

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
Room 24
CHARTER COUNCIL
REGULAR MEETING APPROVED MINUTES

Zoom Meeting Link Here
<https://us06web.zoom.us/j/81839107533?pwd=bNCRmF6tIE0sRrrHbE7kbWU7x6msbK.1>

Meeting ID: 818 3910 7533
Passcode: J5ks3T

Tuesday, December 19, 2023 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order 6:05pm
- 1.2. Roll Call of Council Members to establish a quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods		
Laurel Hill-Ward		
Leanna Glander	X	
Ryan Sanders	X	

Donna Kreskey	X	
Trisha Atehortua	X	

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications Removed item 7 on the agenda. Also removed items 2.2 through 2.4 from the Consent Agenda and moved these items to Business as the Finance Committee did not review these items this month and so the Charter Council will need to do this review.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Council Members will not respond to comments due to Brown act expectations concerning agendas. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

No audience members addressed the council.

2. CONSENT AGENDA

2.1. Approve Special Meeting Minutes from November 14, 2023 and Regular Meeting Minutes from November 28, 2023

2.2. Accept Offers of Employment

Riley Murray - Substitute Teacher

Motion to approve the Consent Agenda by Trisha Atehortua. Second by Ryan Sanders. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				X
Laurel Hill-Ward				X
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

3. FACULTY

3.1 Faculty Report

Nick Meier/Sarah Lee

We are getting ready for our two weeks off! I have a slideshow to share with you tonight. This is a busy time of year as virtually every culture has many traditions and ceremonies that they celebrate. The first slide shows Kindergarten celebrating a visit from Nikolaus and with walnuts and the evergreen light spiral bringing messages of love. In 1st grade, Mrs. Jones held the lantern walk with her class and families to celebrate the Solstice. I have been supporting 2nd grade. Last week was very busy as we celebrated with a light spiral, Santa Lucia, and our very own lantern walk. In 6th grade Ms. Lee welcomed a Blue Oak School graduate visiting with her ball pythons. The student gave an educational presentation that was both informative and fun! In 7th grade they just finished up their chemistry block where they studied combustion and began learning about the Periodic Table of Elements. Middle School Handwork class is sewing, needle felting, linocut/stamp making and finishing up their felt embroidered dolls. Also in Games I have continued working with lower grades students on team games, catching and throwing and moving in space. Upper grades we just finished our volleyball unit and have moved on to football.

4. BUSINESS -

4.1 1st Interim Report

Jim Weber/Annie Gilbert

The 1st Interim Report was shared in October so this is a review. To refresh you on October's report, enrollment was forecast at 234 down (28) from budget. Without the ERC Grant the loss of 271k based on the enrollment and 218 ADA. So based on October that put revenue around 4 million. Expenses in the projection for the year at that time was still at about 4.25 so that was what was driving the projected loss in that model. Forecast Loss of 271k. The Interim report is a standardized report out to the State showing that as of October what the projections were and that at that time with the loss the organization has a fund balance and is comfortable that we will end with a fund balance above 500k. They do ask for future projections but the State budget will not be completed until this spring. This is to show that the school has stability in the next two years. The current multi year projection pending revision of the official budget in the spring was to balance those projection in the range of 4.5 million. The action item is to approve this interim budget. Motion to approve by Trisha Atehortua. Vicki seconded the motion. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				X
Laurel Hill-Ward				X
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

4.2 Audit Update

Susan Domenighini

The school has been hit really hard with illness over the last six weeks including a large amount of staff absences. This delayed the processing of our audit and submitting it on time. We reached out to Chico Unified and our Auditors to request an extension we have been granted this extension until January 31st.

4.3 Approve Technology Grant

Susan Domenighini

One of the things that I struggle with is that I must ask the board to apply for a grant as this is in the bylaws of our Charter.

If I wait to ask and apply for a grant and I often miss deadlines or do not get it done because of the delay between asking for permission and approval.

I must now ask for forgiveness as I wrote for a grant and now must ask for approval after it has been granted. This particular grant is through Butte County Office of education. They receive money from Microsoft and it is primarily used to support schools impacted by the CampFire. The amount is 20k. We are one of those schools. We will use these funds to purchase new desktop computers to support our new Lunch Program. We will also purchase a substantial number of chromebooks and laptops for students and staff. Motion to approve this grant Trisha Atehortua and Lianna seconds. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				X
Laurel Hill-Ward				X
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

