

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Room 24
CHARTER COUNCIL
REGULAR MEETING AGENDA

Join Zoom Meeting

<https://us06web.zoom.us/j/89240341434?pwd=dAkV0ppEuooW0EVCq1ILCBJoObOAYO.1>

Meeting ID: 892 4034 1434

Passcode: 8KRyLE

Monday, April 16, 2024, at 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and move the agenda items' order.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1.** Call Meeting to Order
- 1.2.** Roll Call of Council Members to establish a quorum
- 1.3.** Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- 1.4.** Agenda Modifications
- 1.5.** Audience to Address the Council

This is an opportunity for community members to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

2. CONSENT AGENDA

- 2.1. Approve Special Meeting Minutes from March 26, 2024
- 2.2. Cash Flow
- 2.3. Balance Sheet Detail
- 2.4. Warrants/Aged Payable
- 2.5. Actual to Budget Summary
- 2.6. Point of Sale Transactions/Check Register (March 2024)
- 2.7. Credit Card Statement (March 2024)
- 2.8. Overnight Field Trip (fall 2024) 6th grade
- 2.9. Accept Donations:
 - 2.9.1. Valley Oak Children's Services
 - 2.9.2. 5th Street Steakhouse
 - 2.9.3. Armed Guard Private Security

3. FACULTY

- 3.1. Faculty Report Nick Meier/Sarah Lee

4. BUSINESS

- 4.1. Advanced Document Proposal Susan Domenighini
- 4.2. Finance (Discussion)
- 4.4 Teacher/Staff Appreciation (Discussion)

5. GOVERNANCE

- 5.1. Parent Council Report Ryan Sanders
- 5.2. Finance Committee Trisha Atehortua
- 5.3. Facilities Report Kristen Woods
- 5.4. Executive Director Review Committee
- 5.5. Charter Council Election Appointment

6. ADMINISTRATION

- 6.1. Executive Director's Report Susan Domenighini
- 6.1.1. Teacher Assignments 2024-25
- 6.2. Behavior Update Amanda Hurd
- 6.3. Attendance Update
- 6.4. Enrollment Update
- 6.5. Community Partnership Caren Lehe
 - Including a Review of Diversity Goals*

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Room 24
CHARTER COUNCIL
REGULAR MEETING DRAFT MINUTES

Join Zoom Meeting
<https://us06web.zoom.us/j/84891676395?pwd=5hJNjhiQgGL71JWpgTVjCbUmILbqkg.1>

Meeting ID: 848 9167 6395
Passcode: g9K9Bh

Monday, March 26, 2024, at 6:00 PM

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order 6:02 pm
- 1.2. Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods	X	
Laurel Hill-Ward	X	
Leanna Glander		X
Ryan Sanders	X	

Donna Kreskey	X	
Trisha Atehortua	X	

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications - No agenda modifications at this time.

1.5. Audience to Address the Council

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Laurel Hill-Ward has two questions. Question 1 - Do Charter’s ever join up to protect their viability? That is to say Charter’s with similar philosophies? Question 2 - During covid Vicki and I were very concerned about the teachers and how stressful it was for them. We did some things for them - coffee cards, lunch, etc. Teacher appreciation is coming up and I wonder if we can put it out there that the Board is willing to pitch in and participate in doing something great for the Teachers and Staff for appreciation and support? Discussion. Revisit Teacher/Staff appreciation on the next meeting agenda.

2. CONSENT AGENDA

- 2.1. Approve Special Meeting Minutes from February 20, 2024
- 2.2. Cash Flow
- 2.3. Balance Sheet Detail
- 2.4. Warrants/Aged Payable
- 2.5. Actual to Budget Summary
- 2.6. Point of Sale Transactions/Check Register (Feb. 2024)
- 2.7. Credit Card Statement (Feb. 2024)

Motion to Approve the Consent Agenda by Kristen Woods. Laurel Hill-Ward Second motion. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				X

Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

3. FACULTY

3.1. Faculty Report

Nick Meier/Sarah Lee

Nick Meier - Sarah will report for me online tonight as my dog is going crazy barking in the background! A slide show is shared by Sarah Lee. The Blue Oak March report - Maple Rose Kindergarten with creative play and fine stitching! 1st grade with Brittany Jones, 2nd grade Nick Meier, 5th grade with Katie Machek, 6th grade with Sarah Lee, 7th grade with Kari Madera, and a Handwork Report from Ms. Sarah Eblin is shared. Also, State Testing will be in full swing before the BOCC next meeting!

4. BUSINESS -

4.1. IRS Moratorium - new employee retention credit

Information only

We have been notified that this funding has been put on pause due to fraud in the process (not from us) and now the funding for everyone is on hold until further investigation has been completed. We are to receive in the neighborhood of 520k which we had plans for but now we will need to wait for this.

4.2. 2nd Interim Budget Approval

Trisha reports that this was reviewed in the Finance Committee Meeting and the report was shared in the packet. Motion to approve by Trisha Atehortua. Ryan Sanders seconds. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

- 4.3. Audit Contract - This should say Audit Contact! Apologies for the typo. We must review the pre approved list of auditors periodically and we plan to have this on next year's agenda to review other providers. This year's audit 2024-25 will continue to be conducted by CLA, Clifton, Larson, Allen LLC. Motion to approve by Kristen Woods. Second by Trisha Atehortua. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

5. GOVERNANCE

5.1. Parent Council Report

Ryan

Sanders

Discussed Oaken Lands Music Festival to fund the 7th grade field trips. Also planning the May Faire. Someone inquired about coffee in the parking lot this morning but this is not connected to the Parent Council. This is a weekly event arranged by Amanda Hurd and Hosted by Pumped Up Coffee. Every Tuesdays from 7:30am to 8:30am the coffee is on at Blue Oak School.

5.2. Finance Committee

Trisha Atehortua

Trisha reports to the Finance Committee. We are in the process of looking at budget planning for next year. Cash flow. Expenses, attendance and how they impact the budget. We discussed the pre-school option and the annual audit.

5.3. Facilities Report

Kristen Woods

Kristen reports on Facilities. Caren and I went out front to get in touch with community members for the survey. Lots of new information on what our families want for the new site. This work is to start the community talking about the school needs. The PSA has been finalized but not signed yet. We will be looking at financing options soon.

5.4. Retreat

Susan Domenighini

We are looking for times that we can hold a retreat for May. Discussion. Board would like to schedule for June when this can be during the week like a regular work day. This will be a 4 hour block of time. Maggie will come up with some dates in June and send them to the board before the next meeting.

