of Tax and Fee Administration	Use Tax FY2023	4/12/2024	118.00
ACH	Employment Development Dept	State Tax Payment PPE041024 & 041024S	4/12/2024	148.10
ACH	Employment Development Dept	State Tax Payment SDI PPE041024 & 041024S	4/12/2024	212.01
ACH	Internal Revenue Services	Federal Tax Pmt PPE041024 & 041024S	4/12/2024	4,026.02
ACH	Macquarie Equipment Capital Inc.	Copier Lease - 03/16/24 - 04/15/24	4/15/2024	324.75
ACH	American Express	CC Payment - 02/14/24 - 03/17/24	4/15/2024	6,458.41
ACH	Benefit Resource, Inc	Benefit Resource	4/16/2024	124.00
ACH	Everbank	Copier Lease - Contract# 42003734	4/18/2024	298.77
ACH	Macquarie Equipment Capital Inc.	Copier Lease	4/25/2024	162.38
ACH	Benefit Resource, Inc	Benefit Resource	4/25/2024	836.32
ACH	Employment Development Dept	State Tax Payment SDI PPE042524	4/26/2024	2,031.31
ACH	Employment Development Dept	State Tax Payment PPE042524	4/26/2024	4,916.02
ACH	Internal Revenue Services	Federal Tax Pmt PPE042524	4/29/2024	26,225.04
ACH	Golden Valley Bank	Bank Fee - Positive Pay Charge	4/30/2024	50.00

Total Disbursements Issued in April \$ 182,480.93

Blue Oak Charter School

Multi-Year Forecast

Revised 05/13/24



	2022-23	2023-24	2024-25	2025-26
	Prior Year	Forecast	Forecast	Forecast
Assumptions				
LCFF COLA	n/a	8.22%	0.76%	3.29%
Non-LCFF Revenue COLA	n/a	n/a	0.00%	0.00%
Expense COLA	n/a	3.44%	2.77%	2.49%
Enrollment		238.08	238.08	243.57
Average Daily Attendance	232.79	216.65	216.65	221.65
Revenues				
State Aid - Revenue Limit				
8011 LCFF State Aid	\$ 1,255,732	\$ 1,161,184	\$ 1,182,439	\$ 1,252,161
8012 Education Protection Account	625,002	729,926	735,473	759,670
8019 State Aid - Prior Year	-	2,069	-	-
8096 In Lieu of Property Taxes	667,787	700,596	701,495	701,495
	<u>2,548,521</u>	<u>2,593,775</u>	<u>2,619,408</u>	<u>2,713,327</u>
Federal Revenue				
8181 Special Education - Entitlement	33,875	34,190	28,165	28,815
8182 Special Education - Discretionary	-	-	-	-
8220 Federal Child Nutrition	-	112,783	112,783	115,386
8290 Title I, Part A - Basic Low Income	64,589	55,920	55,920	57,211
8291 Title II, Part A - Teacher Quality	8,842	7,781	7,781	7,961
8293 Title IV, Part A	-	10,000	10,000	10,231
8294 Title V, Part B - PCSG	-	-	-	-
8295 Charter Facility Incentive Grant	-	-	-	-
8296 Other Federal Revenue	374,125	101,822	-	-
8299 Prior Year Federal Revenue	-	-	-	-
	<u>481,431</u>	<u>322,497</u>	<u>214,649</u>	<u>219,603</u>
Other State Revenue				
8311 State Special Education	232,189	183,294	186,488	190,791
8520 Child Nutrition	-	16,009	16,009	16,378
8545 School Facilities (SB740)	277,787	312,457	312,457	319,668
8550 Mandated Cost	4,412	61	4,064	4,301
8560 State Lottery	55,091	53,022	53,022	54,246
8598 Prior Year Revenue	14,975	33,253	33,253	34,020
8599 Other State Revenue	651,299	766,052	532,896	284,428
	<u>1,235,752</u>	<u>1,364,148</u>	<u>1,138,189</u>	<u>903,833</u>
Other Local Revenue				
8634 Food Service Sales	-	-	-	-
8650 Lease and Rental Income	-	-	-	-
8660 Interest Revenue	-	-	-	-
8689 Other Fees and Contracts	18,732	26,250	26,250	26,856
8698 ASB Fundraising	-	-	-	-
8699 School Fundraising	50,000	64,123	64,123	65,603
8980 Contributions, Unrestricted	-	-	-	-
8990 Contributions, Restricted	-	-	-	-
	<u>68,732</u>	<u>90,373</u>	<u>90,373</u>	<u>92,459</u>
Total Revenue	\$ 4,334,436	\$ 4,370,793	\$ 4,062,619	\$ 3,929,221
Expenses				
Certificated Salaries				
1100 Teachers' Salaries	1,262,225	1,238,804	1,077,507	1,107,360
1170 Teachers' Substitute Hours	73,862	51,207	31,019	31,950
1175 Teachers' Extra Duty/Stipends	34,124	25,923	6,750	6,953
1200 Pupil Support Salaries	118,815	64,333	61,944	63,802
1300 Administrators' Salaries	137,369	190,987	189,386	195,068
1900 Other Certificated Salaries	-	-	-	-
	<u>1,626,395</u>	<u>1,571,253</u>	<u>1,366,606</u>	<u>1,405,133</u>
Classified Salaries				
2100 Instructional Salaries	200,758	261,396	115,878	119,354
2200 Support Salaries	327	-	-	-

Blue Oak Charter School

Multi-Year Forecast

Revised 05/13/24



	2022-23	2023-24	2024-25	2025-26
	Prior Year	Forecast	Forecast	Forecast
2300 Classified Administrators' Salaries	-	28,312	67,948	69,986
2400 Clerical and Office Staff Salaries	175,065	210,744	207,442	172,053
2900 Other Classified Salaries	166,424	207,794	159,373	164,154
	<u>542,575</u>	<u>708,246</u>	<u>550,640</u>	<u>525,547</u>
Benefits				
3101 STRS	276,325	294,813	261,022	268,380
3202 PERS	169,269	221,750	192,058	195,185
3301 OASDI	42,840	52,065	44,021	42,761
3311 Medicare	30,541	32,017	30,111	30,375
3401 Health and Welfare	89,697	90,909	97,500	100,425
3501 State Unemployment	9,960	2,222	10,355	9,875
3601 Workers' Compensation	12,448	15,184	16,613	16,759
3901 Other Benefits	961	1,161	-	-
	<u>632,040</u>	<u>710,121</u>	<u>651,680</u>	<u>663,761</u>

