

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**CHARTER COUNCIL**  
**REGULAR MEETING**

Join Zoom Meeting

<https://us06web.zoom.us/j/82519253667?pwd=R7RjWH5fAFmecJg7kyVa9Fn66QAYep.1>

Meeting ID: 825 1925 3667

Passcode: CAF9BT

**Tuesday, September 19, 2023 - 6:00 PM- 8:00PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

**Notice:** Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

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**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

- 1.4. Agenda Modifications
- 1.5. Audience to Address the Council

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

**2. CONSENT AGENDA**

- 2.1. Approve Regular Meeting Minutes from August 29, 2023
- 2.1.1. Charter Impact Monthly Report Jim Weber, Charter Impact
  - 2.1.1.1. Attendance and Enrollment
  - 2.1.1.2. Cash Flow
  - 2.1.1.3. Balance Sheet Detail
  - 2.1.1.4. Actual to Budget Summary (part of the Financial Forecast in Charter Impact Report)
  - 2.1.1.5. Warrants/Aged Payable
- 2.2. Point of Sale Transactions/Check Register
- 2.3. Credit Card Statement

**3. FINANCIALS**

Jim Weber, Charter Impact

- 3.1. **Approval of 2022/23** Unaudited Actuals Report
- 3.2. **Approval of 2022/23** Education Protection Account expenditures
- 3.3. **Approval of 2023/24** Consolidated Application for Federal Funding

**4. FACULTY**

- 4.1. Grade Level Report Sarah Lee & Nick Meier

**5. GOVERNANCE**

- 5.1. Finance Committee Report Trisha Atehortua
- 5.2. Parent Council Report Ryan Sanders
- 5.3. Facilities Committee Kristen Woods

**6. ADMINISTRATION**

- 6.1. Executive Director's Report Susan Domenighini

**7. ADJOURNMENT**

**8. NEXT MEETING - Tuesday, October 17th, 2023 at 6:00PM**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**CHARTER COUNCIL**  
**REGULAR MEETING**

Join Zoom Meeting  
<https://us06web.zoom.us/j/82998885861?pwd=TW1ocXNGK2s0NnI3bkJTWHdoOVBwdz09>  
**Meeting ID:** 829 9888 5861  
**Passcode:** w33jkH

**Tuesday, August 29, 2023 - 6:00 PM-8:00PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

**OPEN SESSION - 6:00 PM**

**1. OPENING**

- 1.1. Call Meeting to Order 6:08pm
- 1.2. Roll Call of Council Members and Establish Quorum

Name	Present	Absent
Chelsea Parker	X	
Vicki Wonacott	X	
Laurel Hill-Ward	X	
Ryan Sanders	X	
Leanna Glander	X	
Trisha Atehortua	X	
Kristen Woods	X	

1.3. Invocation - School Verse Read

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

1.4. Agenda Modifications - Item 7 Vaccination Mandates moved before item 2.

1.5. Audience to Address the Council

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

There are no audience members addressing the council concerning items not on the agenda.

**7. REVIEW of VACCINE MANDATE NOTIFICATION PROCESS** - In 2014 legislators passed what is termed as Vaccine Mandates, saying all children entering in classroom onsite educational programs need to have full vaccines or an approved exemption from a medical doctor. So the school Nurse and onsite Health Aide have been tracking each school year making sure all students have the vaccinations that are required and the various rules surrounding different grade level check points for vaccine/immunization requirements. This week we were notified that starting July 1 2024 we will begin being audited to assure that we are complying and have documentation that every student has the required immunizations. Letters of notification are sent to parents/guardians of these changes and new requirements for Immunizations and Medical Exemptions. Schools are no longer able to accept Medical Exemption letters directly. Medical Exemptions are now only valid when filed directly with CAIR (The California Immunization Registry). Parents have access to their children's immunization records on the CAIR website. What if the school is not in compliance with the new Mandate? Non-compliance and audit findings could impact Measure K funding for Facilities, ADA funding and the Charter renewal. Discussion.

