

**Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING**

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Meeting ID: 838 8281 0720

Passcode: t39y2H

Tuesday, January 17th, 2023 - 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

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Update: On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 (AB 361) into law which allows public agencies to continue to conduct meetings remotely during the COVID-19 pandemic and other proclaimed emergencies. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

1.1. Call Meeting to Order

➤ Chelsea Parker called the meeting to order at 6:07PM.

1.2. Roll Call of Council Members and Establish Quorum

➤ Present: Chelsea Parker, Trisha Atehortua, Kristen Woods, Vicki Wonacott, and Laurel Hill-Ward

➤ Absent: Leanna Glander

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

➤ Chelsea Parker read the school invocation.

1.4. Agenda Modifications

- Chelsea requested that the Charter Impact Monthly Report, item 2.2, be pulled from the consent agenda so we can go over in more detail. Item 2.2 was pulled and added right after the faculty reports.
- Susan requested to remove the final draft of the school calendar. Faculty needs more time to review it before it is brought to the board. It will be on the BOCC agenda next month. Item 4.9 will be removed.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience members were present to address the council.

2. CONSENT AGENDA

2.1. Approve Minutes from December 14th, 2022

2.2. ~~Charter Impact Monthly Report~~ Jim Weber, Charter Impact

~~2.2.1. Attendance and Enrollment~~

~~2.2.2. Cash Flow~~

~~2.2.3. Balance Sheet Detail~~

~~2.2.4. Warrants/Aged Payable~~

~~2.2.5. Actual to Budget Summary~~

2.3. Point of Sale Transactions/Check Register

**2.4. Teleconferencing During State of Emergency
State of Emergency (§ 8625)**

2.5. Accept Offers of Employment

2.6. Accept Overnight Field Trip Request

- Kristen Woods made a motion to approve the consent agenda. Laurel Hill-Ward seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

3. FACULTY

3.1. Grade Level Report

Sarah Lee & Nick Meier

- Nick Meier gave the faculty report via Powerpoint slide presentation. These slides can be found on the school website for reference under Parent Resources.

3.2. Test Scores Update

Chairun Combs

- This item was tabled until next month's meeting.

4. GOVERNANCE

4.1. Charter Impact Monthly Report

Jim Weber, Charter Impact

- 4.1.1. Attendance and Enrollment**
- 4.1.2. Cash Flow**
- 4.1.3. Balance Sheet Detail**
- 4.1.4. Warrants/Aged Payable**
- 4.1.5. Actual to Budget Summary**

- Jim Weber, from Charter Impact, gave the December monthly report. P1 and P2 ADA was presented. The good news for the school at the moment is that we have a lot of federal funding this year; the challenge is our ADA fluctuation. It is projected that the school's expenses will end above \$4 million which is on the higher end. We do have surplus to cover those expenses, however, looking at our budgets multi-year forecast things will have to change. The Hold Harmless is mainly what is driving our surplus in funds this year and those are only temporary funds. Cash has really stabilized in the new year for Blue Oak. Between the state funds arriving on time and our efforts at the end of the last semester to support our cash flow, we are looking a lot better. Our metrics are showing a slight decrease in enrollment but a major decrease in attendance rates which impacts our schools funding. There are not a lot of changes in one-time funding from the last report but it is always important to review so we have an idea of what our multi-year forecast looks like for future planning, etc. Jim does see that attendance is struggling everywhere this year with seasonal challenges but Blue Oak does tend to see more attendance challenges than other schools. Susan mentioned that it seems to be a cultural issue within our school that we are working on changing. Finally, our June projection for cash flow will be around 15% which is the goal for end of year finances.
- Trisha Atehortua made a motion to accept the Charter Impact Monthly Report. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.2. Finance Committee Report

Vicki Wonacott

- Last meeting was Vicki's first meeting as the BOFC Chair. The BOFC talked about the ASES grant; Susan informed us that it could be for \$40-60K for after school programs. The financial report was not ready until now so it is good the BOCC went over it together. The SARC report was mentioned as well. We got a lease extension; we are hoping to exit it in July 2024. The final update is that the audit was postponed until January 31st.

