

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING
Room 24

Join Zoom Meeting

<https://us06web.zoom.us/j/82018983992?pwd=X04NWQIEqJbjPG11E4WnMY447zceqT.1>

Meeting ID: 820 1898 3992
Passcode: GCZJ1K

Tuesday October 10, 2023 - 4:15 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Committee Members and Establish Quorum
- 1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- 1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- 1.5. Agenda Modifications
- 1.6. Approve Minutes - **September 12, 2023**

2. FINANCIAL REPORTS

- 2.1. Charter Impact Monthly Report
 - 2.1.1. Attendance and Enrollment
 - 2.1.2. Cash Flow
 - 2.1.3. Balance Sheet Detail
 - 2.1.4. Warrants/Aged Payable
 - 2.1.5. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)
- 2.2. Point of Sale Transactions/Check Register
- 2.3. Credit Card Statement

3. BUSINESS

- 3.1. Establish Committee
- 3.2. Classified Salary Review
- 3.3. Teacher remuneration for on-line training
- 3.4. CEI application and approval
- 3.5. Executive Director's Report

4. NEXT MEETING - Tuesday, November 14, 2023 at 4:15PM

5. ADJOURNMENT

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

Join Zoom Meeting
<https://us06web.zoom.us/j/82892289575?pwd=YnFRdVprNTJWUWUwTHJjOE9Sc2RaUT09>

Meeting ID: 828 9228 9575
Passcode: 35RZvf

Tuesday September 12, 2023 - 4:15 PM

Vision: To be a model for successful education of the whole child.
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AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

- 1.1. Call Meeting to Order 6:15pm
- 1.2. Roll Call of Committee Members and Establish Quorum
Trisha Atehortua sitting in for Vicki Wonacott.

Name	Present	Absent
Susan Domenighini		X
Vicki Wonacott		X
Trisha Atehortua	X	

Kate McDonald	X	
Kellie Machi	X	

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

1.4. Audience to Address the Committee: Abigail Rasmussen would like to join the committee. She will attend the next meeting in person to officially join.

1.5. Agenda Modifications: Move all of item 6 to next meeting

1.6. Approve Minutes from: August 8, 2023 Motion to approve Kate McDonald, Kellie Machi 2nd.

Vote >

Name	Yes	No	Abstain	Absent
Susan Domenighini				X
Vicki Wonacott				X
Kate McDonald	X			
Kellie Machi	X			
Trisha Atehortua	X			

Approved.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report

Jim Weber

We don't have a full August update yet but that should be available for the BOCC meeting next Tuesday. All of the work we are doing is budget based right now and the most important thing to note is that enrollment is at 236. Compared to the budget that was approved we are looking at a 300k loss. The budget was built on 262. It is good that we are looking at this now and not in six months. We have time to plan and ask the questions about what we can do to adjust for these changes.

The committee discussed kindergarten size, enrollment and ADA. Currently ADA (average daily attendance) is estimated at around \$12k per student. However, taking

into account all of the other programs that are impacted by the budget. Those expenses have to be budgeted out. What we end up with is a rounded up number more in the range of \$260 per pupil. The amount of the Budget is calculated using census day unduplicated pupil percentages. This year's attendance counts towards next year's ADA. Jim reiterated that it is good that we are having the conversation now. We have the opportunity to say, enrollment is not at budget, what can we do to improve that? In looking at the numbers there is really no outlier. If you are looking at class size we have 26 to 27 in most classes. It may be that the budget needs to be reset at 25 per class. First grade this year seems to be the lowest in enrollment. We have been supported by multi year grants some of which are expiring. Our operating costs should be budgeted to stay at or below 4 million and this is inclusive of rent. This is hard, but the rent is going to be here regardless of the operational expense decisions that are made. More committee discussion, kindergarten size and TK students. We would really like to have three full kindergartens.

3. Approval of 2022/23 Unaudited Actuals Report Jim Weber
 The audit is actually underway right now. Reviewing the document the year ended at 156. Expenses went above 4.2million. This is the report out on 2022-23. It was discussed throughout last year that our operating loss was supported by 1 million dollars in one time funding. The ongoing revenue was well below what was spent.

Motion to approve Kellie Machi, Trisha Atehortua 2nd.

Vote >

Name	Yes	No	Abstain	Absent
Susan Domenighini				X
Vicki Wonacott				X
Kate McDonald	X			
Kellie Machi	X			
Trisha Atehortua	X			

Approved.