Audience members, Brent Warr and Emily Salmon were allowed to address the board and ask questions at this time.

**2. CLOSED SESSION -**

- 2.1. Public employee appointment, employment, performance evaluation, discipline, dismissal or release (§ 54957(b) - Executive Director

Report out - The board voted unanimously to approve the Executive Director's evaluation and extend their contract.

**3. CONSENT AGENDA**

- 3.1. Approve Minutes for July 12, 2023

- 3.2. Charter Impact Monthly Report

Jim Weber, Charter Impact

- 3.2.1. Attendance and Enrollment

- 3.2.2. Cash Flow

- 3.2.3. Balance Sheet Detail

- 3.2.4. Warrants/Aged Payable

- 3.2.5. Actual to Budget Summary

- 3.3. Point of Sale Transactions/Check Register

- 3.4. Credit Card Statement
- 3.5. Accept Offers of Employment:
  - 3.5.1. Kelley Sexton-Front Desk Communication & Data Collection Clerk
  - 3.5.2. Luis Ortega - Business Office Assistant
  - 3.5.3. Madison Jones - Paraprofessional
  - 3.5.4. Jennifer Colin - Paraprofessional
  - 3.5.5. Salvador Hernandez-Campos - Paraprofessional

Chelsea motioned to approve. Laurel seconded the motion.

Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

Vote. Approved.

#### 4. BOCC MEMBER TRANSITION / ORGANIZATION

##### 4.1 Elect New Officers Charter & 501c3 Non-Profit

Chelsea Parker nominated Vicki Wonacott for board chair/president. Laurel Hill-Ward seconded the nomination. Kristen has offered to remain as the co-chair/vice president. Leanna Glander will remain as the secretary. Trisha Atehortua will remain as the Treasurer Finance Committee Chair.

Chelsea motioned to vote for the slate of officers. Laurel seconded the motion.

Vote-

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Ryan Sanders	X			
Leanna Glander	X			

Trisha Atehortua	X			
Kristen Woods	X			
Donna Kreskey	X			

Vote. Approved.

- 4.2 Transition to new board
- 4.2.1. Gratitude to Chelsea Parker

Ryan Sanders will be Parent Council Representative, and Kristen Woods will be Facilities Committee Representative. Kristen motions to approve. Laurel seconds motion.

Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Donna Kreskey	X			
Ryan Sanders	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

Vote. Approved

- 4.3 Establish Calendar Every meeting is the 3rd Tuesday of the month.

Motion to approve the calendar for the new board members Trisha. Kristen seconds motion

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Donna Kreskey	X			
Ryan Sanders	X			
Trisha Atehortua	X			

Kristen Woods	X			
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Vote. Approved.

**5. FACULTY**

5.1 Grade Level Report

Sarah Lee & Nick Meier

**6. GOVERNANCE**

6.1 Finance Committee Report

Vicki Wonacott

6.2 Parent Council Report

Kristen Woods

6.3 Facility Committee Report

Kristen Woods

6.4 Contracts

Susan Domenighini

6.4.1 Linq/Titan

Motion to approve Trisha. Kristen seconds motion.

Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Donna Kreskey	X			
Ryan Sanders	X			
Trisha Atehortua	X			
Kristen Woods	X			

Vote. Approved.

**6.4.2** Advantage Therapy Services (discussed and approved last meeting)

**6.5** Facilities Committee

6.5.1 Chair- TBD

6.5.2 Buck Ernest (Administrative Representative)

6.5.3 Secretary - Wendy Putnam

6.5.4 Faculty Representative - Jennifer Bryan

6.5.5 Classified Staff Co-Representatives - Kathy Maddox/Shawn VonRotz

6.5.6 Parent Council Representative - Nicole Tonelli

6.5.7 Parent Representative - Dan Machek

6.5.8 Parent Representative - Steve Breedlove

6.5.9 Parent Representative - Rene Gomes

Laurel motions to approve the Committees as a slate 6.5.1. Through 6.5.9 Leanna seconds motion.  
Vote.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Donna Kreskey	X			
Ryan Sanders	X			
Trisha Atehortua	X			
Kristen Woods	X			

Vote. Approved.

