

**Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Meeting Room 24**

**FINANCE COMMITTEE
REGULAR MEETING AGENDA**

Join Zoom Meeting

<https://us06web.zoom.us/j/84321654726?pwd=hmQc697ZPrbpE3YCUQI4xOUkDGpE0.1>

Meeting ID: 843 2165 4726

Passcode: 5wTPgB

Tuesday April 9, 2024 - 4:15 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order

1.2. Roll Call of Committee Members and Establish Quorum

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Committee Members will not respond to comments due to Brown Act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

1.5. Agenda Modifications

1.6. Approve Minutes - March 12, 2024

2. FINANCIAL REPORTS

- 2.1.** Charter Impact Monthly Report (December/January) Annie Gilbert-Charter Impact
- 2.2.** Attendance and Enrollment
 - 2.2.1. Cash Flow
 - 2.2.2. Balance Sheet Detail
 - 2.2.3. Warrants/Aged Payable
 - 2.2.4. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)
- 2.3.** Point of Sale Transactions/Check Register (March 2024)
- 2.4.** Credit Card Statement (March 2024)

3. BUSINESS

- 3.4** Executive Directors Report Susan Domenighini
- 3.5** Advanced Document Proposal/Contract
- 3.6** Overnight Field Trip Approval (24-25 6th Machek)
- 3.7** Administrative Payscale (with corrections)

4. NEXT MEETING - Tuesday April 9, 2024

5. ADJOURNMENT

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

**Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Meeting Room 24**

**FINANCE COMMITTEE
REGULAR MEETING DRAFT MINUTES**

Join Zoom Meeting

<https://us06web.zoom.us/j/84359772769?pwd=J1YzMZVWZ8Wf7V2tEBiSICKMo6kbRb.1>

Meeting ID: 843 5977 2769

Passcode: cArTu0

Tuesday March 12, 2024 - 4:15 PM

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AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order 4:20pm

1.2. Roll Call of Committee Members and Establish Quorum

Name	Present	Absent
Trisha Atehortua	X	
Susan Domenighini	X	
Kate McDonald		X
Cheryl Grant	X	
Elizabeth Nail	X	

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

1.4. Audience to Address the Committee

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1.5. Agenda Modifications (None)

1.6. Approve Minutes - January 16, 2024 & February 13, 2024 (No vote)

Motion to approve the minutes by Elizabeth Nail. Second by Susan Domenighini.

➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald				X
Cheryl Grant	X			
Elizabeth Nail	X			

➤ Vote passes.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report (December/January) Annie Gilbert-Charter Impact

2.2. Attendance and Enrollment

2.2.1. Cash Flow

2.2.2. Balance Sheet Detail

2.2.3. Warrants/Aged Payable

2.2.4. Actual to Budget Summary (part of the Financial Forecast in the Charter Impact Report)

Presenting financials from February 2024. We last reported through the end of December. Enrollment is the same 28 down from the budget forecast of 234. Revenue forecast increased by \$70k for Community Engagement Initiative. Forecast deficit \$43,545 with addition of Community Engagement. Based on the current level of spending, cash is forecast to be \$381k at June 30th, 2024 representing 32 days cash on hand. Days cash on hand is a new addition to the report that is important to our future when we start looking at funding for the new school site. Lenders look at this information when deciding who to lend to. The Charter Council will be approving the 2nd interim budget at next week's meeting. This should have been on this agenda but was an oversight. Attendance Data & Metrics show the unduplicated pupil data that shows up in February with other data and this is what the State uses to determine funding. So February is a good month to get a benchmark for where we will end up. The attendance ADA is 217 and the Attendance rate is at 92.6%. Attendance is a struggle for the entire state. This is an actually good rate. The one time funding of \$779k will decline as it comes to an end this year. In 2024-25 you see from the report that it goes down to \$214k then after that in

2025-26 it declines again to \$51k. Susan mentions that we received a tremendous amount of money for the last two years and did not spend any of it last year. However, we are spending it this year on critical items. Annie adds -The annual allocation is going down. A significant amount of ELOP funds will be going into Facilities. Susan - As we look forward to next year there will be budget adjustments made but we do not expect this will impact our services but we may have to fund Facilities in a different way. This year ELOP has been new and we have been exploring and trying a variety of programs to see what works. For next year we may offer only the programs that were popular this year. The funds that will be available next year will be about half of what we have this year. Overall expenses increased \$121,073k. We budgeted \$4,181,368 actual expenses were 4,302,441. Fund Balance - Forecast deficit (\$43,545). Year end fund balance projected at 15.7%. We definitely need to watch our expenses as we move forward. We do not want to see expenses increase. Cash balance \$770k. Year end projected to be \$381k = 32 days cash on hand. A healthy cash on hand for financing is 60 days. Expenses for the year divided by 365 days in the year. If our expenses were reduced we would have more days cash on hand.

Review of Compliance Deadlines.

Review of 2nd Interim Budget Report. There is nothing new with this report; it is just a retelling of information that has already been presented in previous meetings. We had increased expenses and increased revenue that actually made us break even. The three year projection shows the adjustments made to expenses so they would be at net zero instead of a deficit. The reason for this is back to the one time funding that dropped off. We need to right size our expenditures so we maintain a neutral or a positive year end surplus.

2.3. Point of Sale Transactions/Check Register (Feb 2024)

Motion to approve Susan Domenighini. Second by Elizabeth Nail.

➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald				X
Cheryl Grant	X			
Elizabeth Nail	X			

➤ Vote passes.

2.4. Credit Card Statement (Feb 2024)
Motion to approve Elizabeth Nail. Second by Trisha Atehortua.

➤ Vote.

Name	Yes	No	Abstain	Absent
Trisha Atehortua	X			
Susan Domenighini	X			
Kate McDonald				X
Cheryl Grant	X			
Elizabeth Nail	X			

➤ Vote passes.

3. BUSINESS

3.4 Executive Directors Report Susan Domenighini

We are beginning to look at budgeting for next school year. We are looking at staffing cuts particularly to teaching and aides staff to balance the budget. We have not addressed the remainder of the clerical staff as we do not know how much the lunch program will be bringing in so it is unclear how much support we will be able to have. We have some one time funds from last year for planning a preschool program which we didn't do this year because implementing two new programs in one year seemed like too much. We put this off until this year. I am looking at this as an option for next year. We have done some preliminary work on this but my biggest concern is that we are covering our costs and making money for the school. I will be meeting with an associate that will be able to help me work through the details and potential for this program. I'll be meeting with district representatives to do our "spring review". We planned on the ERC (Employee Retention Credit) money coming in but we do not know when this funding will come through. This would increase our cash balance. We have approximately \$150k in arts and music funding over the next three years that was proposed to be spent but the board has approved only one year. There are two different types of arts and music funding one from the legislature and one from a ballot bond measure. Each has different restrictions. We are discussing the arts and music funding that is a bond measure. The legislature provided this funding, called it "arts and music" funding to be used as they specified but also then increased the amount of retirement benefits we are now required to pay. There were complaints about this so then the legislature said schools could use these funds to support

the retirement benefits increase. It is restricted it to use for arts and music but then changed their minds and said we could also use it to pay for the retirement benefits they increased and provided no funding for. It can be confusing. In addition, there will be other arts and music funding that is coming through in the near future. We will be discussing this more in upcoming meetings. These are just some of the challenges balancing the budget and affording the purchase of a new building. We will start looking at the budget for next year at next month's meeting. We took on the new lunch program this year by ordering our own food and planning menus and researching the requirements for the program and the additional costs. We are not sure how much we will be getting for funding. We do know that it is enough to cover the food for the program but the additional costs still have to be looked at. This is a new income stream for us. Some of the funding we hope will cover staffing and clerical costs but it is still unknown how it will impact the school budget. There will be no new hires at this time.

3.5 IRS Moratorium - new employee retention claims - They have restarted the payouts but at a slower rate so we are not certain when these funds will be allocated.

3.7 Teacher Remuneration - Revisit next meeting for discussion - There was a discussion about the amount that teachers were paid for online training. Susan has done some research but she would like to delay this discussion for when all members of the Committee are here.

3.8 Admin Payscale - Revisit next meeting with corrections. Review of proposed scale. There were some discrepancies. This will be revisited next meeting with updated data.

3.9 Audit Contract - Time for us to approve our auditor for next year. Susan recommends that we continue on with CLA for 2024. We have a list of approved auditors to consider for future audits. This is to assure that we are reviewing this as it has not been considered in a while. We will reach out to other firms and give the committee three options for future consideration. So by March of 2025 we will do this review.

4. NEXT MEETING - Tuesday April 9, 2024

5. ADJOURNMENT - 5:44pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____



Blue Oak Charter School

Monthly Financial Presentation – March 2024



March Highlights



Highlights

- Enrollment forecast 234, down **(28)** from budget.
- Revenue forecast increased by \$70k for Community Engagement Initiative
- Forecast deficit (\$102,269) **with addition of Community Engagement**
- Based on current level of spending, cash is forecast to be \$447K at June 30th, 2024 representing 38 days cash on hand.

Compliance and Reporting

- Arts, Music & Instructional Materials Block Grant approved plan required before utilizing funding.
- 

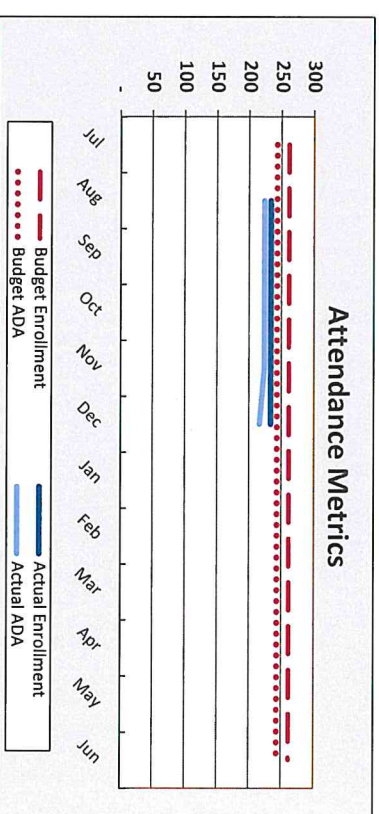


Attendance Data and Metrics

Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	Actual	Forecast	Budget
Average Enrollment	234	234	262
ADA	222	218	244
Attendance Rate	95.1%	93.0%	93.0%
Unduplicated %	60.0%	60.0%	58.4%
Revenue per ADA		\$18,655	\$17,280
Expenses per ADA		\$19,801	\$17,161

Attendance Metrics



Expenses per ADA higher than revenue per ADA (\$19,801 vs \$18,655)

Enrollment 234, down from budget 262.

93% ADA forecast (216.7) and rolling UPP 58.41%.

LCFF is calculated at approx. \$12,000 per ADA.

