



BLUE OAK SCHOOL

Approved Parent Council Regular Meeting Minutes
Tuesday October 3, 2023 @ 6pm
Join Zoom Meeting or In-person at Blue Oak in Room 24

<https://us06web.zoom.us/j/82472370428?pwd=1RS7bb9uAJFsw1tUjYEexvKjCJ0RDF.1>

Meeting ID: 824 7237 0428

Passcode: 906pRB

1. OPENING (~6:07pm)
 - 1.1 Call Meeting to Order
 - 1.2 Take Role to Establish Quorum
 - 1.3 Invocation:

This is our school. May peace dwell here. May the rooms be full of contentment. May love abide here, love of one another, love of our school, and love of life itself. Let us remember that as many hands build a house, so many hearts build a school.

- 1.4 Land Acknowledgement

As we gather here at Blue Oak School, we acknowledge that we are on the traditional lands of the Maidu people. For many generations, the Maidu lived from the richness of the earth, raising families and shaping the land, and they continue to do so to this day. We pay our respects to the Maidu elders past and present and recognize that this land was not given freely. Together, may we continue to work toward a healthy culture and society that warmly welcomes all people and cares deeply for our Mother Earth.

- 1.5 Blue Oak Parent Council Mission Statement

The Parent Council serves as the leadership core for the parent body, primarily focused on school community and culture as well as fundraising efforts to help support the financial needs of the school.

- 1.6 Two-word check-in (~6:10pm)
 - 1.7 Officer Elections

ACTION

- Chair, Co-Chair, Secretary, Treasurer Discussed last month

Chair – Agenda prep & Running Meetings, Currently held by Nicole Tonelli
 Co-Chair – Helps with Agenda or Running Meetings, help facilitate holding meetings
 Secretary – Takes meeting minutes Currently held by Amber Pierce
 Treasurer – Keeps track of Finances for PC , Currently held by Ryan Sanders

1st. Paige motions that current positions continue to be held by the current positions held. 2nd Julie. 10 votes. Approved.

*Action all PC Reps - Class reps please share with your classes that there is a position available for Co Chair. Tell them to contact Nicole at Nicoletonelli@blueoakchartershcool.org

2. PUBLIC COMMENT > AUDIENCE TO ADDRESS THE COUNCIL (~6:05pm)

- Note: 3 min Total Allotment to be given
- Responses do not have to be given (Either Add to future Agenda or Refer to appropriate body)
- Please Wait for Chair to Recognize you before speaking

Paige will be requesting clarification if a check was received from Cal Java before Summer started to close the books for the end of the School Year. This was not known at this time, but Paige and Susan will look into the status of these funds.

3. AGENDA MODIFICATIONS (~6:10 pm) DISCUSSION

Please bring forth any edits or modifications to tonight's agenda at this time.

3a

3b

3.1 See 6.1a below

4. CONSENT AGENDA (~6:15pm) DISCUSSION /ACTION

4.1 Minutes from 9/12/2023 vote to approve.

Moved that we approved the 9/12/23 minutes. 1st Ryan Sanders. 2nd Brandy Jellison.

5. Treasurer Report -Ryan S. (~6:26 pm) DISCUSSION

\$21,990.95 Total Available with expected expenses so far, as stated below:

\$1000 childcare

\$500 Harvest Festival

\$600 Festival Supplies

Tentative Total of \$600 to be awarded for the Citizenship Pizza Parties – was discussed during our meeting tonight.

6. New Business(~6:28 pm)

DISCUSSION & ACTION

6.1 General Funding Requests

ACTION/Discussion

The Requestor must be present and provide a clear plan and amount being requested.

6.1a (Moved to 3.1) Funding Request for up to \$600 for Citizen Award Parties -Nick M.

To support the Monthly Citizen Rewards

1st Paige Approve the request for the Citizen Award Parties. 2nd Julie. 10 Approved.

Nicole Noted that we may vote on these minutes via email to ensure that funds are available for this need. Minutes need to be Approved for releasing funds.

6.1b Funding Request for \$875 for help funding a 6th grade field trip -Brandy J.

6th Grade plans to do as much fundraising as possible. Still working to see if their 1st field trip expenses were large \$158/student. Still have Medieval Games later this year \$75/student. Currently 27 students. They are asking for these additional funds to help with this expense to help with this.