Blue Oak Charter School

Multi-Year Forecast

Revised 05/13/24



	2022-23	2023-24	2024-25	2025-26
	Prior Year	Forecast	Forecast	Forecast
Books and Supplies				
4100 Textbooks and Core Curricula	5,000	9,382	9,642	10,110
4200 Books and Other Materials	22,674	3,429	3,523	3,695
4302 School Supplies	38,000	33,159	28,864	30,265
4305 Software	20,000	18,000	18,499	19,397
4310 Office Expense	14,000	14,000	14,388	15,086
4311 Business Meals	3,600	1,200	1,233	1,293
4312 School Fundraising	-	2,682	2,756	2,825
4400 Noncapitalized Equipment	26,718	31,220	10,000	10,486
4700 Food Services	-	70,751	72,711	76,241
	129,992	183,822	161,616	169,398
Subagreement Services				
5101 Nursing	25,828	30,575	26,000	27,262
5102 Special Education	53,384	113,431	116,573	122,233
5103 Substitute Teacher	-	-	-	-
5104 Transportation	-	-	-	-
5105 Security	2,510	2,096	2,154	2,259
5106 Other Educational Consultants	34,658	-	-	-
	116,380	146,102	144,727	151,754
Operations and Housekeeping				
5201 Auto and Travel	5,000	10,749	11,047	11,583
5300 Dues & Memberships	9,243	9,000	9,249	9,698
5400 Insurance	53,825	55,866	57,413	60,201
5501 Utilities	90,000	84,000	86,327	90,518
5502 Janitorial Services	12,420	9,684	9,952	10,435
5516 Miscellaneous Expense	-	-	-	-
5531 ASB Fundraising Expense	50	-	-	-
5900 Communications	10,000	10,000	10,277	10,776
5901 Postage and Shipping	1,600	1,600	1,644	1,724
	182,138	180,899	185,910	194,937
Facilities, Repairs and Other Leases				
5601 Rent	615,367	645,500	668,040	688,081
5602 Additional Rent	-	-	-	-
5603 Equipment Leases	13,646	14,000	14,388	14,746
5604 Other Leases	-	-	-	-
5605 Real/Personal Property Taxes	-	-	-	-
5610 Repairs and Maintenance	8,000	8,000	8,222	8,426
	637,013	667,500	690,649	711,254
Professional/Consulting Services				
5801 IT	23,257	16,600	17,060	17,485
5802 Audit & Taxes	14,963	16,000	16,443	16,853
5803 Legal	20,000	11,823	12,151	12,453
5804 Professional Development	25,446	25,446	26,151	26,802
5805 General Consulting	30,699	35,945	36,941	37,860
5806 Special Activities/Field Trips	21,893	35,341	36,319	37,224
5807 Bank Charges	226	515	529	542
5808 Printing	-	1,000	1,028	1,053
5809 Other taxes and fees	10,000	6,752	6,940	7,112
5810 Payroll Service Fee	8,000	8,000	8,222	8,426
5811 Management Fee	86,689	87,416	89,837	94,199
5812 District Oversight Fee	25,485	25,938	26,194	27,133
5813 County Fees	-	-	-	-
5814 SPED Encroachment	-	2,266	-	-
5815 Public Relations/Recruitment	18,859	13,479	13,852	14,197
	285,517	286,521	291,667	301,341
Depreciation				
6900 Depreciation Expense	1,619	-	-	-
	1,619	-	-	-
Interest				

Blue Oak Charter School

Multi-Year Forecast

Revised 05/13/24



	2022-23	2023-24	2024-25	2025-26
	Prior Year	Forecast	Forecast	Forecast
7438 Interest Expense	21,492	-	-	-
	21,492	-	-	-
Total Expenses	\$ 4,175,159	\$ 4,454,464	\$ 4,043,495	\$ 4,123,124
Surplus (Deficit)	\$ 159,277	\$ (83,672)	\$ 19,123	\$ (193,903)
Fund Balance, Beginning of Year	\$ 623,177	\$ 719,439	\$ 635,767	\$ 654,891
Fund Balance, End of Year	\$ 782,454	\$ 635,767	\$ 654,891	\$ 460,987
	18.7%	14.3%	16.2%	11.2%

Blue Oak Charter School

Payroll Details

Revised 05/13/24

Code	Name (if vacant, mark as "OPEN")	Title	Resource Code	# of Pay Periods	Salary			
					FY24	FY25	FY26	
FY25					<i>n/a</i>	<i>0.00%</i>	<i>3.00%</i>	
1100	Teachers' Salaries							
	FY24 2K, 1st-8th, Spanish, Music, 2 SPED, 2 Interventionist, .8 & .35 Handwork FY25 - 2 K, 1st-8th, 2 SPED, M							
Teachers' Salaries					1100	8 \$ 1,140,752	8 \$ 1,026,362	8 \$ 1,054,680
1170	Teachers' Substitute Hours							
	Budget 3% teacher salaries			10	n	\$ 34,223	n \$ 31,019	n \$ 31,950
Teachers' Substitute Hours					1170	0 \$ 34,223	0 \$ 31,019	0 \$ 31,950
1175	Teachers' Extra Duty/Stipends							
3 teachers 4 hrs	Summer (7/31 - 8/11)	ELOP		10	n	\$ 7,500	n \$ 6,750	n \$ 6,953
	June - WOW Camp	ELOP		10	n	\$ 7,500	n \$ -	n \$ -
Teachers' Extra Duty/Stipends					1175	0 \$ 15,000	0 \$ 6,750	0 \$ 6,953
1200	Pupil Support Salaries							
I Counselor								
Pupil Support Salaries						0 \$ 61,944	0 \$ 61,944	0 \$ 63,802
1300	Administrators' Salaries							
2 Full Time Administrators								
Administrators' Salaries					1300	2 \$ 195,203	1 \$ 189,386	1 \$ 195,068
2100	Instructional Salaries							
	FY24 12 F/T 10 month; FY25 6 F/T 10 month							
Instructional Salaries					2100	0 \$ 218,727	0 \$ 115,878	0 \$ 119,354
2300	Classified Administrators' Salaries							
	1 Full Time Classified Administrator							
Classified Administrators' Salaries						1 \$ 67,948	1 \$ 67,948	1 \$ 69,986
2400	Clerical and Office Staff Salaries							
	FY24 3 Full time 12 month; FY25 Same with reduction							
Clerical and Office Staff Salaries						2 \$ 216,234	2 \$ 207,442	2 \$ 172,053

2900 Other Classified Salaries

FY24 6 FT 10 month

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Other Classified Salaries

2900	3	\$	169,165	3	\$	159,373	3	\$	164,154
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Total Salaries

\$ 2,288,360 \$ 2,025,474 \$ 2,042,154

FT Health Benefit Count/ Total Headcount



16 52 15 52 15 52




















Business Checking – XXXXX0889

Search transactions

Activity: Date range; Start date: Apr 01, 2024; End date: Apr 30, 2024; Type: Debits

Transactions

 Pending  Posted

Date ▾	Description ⇅	Debit ⇅	Credit ⇅	Balance
 Apr 30, 2024	<u>Check 12083</u>	957.57		
 Apr 30, 2024	<u>Check 12082</u>	703.35		
 Apr 30, 2024	<u>Check 12076</u>	331.21		
 Apr 30, 2024	<u>Check 12079</u>	295.00		
 Apr 30, 2024	<u>Check 12081</u>	37.00		
 Apr 29, 2024	<u>Check 12073</u>	54,000.00		
 Apr 29, 2024	<u>Check 12071</u>	836.53		
 Apr 29, 2024	<u>Check 7361</u>	200.00		
 Apr 29, 2024	ACH Payment IRS USATAXPYMT	26,225.04		
 Apr 26, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	4,916.02		
 Apr 26, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	2,031.31		
 Apr 25, 2024	<u>Check 7359</u>	2,219.94		
 Apr 25, 2024	<u>Check 7360</u>	400.00		
 Apr 25, 2024	<u>Check 12070</u>	340.26		
 Apr 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	84,378.19		
 Apr 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	26,261.34		
 Apr 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	17,223.21		
 Apr 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	5,828.58		
 Apr 25, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	836.32		