4.4 Attendance and Enrollment

Jim Weber/Annie Gilbert Charter Impact

4.4.2 Cash Flow

4.4.3 Balance Sheet Detail

4.4.4 Warrants/Aged Payable

4.4.5 Actual to Budget Summary

4.4.6 Point of Sale Transactions/Check Register

4.4.7 Credit Card Statement

The Finance Committee generally reviews these reports however they did not have an opportunity to review these at their last meeting. Jim presents a cash flow brief overview. Current cash 900k(890k multi-year grants + 10k current cash) Forecast operating loss and reduction of multi-year grant advances could drop cash below \$300k June/July. The reason for the dip in cash flow in June/July is if the funds that were given are not used

they might call back some of that cash that was not spent in the last two years. So right now cash is strong however, that could change and this is the time to have the conversations and planning. Each month the Charter Council will review the checks that have been written and are part of the standard operating expenses of the school. There is also a review of the point of sale expenses. These are direct purchases. The difference between the two are that checks are approved first by the director of the school then again in our accounts payable department where they are processed and again examined and approved for processing. The point of sales purchases are direct purchases that the school makes on their own without the review of the accounting department at Charter Impact. The review of these purchases is for the necessary oversight by other parties. Credit Card Statement is reviewed. Motion to approve Trisha Atehortua. Seconded by Donna Kreskey. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				X
Laurel Hill-Ward				X
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

5. GOVERNANCE

- 5.1** Finance Committee Report Trisha Atehortua
Reviewed earlier -
- 5.2** Parent Council Report - Ryan Sanders
Walk into Winter was last weekend. Parent Council (P/C) brought in around \$1,000. P/C is also working on defining an annual spring festival that is combined with the spring Concert to fund the Shakespeare Festival Field Trips in 7th grade. They have a date Reserved for a spring fundraiser on April 21st at the Women’s Center and a fundraiser that was held last week at Mulberry Station on our behalf that raised a couple hundred dollars. The last item is that we are still looking for a Co-Chair!
- 5.3** Facilities Report Kristen Woods
Kristen is absent so Susan Reports.
They met last night and had a pretty good discussion about when and hire an Architect. Letters of Interest have been sent and now we are waiting for more information. Getting advice from legal. Susan introduces Annie Gilbert as our new support from Charter Impact who is going to be a great asset in this process.
- 5.4** Policy Review
- 5.4.1 Parent Engagement Policy Discussion/Possible Action
Second Reading - Updated document -

Document reviewed and discussed.
 Motion to approve the policy as it has been updated by Vicki Wonacott.
 Seconded by Trisha Atehortua. Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				X
Laurel Hill-Ward				X
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

Approved.

6. ADMINISTRATION

6.1 Real Estate

6.1.2 Financing Options

Kristen Woods

Continuing to look at sites and have submitted LOI's. We have three finance options available. Tax free bonds are an option. Discussions on the pro's and con's of the different financing options.

6.2 Executive Director's Report

Susan Domenighini

Have been working through a lot of health issues through school. Working on behavior tracking and attendance. Discussed events that have happened. We want to also include the 8th grade in the light spiral. Also, 8th grade projects are being presented these last two nights. They are highlighting the talents and many interests of our students. You also see the classroom community and how students support and encourage each other which is truly precious. We have a lot of participation in our ELOP program which is pretty exciting.

6.3 Behavior- Educators Handbook

Amanda Hurd

Amanda cannot be here tonight as she has been also one of our casualties with the illness circulating the school. I do have a slideshow from her to share. This is how the Educator's Handbook works and you will see in this slideshow how the staff are all able to access and use this valuable resource. Staff can see referrals in real time as they are being entered. Paper copies can be printed if needed. It's a system that automates our data tracking and eliminates the extra data input time. There are lots of benefits to using this system to track the behavior data and use it right away.

Behavior Interventions discussed. Check in Check out (CICO), Weekly communications home, Positive office referrals, Blue Oak Leaves, Loss of snack or lunch recess. Looking into Ripple Effects: Tier two targeted intervention with learning videos and reflection responses for a variety of topics. Discussion, Q&A.

6.4 Differentiated Assistance BCOE

Susan Domenighini

This report shows our dashboard data that comes from the State which determines if we qualify for this support. Review of 2022 and 2023 data. 2022 is our first year of qualification. Hispanic students and

students with disabilities have a high level of suspensions, and chronic absenteeism. We will be working with BCOE on developing the areas that need improvement.

7. ~~CLOSED SESSION~~

~~Real Estate Negotiation (brown act notification)~~

8. NEXT MEETING - Tuesday, January 16, 2023 at 6:00PM

9. ADJOURNMENT - 7:57pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

Name	Present	Absent
Vicki Wonacott		
Kristen Woods		
Laurel Hill-Ward		
Leanna Glander		
Ryan Sanders		
Donna Kreskey		
Trisha Atehortua		

Name	Yes	No	Abstain	Absent
Vicki Wonacott				
Kristen Woods				
Laurel Hill-Ward				
Leanna Glander				
Ryan Sanders				
Donna Kreskey				
Trisha Atehortua				