Revenue

- March Updates
- Reduced ADA cuts (\$311K)+ from budget.
- Additional \$70K Revenue from Community Engagement Initiative included in current year
- Forecast includes additional \$779K one-time funding, declining in future years.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	\$ 1,511,426	\$ 1,968,206	\$ (456,780)	\$ 2,511,411	\$ 2,908,486	\$ (397,075)
Federal Revenue	55,862	121,100	(65,238)	273,876	244,096	29,780
Other State Revenue	245,414	532,846	(287,432)	1,340,159	997,758	342,401
Other Local Revenue	71,096	46,800	24,296	84,296	60,000	24,296
	<u>\$</u>	<u>\$</u>	<u>\$</u>			<u>\$</u>
Total Revenue	<u>1,883,798</u>	<u>2,668,952</u>	<u>(785,155)</u>	<u>\$ 4,209,742</u>	<u>\$ 4,210,340</u>	<u>(598)</u>

	2021/22	2022/23	2023/24	2024/25	2025/26
Educator Effectiveness Block Grant	\$ -	\$ 30,637	\$ 25,446	\$ 20,257	\$ -
Arts, Music and Instructional Materials	\$ -	\$ -	\$ 51,516	\$ 51,516	\$ 51,516
Learning Recovery	\$ -	\$ -	\$ 142,992	\$ 142,992	\$ -
Extended Learning FY23			\$ 308,103		
Community Schools Planning			\$ 100,000		
MTSS			\$ 49,159		
ESSER III	73,689	388,778	101,822	-	-
One-Time Funding plan	\$ 504,636	\$ 937,472	\$ 779,038	\$ 214,764	\$ 51,516

Expenses



March Updates

- Overall expenses forecasted increase of \$127k higher than budget
- Certificated Salaries increased \$10k and Classified decreased \$3k from Feb 2024.

Expenses	Year-to-Date			Annual//Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,336,167	\$ 1,393,525	\$ 57,357	\$ 1,570,727	\$ 1,590,901	\$ 20,174
Classified Salaries	517,763	504,133	(13,630)	658,632	643,281	(15,351)
Benefits	565,986	551,507	(14,479)	687,147	666,803	(20,344)
Books and Supplies	132,467	88,900	(43,567)	177,374	106,200	(71,174)
Subagreement Services	105,472	53,024	(52,448)	106,096	72,096	(34,000)
Operations	148,448	127,386	(21,061)	177,350	170,064	(7,286)
Facilities	501,149	502,500	1,351	667,500	670,000	2,500
Professional Services	192,494	199,779	7,284	267,184	262,023	(5,161)
Depreciation	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total Expenses	\$ 3,499,946	\$ 3,420,754	\$ (79,192)	\$ 4,312,010	\$ 4,181,368	\$ (130,642)

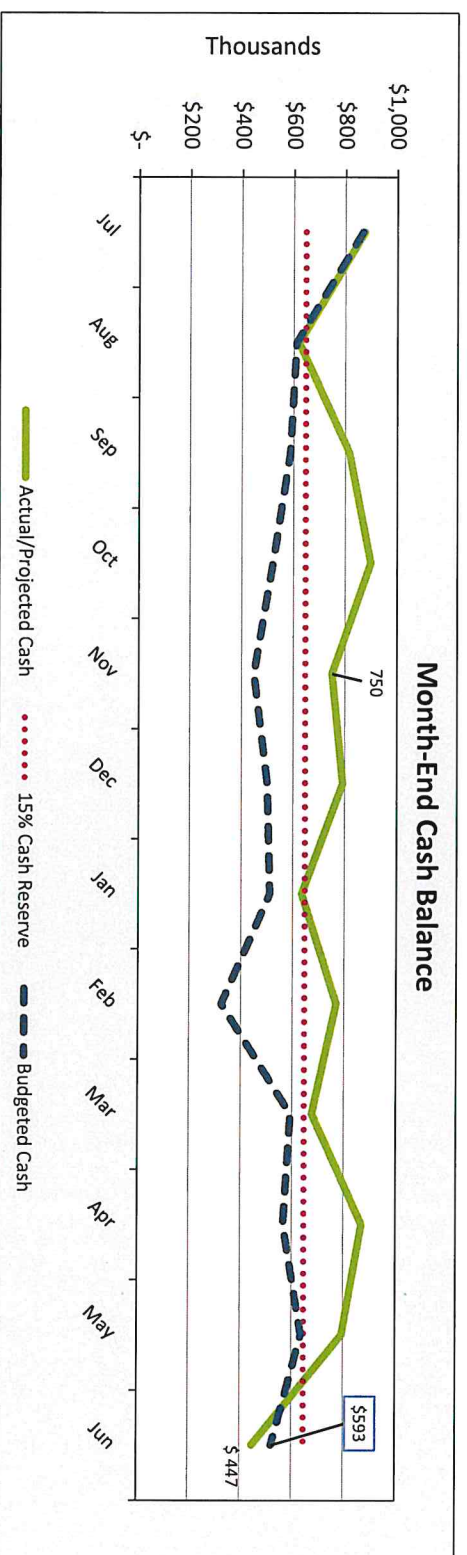
Surplus / (Deficit) & Fund Balance

- Forecast deficit (\$102,269).
- Year End Fund balance projected at 14.3%.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,616,148)	\$ (751,802)	\$ (864,347)	\$ (102,268)	\$ 28,972	\$ (131,241)
Beginning Fund Balance	719,439	719,439		719,439	719,439	
Ending Fund Balance	<u>\$ (896,709)</u>	<u>\$ (32,363)</u>		<u>\$ 617,171</u>	<u>\$ 748,411</u>	
<i>As a % of Annual Expenses</i>	-20.8%	-0.8%		14.3%	17.9%	

Cash Balance

- Current cash \$677K . Year end projected to be \$447K = 38 days Cash on Hand



Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Apr-01 or sooner based on Authorizer	Audit Firm Selection - In accordance with Education Code (EC) Section 41020 (b) (3), if the governing board of a Local Educational Agency (LEA) does not have an audit contract in place by April 1, the County Superintendent of Schools, having jurisdiction over the LEA, shall provide for the audit and charge the LEA's fund for the cost incurred.	Client with Charter Impact support	Yes	No	https://leginfo.ca.gov/access/code_s_display/section.xhtml?sectionNum=41020&lawCode=EDC
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI) : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	Client	Yes	Yes	https://www.ipcc.ca.gov/Form700.html
FINANCE	Apr-05	Year 4 ESSER and GEER Annual Reporting - The Year 4 ESSER and GEER Annual Reports are applicable to activities and expenditures that occurred July 1, 2022 - June 30, 2023. Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). Year 4 Annual Reporting is scheduled to open March 6, 2024, and close April 5, 2024.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/fanreporthelp.asp
FINANCE	Apr-12	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period January 1, 2024- March 31, 2024.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/fg/ct/reporting.asp
FINANCE	Apr-16	ASES - New applicants for 2024/25 - These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe, constructive alternatives for students in kindergarten through ninth grade. Funding is designed to: (1) maintain existing before and after school program funding; and (2) provide eligibility to all elementary and middle schools that submit quality applications throughout California. The application is for new grantees as well as existing grant recipients who wish to increase funding.	Client with Charter Impact support	No	Yes	https://www.cde.ca.gov/fg/27/ases2418.asp
FINANCE	Apr-17	Special Education Federal Expenditure Report #2 due to SELPA - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Apr-19	Special Education ADA/Enrollment Report #3 due to SELPA - Report are due to El Dorado Charter SELPA.	Charter Impact	No	No	http://charterselpa.org/fiscal/
FINANCE	Apr-26	School-Based Medi-Cal Administrative Activities (SMAA) - All charter schools participating in the SMAA program are required to participate in this reporting. The SMAA program reimburse schools for the federal share (50%) of the certain costs for administering the Medi-Cal program.	Client with Charter Impact support	No	No	https://www.dhcs.ca.gov/provgovpart/Pages/SMAA

Compliance Deadlines (next 60 days)

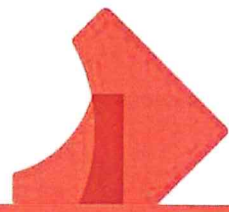


Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Apr-26	Antibias Education Grant Program - All charter schools participating in the Antibias Education Grant Program are required to participate in this reporting.	Client with Charter Impact support	No	No	https://www.cde.ca.gov/pd/ps/antibias/grant.asp
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A, Title I, Part D, Subpart 2, Title II, Part A, Title III LEP, Title III Immigrant, and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/na/cml/
FINANCE	Apr-30	Public Charter School Grant Program and Dissemination Grant Program - Qtr 3 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/cs/re/pdcs2g/p.asp
FINANCE	May-01	Special Education Low Incidence Reimbursement Request due to SELPA - Report are due to El Dorado Charter SELPA.	Client	No	No	http://charterseelpa.org/liscsl/
DATA	May-07	CALPADS End-of-Year 1, 2, 3 and 4 - The data submission window opens on May 7, 2024 and closes on July 26, 2024. End-of-Year data includes: Course completion, program eligibility/participation, homeless students, student discipline, cumulative enrollment, student absence, postsecondary, FFEP count, work-based learning indicator, CTE, postsecondary outcomes for Students with Disabilities and SPED.	Charter Impact with Client support	No	No	https://www.cde.ca.gov/td/sp/cv/
FINANCE	TBD - was May-08 in 2023	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example: LCFF apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFF. This decision may be reconsidered on an annual basis.	Charter Impact	No	No	https://www.cde.ca.gov/sp/cv/cs/infos/vy.asp
FINANCE	May-15	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	Client/Audit firm	Yes	No	http://www.publiccounsel.org/useful-materials?id=0025
FINANCE	May-31	Universal Prekindergarten (UPK) Planning and Implementation Grant Expenditure report #3 - Report #4 for resource code 6053 due date May 31, 2024 - Expenditure reports for the reporting period of November 1, 2023, to April 30, 2024. Charter schools that have informed the CDE of their intent to return these funds are not required to submit this report. If the LEA has spent all UPK P&I grant funds, they are not required to submit any further expenditure reports. Additional information: https://www.cde.ca.gov/ci/bs/em/upkipki.asp	Charter Impact with Client support	No	No	https://www.cde.ca.gov/ci/bs/em/upkipki.asp

Appendices



As of March 31, 2024

- Cash Flow – Monthly and Annual Forecast
 - Statement of Financial Position (Balance Sheet)
 - Statement of Cash Flows
 - Detailed Month and YTD Budget vs. Actual
 - Accounts Payable Aging
 - Check Register
- 