4. Approval of 2022/23 Education Protection Account expenditures - In reviewing the revenue, the First two funds you will see are the No Child Left Behind and the Federal Special Education funding, those you can expect to see every year. The line below has 389k in other Federal funding and this funding will not repeat. That is pandemic relief funding. Below that All Other State Revenue is about a million dollars. That amount is significantly higher than

any other year. The LCFF sources that is in the State budget that we receive and is “Per pupil funding” the others are all the other programs that are made available after that. So looking back at last year we can estimate that we received 1.8 million in additional revenue. This is almost half of our total revenue. Whereas the only repeating revenue is around 600k to 800k. This is just a component of your per pupil. When they increased your per pupil rate the law stated that the revenue could not be spent on Administrative costs. So they had the board vote on how they would spend the funds and report out on what the funding supported. The primary cost is compensation for staff. The report is that it was spent on staff compensation and benefits. Kate McDonald motion to approve, Kellie Machi 2nd.

Vote >

Name	Yes	No	Abstain	Absent
Susan Domenighini				X
Vicki Wonacott				X
Kate McDonald	X			
Kellie Machi	X			
Trisha Atehortua	X			

Approved.

- Approval of 2023/24 Consolidated Application for Federal Funding -
When the budget was approved, the board approved participating in Title I, Title II, and Title IV restricted funding. This is the form that is necessary to participate in these programs.
Motion to approve Kellie Machi, Trisha Atehortua 2nd.

Vote >

Name	Yes	No	Abstain	Absent
Susan Domenighini				X
Vicki Wonacott				X
Kate McDonald	X			

Kellie Machi	X			
Trisha Atehortua	X			

Approved.

- 5.1.1. Attendance and Enrollment
 - 5.1.2. Cash Flow
 - 5.1.3. Balance Sheet Detail
 - 5.1.4. Warrants/Aged Payable
 - 5.1.5. Actual to Budget Summary *(part of the Financial Forecast in the Charter Impact Report)*
 - 5.2. Point of Sale Transactions/Check Register
 - 5.3. Credit Card Statement
- Motion to approve 5.2 & 5.3 Kate McDonald. Kellie Machi 2nd.

Vote >

Name	Yes	No	Abstain	Absent
Susan Domenighini				X
Vicki Wonacott				X
Kate McDonald	X			
Kellie Machi	X			
Trisha Atehortua	X			

Approved.

- 6. BUSINESS - Tabled until next meeting**
 - 6.1. Establish Committee
 - 6.2. Action Items
 - 6.2.1. Classified Salary Review
 - 6.2.2. Teacher remuneration for on-line training
 - 6.2.3. CEI application and approval
 - 6.3. Executive Director's Report

7. **NEXT MEETING - Tuesday October 10, 2023 at 4:15PM**

8. **ADJOURNMENT**

Minutes Taken By: Maggie Buckley

Approved by: _____ Date: _____

DRAFT

Business Checking – XXXXX0889

Search transactions

Activity: Date range: Start date: Sep 01, 2022; End date: Sep 30, 2023; Type: Debits

Transactions

Pending Posted

Date ▼	Description ◊	Debit ◊	Credit ◊	Balance
● Sep 29, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	60.45		
● Sep 28, 2023	Check 11731	840.00		
● Sep 28, 2023	Check 11730	328.54		
● Sep 27, 2023	Check 70182	3,851.93		
● Sep 27, 2023	Check 11721	3,142.95		
● Sep 27, 2023	Check 11720	714.01		
● Sep 27, 2023	Check 11723	705.12		
● Sep 27, 2023	Check 11725	45.00		
● Sep 26, 2023	Check 11733	847.74		
● Sep 26, 2023	Check 11722	824.65		
● Sep 26, 2023	ACH Payment IRS USATAXPYMT	24,665.72		
● Sep 26, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	4,698.12		
● Sep 26, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,573.18		
● Sep 26, 2023	ACH Payment BLUE OAK CHARTER PAYMENTS	759.93		
● Sep 26, 2023	ACH Payment BENEFIT RESOURCE BRI XFER	635.00		
● Sep 25, 2023	Check 11732	54,000.00		
● Sep 25, 2023	Check 7346	1,515.98		
● Sep 25, 2023	Check 11700	30.00		
● Sep 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	77,131.28		
● Sep 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	24,008.39		
● Sep 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	16,560.31		
● Sep 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	4,996.47		
● Sep 25, 2023	ACH Payment ASSET FINANCE ACH0925	162.38		
● Sep 21, 2023	Check 11711	1,495.85		
● Sep 20, 2023	ACH Payment IRS USATAXPYMT	280.12		
● Sep 20, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	18.99		
● Sep 20, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	12.25		
● Sep 19, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	1,045.06		
● Sep 18, 2023	Check 69272	150.00		
● Sep 18, 2023	Check 11687	30.00		
● Sep 18, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	1,048.62		