5.5. Preschool Plan Susan Domenighini
Reconsider Preschool Plan

We wanted to do a preschool as the government was expanding the traditional kindergarten program. We have intentions to serve 4 year olds in our preschool. Per the legislature, in 2025-26 all 4 year olds will be eligible for transitional kindergarten attendance. Susan consulted an expert in Child Protective Services who just returned from a State Preschool Planning meeting in Sacramento. Her recommendation for the school's sustainability is to not pursue a preschool program as the additional funding that we will receive from the State will not cover the staffing expenses the program will require. Due to the new credentialing requirements that are being put in place. Preschool teachers will now need to hold the same credential as classroom teachers but be paid less for the preschool position. We may want to reconsider the choice to start this new program. We can still utilize the funding to support the pre-k planning i.e. transitional kindergarten and professional development for the staff. Discussion.

6. ADMINISTRATION

6.1. Executive Director's Report Susan Domenighini
Susan shares updates. The Scholastic Book Fair was a success. The excitement this year was fun to see. We had a whole school participation. Lots of door decorating. There was a coin drive which helped fund students that wanted a book but could not afford a book. We are also continuing our Waldorf Mentor and Professional Development. Kari has been working with an expert in cyber security so we can bring this information to the community soon and keep our kids safe on the internet. We are having a middle school night tomorrow night. It is when we invite the 5th graders and their families to come in and hear about what middle school is like at Blue Oak. The invitation has gone out to everyone so new middle school parents for next year so they can also attend. Susan is meeting with Annie Gilbert at Charter Impact once a week right now. We are budget planning for our future and so we can present a good budget to you in June. The Differentiated Assistance Team will start meeting with us next week. Teachers will be involved in this work. I think we will be learning a lot about addressing the diverse population.

6.2. Teacher Assignments 2024-25 Susan Domenighini
We will be needing to make some budget cuts for next year. There will be three new potential funding resources that will be coming in the future. I don't have information that I can share on these potentials yet but that information will come to you soon. Teacher assignments 2nd grade through 8th grade have been confirmed for next school year. All of these current teachers will be returning. So this is good news. We discussed the 4th 5th grade split and these conversations are still happening. This will continue on. The remainder of the teachers have not been offered their full assignment for next year because we do not have a budget set for next year and cannot assure them their current full positions.

Notices are sent out every year on March 15 as is tradition for most schools though Charters are not required to do this, we do because it is the fair thing to do for the teacher's sake. It is important for us to give them a chance to seek other opportunities and at least have the time to do this. Having these conversations is difficult. I will be discussing more of this with you next meeting and this board will be voting on where these cuts in the budget will occur. The board may be fielding questions regarding budget cuts and also enrollment, as enrollment closes on April 1.

6.3. Behavior Update Amanda Hurd

Susan shares Amanda's report and behavior updates.

6.4. Attendance Update Amanda Hurd

Susan shares updates and attendance

6.5. Enrollment Update
Susan shares enrollment updates.

6.6. Community Partnership

Review of Diversity Goals

Susan shares a report from Caren Lehe and the work she is doing on diversity. She has joined the Nor Cal Anti-Racial Coalition here in Chico. She has arranged for Stonewall to visit our staff during our Inservice something that we have been trying to arrange for over a year and it is happening now because of Caren. We working with BCOE & some PhD's from Chico State University on an Emotional Liberation Program that they have. She is working to connect BCOE to support this throughout the whole county. Caren is also working Alicia Trider regularly to discuss the Good Ancestors Project. The Community Engagement Partnership which is focused on student engagement. The work is amazing and it is transforming our community.

7. NEXT MEETING - Tuesday, April 16, 2024 at 6:00 PM

8. ADJOURNMENT - 7:35pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____




Blue Oak Charter School

Monthly Financial Presentation – March 2024




March Highlights



Highlights

- Enrollment forecast 234, down **(28)** from budget.
- Revenue forecast increased by \$70k for Community Engagement Initiative
- Forecast deficit (\$102,269) **with addition of Community Engagement**
- Based on current level of spending, cash is forecast to be \$447K at June 30th, 2024 representing 38 days cash on hand.

Compliance and Reporting

- Arts, Music & Instructional Materials Block Grant Board approved plan required before utilizing funding.
- 

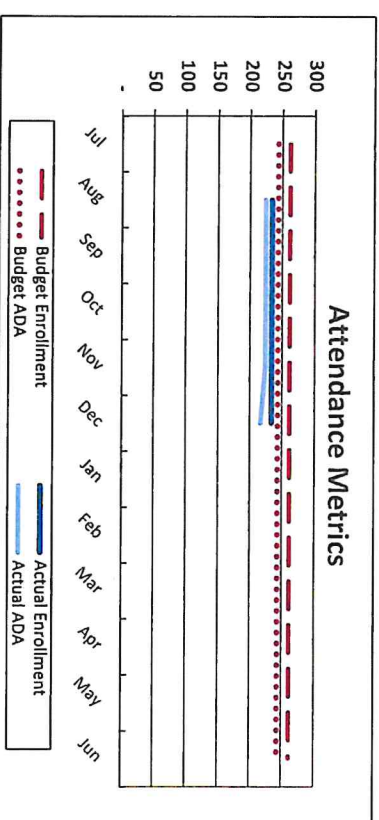


Attendance Data and Metrics

Enrollment and Per Pupil Data

<i>Enrollment & Per Pupil Data</i>			
	<i>Actual</i>	<i>Forecast</i>	<i>Budget</i>
Average Enrollment	234	234	262
ADA	222	218	244
Attendance Rate	95.1%	93.0%	93.0%
Unduplicated %	60.0%	60.0%	58.4%
Revenue per ADA		\$18,655	\$17,280
Expenses per ADA		\$19,801	\$17,161

Attendance Metrics



Expenses per ADA higher than revenue per ADA (\$19,801 vs \$18,655)

Enrollment 234, down from budget 262.

93% ADA forecast (216.7) and rolling UPP 58.41%.

LCFF is calculated at approx. \$12,000 per ADA.

