



BLUE OAK SCHOOL

Approved Parent Council Regular Meeting Minutes
Tuesday November 7, 2023 @ 6pm
Join Zoom Meeting or In-person at Blue Oak in Room 24

<https://us06web.zoom.us/j/87408423091?pwd=nht3II3FC3RUMQvCCaT0xsJDaquoAQ.1>

Meeting ID: 874 0842 3091
Passcode: Bn1U6t

1. OPENING (~6:07pm)
1.1 Call Meeting to Order

1.2 Take Role to Establish Quorum

Lauren Cesca
Michelle Green (Z)
Ashley Anaya
Julie Phillips
Ryan Sharp
Brandy Jellison

Angie Ernest
Amber Pierce
Ryan Sanders
Nicole Tonelli
Sheila Moss
Guest: Caren L.

1.3 Invocation:

This is our school. May peace dwell here. May the rooms be full of contentment. May love abide here, love of one another, love of our school, and love of life itself. Let us remember that as many hands build a house, so many hearts build a school.

1.4 Land Acknowledgement

As we gather here at Blue Oak School, we acknowledge that we are on the traditional lands of the Maidu people. For many generations, the Maidu lived from the richness of the earth, raising families and shaping the land, and they continue to do so to this day. We pay our respects to the Maidu elders past and present and recognize that this land was not given freely. Together, may we continue to work toward a healthy culture and society that warmly welcomes all people and cares deeply for our Mother Earth.

1.5 Blue Oak Parent Council Mission Statement

The Parent Council serves as the leadership core for the parent body, primarily focused on school community and culture as well as fundraising efforts to help support the financial needs of the school.

1.6 Two-word check-in

1.7 Welcome New 1st grade Rep Alicia Davis

Not currently Present. Ryan Sanders asked if she has Parent Square access to be sure she is added to communications. Ryan will check Slack Access as well.

2. **PUBLIC COMMENT > AUDIENCE TO ADDRESS THE COUNCIL (~6:05pm)**
- Note: 3 min Total Allotment to be given
 - Responses do not have to be given (Either Add to future Agenda or Refer to appropriate body)
 - Please Wait for Chair to Recognize you before speaking
- No comments

3. **AGENDA MODIFICATIONS (~6:10 pm) DISCUSSION**
Please bring forth any edits or modifications to tonight's agenda at this time.

6.2 "Winter Fest" to be Changed to "Walk into Winter"
7.2b Revise from Title 1 to CEI, PLLN (Community Engagement Initiative) update
6.3.5 Ryan Sanders would like 10 minutes to discuss a fundraiser opportunity.

4. **CONSENT AGENDA (~6:15pm) DISCUSSION /ACTION**
4.1 Minutes from 10/3/2023 voted via email for approval

Minutes were voted on via email. Received 10 votes to approve minutes on September 12, 2023.

5. **Treasurer Report -Ryan S. (~6:20 pm) DISCUSSION**
Ryan to Email summary. Expect an account to increase by \$1400 from the Harvest Festival amount, which has not cleared yet. Everyone did a great job at this event. This may be the biggest in terms of funds raised so far.

6. **New Business(~6:25 pm) DISCUSSION & ACTION**

6a Co-Chair Flyer needed

- **One Volunteer** - a Flyer is needed to help advertise for filling the co-chair position. We may be able to use the flyer from last year and update for this position. Alicia Trider made the flyer last year. We may be able to use that one to update. Nicole expressed that it would be great teamwork to have a co-chair and it would be more fun.

6b Writing Thank You cards to Raffle donors

- **1-2 Volunteers** - Ryan Sharp and Lauren Cesca - will help with the thank you cards for Raffle Donations.

- 6.1 **General Funding Requests ACTION/Discussion**
The Requestor must be present and provide a clear plan and amount being requested.

6.1a Open Discussion re: Dec. Funding Request for up to \$500 -Kristen W.

- **New Annual March Music Fundraiser @ Chico Women's Club**
- **Live Music, Silent Auction, Cocktails & lite refreshments**

December Funding Request - Open Discussion. Will discuss more details in the December meeting. This will go toward an Annual Chico Women's Club - Live Music, Silent Auction, possibility for Cocktails would also be an option.

Brandy - elaborated that it could be specifically for Field Trips. Susan D. is in favor.

Ryan Sharp and Ryan Sanders and Michelle and Brandy want to help with that event. This event would be community wide limited only by the number of tickets or building capacity. MONCA may be opening up their building. Ryan Sanders will support with equipment so there is some free-ness.

Getting Community Awareness – Caren thinks this is a great idea.

Susan D. – if this Focus is for funding field trips (vans etc.), this focus would help fundraise.

Brandy J. – This event could become a big Chico community event. Take some of the pressure off fundraising just for 7th grade. We could display a slideshow of the children's artwork during the show.