● Sep 18, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	983.25
● Sep 18, 2023	ACH Payment EverBank, N.A. EverBank	296.77
● Sep 15, 2023	<u>Check 11715</u>	11,609.25
● Sep 15, 2023	<u>Check 11702</u>	10,726.75
● Sep 15, 2023	<u>Check 11716</u>	2,764.38
● Sep 15, 2023	<u>Check 11690</u>	2,740.00
● Sep 15, 2023	<u>Check 11703</u>	541.21
● Sep 15, 2023	ACH Payment ASSET FINANCE ACH0915	324.75
● Sep 15, 2023	ACH Payment BENEFIT RESOURCE BRI XFER	104.00
● Sep 15, 2023	ACH Payment IRS USATAXPYMT	32.62
● Sep 15, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	10.13
● Sep 15, 2023	<u>Check 11705</u>	1,817.23
● Sep 15, 2023	<u>Check 11701</u>	523.50
● Sep 15, 2023	<u>Check 11709</u>	184.28
● Sep 14, 2023	<u>Check 11712</u>	500.00
● Sep 14, 2023	<u>Check 11708</u>	308.68
● Sep 14, 2023	<u>Check 11706</u>	300.00
● Sep 13, 2023	Stop Pmt Charge Stop Payment Charge	20.00
● Sep 13, 2023	<u>Check 70179</u>	3,118.73
● Sep 13, 2023	<u>Check 11707</u>	2,362.50
● Sep 13, 2023	<u>Check 11718</u>	1,495.00
● Sep 13, 2023	<u>Check 11710</u>	1,164.20
● Sep 13, 2023	<u>Check 11714</u>	275.00
● Sep 13, 2023	<u>Check 11713</u>	108.74
● Sep 13, 2023	<u>Check 11717</u>	64.00
● Sep 13, 2023	<u>Check 11719</u>	37.00
● Sep 13, 2023	ACH Payment BLUE OAK CHARTER PAYMENTS	620.25
● Sep 13, 2023	ACH Payment BENEFIT RESOURCE BRI XFER	110.00
● Sep 12, 2023	<u>Check 11680</u>	916.90
● Sep 12, 2023	<u>Check 11704</u>	230.90
● Sep 12, 2023	<u>Check 70178</u>	102.19
● Sep 12, 2023	ACH Payment IRS USATAXPYMT	6,867.52
● Sep 12, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	441.53
● Sep 12, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	305.69
● Sep 08, 2023	<u>Check 58764</u>	450.00
● Sep 08, 2023	<u>Check 58622</u>	150.00
● Sep 08, 2023	<u>Check 58621</u>	150.00
● Sep 08, 2023	<u>Check 58617</u>	150.00
● Sep 08, 2023	<u>Check 58618</u>	150.00

● Sep 08, 2023	<u>Check 58616</u>	150.00
● Sep 08, 2023	<u>Check 58619</u>	150.00
● Sep 08, 2023	<u>Check 58613</u>	150.00
● Sep 08, 2023	<u>Check 58620</u>	150.00
● Sep 08, 2023	<u>Check 58765</u>	150.00
● Sep 08, 2023	<u>Check 58766</u>	150.00
● Sep 08, 2023	<u>Check 58767</u>	150.00
● Sep 08, 2023	<u>Check 58651</u>	150.00
● Sep 08, 2023	<u>Check 58649</u>	150.00
● Sep 08, 2023	<u>Check 58652</u>	150.00
● Sep 08, 2023	<u>Check 58656</u>	150.00
● Sep 08, 2023	<u>Check 58654</u>	150.00
● Sep 08, 2023	<u>Check 58650</u>	150.00
● Sep 08, 2023	<u>Check 58655</u>	150.00
● Sep 08, 2023	<u>Check 58653</u>	150.00
● Sep 08, 2023	<u>Check 58646</u>	150.00
● Sep 08, 2023	<u>Check 58647</u>	150.00
● Sep 08, 2023	<u>Check 58645</u>	150.00
● Sep 08, 2023	<u>Check 58648</u>	150.00
● Sep 08, 2023	<u>Check 58623</u>	150.00
● Sep 08, 2023	<u>Check 11697</u>	105.91
● Sep 08, 2023	<u>Check 11699</u>	67.00
● Sep 08, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	16,068.23
● Sep 08, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	5,492.07
● Sep 07, 2023	<u>Check 11684</u>	1,548.78
● Sep 06, 2023	<u>Check 11685</u>	518.86
● Sep 06, 2023	<u>Check 11677</u>	46.94
● Sep 06, 2023	<u>Check 11698</u>	30.00
● Sep 06, 2023	ACH Payment AMEX EPAYMENT ACH PMT	2,330.06
● Sep 05, 2023	<u>Debit Adjustment</u>	50.00
● Sep 05, 2023	<u>Check 11696</u>	1,000.00
● Sep 05, 2023	<u>Check 11689</u>	345.45
● Sep 05, 2023	<u>Check 11682</u>	296.16
● Sep 05, 2023	<u>Check 11686</u>	161.37
● Sep 05, 2023	ACH Payment T-MOBILE PCS SVC 800-937-8997	25.11
● Sep 05, 2023	POS Purchase GOOGLE*ADS314564 CC GOOGLE.COM CA #3136	249.54
● Sep 01, 2023	<u>Check 11692</u>	10,026.00