Blue Oak Charter School
Statement of Activities

For the period ended March 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCRF State Aid	\$ (26,186)	\$ 127,449	\$ (153,635)	\$ 858,475	\$ 830,915	\$ 27,560	\$ 1,340,711
Education Protection Account	-	-	-	179,188	380,661	(201,473)	761,321
State Aid - Prior Year	(335)	-	(335)	2,404	-	2,404	-
In Lieu of Property Taxes	90,756	120,077	(29,321)	471,359	566,300	(94,941)	806,454
Total State Aid - Revenue Limit	64,235	247,526	(183,291)	1,511,426	1,777,876	(266,450)	2,908,486
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	34,190
Federal Child Nutrition	10,673	-	10,673	51,417	-	51,417	-
Title I, Part A - Basic Low Income	-	16,147	(16,147)	-	48,442	(48,442)	64,589
Title II, Part A - Teacher Quality	4,445	2,210	2,235	4,445	4,421	24	8,842
Title III - Limited English	-	-	-	-	63,238	(63,238)	126,475
Other Federal Revenue	-	-	-	-	63,238	(63,238)	126,475
Total Federal Revenue	15,118	18,357	(3,239)	55,862	179,339	(123,477)	360,571
Other State Revenue							
State Special Education	27,124	19,938	7,186	165,449	149,924	15,525	209,737
State Child Nutrition	1,180	-	1,180	5,670	-	5,670	-
School Facilities (\$8740)	-	166,276	(168,276)	-	168,276	(168,276)	336,552
Mandated Cost	-	-	-	61	4,614	(4,553)	4,614
State Lottery	-	-	-	-	13,773	(13,773)	57,747
Prior Year Revenue	-	-	-	15,883	-	15,883	-
Other State Revenue	1,382	1,096	286	58,351	196,259	(137,908)	389,108
Total Other State Revenue	29,686	189,310	(159,624)	245,414	532,846	(287,432)	997,758
Other Local Revenue							
Other Fees and Contracts	17,500	-	17,500	26,250	-	26,250	-
School Fundraising	23,272	6,600	16,672	44,846	46,800	(1,954)	60,000
Total Other Local Revenue	40,772	6,600	34,172	71,096	46,800	24,296	60,000
Total Revenues	149,811	461,793	(311,982)	1,883,798	2,536,861	(653,063)	4,326,815
Expenses							
Certificated Salaries							
Teachers' Salaries	127,411	126,404	(1,007)	1,068,836	1,137,632	68,796	1,264,036
Teachers' Substitute Hours	5,800	3,792	(2,008)	43,931	30,337	(13,594)	37,921
Teachers' Extra Duty/Stipends	4,903	1,500	(3,403)	21,793	12,000	(9,793)	15,000
Pupil Support Salaries	5,095	6,194	1,099	54,267	49,555	(4,712)	61,944
Administrators' Salaries	16,371	19,334	2,963	147,340	164,000	16,660	212,000
Total Certificated Salaries	159,580	157,224	(2,356)	1,336,167	1,393,524	57,357	1,590,901
Classified Salaries							
Instructional Salaries	26,094	17,217	(8,877)	220,818	137,730	(83,088)	172,162
Clerical and Office Staff Salaries	16,154	21,485	5,331	161,686	183,593	21,907	238,276
Other Classified Salaries	16,612	22,129	5,517	135,259	182,811	47,552	232,843
Total Classified Salaries	58,860	60,831	1,971	517,763	504,134	(13,629)	643,281
Benefits							
State Teachers' Retirement System, certificated	27,532	30,030	2,498	252,645	266,163	13,518	303,862
Public Employees' Retirement System, classified	18,874	16,230	(2,644)	166,637	134,503	(32,134)	171,637
COASD/Medicare/Alternative, certificated	4,493	3,771	(722)	39,209	31,256	(7,953)	39,883
Medicare/Alternative, certificated	3,084	3,162	78	26,069	27,516	1,447	32,396
Health and Welfare Benefits, certificated	7,545	7,583	38	69,528	68,250	(1,278)	91,000
State Unemployment Insurance, certificated	107	1,017	910	890	8,637	7,747	10,162
Workers' Compensation Insurance, certificated	-	1,744	1,744	9,982	15,182	5,200	17,873
Other Benefits, certificated positions	135	-	(135)	1,026	-	(1,026)	-
Total Benefits	61,770	63,537	1,767	565,986	551,507	(14,479)	666,803

Blue Oak Charter School
Statement of Activities

For the period ended March 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	-	-	-	9,382	5,000	(4,382)	5,000
Books and Reference Materials	-	-	-	2,429	22,000	19,571	22,000
School Supplies	1,444	3,000	1,556	24,434	27,000	2,566	36,000
Software	660	1,500	840	10,409	13,500	3,091	18,000
Office Expense	915	1,167	252	10,109	10,500	391	14,000
Business Meals	67	100	33	1,109	900	(209)	1,200
School Fundraising Expense	-	-	-	162	-	(162)	-
Noncapitalized Equipment	6,575	-	(6,575)	17,056	10,000	(7,056)	10,000
Food Services	8,463	-	(8,463)	57,376	-	(57,376)	-
Total Books & Supplies	18,124	5,767	(12,357)	132,466	88,900	(43,566)	106,200
Subagreement Services							
Nursing	3,248	2,166	(1,082)	21,578	19,500	(2,078)	26,000
Special Education	16,286	4,000	(12,286)	81,823	32,000	(49,823)	44,000
Security	524	191	(333)	2,070	1,524	(546)	2,096
Total Subagreement Services	20,058	6,357	(13,701)	105,471	53,024	(52,447)	72,096
Operations & Housekeeping							
Auto and Travel	885	328	(557)	7,845	2,618	(5,227)	3,600
Dues & Memberships	50	750	700	8,438	6,750	(1,688)	9,000
Insurance	-	4,348	4,348	44,732	39,135	(5,597)	52,180
Utilities	7,007	7,000	(7)	70,936	63,000	(7,936)	84,000
Janitorial Services	836	807	(29)	7,543	7,263	(280)	9,684
Communications	545	833	288	8,152	7,500	(652)	10,000
Postage and Shipping	-	160	160	801	1,120	319	1,600
Total Operations & Housekeeping	9,323	14,226	4,903	148,447	127,386	(21,061)	170,064
Facilities, Repairs & Other Leases							
Rent	54,000	54,000	-	483,500	486,000	2,500	648,000
Equipment Leases	1,728	1,167	(561)	12,325	10,500	(1,825)	14,000
Repairs and Maintenance	188	666	478	5,324	6,000	676	8,000
Total Facilities, Repairs & Other Leases	55,916	55,833	(83)	501,149	502,500	1,351	670,000
Professional/Consulting Services							
IT	33	1,383	1,350	10,182	12,450	2,268	16,600
Audit & Taxes	1,575	-	(1,575)	15,225	16,000	775	16,000
Legal	210	1,334	1,124	5,873	12,000	6,127	16,000
Professional Development	1,599	2,544	945	16,490	17,812	1,322	25,446
General Consulting	750	2,885	2,135	31,745	20,192	(11,553)	28,845
Special Activities/Field Trips	3,040	-	(3,040)	17,180	20,000	2,820	20,000
Bank Charges	50	24	(26)	365	168	(197)	240
Printing	-	200	200	-	1,400	1,400	2,000
Other Taxes and Fees	932	360	(572)	5,498	2,520	(2,978)	3,600
Payroll Service Fee	509	667	158	5,417	6,000	583	8,000
Management Fee	6,154	7,017	863	59,661	63,155	3,494	84,207
District Oversight Fee	899	4,378	3,479	10,501	19,682	9,181	29,085
SPED Encroachment	444	-	(444)	2,044	-	(2,044)	-
Public Relations/Recruitment	-	1,200	1,200	12,316	8,400	(3,916)	12,000
Total Professional/Consulting Services	16,195	21,992	5,797	132,497	199,779	7,282	262,023
Total Expenses	399,826	385,767	(14,059)	3,499,946	3,420,754	(79,192)	4,181,368
Change in Net Assets	(250,015)	76,026	(326,041)	(1,616,148)	(883,893)	(732,255)	145,447
Net Assets, Beginning of Period	(646,692)			719,441			
Net Assets, End of Period	\$ (896,708)					\$ (896,708)	

Blue Oak Charter School

Statement of Financial Position

March 31, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 676,609	\$ 1,026,453	\$ (349,844)	-34%
Total Cash & Cash Equivalents	676,609	1,026,453	(349,844)	-34%
Accounts Receivable	28,543	54,554	(26,011)	-48%
Public Funding Receivables	51,490	875,943	(824,453)	-94%
Prepaid Expenses	63,102	77,540	(14,438)	-19%
Total Current Assets	819,744	2,034,490	(1,214,746)	-60%
Long-Term Assets				
Deposits	28,000	28,000	-	0%
Leased Asset	3,428,153	3,428,153	-	0%
Total Long Term Assets	3,456,153	3,456,153	-	0%
Total Assets	\$ 4,275,897	\$ 5,490,643	\$ (1,214,746)	-22%
Liabilities				
Current Liabilities				
Accounts Payable	\$ (2,120)	\$ 31,152	\$ (33,272)	-107%
Accrued Liabilities	262,879	419,836	(156,957)	-37%
Deferred Revenue	1,424,331	832,700	591,631	71%
Other Current Liabilities	441,612	441,612	-	0%
Total Current Liabilities	2,126,702	1,725,300	401,402	23%
Long-Term Liabilities				
Other Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Long-Term Liabilities	3,045,904	3,045,904	-	0%
Total Liabilities	5,172,606	4,771,204	401,402	8%
Total Net Assets	(896,708)	96,263	(992,971)	-1032%
Total Liabilities and Net Assets	\$ 4,275,897	\$ 4,867,467	\$ (591,570)	-12%

Blue Oak Charter School

Statement of Cash Flows

For the period ended March 31, 2024

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	Month Ended 03/31/24	YTD Ended 03/31/24
Cash Flows from Operating Activities		
Change in Net Assets	\$ (250,015)	\$ (1,616,148)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	126,142	824,454
Grants, Contributions & Pledges Receivable	-	26,011
Prepaid Expenses	1,478	14,438
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(2,120)	(33,273)
Accrued Expenses	(33,194)	(156,957)
Deferred Revenue	64,193	591,631
Total Cash Flows from Operating Activities	(93,516)	(349,844)
Change in Cash & Cash Equivalents	(93,516)	(349,844)
Cash & Cash Equivalents, Beginning of Period	770,125	1,026,453
Cash and Cash Equivalents, End of Period	\$ 676,609	\$ 676,609

Blue Oak Charter School

Accounts Payable Aging

March 31, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Outstanding Invoices				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Blue Oak Charter School

