

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Room 24
CHARTER COUNCIL
REGULAR MEETING APPROVED MINUTES

Topic: Charter Council (BOCC) Regular Meeting
Time: Jan 22, 2024 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
<https://us06web.zoom.us/j/89578934938?pwd=vrom1CsujHYluwS807oDsKh7MdtXa.1>

Meeting ID: 895 7893 4938
Passcode: eaS0Lv

Monday January 22, 2024 at 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order January 22, 2024 6:00PM
- 1.2. Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods	X	
Laurel Hill-Ward	X	
Leanna Glander	X	
Ryan Sanders	X	

Donna Kreskey	X	
Trisha Atehortua	X	

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications - We do have one concern: we pulled the wrong address for our closed session conference on real property. The address should be D & Bruce Road not Concord Ave. & East 20th Street.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

John Roth announced himself as present. No other comments.

2. CONSENT AGENDA

2.1. Approve Special Meeting Minutes from December 19, 2023

2.2. Attendance and Enrollment Annie Gilbert Charter Impact

2.3. Cash Flow

2.4. Balance Sheet Detail

2.5. Warrants/Aged Payable

2.6. Actual to Budget Summary

2.7. Point of Sale Transactions/Check Register

2.8. Credit Card Statement

2.9. Accept Offers of Employment

Hannah Madera -Substitute Teacher

Kendall Lyons - Substitute Teacher

Hannah Crawford - Teacher

Amy HilQuist - Instructional Aide/Paraprofessional

2.10. Accept Resignation/s

Salvador Hernandez - Instructional Aide/Paraprofessional

2.11. Approve Field Trip

7th Grade Ashland Shakespeare Festival

Trisha Atehortua motion to accept the consent agenda. Laurel Hill-Ward second.

>Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			

Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved

3. FACULTY

3.1. Faculty Report

Nick Meier/Sarah Lee

No report tonight. It is report card time! Everyone is busy.

Susan Domenighini comments that Nick's focus has shifted to mostly supporting the 2nd grade. He has made a significant difference with this class. We have brought in some support on Monday's and Wednesday's to cover several games classes. This has helped give him some additional prep time. We are so appreciative of his support.

4. BUSINESS -

4.1. Audit Update

Susan Domenighini

Two things, last year the 2021 audit was not initially received or accept by the Department of Education. However, we received a letter this week saying that they now accept the audit. Our audit for 2022-23 is still in process. We have one or two more items from December. We have an approval for an extension through January 31, 2024. It is now complete. There will be a note in the audit regarding a reduction in ADA due to an Independent Study error that was made. The teachers were asked to sign the paperwork when it was assigned but they were also supposed to sign when work was returned. The process has been corrected moving forward so there will be no future errors. A review of the Audit will happen in February instead of this month's meeting.

4.2. Arts and Music Funding

Susan Domenighini

Last year we received an Instructional Materials Discretionary Block Grant of 2022. We did not spend any of that money last year. We are allocating \$51,516.00 per year for the next three (3) years for a total of \$154,548.00 into operational costs including but not limited to retirement and healthcare cost increases. You may or may not remember that they gave us this money for Arts & Music but then said we will be significantly increasing health care benefits so this money can also be used to cover those costs. We already have a pretty strong music program here and we can supplant funds for this. Discussion and Questions. This is a decision and recommendation of the State of California legislature.

This does not reduce the Music & Arts budget. Any existing instrument repair needs that have not been addressed are not due to lack of funding; it is likely a delay in processing. Discussion/Q&A. Motion from Trisha Atehortua to approve \$51,516.00 towards this year's operational costs and the remainder of this funding allocation TBD during budget discussions for upcoming school year 2024-25. Kristen Woods second motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved

4.3. Measure K Proposal

Four reports in the packet for tonight's meeting. The first three are completion reports that show items that we have worked on and done but are not using. Example of the Funds Allocation for Playground equipment plus ground cover was \$90K. Actual funds spent on this project was \$84,270.41 leaving a balance of \$5,729.59 so we are asked to close this project. We have three other projects that have funded equipment related to music. These are still open because we can still potentially spend this money to support music. In the first project fund There is \$30K for Project Planning that is still open. This could potentially be used for the property purchase for our new site. In the packet there is also a list of all expenses from Measure K funding for review. The last two funds that remain open was set aside for the Humboldt Street property that was not used. One was for \$1,300,000.00 and the other for an additional \$200,000.00. The district wants us to return these funds as we will be using them for the purchase of new site property. If you approve this tonight these funds will be returned to our Measure K funding. One thing missing on this report is that we had 24% cash reserves at the end of the fiscal year. Motion to approve the return of the money to Measure K funds by Kristen Woods. Laurel Hill-Ward seconds this motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			

Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved

We now need to approve the remaining Measure K Allocated Funds. Recap -

Measure K Allocation - All rounds	\$3,843,275.00
Less Previously Allocated Funds	\$228,375.41
Less Current Project Funds Requested	\$2,100,000.00
Remaining Measure K Allocation	\$1,505,899.60

Motion to approve the Measure K funds as allocated in the report by Trisha Atehortua. Ryan Sanders seconds the motion.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved

4.4. SARC

Every year in the month of February we are required to present the School Accountability Report Card aka. SARC. This posts on our website on February 1st. of each school year. Discussion/Q & A. Motion to approve the SARC by Leanna Glander. Motion seconded by Donna Kreskey.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			

Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved

4.5. 24/25 Calendar -

This is the Calendar that is being proposed for the 2024-25 school year. It has been mostly aligned with the Chico Unified School Calendar. Discussion/Q & A. Motion to approve the 2024-25 school calendar by Kristen Woods. Second by Trisha Atehortua.

➤ Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ Approved

5. GOVERNANCE

4.6. Finance Committee Report

Trisha Atehortua

ADA is down. Per student revenue is lower than the actual expense. This information is important moving forward that we review these numbers to assure that the revenue number is higher than expenses. We changed some costs regarding teacher online training vs. in person training. The traditional summer training was in person but due to covid teachers began going to online training more so remuneration for the online training was a topic of discussion. A formula for online training had to be established. Discussion/ Q&A. Another item discussed in the Finance meeting was the increase in minimum wage that impacted the pay scale for Faculty.

4.7. Parent Council Report -

Ryan Sanders

The Parent Council provided decorations, concessions and sound to the Winter Concert and that went over really well. We had our first planning meeting tonight for what we hope will be our annual concert series to support 7th grade field trips. We have a Community Night coming up from 6pm to 7pm on January 31st, called "Sharing Our Skills". This is Alicia's brain child and she will be hosting this event. This is a community building event and an opportunity for parents to share specialized knowledge with other parents. These are interactive sessions. Childcare will be provided and it's limited to 30 adults. We are still looking for a co-chair for the Parent Council!

4.8. Facilities Report

Kristen Woods

We have not had a meeting since the holiday but one is scheduled for February 1st at 6pm.

4.9. California Law Changes

4.9.1 Sick Leave

4.9.2 Pay Scale

Our legislature has been very busy with changes this year. There was a change to sick leave requiring employers to give part time employees 40 hours of sick leave per year. This is now Implemented by payroll moving forward. There is also a minimum wage adjustment requirement. In the fall we increased the Classified Pay Scale to be compliant with this increase but it also effects Salaried employees so that adjustment is being made now. The State is not offsetting these new expenses for these changes with more funding. Motion to approve made by Trisha Atehortua. Seconded by Leanna Glander.

➤ **Vote**

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

➤ **Approved**

6. ADMINISTRATION

4.10. Executive Director's Report

Susan Domenighini

One of my favorite moments so far since we have returned from break is watching the student excitement and how chatty they are returning to friends and their classes. Of course there are some that are not as excited to be returning to school but to watch all of the different kids coming back to their rhythms has been a treat. In other news we are fully staffed now - three new subs. We have a new instructional aide replacing Mr.H who has moved on. We also have a new teacher supporting Jennifer Bryan in 3rd grade. Kari Madera has started her Waldorf mentoring this month so that is exciting. The next thing is I have been accepted into the Leading Now Cohort. They are a non-profit organization that is geared to supporting schools from the Superintendent level. This program is entirely funded by the non-profit so there is no cost to the school. One of the reasons I chose to join this group is that I have never had this training nor do I believe any administrator at our school has actually been trained to be a superintendent. So when we are talking about community engagement that is a superintendent's job. Having the opportunity to engage with other leaders nationwide at other schools has been very valuable to me as I can bring this information back to our school to better support the needs here. So I will be leaving for the first event that is going to be held in Atlanta which means that I will be gone for the remainder of this week.