Revenue



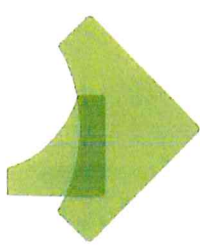
- March Updates
- Reduced ADA cuts (\$311K)+ from budget.
- Additional \$70K Revenue from Community Engagement Initiative included in current year
- Forecast includes additional \$779K one-time funding, declining in future years.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	\$ 1,511,426	\$ 1,968,206	\$ (456,780)	\$ 2,511,411	\$ 2,908,486	\$ (397,075)
Federal Revenue	55,862	121,100	(65,238)	273,876	244,096	29,780
Other State Revenue	245,414	532,846	(287,432)	1,340,159	997,758	342,401
Other Local Revenue	71,096	46,800	24,296	84,296	60,000	24,296
Total Revenue	\$ 1,883,798	\$ 2,668,952	\$ (785,155)	\$ 4,209,742	\$ 4,210,340	\$ (598)

	2021/22	2022/23	2023/24	2024/25	2025/26
Educator Effectiveness Block Grant	\$ -	\$ 30,637	\$ 25,446	\$ 20,257	\$ -
Arts, Music and Instructional Materials	\$ -	\$ -	\$ 51,516	\$ 51,516	\$ 51,516
Learning Recovery	\$ -	\$ -	\$ 142,992	\$ 142,992	\$ -
Extended Learning FY23			\$ 308,103		
Community Schools Planning			\$ 100,000		
MTSS			\$ 49,159		
ESSER III	73,689	388,778	101,822	-	-
One-Time Funding plan	\$ 504,636	\$ 937,472	\$ 779,038	\$ 214,764	\$ 51,516



Expenses



March Updates

- Overall expenses forecasted increase of \$127k higher than budget
- Certificated Salaries increased \$10k and Classified decreased \$3k from Feb 2024.

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,336,167	\$ 1,393,525	\$ 57,357	\$ 1,570,727	\$ 1,590,901	\$ 20,174
Classified Salaries	517,763	504,133	(13,630)	658,632	643,281	(15,351)
Benefits	565,986	551,507	(14,479)	687,147	666,803	(20,344)
Books and Supplies	132,467	88,900	(43,567)	177,374	106,200	(71,174)
Subagreement Services	105,472	53,024	(52,448)	106,096	72,096	(34,000)
Operations	148,448	127,386	(21,061)	177,350	170,064	(7,286)
Facilities	501,149	502,500	1,351	667,500	670,000	2,500
Professional Services	192,494	199,779	7,284	267,184	262,023	(5,161)
Depreciation	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total Expenses	\$ 3,499,946	\$ 3,420,754	\$ (79,192)	\$ 4,312,010	\$ 4,181,368	\$ (130,642)

Surplus / (Deficit) & Fund Balance

- Forecast deficit (\$102,269).
- Year End Fund balance projected at 14.3%.

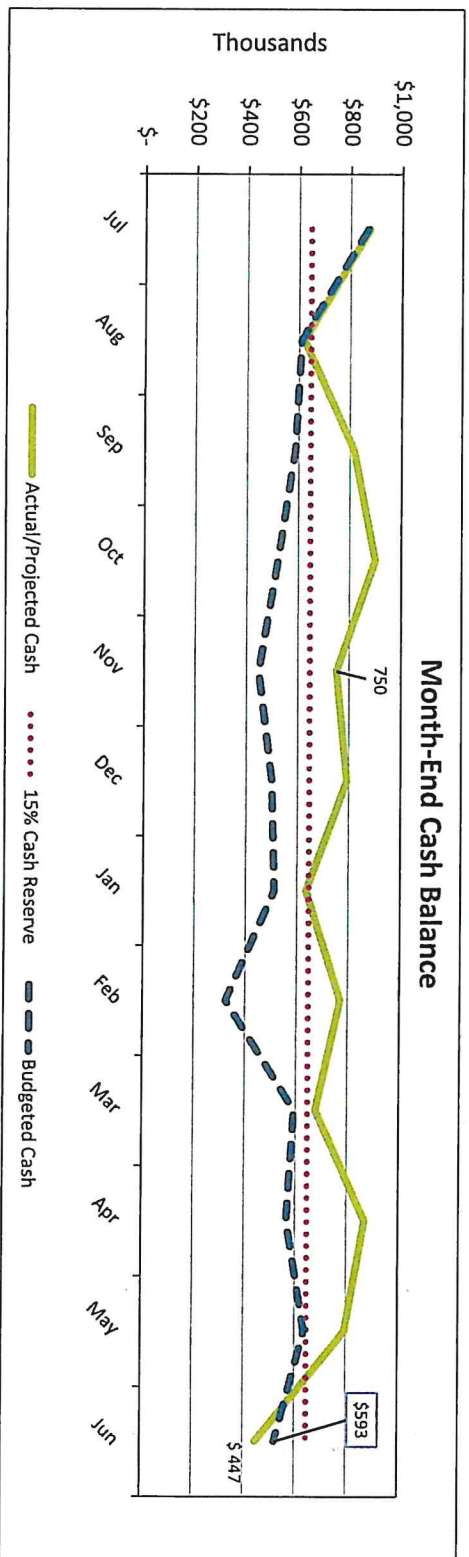
	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,616,148)	\$ (751,802)	\$ (864,347)	\$ (102,268)	\$ 28,972	\$ (131,241)
Beginning Fund Balance	719,439	719,439		719,439	719,439	
Ending Fund Balance	<u>\$ (896,709)</u>	<u>\$ (32,363)</u>		<u>\$ 617,171</u>	<u>\$ 748,411</u>	
As a % of Annual Expenses	-20.8%	-0.8%		14.3%	17.9%	



