

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING AGENDA

Zoom Meeting Link Here

<https://us06web.zoom.us/j/81839107533?pwd=bNCRmF6tIE0sRrrHbE7kbWU7x6msbK.1>

Meeting ID: 818 3910 7533

Passcode: J5ks3T

Tuesday, November 28, 2023 - 6:00 PM- 8:00PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- 1.4. Agenda Modifications
- 1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

2. CONSENT AGENDA

- 2.1. Approve Regular Meeting Minutes from October 17 & November 14, 2023
- 2.2. Attendance and Enrollment Jim Weber Charter Impact

- 2.2.1. Cash Flow
- 2.2.2. Balance Sheet Detail
- 2.2.3. Warrants/Aged Payable
- 2.2.4. Actual to Budget Summary
- 2.3. Point of Sale Transactions/Check Register
- 2.4. Credit Card Statement
- 2.5. **Accept Offers of Employment**
Pauline “Polly” Dealy - Substitute Teacher
Valerie Bryan - Substitute Teacher

3. FACULTY

- 3.1. Faculty Report

Nick Meier/Sarah Lee

4. GOVERNANCE

- 4.1. Finance Committee Report
- 4.2. Parent Council Report
- 4.3. Facilities Report
- 4.4. Policy Review
- 4.4.1. Parent Engagement Policy
First Reading

Trisha Atehortua
Ryan Sanders
Kristen Woods

5. ADMINISTRATION

- 5.1. Real Estate
- 5.1.1. Letters of Intent
- 5.2. Executive Director’s Report
- 5.3. Behavior

Kristen Woods
Susan Domenighini
Discussion

6. CLOSED SESSION

- 6.1 Student Expulsion (§48918)

7. NEXT MEETING - Tuesday, December 19, 2023 at 6:00PM

8. ADJOURNMENT

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING

Zoom Meeting Link

Topic: Charter Council (BOCC) Regular Meeting

Time: Oct 17, 2023 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85618129298?pwd=LZOxzqLq6Po7Obh7nVNvHakgq6tZAe.1>

Meeting ID: 856 1812 9298

Passcode: AppJ80

Tuesday, October 17, 2023 - 6:00 PM- 8:00PM

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Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order - 6:05pm
- 1.2. Roll Call of Council Members and Establish Quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods	X	
Laurel Hill-Ward	X	
Leanna Glander	X	

Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

1.4. Agenda Modifications - No agenda modifications.

1.5. Audience to Address the Council - Lisa Batten, parent, addresses the council with behavior concerns. Has done some research around Senate Bill that she says allows teachers to do in school suspensions from their class for up to two days. She says she knows that there are some repeat offenders in certain classrooms. Her child has reported seeing teachers crying at times. She wanted to see if there is something being done? She knows that there are things being worked on but she wants to suggest Saturday school as an option. She just wanted to bring this to the board's attention as an issue. She mentions that there are parents volunteering in the classroom that have seen the behaviors that are happening first hand. She asks if we can suspend repeat offenders and or expel students? Board members respond that this has had their attention already but thanked her for coming forward with her concerns. As this issue involves confidential student information and is not on the agenda there can be no further discussion at this time. However, this is an ongoing issue and can be agendized at a future meeting.

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2. CONSENT AGENDA

- 2.1. Approve Regular Meeting Minutes from September 19.2023
- 2.2. Charter Impact Monthly Reports Jim Weber
- 2.3. Attendance and Enrollment
- 2.3.1. Cash Flow
- 2.3.2. Balance Sheet Detail
- 2.3.3. Warrants/Aged Payable
- 2.3.4. Actual to Budget Summary
- 2.4. Point of Sale Transactions/Check Register
- 2.5. Credit Card Statement
- 2.6. **Accept Offers of Employment**
 - > Abraham Garcia - Substitute Teacher
 - > Naiyer Shapouri - Substitute Teacher
 - > Nolan Rae - Custodian

3. FACULTY

- 3.1. Grade Level Report Sarah Lee & Nick Meier
Nick shares what's happening in the kindergarten, grades and specialties classrooms. He included a wonderful slideshow illustrating the learning and excitement students are experiencing throughout the school. This is a highlight of the Charter Council Meetings.

4. GOVERNANCE

- 4.1. Finance Committee Report Trisha Atehortua
Trisha was not present for the meeting however, she deferred to Susan to share information. Susan mentions that most of the financial reports are under the consent agenda review. Other items will be discussed later in the administration report.

- 4.2. Parent Council Report Ryan Sanders
Parents are busy planning and preparing for the Harvest Festival this Friday! Doors open at 4:30pm and the George and the Dragon Play will start at 5:15pm. There will be lots of games, and food. The Parent Council reestablished the classroom parent roles. Divvying up classroom responsibilities will help a lot. A request from Nick to fund the citizenship awards was approved so this really valuable reward for students can continue on.

- 4.3. Facilities Committee Kristen Woods
Kristen was not present for the last meeting but deferred to Susan to report. Susan mentioned that the committee continues to view properties and discuss pros and cons of each. We started with 9 properties and now have 3 properties of interest. We will start seriously considering properties soon. Laurel mentions that it would be helpful to explain to the community why closed sessions are important to avoid a recurrence of the issues surrounding the last attempts at procuring a site for purchase. Ryan wants to know if there are plans to communicate progress and plans for everyone who is ignoring the meetings and not attending? Communicating perhaps through Parent Square? Kristen mentions that this is a good Parent Council Representative task. Susan says that she thinks that communicating in several areas will be helpful. Vicki mentions that you can zoom into any and all of our school meetings. The information is already readily available. Kristen agrees that no matter what there will always be someone that reports that they didn't know or the information was not shared enough. Board and audience members agree that if you are attending meetings you have all of the information however, if you are not attending there is no public communication. It was suggested by Thea Wilson that we post updates on Parent Square just to inform the general community of the progress.

- 4.4. Williams Act Public Hearing 6:20 pm Susan Domenighini

4.4.1 Reports

This is a yearly audit of our instructional materials performed by the Butte County Office of Education. We will probably be audited for the next couple of years due to our average test scores. We are required to have instructional materials that meet the State of California standards for instruction. We have math and ELA instructional materials CPM, Bridges and Sadlier Materials. Our Science and Social Studies curriculum is supported by our block plans which meets the common core requirements for this part of the standard. Another part of the Williams inspection is a building safety review. Our building meets the requirements for health and safety.

4.4.2 Resolution - must be voted on and passed.

Laurel Hill-Ward motions to accept the resolution of sufficiency of instructional materials. Kristen Woods seconds the motions.

>Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

>Approved.

5. ADMINISTRATION

5.1. CEI application and approval

Susan Domenighini

This is a grant which supports small schools such as ours that have the Community Schools Partnership Grants. It helps us be successful with implementing the grants. The grant is for 70k. We are committed for 3 years to this endeavor of community building. Please approve this application that was submitted earlier this year. We are looking for someone to help improve mental health on campus. Members of the committee will get a stipend. Motion to approve by Donna Kreskey. Leanna Glander seconds the motion.

>Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander			X	
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

> Approved

- 5.2. CUSD Bond Measure-
CUSD Facilities Department and the Superintendent reached out to the Charter Schools in the district area. They are seriously considering a Bond Issue to be on the ballot for November 2024. They have committed to continuing to fund Charter Schools with this bond and considering allocation.
- 5.3. Prop 39 Request - In spring we looked at facilities recommended by CUSD. They are only required to house district students and so we may or may not get site recommendations that work for our school and program.
- 5.4. Teacher Remuneration for online training - The Finance Committee discussed this in their last meeting. This is regarding teachers being paid for online training. We have an amount that was set for teachers to attend training but this was set years ago when training was mostly in person. Online training is much different than online training therefore allocation will be different. More discussion later as this develops.
- 5.5. Classified Salary Schedule - Changes have been made to the classified pay scale. Changes mostly related to ranges and classifications. The changes were made to be more in line with the Chico Unified Pay Scale for Classified staff. We have added a "Facilities Assistant" position due to the added responsibilities in the Kitchen with the addition of the lunch program. Trisha Atehortua motions to approve. Donna seconds the motion.
>Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

> Approved.