**Blue BusinessSM Plus Credit Card**

BLUE OAK CHARTER SCH
 SUSAN DOMENIGHINI
 Closing Date 09/18/23 Next Closing Date 10/19/23
 Account Ending 8-42008

p. 1/8

Customer Care: 1-800-521-6121
TTY: Use Relay 711
Website: americanexpress.com

New Balance	\$9,069.73
Minimum Payment Due	\$91.00
Payment Due Date	10/13/23

Late Payment Warning: If we do not receive your Minimum Payment Due by the Payment Due Date of 10/13/23, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

Membership Rewards® Points
 Available and Pending as of 08/31/23
70,624

For up to date point balance and full program details, visit membershipewards.com

Account Summary

Previous Balance	\$2,330.06
Payments/Credits	-\$2,449.66
New Charges	+\$9,189.33
Fees	+\$0.00
Interest Charged	+\$0.00

New Balance	\$9,069.73
Minimum Payment Due	\$91.00

Credit Limit	\$25,000.00
Available Credit	\$15,930.27

Days in Billing Period: 31

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	21 years	\$22,600
\$349	3 years	\$12,549 (Savings = \$10,051)

If you would like information about credit counseling services, call 1-888-733-4139.

See page 2 for important information about your account.

Please refer to the **IMPORTANT NOTICES** section on page 7.

Continued on page 3

↓ Please fold on the perforation below, detach and return with your payment ↓

Payment Coupon
Do not staple or use paper clips

Pay by Computer
americanexpress.com/business

Pay by Phone
1-800-472-9297

Account Ending 8-42008

Enter 15 digit account # on all payments.
Make check payable to American Express.

SUSAN DOMENIGHINI
 BLUE OAK CHARTER SCH
 BLUE OAK CHARTER SCH
 450 W EAST AVE
 CHICO CA 95926

Payment Due Date	10/13/23
New Balance	\$9,069.73
Minimum Payment Due	\$91.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
 PO BOX 60189
 CITY OF INDUSTRY CA 91716-0189

\$ _____
Amount Enclosed



0000349993059480190 000906973000009100 15 H

Payments: Your payment must be sent to the payment address shown on your statement and must be received by 5 p.m. local time at that address to be credited as of the day it is received. Payments we receive after 5 p.m. will not be credited to your Account until the next day. Payments must also: (1) include the remittance coupon from your statement; (2) be made with a single check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system; and (3) include your Account number. If your payment does not meet all of the above requirements, crediting may be delayed and you may incur late payment fees and additional interest charges. Electronic payments must be made through an electronic payment method payable in US dollars and clearable through the US banking system. Please do not send post-dated checks as they will be deposited upon receipt. Any restrictive language on a payment we accept will have no effect on us without our express prior written approval. We will re-present to your financial institution any payment that is returned unpaid.

Permission for Electronic Withdrawal: (1) When you send a check for payment, you give us permission to electronically withdraw your payment from your deposit or other asset account. We will process checks electronically by transmitting the amount of the check, routing number, account number and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. When we process your check electronically, your payment may be withdrawn from your deposit or other asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your financial account statement. If we cannot collect the funds electronically we may issue a draft against your deposit or other asset account for the amount of the check. (2) By using Pay By Computer, Pay By Phone or any other electronic payment service of ours, you give us permission to electronically withdraw funds from the deposit or other asset account you specify in the amount you request. Payments using such services of ours received after 8:00 p.m. MST may not be credited until the next day.