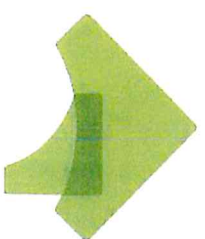


Cash Balance

- Current cash \$677K . Year end projected to be \$447K = 38 days Cash on Hand

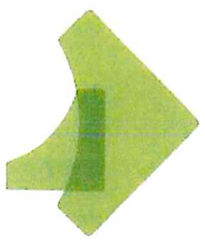


Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Apr-01 or sooner based on Authorizer	Audit Firm Selection - In accordance with Education Code (EC) Section 41020 (b) (3). If the governing board of a Local Educational Agency (LEA) does not have an audit contract in place by April 1, the County Superintendent of Schools, having jurisdiction over the LEA, shall provide for the audit and charge the LEA's fund for the cost incurred.	Client with Charter Impact support	Yes	No	https://leginfo.ca.gov/aces/codes&.displaySection.xhtml?sectionNum=41020&lawCode=EDC
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI). The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	Client	Yes	Yes	https://www.iprc.ca.gov/Form700.html
FINANCE	Apr-05	Year 4 ESSER and GEER Annual Reporting - The Year 4 ESSER and GEER Annual Reports are applicable to activities and expenditures that occurred July 1, 2022 - June 30, 2023. Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). Year 4 Annual Reporting is scheduled to open March 6, 2024, and close April 5, 2024.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/fo/r27/ares24in.asp
FINANCE	Apr-12	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period January 1, 2024 - March 31, 2024.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/fo/r27/ares24in.asp
FINANCE	Apr-16	ASES - New applicants for 2024/25 - These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe, constructive alternatives for students in kindergarten through ninth grade. Funding is designed to: (1) maintain existing before and after school program funding; and (2) provide eligibility to all elementary and middle schools that submit quality applications throughout California. The application is for new grantees as well as existing grant recipients who wish to increase funding.	Client with Charter Impact support	No	Yes	https://www.cde.ca.gov/fg/fo/r27/ares24in.asp
FINANCE	Apr-17	Special Education Federal Expenditure Report #2 due to SELPA - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterseelpa.org/discask/
FINANCE	Apr-19	Special Education ADA/Enrollment Report #3 due to SELPA - Report are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterseelpa.org/discask/
FINANCE	Apr-26	School-based Medi-Cal Administrative Activities (SMAA) - All charter schools participating in the SMAA program are required to participate in this reporting. The SMAA program reimburses schools for the federal share (50%) of the certain costs for administering the Medi-Cal program.	Client with Charter Impact support	No	No	https://www.dhcs.ca.gov/Programs/Pages/SMAA

Compliance Deadlines (next 60 days)




Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Apr-26	Antibias Education Grant Program - All charter schools participating in the Antibias Education Grant Program are required to participate in this reporting.	Client with Charter Impact support	No	No	https://www.cde.ca.gov/ps/ps/antibias/grant.asp
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A, Title II, Part A, Title III LEP, Title III Immigrant, and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter. CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/fg/cm/
FINANCE	Apr-30	Public Charter School Grant Program and Dissemination Grant Program - Qtr 3 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/ps/ps/cr/pscg_p.asp
FINANCE	May-01	Special Education Low Incidence Reimbursement Request due to SELPA - Report are due to El Dorado Charter SELPA.	Client	No	No	https://charterselecth.org/irs/cal/
DATA	May-07	CALPADS End-of-Year 1, 2, 3 and 4 - The data submission window opens on May 7, 2024 and closes on July 26, 2024. End-of-Year data includes: Course completion, program eligibility/participation, homeless students, student discipline, cumulative enrollment, student absence, postsecondary, RIF/EP count, work-based learning indicator, CTE, postsecondary outcomes for Students with Disabilities and SPED.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/hs/hs/pecd/
FINANCE	TBD - Was May 08 in 2023	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example, LCFE apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFE. This decision may be reconsidered on an annual basis.	Charter Impact	No	No	https://www.cde.ca.gov/ps/ps/civ/camios/vy.asp
FINANCE	May-15	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	Client/Audit firm	Yes	No	http://www.publiccounsel.org/usedful_materials?id=0025
FINANCE	May-31	Universal PreKindergarten (UPK) Planning and Implementation Grant Expenditure report #3 - Report #4 for resource code 6053 due date May 31, 2024 - Expenditure reports for the reporting period of November 1, 2023, to April 30, 2024. Charter schools that have informed the CDE of their intent to return these funds are not required to submit this report. If the LEA has spent all UPK P&I grant funds, they are not required to submit any further expenditure reports. Additional information: https://www.cde.ca.gov/ci/gsf/em/upkpi.asp	Charter Impact with Client support	No	No	https://www.cde.ca.gov/ci/gsf/em/upkpi.asp

Appendices



As of March 31, 2024

- Cash Flow – Monthly and Annual Forecast
 - Statement of Financial Position (Balance Sheet)
 - Statement of Cash Flows
 - Detailed Month and YTD Budget vs. Actual
 - Accounts Payable Aging
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Blue Oak Charter School
 Statement of Activities
 For the period ended March 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State AID - Revenue Limit	\$ (26,186)	\$ 127,449	\$ (153,635)	\$ 858,475	\$ 830,915	\$ 27,560	\$ 1,340,711
LCFF State Aid	-	-	-	179,188	380,661	(201,473)	761,321
Education Protection Account	(395)	-	(395)	2,404	-	2,404	-
State Aid - Prior Year	90,756	120,077	(29,321)	471,359	566,300	(94,941)	806,454
In Lieu of Property Taxes	64,235	247,526	(183,291)	1,511,426	1,777,876	(266,450)	2,908,486
Total State Aid - Revenue Limit	-	-	-	-	-	-	-
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	34,190
Federal Child Nutrition	10,673	-	10,673	51,417	-	51,417	-
Title I, Part A - Basic Low Income	-	16,147	(16,147)	48,442	(48,442)	8,842	64,589
Title II, Part A - Teacher Quality	4,445	2,210	2,235	4,445	4,421	24	8,842
Title III - Limited English	-	-	-	-	63,238	(63,238)	126,475
Other Federal Revenue	-	-	-	-	63,238	(63,238)	126,475
Total Federal Revenue	15,118	18,357	(3,239)	55,862	179,399	(123,477)	360,571
Other State Revenue							
State Special Education	27,124	19,938	7,186	165,449	149,924	15,525	209,737
State Child Nutrition	1,180	-	1,180	5,670	-	5,670	-
School Facilities (\$8740)	-	168,276	(168,276)	-	168,276	(168,276)	336,552
Mandated Cost	-	-	-	61	4,614	(4,553)	4,614
State Lottery	-	-	-	-	13,773	(13,773)	57,747
Prior Year Revenue	-	-	-	15,883	-	15,883	-
Other State Revenue	1,382	1,096	286	58,351	196,259	(137,908)	389,108
Total Other State Revenue	29,686	189,310	(159,624)	245,414	532,846	(287,432)	997,758
Other Local Revenue							
Other Fees and Contracts	17,500	-	17,500	26,250	-	26,250	-
School Fundraising	23,272	6,600	16,672	44,846	46,800	(1,954)	60,000
Total Other Local Revenue	40,772	6,600	34,172	71,096	46,800	24,296	60,000
Total Revenues	149,811	461,793	(311,982)	1,883,798	2,536,861	(653,063)	4,326,815
Expenses							
Certified Salaries							
Teachers' Salaries	127,411	126,404	(1,007)	1,068,896	1,137,632	68,736	1,264,036
Teachers' Substitute Hours	5,800	3,792	(2,008)	43,931	30,337	(13,594)	37,921
Teachers' Extra Duty/Stipends	4,903	1,500	(3,403)	21,793	12,000	(9,793)	15,000
Pupil Support Salaries	5,095	6,194	1,099	54,287	49,555	(4,732)	61,944
Administrators' Salaries	16,371	19,334	2,963	147,340	164,000	16,660	212,000
Total Certified Salaries	159,580	157,224	(2,356)	1,339,617	1,393,524	57,357	1,590,901
Classified Salaries							
Instructional Salaries	26,094	17,217	(8,877)	220,818	137,730	(83,088)	172,162
Clerical and Office Staff Salaries	16,154	21,485	5,331	161,686	183,593	21,907	238,276
Other Classified Salaries	16,612	22,129	5,517	135,239	182,811	47,552	232,843
Total Classified Salaries	58,860	60,831	1,971	517,763	504,134	(13,629)	643,281
Benefits							
State Teachers' Retirement System, certificated	27,532	30,030	2,498	252,645	266,163	13,518	303,862
Public Employees' Retirement System, classified	18,874	16,230	(2,644)	166,637	134,503	(32,134)	171,637
OASDI/Medicare/Alternative, certificated	4,493	3,771	(722)	39,209	31,256	(7,953)	39,883
Medicare/Alternative, certificated	3,084	3,162	78	26,069	27,516	1,447	32,396
Health and Welfare Benefits, certificated	7,545	7,583	38	69,528	68,250	(1,278)	91,000
State Unemployment Insurance, certificated	107	1,017	910	890	8,637	7,747	10,162
Workers' Compensation Insurance, certificated	-	1,744	1,744	9,982	15,182	5,200	17,873
Other Benefits, certificated positions	135	-	(135)	1,026	-	(1,026)	-
Total Benefits	61,770	63,537	1,767	565,986	551,507	(14,479)	666,803