Check Register

For the period ended March 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
11988	Advantage Therapy Services Inc	SpEd Svcs - 02/03/24 - 02/16/24	3/7/2024	\$ 5,492.40
11989	Alameda County Office of Education	Professional Development - 06/13/24 - 06/14/24	3/7/2024	600.00
11990	Alarm Connections	Alarm Svcs - 03/01/24 - 05/31/24	3/7/2024	523.50
11991	Amanda Hurd	Reimb - School Supplies - 02/24/24	3/7/2024	408.72
11992	Blue Shield of California	Health Ins - 03/24	3/7/2024	298.90
11993	Buck Ernest	Reimb - 02/20/24	3/7/2024	379.42
11994	California Water Service	Utility Svcs - 01/13/24 - 02/13/24	3/7/2024	408.39
11995	Caren Lehe	Reimb - School Supplies, Mileage & Office Supplies- 02/12/24	3/7/2024	108.15
11996	Cheryl Grant	Reimb - School Supplies - 01/20/24	3/7/2024	70.85
11997	Comcast	Communication Svcs - 02/12/24 - 03/11/24	3/7/2024	322.09
11998	Humana Insurance Co	Health Ins - 03/24	3/7/2024	1,745.79
11999	PG&E	Utility Svcs - 01/13/24 - 02/13/24	3/7/2024	6,128.09
12000	Tahoe Pure Water Co	Office Water	3/7/2024	28.00
12001	The Danielson Company	Food Svcs	3/7/2024	724.18
12002	US Foods, Inc.	Food Svcs - 02/15/24 - 02/22/24	3/7/2024	2,285.96
12003	Advanced Document Concepts for Business	Copier Lease - 02/24	3/15/2024	942.11
12004	Aeries Software	Spring 2024 Aeriecon	3/15/2024	999.00
12005	Blue Oak Mobile Livescan & Notary	Membership - Mobile Fee & Notarization	3/15/2024	50.00
12006	Buck Ernest	Reimb - Maintenance Supplies - 02/20/24 - 02/28/24	3/15/2024	187.78
12007	Caren Lehe	Reimb - Mileage - 02/28/24	3/15/2024	34.17
12008	Cheryl Grant	Reimb - School Supplies - 03/02/24	3/15/2024	417.06
12009	City of Chico	Utility Svcs - 01/29/24 - 02/28/24	3/15/2024	471.70
12010	Cornell Distributing	Meals - 02/02/24 - 02/27/24	3/15/2024	1,140.46
12011	E-Rate Advisors	Consulting Svcs - Second Half FY23/24	3/15/2024	750.00
12012	Family First	SpEd Svcs - 02/09/24 - 01/28/24	3/15/2024	1,925.00
12013	Law Offices of Young, Minney & Corr, LLP	Legal Svcs - 02/23/24	3/15/2024	210.00
12014	The Danielson Company	Food Svcs	3/15/2024	728.24
12015	US Foods, Inc.	Meals - 02/09/24 - 02/22/24	3/15/2024	1,732.20
12016	Advantage Therapy Services Inc	SpEd Svcs - 02/21/24 - 03/01/24	3/22/2024	3,896.20
12017	Amanda Hurd	Reimb - School Supplies - 03/09/24 - 03/12/24	3/22/2024	400.51
12018	CDW Government	Google Chrome Edu License	3/22/2024	33.00
12019	Chico Country Day School	Nursing Costs - 03/24	3/22/2024	3,247.99
12020	Cliftonlarsenallen LLP	Audit Svcs - 06/30/23	3/22/2024	1,575.00
12021	Elizabeth Nail	Reimb - Office Supplies - 03/05/24 & 03/07/24	3/22/2024	62.33
12022	Golden Gate Bridge Highway and Transportation District	Field Trip - 04/24/24	3/22/2024	300.50
12023	Humana Insurance Co	Health Ins - 04/24	3/22/2024	1,856.61
12024	Kari Madera	Reimb - Mileage - 02/20/24 - 02/23/24	3/22/2024	276.71
12025	Katherine Lehman	Reimb - AirBnB - 03/04/24 - 03-07/24	3/22/2024	422.37
12025	Katherine Lehman	Reimb - Mileage - 03/04/24 - 03-07/24	3/22/2024	422.37
12026	Kellie Machi	Reimb - Mileage & Business Meals - 03/06/24	3/22/2024	185.11
12027	Leen	Rent - 04/24	3/22/2024	54,000.00
12028	ODP Business Solutions LLC	Office Supplies	3/22/2024	340.26
12029	Recology Butte Colusa Counties	Janitorial Svcs - 02/24	3/22/2024	836.53
12030	Sarah Eblin	Reimb - Teachers Pay - 02/29/24 -03/08/24	3/22/2024	55.00
12031	The Danielson Company	Food Svcs	3/22/2024	531.82
12032	US Foods, Inc.	Food Svcs - 03/07/24	3/22/2024	1,320.38
12033	Anthem Blue Cross	Health Ins - 04/01/24 - 05/01/24	3/26/2024	7,245.94
12034	Butte County Office of Education	SpEd Svcs	3/26/2024	4,972.15
12035	CDW Government	Licenses (20) & Laptops (20)	3/26/2024	7,235.00
12036	NCS Pearson Inc	School Supplies	3/26/2024	121.46
12037	Philadelphia Insurance Companies	Specialty & Training - 07/31/23 - 06/30/24 - #PHPK2584369	3/26/2024	2,739.36
ACH	Charter Impact	Business Mgmt Svcs - 03/24	3/7/2024	6,154.00

Blue Oak Charter School

Check Register

For the period ended March 31, 2024

Check Number	Vendor Name	Transaction Description	Check date	Check Amount
ACH	Charter Impact	Payroll Svcs - 02/24	3/15/2024	509.25
ACH	CAIPERS	PERS 01/24	3/11/2024	21,206.01
ACH	CAIPERS	PERS 01/24	3/11/2024	4,571.52
ACH	T Mobile	Communication Svcs - 01/10/24 - 02/10/24	3/11/2024	25.06
ACH	Zoom Video Communications Inc	Zoom Communications	3/8/2024	7.74
ACH	Benefit Resource, Inc	Benefit Resource	3/12/2024	186.32
ACH	American Express	CC payment	3/14/2024	2,347.38
ACH	Benefit Resource, Inc	Benefit Resource	3/15/2024	122.50
ACH	Macquarie Equipment Capital Inc.	Copier Lease - 02/16/24 - 03/15/24	3/15/2024	324.75
ACH	Everbank	Copier Lease - Contract# 42003734	3/18/2024	298.77
ACH	Employment Development Dept	State Tax Payment SDI PPE030824	3/19/2024	319.41
ACH	Employment Development Dept	State Tax Payment SDI PPE030824	3/19/2024	322.17
ACH	Internal Revenue Services	Federal Tax Pmt PPE030824	3/20/2024	6,489.77
ACH	Macquarie Equipment Capital Inc.	Copier Lease	3/25/2024	162.38
ACH	Benefit Resource, Inc	Benefit Resource	3/26/2024	836.32
ACH	Internal Revenue Services	Federal Tax Payment PPE032524	3/27/2024	27,126.63
ACH	Employment Development Dept	State Tax Payment PPE032524	3/27/2024	5,158.50
ACH	Employment Development Dept	State Tax Payment SDI PPE032524	3/27/2024	1,696.77
ACH	CAIPERS	PERS 02/24	3/29/2024	93.70
ACH	CAIPERS	PERS 02/24	3/29/2024	22,380.81
ACH	CAIPERS	PERS 02/24	3/29/2024	4,962.06
ACH	Golden Valley Bank	Bank Fee - Positive Pay Charge	3/29/2024	50.00

Total Disbursements issued in March \$ 157,261.47

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Apr-01 or sooner based on Authorizer	Audit Firm Selection - In accordance with Education Code (EC) Section 41020 (b) (3), if the governing board of a Local Educational Agency (LEA) does not have an audit contract in place by April 1, the County Superintendent of Schools, having jurisdiction over the LEA, shall provide for the audit and charge the LEA's fund for the cost incurred.	Client with Charter Impact support	Yes	No
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI) : The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	Client	Yes	Yes
FINANCE	Apr-05	Year 4 ESSER and GEER Annual Reporting - The Year 4 ESSER and GEER Annual Reports are applicable to activities and expenditures that occurred July 1, 2022 – June 30, 2023. Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRBSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). Year 4 Annual Reporting is scheduled to open March 6, 2024, and close April 5, 2024.	Charter Impact with Client support	No	No
FINANCE	Apr-12	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRBSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period January 1, 2024- March 31, 2024.	Charter Impact with Client support	No	No
FINANCE	Apr-16	ASSES - New applicants for 2024/25 - These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe, constructive alternatives for students in kindergarten through ninth grade. Funding is designed to: (1) maintain existing before and after school program funding; and (2) provide eligibility to all elementary and middle schools that submit quality applications throughout California. The application is for new grantees as well as existing grant recipients who wish to increase funding.	Client with Charter Impact support	No	Yes
FINANCE	Apr-17	Special Education Federal Expenditure Report #2 due to SELPA - Interim financial reporting for actuals through March 31 are due to El Dorado Charter SELPA.	Charter Impact	No	No
FINANCE	Apr-19	Special Education ADA/Enrollment Report #3 due to SELPA - Report are due to El Dorado Charter SELPA.	Charter Impact	No	No
FINANCE	Apr-26	School-Based Medi-Cal Administrative Activities (SMAA) - All charter schools participating in the SMAA program are required to participate in this reporting. The SMAA program reimburse schools for the federal share (50%) of the certain costs for administering the Medi-Cal program.	Client with Charter Impact support	No	No
Area	Due Date	Description	Completed By	Board Must Approve	Signature Required
FINANCE	Apr-26	Antibias Education Grant Program - All charter schools participating in the Antibias Education Grant Program are required to participate in this reporting.	Client with Charter Impact support	No	No
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A, Title I, Part D, Subpart 2, Title II, Part A, Title III LEP, Title III Immigrant, and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No
FINANCE	Apr-30	Public Charter School Grant Program and Dissemination Grant Program - Qtr 3 - The California Public Charter Schools Grant Program (PCSGP) Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the California Department of Education's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes
FINANCE	May-01	Special Education Low Incidence Reimbursement Request due to SELPA - Report are due to El Dorado Charter SELPA.	Client	No	No
DATA	May-07	CALPADS End-of-Year 1, 2, 3 and 4 - The data submission window opens on May 7, 2024 and closes on July 26, 2024. End-of-Year data includes: Course completion, program eligibility/participation, homeless students, student discipline, cumulative enrollment, student absence, postsecondary, RFEF count, work-based learning indicator, CTE, postsecondary outcomes for Students with Disabilities and SPED.	Charter Impact with Client support	No	No
FINANCE	TBD - was May 08 in 2023	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example: LCFF apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFF. This decision may be reconsidered on an annual basis.	Charter Impact	No	No
FINANCE	May-15	Extended Due Date - Form 990 - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The form should be reviewed and accepted by the Board prior to filing.	Client/Audit firm	Yes	No

FINANCE		May-31	Charter schools that have informed the CDE of their intent to return these funds are not required to submit this report. If the LEA has spent all UPK P&I grant funds, they are not required to submit any further expenditure reports. Additional information: https://www.cde.ca.gov/ef/efac/efacupk01.asp	Universal Prekindergarten (UPK) Planning and Implementation Grant Expenditure Report #3 - Report #4 for resource code 6053 due date May 31, 2024 - Expenditure reports for the reporting period of November 1, 2023, to April 30, 2024.	Charter Impact with Client support	No	No
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Additional Information	
	https://leginfo.ca.gov/legislator/codes/displaySection.xhtml?sectionNum=41020&lawCode=EDC
	https://www.fppc.ca.gov/Form700.html
	https://www.cde.ca.gov/fg/cr/anreporthelp.asp
	https://www.cde.ca.gov/fg/cr/reporting.asp
	https://www.cde.ca.gov/fg/foi/27/assess24ffa.asp
	http://charterselpa.org/fiscal/
	http://charterselpa.org/fiscal/
	https://www.dhcs.ca.gov/hprogovnart/Pages/SMIAA
Additional Information	
	https://www.cde.ca.gov/pd/pst/anti-biasgrant.asp
	https://www.cde.ca.gov/fg/aa/cml/
	https://www.cde.ca.gov/sp/cs/rel/csp.asp
	http://charterselpa.org/fiscal/
	https://www.cde.ca.gov/ds/sp/cl/https://www.cde.ca.gov/sp/ch/csinfosvy.asp
	http://www.publiccounsel.org/userfiles/materials?id=0025




















Business Checking – XXXXX0889

Search transactions

Activity: Date range; Start date: Mar 01, 2024; End date: Mar 31, 2024; Type: Debits