Susan D. 6th Grade – Both costs are set by the organizations that run them. We are not able to adjust these expenses. The contracts are not negotiable for these 6th grade field trips.

Ryan Sanders – This was a guestimate including chaperones. They are just needing a Jumpstart on the Field Trip expenses. Mrs. Lee doesn't have a total for what has been paid for yet.

Ryan Sanders – better understand what the needs are by next May? or a pmt deadline update by Nov

Angie E. – Traditionally PC is only involved in fundraisers that benefit the whole school rather than individual classes.

Paige – We did focus on Field Trip Fundraising last year. As well as spoke of Creating Field Trip Scholarship Fund utilizing the proceeds from Cal Java after the finding out more information. Ex. How Much Cal Java raised.

Amber – Mentioned that her class had a Similar Situation 2 years ago, where PC suggested going back to the class funds to see what the specific needs were before the PC could help support the costs of her fundraising efforts. Suggested that we need to continue to promote the Cal Java fundraiser so we can keep promoting this fundraising activity and perhaps develop a scholarship fund or plan specifically for Field Trips.

Paige – Suggested we Pin this request until next month. When does 6th grade need to pay. Fundraising Opportunities.

Nicole – We need to continue this discussion. We have an opportunity for our own Blue Oak Coffee Blend and Label – at Cal Java. PC Reps please promote Cal Java sales in a Parent Square post .

Paige – will take 3 action items:

- 1.How much we've earned.
- 2.Will email PC with Blurb and info that we.
- 3.Email Kelley Sexton about getting this information into the Acorn.

***ACTION - Brandy to come back to December PC Meeting to revisit and discuss this request again.**

6.2 Harvest Fest Committee update -Ryan S.

DISCUSSION

Event is October 20th. George and Dragon Play 4:45 opens, Start at 5:15

Crafts and Activities hosted by the classrooms -Amber P.

Bake Sale -Paige O.

Potluck -Angie E.

Mass Email will be sent for signups for Games and Activities

A Raffle is being run this year! -Nicole T. & Lauren C.

6.2 a Harvest Festival Parent Square Class Rep Posting

- There will be lots of information to come!
- There will be a “super exciting” Raffle. Details to come! 1 Raffle ticket will be entered for each family showing up for the Harvest Festival Potluck with their reusable utensils and dishes!

6.3 Verify Parent Square Access

DISCUSSION

- Discuss Class Rep intro PS posts.
- Who are Reps & what can class contact Reps for?

- Give informal, Save the Date for Harvest Fest

Class Reps to make an intro post to the class parents to Parent Square.

Question was raised for the distinction for "Class Parent" vs. the "PC Rep. Roles. The Class Parent can even have 1 or 2 parents even.

***Action** - Susan to work on Job Description for the Class Parent.

Up to this point, we have really been performing dual roles. The distinction between these two different roles.

PC Rep. - more focused on Fundraising. Class Parents are more involved in the class community.

Caren L. - Mentioned that the Parent Square App. does have training available in the Calendar for Parent Square - seen at the Login page.

Can also email Kelliemachi@blueoakcharterschool.org

Most Basic Functions are to attend the PC meetings and Share with your class what happened at the PC meetings via note taking by each PC member.

Paige - suggested that if minutes are approved within a few days of our meetings, Reps could send a link to the minutes in their post.

***Action** - Paige suggested that all PC Reps Share in our Parent Square Posts and introduction of

1. Who we are and what we do.
2. Who our class parents are OR call for need for a Class Parent
3. Harvest Festival date and time - Save the Date from 4:30 to 7 pm
4. Parent Council need a Co-Chair
5. Include the Cal Java Information

Amber - Suggested that a personal touch of talking to your class parents during pick up and drop off to encourage them to join a meeting is going to go much further than simply providing a link to the minutes.

6.4 Review PC Rhythm Document (Wrong link Rhythms doc Revised and provided below.)
https://docs.google.com/document/d/1SUXJn_P6fSc02Rewc1echjiP85JwjESF/edit?usp=sharing&oid=105203796481861411694&rtpof=true&sd=true

Walk into Winter - December 9th would work for Staff - A New DATE of 12/10/23 NEED TO BE CONFIRMED. There is a channel in Slack from last year. *Walk into Winter to be discussed at the next meeting (November). Will be on the Weekend. Sunday may be favorable as other events may

conflict or compete on Saturday. Date will be determined by the committee and confirmed with the Faculty and Staff. Sheila Moss was added to Slack Channel to continue these discussions.