Blue Oak Charter School
Statement of Activities
For the period ended March 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	-	-	-	9,382	5,000	(4,382)	5,000
Books and Reference Materials	-	-	-	2,429	22,000	19,571	22,000
School Supplies	1,444	3,000	1,556	24,434	27,000	2,566	36,000
Software	660	1,500	840	10,409	13,500	3,091	18,000
Office Expense	915	1,167	252	10,109	10,500	391	14,000
Business Meals	67	100	33	1,109	900	(209)	1,200
School Fundraising Expense	-	-	-	162	-	(162)	-
Noncapitalized Equipment	6,575	-	(6,575)	17,056	10,000	(7,056)	10,000
Food Services	8,463	-	(8,463)	57,376	-	(57,376)	-
Total Books & Supplies	18,124	5,767	(12,357)	132,466	88,900	(43,566)	106,200
Subsegment Services							
Nursing	3,248	2,166	(1,082)	21,578	19,500	(2,078)	26,000
Special Education	16,286	4,000	(12,286)	81,823	32,000	(49,823)	44,000
Security	524	191	(333)	2,070	1,524	(546)	2,096
Total Subsegment Services	20,058	6,357	(13,701)	105,471	53,024	(52,447)	72,096
Operations & Housekeeping							
Auto and Travel	885	328	(557)	7,845	2,618	(5,227)	3,600
Dues & Memberships	50	750	700	8,438	6,750	(1,688)	9,000
Insurance	-	4,348	4,348	44,732	39,135	(5,597)	52,180
Utilities	7,007	7,000	(7)	70,936	63,000	(7,936)	84,000
Janitorial Services	836	807	(29)	7,543	7,263	(280)	9,684
Communications	545	833	288	8,152	7,500	(652)	10,000
Postage and Shipping	-	160	160	801	1,120	319	1,600
Total Operations & Housekeeping	9,323	14,226	4,903	148,447	127,386	(21,061)	170,064
Facilities, Repairs & Other Leases							
Rent	54,000	54,000	-	483,500	486,000	2,500	648,000
Equipment Leases	1,728	1,167	(561)	12,325	10,500	(1,825)	14,000
Repairs and Maintenance	188	666	478	5,324	6,000	676	8,000
Total Facilities, Repairs & Other Leases	55,916	55,833	(83)	501,149	502,500	1,351	670,000
Professional/Consulting Services							
IT	33	1,383	1,350	10,182	12,450	2,268	16,600
Audit & Taxes	1,575	-	(1,575)	15,225	16,000	775	16,000
Legal	210	1,334	1,124	5,873	12,000	6,127	16,000
Professional Development	1,589	2,544	945	16,490	17,812	1,322	25,446
General Consulting	750	2,885	2,135	31,745	20,192	(11,553)	28,845
Special Activities/Field Trips	3,040	-	(3,040)	17,180	20,000	2,820	20,000
Bank Charges	50	24	(26)	365	168	(197)	240
Printing	-	200	200	-	1,400	1,400	2,000
Other Taxes and Fees	932	360	(572)	5,498	2,520	(2,978)	3,600
Payroll Service Fee	509	667	158	5,417	6,000	583	8,000
Management Fee	6,154	7,017	863	59,661	63,155	3,494	84,207
District Oversight Fee	899	4,378	3,479	10,501	19,682	9,181	29,085
SPED Encroachment	444	-	(444)	2,044	-	(2,044)	-
Public Relations/Recruitment	-	1,200	1,200	12,316	8,400	(3,916)	12,000
Total Professional/Consulting Services	16,195	21,992	5,797	192,497	199,779	7,282	262,023
Total Expenses	399,826	385,767	(14,059)	3,499,946	3,420,754	(79,192)	4,181,368
Change in Net Assets	(250,015)	76,026	(326,041)	(1,616,148)	(883,893)	(732,255)	145,447
Net Assets, Beginning of Period	(646,692)			719,441			
Net Assets, End of Period	\$(896,708)			\$(896,708)			