Transactions

 Pending  Posted

Date ▾	Description ▾	Debit ▾	Credit ▾	Balance
 Mar 29, 2024	<u>Check 12008</u>	417.06		
 Mar 29, 2024	<u>Check 11996</u>	70.85		
 Mar 29, 2024	ACH Payment CALPERS 3100	22,380.81		
 Mar 29, 2024	ACH Payment CALPERS 3100	4,962.06		
 Mar 29, 2024	ACH Payment CALPERS 3100	93.70		
 Mar 28, 2024	<u>Check 12026</u>	185.11		
 Mar 27, 2024	<u>Check 12019</u>	3,247.99		
 Mar 27, 2024	<u>Check 12020</u>	1,575.00		
 Mar 27, 2024	<u>Check 12011</u>	750.00		
 Mar 27, 2024	<u>Check 11989</u>	600.00		
 Mar 27, 2024	<u>Check 12025</u>	422.37		
 Mar 27, 2024	ACH Payment IRS USATAXPYMT	27,126.63		
 Mar 27, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	5,158.50		
 Mar 27, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,696.77		
 Mar 26, 2024	<u>Check 12032</u>	1,320.38		
 Mar 26, 2024	<u>Check 12029</u>	836.53		
 Mar 26, 2024	<u>Check 12031</u>	531.82		
 Mar 26, 2024	<u>Check 12021</u>	62.33		
 Mar 26, 2024	ACH Payment BENEFIT RESOURCE BR! XFER	836.32		

SCA

☼ Mar 25, 2024	<u>Check 12027</u>	54,000.00
☼ Mar 25, 2024	<u>Check 12006</u>	187.78
☼ Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	86,247.56
☼ Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	27,312.54
☼ Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	17,333.63
☼ Mar 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	6,215.37
☼ Mar 25, 2024	ACH Payment ASSET FINANCE ACH0325 <i>Copier - lease agreement</i>	162.38
☼ Mar 22, 2024	ACH Payment Blue Oak Charter Vendor Pay <i>Charter Impact - Semi-monthly Payroll ACH</i>	509.25
☼ Mar 21, 2024	<u>Check 12013</u>	210.00
☼ Mar 20, 2024	<u>Check 12012</u>	1,925.00
☼ Mar 20, 2024	<u>Check 12010</u>	1,140.46
☼ Mar 20, 2024	<u>Check 12005</u>	50.00
☼ Mar 20, 2024	<u>Check 12007</u>	34.17
☼ Mar 20, 2024	ACH Payment IRS USATAXPYMT	6,489.77
☼ Mar 19, 2024	<u>Check 11998</u>	1,745.79
☼ Mar 19, 2024	<u>Check 12015</u>	1,732.20
☼ Mar 19, 2024	<u>Check 12004</u>	999.00
☼ Mar 19, 2024	<u>Check 12014</u>	728.24
☼ Mar 19, 2024	<u>Check 11990</u>	523.50
☼ Mar 19, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	322.17
☼ Mar 19, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	319.41
☼ Mar 18, 2024	<u>Check 11942</u>	140.00
☼ Mar 18, 2024	ACH Payment EverBank, N.A. EverBank <i>Copier - lease agreement</i>	298.77
☼ Mar 15, 2024	<u>Check 11993</u>	379.42
☼ Mar 15, 2024	ACH Payment ASSET FINANCE ACH0315 <i>Copier - lease agreement</i>	324.75

☼ Mar 15, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	122.50
☼ Mar 14, 2024	<u>Check 11999</u>	6,128.09
☼ Mar 14, 2024	<u>Check 11987</u>	1,330.00
☼ Mar 14, 2024	ACH Payment AMEX EPAYMENT ACH PMT	2,347.38
☼ Mar 13, 2024	<u>Check 11994</u>	408.39
☼ Mar 13, 2024	<u>Check 11995</u>	108.15
☼ Mar 13, 2024	ACH Payment Blue Oak Charter Vendor Pay	6,154.00
☼ Mar 12, 2024	<u>Check 12002</u>	2,285.96
☼ Mar 12, 2024	<u>Check 12001</u>	724.18
☼ Mar 12, 2024	<u>Check 11992</u>	298.90
☼ Mar 12, 2024	<u>Check 12000</u>	28.00
☼ Mar 12, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	186.32
☼ Mar 08, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	22,902.69
☼ Mar 08, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	5,060.87
☼ Mar 07, 2024	<u>Check 11984</u>	767.58
☼ Mar 06, 2024	<u>Check 11981</u>	45.00
☼ Mar 05, 2024	<u>Check 11976</u>	22.13
☼ Mar 04, 2024	<u>Check 11965</u>	1,600.00
☼ Mar 04, 2024	<u>Check 11982</u>	345.45
☼ Mar 04, 2024	<u>Check 11979</u>	278.72
☼ Mar 01, 2024	<u>Check 11980</u>	54,000.00
☼ Mar 01, 2024	<u>Check 11962</u>	567.22
☼ Mar 01, 2024	<u>Check 11972</u>	2.26
☼ Mar 01, 2024	ACH Payment CALPERS 3100	21,206.01
☼ Mar 01, 2024	ACH Payment CALPERS 3100	4,571.52
☼ Mar 01, 2024	ACH Payment T-MOBILE PCS SVC 800-937-8997	25.06

FSA

Charter Impact- Business MGMT services

FSA

School cell phone

**Blue BusinessSM Plus Credit Card**

BLUE OAK CHARTER SCH

SUSAN DOMENIGHINI

Closing Date 02/16/24 Next Closing Date 03/19/24

Account Ending 8-42008

p. 1/7

Customer Care: 1-800-521-6121

TTY: Use Relay 711

Website: americanexpress.com

New Balance \$2,354.70**Minimum Payment Due** \$35.00**Payment Due Date** 03/13/24

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 03/13/24, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Membership Rewards[®] Points

Available and Pending as of 01/31/24

103,554For up to date point balance and full program details, visit membershiprewards.com**Account Summary**

Previous Balance	\$1,763.27
Payments/Credits	-\$1,763.27
New Charges	+\$2,354.70
Fees	+\$0.00
Interest Charged	+\$0.00

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...

Only the
Minimum Payment Due

\$92

You will pay off the balance shown on this statement in about...

10 years

3 years


And you will pay an estimated total of...


\$4,880

\$3,301
(Savings = \$1,579)**New Balance** \$2,354.70**Minimum Payment Due** \$35.00**Credit Limit** \$25,000.00**Available Credit** \$22,645.30

Days in Billing Period: 28

If you would like information about credit counseling services, call 1-888-733-4139.

 See page 2 for important information about your account.

 Please refer to the **IMPORTANT NOTICES** section on page 7.

Continued on page 3

APPROVED


↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**

Do not staple or use paper clips

**Pay by Computer**americanexpress.com/business**Pay by Phone**

1-800-472-9297

Account Ending 8-42008Enter 15 digit account # on all payments.
Make check payable to American Express.

SUSAN DOMENIGHINI
BLUE OAK CHARTER SCH
BLUE OAK CHARTER SCH
450 W EAST AVE
CHICO CA 95926

Payment Due Date
03/13/24New Balance
\$2,354.70Minimum Payment Due
\$35.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 60189
CITY OF INDUSTRY CA 91716-0189

\$ _____
Amount Enclosed



0000349993059480190 000235470000003500 15 H

**Blue BusinessSM Plus Credit Card**

BLUE OAK CHARTER SCH
 SUSAN DOMENIGHINI
 Closing Date 02/16/24

p. 3/7

Account Ending 8-42008



Customer Care & Billing Inquiries
 International Collect
 Cash Advance at ATMs Inquiries
 Large Print & Braille Statements

1-800-521-6121
 1-623-492-7719
 1-800-CASH-NOW
 1-800-521-6121

Hearing ImpairedOnline chat at americanexpress.com or use Relay dial 711 and 1-800-521-6121Website: americanexpress.com

**Customer Care
& Billing Inquiries**
 P.O. BOX 981535
 EL PASO, TX
 79998-1535

Payments
 PO BOX 60189
 CITY OF INDUSTRY
 CA
 91716-0189

American Express[®] High Yield Savings Account

No monthly fees. No minimum opening deposit. 24/7 customer support.
 Help meet your savings goals with an American Express High Yield
 Savings Account. Terms apply. Member FDIC. Learn more by visiting
americanexpress.com/save

Payments and Credits**Summary**

	Total
Payments	-\$1,763.27
Credits	\$0.00
Total Payments and Credits	-\$1,763.27

Detail

*Indicates posting date

Payments	Amount
02/13/24* ONLINE PAYMENT - THANK YOU	-\$1,763.27

New Charges**Summary**

	Total
Total New Charges	\$2,354.70

Detail

SUSAN DOMENIGHINI
 Card Ending 8-42008

	Amount
01/23/24 VISTAPRINT 4302- School supplies WALTHAM MA \$78.23 8662074955	
01/25/24 LOWE'S 5610- Facilities CHICO CA \$605.12 530-895-5130	
01/26/24 AMAZON MARKETPLACE NA PA 5801- IT AMZN.COM/BILL WA \$17.30 MERCHANDISE	
01/26/24 AMAZON MARKETPLACE NA PA 4302- supplies AMZN.COM/BILL WA \$90.33 MERCHANDISE	
01/26/24 AMAZON MARKETPLACE NA PA 5310- kitchen AMZN.COM/BILL WA \$140.86 MERCHANDISE	
01/26/24 AMAZON MARKETPLACE NA PA 5610- Facilities AMZN.COM/BILL WA \$109.56 MERCHANDISE	
01/27/24 STAMPS.COM 5901- Postage 855-889-7867 CA \$19.99 0510577153 93926	

Continued on reverse



Blue BusinessSM Plus Credit Card
BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 02/16/24

p. 5/7

Account Ending 8-42008

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	29.99% (v)	\$0.00	\$0.00
Total			\$0.00
(v) Variable Rate			



BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI

Closing Date 02/16/24

p. 7/7
Account Ending 8-42008

EFT Error Resolution Notice

In Case of Errors or Questions About Your Electronic Transfers Telephone us at 1-800-IPAY-AXP for Pay By Phone questions, at 1-800-528-2122 for Pay By Computer questions, and at 1-800-528-4800 for AutoPay and at 1-800-CASH NOW for Express Cash questions. You may also write us at American Express, Electronic Funds Services, P.O. Box 981531, El Paso TX 79998-1531, or contact us online at www.americanexpress.com/inquirycenter as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

Notice of Change to the Membership Rewards® Program

Effective June 12, 2024

The 'Shop with Points at MembershipRewards.com' redemption option will no longer be available. All other Membership Rewards program redemption options are unaffected by this notice and will remain available to eligible Card Members unless otherwise noted, including 'Pay with Points at Checkout' with participating partners.

Corrected Car Rental Loss and Damage Insurance Phone Numbers

The phone number for Car Rental Loss and Damage Insurance is 1-800-338-1670 (US) and 1-303-273-6497 (International). Please update your records.

Membership Rewards® Program Updates

You can view a summary of updates to the Membership Rewards® program anytime, including information about the availability of redemption options, by visiting americanexpress.com/mrupdates.



BLUE OAK SCHOOL

A BOARD-APPROVED PUBLIC CHARTER (K-8)

PURCHASE REQUEST/ REIMBURSEMENT REQUEST/ EXPENSE REPORT

THIS FORM CAN BE USED FOR PURCHASE REQUESTS, REIMBURSEMENT REQUESTS AND EXPENSE REPORTS SUCH AS TRAVEL & LODGING

Name:

Amara Thwa

Date:

1/18/24

Address:

Check one box

- ☒ PURCHASE
☐ EXPENSE
☐ REIMBURSEMENT

All purchases & reimbursements must be pre-approved

If you are requesting reimbursement for travel expenses please include the your destination address.