- 5.6. Executive Directors Report - Susan reports on fun student activities and comments. Staffing report. We are taking more time and enlisting the help of our parents to hire a 2nd grade teacher from paper screening all the way through interviews. Field trips are underway. The three biggest trips have been done already and we look forward to more in the upcoming months. ELOP afterschool programs are underway and very popular. From fencing to the school newspaper we have had a lot of positive feedback. Grade Level teams are currently meeting to discuss more deeply intervention and instruction. Professional development is always

happening. Matt Reddham from BCOE came to discuss the effects of trauma on our work with students. Some highlights;

- Everyone has different needs
- Connect before correct
- Trauma affects how our brains function
- Recognize the positives
- Establish Connections!

Liz Beving of the Alliance for Public Waldorf Education will work with our faculty on the 7 Core Principles of Waldorf education. This is part of the work that validates our use of the Waldorf trade mark. It is part of our LCAP Goal.

Last, Maggie and I will be attending the Breakthrough Coach Training in Southern California next week.

6. NEXT MEETING - Tuesday, November 28, 2023 at 6:00PM

7. ADJOURNMENT - 7:25pm

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
SPECIAL MEETING

Join Zoom Meeting

<https://us06web.zoom.us/j/84740332059?pwd=kog0PgLVbPFOfK5ggYEYYA86bakUqa.1>

Meeting ID: 847 4033 2059

Passcode: DfcJy7

Tuesday, November 14, 2023 - 6:00 PM- 8:00PM

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AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

- 1.1. Call Meeting to Order 6:00pm
- 1.2. Roll Call of Council Members and Establish Quorum

Name	Present	Absent
Vicki Wonacott	X	
Kristen Woods		X
Laurel Hill-Ward		X
Leanna Glander		X
Ryan Sanders	X	
Donna Kreskey	X	
Trisha Atehortua	X	

1.3. Invocation - School Verse Read

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2. CLOSED SESSION

Student Discipline Suspension or Expulsion (§48918)

Trisha A. motion to expel the student until the end of the 2023-24 school year.
Ryan Sanders seconds the motion.

> Vote

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Kristen Woods				X
Laurel Hill-Ward				X
Leanna Glander				X
Ryan Sanders	X			
Donna Kreskey	X			
Trisha Atehortua	X			

> Motion Passed

3. NEXT MEETING - Tuesday, November 28, 2023 at 6:00PM

4. ADJOURNMENT - 6:38pm

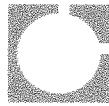
Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

Blue Oak Charter School

Financial Package
October 31, 2023

Presented by:



CHARTER
IMPACT

Blue Oak Charter School

Monthly Cash Flow/Forecast FY23-24

Revised 11/14/23

Actuals Through: 10/31/2023

ADA = 217.62

	Jul-23	AUG-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun
Cash Flow Adjustments												
Monthly Surplus (Deficit)	(221,865)	(287,471)	(152,145)	(69,557)	(165,134)	(142,074)	154,221	(192,727)	8,787	110,740	(49,105)	2
Cash flows from operating activities												
Depreciation/Amortization	57,808	(65,601)	651,666	-	-	-	139,933	-	-	-	-	5
Public Funding Receivables	-	-	24,969	-	-	-	-	-	-	-	-	-
Grants and Contributions Rec.	22,749	198	(12,256)	12,651	-	-	-	-	-	-	-	-
Prepaid Expenses	(31,152)	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	4,358	92,304	(375,201)	13,546	-	-	-	-	-	-	-	-
Accrued Expenses	(7,925)	5,045	5,045	5,110	5,045	5,045	5,045	5,045	5,045	5,045	(18,772)	(10)
Summer Holdback	24,969	-	54,515	121,490	43,648	16,984	16,984	16,984	16,984	16,984	16,984	(60)
Deferred Revenue	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from investing activities	-	-	-	-	-	-	-	-	-	-	-	-
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-
Cash flows from financing activities	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-
Total Change in Cash	(151,059)	(255,525)	196,593	83,240	(116,441)	(120,045)	316,184	(170,698)	30,816	132,769	(50,893)	(62)
Cash, Beginning of Month	1,026,453	875,394	619,869	816,462	899,702	783,261	663,217	979,400	808,702	839,519	972,288	92
Cash, End of Month	875,394	619,869	816,462	899,702	783,261	663,217	979,400	808,702	839,519	972,288	921,394	28

Blue Oak Charter School
 Statement of Financial Position
 October 31, 2023

###	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 899,702	\$ 1,026,453	\$ (126,751)	-12%
Accounts Receivable	232,070	875,943	(643,873)	-74%
Public Funding Receivables	29,585	54,554	(24,969)	-46%
Prepaid Expenses	54,198	77,540	(23,343)	-30%
Total Current Assets	1,215,555	2,034,490	(818,935)	-40%
Long-Term Assets				
Deposits	28,000	28,000	-	0%
Total Long Term Assets	28,000	28,000	-	0%
Total Assets	\$ 1,243,555	\$ 2,062,490	\$ (818,935)	-40%
Liabilities				
Current Liabilities				
Accounts Payable	\$ -	\$ 31,152	\$ (31,152)	-100%
Accrued Liabilities	162,117	419,836	(257,719)	-61%
Deferred Revenue	1,033,674	832,700	200,974	24%
Total Current Liabilities	1,195,792	1,283,688	(87,897)	-7%
Total Liabilities	1,195,792	1,283,688	(87,897)	-7%
Total Net Assets	47,764	778,802	(731,038)	-94%
Total Liabilities and Net Assets	\$ 1,243,555	\$ 2,062,490	\$ (818,935)	-40%

Blue Oak Charter School

Statement of Cash Flows

For the period ended October 31, 2023

###	Month Ended 10/31/23	YTD Ended 10/31/23
Cash Flows from Operating Activities		
Change in Net Assets	\$ (69,557)	\$ (731,038)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	-	643,873
Grants, Contributions & Pledges Receivable	-	24,969
Prepaid Expenses	12,651	23,343
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	-	(31,152)
Accrued Expenses	18,656	(257,719)
Deferred Revenue	121,490	200,974
Total Cash Flows from Operating Activities	83,240	(126,751)
Change in Cash & Cash Equivalents	83,240	(126,751)
Cash & Cash Equivalents, Beginning of Period	816,462	1,026,453
Cash and Cash Equivalents, End of Period	\$ 899,702	\$ 899,702