Blue Oak Charter School
Statement of Financial Position

March 31, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 676,609	\$ 1,026,453	\$ (349,844)	-34%
Total Cash & Cash Equivalents	676,609	1,026,453	(349,844)	-34%
Accounts Receivable	28,543	54,554	(26,011)	-48%
Public Funding Receivables	51,490	875,943	(824,453)	-94%
Prepaid Expenses	63,102	77,540	(14,438)	-19%
Total Current Assets	819,744	2,034,490	(1,214,746)	-60%
Long-Term Assets				
Deposits	28,000	28,000	-	0%
Leased Asset	3,428,153	3,428,153	-	0%
Total Long Term Assets	3,456,153	3,456,153	-	0%
Total Assets	\$ 4,275,897	\$ 5,490,643	\$ (1,214,746)	-22%
Liabilities				
Current Liabilities				
Accounts Payable	\$ (2,120)	\$ 31,152	\$ (33,272)	-107%
Accrued Liabilities	262,879	419,836	(156,957)	-37%
Deferred Revenue	1,424,331	832,700	591,631	71%
Other Current Liabilities	441,612	441,612	-	0%
Total Current Liabilities	2,126,702	1,725,300	401,402	23%
Long-Term Liabilities				
Other Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Liabilities	5,172,606	4,771,204	401,402	8%
Total Net Assets	(896,708)	96,263	(992,971)	-1032%
Total Liabilities and Net Assets	\$ 4,275,897	\$ 4,867,467	\$ (591,570)	-12%

Blue Oak Charter School
Statement of Cash Flows

For the period ended March 31, 2024

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	Month Ended 03/31/24	YTD Ended 03/31/24
Cash Flows from Operating Activities		
Change in Net Assets	\$ (250,015)	\$ (1,616,148)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	126,142	824,454
Grants, Contributions & Pledges Receivable	-	26,011
Prepaid Expenses	1,478	14,438
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(2,120)	(33,273)
Accrued Expenses	(33,194)	(156,957)
Deferred Revenue	64,193	591,631
Total Cash Flows from Operating Activities	(93,516)	(349,844)
Change in Cash & Cash Equivalents	(93,516)	(349,844)
Cash & Cash Equivalents, Beginning of Period	770,125	1,026,453
Cash and Cash Equivalents, End of Period	\$ 676,609	\$ 676,609

Blue Oak Charter School
 Accounts Payable Aging
 March 31, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Outstanding Invoices				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Blue Oak Charter School

Check Register

For the period ended March 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
11988	Advantage Therapy Services Inc	SpEd Svcs - 02/09/24 - 02/16/24	3/7/2024	\$ 5,492.40
11989	Alameda County Office of Education	Professional Development - 06/13/24 - 06/14/24	3/7/2024	600.00
11990	Alarm Connections	Alarm Svcs - 03/01/24 - 05/31/24	3/7/2024	523.50
11991	Amanda Hurd	Reimb - School Supplies - 02/24/24	3/7/2024	408.72
11992	Blue Shield of California	Health Ins - 03/24	3/7/2024	298.90
11993	Buck Ernest	Reimb - 02/20/24	3/7/2024	379.42
11994	California Water Service	Utility Svcs - 01/13/24 - 02/13/24	3/7/2024	408.39
11995	Caren Lehe	Reimb - School Supplies, Mileage & Office Supplies- 02/12/24	3/7/2024	108.15
11996	Cheryl Grant	Reimb - School Supplies - 01/20/24	3/7/2024	70.85
11997	Comcast	Communication Svcs - 02/12/24 - 03/11/24	3/7/2024	322.09
11998	Humana Insurance Co	Health Ins - 03/24	3/7/2024	1,745.79
11999	PG&E	Utility Svcs - 01/13/24 - 02/13/24	3/7/2024	6,128.09
12000	Tahoe Pure Water Co	Office Water	3/7/2024	28.00
12001	The Danielson Company	Food Svcs - 02/15/24 - 02/22/24	3/7/2024	724.18
12002	US Foods, Inc.	Food Svcs - 02/15/24 - 02/22/24	3/7/2024	2,285.96
12003	Advanced Document Concepts for Business	Copier Lease - 02/24	3/15/2024	942.11
12004	Aerxis Software	Spring 2024 AerxisCon	3/15/2024	999.00
12005	Blue Oak Mobile Livescan & Notary	Membership - Mobile Fee & Notarization	3/15/2024	50.00
12006	Buck Ernest	Reimb - Maintenance Supplies - 02/20/24 - 02/28/24	3/15/2024	187.78
12007	Caren Lehe	Reimb - Mileage - 02/28/24	3/15/2024	34.17
12008	Cheryl Grant	Reimb - School Supplies - 03/02/24	3/15/2024	417.06
12009	City of Chico	Utility Svcs - 01/29/24 - 02/28/24	3/15/2024	471.70
12010	Cornell Distributing	Meals - 02/02/24 - 02/27/24	3/15/2024	1,140.46
12011	E-Rate Advisors	Consulting Svcs - Second Half FY23/24	3/15/2024	750.00
12012	Family First	SpEd Svcs - 02/09/24 - 01/28/24	3/15/2024	1,925.00
12013	Law Offices of Young, Minney & Corr, LLP	Legal Svcs - 02/23/24	3/15/2024	210.00
12014	The Danielson Company	Food Svcs	3/15/2024	728.24
12015	US Foods, Inc.	Meals - 02/09/24 - 02/22/24	3/15/2024	1,732.20
12016	Advantage Therapy Services Inc	SpEd Svcs - 02/21/24 - 03/01/24	3/15/2024	3,896.20
12017	Amanda Hurd	Reimb - School Supplies - 03/09/24 - 03/12/24	3/22/2024	400.51
12018	CDW Government	Google Chrome Edu License	3/22/2024	33.00
12019	Chico Country Day School	Nursing Costs - 03/24	3/22/2024	3,247.99
12020	CiftonkarsonAllen LLP	Audit Svcs - 06/30/23	3/22/2024	1,575.00
12021	Elizabeth Nail	Reimb - Office Supplies - 03/05/24 & 03/07/24	3/22/2024	62.33
12022	Golden Gate Bridge Highway and Transportation District	Field Trip - 04/24/24	3/22/2024	300.50
12023	Humana Insurance Co	Health Ins - 04/24	3/22/2024	1,856.61
12024	Kari Madera	Reimb - Mileage - 02/20/24 - 02/23/24	3/22/2024	276.71
12025	Katherine Lehman	Reimb - AirBnb - 03/04/24 - 03-07/24	3/22/2024	422.37
12026	Katherine Lehman	Reimb - Mileage - 03/04/24 - 03-07/24	3/22/2024	422.37
12027	Kellie Machi	Reimb - Mileage & Business Meals - 03/06/24	3/22/2024	185.11
12028	Leen	Rent - 04/24	3/22/2024	54,000.00
12029	ODP Business Solutions LLC	Office Supplies	3/22/2024	340.26
12030	Recolegy Butte Colusa Counties	Janitorial Svcs - 02/24	3/22/2024	836.53
12031	Sarah Eblin	Reimb - Teachers Pay - 02/29/24 -03/08/24	3/22/2024	55.00
12032	The Danielson Company	Food Svcs	3/22/2024	531.82
12033	US Foods, Inc.	Food Svcs - 03/07/24	3/22/2024	1,320.38
12034	Anthem Blue Cross	Health Ins - 04/01/24 - 05/01/24	3/26/2024	7,245.94
12035	Butte County Office of Education	SpEd Svcs	3/26/2024	4,972.15
12036	CDW Government	Licenses (20) & Laptops (20)	3/26/2024	7,235.00
12037	NCS Pearson Inc	School Supplies	3/26/2024	121.46
ACH	Philadelphia Insurance Companies	Specialty & Training - 07/31/23 - 06/30/24 - #HPHK2584369	3/26/2024	2,739.36
ACH	Charter Impact	Business Mgmt Svcs - 03/24	3/7/2024	6,154.00

