

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**Room 24**  
**CHARTER COUNCIL**  
**REGULAR MEETING AGENDA**

Join Zoom Meeting  
<https://us06web.zoom.us/j/84885288120?pwd=3wbc1Lxyy9banbmwEYcZvr2JB53Wjl.1>

Meeting ID: 848 8528 8120  
Passcode: k5iMQa

**Monday February 20, 2024 at 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1.** Call Meeting to Order
- 1.2.** Roll Call of Council Members to establish a quorum
- 1.3.** Invocation - School Verse Read

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

**1.4.** Agenda Modifications

**1.5.** Audience to Address the Council

*This is an opportunity for members of the community to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

**2. CONSENT AGENDA**

- 2.1. Approve Special Meeting Minutes from January 22, 2024
- 2.2. Attendance and Enrollment Annie Gilbert Charter Impact
- 2.3. Cash Flow
- 2.4. Balance Sheet Detail
- 2.5. Warrants/Aged Payable
- 2.6. Actual to Budget Summary
- 2.7. Point of Sale Transactions/Check Register (Jan.2024)
- 2.8. Credit Card Statement (Jan 2024)
- 2.9. Field Trip Approval Medieval Games (6th grade)

**3. FACULTY**

- 3.1. Faculty Report Nick Meier/Sarah Lee

**4. BUSINESS -**

- 4.1. Audit Susan Domenighini
- 4.2. LCAP mid-year review
- 4.3. BCOE Lan Contract (3yr)

**5. GOVERNANCE**

- 5.1 Parent Council Report - Ryan Sander
- 5.2 Facilities Report Kristen Woods

**6. ADMINISTRATION**

- 6.1 Executive Director's Report Susan Domenighini
- 6.2 Behavior Update
- 6.3 Community Partnership
- 6.4 Diversity Goals

**7. NEXT MEETING - Tuesday, March 26, 2024 at 6:00PM**

**8. ADJOURNMENT**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**Room 24**  
**CHARTER COUNCIL**  
**SPECIAL MEETING DRAFT MINUTES**

Topic: Charter Council (BOCC) Regular Meeting  
Time: Jan 22, 2024 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://us06web.zoom.us/j/89578934938?pwd=vromlCsujHYluwS807oDsKh7MdtXa.1>

Meeting ID: 895 7893 4938  
Passcode: eaS0Lv

**Monday January 22, 2024 at 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1.** Call Meeting to Order January 22, 2024 6:00PM
- 1.2.** Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods	X	
Laurel Hill-Ward	X	
Leanna Glander	X	

Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

**1.4. Agenda Modifications -** We do have one concern: we pulled the wrong address for our closed session conference on real property. The address should be D & Bruce Road not Concord Ave. & East 20th Street.

**1.5. Audience to Address the Council**

*This is an opportunity for members of the community to address the council concerning items not on the agenda. Council Members will not respond to comments due to Brown act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

John Roth announced himself as present. No other comments.

**2. CONSENT AGENDA**

**2.1. Approve Special Meeting Minutes from December 19, 2023**

**2.2. Attendance and Enrollment** Annie Gilbert Charter Impact

**2.3. Cash Flow**

**2.4. Balance Sheet Detail**

**2.5. Warrants/Aged Payable**

**2.6. Actual to Budget Summary**

**2.7. Point of Sale Transactions/Check Register**

**2.8. Credit Card Statement**

**2.9. Accept Offers of Employment**

Hannah Madera -Substitute Teacher

Kendall Lyons - Substitute Teacher

Hannah Crawford - Teacher

Amy HilQuist - Instructional Aide/Paraprofessional

**2.10. Accept Resignation/s**

Salvador Hernandez - Instructional Aide/Paraprofessional

**2.11. Approve Field Trip**

7th Grade Ashland Shakespeare Festival

Trisha Atehortua motion to accept the consent agenda. Laurel Hill-Ward second.

►Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			

Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

► Approved

### 3. FACULTY

#### 3.1. Faculty Report

Nick Meier/Sarah Lee

No report tonight. It is report card time! Everyone is busy.

Susan Domenighini comments that Nick's focus has shifted to mostly supporting the 2nd grade. He has made a significant difference with this class. We have brought in some support on Monday's and Wednesday's to cover several games classes. This has helped give him some additional prep time. We are so appreciative of his support. Kristen asked if we will be notifying the parents of this scheduling change? The answer is yes.

### 4. BUSINESS -

#### 4.1. Audit Update

Susan Domenighini

Two things, last year the 2021 audit was not initially received or accepted by the Department of Education. However, we received a letter this week saying that they now accept the audit. Our audit for 2022-23 is still in process. We have one or two more items from December. We have an approval for an extension through January 31, 2024. It is now complete. There will be a note in the audit regarding a reduction in ADA due to an Independent Study error that was made. The teachers were asked to sign the paperwork when it was assigned but they were also supposed to sign when work was returned. The process has been corrected moving forward so there will be no future errors. A review of the Audit will happen in February instead of this month's meeting.

#### 4.2. Arts and Music Funding

Susan Domenighini

Last year we received an Instructional Materials Discretionary Block Grant of 2022. We did not spend any of that money last year. We are allocating \$51,516.00 per year for the next three (3) years for a total of \$154,548.00 into operational costs including but not limited to retirement and healthcare cost increases. You may or may not remember that they gave us this money for Arts & Music but then said we will be significantly increasing health care benefits so this money can also be used to cover those costs. We already have a pretty strong music program here and we can supplant funds for this. Discussion and Questions. This is a decision and recommendation of the State of California legislature. This does not reduce the Music & Arts budget. Any existing instrument repair needs that have not been addressed are not due to lack of funding; it is likely a

delay in processing. Discussion/Q&A. Motion from Trisha Atehortua to approve \$51,516.00 towards this year's operational costs and the remainder of this funding allocation TBD during budget discussions for upcoming school year 2024-25. Kristen Woods second motion.

► Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

► Approved

4.3. Measure K Proposal

Four reports in the packet for tonight's meeting. The first three are completion reports that show items that we have worked on but are not using. Example of the Funds Allocation for Playground equipment plus ground cover was \$90K. Actual funds spent on this project was \$84,270.41 leaving a balance of \$5,729.59 so we are asked to close this project. We have three other projects that have funded equipment related to music. These are still open because we can still potentially spend this money to support music. In the first project fund There is \$30K for Project Planning that is still open. This could potentially be used for the property purchase for our new site. In the packet there is also a list of all expenses from Measure K funding for review. The last two funds that remain open were set aside for the Humboldt Street property that was not used. One was for \$1,300,000.00 and the other for an additional \$200,000.00. The district wants us to return these funds as we will be using them for the purchase of new site property. If you approve this tonight these funds will be returned to our Measure K funding. One thing missing on this report is that we had 24% cash reserves at the end of the fiscal year.

Motion to approve the return of the money to Measure K funds by Kristen Woods. Laurel Hill-Ward seconds this motion.

► Vote

Name	Yes	No	Abstain	Absent
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Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

► Approved

We now need to approve the remaining Measure K Allocated Funds. Recap -

Measure K Allocation - All rounds	\$3,843,275.00
Less Previously Allocated Funds	\$228,375.41
Less Current Project Funds Requested	\$2,100,000.00
Remaining Measure K Allocation	\$1,505,899.60

Motion to approve the Measure K funds as allocated in the report by Trisha Atehortua. Ryan Sanders seconds the motion.

► Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

► Approved

#### 4.4. SARC

Every year in the month of February we are required to present the School Accountability Report Card aka. SARC. This posts on our website on February 1st. of each school year. Discussion/Q & A. Motion to approve the SARC by Leanna Glander. Motion seconded by Donna Kreskey.

► Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

► Approved

**4.5. 24/25 Calendar -**

This is the Calendar that is being proposed for the 2024-25 school year. It has been mostly aligned with the Chico Unified School Calendar. Discussion/Q & A. Motion to approve the 2024-25 school calendar by Kristen Woods. Second by Trisha Atehortua.

► Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

► Approved

**5. GOVERNANCE**

**4.6. Finance Committee Report**

Trisha Atehortua

ADA is down. Per student revenue is lower than the actual expense. This information is important moving forward that we review these numbers to assure that the revenue number is higher than expenses. We changed some costs regarding teacher online training vs. in person training. The traditional summer training was in person but due to covid teachers began going to online training more so remuneration for the online training was a topic of discussion. A formula for



online training had to be established. Discussion/ Q&A. Another item discussed in the Finance meeting was the increase in minimum wage that impacted the pay scale for Faculty.

