

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING
APPROVED MINUTES

Join Zoom Meeting

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Meeting ID: 589 878 4465

Passcode: t39y2H

Tuesday August 8, 2023 - 4:15 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

- 1.1. Call Meeting to Order - Vicki Wonacott called meeting to order at 4:17pm.
- 1.2. Roll Call of Committee Members and Establish Quorum

Name	Present	Absent
Susan Domenighini	X	
Vicki Wonacott	X	
Kate McDonald	X	
Kellie Machi	X	

- 1.3 Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.3. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

No audience members present to address committee members.

1.4. Agenda Modifications - No agenda modifications

1.5. Approve Minutes from July 11,2023 - Reviewing of minutes tabled - to be reviewed during the September meeting.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report - There are no financial reports in August. Next meeting a forecast will be available.

2.1.1. Attendance and Enrollment

2.1.2. Cash Flow

2.1.3. Balance Sheet Detail

2.1.4. Warrants/Aged Payable - available and reviewed.

2.1.5. Actual to Budget Summary (part of the Financial Forecast in the Charter Impact Report)

2.2. Point of Sale Transactions/Check Register -available and reviewed.

2.3. Credit Card Statement - available and reviewed

Motion to move forward and approve and present the available financial reports to the Charter Council by Susan Domenighini. Second by Kellie Machi.

Vote:

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Vicki Wonacott	X			
Kate McDonald	X			
Kellie Machi	X			

3. Vote passes.

4. NEW BUSINESS

4.1. 2023/24 Consolidated Application for Federal Funding - Jim Weber, Charter Impact presented. Motion to approve the ConApp by Kate McDonald and 2nd by Vicki Wonacott.

Vote:

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			

Vicki Wonacott	X			
Kate McDonald	X			
Kellie Machi	X			

5. Vote passes.

- 5.1. Proposed Updates to Classified Salaries - Report out by Susan Domenighini. There has been a shift in responsibilities and duties for classified staff in the facility department and office staff due to the move to support our own lunch program this school year. There is more work to be done and more information to come at the next meeting.
- 5.2. New Contract Linq/Titan - New data collection and point of sale lunch program application discussion. Motion to approve by Vicki and 2nd Kate McDonald.

Vote:

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Vicki Wonacott	X			
Kate McDonald	X			
Kellie Machi	X			

6. Vote passes.

- 6.1. Executive Director's Report - 2 new office staff hires, Kelley Sexton, Front Desk Reception & Data Collection Clerk and Luis Ortega, Business Office Assistant. We have posted positions for 1 Kindercare Aide for the extended day at Blue Oak, 1 position for the Community Schools Partnership Coordinator (CSPC) some of the positions mentioned will be supported by grants. There is also 1 position posted for a Custodian. Interviews are planned for next week.

7. NEXT MEETING - September 12, 2023 at 4:15pm

8. ADJOURNMENT - 5:00pm

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____