Blue Oak Charter School

Statement of Activities

For the period ended October 31, 2023

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual
Revenues				
State Aid - Revenue Limit				
LCFF State Aid	\$ 116,386	\$ 115,113	\$ 1,273	\$ 245,704
Education Protection Account	179,188	-	179,188	179,188
State Aid - Prior Year	-	-	-	1
In Lieu of Property Taxes	-	61,548	(61,548)	137,365
Total State Aid - Revenue Limit	295,574	176,661	118,913	562,258
Federal Revenue				
Special Education - Entitlement	-	-	-	-
Title I, Part A - Basic Low Income	-	-	-	-
Title II, Part A - Teacher Quality	-	-	-	-
Title III - Limited English	-	-	-	-
Other Federal Revenue	-	31,619	(31,619)	-
Total Federal Revenue	-	31,619	(31,619)	-
Other State Revenue				
State Special Education	22,635	18,008	4,627	70,420
School Facilities (SB740)	-	-	-	-
Mandated Cost	-	-	-	-
State Lottery	-	-	-	-
Other State Revenue	1,695	95,328	(93,633)	53,579
Total Other State Revenue	24,330	113,336	(89,006)	123,999
Other Local Revenue				
School Fundraising	4,816	7,800	(2,984)	13,502
Total Other Local Revenue	4,816	7,800	(2,984)	13,502
Total Revenues	324,720	329,415	(4,695)	699,759
Expenses				
Certificated Salaries				
Teachers' Salaries	119,663	126,404	6,740	444,569
Teachers' Substitute Hours	6,044	3,792	(2,252)	13,279
Teachers' Extra Duty/Stipends	740	1,500	760	6,760
Pupil Support Salaries	6,743	6,194	(549)	21,724
Administrators' Salaries	16,371	19,333	2,962	65,484
Total Certificated Salaries	149,562	157,223	7,661	551,817
Classified Salaries				
Instructional Salaries	30,693	17,216	(13,477)	72,563
Clerical and Office Staff Salaries	16,179	21,485	5,306	68,056
Other Classified Salaries	18,168	22,130	3,962	48,009
Total Classified Salaries	65,040	60,831	(4,209)	188,629
Benefits				
State Teachers' Retirement System, certificated	26,215	30,030	3,815	93,613
Public Employees' Retirement System, classified	19,241	16,230	(3,012)	61,872

Blue Oak Charter School

Statement of Activities

For the period ended October 31, 2023

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual
Books & Supplies				
Textbooks and Core Materials	9,382	1,250	(8,132)	9,382
Books and Reference Materials	525	4,400	3,875	2,848
School Supplies	949	3,000	2,051	9,983
Software	-	1,500	1,500	1,068
Office Expense	1,097	1,167	70	2,223
Business Meals	-	100	100	314
Noncapitalized Equipment	1,905	2,000	95	1,905
Food Services	15,457	-	(15,457)	19,525
Total Books & Supplies	29,315	13,417	(15,898)	47,247
Subagreement Services				
Nursing	5,195	2,167	(3,028)	5,195
Special Education	-	4,000	4,000	-
Security	-	191	191	524
Total Subagreement Services	5,195	6,357	1,162	5,718
Operations & Housekeeping				
Auto and Travel	250	327	78	4,904
Dues & Memberships	-	750	750	4,005
Insurance	2,739	4,348	1,609	33,700
Utilities	472	7,000	6,528	36,516
Janitorial Services	837	807	(30)	3,339
Communications	(627)	833	1,460	4,066
Postage and Shipping	168	160	(8)	509
Total Operations & Housekeeping	3,838	14,226	10,388	87,039
Facilities, Repairs & Other Leases				
Rent	54,000	54,000	-	213,500
Equipment Leases	1,590	1,167	(423)	4,650
Repairs and Maintenance	878	667	(211)	4,558
Total Facilities, Repairs & Other Leases	56,468	55,833	(634)	222,708
Professional/Consulting Services				
IT	-	1,383	1,383	3,250
Audit & Taxes	-	5,333	5,333	4,463
Legal	-	1,333	1,333	1,395
Professional Development	537	2,545	2,007	10,258
General Consulting	12,265	2,885	(9,380)	39,310
Special Activities/Field Trips	459	-	(459)	10,792
Bank Charges	50	24	(26)	110
Printing	-	200	200	-
Other Taxes and Fees	263	360	97	3,032
Payroll Service Fee	790	667	(124)	1,999
Management Fee	6,997	7,017	20	28,008
District Oversight Fee	2,956	1,767	(1,189)	7,769

Blue Oak Charter School
Accounts Payable Aging

October 31, 2023

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due
				\$ -	\$ -	\$ -	\$ -
				-	-	-	-
				-	-	-	-
Total Outstanding Invoices				<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Blue Oak Charter School

Check Register

For the period ended October 31, 2023

Check Number	Vendor Name	Check Date	Check Amount
11759	Buck Ernest	10/4/2023	\$ 308.04
11760	Cheryl Grant	10/13/2023	655.71
11761	Chico Country Day School	10/13/2023	5,194.86
11762	EMS Linq Inc	10/13/2023	5,900.00
11763	Evergreen Janitorial Supply Inc	10/13/2023	278.87
11764	Kathleen Machek	10/13/2023	249.55
11765	Luis Ortega	10/13/2023	30.00
11766	Mercurius Art Makes Sense	10/13/2023	64.92
11767	ODP Business Solutions LLC	10/13/2023	345.45
11768	Tekk International Inc.	10/13/2023	1,430.00
11769	US Foods, Inc.	10/13/2023	1,554.91
11770	Confidential	10/16/2023	105.91
11771	Advanced Document Concepts for Business	10/19/2023	441.61
11772	Advantage Therapy Services Inc	10/19/2023	5,164.65
11773	City of Chico	10/19/2023	471.71
11774	Cornell Distributing	10/19/2023	1,516.85
11775	Curriculum Associates, LLC	10/19/2023	9,382.00
11776	Nolan Rae	10/19/2023	77.00
11777	Nourish Partners	10/19/2023	1,200.00
11778	Philadelphia Insurance Companies	10/19/2023	2,739.37
11779	Sinkie's Heating & Cooling	10/19/2023	150.00
11780	Tahoe Pure Water Co	10/19/2023	40.00
11781	The Danielsen Company	10/19/2023	520.82
11782	Upgraded Living	10/19/2023	345.00
11783	US Foods, Inc.	10/19/2023	2,728.04
11784	Leen-Liberty Park	10/20/2023	54,000.00
11785	Alicia Trider	10/25/2023	458.55
11786	Cornell Distributing	10/25/2023	127.00
11787	Department of Justice	10/25/2023	96.00
11788	Granite Data Solutions	10/25/2023	475.48
11789	Recology Butte Colusa Counties	10/25/2023	836.53
11790	Robert Brook & Associates	10/25/2023	22.28
11791	The Danielsen Company	10/25/2023	506.77
11792	US Foods, Inc.	10/25/2023	1,562.46
ACH	Charter Impact	10/4/2023	790.25
ACH	Maggie Buckley	10/13/2023	39.30
ACH	Everbank	10/1/2023	298.77
ACH	Google	10/2/2023	240.62
ACH	T-Mobile	10/2/2023	25.03
ACH	CalPERS	10/2/2023	4,230.94
ACH	CalPERS	10/2/2023	14,271.75

Blue Oak Charter School

Check Register

For the period ended October 31, 2023

Check Number	Vendor Name	Check Date	Check Amount
ACH	American Express	10/10/2023	9,189.33
ACH	Benefit Resource, Inc	10/13/2023	110.00
ACH	Benefit Resource, Inc	10/13/2023	424.50
ACH	Macquarie Equipment Capital Inc.	10/16/2023	324.75
ACH	Everbank	10/18/2023	362.58
ACH	Google	10/23/2023	500.00
ACH	Macquarie Equipment Capital Inc.	10/25/2023	162.38
ACH	Benefit Resource, Inc	10/25/2023	635.00
ACH	Golden Valley Bank	10/31/2023	<u>50.00</u>

Total Disbursements Issued in October **\$ 130,635.54**

Blue Oak Charter School

Monthly Cash Flow/Forecast FY23-24
 Revised 11/14/23
 Actuals Through: 10/31/2023
 ADA = 217.62