**6.6 Finance Committee -**

6.6.1 Chair - Trisha Atehortua

6.6.2 Administrative Representative - Susan Domenighini

6.6.3 Faculty Representative - Kate McDonald

6.6.4 Classified Representative - Elizabeth Nail

6.6.5 Parent Representative- TBA

Motion to approve slate of officers for the Finance Committee by Trisha seconded by Ryan.

Name	Yes	No	Abstain	Absent
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander	X			
Donna Kreskey	X			
Ryan Sanders	X			
Trisha Atehortua	X			
Kristen Woods	X			

Vote. Approved.



- 7. **REVIEW of VACCINE MANDATE NOTIFICATION PROCESS -**  
(This item was moved to before item 2 on the agenda.)

Susan Domenighini

- 8. **ADMINISTRATION**
  - 8.1 Executive Director's Report

Susan Domenighini

- 9. **NEXT MEETING - 9-19-23**
- 10. **ADJOURNMENT - 8:20pm**

Minutes Taken By: Maggie Buckley

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

DRAFT

# Business Checking – XXXXX0889

## Search transactions

Activity: Date range; Start date: Aug 01, 2023; End date: Aug 31, 2023; Type: Debits

## Transactions

Pending  Posted

Date ▼	Description ◊	Debit ◊	Credit ◊	Balance
● Aug 31, 2023	<u>Check 11691</u>	2,536.89		
● Aug 31, 2023	<u>Check 11693</u>	240.00		
● Aug 30, 2023	<u>Check 11688</u>	570.00		
● Aug 30, 2023	ACH Payment CALPERS 3100	7,092.13		
● Aug 30, 2023	ACH Payment CALPERS 3100	2,976.41		
● Aug 30, 2023	ACH Payment CALPERS 1900	350.00		
● Aug 30, 2023	Dep Item Rtn ACH <del>XXXXXXXXXXXX</del> R03 - NO ACCOUNT <i>PAYROLL ERROR/CHARTER IMPACT</i>	291.20		
● Aug 30, 2023	ACH Payment CALPERS 1900	200.00		
● Aug 29, 2023	<u>Check 11676</u>	54,000.00		
● Aug 29, 2023	<u>Check 11681</u>	2,100.00		
● Aug 29, 2023	<u>Check 70177</u>	1,276.31		
● Aug 29, 2023	<u>Check 11683</u>	1,164.20		
● Aug 29, 2023	<u>Check 11694</u>	847.74		
● Aug 29, 2023	<u>Check 11679</u>	242.00		
● Aug 29, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	291.20		
● Aug 28, 2023	<u>Check 11396</u>	2.49		
● Aug 28, 2023	ACH Payment IRS USATAXPYMT	20,144.38		
● Aug 28, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	4,467.50		