**4.7. Parent Council Report -**

Ryan Sanders

The Parent Council provided decorations, concessions and sound to the Winter Concert and that went over really well. We had our first planning meeting tonight for what we hope will be our annual concert series to support 7th grade field trips. We have a Community Night coming up from 6pm to 7pm on January 31st, called "Sharing Our Skills". This is Alicia's brain child and she will be hosting this event. This is a community building event and an opportunity for parents to share specialized knowledge with other parents. These are interactive sessions. Childcare will be provided and it's limited to 30 adults. We are still looking for a co-chair for the Parent Council!

**4.8. Facilities Report**

Kristen Woods

We have not had a meeting since the holiday but one is scheduled for February 1st at 6pm.

**4.9. California Law Changes**

**4.9.1 Sick Leave**

**4.9.2 Pay Scale**

Our legislature has been very busy with changes this year. There was a change to sick leave requiring employers to give part time employees 40 hours of sick leave per year. This is now Implemented by payroll moving forward. There is also a minimum wage adjustment requirement. In the fall we increased the Classified Pay Scale to be compliant with this increase but it also effects Salaried employees so that adjustment is being made now. The State is not offsetting these new expenses for these changes with more funding. Motion to approve made by Trisha Atehortua. Seconded by Leanna Glander.

► **Vote**

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

► **Approved**

**6. ADMINISTRATION**

**4.10. Executive Director's Report**

Susan Domenighini

One of my favorite moments so far since we have returned from break is watching the student excitement and how chatty they are returning to friends and their classes. Of course there are some that are not as excited to be returning to school but to watch all of the different kids coming back to their rhythms has been a treat. In other news we are fully staffed now - three new subs. We have a new

instructional aide replacing Mr.H who has moved on. We also have a new teacher supporting Jennifer Bryan in 3rd grade. Kari Madera has started her Waldorf mentor training this month so that is exciting. The next thing is I have been accepted into the Leading Now Cohort. Leading Now is a non-profit organization that is geared to supporting schools from the Superintendent level. This program is entirely funded by the non-profit so there is no cost to the school. One of the reasons I chose to join this group is that I have never had this training nor do I believe any administrator at our school has actually been trained to be a superintendent. So when we are talking about community engagement that is a superintendent's job. Having the opportunity to engage with other leaders nationwide at other schools has been very valuable to me as I can bring this information back to our school to better support the needs here. So I will be leaving for the first event that is going to be held in Atlanta which means that I will be gone for the remainder of this week.

The differentiated assistance that I mentioned earlier is starting now. I will be meeting with Jennifer from BOCE to discuss support for the school and tying into that, On February 5th the SPED team and Amanda Hurd will be meeting to discuss suspension rates and attendance. Our expanded learning program is continuing to be received well. We have a lot of parents coming forward telling us how appreciative they are of the time before and after school has been a great help to them. We also had a camp that we hosted for students over winter break that kept the kids engaged. The iReady assessments start this week. On Thursday our iReady team will be meeting over zoom to offer training and support. iReady is directly related to the CAASPP reporting. Board members asked questions regarding summer camp schedule, plan for 2nd grade support teacher, teacher looping questions from parents.

- 4.11.** Behavior Update - Amanda is covering the Parent Council Meeting tomorrow night so she was not asked to address the council tonight however she did send an email update on behavior. As a behavior team we are continuing to collect and look at our referral data from the Educator's Handbook. This data has allowed us to create individual student behavior intervention short term plans. This is what we call the Tier 3 approach as it is highly individualized. Over the holidays we purchased a few licenses for what's called Ripple Effects which is a digital program that is self guided and has over 400 topics ranging from disruption in the classroom to trauma to building skills to combat anxiety. It will be a three week plan in which the student or students complete a topic in Ripple Effects daily for 15 - 20 minutes each session. We have a student piloting the program to provide us feedback and this is what he has shared after participating in the program for a week. "This program really gets to the deep parts in you and makes you think and I think that's important." In addition we held a 7th & 8th grade team meeting about behaviors that are happening and how we can combat them as a team. Thirteen families attended and we are looking at hosting another meeting in February or March. Susan added to this report that she met with Ashley Angel today and she finished her group work with students on anxiety. She did a pre and post survey and saw a change in improving how they deal with anxiety. This is the first time that we have done this. Caren Lehe has also started a "Teen Talk" group after school club to engage the 7th and 8th grade students and help them learn how to connect, engage and improve their own environments. Those are some of the

things we are doing. The board would like to see school behavior data monthly and also data including # of students leaving specific classrooms.

- 4.12. Community Partnership - Caren is not present but has shared a lengthy report on the CCSPP Progress. She has been working on outreach and has called 100% of families and got 73% responses on various survey questions encompassing community needs and interests. Data was collected throughout the months of November and December. Review of questions and pie charts. Susan shares the part of Caren's report that refers to "Commitment to Racially-Just, Relationship Centered Spaces" Ryan asks if we have a way of mapping this data? As a board member it would be helpful to see language that points to what we are doing this month to address the bias that we know is present. For example; What actual racial justice is being done? What are we doing to assure the majority is not overcoming the minority? Detailed discussion. Caren will be joining us for future meetings when her grant work is completed.

4.13. Grant Progress

4.14. Diversity Work

Both topics 4.13 and 4.14 covered in report

7. **CLOSED SESSION 8:16pm**

**Conference with Real Property Negotiations (§54956.8)**

⇒**Property:** ~~Concord Ave. & East 20th Street~~—D & Bruce Road

⇒**Agency Negotiation:** BOCC Board Members closed session

⇒**Negotiating Parties:** John Roth

⇒**Under Negotiation:** Price/Terms

Report out of closed session - 8:40pm. We directed the property negotiator to continue the action based on the LOI and it was a unanimous board decision.

8. **NEXT MEETING - Tuesday, February 20, 2024 at 6:00PM**

9. **ADJOURNMENT 8:45pm**

Minutes Taken By: Maggie Buckley

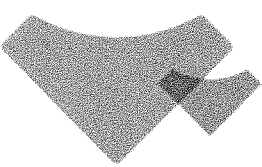
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_



# Blue Oak Charter School

Monthly Financial Presentation – January 2024

# January Highlights

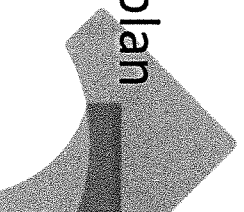


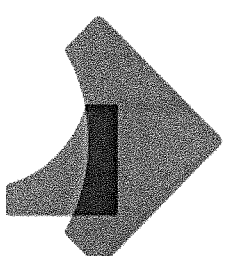
## Highlights

- Enrollment forecast 234, down **(28)** from budget.
- Revenue forecast increased by \$70k for Community Engagement Initiative
- Forecast surplus \$4,112 **with addition of Community Engagement**
- Based on current level of spending, cash is forecast to be \$408K at June 30<sup>th</sup>, 2024 representing 35 days cash on hand.

## Compliance and Reporting

- 2022/23 annual audit extended. (Waiting for signature on Mgt Rep letter and Inquiries form) Extended to February 29, 2024
- Arts, Music & Instructional Materials Block Grant Board approved plan required before utilizing funding.



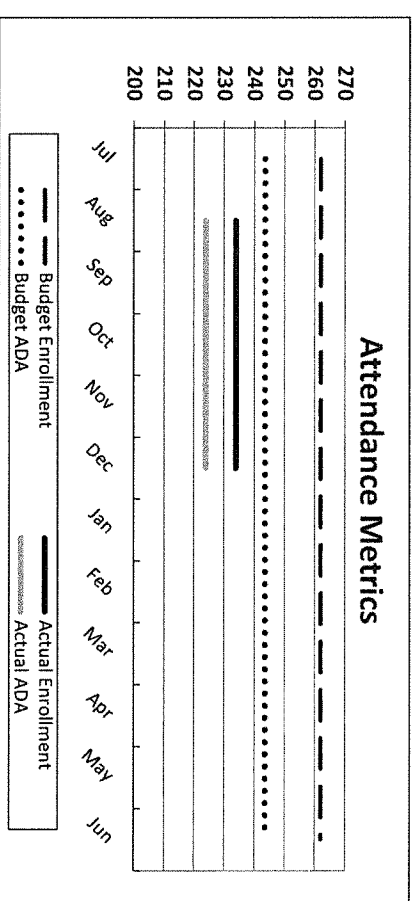


# Attendance Data and Metrics

## Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	234	234	262
ADA	224	218	244
Attendance Rate	95.7%	93.0%	93.0%
Unduplicated %	58.4%	58.4%	58.4%
Revenue per ADA		\$19,614	\$17,280
Expenses per ADA		\$19,595	\$17,161

## Attendance Metrics



Revenue per ADA slightly higher than Expenses per ADA  
Enrollment 234, down from budget 262.  
93% ADA forecast (217.62) and rolling UPP 58.41%.  
LCFF is calculated at approx. \$12,000 per ADA.