	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / Unfavor. (Unfav.)
Revenues																
State Aid - Revenue Limit																
8011	-	64,659	64,659	116,386	116,386	116,386	116,386	116,386	102,368	102,368	102,368	102,368	102,368	1,223,089	1,340,711	(117,622)
8012	-	-	-	179,188	-	-	179,188	-	-	167,511	-	-	144,157	670,044	761,321	(91,276)
8019	-	-	1	-	-	-	-	-	-	-	-	-	-	1	-	1
8096	-	-	137,365	-	61,115	61,115	61,115	61,115	107,604	53,802	53,802	53,802	53,802	704,636	806,454	(101,818)
	-	64,659	202,025	295,574	177,501	177,501	356,689	177,501	209,972	323,681	156,170	156,170	300,327	2,597,770	2,908,486	(310,715)
Federal Revenue																
8181	-	-	-	-	-	-	-	-	-	-	-	-	-	34,190	34,190	-
8220	-	-	-	-	5,934	5,934	5,934	5,934	-	5,934	5,934	5,934	14,991	62,463	-	62,463
8290	-	-	-	-	27,226	27,226	-	-	13,613	-	-	-	13,613	54,451	64,589	(10,138)
8291	-	-	-	-	1,948	1,948	-	-	1,948	-	-	-	3,895	7,790	8,842	(1,052)
8293	-	-	-	-	2,500	2,500	-	-	2,500	-	-	-	5,000	10,000	10,000	-
8296	-	-	-	-	-	-	25,456	-	-	25,456	-	-	50,911	101,822	126,475	(24,653)
	-	-	-	-	5,934	37,607	31,390	5,934	23,994	31,390	5,934	5,934	122,600	270,716	244,096	26,620
Other State Revenue																
8311	12,575	12,575	22,635	22,635	22,635	22,635	22,635	9,800	9,800	9,800	9,800	9,800	0	187,323	209,737	(22,415)
8520	-	-	-	-	1,513	1,513	1,513	1,513	1,513	1,513	1,513	1,513	3,823	15,927	-	15,927
8545	-	-	-	-	-	-	-	-	150,292	-	-	-	75,146	300,584	336,551	(35,967)
8550	-	-	-	-	4,621	4,621	-	-	-	-	-	-	-	4,621	4,614	7
8560	-	-	-	-	-	-	14,491	-	-	14,491	-	-	25,205	54,187	57,747	(3,560)
8599	-	942	50,942	1,695	1,695	1,695	1,695	1,695	1,695	1,695	1,695	1,695	186,251	389,108	98,841	
	12,575	13,517	73,577	24,330	25,843	30,464	157,613	13,008	163,300	144,777	88,154	13,008	290,425	1,050,591	997,758	52,833
Other Local Revenue																
8699	68	4,607	4,011	4,816	6,600	6,600	6,600	6,600	6,600	6,600	6,600	6,600	-	59,702	60,000	(298)
	12,643	82,783	279,613	324,720	215,878	252,172	552,291	203,043	403,866	506,448	256,858	175,112	713,352	3,978,779	4,210,340	(231,561)
Total Revenue																
Expenses																
Certificated Salaries																
1100	72,619	124,699	127,588	119,663	125,244	125,244	125,244	125,244	125,244	125,244	125,244	125,244	52,624	1,248,655	1,264,036	15,381
1170	-	2,200	5,035	6,044	3,757	3,757	3,757	3,757	3,757	3,757	3,757	3,757	-	39,580	37,921	(1,659)
1175	2,290	2,990	740	740	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	17,260	15,000	(2,260)
1200	1,108	6,643	7,230	6,743	6,194	6,194	6,194	6,194	6,194	6,194	6,194	6,194	-	65,085	61,944	(3,141)
1300	16,371	16,371	16,371	16,371	17,581	17,581	17,581	17,581	17,581	17,581	17,581	17,581	-	198,249	212,000	13,751
	97,388	152,903	156,964	149,662	154,277	154,277	154,277	154,277	154,277	154,277	154,277	154,277	81,657	1,568,829	1,590,901	22,072
Classified Salaries																
2100	-	15,185	26,686	30,693	17,898	17,898	17,898	17,898	17,898	17,898	17,898	17,898	-	197,850	172,162	(25,689)
2400	8,734	22,449	20,695	16,179	22,131	22,131	22,131	22,131	22,131	22,131	22,131	22,131	-	235,165	238,276	3,111
2900	5,784	10,840	13,217	18,168	21,490	21,490	21,490	21,490	21,490	21,490	21,490	21,490	-	204,105	232,843	28,738
	14,518	48,473	60,597	65,040	61,520	61,520	61,520	61,520	61,520	61,520	61,520	61,520	-	637,119	643,281	6,161
Benefits																
3101	15,975	25,555	25,867	26,215	29,342	29,342	29,342	29,342	29,342	29,342	29,342	29,342	1,844	287,036	303,862	16,826
3202	6,207	16,416	20,007	19,241	16,769	16,769	16,769	16,769	16,769	16,769	16,769	16,769	4,866	184,117	171,627	(12,490)
3301	1,259	3,673	4,669	4,845	3,897	3,897	3,897	3,897	3,897	3,897	3,897	3,897	1,131	42,854	39,883	(2,970)
3311	1,475	2,835	3,073	3,012	3,139	3,139	3,139	3,139	3,139	3,139	3,139	3,139	401	31,713	32,396	682
3401	10,068	4,739	4,338	6,280	7,583	7,583	7,583	7,583	7,583	7,583	7,583	7,583	-	86,091	91,000	4,909
3501	51	98	106	104	508	508	2,540	2,032	1,016	508	508	508	-	8,487	10,162	1,674
3601	1,837	1,164	2,328	104	1,732	1,732	1,732	1,732	1,732	1,732	1,732	1,732	-	17,092	17,873	782
3901	63	111	96	105	-	-	-	-	1,732	1,732	1,732	1,732	221	375	-	(375)
	36,934	54,591	60,485	59,802	62,969	62,969	65,002	64,494	63,477	62,969	47,519	16,553	-	657,765	666,803	9,038