Sponsorship and street teaming – Caren liked how this event could help with reaching out to the community. Caren is willing to post flyers while they are already in the community for outreach.

Thea Wilson – Could also perform at the Farmer's Market. Lauren will email them to confirm what expenses there would be if any. If we are a Non-Profit, it may not have a cost.

We can easily start with the Goal of what the Field Trip Expenses are.

Brandy – Suggested we go big with our goal so that we can meet the needed goal rather than cause confusion as the amount is likely to increase in future years based on amount raised rather than funds needed. \$50,000 is needed for each class - from K to 8. This equates to \$50K per year.

Susan D. – The 7th Grade Field Trip is one that could tend to be cut because it can be expensive. Rather than limiting it based on funds, it is exciting that the full trip could be experienced where the class gets to go to an expensive nice dinner and two nights in hotels.

Sheila Moss – knows a band that we could help pull more people in from the public.

6.1b Requesting up to \$600 for Walk into Winter Supplies & Concert Concessions -Lauren C.

Lauren will need to confirm that this total matches the two Fundraising Request Forms. Two Fundraising forms were submitted (Amounts to be confirmed).

- Setup times, prices all laid out for the event. There will be lots of Fairy Lights. Some trees have been donated in the past. Google Doc to be sent out to the classes. Now we can start rallying the parents and communicate with our class teachers. Google Doc to sign up will keep track of each class signups for their (Optional) booths. There are 3 - 48 - ft long lights left over from the festival from Michelle. Nicole suggested that the paper bag crafted - BOHO/Chic Stars are also an option.

Nicole – will lead the Star Crafts – paper sacks and glue sticks needed – should have some left in the shed or PC Closet from Harvest Festival. Also available at dollar tree

Ryan Sharp Motions the request up to \$600 for the Walk Into Winter and Winter Concert Concessions. 1st. Ryan Sharp. 2nd Lauren Cesca. 9 votes in favor. Motion passes.

6.2 Winter Fest Committee update -Lauren C.

DISCUSSION/ACTION

- **Student Poster Contest, submissions by Mon 11/27, thoughts? -Nicole T.**
- **Sweet Street Donations -Paige O.**

- **Concessions -Angie E.**
- **Light Spiral? -Not Cheryl this year**

Angie added that last year a light village was set up in one of the windows from the Courtyard.

We have lots of solar lights left to hang up. Reach out to Buck and Facilities staff – to see if the Facilities Team can put up the lights.

Student Poster Contest – These can be posted throughout the halls. We could use the layout of required items from last year. Suggest that Posters are submitted by Monday November 27th. This leaves 3 weeks for the word to get out!

Paige (not present) could be able to speak to that - Cake Decorating Contest is another option for the Treat Street Donations. Lauren will let Paige take that on if she would like to.

Angie – Original Thought was a walk down a German Street – Schnitzels. Hot Drinks – coco, tea, cider. Asking if others can help run the concessions so that Angie doesn't need to be there the full 5 hours. Lauren can add hour shifts to help with running concessions. Other ideas – crock pots of Baked Potatoes, Pretzels, Chestnuts, Chilli making – Ashley Anaya would be willing to help.

Ryan reminded the PC that we can discuss further at the Committee meetings during our Monday Meetings.

Light Spiral – was a bit hard to coordinate with the louder event of the Walk into Winter. Lots of distracting activities in the hallway. Agree that it may not be a good fit this year. Also having difficulty finding the location this year.

6.3 Winter Concert 12/21/23, 5p-7p

- **Lauren, Nicole, Amber & Angie**

Lauren, Nicole, Amber and Angie will help with setup/decor.

Ryan Sanders may be able to help support sound and microphones - will confirm with Mr. Anderson.

Lauren will donate flowers and bouquets. Nicole added that Poinsettias would also add a nice touch to the décor of the room.

From 5 to 6 concessions can be open for pre-concert sales.

6-7 Concert - About 40 minutes

Also some time after the concert for light concessions.

Ryan suggested that the committee should coordinate closely with Mr. Anderson about the schedule and needs.

6.3.5 - Mulberry Station Benefit – Blue Oak Pizza Night – We don't put any money into the event, but we may need to print posters. There will be a \$10 suggested cover cost. "Those Guys" will play from 7 to 9 pm. They can market their music to our students. They will bring games for the kids to play. December 15th. The Band is also able to promote the Kai. Submit a Fundraising Request Form. And Flyer for Acorn to post around the school. Julie P. and Ashley A. are willing to post flyers at their work.

Brandy J. Motion that we have Pizza Night at Mulberry Station on December 15th. And Ryan Sanders is in charge. 1st Brandy J. Ryan Sharp 2nd. 8 votes for this fundraiser. Approved. Ryan will lock this in and then PC reps can let others know.