# Revenue

## January Updates

- Reduced ADA cuts (\$311K)+ from budget.
- Additional \$70K Revenue from Community Engagement Initiative included in current year
- Forecast includes additional \$779K one-time funding, declining in future years.

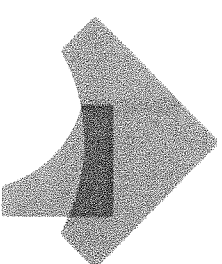
Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 1,157,392	\$ 1,353,690	\$ (196,298)	\$ 2,600,508	\$ 2,908,486	\$ (307,977)
Federal Revenue	40,744	100,243	(59,499)	272,176	244,096	28,080
Other State Revenue	215,728	322,502	(106,774)	1,340,017	997,758	342,259
Other Local Revenue	29,216	33,600	(4,384)	55,616	60,000	(4,384)
<b>Total Revenue</b>	<b>\$ 1,443,080</b>	<b>\$ 1,810,034</b>	<b>\$ (366,954)</b>	<b>\$ 4,268,317</b>	<b>\$ 4,210,340</b>	<b>\$ 57,978</b>

	2021/22	2022/23	2023/24	2024/25	2025/26
Educator Effectiveness Block Grant	\$ -	\$ 30,637	\$ 25,446	\$ 20,257	\$ -
Arts, Music and Instructional Materials	\$ -	\$ -	\$ 51,516	\$ 51,516	\$ 51,516
Learning Recovery	\$ -	\$ -	\$ 142,992	\$ 142,992	\$ -
Extended Learning FY23			\$ 308,103		
Community Schools Planning			\$ 100,000		
MTSS			\$ 49,159		
ESSER III	73,689	388,778	101,822	-	-
<b>One-Time Funding plan</b>	<b>\$ 504,636</b>	<b>\$ 937,472</b>	<b>\$ 779,038</b>	<b>\$ 214,764</b>	<b>\$ 51,516</b>

# Expenses

January Updates

Overall expenses increased from budget by \$82k



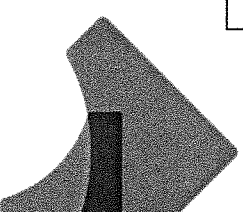
Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 1,008,576	\$ 1,079,078	\$ 70,501	\$ 1,540,621	\$ 1,590,901	\$ 50,280
Classified Salaries	383,596	382,471	(1,124)	647,481	643,281	(4,201)
Benefits	433,735	423,417	(10,318)	680,388	666,803	(13,585)
Books and Supplies	102,096	77,367	(24,729)	175,966	106,200	(69,766)
Subagreement Services	70,185	40,310	(29,875)	106,096	72,096	(34,000)
Operations	134,102	98,934	(35,167)	177,350	170,064	(7,286)
Facilities	389,261	390,833	1,572	667,500	670,000	2,500
Professional Services	162,254	151,740	(10,514)	268,802	262,023	(6,780)
Depreciation	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total Expenses	<u>\$ 2,683,805</u>	<u>\$ 2,644,150</u>	<u>\$ (39,655)</u>	<u>\$ 4,264,205</u>	<u>\$ 4,181,368</u>	<u>\$ (82,837)</u>



# Surplus / (Deficit) & Fund Balance

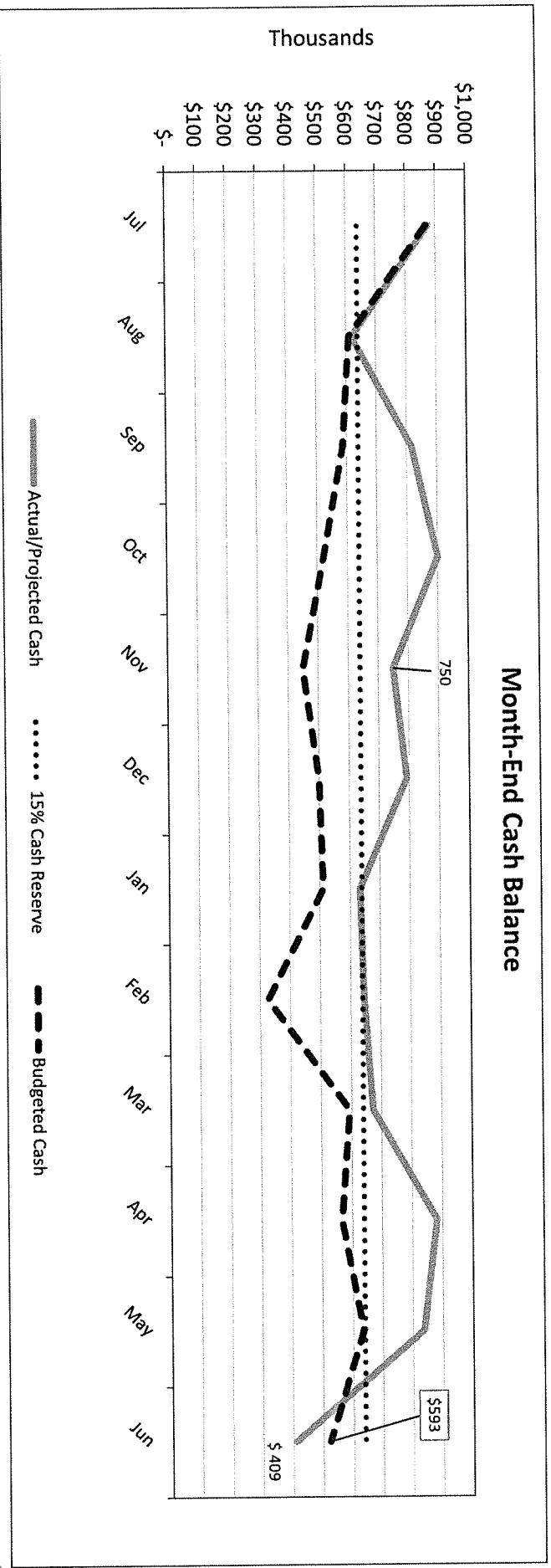
- Forecast surplus \$4,112.
- Year End Fund balance projected at 18.4%.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,240,725)	\$ (834,116)	\$ (406,609)	\$ 4,112	\$ 28,972	\$ (24,860)
Beginning Fund Balance	<u>778,802</u>	<u>778,802</u>		<u>778,802</u>	<u>778,802</u>	
Ending Fund Balance	<u>\$ (461,923)</u>	<u>\$ (55,314)</u>		<u>\$ 782,915</u>	<u>\$ 807,774</u>	
As a % of Annual Expenses	-10.8%	-1.3%		18.4%	19.3%	



# Cash Balance

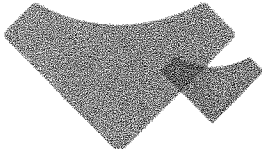
Current cash \$634K . Year end projected to be \$408K = 35 days Cash on Hand