● Aug 28, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	1,367.76	
● Aug 25, 2023	<u>Check 11671</u>	798.00	
● Aug 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	81,673.97	
● Aug 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	16,560.32	
● Aug 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	5,653.59	
● Aug 25, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	3,955.91	
● Aug 25, 2023	ACH Payment ASSET FINANCE ACH0825	162.38	COPY MACHINE FINANCING
● Aug 24, 2023	<u>Check 11675</u>	105.91	
● Aug 24, 2023	<u>Check 11665</u>	34.00	
● Aug 22, 2023	POS Purchase GOOGLE *ADS31456 650- 2530000 CA #3136	500.00	
● Aug 21, 2023	ACH Payment BLUE OAK CHARTER PAYMENTS	6,997.00	
● Aug 21, 2023	ACH Payment PG&E/EZ-PAY UTILITYPMT 800- 743-5000	5,838.48	
● Aug 21, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	983.75	
● Aug 18, 2023	<u>Check 11607</u>	119.99	
● Aug 18, 2023	<u>Check 11610</u>	57.00	
● Aug 18, 2023	ACH Payment TIAA, FSB TIAA	298.77	
● Aug 17, 2023	ACH Payment IRS USATAXPYMT	32.62	
● Aug 17, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	10.13	
● Aug 16, 2023	<u>Check 11672</u>	555.00	
● Aug 16, 2023	<u>Check 11670</u>	471.71	
● Aug 15, 2023	<u>Check 11673</u>	1,932.09	
● Aug 15, 2023	<u>Check 11674</u>	9.00	
● Aug 15, 2023	ACH Payment ASSET FINANCE ACH0815	324.75	
● Aug 15, 2023	ACH Payment BENEFIT RESOURCE BRI XFER	104.00	MEDICAL FSA

● Aug 14, 2023	<u>Check 11637</u>	155.00
● Aug 14, 2023	ACH Payment IRS USATAXPYMT	1,314.05
● Aug 14, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	102.46
● Aug 14, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	62.27
● Aug 10, 2023	ACH Payment AMEX EPAYMENT ACH PMT	6,831.50
● Aug 10, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	3,278.28
● Aug 10, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	1,038.64
● Aug 10, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	885.60
● Aug 09, 2023	ACH Payment BLUE OAK CHARTER PAYMENTS	568.50
● Aug 08, 2023	<u>Check 7343</u>	2,250.00
● Aug 08, 2023	<u>Check 70175</u>	689.39
● Aug 08, 2023	<u>Check 11669</u>	105.91
● Aug 04, 2023	ACH Payment IRS USATAXPYMT	638.33
● Aug 04, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	58.15
● Aug 04, 2023	ACH Payment EMPLOYMENT DEVEL EDD EFTPMT	31.96
● Aug 03, 2023	ACH Payment SPRINT8006396111 ACHBILLPAY P5QN8EHW8RKR2DH4	25.11
● Aug 02, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	1,190.53
● Aug 01, 2023	ACH Payment BLUE OAK CHARTER PAYROLL	1,486.90



**Blue Business<sup>SM</sup> Plus Credit Card**

BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI  
Closing Date 08/18/23 Next Closing Date 09/18/23  
Account Ending 8-42008

**Customer Care:** 1-800-521-6121  
**TTY:** Use Relay 711  
**Website:** americanexpress.com

<b>New Balance</b>	<b>\$2,330.06</b>
<b>Minimum Payment Due</b>	<b>\$35.00</b>
<b>Payment Due Date</b>	<b>09/13/23</b>

**Late Payment Warning:** If we do not receive your Minimum Payment Due by the Payment Due Date of 09/13/23, you may have to pay a late fee of up to \$39.00 and your APRs may be increased to the Penalty APR of 29.99%.

**Membership Rewards<sup>®</sup> Points**  
Available and Pending as of 07/31/23  
**65,966**  
For up to date point balance and full program details, visit [membershiptrewards.com](http://membershiptrewards.com)

**Account Summary**

Previous Balance	\$6,831.50
Payments/Credits	-\$6,831.50
New Charges	+\$2,330.06
Fees	+\$0.00
Interest Charged	+\$0.00

<b>New Balance</b>	<b>\$2,330.06</b>
<b>Minimum Payment Due</b>	<b>\$35.00</b>

Credit Limit \$25,000.00  
Available Credit \$22,669.94

Days in Billing Period: 30

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:

If you make no additional charges and each month you pay...	You will pay off the balance shown on this statement in about...	And you will pay an estimated total of...
Only the Minimum Payment Due	10 years	\$4,787
\$90	3 years	\$3,246 (Savings = \$1,541)

If you would like information about credit counseling services, call 1-888-733-4139.