Attach all original receipts or invoices in support of expenses.

Date of Expense	Vendor	Description	Price	Lodging	Meals	Other	Dept Name	\$\$ Coming From (budget allocation code)	Miles Traveled	Total Mileage
	Vista print	Attendance postcards								
		200 + (postcard) (540)								
		250 off mileage								
		100 improved attendance (860)								
Total			\$	-	\$	-	\$	-	\$	-
Grand Total			\$							

I hereby certify that the above is true statement of expenses incurred.

Employee Signature:

[Signature]

Date:

Approved By:

[Signature]

Date:

Date:

SCANNED

to CI 1/26/24

Impressed
attendance!

WE ARE SO PROUD OF YOU!



BLUE OAK SCHOOL

A WALDOF-INSPIRED PUBLIC CHARTER (K-8)



Luis Ortega <luisortega@blueoakcharterschool.org>

Fwd: water heater

6 messages

Buck Ernest <buck@blueoakcharterschool.org>

Wed, Jan 24, 2024 at 2:25 PM

To: Maggie Buckley <maggie@blueoakcharterschool.org>, Luis Ortega <luisortega@blueoakcharterschool.org>

We need this to get approved ASAP. Can either of you get a hold of Susan? I'll text her as well.

----- Forwarded message -----

From: **Buck Ernest** <buck@blueoakcharterschool.org>

Date: Tue, Jan 23, 2024 at 5:11 PM

Subject: water heater

To: Susan Domenighini <sdomenighini@blueoakcharterschool.org>

Hi Susan~

Here are three water heaters with pricing. I am leaning towards the one from Lowes as that is where I bought one a few years ago and had no problems with it.

Fergussons: AO Smith \$40 Gal \$942

Lowes: AO Smith Sig 100 40.000 BTU \$558.10

Home Depot: Rheem 40 Gal 36,000 BTU \$559.00

I can't front the money for it but I can pick it up and install it no problem.

Right now the whole west side of the building has no hot water.

Let me know what you'd like me to do.

--

Buck Ernest

Facilities Manager/Safety Operations Coordinator/Food Services Manager
Blue Oak Charter School

Always do your best.

--

Buck Ernest

Facilities Manager/Safety Operations Coordinator/Food Services Manager
Blue Oak Charter School

Always do your best.

Luis Ortega <luisortega@blueoakcharterschool.org>

Wed, Jan 24, 2024 at 2:30 PM

To: Buck Ernest <buck@blueoakcharterschool.org>

Cc: Maggie Buckley <maggie@blueoakcharterschool.org>

If she can approve in the email below, you should be good to take the credit card to Lowes.

Luis Ortega**Business Office Assistant****Blue Oak Charter School****Phone: (530) 879-7483 ext. 2050**

[Quoted text hidden]

amazon.com

Final Details for Order #111-0297641-1973052

Paid By: Blue Oak Charter School

Placed By: Maggie Buckley

Order Placed: January 26, 2024

Amazon.com order number: 111-0297641-1973052

Order Total: \$90.33

Shipped on January 27, 2024

Items Ordered	Price
1 of: 1-inch 3 Ring Binder with 2 Interior Pockets, 1" Basic Binders Holds US Letter Size 8.5" x 11" Paper - Durable, Versatile Binders for Office, Home, and School Use, 6 Pack (White) Sold by: Suin Office (seller profile) Condition: New	\$28.29
Shipping Address: Blue Oak Charter School 450 W EAST AVE CHICO, CA 95926-7238 United States	Item(s) Subtotal: \$28.29 Shipping & Handling: \$5.20 Free Shipping: -\$5.20 ----- Total before tax: \$28.29 Sales Tax: \$2.33 ----- Total for This Shipment: \$30.62 -----
Shipping Speed: FREE Shipping	

Shipped on January 27, 2024

Items Ordered	Price
1 of: ONASAR Tie-Dye Blue Round Area Rug 4x4, Soft Bedroom Circle Rugs Floor Mats for Kids Girls Teen Room, Kawaii Fluffy Plush Shaggy Carpet for Baby Nursery Living Room Playroom Home Decor Sold by: ONASAR (seller profile) Condition: New	\$23.99
Shipping Address: Blue Oak Charter School 450 W EAST AVE CHICO, CA 95926-7238 United States	Item(s) Subtotal: \$23.99 Shipping & Handling: \$1.99 Free Shipping: -\$1.99 ----- Total before tax: \$23.99 Sales Tax: \$1.98 ----- Total for This Shipment: \$25.97 -----
Shipping Speed: FREE Shipping	

Shipped on January 28, 2024

Items Ordered	Price
1 of: hand2mind Mindful Maze Boards, Learn Breathing Patterns, Mindfulness for Kids Anxiety Relief, Tactile Sensory Toys, Play	\$16.97

For Kat

Checkout (5 items)

Place your order

By placing your order, you agree to the Amazon Business Accounts Terms and Conditions and Amazon's privacy notice

- 1 **Group** Blue Oak Charter School Change
Group under Blue Oak Charter School
- 2 **Business order information** PO number: No value entered Change
- 3 **Shipping address** Blue Oak Charter School Change
450 W EAST AVE
CHICO, CA 95926-7238
[Edit delivery preferences](#)
- 4 **Payment method** Paying with American Express 1000 Change
Billing address: Same as shipping address.
[Add a promotional code](#)
 [Apply](#)
Want to use Membership Rewards[®] points for this order?
[Learn more](#)

Order Summary

Subtotal (5 items):	\$101.22
Shipping & handling:	\$9.80
Free Shipping:	-\$9.80
Total before tax:	\$101.22
Estimated tax to be collected:	\$8.34
Order total:	\$109.56

Qualifying offers:

- Free Shipping

[How are shipping costs calculated?](#)

5 Review items and shipping

Save your checkout settings as the default for future orders

- ☐ Use the selected group, shipping address, and payment method as my checkout defaults.

Keep operating hours up to date

If your hours ever change at an address, click [Edit delivery preferences](#) to update them.

Arriving Feb. 5, 2024 - Feb. 7, 2024

Items shipped from Amazon.com



Brixwell 91-130 Concealed Latch Cover And Knob for 1" Steel Door

\$11.05 & FREE Returns

Educator Price

Qty: 4

Sold by: DK Hardware Supply

[Add gift options](#)

Choose a delivery option:

☒ Wednesday, Jan. 31 - Wednesday, Feb. 7

FREE Shipping

☐ Wednesday, Jan. 31 - Tuesday, Feb. 6

\$6.99 - Shipping

☐ Tuesday, Jan. 30 - Tuesday, Feb. 6

\$13.26 - Shipping



Automatic Door Closer Adjustable Size 4 Closers Commercial Grade 3 Spring Hydraulic Door slam Preventer Auto Door-Closer, Easy Installation & Instructions Silver

\$57.02 & FREE Returns

Qty: 1

Sold by: DealsOnWings

[Add gift options](#)

APPROVED

[Place your order](#)

Order total: \$109.56

Checkout (1 item)

Place your order

By placing your order, you agree to the Amazon Business Accounts Terms and Conditions and Amazon's privacy notice.

Order Summary

Subtotal (1 item):	\$4.99
Shipping & handling:	\$6.99
Total before tax:	\$11.98
Estimated tax to be collected:	\$0.99
Order total:	\$12.97

How are shipping costs calculated?

Why didn't I qualify for free shipping?

- Group** Blue Oak Charter School [Change](#)
Group under Blue Oak Charter School
- Business order information** PO number: No value entered [Change](#)
- Shipping address** Blue Oak Charter School [Change](#)
450 W EAST AVE
CHICO, CA 95926-7238
[Edit delivery preferences](#)
- Payment method** Paying with American Express 1000 [Change](#)
Billing address: Same as shipping address.
[Add a promotional code](#)
 [Apply](#)
Want to use Membership Rewards[®] points for this order?
[Learn more](#)

5 Review items and shipping

Save your checkout settings as the default for future orders

- ☐ Use the selected group, shipping address, and payment method as my checkout defaults.

Keep operating hours up to date

If your hours ever change at an address, click [Edit delivery preferences](#) to update them.

Arriving Feb 6, 2024 If you order in the next 12 hours and 50 minutes (Details)

Items shipped from Amazon.com



Mini Clothespins, Mini
Clothes Pins for Photo
Natural Wooden Small
Picture Clips for Crafts 1
Inch 100 PCS Tiny Pegs
Decorative Wood Clips for
Wall Hanging Pictures
\$4.99 & FREE Returns

Qty: 1

Sold by: SF SOONEAT Direct

[Add gift options](#)

Choose a delivery option:

- ☒ **Tuesday, Feb 6**
\$6.99 - Shipping
- ☐ **Friday, Feb 2**
\$9.99 - Shipping

APPROVED

[Signature]

[Place your order](#)

Order total: \$12.97

By placing your order, you agree to the Amazon Business Accounts Terms and Conditions and Amazon's privacy notice

*Why has sales tax been applied? See tax and seller information.

Need help? Check our Help pages or contact us

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an email notifying you that the item has been shipped.

Payment Summary					
Fee Date	Type	Student	Class/Event	Amount Tax	Amount Paid
					Payment: 89.00
Billing Information					
Susan Domenighini			Amex	xxxx-xxxx-xxxx-2008	
450 W East Ave			SUCCESS		
N/A			Authorization Code: 190538		
Chico, CA 95926			PSP Reference:DGBHMK7JRR9R4V42		
sdomenighini@blueoakcharterschool.org			Transaction Date: 03/01/2024 08:46 AM		
Customer ID: 28179574					

amazon.com

Final Details for Order #111-9393140-3836218

Paid By: Blue Oak Charter School
Placed By: Maggie Buckley
Order Placed: February 6, 2024
Amazon.com order number: 111-9393140-3836218
Seller's order number: 10460145
Order Total: \$90.90

Shipped on February 7, 2024

Items Ordered

Price

1 of: *Notebook Paper, Loose Leaf Paper (12 Pack), Wide Ruled Paper, 10.5" x 8", Filler Paper, 200 Sheets Per Pack, 60 gsm (12 Pack)*

\$49.99

Sold by: VEEBOOST™ (seller profile)

Business Price

Condition: New

1 of: *Notebook Paper, Loose Leaf Paper (12 Pack), College Ruled Paper, 10.5" x 8", Filler Paper, 100 Sheets Per Pack, 60 gsm (12 Pack)*

\$33.99

Sold by: VEEBOOST™ (seller profile)

Business Price

Condition: New

Shipping Address:

Blue Oak Charter School
450 W EAST AVE
CHICO, CA 95926-7238
United States

Item(s) Subtotal: \$83.98

Shipping & Handling: \$0.00

Total before tax: \$83.98

Sales Tax: \$6.92

Shipping Speed:

Standard Shipping

Total for This Shipment: \$90.90

Payment information

Payment Method:

American Express | Last digits: 1000

Item(s) Subtotal: \$83.98

Shipping & Handling: \$0.00

Total before tax: \$83.98

Estimated Tax: \$6.92

Grand Total: \$90.90

Credit Card transactions

American Express ending in 1000: February 7, 2024: \$90.90

To view the status of your order, return to [Order Summary](#).