FCA

• Apr 25, 2024	ACH Payment ASSET FINANCE ACH0425 <i>Copier - lease agreement</i>	162.38
• Apr 23, 2024	<u>Check 12064</u>	2,764.36
• Apr 23, 2024	<u>Check 12069</u>	2,657.00
• Apr 23, 2024	<u>Check 12072</u>	1,188.94
• Apr 23, 2024	<u>Check 12055</u>	297.27
• Apr 23, 2024	<u>Check 12052</u>	50.00
• Apr 22, 2024	<u>Check 12068</u>	5,950.35
• Apr 22, 2024	<u>Check 12039</u>	66.24
• Apr 19, 2024	<u>Check 12056</u>	197.25
• Apr 18, 2024	<u>Check 12058</u>	2,597.43
• Apr 18, 2024	<u>Check 12060</u>	1,117.76
• Apr 18, 2024	<u>Check 12065</u>	718.00
• Apr 18, 2024	<u>Check 12057</u>	384.28
• Apr 18, 2024	ACH Payment EverBank, N.A. EverBank <i>Copier - lease agreement</i>	298.77
• Apr 17, 2024	<u>Check 12054</u>	1,607.70
• Apr 17, 2024	<u>Check 12063</u>	658.11
• Apr 17, 2024	<u>Check 12053</u>	548.02
• Apr 17, 2024	<u>Check 12059</u>	471.71
• Apr 17, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,308.41
• Apr 17, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	327.10
• Apr 16, 2024	<u>Check 12061</u>	13,446.00
• Apr 16, 2024	<u>Check 7358</u>	3,104.20
• Apr 16, 2024	<u>Check 12067</u>	808.34
• Apr 16, 2024	<u>Check 12066</u>	623.38
• Apr 16, 2024	<u>Check 12043</u>	300.00

☉	Apr 16, 2024	<u>Check 12040</u>	1.24
☉	Apr 16, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	124.00
		FSA	
☉	Apr 15, 2024	<u>Check 7357</u>	125.00
☉	Apr 15, 2024	ACH Payment AMEX EPAYMENT ACH PMT	6,458.41
☉	Apr 15, 2024	ACH Payment ASSET FINANCE ACH0415	324.75
		Copier - lease agreement	
☉	Apr 12, 2024	<u>Check 12047</u>	845.00
☉	Apr 12, 2024	<u>Check 12045</u>	332.09
☉	Apr 12, 2024	ACH Payment IRS USATAXPYMT	4,026.02
☉	Apr 12, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	212.01
☉	Apr 12, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	148.10
☉	Apr 12, 2024	ACH Payment CA DEPT TAX FEE CDTFA EPMT	118.00
☉	Apr 11, 2024	<u>Check 12044</u>	9,874.75
☉	Apr 11, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	186.32
		FSA	
☉	Apr 10, 2024	<u>Check 12048</u>	5,331.27
☉	Apr 10, 2024	<u>Check 12042</u>	635.57
☉	Apr 10, 2024	<u>Check 12046</u>	187.55
☉	Apr 10, 2024	<u>Check 12030</u>	55.00
☉	Apr 10, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	13,655.37
☉	Apr 10, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	4,279.35
☉	Apr 10, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	916.01
☉	Apr 09, 2024	<u>Check 7355</u>	2,364.00
☉	Apr 09, 2024	<u>Check 12051</u>	1,332.49
☉	Apr 09, 2024	<u>Check 12050</u>	503.36
☉	Apr 09, 2024	<u>Check 7354</u>	100.00
☉	Apr 09, 2024	<u>Check 12041</u>	77.70

⊗	Apr 09, 2024	<u>Check 12049</u>	37.00
⊗	Apr 08, 2024	<u>Check 12037</u>	2,739.36
⊗	Apr 08, 2024	<u>Check 12022</u>	300.50
⊗	Apr 04, 2024	<u>Check 12035</u>	7,235.00
⊗	Apr 04, 2024	ACH Payment Employers Insura VENDOR PMT EFT Payments	3,482.60
⊗	Apr 04, 2024	ACH Payment Employers Insura VENDOR PMT EFT Payments	3,482.60
⊗	Apr 03, 2024	<u>Check 12034</u>	4,972.15
⊗	Apr 03, 2024	<u>Check 12023</u>	1,856.61
⊗	Apr 02, 2024	<u>Check 12033</u>	7,245.94
⊗	Apr 02, 2024	<u>Check 7356</u>	2,880.00
⊗	Apr 02, 2024	<u>Check 11991</u>	408.72
⊗	Apr 02, 2024	<u>Check 12017</u>	400.51
⊗	Apr 02, 2024	<u>Check 12028</u>	340.26
⊗	Apr 02, 2024	<u>Check 12024</u>	276.71
⊗	Apr 01, 2024	<u>Check 11988</u>	5,492.40
⊗	Apr 01, 2024	<u>Check 12016</u>	3,896.20
⊗	Apr 01, 2024	<u>Check 11997</u>	322.09
⊗	Apr 01, 2024	<u>Check 12036</u>	121.46
⊗	Apr 01, 2024	<u>Check 12018</u>	33.00
⊗	Apr 01, 2024	ACH Payment T-MOBILE PCS SVC 800-937-8997	25.06

School Cell Phone

**Blue BusinessSM Plus Credit Card**

BLUE OAK CHARTER SCH
 SUSAN DOMENIGHINI
 Closing Date 04/18/24 Next Closing Date 05/19/24
 Account Ending 8-42008

p. 1/8

Customer Care: 1-800-521-6121
TTY: Use Relay 711
Website: americanexpress.com

New Balance	\$2,362.08
Minimum Payment Due	\$35.00
Payment Due Date	05/13/24

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 05/13/24, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Membership Rewards[®] Points
 Available and Pending as of 03/31/24
121,284
 For up to date point balance and full program details, visit membershprewards.com

Account Summary

Previous Balance	\$6,513.82
Payments/Credits	-\$6,513.82
New Charges	+\$2,362.08
Fees	+\$0.00
Interest Charged	+\$0.00

New Balance	\$2,362.08
Minimum Payment Due	\$35.00

Credit Limit	\$25,000.00
Available Credit	\$22,637.92

Days in Billing Period: 30

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	10 years	\$4,853
\$91	3 years	\$3,268 (Savings = \$1,585)

If you would like information about credit counseling services, call 1-888-733-4139.

- ➔ See page 2 for important information about your account.
- ➔ Please refer to the **IMPORTANT NOTICES** section for any changes to your Account terms and any other communications on pages 7 - 8.