4.3. Parent Council Report

Kristen Woods

- Kristen Woods did not attend the PC but Susan was able to summarize; it was a short meeting. The Walk Into Winter event did very well. The PC balance is a little over \$21K and there is about \$16K unencumbered; the remaining funds are for grants or projects that haven't been spent yet. The Valentine's fundraiser was left open for classrooms; that decision left the PC time to focus on some of the business/leadership roles of PC and give classrooms an opportunity. Cal Java came to the PC meeting to discuss fundraiser opportunities. We can make our own blend or use one of theirs to sell to raise funds for the school. Susan's hope is to use the coffee funds towards funding field trips for the different classes. This concept won't replace classroom fundraising altogether but it could help make field trips be more of a community resource; the PC is considering this idea. The PC would like the May Faire to take place May 6th; they are waiting on a faculty survey response to confirm that date. They have already set up a planning committee for that event. Establishing rhythms for planning ahead of time is great. The PC still needs representatives for Kindergarten, 1st grade, and 3rd grade as well as a Co-Chair officer for the PC overall.

4.4. Equity & Inclusion Task Force Report

Susan Domenighini

- Susan has started to add this report at the end of the Executive Directors report so it can be found all in one place. The main thing the Task Force is working on is the schools definition for diversity so we can start having discussions with faculty, staff, and parents about what diversity means at Blue Oak. Additionally, this week was the Alliance Conference. The main focus at the conference was inclusivity. All of our staff had the opportunity to attend.

4.5. COVID-19 Response

- There is not much to report for this item. There had been a couple of cases in December but nothing so far this month.

4.6. After School Education and Safety (ASES) Grant

- Susan needs to ask for permission to apply for this grant. This grant has been around for a long time and is specifically for supporting middle school students to have after school activities. For years the school, the board, and the strategic plan has said we want more opportunities for the students in the afternoon. Currently, Riley Murray is also looking at creating a plan for this. We have to be over 50% low income for this grant, which we are, and it would garner around \$10 per student per day which would accrue between \$40-60K each year depending on how they count our students. Once you're funded for this grant they don't take it away so it will be a consistent way to fund our services.
- Kristen Woods made a motion to approve Susans application for the ASES Grant. Trisha Atehortua seconded the motion.
- No further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

4.7. School Accountability Report Card (SARC)

- SARC is due to be posted by February 1st each year; this report is standard practice. Susan is asking for approval of this report. It is as complete as we can make it at the moment. CDE has notified us that they will release the rest of the information soon. When that happens, this document will be updated again but it will not need another vote when that happens.
- Trisha Atehortua made a motion to accept the SARC. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

4.8. Lease Extension

- Blue Oak will be requesting a lease extension. It looks like we will be able to secure a 3% rent increase for this extension. This may feel like a lot but COLA is expected to be 8% next year and, typically, COLA is the standard for rent increases so this will be a good deal. This lease is for 2025 but we are hoping we can opt out in 2024 with no repercussions. More information on this item to come next month.
- Trisha Atehortua made a motion to approve the lease extension. Kristen Woods seconded the motion.
- No further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

4.9. Review of December Town Hall Discussion

➤ This discussion was mentioned in last month's Executive Director report but Susan wanted to talk more formally about it today. The town hall meeting was held on the 8th of December. Joc Clark moderated the meeting and forwarded his notes to us. Susan shared that the community's thoughts that were shared at the end of the town hall meeting was helpful for how best to move forward. Susan shared which items she has completed so far. Susans next step is to send out a survey to the community as a whole to see where everyone stands on moving forward with this particular site. She will keep an item on the board agenda so we can continue to discuss it so everyone can be informed of future action/decisions. We have had parents scouting additional sites for our school and recommending potential areas. There are two other sites we have looked at from those recommendations in the last two months. One property won't be ready for another 6 years which won't be an option for us and the other property we are still learning more information about now. For those who want to look for us, the best thing to do would be to keep an eye out for properties that aren't on the market yet. Many board members mentioned that they felt the town hall meeting went well overall.

~~4.10. 2023-2024 School Calendar~~

5. ADMINISTRATION

5.1. Executive Director's Report

Susan Domenighini

➤ Susan shared her Executive Directors report. This report can be found on the school website for reference under Councils & Committees.

6. NEXT MEETING - Tuesday, February 21st, 2023 at 6:00PM

7. ADJOURNMENT

➤ Chelsea Parker adjourned the meeting at 7:11PM.

Minutes Taken By: Alexandra Archer

Approved by: Leanna R Glander Date: 3/22/23
Leanna R Glander (Mar 22, 2023 14:12 PDT)