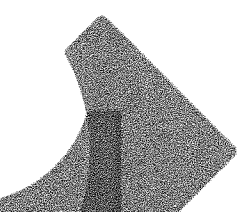
**CHARTER**  
IMPACT

# Appendices



**As of January 31, 2024**

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register



## Statement of Activities

For the period ended January 31, 2024

Current	Current	Current	Current Year	YTD Budget	YTD Budget	Variance	Total Budget
Period Actual	Period Budget	Variance	Current	Actual	YTD Budget	Variance	Total Budget
State Aid - Revenue Limit							
LCF State Aid	\$ 116,386	\$ 115,113	\$ 1,273	\$ 594,862	\$ 588,354	\$ 6,508	\$ 1,340,711
Education Protection Account	-	-	-	179,188	380,660	(201,472)	761,321
State Aid - Prior Year	-	-	-	2,739	-	2,739	-
In Lieu of Property Taxes	60,504	61,548	(1,044)	380,603	384,676	(4,073)	806,454
Total State Aid - Revenue Limit	176,890	176,661	229	1,157,392	1,353,690	(196,298)	2,908,486
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	34,190
Federal Child Nutrition	18,244	-	18,244	40,744	-	40,744	-
Title I, Part A - Basic Low Income	-	-	-	-	32,295	(32,295)	64,589
Title II, Part A - Teacher Quality	-	-	-	-	2,211	(2,211)	8,842
Title III - Limited English	-	-	-	-	2,500	(2,500)	10,000
Other Federal Revenue	-	31,619	(31,619)	-	63,238	(63,238)	126,475
Total Federal Revenue	18,244	31,619	(13,374)	40,744	100,243	(59,499)	244,096
Other State Revenue							
State Special Education	45,270	18,008	27,262	138,325	110,048	28,277	209,737
State Child Nutrition	2,002	-	2,002	4,490	-	4,490	-
School Facilities (\$B740)	-	-	-	-	-	-	336,551
Mandated Cost	-	-	-	61	4,614	(4,554)	4,614
State Lottery	-	13,773	(13,773)	-	13,773	(13,773)	57,747
Prior Year Revenue	(10)	-	(10)	15,883	-	15,883	-
Other State Revenue	-	95,328	(95,328)	56,969	194,067	(137,098)	389,108
Total Other State Revenue	47,262	127,708	(79,846)	215,728	322,502	(106,774)	997,758
Other Local Revenue							
Other Fees and Contracts	8,750	-	8,750	8,750	-	8,750	-
School Fundraising	2,937	6,600	(3,663)	20,466	33,600	(13,134)	60,000
Total Other Local Revenue	11,687	6,600	5,087	29,216	33,600	(4,384)	60,000
Total Revenues	254,084	341,988	(87,904)	1,443,080	1,810,034	(366,954)	4,210,340
Expenses							
Certificated Salaries							
Teachers' Salaries	124,575	126,404	1,828	808,187	884,825	76,638	1,264,036
Teachers' Substitute Hours	4,100	3,792	(308)	30,779	22,753	(8,026)	37,921
Teachers' Extra Duty/Stipends	2,630	1,500	(1,130)	14,045	9,000	(5,045)	15,000
Pupil Support Salaries	6,768	6,194	(574)	40,968	37,166	(3,801)	61,944
Administrators' Salaries	16,371	19,333	2,962	114,598	125,333	10,736	212,000
Total Certificated Salaries	154,445	157,223	2,779	1,008,576	1,079,078	70,501	1,590,901
Classified Salaries							
Instructional Salaries	29,129	17,216	(11,912)	159,426	103,297	(56,129)	172,162
Clerical and Office Staff Salaries	18,662	21,485	2,823	125,094	140,623	15,529	238,276
Other Classified Salaries	16,675	22,130	5,455	99,075	138,551	39,476	232,843
Total Classified Salaries	64,466	60,831	(3,635)	383,596	382,471	(1,124)	643,281
Benefits							
State Teachers' Retirement System, certificated	55,982	30,030	(25,952)	196,698	206,104	9,406	303,862
Public Employees' Retirement System, classified	19,828	16,230	(3,598)	123,847	102,043	(21,804)	171,627
OASDI/Medicare/Alternative, certificated	4,881	3,772	(1,109)	28,960	23,713	(5,247)	39,883
Medicare/Alternative, certificated	3,066	3,162	96	19,521	21,192	1,671	32,396
Health and Welfare Benefits, certificated	8,751	7,583	(1,168)	53,302	53,083	(218)	91,000
State Unemployment Insurance, certificated	97	2,540	2,443	664	5,589	4,925	10,162
Workers' Compensation Insurance, certificated	2,323	1,744	(579)	9,982	11,692	1,711	17,874
Other Benefits, certificated positions	131	-	(131)	761	-	(761)	-
Total Benefits	95,059	65,061	(29,998)	433,735	423,417	(10,318)	666,804

[illegible]

January 31, 2024

Current Balance	Beginning Year Balance	YTD Change	YTD % Change
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Statement of Cash Flows

For the period ended January 31, 2024

###	Month Ended 01/31/24	YTD Ended 01/31/24
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Cash Flows from Operating Activities

Change in Net Assets  
Adjustments to reconcile change in net assets to net cash flows from operating activities:

Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	(47,634)	698,312
Grants, Contributions & Pledges Receivable	-	26,011
Prepaid Expenses	(10,067)	13,473
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	19,671	(11,482)
Accrued Expenses	69,245	(201,507)
Deferred Revenue	-	323,833
Total Cash Flows from Operating Activities	(157,092)	(392,084)

Change in Cash & Cash Equivalents  
Cash & Cash Equivalents, Beginning of Period  
Cash and Cash Equivalents, End of Period

(157,092)	791,461	634,369
(392,084)	1,026,453	634,369



Blue Oak Charter School  
Accounts Payable Aging

January 31, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Advantage Therapy Services Inc	1091	1/24/2024	1/31/2024	\$ 3,892	\$ -	\$ -	\$ -	\$ -	\$ 3,892
Amanda Hurd	HURD011024	1/10/2024	1/10/2024	-	172	-	-	-	172
Amanda Hurd	HURD122723	12/27/2023	12/27/2023	-	-	203	-	-	203
AT&T	2762303303-011524	1/15/2024	2/15/2024	281	-	-	-	-	281
Butte County Office of Education	BUTT011224	1/12/2024	2/11/2024	550	-	-	-	-	550
Butte County Office of Education	BUTT011224-1	1/12/2024	2/11/2024	2,701	-	-	-	-	2,701
California School Based Health Alliance	3106	1/22/2024	2/21/2024	500	-	-	-	-	500
Caren Lehe	LEHE011624	1/16/2024	1/16/2024	-	17	-	-	-	17
Certified/Fortress Security & Fire Systems	25018	1/1/2024	1/1/2024	-	400	-	-	-	400
Charter Impact	W2s2023	1/26/2024	1/26/2024	-	449	-	-	-	449
Employers Preferred Ins. Co.	EMPL01124-1509	1/11/2024	2/1/2024	1,164	-	-	-	-	1,164
Group Sales Oregon Shakespeare Festival	3712678	1/26/2024	1/30/2024	-	700	-	-	-	700
Hannah Crawford	CRAW012224	1/22/2024	1/22/2024	-	34	-	-	-	34
J C Nelson Supply Co	782768	1/23/2024	2/22/2024	84	-	-	-	-	84
Kathleen Machek	MACH092623	9/26/2023	9/26/2023	-	-	-	-	140	140
Metro Marketing Inc.	1495-07 R	1/18/2024	2/20/2024	710	-	-	-	-	710
Nicole Tonelli	TONE121323	12/13/2023	12/13/2023	-	-	51	-	-	51
ODP Business Solutions LLC	349240612001	1/11/2024	2/11/2024	620	-	-	-	-	620
PG&E	PGEK011224-4816	1/12/2024	1/29/2024	-	4,684	-	-	-	4,684
The Danielsen Company	320255	1/16/2024	2/15/2024	503	-	-	-	-	503
The Danielsen Company	320919	1/23/2024	2/22/2024	536	-	-	-	-	536
US Foods, Inc.	4624844	1/19/2024	2/2/2024	1,199	-	-	-	-	1,199
US Foods, Inc.	4664405	1/20/2024	2/3/2024	82	-	-	-	-	82
Total Outstanding Invoices				\$ 12,822	\$ 6,455	\$ 254	\$ -	\$ 140	\$ 19,671