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
americanexpress.com/business

Pay by Phone
1-800-472-9297

Account Ending 8-42008
Enter 15 digit account # on all payments.
Make check payable to American Express.

SUSAN DOMENIGHINI
 BLUE OAK CHARTER SCH
 BLUE OAK CHARTER SCH
 450 W EAST AVE
 CHICO CA 95926

Payment Due Date	05/13/24
New Balance	\$2,362.08
Minimum Payment Due	\$35.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
 PO BOX 60189
 CITY OF INDUSTRY CA 91716-0189

\$ _____
Amount Enclosed



0000349993059480190 000236208000003500 15 H

Payments: Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

Permission for Electronic Withdrawal: (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

How We Calculate Your Balance: We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

Paying Interest: Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

Foreign Currency Charges: If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

Credit Balance: A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

Billing Dispute Procedures

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at:

American Express, PO Box 981535, El Paso TX 79998-1535

In your letter, give us the following information:

- *Account information:* Your name and account number.

- *Dollar amount:* The dollar amount of the suspected error.

- *Description of Problem:* Describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.

- At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.

You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

What Will Happen After We Receive Your Letter

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.

2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We will not try to collect the amount in question.

- The charge in question may remain on your statement, and we may continue to charge you interest on that amount.

- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.

- We can apply any unpaid amount against your credit limit.

After we finish our investigation, one of two things will happen:

- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.

- If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

Please do not add any written communication or address change on this stub

Pay Your Bill with AutoPay

Deduct your payment from your bank account automatically each month.

- Avoid late fees
- Save time

Visit americanexpress.com/autopay today to enroll.

For information on how we protect your privacy and to set your communication and privacy choices, please visit www.americanexpress.com/privacy.



Blue BusinessSM Plus Credit Card
 BLUE OAK CHARTER SCH
 SUSAN DOMENIGHINI
 Closing Date 04/18/24

Account Ending 8-42008



Customer Care & Billing Inquiries
 International Collect
 Cash Advance at ATMs Inquiries
 Large Print & Braille Statements

1-800-521-6121
 1-623-492-7719
 1-800-CASH-NOW
 1-800-521-6121



Website: americanexpress.com

Customer Care & Billing Inquiries
 P.O. BOX 981535
 EL PASO, TX
 79998-1535

Payments
 PO BOX 60189
 CITY OF INDUSTRY
 CA
 91716-0189

Hearing Impaired
 Online chat at americanexpress.com or use Relay dial 711 and 1-800-521-6121

Payments and Credits

Summary

	Total
Payments	-\$6,458.41
Credits	-\$55.41
Total Payments and Credits	-\$6,513.82

Detail *Indicates posting date

Payments		Amount
04/12/24*	ONLINE PAYMENT - THANK YOU	-\$6,458.41
Credits		Amount
03/24/24	AMAZON MARKETPLACE NA PA AMZN.COM/BILL WA MERCHANDISE	-\$18.47
03/24/24	AMAZON MARKETPLACE NA PA AMZN.COM/BILL WA MERCHANDISE	-\$36.94

New Charges

Summary

	Total
Total New Charges	\$2,362.08

Detail



SUSAN DOMENIGHINI
 Card Ending 8-42008

				Amount
03/26/24	PAR, INC. 1234384 CC 959267	<i>4302-Supplies</i>	LUTZ FL	\$197.68
03/27/24	ASHLAND HILLS HOTEL 618827 Arrival Date 03/26/24 00000000 LODGING CARDEPOSIT		ASHLAND OR <i>5806-Field Trip</i>	\$300.00
03/27/24	STAMPS.COM 0517741582 95926	855-889-7867	CA <i>5901-Postage</i>	\$19.99
03/27/24	USPS STAMPS ENDICIA 900000002 517690515 20260	888-434-0055	DC <i>5901-Postage</i>	\$50.00
03/29/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA <i>5310-Kitchen</i>	\$87.97

Detail Continued

				Amount
04/01/24	JACKRABBIT TECHNOLOGIES, INC.*JACKRABB EDUCATIONAL SERVICE	HUNTERSVILLE	NC 2600-ELDP	\$89.00
04/05/24	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA 4302-SUPPLMS	\$186.68
04/05/24	POSTAL PLUS 930553410008320 CHICO@POSTALPLUS.BIZ	CHICO	CA 5901-Postage	\$26.34
04/05/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA 2600-ELDP	\$41.67
04/05/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA 5101-NURSE	\$30.31
04/08/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA 5101-NURSE	\$61.60
04/12/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA 4310-Office	\$13.91
04/16/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA 4302-SUPPLMS	\$9.73
04/17/24	AMERICAN AIRLINES American Airlines From: SACRAMENTO METROPO To: PHOENIX SKY HARBOR CHARLOTTE MANCHESTER PHILADELPHIA INTER Ticket Number: 0012133585724 Passenger Name: MADERA/KARI Document Type: PASSENGER TICKET	800-433-7300	TX 9015-CEI CCEE	\$1,175.20
04/17/24	ALLIANZ TRAVEL INS 8006285404	RICHMOND	VA 9015-CEI CCEE	\$72.00

Fees

		Amount
Total Fees for this Period		\$0.00

Interest Charged

		Amount
Total Interest Charged for this Period		\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2024 Fees and Interest Totals Year-to-Date

		Amount
Total Fees in 2024		\$0.00
Total Interest in 2024		\$0.00



Blue BusinessSM Plus Credit Card
BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 04/18/24

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	29.99% (v)	\$0.00	\$0.00
Total			\$0.00
(v) Variable Rate			



Sierra Outdoor School at Five Mile Creek

Clovis Unified School District

Dear Friends of Sierra Outdoor School,

The 2023-24 school year is record breaking with SOS operating at near capacity in our Science, Gold Rush History, and Adventure programming. The educational experience your students have enhances the curriculum taught at school and provides memories that will last a lifetime. It was great to hear thousands of student's voices and laughter in and around our forest all year long.

Sierra Outdoor School's commitment to guests continues to be safety and a facility that is welcoming and inviting along with a solid instructional program. Sierra Outdoor School has prided itself in having extra clean and sanitized facilities throughout campus. Based on all the reviews received so far this year, we can confidently say that we are living up to the expectation.

Due to the rise in the Consumer Price Index, and increase in wages, and employer contributions into CA Public Employees' Retirement System, it has become mandatory to raise our rates for the 2024-25 school year. Sierra Outdoor School is a self-funded program and must match revenue with expenditures. The 2024-25 pricing will be as follows:

Overnight:	\$208
3 Day Program:	\$286 per student
4 Day Program:	\$348
5 Day Program:	\$457

This year contracts will be sent to your school's contact via InformedK12.com to allow contracts and billing to be more simplified. Please have your contract signed by May 24th to fully book your program for next year. The InformedK12.com Form should be sent to whomever is assigned at your school site to sign contracts. It is important to list your best estimate of how many participants your school expects next year.

Please let us know as soon as possible if you choose not to spend next year at Sierra Outdoor School so that we can offer your vacated dates to other schools that are on our waiting list.

We are looking forward to seeing your school next year and believe we offer the best value for your educational dollar!