Blue Oak Charter School

Monthly Cash Flow/Forecast FY23-24

Revised 11/14/23

Actuals Through: 10/31/2023

ADA = 217.62

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Books and Supplies																
4100 Textbooks and Core Materials	-	-	-	9,382	-	-	-	-	-	-	-	-	-	9,382	5,000	(4,382)
4200 Books and Reference Materials	779	1,544	-	525	1,846	1,846	1,846	1,846	1,846	1,846	1,846	1,846	-	17,618	22,000	4,382
4302 School Supplies	-	8,341	693	949	3,252	3,252	3,252	3,252	3,252	3,252	3,252	3,252	-	36,000	36,000	-
4305 Software	270	798	-	-	2,117	2,117	2,117	2,117	2,117	2,117	2,117	2,117	-	18,000	18,000	-
4310 Office Expense	-	599	527	1,097	1,472	1,472	1,472	1,472	1,472	1,472	1,472	1,472	-	14,000	14,000	-
4311 Business Meals	-	314	-	-	111	111	111	111	111	111	111	111	-	1,200	1,200	-
4400 Noncapitalized Equipment	-	-	-	1,995	1,012	1,012	1,012	1,012	1,012	1,012	1,012	1,012	-	10,000	10,000	-
4700 Food Services	-	-	-	4,068	15,457	6,818	6,818	6,818	6,818	6,818	6,818	6,818	-	67,252	-	(67,252)
	1,049	11,595	5,288	29,315	16,628	16,628	16,628	16,628	16,628	16,628	16,628	16,628	-	173,452	106,200	(67,252)
Subsegment Services																
5101 Nursing	-	-	-	5,195	2,601	2,601	2,601	2,601	2,601	2,601	2,601	2,601	-	26,000	26,000	-
5102 Special Education	-	-	-	-	9,750	9,750	9,750	9,750	9,750	9,750	9,750	9,750	-	78,000	44,000	(34,000)
5105 Security	-	-	524	-	197	197	197	197	197	197	197	197	-	2,096	2,096	-
	-	-	524	5,195	12,547	12,547	12,547	12,547	12,547	12,547	12,547	12,547	-	106,096	72,096	(34,000)
Operations and Housekeeping																
5201 Auto and Travel	-	367	4,288	250	287	287	287	287	287	287	287	287	-	7,200	3,600	(3,600)
5300 Dues & Memberships	3,945	60	-	-	624	624	624	624	624	624	624	624	-	9,000	9,000	-
5400 Insurance	18,170	10,026	2,764	2,739	2,771	2,771	2,771	2,771	2,771	2,771	2,771	2,771	-	55,866	52,180	(3,686)
5501 Utilities	-	6,310	29,734	472	5,936	5,936	5,936	5,936	5,936	5,936	5,936	5,936	-	84,000	84,000	-
5502 Janitorial Services	807	848	848	837	793	793	793	793	793	793	793	793	-	9,684	9,684	-
5900 Communications	155	3,126	1,412	(627)	742	742	742	742	742	742	742	742	-	10,000	10,000	-
5901 Postage and Shipping	-	341	-	168	136	136	136	136	136	136	136	136	-	1,600	1,600	-
	23,077	21,077	39,046	3,838	11,289	11,289	11,289	11,289	11,289	11,289	11,289	11,289	-	177,330	170,064	(7,266)
Facilities, Repairs and Other Leases																
5601 Rent	51,500	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	54,000	-	645,500	648,000	2,500
5603 Equipment Leases	786	1,073	1,201	1,590	1,169	1,169	1,169	1,169	1,169	1,169	1,169	1,169	-	14,000	14,000	-
5610 Repairs and Maintenance	-	1,301	2,379	878	430	430	430	430	430	430	430	430	-	8,000	8,000	-
	52,286	56,374	57,580	56,468	55,599	55,599	55,599	55,599	55,599	55,599	55,599	55,599	-	667,500	670,000	2,500
Professional/Consulting Services																
5801 IT	-	-	3,250	-	1,669	1,669	1,669	1,669	1,669	1,669	1,669	1,669	-	16,600	16,600	-
5802 Audit & Taxes	-	2,100	2,363	-	1,442	1,442	1,442	1,442	1,442	1,442	1,442	1,442	-	16,000	16,000	-
5803 Legal	-	555	840	-	1,826	1,826	1,826	1,826	1,826	1,826	1,826	1,826	-	16,000	16,000	-
5804 Professional Development	3,019	6,671	30	537	1,899	1,899	1,899	1,899	1,899	1,899	1,899	1,899	-	25,446	25,446	-
5805 General Consulting	-	-	27,045	12,265	(12,000)	1,234	1,234	1,234	1,234	1,234	1,234	1,234	-	35,945	28,845	(7,100)
5806 Special Activities/Field Trips	2,513	5,081	2,740	459	1,151	1,151	1,151	1,151	1,151	1,151	1,151	1,151	-	20,000	20,000	-
5807 Bank Charges	40	-	20	50	16	16	16	16	16	16	16	16	-	240	240	-
5808 Printing	-	-	-	-	250	250	250	250	250	250	250	250	-	2,000	2,000	-
5809 Other taxes and fees	663	1,190	916	263	71	71	71	71	71	71	71	71	-	3,600	3,600	-
5810 Payroll Service Fee	20	569	620	790	750	750	750	750	750	750	750	750	-	8,000	8,000	-
5811 Management Fee	7,017	6,997	6,997	6,997	6,446	6,446	6,446	6,446	6,446	6,446	6,446	6,446	-	79,576	84,207	4,631
5812 District Overnight Fee	-	647	4,166	2,956	1,775	1,775	1,775	1,775	1,775	1,775	1,775	1,775	-	25,978	29,085	3,107
5814 SPED Encroachment	145	145	262	-	-	-	-	-	-	-	-	-	-	532	-	(532)
5815 Public Relations/Recruitment	839	1,286	2,025	741	889	889	889	889	889	889	889	889	-	12,000	12,000	-
	14,256	25,240	51,274	25,057	6,483	19,417	19,417	19,417	19,417	19,417	19,417	19,417	-	262,936	262,023	86
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	234,508	370,253	431,758	394,277	381,012	394,246	398,070	395,770	395,079	395,708	395,963	395,547	857	4,250,049	4,181,368	(68,681)
Monthly Surplus (Deficit)	(221,865)	(287,471)	(152,145)	(69,557)	(165,134)	(142,074)	154,221	(192,277)	8,787	110,740	(49,105)	22,565	712,495	(271,289)	28,972	(300,241)



Blue Oak Charter School

Monthly Cash Flow/Forecast FY23-24

Revised 11/14/23

Actuals Through: 10/31/2023

ADA = 217.62

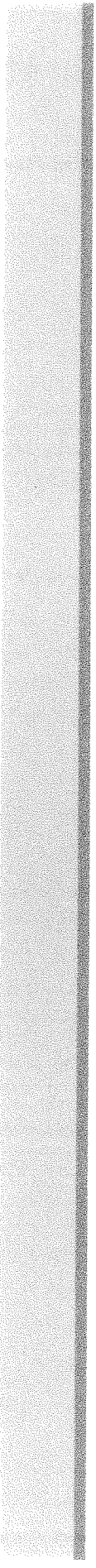
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Actuals	Annual Forecast	Original Budget Total	Favorable / Unfav.
Cash Flow Adjustments																
Monthly Surplus (Deficit)	(221,865)	(287,471)	(152,145)	(69,557)	(165,134)	(142,074)	154,221	(192,727)	8,787	110,740	(49,105)	22,565	712,495	(271,269)		
Cash flows from operating activities																
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Public Funding Receivables	57,808	(65,601)	651,666	-	-	-	139,933	-	-	-	-	-	52,352	122,806		
Grants and Contributions Rec.	-	-	24,969	-	-	-	-	-	-	-	-	-	-	24,969		
Prepaid Expenses	22,749	198	(12,256)	12,651	-	-	-	-	-	-	-	-	857	23,343		
Accounts Payable	(31,152)	-	-	-	-	-	-	-	-	-	-	-	-	(30,256)		
Accrued Expenses	4,358	92,304	(375,201)	13,546	-	-	-	-	-	-	-	-	-	(264,993)		
Summer Holdback	(7,925)	5,045	5,045	5,110	5,045	5,045	5,045	5,045	5,045	5,045	5,045	5,045	(18,772)	(85,681)		
Deferred Revenue	24,969	-	54,515	121,490	43,648	16,984	16,984	16,984	16,984	16,984	16,984	16,984	(603,960)	(257,433)		
Cash flows from investing activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Proceeds/(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Change in Cash	(151,059)	(255,525)	196,593	83,240	(116,441)	(120,045)	316,184	(170,698)	30,816	132,769	(50,893)	(633,496)				
Cash, Beginning of Month	1,026,453	875,394	619,869	816,462	899,702	783,261	663,217	979,400	808,702	839,519	972,288	921,394				
Cash, End of Month	875,394	619,869	816,462	899,702	783,261	663,217	979,400	808,702	839,519	972,288	921,394	287,898				





Blue Oak Charter School

Monthly Financial Presentation – October 2023



October Highlights

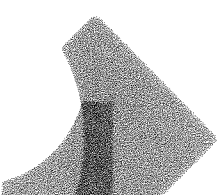


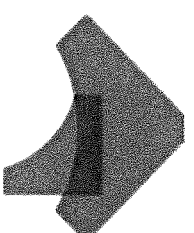
Highlights

- Enrollment forecast 234, down **(28)** from budget.
- Revenue forecast **(\$232K)** below budget (increased for school meals).
- Expenses forecast **\$4.25 million+**, above budget **(\$69K)**, increased by school meals.
- Forecast loss **(\$271K)**, dependent on allocation of one-time grants.
- Enrollment 234 projects budget \$3.6 million, plus allocation of one-time grants.
- Cash ended month **\$900K**, strengthened by advance multi-year grants.