- See page 2 for important information about your account.
- Please refer to the **IMPORTANT NOTICES** section on page 7.

Continued on page 3

↓ Please fold on the perforation below, detach and return with your payment ↓



**Payment Coupon**  
Do not staple or use paper clips



**Pay by Computer**  
americanexpress.com/  
business



**Pay by Phone**  
1-800-472-9297

**Account Ending 8-42008**

Enter 15 digit account # on all payments.  
Make check payable to American Express.

SUSAN DOMENIGHINI  
BLUE OAK CHARTER SCH  
BLUE OAK CHARTER SCH  
450 W EAST AVE  
CHICO CA 95926

Payment Due Date	<b>09/13/23</b>
New Balance	<b>\$2,330.06</b>
Minimum Payment Due	<b>\$35.00</b>

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS  
PO BOX 60189  
CITY OF INDUSTRY CA 91716-0189

\$ \_\_\_\_\_  
**Amount Enclosed**

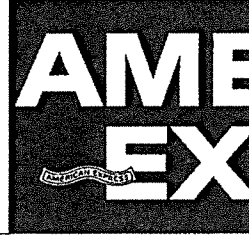


0000349993059480190 000233006000003500 15 H

**Blue Business<sup>SM</sup> Plus Credit Card**BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI  
Closing Date 08/18/23

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Account Ending 8-42008

**Customer Care & Billing Inquiries**  
International Collect  
Cash Advance at ATMs Inquiries  
**Large Print & Braille Statements****1-800-521-6121**  
1-623-492-7719  
1-800-CASH-NOW  
**1-800-521-6121****Hearing Impaired**Online chat at [americanexpress.com](http://americanexpress.com) or use Relay dial 711 and 1-800-521-6121**Website:** [americanexpress.com](http://americanexpress.com)**Customer Care & Billing Inquiries**  
P.O. BOX 981535  
EL PASO, TX  
79998-1535**Payments**  
PO BOX 60189  
CITY OF INDUSTRY  
CA  
91716-0189**Put More Time to Business  
and Less Time to Bills**Grant a member of your team access to your account to log in and securely handle expense management on your behalf. Terms apply. Learn more. Visit [www.AmericanExpress.com/enrollIAM](http://www.AmericanExpress.com/enrollIAM) to enroll an Account Manager now.**Payments and Credits****Summary**

	<b>Total</b>
<b>Payments</b>	-\$6,831.50
<b>Credits</b>	\$0.00
<b>Total Payments and Credits</b>	<b>-\$6,831.50</b>

**Detail** \*Indicates posting date

<b>Payments</b>	<b>Amount</b>
08/09/23* ONLINE PAYMENT - THANK YOU	-\$6,831.50

**New Charges****Summary**

	<b>Total</b>
<b>Total New Charges</b>	<b>\$2,330.06</b>

**Detail****SUSAN DOMENIGHINI**  
Card Ending 8-42008

	<b>Amount</b>
07/26/23 FOODMAXX #475 CHICO.CA 5308941050	\$127.28
07/27/23 STAMPS.COM 0488766551 95926	\$19.99
07/30/23 AMAZON MARKETPLACE NA PA BOOK STORES	\$50.04
07/30/23 AMAZON MARKETPLACE NA PA BOOK STORES	\$51.92
07/30/23 AMAZON MARKETPLACE NA PA BOOK STORES	\$45.91

Continued on reverse



**Blue Business<sup>SM</sup> Plus Credit Card**  
BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI  
Closing Date 08/18/23

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Account Ending 8-42008

### Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	<b>Annual Percentage Rate</b>	<b>Balance Subject to Interest Rate</b>	<b>Interest Charge</b>
Purchases	29.99% (v)	\$0.00	\$0.00
Introductory Purchase Rate Expires 12/19/2023 then will go to 18.49% (v)	29.99% (v)	\$0.00	\$0.00
<b>Total</b>			<b>\$0.00</b>