Preference for attendees is to have the event on Sunday December 10th, during the day.

Staff availability is slated for December 9th. Sheila to reach out to Faculty and Staff to confirm the date. Lauren C. will be submitting the Facility Use and Event Application. The meetings should start soon.

***Action - November Agenda will go over all the committee details for the Winter Concert.**

Funds for School events – such as Light Spiral, Evergreen boughs, apples and Walnuts and mandarins for St. Nicholas day. Link to that document:

https://docs.google.com/document/d/1NHSShleFij_RyRcpZxzMLCUaKr0tZiAwepasR_Deal0/e/dit?usp=sharing

Budget the PC approved – should cover the costs of these items. Sheila will verify that these costs are covered.

Parent Education Night – There is a cost associated – PC may be able to support. This is an opportunity for PC to hold an event. Susan D. can provide contacts if PC is interested in having a public speaker in January and February.

The PC Rhythm document will be used to develop the agenda, but if any PC member has an item to add, please also send it to Nicole.

7. Reports (7:00 pm)

DISCUSSION

7.1 Overview from Charter Council Liaison- Ryan S.

Majority of the meeting covered approvals of Spending. This was in preparation for audits.

Facilities Sub Committee – actively assessing sites – Nicole will report about that under 7.4.

7.2 Administration Liaison- Susan D.

Starting the new year. A few Fall Field Trips. Getting everything going. Lots of focus on Attendance in September. Amanda was slimed today. Fun things are being incorporated to focus on attendance.

7.2a Parent Engagement Policy

This Policy is required for Title 1 funding – Susan D. has been attending class meetings reminding classes of engagement. The PC members are being asked to review the Policy and review before the next meeting. It will be agenzized at the next PC meeting to review. Then Susan will take to the Board.

7.2b Community School Grant

Last Spring – we were presented the opportunity for Leadership Training – CCE – State Collaborative Body for County Level School Districts. 1st Meeting was held recently, where a basic Committee was established. Caren Lehe – Will be involved in a lot of real data to guide her work. Funded by Ca. Communities Partnership – See the announcements in Acorn. Community School Model – to bring the community resources to the school. Blue Oak Grant is for Mental Health services onsite. Offered to Students, parents, faculty, and staff. Butte County has the highest ACE's score – even before the fire.

This is also a way to create opportunities for volunteers to join and bring their expertise. Shared decision making with the changes they will be implementing. Lots of surveys at this point to see what the needs are. Look for in person and via emails. Pairing programs to develop a shared vision for the school. Caren appreciates our participation via Parent Square this evening – 4 question survey.

Nicole – Offered that we can help after some time has passed if more surveys need to be collected. PC reps can help encourage other parents to complete the 4 questions.

Caren is excited about these new Community Collaborative positions. We do know what we do well already. Community Building is one of our strengths. 11 members on the team will be meeting 1 time per month. 2 eighth graders are on the committee. We are starting to see the students speaking up with valuable feedback. Office Hours Monday – Friday 8a – 5p. Also available by email.

7.3 Faculty Liaison- Sheila M.

Sheila looks forward to sharing what classes each class is doing each month with the PC, as was done last year by Teacher Cheryl.

7.4 Overview from Facilities Committee-Nicole T.

Meet 1st Thursday of the Month in Rm 24.. See the Parent Square Notice for FC Agenda. Meeting starts at 6 pm.

No Child Care is currently available, but the meeting is available via zoom. Committee currently reviewing 7 sites, and they have Visited 3 sites so far. The group goes out to the potential building or land site to assess the site for further review.

***Action - PC Reps - Please include this opportunity in your posts to the classes that this meeting is upcoming and the link to previous meetings via our Blue Oak Charter School.**

8. CLOSING COMMENTS (7:51pm)

DISCUSSION

*Free Childcare will be offered for PC Meetings. Please let Nicole know in advance if you do need for Childcare. This will facilitate ensuring that child care providers will be available onsite during the meeting.

9. ADJOURNMENT (~7:54pm)