Compliance and Reporting

- 2022/23 annual audit in process.
- Arts, Music & Instructional Materials Block Grant plan required before utilizing funding.
- First interim report due December.



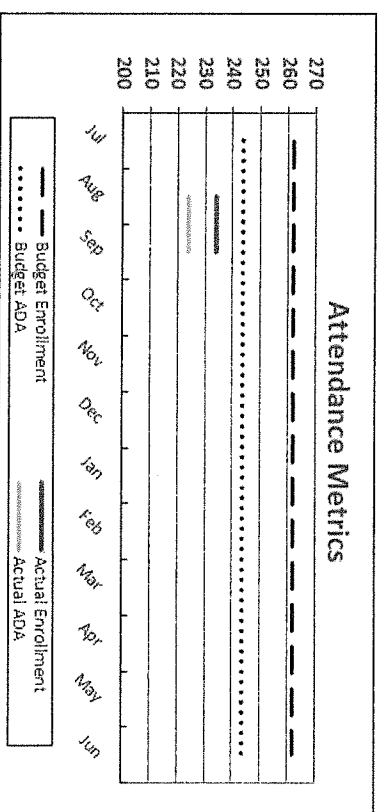


Attendance Data and Metrics

Enrollment and Per Pupil Data

	<i>Enrollment & Per Pupil Data</i>		
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	234	234	262
ADA	224	218	244
Attendance Rate	95.7%	93.0%	93.0%
Unduplicated %	58.4%	58.4%	58.4%
Revenue per ADA		\$18,283	\$17,280
Expenses per ADA		\$19,530	\$17,161

Attendance Metrics



Enrollment 234, down from budget 262.

93% ADA forecast (217.62) and rolling UPP 58.41%.

LCFF is calculated at approx. \$12,000 per ADA.

Revenue

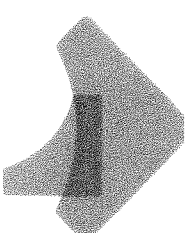
October Updates

- Reduced ADA cuts (\$311K)+ from budget.
- Increased estimate for food program (nets with increased expenses.)
- Forecast includes additional \$322K one-time funding, declining in future years.

Revenue	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 562,258	\$ 633,377	\$ (71,119)	\$ 2,597,770	\$ 2,908,486	\$ (310,715)
Federal Revenue	-	31,619	(31,619)	270,716	244,096	26,620
Other State Revenue	123,999	152,571	(28,572)	1,050,591	997,758	52,833
Other Local Revenue	13,502	13,800	(298)	59,702	60,000	(298)
Total Revenue	\$ 699,759	\$ 831,367	\$ (131,608)	\$ 3,978,779	\$ 4,210,340	\$ (231,561)

One-Time Funding plan	2021/22		2022/23		2023/24		2024/25		2025/26	
Educator Effectiveness Block Grant	\$ -	\$ 30,637	\$ -	\$ 25,446	\$ 20,257	\$ -	\$ -	\$ -	\$ -	\$ -
ELO-G	\$ 22,292	\$ 82,965	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ADA Hold Harmless	\$ 74,095	\$ 435,092	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Arts, Music and Instructional Materials	\$ -	\$ -	\$ -	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516
Learning Recovery	\$ -	\$ -	\$ -	\$ 142,992	\$ 142,992	\$ 142,992	\$ 142,992	\$ 142,992	\$ 142,992	\$ 142,992
ELO-G Fed	\$ 83,536	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESSER II	\$ 251,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ESSER III	73,689	388,778	101,822	-	-	-	-	-	-	-
Total	\$ 504,636	\$ 937,472	\$ 321,776	\$ 214,764	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516	\$ 51,516

Expenses



October Updates

Expenses increases for food program and special education services (grant funded).

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 551,817	\$ 607,407	\$ 55,590	\$ 1,568,829	\$ 1,590,901	\$ 22,072
Classified Salaries	188,629	199,978	11,350	637,119	643,281	6,161
Benefits	211,812	232,300	20,487	657,765	666,803	9,038
Books and Supplies	47,247	50,417	3,170	173,452	106,200	(67,252)
Subagreement Services	5,718	21,238	15,520	106,096	72,096	(34,000)
Operations	87,039	56,256	(30,783)	177,350	170,064	(7,286)
Facilities	222,708	223,333	625	667,500	670,000	2,500
Professional Services	115,826	67,696	(48,131)	261,936	262,023	86
Depreciation	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total Expenses	\$ 1,430,797	\$ 1,458,626	\$ 27,829	\$ 4,250,049	\$ 4,181,368	\$ (68,681)

Surplus / (Deficit) & Fund Balance

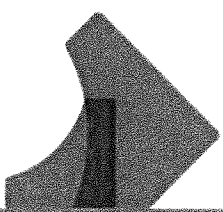


- Forecast loss (\$271K).
- Fund balance dropping below 12%.

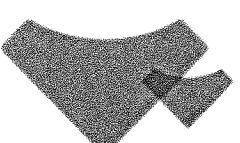
Total Surplus(Deficit)
 Beginning Fund Balance
Ending Fund Balance
 As a % of Annual Expenses

	Year-to-Date		
	Actual	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (731,038)	\$ (627,259)	\$ (103,779)
Beginning Fund Balance	<u>778,802</u>	<u>778,802</u>	
Ending Fund Balance	<u>\$ 47,764</u>	<u>\$ 151,543</u>	
As a % of Annual Expenses	1.1%	3.6%	

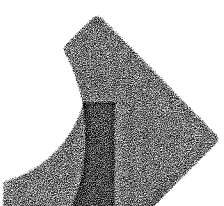
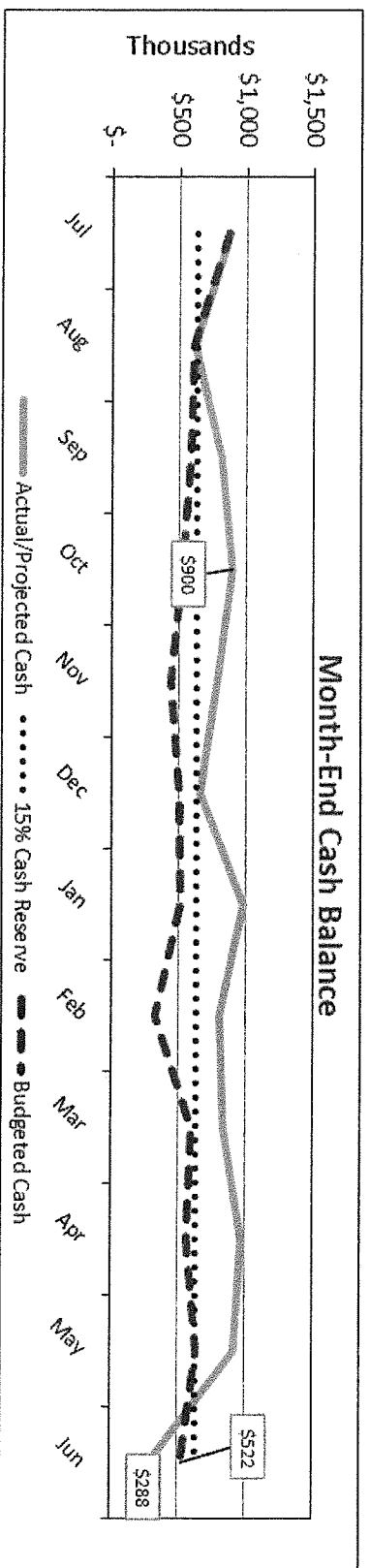
	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (271,270)	\$ 28,972	\$ (300,241)
Beginning Fund Balance	<u>778,802</u>	<u>778,802</u>	
Ending Fund Balance	<u>\$ 507,533</u>	<u>\$ 807,774</u>	
As a % of Annual Expenses	11.9%	19.3%	



Cash Balance



- Current cash \$900K (\$890K multi-year grants + \$10K current cash.)
- Forecast operating loss and reduction of multi-year grant advances could drop cash below \$300K June/July.