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
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11890	Anthem Blue Cross	Health Ins. - 01/24	1/11/2024	\$ 12,710.91
11891	Birdbrain Technologies	Bitclass Kit	1/11/2024	1,750.00
11892	Blue Shield of California	Health Ins. - 01/24	1/11/2024	486.80
11893	California State University Chico	Consulting Svcs	1/11/2024	3,000.00
11894	Cardio Partners Inc	Office Supplies	1/11/2024	226.97
11895	Comcast	Communication Svcs - 12/12/23-01/11/24	1/11/2024	301.07
11896	The Danielson Company	Food Svcs - 12/23	1/11/2024	722.53
11897	Employers Preferred Ins. Co	Workers Comp Ins. - 01/24	1/11/2024	1,159.20
11898	Humana Insurance Co	Health Ins. - 01/24	1/11/2024	1,675.38
11899	The Math Learning Center	School Supplies	1/11/2024	4,817.40
11900	Nicholas Meier	Reimb - 09/29/23-10/01/23	1/11/2024	129.56
11901	Meristem Inc	Office Supplies	1/11/2024	160.00
11902	PG&E	Utility Svcs - 11/09/23-12/10/23	1/11/2024	4,197.53
11903	US Foods, Inc.	Food Svcs - 12/23	1/11/2024	902.32
11904	Advanced Document Concepts for Business	Copier Lease - 12/23	1/22/2024	650.01
11905	Advantage Therapy Services Inc	Sped Svcs	1/22/2024	7,479.60
11906	Amber Pierce	Reimb - 12/21/23	1/22/2024	26.93
11907	AT&T	Communication Svcs - 10/15/23 - 11/14/23	1/22/2024	277.40
11908	CDW Government	Projectors (4)	1/22/2024	3,003.89
11909	Chico Country Day School	Nursing Costs - 01/24	1/22/2024	2,597.43
11910	City of Chico	Sewer Svcs - 11/29/23 - 12/28/23	1/22/2024	471.70
11911	Cornell Distributing	Food Svcs - 12/05/23 - 12/19/23	1/22/2024	704.73
11912	Family First	Sped Svcs - 12/21/23	1/22/2024	100.00
11913	J C Nelson Supply Co	Janitorial Supplies	1/22/2024	207.22
11914	Kendall Lyons	Reimb - 12/20/23	1/22/2024	97.00
11915	Lauren Cesca	Reimb - 11/16/23 - 12/07/23	1/22/2024	292.49
11916	Law Offices of Young, Minney & Corr, LLP	Legal Svcs Through 12/20/23	1/22/2024	456.00
11917	Philadelphia Insurance Companies	Specialty & Training - 07/31/23 - 06/30/24	1/22/2024	2,764.36
11918	Recoogy Butte Colusa Counties	Janitorial Svcs - 12/23	1/22/2024	836.53
11919	Ripple Effects Inc.	Software	1/22/2024	3,200.00
11920	The Danielson Company	Food Svcs	1/22/2024	460.02
11921	US Foods, Inc.	Food Svcs - 01/03/24	1/22/2024	1,036.42
11922	Leen-Liberty Park	Rent 02/24	1/24/2024	54,000.00
11923	Anthem Blue Cross	Health Ins. - 02/24	1/26/2024	10,066.91
11924	Cheyl Grant	Reimb. - 12/30/23	1/26/2024	413.68
11925	Comcast	Communication Svcs - 01/12/24 - 02/11/24	1/26/2024	332.09
11926	Department of Justice	Fingerprinting - 12/23	1/26/2024	32.00
11927	Document Tracking Services	License - 01/15/24 - 01/15/25	1/26/2024	382.00
11928	Tahoe Pure Water Co	Office Water	1/26/2024	43.00
11929	US Foods, Inc.	Food Svcs - 01/11/24	1/26/2024	1,277.18
7352	Sol Mexican Grill	Faculty Lunch	1/9/2024	349.11
ACH	Charter Impact	Business Mgmt Svcs - 01/24	1/22/2024	6,154.00
ACH	Charter Impact	Payroll Processing Fee - 12/23	1/22/2024	763.20
ACH	Charter Impact	Qtr 4 2023 Tax Return	1/22/2024	20.00
ACH	Google	Google	1/2/2024	485.07
ACH	T-Mobile	Communication Svcs - 12/10/23 - 01/09/24	1/2/2024	25.03
ACH	Benefit Resource, Inc	Benefit Resource	1/2/2024	711.32
ACH	CalPERS	PERS - Admin Fee	1/3/2024	200.00
ACH	CalPERS	PERS - Admin Fee	1/3/2024	300.00
ACH	CalPERS	PERS	1/3/2024	2,007.85
ACH	CalPERS	PERS	1/3/2024	3,231.77
ACH	CalPERS	PERS	1/3/2024	4,537.35
ACH	CalPERS	PERS	1/3/2024	17,401.65
ACH	Benefit Resource, Inc	Benefit Resource	1/11/2024	186.32
ACH	Benefit Resource, Inc	Benefit Resource	1/16/2024	116.00
ACH	Employment Development Dept	State Tax Pmt CA PIT PPE011024	1/16/2024	231.35
ACH	Employment Development Dept	State Tax Payment SDI PPE011024	1/16/2024	240.00

Check Register

For the period ended January 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
ACH	Macquarie Equipment Capital Inc.	Copier Lease - 12/16/23 - 01/15/24	1/16/2024	324.75
ACH	Internal Revenue Services	Federal Tax Pmt PPE011024	1/16/2024	4,928.33
ACH	Employment Development Dept	State Tax Payment SUTA Q4	1/17/2024	316.47
ACH	Everbank	Copier Lease	1/18/2024	298.77
ACH	Macquarie Equipment Capital Inc.	Copier Lease - 12/26/23 - 01/25/24	1/25/2024	162.38
ACH	Benefit Resource, Inc	Benefit Resource	1/25/2024	780.07
ACH	Employment Development Dept	State Tax Payment SDI PPE012524	1/29/2024	1,427.21
ACH	Employment Development Dept	State Tax Pmt CA PIT PPE012524	1/29/2024	4,326.14
ACH	Internal Revenue Services	Federal Tax Pmt PPE012524	1/29/2024	21,833.76
ACH	Employment Development Dept	State Tax Payment SDI PPE012624S	1/31/2024	10.10
ACH	Internal Revenue Services	State Tax Payment SDI PPE012624S	1/31/2024	221.60
ACH	California Water Service	Utility Svcs	1/31/2024	2,645.28
ACH	CalPERS	PERS 12/23	1/31/2024	4,442.43
ACH	CalPERS	PERS 12/23	1/31/2024	20,231.24
ACH	Golden Valley Bank	Bank Charges	1/31/2024	50.00
ACH	Employment Development Dept	State Tax Pmt CA PPE012624S	1/12/2024	13.01