Respectfully,

Rees Warne, Director
Sierra Outdoor School

Corrine Folmer, Ed. D.
Superintendent
1450 Herndon Ave
Clovis, CA 96611

Rees Warne, Director
15700 Old Oak Ranch Rd
Sonora, CA 95370
209-532-3691
www.sos.cusd.com

2024-25

BLUE OAK SCHOOL

Received (WA)
MAR 28 2024

Faculty Field Trip Request Form

This form is due to the Executive Assistant 5 or more weeks in advance for all field trips (day, overnight and walking). Overnight Field Trips will also need Charter Council approval. To get your overnight trip request on the BOCC agenda for approval, submit this form to the Executive Assistant by the first Tuesday of the month no less than 5 weeks prior to your trip. All trips are not approved until confirmation is received from the Admin.

Faculty Name: Katie Machek

Number of students attending: 23*

List of chaperones (required):

- Kara Bradford
- Trisha Atehortua
- Mitchell Nail
- Nicole Tonelli
- Ryan Sharpe

Who is responsible for the cost:

- Student -- Cost per student: \$ 286
- School
- Class Funds
- Other \$ 286 for adults as well

Departure Site: Blue Oak School Date: 9/16/24 Time: 6 AM

Destination Site: Sierra Outdoor School Date: 9/16/24 Time: 10 AM

Return Site: Blue Oak School Date: 9/18/24 Time: 4:30 PM

Method of transportation:

- Parent Driver's
- B-Line Bus
- Other _____

How does the field trip relate to the curriculum?

NGSS aligned; Geology; Ecology; Team Buildi

Teacher's Signature: Katie L. Machek Date: 3/26/24

Administrator's Signature: [Signature] Date: 4/23/24

BOCC Approval Date (if required): 4/16/24 (WA)

* Class size can be up to 30

Updated: 06/21/22 (AA)

* Email scheduled to go out to office on 8-16-24 3

* 4/25/24 Added to staff/community calendars

CLOVIS UNIFIED SCHOOL DISTRICT
SIERRA OUTDOOR SCHOOL
 15700 Old Oak Ranch Road, Sonora, California 95370
 Sonnaswiderski@cusd.com

0000038

SIERRA OUTDOOR SCHOOL AGREEMENT

School Year: 2024-25

COVER

This Sierra Outdoor School Agreement ("Agreement") is entered into by and between Clovis Unified School District ("CUSD") and the Participant Agency listed below, separately referred to as a "Party" and collectively as the "Parties".

Participant Agency shall complete all information required below and submit by email as stated above:

Participant Agency: Blue Oak School Phone No. 5308797483
 Teacher/Contact: Name Katie Machek Email katiemachek@blueoakcharterschool.org
 Business/Billing Address: Street Address 450 W East Ave Chico, Ca 95926
 City Chico State CA Zip Code 95926
 Billing Email luisortega@blueoakcharterschool.o

A. Name of Participating School	B. Grade Level	C. Dates of Attendance at SOS
Blue Oak	5	Sept. 16 - 18
D. Projected Number of Participants, which include the following (separately a "Participant" and collectively "Participants"):		
Students: 30	Chaperones (1:10 Ratio): 8	Teachers/Administrators: 1
E. Fees: Participant Agency shall pay CUSD a per participant fee as set below.		
"Participant Fee": <u>\$286.00</u> per Participant	Participating Agency Governing Board Approval Date, if applicable:	
"Total Participant Fee" (D X Participant Fee): <u>11,154.00</u>	<u>04/16/2024</u>	

This Agreement consists of and any conflict or inconsistency in this Agreement shall be resolved by giving precedence as follows: (1) this Cover; (2) the Standard Provisions, and (3) documents ("Required Submittals") that Participant Agency is required to provide to CUSD under this Agreement.

In consideration of the covenants, conditions, and promises in and for good and valuable consideration and the mutual benefits to be derived from this Agreement, Participant Agency and District have reviewed and understand and hereby enter into this Agreement. Each person executing this Agreement on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Agreement.

PARTICIPANT AGENCY

By: Susan Domenighini
 Print Name: Susan Domenighini
 Title: Executive Director
 Date Signed: 04/25/2024

CUSD

By: _____
Susan Rutledge, Assistant Supt. Business Services
 Date Signed: _____

By: _____
 Title: _____
 Date Signed: _____

By: _____
Rees Warne, Director Sierra Outdoor School
 Date Signed: _____

Due to CUSD's waiting list, Participant Agency must return a signed copy of this Agreement before the date listed; failure to do so before this date may result in a forfeiture of the time slot: DATE May 24, 2024

PARTICIPANT AGENCY USE ONLY:

FOR CUSD USE ONLY:

Notes:	Notes:	Receipt Stamp:

STANDARD PROVISIONS

SECTION 1. RECITALS. CUSD operates an outdoor education facility known as the Sierra Outdoor School ("SOS"), which is located at 15700 Old Oak Ranch Road, Sonora, California 95370. The SOS has available lodging and teaching facilities for students to learn about nature and the environment. CUSD desires to make available and Participant Agency desires to have its students or members use the SOS' lodging and teaching facilities for teaching them about nature and the environment and other educational purposes. It is mutually beneficial for CUSD and Participant Agency to have the arrangement as set forth in this Agreement.

SECTION 2. TERM AND TERMINATION OF AGREEMENT.

- 2.1 **TERM AND TERMINATION.** This Agreement is effective on the later date on which the Parties have signed this Agreement and shall continue until the Participant Agency's departure from the SOS or until a Party terminates this Agreement, whichever is earlier. A Party may terminate this Agreement upon written notice to the other Party. If the Participating Agency terminates this Agreement and/or cancels its participation at the SOS, a fee shall be assessed against the Participant Agency as set forth in Section 2.2 below.
- 2.2 **TERMINATION FEE. AN ADMINISTRATIVE FEE, AS SET FORTH BELOW, SHALL BE CHARGED TO AND PAID BY PARTICIPANT AGENCY FOR TERMINATING THIS AGREEMENT AND/OR CANCELING ITS PARTICIPATION AT THE SOS UNDER THIS AGREEMENT. TERMINATION RATES ARE BASED ON THE NUMBER OF CALENDAR DAYS BETWEEN THE DATE SOS RECEIVES NOTICE OF THE TERMINATION OR CANCELLATION FROM THE PARTICIPATING AGENCY AND THE FIRST DATE OF ATTENDANCE AT SOS STATED ON THE COVER.**

TERMINATION	RATE (Cost Based on Projected Number of Participants)
360-121 days	\$1,000.00
120-91 days	50% of projected cost based on projected number of Participants
90-61 days	65% of projected cost based on projected number of Participants
60-31 days	80% of projected cost based on projected number of Participants
30 days or less	100% of projected cost based on projected number of Participants

SECTION 3. PROJECTED AND ACTUAL PARTICIPANT NUMBEERS.