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amazon.com

Final Details for Order #111-5236299-9605865

Paid By: Blue Oak Charter School
Placed By: Maggie Buckley
Order Placed: February 6, 2024
Amazon.com order number: 111-5236299-9605865
Order Total: \$88.51

Shipped on February 8, 2024	
Items Ordered	Price
1 of: TRUE IMAGE CF226A 26A Compatible Toner Cartridge Replacement for HP 26A CF226A 26X CF226X Laserjet Pro M402n M402dn M426 M402dw M402dne MFP M426fdw M426fdn M402 M426dw Printer Ink (Black, 2 Pack) Sold by: Vision color (seller profile) Business Price Condition: New	\$39.79
1 of: Madisi Wood-Cased #2 HB Pencils, Yellow, Pre-sharpened, Bulk Pack, 576 pencils in box Sold by: Madisi (seller profile) Product question? (Ask Seller) Business Price Condition: New	\$41.98
Shipping Address: Blue Oak Charter School 450 W EAST AVE CHICO, CA 95926-7238 United States	Item(s) Subtotal: \$81.77 Shipping & Handling: \$11.57 Free Shipping: -\$11.57 ----- Total before tax: \$81.77 Sales Tax: \$6.74 ----- Total for This Shipment: \$88.51 -----
Shipping Speed: FREE Shipping	


Payment information	
Payment Method: American Express Last digits: 1000	Item(s) Subtotal: \$81.77 Shipping & Handling: \$11.57 Promotion applied: -\$11.57 ----- Total before tax: \$81.77 Estimated Tax: \$6.74 ----- Grand Total: \$88.51
Credit Card transactions	American Express ending in 1000: February 8, 2024: \$88.51

To view the status of your order, return to [Order Summary](#) .

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3/11/24, 11:17 AM

Blue Oak Charter School Mail - Thanks for Your Order! #100902040243466005


BLUE OAK SCHOOL

Luis Ortega <luisortega@blueoakcharterschool.org>

Thanks for Your Order! #100902040243466005

1 message

Lowe's Home Improvement <do-not-reply@notifications.lowes.com>
To: luisortega@blueoakcharterschool.org

Fri, Feb 9, 2024 at 12:31 PM



Thanks, Susan
We've Received Your Order

Order # 100902040243466005

Invoice # 70576

Placed February 9, 2024

We'll get started on it and
update you every step of the way.

[Manage Order](#)



Get the Lowe's app

Download our app for live order tracking.

[Get App](#)



Shipping Details



Shipping Address

Susan Domenighini

450 W EAST AVE

CHICO, CA 95976

530-879-7483



Need Help ?

Visit our Help Center.

24-volt 500-CFM 120-MPH Battery Handheld Leaf Blower 4 Ah (Battery and Charger Included)	QTY 1
--	----------

Item #: 2600601 | Model #: KHB 4224A-03

Unit Price: \$149.00 | Subtotal: \$149.00

Shipping Method: Standard 1 - 4 Business Days

Estimated Delivery Date: Feb. 13, 2024

\$161.29



Lowe's Return Policy

You can return or exchange most new, unused merchandise with proof of purchase within 90* days of the original purchase date unless noted in our return policy exceptions.

*Appliance returns must be initiated within 48 hours of delivery or the time of pickup.

See Return Policy and Exceptions for details.



Final Details for Order #111-9887314-5888256

Paid By: Blue Oak Charter School
Placed By: Maggie Buckley
Order Placed: February 14, 2024
Amazon.com order number: 111-9887314-5888256
Order Total: \$18.39

Shipped on February 15, 2024	
Items Ordered	Price
1 of: <i>Tulip One-Step Tie-Dye Party, 18 Pre-Filled Bottles, Creative Group Activity, All-in-1 Fashion Design Kit, 1 Pack, Rainbow</i>	\$16.99
Sold by: Fanci Innovations LLC (seller profile)	
Condition: New	
Shipping Address: Blue Oak Charter School 450 W EAST AVE CHICO, CA 95926-7238 United States	Item(s) Subtotal: \$16.99 Shipping & Handling: \$0.00 ----- Total before tax: \$16.99 Sales Tax: \$1.40 -----
Shipping Speed: Standard Shipping	Total for This Shipment: \$18.39 -----

Payment information	
Payment Method: American Express Last digits: 1000	Item(s) Subtotal: \$16.99 Shipping & Handling: \$0.00 ----- Total before tax: \$16.99 Estimated Tax: \$1.40 ----- Grand Total: \$18.39
Credit Card transactions	American Express ending in 1000: February 16, 2024: \$18.39

To view the status of your order, return to [Order Summary](#).

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Final Details for Order #111-0725932-5542663

Paid By: Blue Oak Charter School
Placed By: Maggie Buckley
Order Placed: February 14, 2024
Amazon.com order number: 111-0725932-5542663
Order Total: \$21.29

Shipped on February 15, 2024	
Items Ordered	Price
1 of: OLFA 45mm Rotary Cutter Replacement Blades, 5 Blades (RB45-5) - Tungsten Steel Circular Rotary Fabric Cutter Blade for Quilting, Sewing, Crafts, and Scrapbooking Fits Most 45mm Rotary Cutters Sold by: Oscar's Distribution (seller profile) Condition: New	\$19.67
Shipping Address: Blue Oak Charter School 450 W EAST AVE CHICO, CA 95926-7238 United States	Item(s) Subtotal: \$19.67 Shipping & Handling: \$0.00 ----- Total before tax: \$19.67 Sales Tax: \$1.62 -----
Shipping Speed: Expedited Shipping	Total for This Shipment: \$21.29 -----

Payment information	
Payment Method: American Express Last digits: 1000	Item(s) Subtotal: \$19.67 Shipping & Handling: \$0.00 ----- Total before tax: \$19.67 Estimated Tax: \$1.62 ----- Grand Total: \$21.29
Credit Card transactions	American Express ending in 1000: February 15, 2024: \$21.29

To view the status of your order, return to [Order Summary](#) .

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Thank you! You've submitted your payment for your Blue Business Plus Card (-42008).

Your confirmation number is W9974. Your account balances and available credit will update shortly.

Bank Account

Golden Valley Bank Business Checking -0889

Amount

\$2,347.38

Remaining Statement Balance

Date

Wed. March 13, 2024



702 Nord Avenue • P.O. Box 3870 • Chico, CA 95927

PROPOSAL

Prepared For

Blue Oak Charter School

450 W. East Avenue
Chico, Ca. 95926

March 20, 2024

1 ea. Kyocera TASKalfa 5054ci Color MFP \$242.00 per month, plus tax
• 60 Month, 0 Down, FMV Lease
*Omnia Partnership Program #R191102

Features:

- 50 ppm b/w & color ppm
- 4800 x 1200 dpi print resolution
- dual scan document feeder (320 originals/274 ipm with staple detection)
- automatic duplexing
- 4,000 sheet finisher/stapler (65 sheet stapling)
- hole punch
- network print interface
- network scan interface
- scan as Word, Excel, PDF (searchable & standard), JPEG, TIFF & XPS files
- dual 500 sheet paper trays
- dual 1,500 sheet paper deck
- 150 sheet bypass tray
- power filter device
- includes professional services
- Includes installation, setup, training and IT services for printing, scanning, & faxing.
- Includes lease payoff and trade-in of Kyocera TASKalfa 5053ci ID# 5232

Maintenance Program:

Billed monthly @ \$.008 per b/w page
And \$.03 or \$.06 per color page.
Covers all parts, labor, maintenance
and supplies; excluding paper & staples.

**Equipment carries a 5-year performance guarantee.*

***Color pages with less than 3% average color image fill*
Per color will be billed @ \$.03 per color page.


Michael Fogleman
V.P. of Sales

Proposal Accepted:

By _____

Title _____

Date _____

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

DIGITAL COPIERS/PRINTERS • LASER PRINTERS • DOCUMENT ARCHIVING SYSTEMS • FAX MACHINES • SCANNERS • MAILING SYSTEMS
COMPREHENSIVE TECHNICAL SUPPORT • PRINTING SUPPLIES



702 Nord Avenue • P.O. Box 3870 • Chico, CA 95927

Cost Analysis

Prepared For

Blue Oak Charter School
450 W. East Avenue
Chico, Ca. 95926

March 20, 2024

Kyocera TASKalfa 5054ci

Current Cost:

1.) Kyocera TASKalfa 5053ci Lease Payment	\$276.00 per month
2.) Service & Supplies for 3,705 b/w pages	\$41.13 per month
3.) Service & Supplies for 266 reduced color pages	\$11.01 per month
4.) Service & Supplies for 1,646 normal color pages	<u>\$135.80 per month</u>
Total Monthly Cost	\$463.94

Proposed Cost:

1.) Kyocera TASKalfa 5054ci Lease Payment	\$242.00 per month
2.) Service & Supplies for 3,705 b/w pages	\$29.64 per month
3.) Service & Supplies for 266 reduced color pages	\$7.98 per month
4.) Service & Supplies for 1,646 normal color pages	<u>\$98.76 per month</u>
Total Monthly Cost	\$378.38