Blue Oak Charter School

Check Register

For the period ended March 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
ACH	Charter Impact	Payroll Svcs - 02/24	3/15/2024	509.25
ACH	CAIPERS	PERS 01/24	3/1/2024	21,206.01
ACH	CAIPERS	PERS 02/24	3/1/2024	4,571.52
ACH	T Mobile	Communication Svcs - 01/10/24 - 02/10/24	3/1/2024	25.06
ACH	Zoom Video Communications Inc	Zoom Communications	3/8/2024	7.74
ACH	Benefit Resource, Inc	Benefit Resource	3/12/2024	186.32
ACH	American Express	CC payment	3/14/2024	2,347.38
ACH	Benefit Resource, Inc	Benefit Resource	3/15/2024	1,22.50
ACH	Macquarie Equipment Capital Inc.	Copier Lease - 02/16/24 - 03/15/24	3/15/2024	324.75
ACH	Everbank	Copier Lease - Contract# 42003734	3/18/2024	298.77
ACH	Employment Development Dept	State Tax Payment SDI PPE030824	3/19/2024	319.41
ACH	Employment Development Dept	State Tax Payment SDI PPE030824	3/19/2024	322.17
ACH	Internal Revenue Services	Federal Tax Pmt PPE030824	3/20/2024	6,489.77
ACH	Macquarie Equipment Capital Inc.	Copier Lease	3/25/2024	162.38
ACH	Benefit Resource, Inc	Benefit Resource	3/26/2024	836.32
ACH	Internal Revenue Services	Federal Tax Payment PPE032524	3/27/2024	27,126.63
ACH	Employment Development Dept	State Tax Payment PPE032524	3/27/2024	5,158.50
ACH	Employment Development Dept	State Tax Payment SDI PPE032524	3/27/2024	1,696.77
ACH	CAIPERS	PERS 02/24	3/29/2024	93.70
ACH	CAIPERS	PERS 02/24	3/29/2024	22,380.81
ACH	CAIPERS	PERS 02/24	3/29/2024	4,562.06
ACH	Golden Valley Bank	Bank Fee - Positive Pay Charge	3/29/2024	50.00

Total Disbursements Issued in March \$ 157,261.47

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Apr-01 or sooner based on Authorizer	Audit Firm Selection - In accordance with Education Code (EC) Section 41020 (b) (3), if the governing board of a Local Educational Agency (LEA) does not have an audit contract in place by April 1, the County Superintendent of Schools, having jurisdiction over the LEA, shall provide for the audit and charge the LEA's fund for the cost incurred.	Client with Charter Impact support	Yes	No
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI). The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	Client	Yes	Yes
FINANCE	Apr-05	Year 4 ESSER and GEER Annual Reporting - The Year 4 ESSER and GEER Annual Reports are applicable to activities and expenditures that occurred July 1, 2022 - June 30, 2023. Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). Year 4 Annual Reporting is scheduled to open March 6, 2024, and close April 5, 2024.	Charter Impact with Client support	No	No
FINANCE	Apr-12	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period January 1, 2024 - March 31, 2024.	Charter Impact with Client support	No	No
FINANCE	Apr-16	ASES - New applicants for 2024/25 - These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe, constructive alternatives for students in kindergarten through ninth grade. Funding is designed to: (1) maintain existing before and after school program funding; and (2) provide eligibility to all elementary and middle schools that submit quality applications throughout California. The application is for new grantees as well as existing grant recipients who wish to increase funding.	Client with Charter Impact support	No	Yes
FINANCE	Apr-17	Special Education Federal Expenditure Report #2 due to SELPA - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No
FINANCE	Apr-19	Special Education ADA/Enrollment Report #3 due to SELPA - Report are due to El Dorado Charter SELPA.	Charter Impact	No	No
FINANCE	Apr-26	School-Based Medi-Cal Administrative Activities (SMAA) - All charter schools participating in the SMAA program are required to participate in this reporting. The SMAA program reimburse schools for the federal share (50%) of the certain costs for administering the Medi-Cal program.	Client with Charter Impact support	No	No
Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Apr-26	Antibias Education Grant Program - All charter schools participating in the Antibias Education Grant Program are required to participate in this reporting.	Client with Charter Impact support	No	No
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A; Title II, Part D; Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter. CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No
FINANCE	Apr-30	Public Charter School Grant Program and Dissemination Grant Program - Qtr 3 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes
FINANCE	May-01	Special Education Low Incidence Reimbursement Request due to SELPA - Report are due to El Dorado Charter SELPA.	Client	No	No
DATA	May-07	GALPADS End-of-Year 1, 2, 3 and 4 - The data submission window opens on May 7, 2024 and closes on July 26, 2024. End-of-Year data includes: Course completion, program eligibility/participation, homeless students, student discipline, cumulative enrollment, student absence, postsecondary, RFP count, work-based learning indicator, CTE, postsecondary outcomes for Students with Disabilities and SPED.	Charter Impact with Client support	No	No
FINANCE	TBD - was May 08 in 2023	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example: LCFF apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFF. This decision may be reconsidered on an annual basis.	Charter Impact	No	No
FINANCE	May-15	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	Client/Audit firm	Yes	No