- 3.1 **NUMBER PARTICIPANTS.** Participant Agency shall provide the projected number of Participants on the Cover. By no later than 30 days before the first date of attendance at SOS listed on the Cover, the Participant Agency shall notify CUSD of the actual number of Participants who will be attending the SOS, including a computer-generated list of the Participants. **IF THE NUMBER OF ACTUAL PARTICIPANTS FALL TO OR BELOW 95% OF THE PROJECTED PARTICIPANTS LISTED ON THE COVER, BILLING AND PAYMENT WILL BE AS SET FORTH IN SECTION 4 BELOW.**
- 3.2 **REQUEST TO INCREASE PARTICIPANTS.** Any request to increase the number of Participants shall be submitted to SOS, in writing, at least 30 days prior to the first date of attendance at SOS listed on the Cover and SOS may grant the request based on space availability. Due to space availability, CUSD/SOS reserves the right to limit the number of adult Participants in excess of the 1:10 ratio set forth on the Cover.
- 3.3 **CUSD RIGHT TO EXCLUDE.** CUSD shall have the sole discretion to prohibit or exclude any person from the SOS for health or safety reasons, including but not limited to communicable or contagious diseases, disciplinary problems, or other acts or conditions which in CUSD's determination threatens the health or safety of other persons attending the SOS.

SECTION 4. FEE AND PAYMENT. Participant Agency shall pay CUSD: (1) a Participant Fee based on the actual number of Participants who attend the SOS; or (2) if the actual number of Participants is less than the projected number of Participants stated on the Cover, 95% of Total Participant Fee stated on the Cover. Participant Agency pay CUSD within 30 days of the Participant Agency's receipt of the billing from CUSD.

SECTION 5. PARTICIPANT AGENCY OBLIGATIONS.

- 5.1 **CARE AND SUPERVISION OF STUDENTS/CHAPERONES.** Participant Agency shall be responsible for the following:
 - 5.1.1 Provide one teacher/supervisor per class during the period that its Participants attend the SOS.
 - 5.1.2 Provide adult chaperones during the period that its Participants attend the SOS at a minimum ratio of one adult to ten students (1:10) in addition to the classroom teacher, group leader, or supervisor.
 - 5.1.3 Cooperate with SOS's staff in availing the Participant Agency's teachers, supervisors and adult chaperones of the necessary pre-attendance planning or post-attendance follow-up to ensure that the objectives of the program are carried out.
 - 5.1.4 Ensure that all Participant Agency employees, chaperones, and volunteers who will be at SOS comply with fingerprinting and criminal background checks as required by applicable laws, including but not limited to Education Code sections 45125 et seq.
 - 5.1.5 Ensure that all of its Participants are equipped with suitable clothing and bedding while attending SOS.
 - 5.1.6 Ensure that all student Participants attending the SOS has received all immunizations required by the California Health and Safety Code, including but not limited to those set forth in Section 120325 et seq., and that Participants have no disease or health condition which is contagious or communicable to other persons.
 - 5.1.7 Provide special education, related services, supplementary aids and services, accommodations, and/or modifications required by the Individuals with Disabilities Education Act ("IDEA") and its implementing regulations and related California law and regulations and/or Section 504 of the Rehabilitation Act of 1973 ("Section 504"), as specified in the individualized education program ("IEP") or Section 504 Plan or Medical Care Plans of its participants.
- 5.2 **TRANSPORTATION.** Participant Agency shall be responsible for the following:
 - 5.2.1 Provide transportation for its Participants to and from the SOS, and to and from classes and activities while at the SOS in accordance with a schedule to be formulated by the Director of the SOS or designee and the Participant Agency. Participant Agency shall

- 5.2.2 Provide one vehicle (i.e., automobile or van) that could be used if any of its Participants should leave unexpectedly or need to be transported for medical care.
- 5.2.3 Provide transportation as required by a Participant's IEP or Section 504 Plan or Medical Care Plan to and from the SOS and to and from scheduled SOS classes and activities.
- 5.2.4 Any requested transportation for SOS/CUSD will be based on availability and an additional fee will be assessed based on mileage or a flat fee by location.

IF PARTICIPANT AGENCY'S TRANSPORTATION CARRIER DOES NOT TRANSPORT PARTICIPANT AGENCY'S PARTICIPANTS TO THE SOS AND SOS AGREES TO PROVIDE TRANSPORTATION, AN ADDITIONAL BUS FEE WILL BE ASSESSED. BUS FEES ARE SUBJECT TO CHANGE BASED ON DURATION AND MILEAGE.

SECTION 6. CUSD'S OBLIGATIONS. CUSD shall have the following obligations:

- 6.1 Provide an instructional packet for the Participant Agency prior to arrival at the SOS. This packet will include instructions, a map, clothing, and equipment lists. This packet information is available online at <https://sos.cusd.com/>.
- 6.2 Provide basic first aid supplies for Participants and other personnel of the Participant Agency during the period they are attending the SOS.
- 6.3 Where requested by the Participant Agency, provide a program in outdoor science, conservation, and environmental education in accordance with standards as set forth by the California State Department of Education.
- 6.4 Where requested by the Participant Agency, provide food and food services for Participants during their stay at the SOS (Monday through Sunday). **Participants will need to bring a sack lunch on the first date of attendance at SOS.**

SECTION 7. INSURANCE. Participant Agency shall procure and maintain, at its own expense during the term of this Agreement, self-insurance or insurance that complies with the following and, if insurance is procured, Participant Agency's insurance shall be placed insurers with an A.M. Best's rating of no less than A:VII:

7.1 Required Insurance:

- 7.1.1 *Commercial General Liability ("CGL"):* Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury and personal and advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. If the Group/School/District maintains broader coverage and/or higher limits than the minimums shown above, CUSD requires and shall be entitled to the broader coverage and/or higher limits maintained by the Group/School/District. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to CUSD. CUSD and its governing board and members thereof, officers, employees, volunteers, students, and agents ("CUSD Entities") are to be covered as additional insureds on the CGL policy with respect to liability arising out of this Agreement and Participant Agency's use of the SOS. General liability coverage can be provided in the form of an endorsement to this insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).
- 7.1.2 *Sexual Abuse and Molestation Insurance:* Sexual abuse and molestation which covers bodily injury, emotional distress or mental anguish related to any claim, cause of action or liability associated with child molestation or sexual abuse, with limits no less than \$1,000,000 per wrongful act and \$2,000,000 aggregate. This coverage may be provided as an endorsement to the CGL or under a separate policy and must be written on an "occurrence" and not on a claims-made or claims-made and reported basis. Coverage for such claims must not be subject to any exclusion, restriction, or sub-limit. The CUSD Entities must be named as additional insureds with respect to sexual abuse and molestation claims. The coverage must contain a severability of interests/cross liability clause or language stating that Participant Agency's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- 7.1.3 *Commercial Automobile Liability Insurance:* Coverage must be equivalent in scope or at least as broad as ISO Form Number CA 00 01 covering any auto that includes all vehicles that are owned, non-owned, and hired and personal injury protection, with limit no less than \$1,000,000 per accident for bodily injury and property damage.
- 7.1.4 *Workers' Compensation statutory limit and Employer's Liability:* Workers' Compensation coverage as required by the State of California, with statutory limits, and employer's liability insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

7.2 **Primary Coverage/Waiver of Subrogation:** For any claims relating to this Agreement, Participant Agency's insurance coverage shall be primary insurance as respects the CUSD Entities. Any insurance or self-insurance maintained by CUSD shall be excess of Participant Agency's insurance and shall not contribute with it. All required policies, except the workers' compensation and employer's liability insurance, shall contain a waiver of transfer rights of recovery ("waiver of subrogation") against all CUSD Entities for any claims arising out of this Agreement and Participant Agency's activities at the SOS.