(v) Variable Rate



BLUE OAK CHARTER SCH  
SUSAN DOMENIGHINI

Closing Date 08/18/23

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Account Ending 8-42008

## IMPORTANT NOTICES

### EFT Error Resolution Notice

In Case of Errors or Questions About Your Electronic Transfers Telephone us at 1-800-IPAY-AXP for Pay By Phone questions, at 1-800-528-2122 for Pay By Computer questions, and at 1-800-528-4800 for AutoPay and at 1-800-CASH NOW for Express Cash questions. You may also write us at American Express, Electronic Funds Services, P.O. Box 981531, El Paso TX 79998-1531, or contact us online at [www.americanexpress.com/inquirycenter](http://www.americanexpress.com/inquirycenter) as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

*End of Important Notices.*



CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT – ALTERNATIVE FORM  
July 1, 2022 to June 30, 2023

Charter School Name: Blue Oak Charter  
CDS #: 04-61424-6119523  
Charter Approving Entity: Chico Unified  
County: Butte  
Charter #: 0415

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)**
- Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)**

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	1,610,612.00		1,610,612.00
Education Protection Account State Aid - Current Year	8012	189,475.00		189,475.00
State Aid - Prior Years	8019	(64.00)		(64.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	752,789.00		752,789.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
<b>Total, LCFF Sources</b>		<b>2,552,812.00</b>	<b>0.00</b>	<b>2,552,812.00</b>
<b>2. Federal Revenues (see NOTE in Section L)</b>				
No Child Left Behind/Every Student Succeeds Act	8290		83,928.00	83,928.00
Special Education - Federal	8181, 8182		39,785.00	39,785.00
Child Nutrition - Federal	8220		0.00	0.00
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	388,777.94	388,777.94
<b>Total, Federal Revenues</b>		<b>0.00</b>	<b>512,490.94</b>	<b>512,490.94</b>
<b>3. Other State Revenues</b>				
Special Education - State	StateRev SE		232,153.00	232,153.00
All Other State Revenues	StateRev AO	494,679.74	491,951.88	986,631.62
<b>Total, Other State Revenues</b>		<b>494,679.74</b>	<b>724,104.88</b>	<b>1,218,784.62</b>
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRev AO	99,827.16	0.00	99,827.16
<b>Total, Local Revenues</b>		<b>99,827.16</b>	<b>0.00</b>	<b>99,827.16</b>
<b>5. TOTAL REVENUES</b>				
		<b>3,147,318.90</b>	<b>1,236,595.82</b>	<b>4,383,914.72</b>
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	936,900.27	451,547.45	1,388,447.72
Certificated Pupil Support Salaries	1200	40,381.93	81,447.82	121,829.75
Certificated Supervisors' and Administrators' Salaries	1300	143,488.06	0.00	143,488.06
Other Certificated Salaries	1900	0.00	0.00	0.00
<b>Total, Certificated Salaries</b>		<b>1,120,770.26</b>	<b>532,995.27</b>	<b>1,653,765.53</b>
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	52,304.96	107,483.24	159,788.20
Noncertificated Support Salaries	2200	51,973.88	0.00	51,973.88
Noncertificated Supervisors' and Administrators' Salaries	2300	0.00	0.00	0.00
Clerical, Technical and Office Salaries	2400	179,404.59	0.00	179,404.59
Other Noncertificated Salaries	2900	169,721.51	0.00	169,721.51
<b>Total, Noncertificated Salaries</b>		<b>453,404.94</b>	<b>107,483.24</b>	<b>560,888.18</b>
<b>3. Employee Benefits</b>				
STRS	3101-3102	156,832.80	101,802.09	258,634.89
PERS	3201-3202	147,175.93	27,268.50	174,444.43
OASDI / Medicare / Alternative	3301-3302	59,321.69	15,950.91	75,272.60