6.4 Info for Reps

DISCUSSION

- Give Classes an informal Save the Date PS post for Winter Festival 12/10, 2p-7p (Note:POSTER CONTEST) & Winter Concert 12/21, 5p-7p
- Remind 1st Rep Alicia D. to access PS for Class introduction post
- Any PS Training Needed? Contact KellieMachi@blueoakcharterschool.org

Walk into Winter Festival 2 pm to 7 pm – please post a Save the Date in Parent Square Post.

Also look for details on Poster Contest for the Walk into Winter - in the Acorn

Winter Concert 12/21 from 5 to 7 pm

6.5 Review PC Rhythm Document

<https://drive.google.com/file/d/1qRPJ3UFDXjeb-0gFaRXzLiVOVuhFhxto/view?usp=sharing>

November: Funds for St. Nick Day and walnuts and Festival of Lights and evergreen boughs. Can be magical. The funds for these supplies were approved in the September PC Meeting.

January – potential for Guest Speakers. Caren is willing to help find a speaker. If we had a theme that would help.

December - Look Ahead 2024 overview – Long-term look. Re-visiting funding field trips.

Susan suggested that we approve some language for long term “Shift”. This way we can set up an account fund specifically for Field Trips and how we distribute the funds. We can develop a plan. I.e. does everyone get an equal amount? Is the emphasis that it goes to “Shakespeare Festival Field Trips”.

Angie – Suggest that it be to support the upper grades.

Susan D. – suggests that Ms. Sheila Moss also take this to the Faculty to ensure that the greatest need can be assessed and report back to the PC for where those.

PC needs to develop a plan of how we will disperse the funds. We need the input from faculty to meet those needs.

We need to be clear about our purpose. If we want to focus on Equity, we need to have a clear plan for funding requests in the future.

Angie E.- suggests that we need to be careful about the verbiage to make sure it is equitable.
Sheila - will go to the Faculty to help develop that plan for how the Field Trip funds get distributed.
Nicole - Suggests that someone can come up with the statement supporting this shift for PC to support these requests. We will make sure to have this on the December Agenda.

7. Reports (7:50 pm)

DISCUSSION

7.1 Overview from Charter Council Liaison- Ryan S.

Met Late October. Highlights - Audited for providing adequate educational materials. Chico Unified is proposing Bond Measures. We will be included because we are also a charter. CEI review. Online training is now available for staff. Offers of Employment were accepted for 2 new subs and a custodian.

7.2 Administration Liaison- Susan D.

Nov 28th - Kindergarten Evening Event. Michelle Green will help support the Parent Council. There will be presentations for the school. A parent will speak about parent involvement.

Nick Meiers can help support 2nd grade 5 days a week. Getting to the Implementation phase for a new food service. Grub Farms is interested. Blue Oak took over Food Services from Chico Unified this year. Working with a nutritionist and by the end of November we will start to make some changes. Some opportunity for reductions in sugar.

The Equity Task Force has been turned over to Caren. As the Diversity, and Equity are part of her work.

7.2a Parent Engagement Policy

Parent Engagement - A requirement for Title 1 Grant - Parent Council will provide the formal input for parents to update them on how the engagement is working. The 7 page document is written for the legal purposes of meeting the requirements. Susan D requested clarification that PC understands that we are a Title 1 School and there are requirements to follow to use those funds. I.e. math

7.2b CEI, PLLN (Community Engagement Initiative) -Caren L.

Caren L. - CEI / PLLN - Community Schools - 8 to 10,000 schools around the nation. Community Schools are parent driven. Meet needs of children together - 4 pillars - 1 enriched learning, afterschool, field trips, 2 Mental Health Services, 3 Collaborative Leadership Practices - Professional Learning opportunities within the community, 4 Active Family Community Engagement. CEI - CA. Partnerships to build communities and districts to engage with each other. Improve student outcomes by partnering with other community teams. Dec. 8th - in person event in San Francisco. April and Feb of next year. Help map out the vision into action steps to ensure that students and parents get what they need. This is a 7 year plan for total implementation. The State wants to see how we are connecting with the Students and Parents.

7.3 Faculty Liaison- Sheila M.

Faculty Liaison - Big thanks for PC and all the Hard Work. Kindergarten Lantern Walk will happen tomorrow night.

7.4 Overview from Facilities Committee-Nicole T.

1st Thursday of Every month at 6 pm. Toured 2 properties. 1 - an empty lot 2 - another with a Building. Team was able to contrast the two sites. Dan - Meriam Park Developer discussed and invited us into their community. On Monday 11/13 - Facilities Committee will meet again to keep things moving forward. Have a solid committee. Meetings are recorded. Feel free to reach out to your parent community to let them know about the meetings.

8. **CLOSING COMMENTS (8:50 pm)**

DISCUSSION

9. **ADJOURNMENT (~8:56 pm)**