FINANCE	<p>UNIVERSAL PRENATAL GRANT (UPN) PLANNING AND IMPLEMENTATION GRANT EXPENDITURE REPORT #5 - Report #4 for resource code 5053 due date May 31, 2024 - Expenditure reports for the reporting period of November 1, 2023, to April 30, 2024.</p> <p>Charter schools that have informed the CDE of their intent to return these funds are not required to submit this report. If the LEA has spent all UPK P&I grant funds, they are not required to submit any further expenditure reports.</p> <p>Additional information: https://www.cde.ca.gov/ki/foa/foa.asp</p>	Charter Impact with Client support	No	No
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Additional Information
https://leginfo.ca.gov/legislat/codes_displaySection.xhtml?sectionNum=41020.&lawCode=EDC
https://www.fppc.ca.gov/Form700.html
https://www.cde.ca.gov/ig/ci/anteporthelp.asp
https://www.cde.ca.gov/ig/ci/reporthelp.asp
https://www.cde.ca.gov/ig/for/27/assess24ftrr.asp
http://charterselpa.org/fiscal/
http://charterselpa.org/fiscal/
https://www.dhcs.ca.gov/Direct/and/2017/2017-2018/SHAA
Additional Information
https://www.cde.ca.gov/dl/ps/anti/biasgrant.asp
https://www.cde.ca.gov/ig/aa/cml/
https://www.cde.ca.gov/sp/cs/re/pcsgp.asp
http://charterselpa.org/fiscal/
https://www.cde.ca.gov/ds/sp/cl/fosvv.asp
http://www.publiccounsel.org/isset?url_materials?id=0025

Business Checking – XXXXX0889

Search transactions

Activity: Date range; Start date: Mar 01, 2024; End date: Mar 31, 2024; Type: Debits

Transactions

Pending Posted

Date	Description	Debit	Credit	Balance
Mar 29, 2024	<u>Check 12008</u>	417.06		
Mar 29, 2024	<u>Check 11996</u>	70.85		
Mar 29, 2024	ACH Payment CALPERS 3100	22,380.81		
Mar 29, 2024	ACH Payment CALPERS 3100	4,962.06		
Mar 29, 2024	ACH Payment CALPERS 3100	93.70		
Mar 28, 2024	<u>Check 12026</u>	185.11		
Mar 27, 2024	<u>Check 12019</u>	3,247.99		
Mar 27, 2024	<u>Check 12020</u>	1,575.00		
Mar 27, 2024	<u>Check 12011</u>	750.00		
Mar 27, 2024	<u>Check 11989</u>	600.00		
Mar 27, 2024	<u>Check 12025</u>	422.37		
Mar 27, 2024	ACH Payment IRS USATAXPYMT	27,126.63		
Mar 27, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	5,158.50		
Mar 27, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,696.77		
Mar 26, 2024	<u>Check 12032</u>	1,320.38		
Mar 26, 2024	<u>Check 12029</u>	836.53		
Mar 26, 2024	<u>Check 12031</u>	531.82		
Mar 26, 2024	<u>Check 12021</u>	62.33		
Mar 26, 2024	ACH Payment BENEFIT RESOURCE BRIDGE	836.32		

ECA

☼	Mar 25, 2024	<u>Check 12027</u>	54,000.00
☼	Mar 25, 2024	<u>Check 12006</u>	187.78
☼	Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	86,247.56
☼	Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	27,312.54
☼	Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	17,333.63
☼	Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	6,215.37
☼	Mar 25, 2024	ACH Payment ASSET FINANCE ACH0325 <i>Copier - lease agreement</i>	162.38
☼	Mar 22, 2024	ACH Payment Blue Oak Charter Vendor Pay <i>Charter Impact - Semi-monthly Payroll ACH</i>	509.25
☼	Mar 21, 2024	<u>Check 12013</u>	210.00
☼	Mar 20, 2024	<u>Check 12012</u>	1,925.00
☼	Mar 20, 2024	<u>Check 12010</u>	1,140.46
☼	Mar 20, 2024	<u>Check 12005</u>	50.00
☼	Mar 20, 2024	<u>Check 12007</u>	34.17
☼	Mar 20, 2024	ACH Payment IRS USATAXPYMT	6,489.77
☼	Mar 19, 2024	<u>Check 11998</u>	1,745.79
☼	Mar 19, 2024	<u>Check 12015</u>	1,732.20
☼	Mar 19, 2024	<u>Check 12004</u>	999.00
☼	Mar 19, 2024	<u>Check 12014</u>	728.24
☼	Mar 19, 2024	<u>Check 11990</u>	523.50
☼	Mar 19, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	322.17
☼	Mar 19, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	319.41
☼	Mar 18, 2024	<u>Check 11942</u>	140.00
☼	Mar 18, 2024	ACH Payment EverBank, N.A. EverBank <i>Copier - lease agreement</i>	298.77
☼	Mar 15, 2024	<u>Check 11993</u>	379.42
☼	Mar 15, 2024	ACH Payment ASSET FINANCE ACH0315 <i>Copier - lease agreement</i>	324.75

☺	Mar 15, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	122.50
		FSA	
☺	Mar 14, 2024	<u>Check 11999</u>	6,128.09
☺	Mar 14, 2024	<u>Check 11987</u>	1,330.00
☺	Mar 14, 2024	ACH Payment AMEX EPAYMENT ACH PMT	2,347.38
☺	Mar 13, 2024	<u>Check 11994</u>	408.39
☺	Mar 13, 2024	<u>Check 11995</u>	108.15
☺	Mar 13, 2024	ACH Payment Blue Oak Charter Vendor Pay	6,154.00
		Charter Impact- Business MGMT services	
☺	Mar 12, 2024	<u>Check 12002</u>	2,285.96
☺	Mar 12, 2024	<u>Check 12001</u>	724.18
☺	Mar 12, 2024	<u>Check 11992</u>	298.90
☺	Mar 12, 2024	<u>Check 12000</u>	28.00
☺	Mar 12, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	186.32
		FSA	
☺	Mar 08, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	22,902.69
☺	Mar 08, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	5,060.87
☺	Mar 07, 2024	<u>Check 11984</u>	767.58
☺	Mar 06, 2024	<u>Check 11981</u>	45.00
☺	Mar 05, 2024	<u>Check 11976</u>	22.13
☺	Mar 04, 2024	<u>Check 11965</u>	1,600.00
☺	Mar 04, 2024	<u>Check 11982</u>	345.45
☺	Mar 04, 2024	<u>Check 11979</u>	278.72
☺	Mar 01, 2024	<u>Check 11980</u>	54,000.00
☺	Mar 01, 2024	<u>Check 11962</u>	567.22
☺	Mar 01, 2024	<u>Check 11972</u>	2.26
☺	Mar 01, 2024	ACH Payment CALPERS 3100	21,206.01
☺	Mar 01, 2024	ACH Payment CALPERS 3100	4,571.52
☺	Mar 01, 2024	ACH Payment T-MOBILE PCS SVC 800-937-8997	25.06
		School cell phone	