7.3 **Deductible/Self-Insured Retention:** Participant Agency shall disclose any deductible or self-insured retention for any of the required insurance. CUSD reserves the right to require that such deductible or self-insured retention be eliminated or reduced, that Participant Agency obtain a bond or other security guaranteeing payment of losses and costs within the limits of the deductible or self-insured retention, or that Participant Agency provide other assurances satisfactory to CUSD.

7.4 **Verification of Coverage/Notice:** Participant Agency shall provide to CUSD: (A) before Participant Agency's first date of attendance at SOS and from time to time as CUSD may request, written proof satisfactory to CUSD of the existence of the required insurance, including a certificate of insurance and any required endorsement; (B) upon CUSD's request, a copy of the insurance policy and/or other evidence of insurance satisfactory to CUSD; (C) no later than 15 days before the date on which a required insurance expires, written proof of renewal of the insurance, including any required endorsement; and (D) written notice within two business days of the occurrence of any of the following: (1) any required insurance is cancelled or non-renewed, (2) notice from the insurer that the insurer intends to or will cancel or non-renew the insurance, and/or limit, restrict, or reduce Participant Agency's insurance coverage such that the insurance does not comply with the requirements stated above, or (3) any required insurance's policy limits have been reduced below those required above.

7.5 Special Risks or Circumstances: Depending upon the nature of the risk, prior events, insurance coverage, or other special circumstances, CUSD, upon written notice to Participant Agency reserves the right to modify these insurance requirements, and may, in its sole discretion, agree to accept coverages different than those which are required herein.

SECTION 8. MUTUAL INDEMNITY.

8.1 Participant Agency Indemnification of CUSD Entities. Except for the sole negligence or willful misconduct of the CUSD Entities, Participant Agency shall defend, indemnify, and hold the CUSD Entities free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries, fines, penalties in law or equity, regardless of whether the allegations are false, fraudulent, or groundless, to property or persons, including wrongful death (collectively "Loss"), to the extent arising out of: 1) Participant Agency's failure to fully comply with or material breach of any of the terms and conditions of this Agreement, or 2) the use and/or occupancy of the SOS, including, but not limited to, transportation, lodging, meal facilities, teaching facilities, education and outdoor activities, by the Participant Agency and its officials, trustees, officers, agents, employees, volunteers, students, and representatives ("Participant Agency Entities"). Acceptance of insurance certificates and endorsements required under this Agreement does not relieve Participant Agency from liability under this indemnification and hold harmless clause. The requirements of this section shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

8.2 CUSD Indemnification of Participant Agency Entities. CUSD shall defend, indemnify, and hold the Participant Agency Entities free and harmless from any and all Loss to the extent arising out of 1) CUSD's failure to fully comply with or material breach of any of the terms and conditions of this Agreement, or 2) the sole negligence or willful misconduct of the CUSD Entities as a result of conditions created by this Agreement.

8.3 Scope of Defense Obligation. The indemnifications granted hereunder include, but are not limited to, the payment of all damages and attorney's fees, fines, penalties and other related costs and expenses. The indemnitor's defense obligations (with counsel approved by the indemnitee), shall arise immediately upon tender of any of the indemnitees, and the defense shall be paid at the indemnitor's own cost, expense, and risk, for any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against any of the indemnitees, notwithstanding whether liability is, can be or has yet been established. Indemnitor shall pay and satisfy any judgment, award or decree that may be rendered against any of the indemnitee, in any such suit, action or other legal proceeding.

8.4 Refusal to Defend/Indemnify. Either Party, upon receipt of tender from any indemnitee hereunder ("Tendering Indemnitee"), may refuse to provide indemnity or defense hereunder ("Refusing Party"), if the Refusing Party, in reliance upon an opinion of qualified counsel, has determined that a valid basis exists for determining that the Loss, for which indemnity or defense is sought, is not required to be indemnified or defended pursuant to the terms of this Agreement. A refusal to indemnify or defend under such circumstances shall not be a material breach of this Agreement. However, if the Tendering Indemnitee shall be required by a final judgment to pay any amount in respect of any obligation or liability against which it has been determined by final judgment that the Refusing Party is required to indemnify or defend under this Agreement, the Refusing Party shall promptly reimburse the Tendering Indemnitee in an amount equal to the amount of such payment. Further, if such refusal, or any failure, to provide a defense against a Loss is determined by a final judgment not to have been reasonably justified under the circumstances, then the Refusing Party: (i) shall be obligated to pay all of the damages and out-of-pocket expenses incurred by the Tendering Indemnitee in defending said Loss, including, but not limited to, the value of the time, including travel time, that all of the employees, agents and representatives of the Tendering Indemnitee dedicated to, or expended in furtherance of, the defense of said Loss; and (ii) without any further action from any party, the Refusing Party hereby intentionally relinquishes and waives any and all rights of every nature to dispute, defend against or contest, in any manner, (including but not limited to the waiver of every defense of every nature) the claim of the Tendering Indemnitee regarding the amount of, reasonableness of, necessity for or the Refusing Party's obligation to pay, the costs, fees and expenses, and other Damages incurred by the Tendering Indemnitee in defending the Loss.

8.5 Survival. The Parties' obligations under this section shall survive the termination or expiration of this Agreement.

SECTION 9. GENERAL PROVISIONS.

9.1 ENTIRE AGREEMENT, INTERPRETATION, EXECUTION, AMENDMENT, AND WAIVER. This Agreement is a complete and exclusive statement of the Parties' agreement under Code of Civil Procedure section 1856. Any other oral understandings or prior understandings shall have no force or effect. If there is uncertainty of any language in this Agreement, the Parties agree that Civil Code section 1654 shall not apply to interpret the uncertainty. The language of this Agreement shall be interpreted according to its fair meaning and not strictly for or against any Party and under California laws. The Parties may execute this Agreement and any amendment in counterparts such that each Party's signature is on a separate page. A copy or an original of this Agreement or an amendment with the Parties' signatures, whether original or transmitted by electronic means, shall be deemed a fully executed contract. The Parties may amend or waive any provision of this Agreement only by a writing executed by them.

9.2 ASSIGNMENT. Without the District's prior written consent, Participant Agency shall not assign or transfer to any other person or entity any or all of its obligations and/or rights under this Agreement, including by operation of law or change of control or merger.