Total Disbursements Issued in January \$ 222,419.82

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA	Feb-01	<b>School Accountability Report Card</b> - All public schools in California are required to prepare an annual SARc (2022/23). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35236 requires LEA governing boards to approve SARCs for publications.	Client	Yes	No	<a href="https://www.cde.ca.gov/13/ac/fac/">https://www.cde.ca.gov/13/ac/fac/</a>
FINANCE	Feb-09	<b>2023-24 California Community Schools Partnership Program: Implementation Grant</b> - CCSP Implementation Grant (Cohort 3) funds are to be used to support the establishment of new community schools and/or the expansion or continuation of existing community schools. A community school is a "whole-child" school improvement strategy where the local educational agency and school(s) work closely with teachers, students, and families. Community schools partner with community agencies and local government to align community resources to improve student outcomes.	Client with Charter Impact support	No	Yes	<a href="https://www.cde.ca.gov/16/fo/profile.aspx?id=6159">https://www.cde.ca.gov/16/fo/profile.aspx?id=6159</a>
FINANCE	Feb-15	<b>Board of Equalization Property Tax Exemption</b> - Property used exclusively for public schools, community colleges, state colleges, and state universities is exempt from property taxation (article XIII, section 3, subd. (d), Revenue and Taxation Code section 202, subd. (a)(3)). The property is exempt from taxation on the basis of its exclusive use for public school purposes. If the property is not owned by the public school, the owner of the property is required to file a claim for the Lessor's Exemption. If the owner of the property does not claim the exemption, the public school may file the Public School Exemption claim.	Charter Impact	No	Yes	<a href="https://www.hdr.ca.gov/program/esac/esac_exemption.html">https://www.hdr.ca.gov/program/esac/esac_exemption.html</a>
FINANCE	Feb-20	<b>Certification of the First Principal Apportionment</b> - The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	FYI	No	No	<a href="https://www.cde.ca.gov/16/ab/16a2/">https://www.cde.ca.gov/16/ab/16a2/</a>
DATA	Feb-26	<b>CRDC - 2023-24 Submission Window (Dec 11, 2023-Feb 26, 2024)</b> - The CRDC collects key information on civil rights indicators, including student enrollment and educational programs and services, most of which is disaggregated by race and ethnicity, sex, limited English proficiency, and disability status.	Client	No	No	<a href="https://crdc.comunities.net/ROV/ROV012024">https://crdc.comunities.net/ROV/ROV012024</a>
FINANCE	Feb-28	<b>E-Rate FCC Form 470 Due date (FY2024)</b> - To request bids for service, applicants certify an FCC Form 470 in the E-Rate Productivity Center (EPC). This is a formal process to identify and request the products and services you need so that potential service providers can review your requests and submit bids. The FCC Form 470 must be certified in EPC at least 28 days before the close of the filing window. February 28, 2024 is the deadline to certify an FY2023 FCC Form 470 and still be able to certify an FCC Form 471 within the FY2024 filing window.	Client	No	No	<a href="https://www.usac.org/etools/forms/">https://www.usac.org/etools/forms/</a>
FINANCE	Feb-29	<b>Comprehensive Support and Improvement (CSI) Expenditure Reporting - 2022 Report 3</b> - Actual expenditures for each performance period within the grant period shall be reported to the California Department of Education (CDE) as part of regular grant management and administration.	Charter Impact with Client support	No	No	<a href="https://www.cde.ca.gov/sd/sw/11/csil/grantreport.asp">https://www.cde.ca.gov/sd/sw/11/csil/grantreport.asp</a>
FINANCE	Set by Authorizer (by Mar 15)	<b>2nd Interim Financial Report</b> - Local educational agencies (LEAs) are required to file two reports during a fiscal year (Interim reports) on the status of the LEA's financial health. The first Interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31.	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/16/fo/interimstatus.asp">https://www.cde.ca.gov/16/fo/interimstatus.asp</a>
DATA	Mar-01	<b>CALPADS - Fall 2 deadline</b> - Please be mindful that Level 2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFE funding, student course enrollments, staff assignments and English learner education services. Students' course enrollments, teacher course assignments, staff job assignments, FTE count and English learner education services are reported datasets.	Client	No	No	<a href="https://www.cde.ca.gov/ds/sd/cl/prtcalendar.asp">https://www.cde.ca.gov/ds/sd/cl/prtcalendar.asp</a>
FINANCE	Mar-01	<b>Every Student Succeeds Act Per-Pupil Expenditure Application</b> -The Elementary and Secondary Education Act of 1965 (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires state educational agencies (SEAs) and their local educational agencies (LEAs) to prepare and publish annual report cards that contain specified data elements, including LEA and school-level per-pupil expenditures (PPE).	Charter Impact	No	No	<a href="https://www3.cde.ca.gov/esssa/">https://www3.cde.ca.gov/esssa/</a>
FINANCE	Mar-01	<b>Prop 39 (facilities)</b> - Deadline for a charter school to respond to a district's preliminary Proposition 39 proposal.	Client	No	Yes	<a href="https://www.cde.ca.gov/sd/cl/as/prop39/prop39.asp">https://www.cde.ca.gov/sd/cl/as/prop39/prop39.asp</a>
FINANCE	Mar-22	<b>El Dorado SELPA Pre-Test for Year-End Maintenance of Effort (Special Education)</b> - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	<a href="http://charterselecta.org/lscal/">http://charterselecta.org/lscal/</a>
FINANCE	Mar-27	<b>E-Rate FCC Form 471 Due date (FY2024)</b> - To apply for program discounts, applicants file an FCC Form 471 in EPC to provide USAC with information about the services they are requesting and the discounts for which they are eligible.	Client	No	No	<a href="https://www.usac.org/etools/forms/">https://www.usac.org/etools/forms/</a>
FINANCE	Apr-01 or sooner based on Authorizer	<b>Audit Firm Selection</b> - In accordance with Education Code (EC) Section 41020 (b) (3), if the governing board of a Local Educational Agency (LEA) does not have an audit contract in place by April 1, the County Superintendent of Schools, having jurisdiction over the LEA, shall provide for the audit and charge the LEA's fund for the cost incurred.	Client with Charter Impact support	Yes	No	<a href="https://leginfo.ca.gov/journals/codes_displaysection.htm?sectionID=41020&amp;lawCode=EDC">https://leginfo.ca.gov/journals/codes_displaysection.htm?sectionID=41020&amp;lawCode=EDC</a>
FINANCE	TBD	<b>Federal Stimulus Annual Report</b> - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period July 1, 2022 - June 30, 2023.	Charter Impact with Client support	No	No	<a href="https://www.cde.ca.gov/hd/ct/au/s2022/final.asp">https://www.cde.ca.gov/hd/ct/au/s2022/final.asp</a>

# Business Checking – XXXXX0889

## Search transactions

Activity: Date range; Start date: Jan 01, 2024; End date: Jan 31, 2024; Type: Debits

## Transactions

Pending    Posted

Date ▼	Description ↕	Debit ↕	Credit ↕	Balance
Jan 31, 2024	<a href="#">Check 11908</a>	3,003.89		
Jan 31, 2024	<a href="#">Check 11917</a>	2,764.36		
Jan 31, 2024	<a href="#">Check 11909</a>	2,597.43		
Jan 31, 2024	<a href="#">Check 11927</a>	382.00		
Jan 31, 2024	<a href="#">Check 11925</a>	332.09		
Jan 31, 2024	<a href="#">Check 11907</a>	277.40		
Jan 31, 2024	<a href="#">Check 11913</a>	207.22		
Jan 31, 2024	ACH Payment CALPERS 3100	20,231.24		
Jan 31, 2024	ACH Payment CALPERS 3100	4,442.43		
Jan 31, 2024	ACH Payment CALWATER SERVICE BILLPAY BILLPAY	2,645.28		
Jan 31, 2024	ACH Payment IRS USATAXPYMT	221.60		
Jan 31, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	13.01		
Jan 31, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	10.10		
Jan 30, 2024	<a href="#">Check 70206</a>	3,851.94		
Jan 30, 2024	<a href="#">Check 11929</a>	1,277.18		
Jan 30, 2024	<a href="#">Check 11911</a>	704.73		
Jan 30, 2024	<a href="#">Check 11904</a>	650.01		
Jan 30, 2024	<a href="#">Check 11916</a>	456.00		

● Jan 30, 2024	<u>Check 11915</u>	292.49
● Jan 30, 2024	<u>Check 11914</u>	97.00
● Jan 30, 2024	<u>Check 11928</u>	43.00
● Jan 30, 2024	<u>Check 11906</u>	26.93
● Jan 29, 2024	<u>Check 11922</u>	54,000.00
● Jan 29, 2024	<u>Check 11905</u>	7,479.60
● Jan 29, 2024	<u>Check 11899</u>	4,817.40
● Jan 29, 2024	<u>Check 11919</u>	3,200.00
● Jan 29, 2024	<u>Check 11918</u>	836.53
● Jan 29, 2024	<u>Check 70208</u>	575.50
● Jan 29, 2024	<u>Check 11920</u>	460.02
● Jan 29, 2024	<u>Check 11912</u>	100.00
● Jan 29, 2024	ACH Payment IRS USATAXPYMT	21,833.76
● Jan 29, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	4,326.14
● Jan 29, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,427.21
● Jan 26, 2024	<u>Check 11921</u>	1,036.42
● Jan 26, 2024	<u>Check 11910</u>	471.70
● Jan 26, 2024	<u>Check 11888</u>	244.97
● Jan 26, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	872.94
● Jan 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	73,215.64
● Jan 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	17,276.53
● Jan 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	13,962.79
● Jan 25, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	4,648.68
● Jan 25, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	780.07
● Jan 25, 2024	ACH Payment ASSET FINANCE ACH0125	162.38