How We Calculate Your Balance: We use the Average Daily Balance (ADB) method (including new transactions) to calculate the balance on which we charge interest on your Account. Call the Customer Care number on page 3 for more information about this balance computation method and how resulting interest charges are determined. *The method we use to calculate the ADB and interest results in daily compounding of interest.*

Paying Interest: Your due date is at least 25 days after the Closing Date of each billing period. We will not charge you interest on your purchases if you pay the New Balance by the due date each month. We will charge you interest on balance transfers (unless otherwise disclosed) beginning on the transaction date. You can avoid paying interest on the Amount Above the Credit Limit by paying your Minimum Payment Due before the closing date of the month in which it is due. See your Cardmember Agreement for further details.

Foreign Currency Charges: If you make a Charge in a foreign currency, we will convert it into US dollars on the date we or our agents process it. **We will charge a fee of 2.70% of the converted US dollar amount.** We will choose a conversion rate that is acceptable to us for that date, unless a

particular rate is required by law. The conversion rate we use is no more than the highest official rate published by a government agency or the highest interbank rate we identify from customary banking sources on the conversion date or the prior business day. This rate may differ from rates in effect on the date of your charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

Credit Balance: A credit balance (designated CR) shown on this statement represents money owed to you. If within the six-month period following the date of the first statement indicating the credit balance you do not request a refund or charge enough to use up the credit balance, we will send you a check for the credit balance within 30 days if the amount is \$1.00 or more.

Credit Reporting: We may report information about your Account to credit bureaus. Late payments, missed payments, or other defaults on your Account may be reflected in your credit report.

Billing Dispute Procedures

What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, write to us at: American Express, PO Box 981535, El Paso TX 79998-1535

In your letter, give us the following information:

- *Account information:* Your name and account number.
- *Dollar amount:* The dollar amount of the suspected error.
- *Description of Problem:* Describe what you believe is wrong and why you believe it is a mistake.

You must contact us:

- Within 60 days after the error appeared on your statement.
 - At least 2 business days before an automated payment is scheduled, if you want to stop payment on the amount you think is wrong.
- You must notify us of any potential errors in writing. You may call us, but if you do we may not follow these procedures and you may have to pay the amount in question.

What Will Happen After We Receive Your Letter

When we receive your letter, we will do two things:

1. Within 30 days of receiving your letter, we will tell you that we received your letter. We will also tell you if we have already corrected the error.
2. We will investigate your inquiry and will either correct the error or explain to you why we believe the bill is correct.

While we investigate whether or not there has been an error:

- We will not try to collect the amount in question.
 - The charge in question may remain on your statement, and we may continue to charge you interest on that amount.
 - While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit.
- After we finish our investigation, one of two things will happen:

- If we made a mistake: You will not have to pay the amount in question or any interest or other fees related to that amount.
- If we do not believe there was a mistake: You will have to pay the amount in question, along with applicable interest and fees. We will send you a statement of the amount you owe and the date payment is due. We may report you as delinquent if you do not pay the amount we think you owe.

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via mobile device
- Voice automated: call the number on the back of your card
- For name, company name, and foreign address or phone changes, please call Customer Care

Please do not add any written communication or address change on this stub

Pay Your Bill with AutoPay

Deduct your payment from your bank account automatically each month.

- Avoid late fees
- Save time

Visit americanexpress.com/autopay today to enroll.

For information on how we protect your privacy and to set your communication and privacy choices, please visit www.americanexpress.com/privacy.



Blue BusinessSM Plus Credit Card

BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 09/18/23

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Account Ending 8-42008



Customer Care & Billing Inquiries
International Collect
Cash Advance at ATMs Inquiries
Large Print & Braille Statements

1-800-521-6121
1-623-492-7719
1-800-CASH-NOW
1-800-521-6121

Hearing Impaired

Online chat at americanexpress.com or use Relay dial 711 and 1-800-521-6121



Website: americanexpress.com

Customer Care & Billing Inquiries
P.O. BOX 981535
EL PASO, TX
79998-1535

Payments
PO BOX 60189
CITY OF INDUSTRY
CA
91716-0189

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Grant a member of your team access to your account to log in and securely handle expense management on your behalf. Terms apply. Learn more. Visit www.AmericanExpress.com/enrollIAM to enroll an Account Manager now.