Health and Welfare Benefits	3401-3402	97,241.41	4,542.35	101,783.76
Unemployment Insurance	3501-3502	10,501.88	0.00	10,501.88
Workers' Compensation Insurance	3601-3602	13,444.00	0.00	13,444.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	1,068.85	0.00	1,068.85
Total, Employee Benefits		485,586.56	149,563.85	635,150.41
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	14,026.19	0.00	14,026.19
Books and Other Reference Materials	4200	23,538.58	0.00	23,538.58
Materials and Supplies	4300	61,893.43	28,073.46	89,966.89
Noncapitalized Equipment	4400	26,004.24	139.41	26,143.65
Food	4700	0.00	0.00	0.00
Total, Books and Supplies		125,462.44	28,212.87	153,675.31
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	2,776.66	95,910.73	98,687.39
Travel and Conferences	5200	2,436.57	841.26	3,277.83
Dues and Memberships	5300	9,242.50	0.00	9,242.50
Insurance	5400	52,916.42	0.00	52,916.42
Operations and Housekeeping Services	5500	105,943.36	0.00	105,943.36
Rentals, Leases, Repairs, and Noncap. Improvements	5600	331,421.03	305,952.10	637,373.13
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	267,000.27	15,636.50	282,636.77
Communications	5900	11,621.86	0.00	11,621.86
Total, Services and Other Operating Expenditures		783,358.67	418,340.59	1,201,699.26
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	1,618.90	0.00	1,618.90
Amortization Expense - Lease Assets	6910	0.00	0.00	0.00
Total, Capital Outlay		1,618.90	0.00	1,618.90
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE		0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00
Debt Service:				
Interest	7438	21,491.60	0.00	21,491.60
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		21,491.60	0.00	21,491.60
Total, Other Outgo		21,491.60	0.00	21,491.60
<b>8. TOTAL EXPENDITURES</b>		2,991,693.37	1,236,595.82	4,228,289.19
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		155,625.53	0.00	155,625.53
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979	0.00	0.00	0.00

Less:					
2. Other Uses	7630-7699	0.00	0.00	0.00	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		<b>155,625.53</b>	<b>0.00</b>	<b>155,625.53</b>	
<b>F. FUND BALANCE / NET POSITION</b>					
1. Beginning Fund Balance/Net Position					
a. As of July 1	9791	623,176.79	0.00	623,176.79	
b. Adjustments/Restatements	9793, 9795	.21	0.00	.21	
c. Adjusted Beginning Fund Balance /Net Position		<b>623,177.00</b>	<b>0.00</b>	<b>623,177.00</b>	
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		<b>778,802.53</b>	<b>0.00</b>	<b>778,802.53</b>	
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>					
a. Nonspendable					
1. Revolving Cash (equals Object 9130)	9711			0.00	
2. Stores (equals Object 9320)	9712			0.00	
3. Prepaid Expenditures (equals Object 9330)	9713			0.00	
4. All Others	9719			0.00	
b. Restricted	9740			0.00	
c. Committed					
1. Stabilization Arrangements	9750			0.00	
2. Other Commitments	9760			0.00	
d. Assigned	9780			0.00	
e. Unassigned/Unappropriated					
1. Reserve for Economic Uncertainties	9789			0.00	
2. Unassigned/Unappropriated Amount	9790M			0.00	
3. Components of Ending Net Position (Accrual Basis only)					
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00	
b. Restricted Net Position	9797		0.00	0.00	
c. Unrestricted Net Position	9790A	778,802.53	0.00	778,802.53	
	<b>Description</b>	<b>Object Code</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
<b>G. ASSETS</b>					
1. Cash					
In County Treasury	9110	0.00	0.00	0.00	
Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00	
In Banks	9120	396,507.87	629,945.12	1,026,452.99	
In Revolving Fund	9130	0.00	0.00	0.00	
With Fiscal Agent/Trustee	9135	0.00	0.00	0.00	
Collections Awaiting Deposit	9140	0.00	0.00	0.00	
2. Investments	9150	0.00	0.00	0.00	
3. Accounts Receivable	9200	54,553.70	0.00	54,553.70	
4. Due from Grantor Governments	9290	673,188.49	202,754.83	875,943.32	
5. Stores	9320	0.00	0.00	0.00	
6. Prepaid Expenditures (Expenses)	9330	77,540.35	0.00	77,540.35	
7. Other Current Assets	9340	28,000.00	0.00	28,000.00	
8. Lease Receivable	9380	0.00	0.00	0.00	
9. Capital Assets (accrual basis only)	9400-9489	0.00	0.00	0.00	
10. TOTAL ASSETS		<b>1,229,790.41</b>	<b>832,699.95</b>	<b>2,062,490.36</b>	
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>					
1. Deferred Outflows of Resources	9490	0.00	0.00	0.00	
2. TOTAL DEFERRED OUTFLOWS		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>I. LIABILITIES</b>					
1. Accounts Payable	9500	450,987.88	0.00	450,987.88	
2. Due to Grantor Governments	9590	0.00	0.00	0.00	
3. Current Loans	9640	0.00	0.00	0.00	
4. Unearned Revenue	9650	0.00	832,699.95	832,699.95	