Compliance Deadlines (next 60 days)

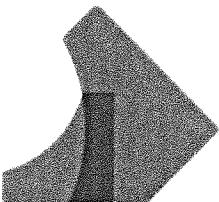


Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
YTA TEAM	Nov-15	Complete Nutrition Verification process (requirement of School Nutrition Program) - Verification is the annual, mandatory process that confirms the eligibility of a sample of completed household meal eligibility applications in the National School Lunch and School Breakfast Programs. Each LEA must select and verify a sample of applications approved for free and reduced-price meal benefits. The required sample size of applications to be verified is based on the number of approved applications on file on October 1.	BOCS	No	Yes	https://www.cde.ca.gov/ls/ns/so/verificationreport.asp
FINANCE	Nov-15	Review and/or Update Non-Profit IRS Form 990 Policies - although not required, it is recommended to review these policies annually. The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. Most schools extend this deadline to the following May 15th.	BOCS	Yes	No	http://www.ebulletinonline.org/UserFile/maeterna157de0025
FINANCE	Nov-30	Universal Prekindergarten (UPK) Planning and Implementation Grant Expenditure report #3 - Report #3 for resource code 6053 due date November 30, 2023 - Expenditure reports for the reporting period of May 1, 2023, to October 31, 2023. If your LEA or COE missed the reporting window for previous reports, or needs to submit a revision, please use the same link below to submit a separate report at this time. Previous reporting periods were Report #1 - reporting period of May 2022 to October 2022 and Report #2 - reporting period of November 2022 to April 2023.	Charter Impact with BOCS support	No	No	https://surveys3.cde.ca.gov/bs/npk-expenditure-rn3-1ea.asp
FINANCE	Set by Authorizer (by Dec 15)	Charter schools that have informed the COE of their intent to return these funds are not required to submit this report. If the LEA has spent all UPK P&I grant funds, they are not required to submit any further expenditure reports. Additional information: https://www.cde.ca.gov/cf/bs/npk/ajsp	Charter Impact	Yes	Yes	https://www.cde.ca.gov/cf/bs/interimstatus.asp
FINANCE	Dec-15	Annual Audit Review and Board Approval - Charter schools are required to submit an independent audit report to the COE, the State Controller's Office (SCO), the local County Superintendent of Schools, and, if applicable, the chartering entity, by December 15 of each year.	BOCS with Charter Impact support	Yes	No	https://www.cde.ca.gov/cf/bs/submitaudittrn.asp
YTA TEAM	Dec-15	CALPADS - Fall 1 Certification deadline - Please be mindful that Level 2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 1 data within CALPADS, which can impact a number of things, including LCFF funding, reclassified fluent-English proficient (RFEP) counts/rates, and A-G graduate counts.	BOCS	No	No	https://www.cde.ca.gov/ds/bs/cf/interimcalendar.asp

Appendices



As of October 31, 2023

- Cash Flow – Monthly and Annual Forecast
 - Statement of Financial Position (Balance Sheet)
 - Statement of Cash Flows
 - Detailed Month and YTD Budget vs. Actual
 - Accounts Payable Aging
 - Check Register
- 

Business Checking – XXXXX0889

Search transactions

Activity: Date range; Start date: Oct 01, 2022; End date: Oct 31, 2022; Type: Debits

Transactions

Pending Posted

Date ▾	Description ◊	Debit ◊	Credit ◊	Balance
Oct 31, 2022	Check 11258	132.40		
Oct 31, 2022	ACH Payment ASSET FINANCE CORP COLL	321.75		
Oct 31, 2022	ACH Payment IRS USATAXPYMT	15.70		
Oct 31, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1.13		
Oct 31, 2022	Check 11262	51,500.00		
Oct 28, 2022	Check 11255	368.85		
Oct 28, 2022	ATM RCR Payment STAMPS.COM 855-608-2677 CA #3136	17.99		
Oct 28, 2022	ACH Payment CALPERS 3100	19,301.96		
Oct 28, 2022	ACH Payment CALPERS 3100	4,516.65		
Oct 28, 2022	Check 11253	55.00		
Oct 27, 2022	Check 11260	80.19		
Oct 27, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	4,788.86		
Oct 27, 2022	Check 11259	3,966.08		
Oct 27, 2022	Check 11256	41.40		
Oct 27, 2022	ACH Payment IRS USATAXPYMT	24,272.07		
Oct 27, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,852.17		
Oct 26, 2022	Check 11250	750.00		
Oct 26, 2022	Check 11249	80.00		
Oct 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	17,529.80		
Oct 26, 2022	ACH Payment TIAA, FSB TIAA	718.08		
Oct 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	6,152.39		
Oct 26, 2022	Check 11234	2,582.79		
Oct 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	6,181.66		
Oct 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	85,687.92		
Oct 26, 2022	Check 11246	105.91		
Oct 26, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	2,412.44		
Oct 26, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	3,813.50		
Oct 25, 2022	ACH Payment BLUE OAK CHARTER PAYMENTS	6,607.00		
Oct 25, 2022	Check 11251	1,200.20		
Oct 25, 2022	Check 11254	570.00		

☺	Oct 25, 2022	<u>Check 11257</u>	2,408.07
☺	Oct 25, 2022	<u>Check 11252</u>	237.90
☺	Oct 24, 2022	ACH Payment BLUE OAK CHARTER PAYMENTS	101.63
☺	Oct 24, 2022	<u>Check 11247</u>	210.00
☺	Oct 21, 2022	ACH Payment BENEFIT RESOURCE BRI XFER	754.00
☺	Oct 20, 2022	Wire Fee CHARTER ASSET MANAGEMENT FUND LP Wires	15.00
☺	Oct 19, 2022	<u>Check 11191</u>	32.00
☺	Oct 18, 2022	ACH Payment BLUE OAK CHARTER PAYMENTS	479.50
☺	Oct 18, 2022	<u>Check 7332</u>	224.00
☺	Oct 17, 2022	ACH Payment BENEFIT RESOURCE BRI XFER	400.00
☺	Oct 12, 2022	<u>Check 11237</u>	1,799.78
☺	Oct 12, 2022	<u>Check 11244</u>	406.31
☺	Oct 12, 2022	<u>Check 11245</u>	26.65
☺	Oct 12, 2022	<u>Check 11205</u>	245.92
☺	Oct 12, 2022	<u>Check 7331</u>	224.00
☺	Oct 12, 2022	<u>Check 11215</u>	1,200.00
☺	Oct 12, 2022	ACH Payment BENEFIT RESOURCE BRI XFER	134.00
☺	Oct 11, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	399.91
☺	Oct 11, 2022	ACH Payment IRS USATAXPYMT	7,451.33
☺	Oct 11, 2022	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	577.53
☺	Oct 07, 2022	<u>Check 11241</u>	40.00
☺	Oct 07, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	6,591.34
☺	Oct 07, 2022	<u>Check 11231</u>	749.46
☺	Oct 07, 2022	POS Purchase AWL*PEARSON EDUC PRSONCS.COM NJ #3136	2.50
☺	Oct 07, 2022	ACH Payment BLUE OAK CHARTER PAYROLL	20,510.79
☺	Oct 07, 2022	POS Purchase AWL*PEARSON EDUC PRSONCS.COM NJ #3136	45.00
☺	Oct 06, 2022	<u>Check 11233</u>	1,926.48
☺	Oct 06, 2022	POS Purchase POSTAL PLUS 530-8911626 CA #3136	31.63
☺	Oct 06, 2022	<u>Check 11239</u>	117.98
☺	Oct 06, 2022	<u>Check 11240</u>	13,789.19
☺	Oct 06, 2022	<u>Check 11236</u>	273.00
☺	Oct 06, 2022	<u>Check 11243</u>	105.91
☺	Oct 06, 2022	<u>Check 11230</u>	10,459.13
☺	Oct 06, 2022	<u>Check 11242</u>	548.43
☺	Oct 05, 2022	<u>Check 11235</u>	298.45
☺	Oct 05, 2022	<u>Check 11232</u>	214.23
☺	Oct 04, 2022	ACH Payment SPRINT8006396111 ACHBILLPAY	33.25