Monthly Savings \$85.56

Annual Savings \$1,026.72

Total Program Savings \$5,133.60

530 / 893-8711 • 530 / 893-9027 fax • 530 / 893-8714 service

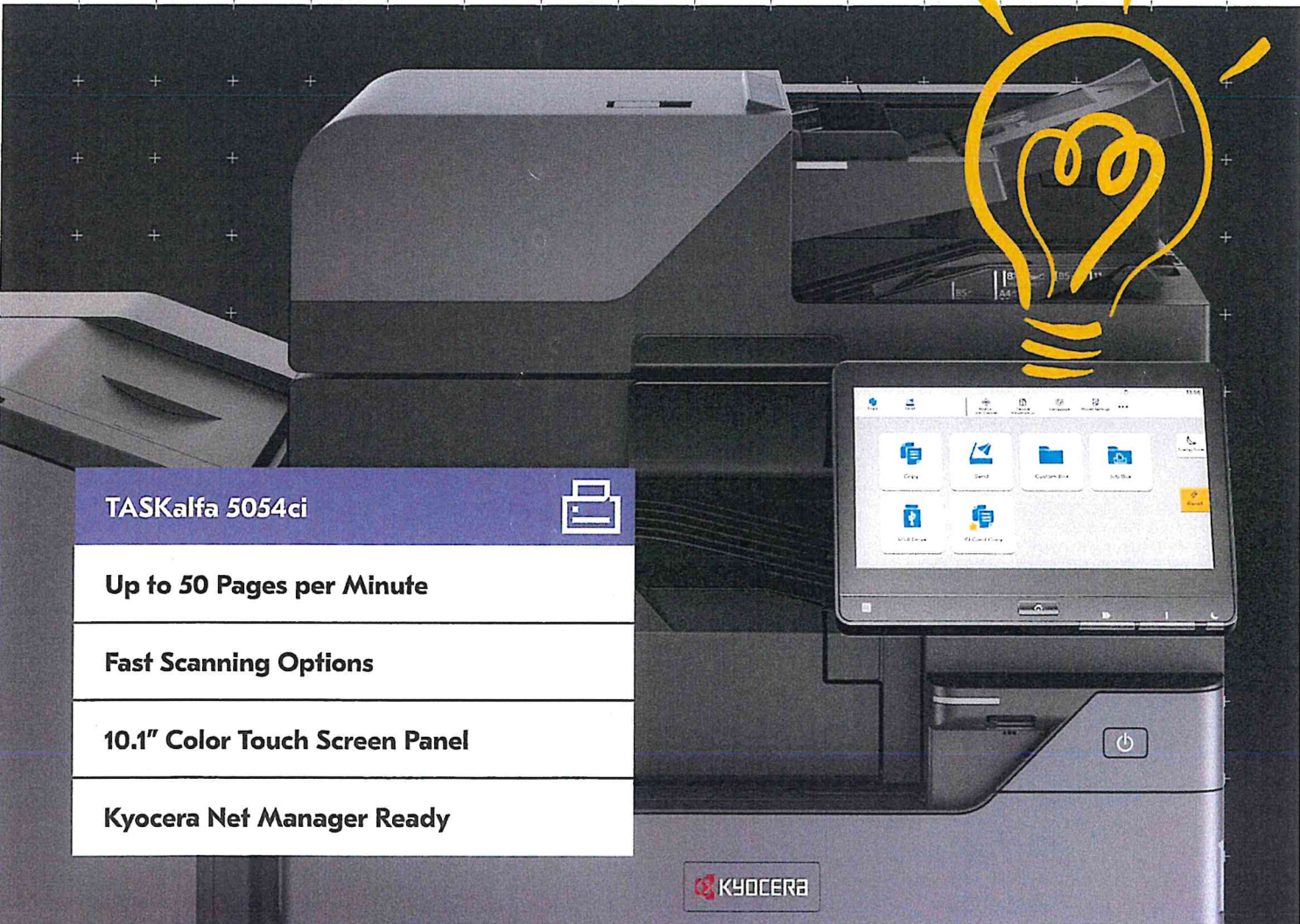
DIGITAL COPIERS/PRINTERS • LASER PRINTERS • DOCUMENT ARCHIVING SYSTEMS • FAX MACHINES • SCANNERS • MAILING SYSTEMS
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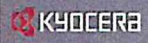
kyoceradocumentsolutions.us

Your Workplace Evolution, in Color

The Kyocera Evolution Series continues to grow with the addition of a new range of high-impact color A3 MFPs. These robust devices boast industry-leading technology and security, along with outstanding print and scan speeds, to ensure impeccable quality output every single time. Join the Evolution today and add a new dimension to your business.

A large, dark grey Kyocera TASKalfa 5054ci multifunction printer is shown. A yellow lightbulb graphic with radiating lines is superimposed on the right side of the machine. The printer has a large 10.1-inch color touch screen panel on the right side, displaying a user interface with various icons for functions like Copy, Send, Custom Box, and More. A power button is visible on the bottom right of the machine. The background is dark with a grid of small white plus signs.

TASKalfa 5054ci	
Up to 50 Pages per Minute	
Fast Scanning Options	
10.1" Color Touch Screen Panel	
Kyocera Net Manager Ready	



Output & Finishing Options³

OPTIONAL 250 SHEET INNER SHIFT TRAY JS-7110

Stack Capacity: 250-sheets
Paper Size: 8.5" x 11" — 11" x 17"
Paper Weight: 14 lb. Bond — 166 lb. Index (52 — 300gsm)

OPTIONAL 500 SHEET INTERNAL FINISHER DF-7100₄

Stack/Staple Capacity: 500-sheets/50-sheets
Paper Size: 5.5" x 8.5" — 12" x 18"
Paper Weight: 14 lb. Bond — 166 lb. Index (52 — 300gsm)
Edge Staple Position: 3 Positions: Front: 1 Staple, Edge: 1 Staple, Face: 2 Staples
Optional Punch: PH-7100 2/3 Hole Punch Unit, supports 5.5" x 8.5" — 12" x 18"; 14 lb. Bond — 166 lb. Index
Dimensions: 19.4" W x 21" D x 6.9" H

OPTIONAL 1,000 SHEET FINISHER DF-7120₄

Stack/Staple Capacity: Main Tray: 1,000-sheets/50-sheets (up to 24 lb. Bond [90gsm])
Paper Size: 5.5" x 8.5" — 12" x 18"
Paper Weight: 14 lb. Bond — 166 lb. Index (52 — 300gsm)
Edge Staple Position: 3 Positions: Top Left, Bottom Left, Center Bind
Optional Punch: PH-7A 2/3 Hole Punch Unit, supports 5.5" x 8.5" — 12" x 18"; 14 lb. Bond — 166 lb. Index
Dimensions: 21.6" W x 24.4" D x 41.3" H

OPTIONAL 4,000 SHEET FINISHER DF-7140₄

Stack/Staple Capacity: Main Tray (A): 4,000-sheets; Sub Tray (B): 200-sheets/65-sheets (up to 24 lb. Bond [90gsm])
Paper Size: 5.5" x 8.5" — 12" x 18"
Paper Weight: 14 lb. Bond — 166 lb. Index (52 — 300gsm)
Edge Staple Position: 3 Positions: Top Left, Bottom Left, Center Bind
Optional Punch: PH-7A 2/3 Hole Punch Unit, supports 5.5" x 8.5" — 12" x 18"; 14 lb. Bond — 166 lb. Index
Dimensions: 29" W x 26" D x 42" H

Optional Booklet Folder/Trifold Unit BF-730; (DF-7140)

Booklet Folder: supports 8.5" x 11", 8.5" x 14", 11" x 17"
Fold Booklet (staple): 16 lb. — 24 lb. Bond (60 — 90gsm)
 20-sheets; 25 lb. — 28 lb. Bond (91 — 105gsm) 13-sheets;
 Higher than 28 lb. Bond (Higher than 105 gsm) 1-sheet
Fold Booklet (no staple): 16 lb. — 24 lb. Bond (60 — 90gsm)
 5-sheets; 25 lb. Bond — 72 lb. Index (91 — 120gsm) 3-sheets;
 32 lb. Bond — 110 lb. Cover (121 — 256gsm) 1-sheet
Trifold: supports 8.5" x 11" only: 16 lb. — 24 lb. Bond (60 — 90gsm) 5-sheets; 25 lb. Bond — 72 lb. Index (91 — 120gsm) 3-sheets

Optional Multi-Bin Mailbox MT-730(B); (DF-7140)

7 Trays; supports: 16 lb. Bond — 90 lb. Index (60 — 163gsm);
 Stack Capacity per bin: 100-sheets: 5.5" x 8.5", 8.5" x 11";
 50-sheets: 8.5" x 14", 11" x 17"

OPTIONAL 4,000 SHEET FINISHER DF-7150₄

Stack/Staple Capacity: Main Tray (A): 4,000-sheets;
 Sub Tray (B): 200-sheets/100-sheets (up to 20 lb. Bond [80gsm])
Paper Size: 5.5" x 8.5" — 12" x 18"
Paper Weight: 14 lb. Bond — 166 lb. Index (52 — 300gsm)
Edge Staple Position: 3 Positions: Top Left, Bottom Left, Center Bind
Optional Punch: PH-7A 2/3 Hole Punch Unit, supports 5.5" x 8.5" — 12" x 18"; 14 lb. Bond — 166 lb. Index
Dimensions: 29" W x 26" D x 42" H

Optional Booklet Folder/Trifold Unit BF-9100; (DF-7150)

Booklet Folder: supports 8.5" x 11", 8.5" x 14", 11" x 17"
Fold Booklet (staple): 14 lb. — 24 lb. Bond (52 — 90gsm)
 20-sheets; 25 lb. — 28 lb. Bond (91 — 105gsm) 13-sheets;
 Higher than 28 lb. Bond (Higher than 105 gsm) 1-sheet
Fold Booklet (no staple): 14 lb. — 24 lb. Bond (52 — 90gsm)
 5-sheets; 24 lb. Bond — 28 lb. Index (91 — 105gsm) 3-sheets;
 28 lb. Bond — 140 lb. Index (106 — 256gsm) 1-sheet

Trifold: supports 8.5" x 11" only: 14 lb. — 24 lb. Bond (52 — 90gsm) 5-sheets; 25 lb. Bond — 28 lb. Index (91 — 105gsm) 3-sheets

ADDITIONAL OPTIONS

AK-7110 Bridge Unit Attachment Kit, JS-7100 Job Separator, HD-16 Large Capacity HDD (1TB), Banner Guide 10, Internet Fax Kit (A), Card Authentication Kit (B), Data Security Kit 10, Dual NIC (1B-50), Extended Range Wireless LAN NIC (1B-51), Thin Print option (UG-33), Printer Emulation option (UG-34), DT-730(B) Document Tray, Scan Extension Kit (A) for Text Searchable PDF, MS Office File, Keyboard Holder 10, Numeric Keypad (NK-7130), Cabinet Stand, EFI Printing System 17 - Fiery Controller

¹ Requires PF-7140

² Only 1 Document Processor can be installed

³ Only 1 Output Option can be installed

⁴ Requires Bridge Unit Attachment Kit (AK-7110)

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BLI Line of the Year



KYOCERA Document Solutions America, Inc.

BLI 2024 A3 Line of the Year Award

Anthony Sci

ANTHONY SCI, PRESIDENT AND CEO

JANUARY 2024

DATE

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BLI

Color Consistency



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Received 
MAR 28 2024

Faculty Field Trip Request Form

This form is due to the Executive Assistant 5 or more weeks in advance for all field trips (day, overnight and walking). Overnight Field Trips will also need Charter Council approval. To get your overnight trip request on the BOCC agenda for approval, submit this form to the Executive Assistant by the first Tuesday of the month no less than 5 weeks prior to your trip. All trips are not approved until confirmation is received from the Admin.

Faculty Name: Katie Machek

Number of students attending: 23*

List of chaperones (required):

Kara Bradford
Trisha Atehortua
Mitchell Nail
Nicole Tonelli
Ryan Sharpe

Who is responsible for the cost:

- ☐ Student -- Cost per student: \$ 286
☐ School
☐ Class Funds
☒ Other \$ 286 for adults as well

Departure Site: Blue Oak School Date: 9/16/24 Time: 6 AM

Destination Site: Sierra Outdoor School Date: 9/16/24 Time: 10 AM

Return Site: Blue Oak School Date: 9/18/24 Time: 4:30 PM

Method of transportation:

- ☒ Parent Driver's
☐ B-Line Bus
☐ Other _____

How does the field trip relate to the curriculum?

NGSS aligned; Geology; Ecology; Team Building

Teacher's Signature: Katie L. Machek Date: 3/26/24

Administrator's Signature: _____ Date: _____

BOCC Approval Date (if required): _____

* Class size can be up to 30



Administrative/Management Salary Schedule Proposal

To go into effect April 1, 2024

Steps

	Assistant Director	Executive Director
	Number of Days:	
	190/195/200/205/210/215/220	
	Daily Rate:	
1	428.36	478.80
2	436.93	488.38
3	445.67	498.14
4	454.58	508.11
5	463.67	518.27
6	472.94	528.63

Current contract days

210

210

Longevity to be determined

	Facilities/Safety/Food Services Manager
	12 months / 240 days
1	\$66,097
2	\$67,419
3	\$68,767
4	\$70,142
5	\$71,545
6	\$72,976

Board Approval _____