5. Long-Term Liabilities (accrual basis only)	9660-9669	0.00	0.00	0.00
6. TOTAL LIABILITIES		450,987.88	832,699.95	1,283,687.83
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690	0.00	0.00	0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)				
(must agree with Line F2)				
		778,802.53	0.00	778,802.53

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$ 0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999 except 3801-3802	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Date of Presidential Disaster Declaration	Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. None		
b.		
c.		
d.		
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>		<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2021-22 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2024-25.

a. Total Expenditures (B8)	4,228,289.19
b. Less Federal Expenditures (Total A2)	
[Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	512,490.94
c. Subtotal of State & Local Expenditures	3,715,798.25
[a minus b]	
d. Less Community Services	0.00
[L2 Total]	
e. Less Capital Outlay & Debt Service	23,110.50
[Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	
f. Less Supplemental Expenditures made as the result of a Presidentially	0.00

Declared Disaster

TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE

[c minus d minus e minus f]

\$ 3,692,687.75



# BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

## **Executive Director's Report**

Charter Council

Susan Domenighini

September 2023



## **Getting Down to the Details**

It seems like there should be a lot to report, but then it has been a short three weeks since our last meeting. School started we are just getting things done.

## **Fraud Attempt**

The Bank called Monday morning to let us know that our account had been hit with fraudulent charges. Though a bit stressful, everyone worked together to clear those items that were real and return those that weren't. I am truly grateful for the good work of Golden Valley Bank and Charter Impact staff. They worked quickly and efficiently to get Blue Oak through. We have now set up Positive Pay to act as an additional screen. It will be a \$50.00/month charge, but well worth it.

## **CCSPP**

Our Coordinator, Caren Lehe, is on board and doing great work getting this moving. She is doing one-on-one staff and student interviews, spending time in the Wellness room, and reaching out to potential community partners. Blue Oak is starting an additional program that was made available to us called Community Engagement Initiative. This will help us build the tools for a successful project. We are currently finishing inviting and establishing the committee/team that will oversee the work.

## **Food Services**

We continue to learn, to feed children, and to get better and better at this. We are currently looking at a Nutritionist contract to support the menu planning. Menu planning will be a key element in

## **Attendance**

It is still too early to tell what the outcomes will be, and there has been “something going around”. However, the excitement about attendance is evident throughout the school. Thank you Kelley C. & Amanda for your dedicated work

## **Facilities - Bond Issue**

Chico Unified continues to engage with charter leaders concerning the potential 2024 Bond Issue. They are looking for some changes in how we plan for the use of the funds. The discussions are just beginning, but it is a positive sign for Blue Oak in any case.