Payments and Credits

Summary

	Total
Payments	-\$2,330.06
Credits	-\$119.60
Total Payments and Credits	-\$2,449.66

Detail *Indicates posting date

	Amount
Payments	Amount
09/05/23* ONLINE PAYMENT - THANK YOU	-\$2,330.06
Credits	Amount
08/29/23 MERCURIUS USA, INC. ROCKLIN CA OFFICE SUPPLIES	-\$119.60

New Charges

Summary

	Total
Total New Charges	\$9,189.33

Detail



SUSAN DOMENIGHINI
Card Ending 8-42008

	Amount
08/17/23 AMAZON MARKETPLACE NA PA MERCHANDISE	\$85.16
08/18/23 SUTHERLAND LANDSCAPE CENT 00-080393081 GENERAL MERCHANDISE	\$516.17
08/18/23 AMAZON.COM MERCHANDISE	\$67.75

Continued on reverse

Detail Continued

				Amount
08/20/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$197.33
08/21/23	RALEY'S FOOD 8009259989 GROCERY STORES	CHICO	CA	\$21.61
08/21/23	RALEY'S FOOD 8009259989 GROCERY STORES	CHICO	CA	\$59.55
08/25/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$189.24
08/25/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$146.35
08/27/23	STAMPS.COM O492266724 95926	855-889-7867	CA	\$19.99
08/27/23	YOUNG, MINNEY & CORR +19166461400	SACRAMENTO	CA	\$75.00
08/29/23	MERCURIUS USA, INC. OFFICE SUPPLIES	ROCKLIN	CA	\$119.60
08/29/23	CPM EDUCATIONAL PROGRAM CPM EDUCATIONA 2097452055	209-7452055	CA	\$525.00
08/31/23	SAVE MART 5303433434	CHICO	CA	\$14.03
09/01/23	YOUNG, MINNEY & CORR +19166461400	SACRAMENTO	CA	\$75.00
09/01/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$56.90
09/05/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$58.44
09/06/23	POSTAL PLUS 930553410008320 CHICO@POSTALPLUS.BIZ	CHICO	CA	\$108.72
09/10/23	MERISTEM INC 936200017280629 KATIEP@MERISTEM.PRO	FAIR OAKS	CA	\$387.39
09/11/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA	\$27.01
09/14/23	4P000-4105 McClellan CA 24402893 95652 ORD ORD230914210652 ;REQ Susan Domenighi IT1 3322945 ;UPI 29.7000;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1	McClellan	CA	\$29.70
09/14/23	4P000-4105 McClellan CA 24402893 95652 ORD ORD230914210653 ;REQ Susan Domenighi IT1 3322945 ;UPI 2481.4200;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1	McClellan	CA	\$2,481.42
09/14/23	4P000-4105 McClellan CA 24402893 95652 ORD ORD230914210653 ;REQ Susan Domenighi IT1 3322945 ;UPI 1463.2000;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1	McClellan	CA	\$1,463.20
09/14/23	4P000-4105 McClellan CA 24402893 95652 ORD ORD230914210652 ;REQ Susan Domenighi IT1 3322945 ;UPI 839.9400;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1	McClellan	CA	\$839.94

**Blue BusinessSM Plus Credit Card**BLUE OAK CHARTER SCH
SUSAN DOMENIGHINI
Closing Date 09/18/23

Account Ending 8-42008

Detail Continued

					Amount
09/14/23	4P000-4105 McClellan CA 24402893 95652 ORD ORD230914210653 ;REQ Susan Domenighi IT1 3322945 ;UPI 1575.0800;QTY1 IT2 ;UPI 0.0000;QTY FRT 0.00;HDL 0.00;ITM1	McClellan	CA		\$1,575.08
09/14/23	AMAZON MARKETPLACE NA PA MERCHANDISE	AMZN.COM/BILL	WA		\$49.75

Fees

		Amount
Total Fees for this Period		\$0.00

Interest Charged

		Amount
Total Interest Charged for this Period		\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest". Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens, we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

2023 Fees and Interest Totals Year-to-Date

	Amount
Total Fees in 2023	\$74.00
Total Interest in 2023	\$855.21

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.
Variable APRs will not exceed 29.99%.

	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge
Purchases	29.99% (v)	\$0.00	\$0.00
Introductory Purchase Rate Expires 12/19/2023 then will go to 18.49% (v)	29.99% (v)	\$0.00	\$0.00
Total			\$0.00

(v) Variable Rate