● Jan 23, 2024	<u>Check 11898</u>	1,675.38
● Jan 22, 2024	<u>Check 11900</u>	129.56
● Jan 22, 2024	<u>Check 11854</u>	62.24
● Jan 19, 2024	<u>Check 11893</u>	3,000.00
● Jan 18, 2024	<u>Check 11902</u>	4,197.53
● Jan 18, 2024	<u>Check 11895</u>	301.07
● Jan 18, 2024	ACH Payment EverBank, N.A. EverBank	298.77
● Jan 17, 2024	<u>Check 11890</u>	12,710.91
● Jan 17, 2024	<u>Check 11891</u>	1,750.00
● Jan 17, 2024	<u>Check 70204</u>	1,455.70
● Jan 17, 2024	<u>Check 11897</u>	1,159.20
● Jan 17, 2024	<u>Check 11903</u>	902.32
● Jan 17, 2024	<u>Check 11896</u>	722.53
● Jan 17, 2024	<u>Check 11894</u>	226.97
● Jan 17, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	316.47
● Jan 16, 2024	<u>Check 11892</u>	486.80
● Jan 16, 2024	<u>Check 70202</u>	34.85
● Jan 16, 2024	<u>Check 70203</u>	14.39
● Jan 16, 2024	ACH Payment IRS USATAXPYMT	4,928.33
● Jan 16, 2024	ACH Payment ASSET FINANCE ACH0116	324.75
● Jan 16, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	240.00
● Jan 16, 2024	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	231.35
● Jan 16, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	116.00
● Jan 12, 2024	<u>Check 70205</u>	965.74
● Jan 11, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	100.00

● Jan 10, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	14,196.16
● Jan 10, 2024	ACH Payment BLUE OAK CHARTER PAYROLL	4,623.53
● Jan 09, 2024	<u>Check 7352</u>	349.11
● Jan 03, 2024	<u>Check 11886</u>	2,764.36
● Jan 03, 2024	<u>Check 11868</u>	2,015.00
● Jan 03, 2024	<u>Check 11885</u>	345.45
● Jan 03, 2024	ACH Payment CALPERS 3100	17,401.65
● Jan 03, 2024	ACH Payment CALPERS 3100	4,537.35
● Jan 03, 2024	ACH Payment CALPERS 3100	3,231.77
● Jan 03, 2024	ACH Payment CALPERS 1900	2,007.85
● Jan 03, 2024	ACH Payment CALPERS 1900	300.00
● Jan 03, 2024	ACH Payment CALPERS 1900	200.00
● Jan 02, 2024	<u>Check 11883</u>	54,000.00
● Jan 02, 2024	<u>Check 11884</u>	2,373.00
● Jan 02, 2024	<u>Check 11859</u>	180.00
● Jan 02, 2024	<u>Check 11877</u>	166.19
● Jan 02, 2024	<u>Check 70199</u>	85.36
● Jan 02, 2024	<u>Check 11876</u>	26.60
● Jan 02, 2024	ACH Payment BENEFIT RESOURCE BRI XFER	711.32
● Jan 02, 2024	ACH Payment T-MOBILE PCS SVC 800-937-8997	25.03



**Blue Business<sup>SM</sup> Plus Credit Card**

BLUE OAK CHARTER SCH

SUSAN DOMENIGHINI

Closing Date 01/19/24 Next Closing Date 02/16/24

Account Ending 8-42008

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**Customer Care:** 1-800-521-6121**TTY:** Use Relay 711**Website:** americanexpress.com

**New Balance** **\$1,763.27**

**Minimum Payment Due** **\$35.00**

**Payment Due Date** **02/13/24**

**Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 02/13/24, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Membership Rewards® Points**

Available and Pending as of 12/31/23

**100,485**For up to date point balance and full program details, visit [membershiprewards.com](http://membershiprewards.com)**Account Summary**

Previous Balance \$4,153.47

Payments/Credits -\$4,153.47

New Charges +\$1,763.27

Fees +\$0.00

Interest Charged +\$0.00

**New Balance** **\$1,763.27**

**Minimum Payment Due** **\$35.00**

Credit Limit \$25,000.00

Available Credit \$23,236.73

Days in Billing Period: 31

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	7 years	\$3,310
\$69	3 years	\$2,488 (Savings = \$822)

If you would like information about credit counseling services, call 1-888-733-4139.

➔ See page 2 for important information about your account.

➔ Please refer to the **IMPORTANT NOTICES** section on page 5.

↓ Please fold on the perforation below, detach and return with your payment ↓

**Payment Coupon**

Do not staple or use paper clips

**Pay by Computer**americanexpress.com/  
business**Pay by Phone**

1-800-472-9297

**Account Ending 8-42008**

Enter 15 digit account # on all payments.  
Make check payable to American Express.

SUSAN DOMENIGHINI  
BLUE OAK CHARTER SCH  
BLUE OAK CHARTER SCH  
450 W EAST AVE  
CHICO CA 95926

Payment Due Date  
**02/13/24**

New Balance  
**\$1,763.27**

Minimum Payment Due  
**\$35.00**

See reverse side for instructions  
on how to update your address,  
phone number, or email.

AMERICAN EXPRESS  
PO BOX 60189  
CITY OF INDUSTRY CA 91716-0189

\$ \_\_\_\_\_  
**Amount Enclosed**



0000349993059480190 000176327000003500 15 H

**Payments:** Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

**Permission for Electronic Withdrawal:** (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

**How We Calculate Your Balance:** We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

**Paying Interest:** Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

**Foreign Currency Charges:** If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

**Credit Balance:** A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

**Credit Reporting:** We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

#### **Billing Dispute Procedures**

##### What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at:

American Express, PO Box 981535, El Paso TX 79998-1535

In your letter, give us the following information:

- **Account information:** Your name and account number.

- **Dollar amount:** The dollar amount of the suspected error.

- **Description of Problem:** Describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.

- At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.

You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

##### What Will Happen After We Receive Your Letter

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.

2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We will not try to collect the amount in question.

- The charge in question may remain on your statement, and we may continue to charge you interest on that amount.

- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.

- We can apply any unpaid amount against your credit limit.

After we finish our investigation, one of two things will happen:

- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.

- If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

#### **Change of Address, phone number, email**

- Online at [www.americanexpress.com/updatecontactinfo](http://www.americanexpress.com/updatecontactinfo)
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

**Please do not add any written communication or address change on this stub**

#### **Pay Your Bill with AutoPay**

Deduct your payment from your bank account automatically each month.

- Avoid late fees
- Save time

Visit [americanexpress.com/autopay](http://americanexpress.com/autopay) today to enroll.

For information on how we protect your privacy and to set your communication and privacy choices, please visit [www.americanexpress.com/privacy](http://www.americanexpress.com/privacy).

**Blue Business<sup>SM</sup> Plus Credit Card**

BLUE OAK CHARTER SCH

SUSAN DOMENIGHINI

Closing Date 01/19/24

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Account Ending 8-42008

**Customer Care & Billing Inquiries**

International Collect

Cash Advance at ATMs Inquiries

Large Print &amp; Braille Statements

**1-800-521-6121**

1-623-492-7719

1-800-CASH-NOW

**1-800-521-6121****Hearing Impaired**Online chat at [americanexpress.com](https://americanexpress.com) or use Relay dial 711 and 1-800-521-6121**Website:** [americanexpress.com](https://americanexpress.com)**Customer Care  
& Billing Inquiries**

P.O. BOX 981535

EL PASO, TX

79998-1535

**Payments**

PO BOX 60189

CITY OF INDUSTRY

CA

91716-0189

**Payments and Credits****Summary**

	<b>Total</b>
<b>Payments</b>	-\$4,153.47
<b>Credits</b>	\$0.00
<b>Total Payments and Credits</b>	-\$4,153.47

**Detail**

\*Indicates posting date

<b>Payments</b>	<b>Amount</b>
12/20/23* ONLINE PAYMENT - THANK YOU	-\$4,153.47

**New Charges****Summary**

	<b>Total</b>
<b>Total New Charges</b>	<b>\$1,763.27</b>

**Detail****SUSAN DOMENIGHINI**

Card Ending 8-42008

				<b>Amount</b>
12/20/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$43.47
12/22/23	RALEY'S FOOD 8009259989 GROCERY STORES	CHICO	CA	\$31.55
12/23/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$18.38
12/27/23	STAMPS.COM 0506895439 95926	855-889-7867	CA	\$19.99
12/29/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$181.50
12/31/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$164.01
01/02/24	JACKRABBIT TECHNOLOGIES, INC.*JACKRABB EDUCATIONAL SERVICE	HUNTERSVILLE	NC	\$89.00
01/05/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$117.71
01/05/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$993.74
01/09/24	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	\$27.99

Continued on reverse

**Detail Continued**

				Amount
01/18/24	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$75.93

**Fees**

				Amount
Total Fees for this Period				\$0.00

**Interest Charged**

				Amount
Total Interest Charged for this Period				\$0.00

**About Trailing Interest**

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

**2024 Fees and Interest Totals Year-to-Date**

				Amount
Total Fees in 2024				\$0.00
Total Interest in 2024				\$0.00

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.  
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	29.99% (v)	\$0.00	\$0.00
<b>Total</b>			<b>\$0.00</b>
(v) Variable Rate			



BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI

Closing Date 01/19/24

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Account Ending 8-42008

## IMPORTANT NOTICES

### EFT Error Resolution Notice

In Case of Errors or Questions About Your Electronic Transfers Telephone us at 1-800-IPAY-AXP for Pay By Phone questions, at 1-800-528-2122 for Pay By Computer questions, and at 1-800-528-4800 for AutoPay and at 1-800-CASH NOW for Express Cash questions. You may also write us at American Express, Electronic Funds Services, P.O. Box 981531, El Paso TX 79998-1531, or contact us online at [www.americanexpress.com/inquirycenter](http://www.americanexpress.com/inquirycenter) as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

### Your Cardmember Agreement

To access the most up to date version of your Cardmember Agreement, please log in to your Account at [www.americanexpress.com](http://www.americanexpress.com).