⊗	Oct 04, 2022	<u>Check 11217</u>	429.15
⊗	Oct 04, 2022	<u>Check 11184</u>	32.00
⊗	Oct 03, 2022	<u>Check 11226</u>	318.46
⊗	Oct 03, 2022	<u>Check 70151</u>	531.01
⊗	Oct 03, 2022	<u>Check 11204</u>	32.00
⊗	Oct 03, 2022	ATM RCR Payment Google ADS314564 650- 2530000 CA #3136	159.78
⊗	Oct 03, 2022	<u>Check 11213</u>	162.99
⊗	Oct 03, 2022	<u>Check 11175</u>	30.00



Blue BusinessSM Plus Credit Card
 BLUE OAK CHARTER SCH
 SUSAN DOMENIGHINI
 Closing Date 10/19/23 Next Closing Date 11/17/23
 Account Ending 8-42008

p. 1/8

Customer Care: 1-800-521-6121
TTY: Use Relay 711
Website: americanexpress.com

New Balance **\$3,117.71**
Minimum Payment Due **\$35.00**
Payment Due Date **11/13/23**

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 11/13/23, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Membership Rewards[®] Points
 Available and Pending as of 09/30/23
88,762
 For up to date point balance and full program details, visit membershprewards.com

Account Summary

Previous Balance \$9,069.73
 Payments/Credits -\$9,806.34
 New Charges +\$3,854.32
 Fees +\$0.00
 Interest Charged +\$0.00

New Balance **\$3,117.71**
Minimum Payment Due **\$35.00**

Credit Limit \$25,000.00
 Available Credit \$21,882.29

Days in Billing Period: 31

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	12 years	\$6,835
\$119	3 years	\$4,284 (Savings = \$2,551)

If you would like information about credit counseling services, call 1-888-733-4139.

➔ See page 2 for important information about your account.

➔ Please refer to the **IMPORTANT NOTICES** section on page 7.

Continued on page 3

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
 Do not staple or use paper clips

Pay by Computer
americanexpress.com/business

Pay by Phone
 1-800-472-9297

Account Ending 8-42008
 Enter 15 digit account # on all payments.
 Make check payable to American Express.

SUSAN DOMENIGHINI
 BLUE OAK CHARTER SCH
 BLUE OAK CHARTER SCH
 450 W EAST AVE
 CHICO CA 95926

Payment Due Date
11/13/23
 New Balance
\$3,117.71
 Minimum Payment Due
\$35.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
 PO BOX 60189
 CITY OF INDUSTRY CA 91716-0189

\$ _____
Amount Enclosed



000034993059480190 000311771000003500 15 H

Payments: Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

Permission for Electronic Withdrawal: (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

How We Calculate Your Balance: We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

Paying Interest: Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

Foreign Currency Charges: If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

Credit Balance: A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

Billing Dispute Procedures

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at:

American Express, PO Box 981535, El Paso TX 79998-1535

In your letter, give us the following information:

- *Account information:* Your name and account number.

- *Dollar amount:* The dollar amount of the suspected error.

- *Description of Problem:* Describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.

- At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.

You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

What Will Happen After We Receive Your Letter

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.

2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We will not try to collect the amount in question.

- The charge in question may remain on your statement, and we may continue to charge you interest on that amount.

- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.

- We can apply any unpaid amount against your credit limit.

After we finish our investigation, one of two things will happen:

- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.

- If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

Please do not add any written communication or address change on this stub

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Blue BusinessSM Plus Credit Card

BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 10/19/23

Account Ending 8-42008



Customer Care & Billing Inquiries
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Cash Advance at ATMs Inquiries
Large Print & Braille Statements

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1-800-CASH-NOW
1-800-521-6121

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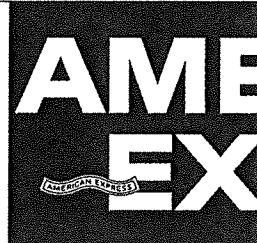
Website: americanexpress.com

Customer Care & Billing Inquiries
P.O. BOX 981535
EL PASO, TX
79998-1535

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CITY OF INDUSTRY
CA
91716-0189

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Payments and Credits

Summary

	Total
Payments	-\$9,189.33
Credits	-\$617.01
Total Payments and Credits	-\$9,806.34

Detail *Indicates posting date

Payments		Amount
10/06/23*	ONLINE PAYMENT - THANK YOU	-\$9,189.33
Credits		Amount
10/12/23	Wayfair 866-263-8325 MA +18662638325	-\$617.01

New Charges

Summary

	Total
Total New Charges	\$3,854.32

Detail

				Amount
	SUSAN DOMENIGHINI Card Ending 8-42008			
09/24/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$74.26
09/24/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$44.33
09/24/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$533.16

Detail Continued

				Amount
09/25/23	Wayfair +18662638325	866-263-8325	MA	\$617.01
09/27/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$89.55
09/27/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$32.46
09/27/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$35.83
09/27/23	SMORE.COM +18317776673	PITTSBURGH	PA	\$179.00
09/27/23	STAMPS.COM O495884994 95926	855-889-7867	CA	\$19.99
09/28/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$196.48
09/28/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$28.09
09/28/23	AMAZON.COM MERCHANDISE	AMZN.COM/BILL	WA	\$64.94
10/03/23	EVENT FEE THE CS COO 6505945955	6505945955	CA	\$424.00
10/04/23	POSTAL PLUS 930553410008320 CHICO@POSTALPLUS.BIZ	CHICO	CA	\$172.42
10/09/23	HOLIDAY INN EXPRESS REDWOOD CITY-CENTRAL Arrival Date Departure Date 10/18/23 10/19/23 00000000 LODGING	REDWOOD CITY	CA	\$231.47
10/13/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$147.70
10/13/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$222.38
10/13/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$335.71
10/14/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$48.70
10/14/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$170.00
10/14/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$36.45
10/16/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$32.14
10/17/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$118.25

Fees

				Amount
Total Fees for this Period				\$0.00

**Blue BusinessSM Plus Credit Card**

BLUE OAK CHARTER SCH

SUSAN DOMENIGHINI

Closing Date 10/19/23

Interest Charged**Amount****Total Interest Charged for this Period****\$0.00****About Trailing Interest**

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2023 Fees and Interest Totals Year-to-Date**Amount**

Total Fees in 2023

\$74.00

Total Interest in 2023

\$855.21

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	29.99% (v)	\$0.00	\$0.00
Introductory Purchase Rate Expires 12/19/2023 then will go to 18.49% (v)	29.99% (v)	\$0.00	\$0.00
Total			\$0.00

(v) Variable Rate