The differentiated assistance that I mentioned earlier is starting now. I will be meeting with Jennifer from BOCE to discuss support for the school and tying into that, On February 5th the SPED team and Amanda Hurd will be meeting to discuss suspension rates and attendance. Our expanded learning program is continuing to be received well. We have a lot of parents coming forward telling us how appreciative they are of the time before and after school has been a great help to them. We also had a camp that we hosted for students over winter break that kept the kids engaged. The iReady assessments start this week. On Thursday our iReady team will be meeting over zoom to offer training and support. iReady is directly related to the CAASPP reporting. Board members asked questions regarding summer camp schedule, plan for 2nd grade support teacher, teacher looping questions from parents.

- 4.11.** Behavior Update - Amanda is covering the Parent Council Meeting tomorrow night so she was not asked to address the council tonight however she did send an email update on behavior. As a behavior team we are continuing to collect and look at our referral data from the Educator's Handbook. This data has allowed us to create individual student behavior intervention short term plans. This is what we call the Tier 3 approach as it is highly individualized. Over the holidays we purchased a few licenses for what's called Ripple Effects which is a digital program that is self guided and has over 400 topics ranging from disruption in the classroom to trauma to building skills to combat anxiety. It will be a three week plan in which the student or students complete a topic in Ripple Effects daily for 15 - 20 minutes each session. We have a student piloting the program to provide us feedback and this is what he has shared after participating in the program for a week. "This program really gets to the deep parts in you and makes you think and I think that's important." In addition we held a 7th & 8th grade team meeting about behaviors that are happening and how we can combat them as a team. Thirteen families attended and we are looking at hosting another meeting in February or March. Susan added to this report that she met with Ashley Angel today and she finished her group work with students on anxiety. She did a pre and post survey and saw a change in improving how they deal with anxiety. This is the first time that we have done this. Caren Lehe has also started a "Teen Talk" group after school club to engage the 7th and 8th grade students and help them learn how to connect, engage and improve their own environments. Those are some of the things we are doing. The board would like to see school behavior data monthly and also data including # of students leaving classrooms.
- 4.12.** Community Partnership - Caren is not present but has shared a lengthy report on the CCSPP Progress. She has been working on outreach and has called 100% of families and got 73% responses on various survey questions encompassing community needs and interests. Data was collected throughout the months of November and December. Review of questions and pie charts. Susan shares the part of Caren's report that refers to "Commitment to Racially-Just, Relationship Centered Spaces: Ryan asks if we have a way of mapping this data? As a board member it would be helpful to see language that points to what we are doing this month to address the bias that we know is present. For example; What actual racial justice is being done? What are we doing to assure the majority is not overcoming the minority? Detailed discussion. Caren will be joining us for future meetings when her grant work is completed.
- 4.13.** Grant Progress

4.14. Diversity Work

7. CLOSED SESSION 8:16pm

Conference with Real Property Negotiations (§54956.8)

⇒**Property:** ~~Concord Ave. & East 20th Street~~—D & Bruce Road

⇒**Agency Negotiation:** BOCC Board Members closed session

⇒**Negotiating Parties:** John Roth

⇒**Under Negotiation:** Price/Terms

Report out of closed session - We have directed the property negotiator to continue the action based on the LOI and it was a unanimous decision.

8. NEXT MEETING - Tuesday, February 20, 2024 at 6:00PM

9. ADJOURNMENT 8:45pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

Name	Present	Absent
Vicki Wonacott		
Kristen Woods		
Laurel Hill-Ward		
Leanna Glander		
Ryan Sanders		
Donna Kreskey		
Susan Domenighini		

Name	Yes	No	Abstain	Absent
Vicki Wonacott				
Kristen Woods				
Laurel Hill-Ward				
Leanna Glander				
Ryan Sanders				

Donna Kreskey				
Susan Domenighini				

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____