### Membership Rewards® Program Updates

You can view a summary of updates to the Membership Rewards® program anytime, including information about the availability of redemption options, by visiting [americanexpress.com/mrupdates](http://americanexpress.com/mrupdates).



FEB 12 2024

## Faculty Field Trip Request Form

*This form is due to the Executive Assistant 5 or more weeks in advance for all field trips (day, overnight and walking). Overnight Field Trips will also need Charter Council approval. To get your overnight trip request on the BOCC agenda for approval, submit this form to the Executive Assistant by the first Tuesday of the month no less than 5 weeks prior to your trip. All trips are not approved until confirmation is received from the Admin.*

Faculty Name: Sarah Lee

Number of students attending: 28

List of chaperones (required):

Lindsay Barrett

Karen Winchester

Wendi Putnam?

Brandi Jellison

Michelle Greene

Who is responsible for the cost:

- ☒ Student -- Cost per student: \$88
- ☐ School
- ☒ Class Funds
- ☐ Other

Departure Site: Blue Oak Charter School Date: 5/10/24 Time: 6:00am

Destination Site: Jacobson Dude Ranch, Nevada City CA Date: 5/10/24 Time: 7:45

Return Site: Blue Oak Charter School Date: 5/10/24 Time: 5:00 pm

Method of transportation:

- ☒ Parent Driver's
- ☐ B-Line Bus
- ☐ Other

How does the field trip relate to the curriculum?

We will be attending the annual Medieval Games which has to do with 6th grade studies of Medieval History.

Teacher's Signature: Sarah Lee Date: 2/12/24

Administrator's Signature: [Signature] Date: 2/13/24

BOCC Approval Date (if required): \_\_\_\_\_



## Payment Request Form

*Teacher completes, if applicable, and turns into the Business Assistant ASAP, no later than 2 weeks prior.*

Teacher Name: Sarah Lee Grade: 6

Date(s) of field trip: 05/10/24 Medieval Games

Number of students attending 28 (attach class list of student names)

Total cost of Field Trip \$2,464  
(if there are multiple payments please list out the details at the bottom of the page)

Date of Blue Oak Charter Council approval (if overnight): n/a

### Vendor Information:

Vendor Name: Yuba River Charter School Attn. Ashley Johnson

Address: 10085 Adam Ave. Grass Valley, CA 95945

Phone: 530-272-6060

**Attach invoices (must include where payments are sent)**

### Staff/Parent Reimbursements:

- All reimbursement and purchases must be pre-approved in advance, in order to be paid
- Estimate costs in advance
- Complete a "Request for Purchase Form" and turn it into the Business Office prior to the field trip.
- Once the request is approved, the Business Office will notify requestor by email and provide you with a "Request for Reimbursement Form"
- Please keep all receipts for purchases made.
- Complete and turn in "Request for Reimbursement form" with all receipts attached with a paperclip (please do not staple). Reimbursement requests that do not have matching receipts will not be paid as per Blue Oak School Fiscal Policy.

### Multiple Payment Details:

Description	Cost
Deposit fee	\$100
Remaining Fee due by 4/1/24 <u>(88/student x 28) + \$100</u>	\$2,364

# Confirmation Letter

## Medieval Games ~ May 10, 2024

at the Jacobson Dude Ranch in Nevada City, CA

Thank you for informing us of your interest in attending the 2024 Medieval Games! At this time we humbly request confirmation and a \$100 registration fee for your class by Friday, February 16. The registration fee amount will act as a deposit and will be subtracted from your total amount due with the registration packet by April 1. Contact us for check payment instructions.

The cost per student will be \$88, which will cover snacks throughout the day, students' lunch, students' shire T-shirts, course materials, medals, and period entertainment.

### Timeline:

- February 16 - Confirmation and registration fee due
- March 1 - Registration Packet will be sent via email
- April 1 - Full Registration Due
- Saturday, April 6 OR Sunday, April 14 - Mandatory Orientations
- May 10 - Medieval Games!

Please remember that each school is asked to present a 3-5 minute performance, each child needs to come with a tunic, and each class also brings a school banner. Please see the attached sheets for more information on tunic and banner creation.

### Please also note the conditions of participation:

- Teachers and parents (1 parent per 5 students in class) are required to attend one of two available orientations on Saturday, April 6 OR Sunday, April 14, from 10am-12pm, whether or not they have previously attended Medieval Games.
- Adults attending the Medieval Games must wear medieval attire.
- Certificates of Insurance naming YRCS and the Ranch owners must be secured by your school. (Instructions will be provided after payment confirmation)
- A release form is required for each person attending (Release form will be provided)
- Sorry, no siblings or pets are allowed at the Medieval Games or Orientations.

Hail and farewell!

Ashley Johnson - Parent Medieval Games Communication Coordinator - [Ashley@yubariverschool.org](mailto:Ashley@yubariverschool.org)

Erik Bell - Medieval Games Coordinator - [Erik@yubariverschool.org](mailto:Erik@yubariverschool.org)

Yuba River Charter School 10085 Adam Ave. Grass Valley, CA 95945

530-272-6060

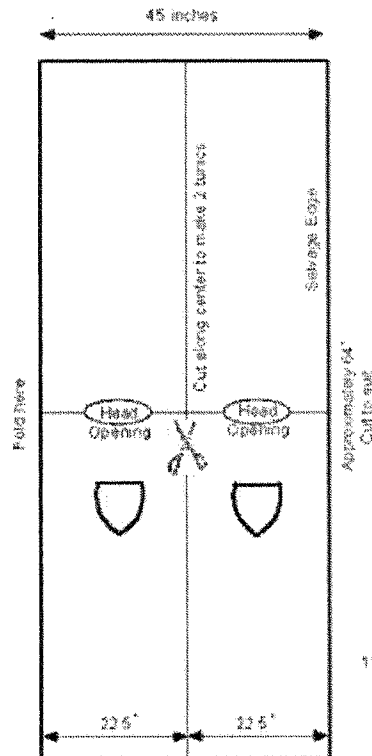
## MEDIEVAL GAMES CONFIRMATION FORM



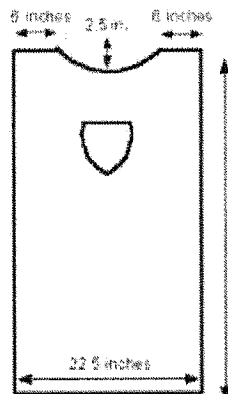
# Tunics

Each student makes their own tunic. The handwork teacher usually leads both of these projects. Suggested dimensions for the tunic are below. Students typically create their own coat of arms, and some schools have the students to exemplify virtues they feel they themselves personify and wish to represent somehow. You may want to sew the bottom of the sides together or have loose twine for a sash to belt the tunic on the student.

Overview of tunic

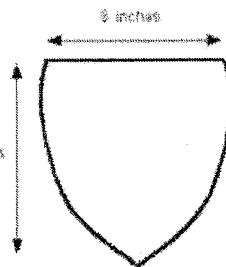


Front View



Approximately  
33 inches  
Cut to fit

Detail of Coat of Arms



Make 2 tunics. Line students up by height and cut length to suit. Tunic should fall - mid-thigh



Examples



# School Banner

School banners are typically carried on one or two poles and includes the name of your school

## Examples