9.3 NOTICES. Except as specifically stated otherwise in this Agreement in which case such provision shall govern to the extent provided therein, each Party shall give any notices, demands, and all other communications required or permitted under this Agreement in writing and by one of the following methods to the other Party at its address and/or email stated on the Cover of this Agreement, delivery to be effective upon receipt thereof by the other Party: (A) hand delivery; (B) sent by a reputable overnight courier service that tracks the delivery; (C) sent by certified mail, return receipt requested, postage prepaid; or (D) sent by regular mail and transmitted by e-mail; and, if to District, a copy of any notice and demand by email to: General Counsel at legal@cUSD.com. A Party may change its contact person and/or contact information stated on page 1 by notifying in writing the other Party of the change and the effective date thereof in accordance with this Section. The provisions of this Section shall survive the termination of this Agreement.

AGENDA ITEM: Accept Donation/s

PREPARED BY: Susan Domenighini

CHARTER COUNCIL MEETING DATE: May 21, 2024

BACKGROUND INFORMATION:

- Construction Engineering Consulting Group Inc. (\$500)
- Members 1st Credit Union (\$250)

On behalf of the Blue Oak Charter Council we would like to say thank you to all who have donated to Blue Oak Charter School!

Agenda Item: Accept Offers of Employment

Prepared by: Maggie Buckley

Charter Council Date: 05/21/2024

Background Information:

Blue Oak would like to accept the following Offers of Employment for the 2024/2025 school year:

- Cheryl Grant, Classroom Teacher
- Sheila Moss, Classroom Teacher
- Hunter Hamblin, Classroom Teacher
- Brittany Jones, Classroom Teacher
- Nicholas Meier, Classroom Teacher/Games Teacher
- Jennifer Bryan, Classroom Teacher
- Katherine McDonald, Classroom Teacher
- Katie Machek, Classroom Teacher
- Kari Madera, Classroom Teacher
- Sarah Lee, Classroom Teacher
- Joan Ferm, Classroom Teacher
- Claire Fong, Handwork Teacher
- Sarah Eblin, Handwork Teacher
- Susan Domenighini, Executive Director
- Amanda Hurd, Assistant Director
- Buck Ernest, Facilities Manager, Safety Coordinator, Food Services Manager
- Kathy Maddox, Facilities Assistant
- Maggie Buckley, Executive Assistant, HR Coordinator, Office Manager
- Kellie Machi, Registrar
- Luis Ortega, Business Office Assistant
- Kayla Mahanay, Health Aide
- Kelley Chandler, Attendance Clerk and Festival Support
- Kelley Sexton, Front Desk Support
- Caren Lehe, Community School Partnership Coordinator
- Ashley Angel, School Counselor

- Gigi Mettler, Kitchen Staff
- Melanie Couch, Custodian (AM)
- Nolan Rae, Custodian (PM)
- Lucas Buyert, Substitute
- Rebeca Guerrero, Substitute
- Robert Madera, Substitute
- Hana Townsend, Substitute
- Kendall Lyons, Substitute
- Michelle Mattern, Substitute
- Polly Dealey, Substitute
- Naiyer Shapouri, Substitute
- Joseph Shufelberger, Substitute
- Elizabeth Nail, Paraprofessional
- Shawn VonRotz, Instructional Aide
- Cheryl Parker, Paraprofessional
- Amy HilQuist, Paraprofessional
- Lianna Camp, Paraprofessional

Agenda Item: Accept Resignations

Prepared by: Maggie Buckley

Charter Council Date: 05/21/2024

Background Information:

Blue Oak would like to accept the following employment resignations for the 2024/2025 school year:

- Allyson Welch, Math Intervention Teacher
- Kevin Anderson, Music Teacher

CHICO UNIFIED SCHOOL DISTRICT

BOND ALLOCATION OPTIONS

\$239,000,000

Charter Enrollment	2,366	16.11%	\$38,512,157	
CUSD Enrollment	12,317	83.89%	\$200,487,843	
	14,683		\$239,000,000	

	Revised CUSD Net Bond Dollars	Revised Charter Net Bond Dollars
	\$203,072,009	\$35,927,991
Less Fremont Project	(\$1,000,000)	(\$9,000,000)
Remaining Bond Dollars	\$202,072,009	\$26,927,991

	Less 5.46%	Less 1.25% Bond	Net Bond
Indirect Cost	(2,102,764)	Issuance Cost	Dollars
		(481,402)	\$35,927,991
			15.03%

	In-District Enrollment	Percentage of Charter Enrollment	35% of Net Bond Dollars
Achieve	180	8.63%	813,261
Blue Oak	204	9.78%	921,696
CCDS	535	25.65%	2,417,194
CORE Butte	617	29.58%	2,787,680
FRCS	108	5.18%	487,957
Inspire	N/A	0.00%	-
Nord	192	9.20%	867,479
Sherwood	104	4.99%	469,884
Willflower	146	7.00%	659,645
Charter Total	2,086	100.00%	9,424,797

Total Net Bond Dollars	\$ 26,927,991
35% Allocated to All Charters	\$ 9,424,797
Dollars Available for Charter Facility Plans	\$ 17,503,194

Total Dollars Allocated to Charter Schools	\$35,927,991
	\$1,000,000
	\$36,927,991
	15.45%
	Ballot Percentage

Enrollment Report
 Blue Oak Charter Council
 May 2024

	Current	Outs	Ins	August 2023
TK	10			Not separated
Kindergarten	26	1		37
1-5	121		1	124
6-8	75	19	17	79
Totals	232			240

New Enrollment ended April 1st.

ENROLLMENT 2023-24 SCHOOL YEAR	
Starting Total Enrollment August 2023	244
K-5 Exits	26
6-8 Exits	19
K-5 Enrollments	18
6-8 Enrollments	17
Total K-5 (Current)	158
Total 6-8 (Current)	76
Total Enrollment as of 4/10/24	234

Blue Oak Charter Council

Attendance Report

May 2024

48 students got invited to attend Blue Oak's first annual 98% or higher attendance party at Bowlero. Kindergarten through eighth grade students got to enjoy a fun morning of bowling and playing arcade games together. We are so excited for those students and all of their hard work this year! We are hopeful that we will have more students attend the party next year!

Blue Oak's overall attendance for the 23-24 school year is 91.2%!

Blue Oak Charter Council

Behavior Report

May 2024

April's Behavior Data

April's top behaviors

- Physical aggression for K-3rd grade students
 - Restorative practices between students affected; staff; classroom
 - Discussing healthy "safe hands" strategies with admin and the counselor
 - Parent notifications and meetings to problem solve and create a new positive behavior
 - Peace process review for staff and students
 - I didn't like when you...it made me feel...I would prefer if you...
- Classroom disruptions
 - Looking at adopting a curriculum for social emotional learning that will have dedicated time each week within the classroom
 - School Connect for middle school students (6th-8th grades)
 - To be determined for elementary students (kindergarten-fifth grades)
 - Classroom reminders and expectations review
 - Class lessons led by our counselor, Ms. Ashley

Month	School days/month	Office Referrals	Office Referrals/day	Minor Referrals	Minor Referrals/day
January	16	29	1.8	109	6.8
February	19	59	3.1	134	7.1
March	15	53	3.5	116	7.7
April	21	77		159	

Office Referrals

- 43% of office referrals are happening within the classroom
- 27% of office referrals are happening on the playground
- 53% of office referrals are happening during non instructional time