

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**FINANCE COMMITTEE**  
**REGULAR MEETING**

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**Meeting ID:** 823 6245 7215

**Passcode:** t39y2H

**Tuesday, January 10th, 2023 - 4:15 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

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**Update:** On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 (AB 361) into law which allows public agencies to continue to conduct meetings remotely during the COVID-19 pandemic and other proclaimed emergencies. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

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**AGENDA**

**OPEN SESSION - 4:15 PM**

**1. OPENING**

**1.1. Call Meeting to Order**

- Vicki Wonacott called the meeting to order at 4:23PM.

**1.2. Roll Call of Committee Members and Establish Quorum**

- Present: Chairun Combs, Susan Domenighini, Vicki Wonacott, Kate McDonald and Ryan Sanders
- Absent: Kellie Machi

**1.3. Invocation - School Verse Read**

*"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."*

- Vicki Wonacott read the school verse.

**1.4. Audience to Address the Committee**

*This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their*

*presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- No audience members were present to address the council.

**1.5. Agenda Modifications**

- No agenda modifications were made.

**1.6. Approve Minutes from December 13th, 2022**

- Chairun Combs made a motion to approve the minutes. Kate McDonald seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Vicki Wonacott	X			
Ryan Sanders	X			
Kate McDonald	X			
Chairun Combs	X			
Kellie Machi				X

- Vote passes.

**1.7. Teleconferencing During State of Emergency State of Emergency (§ 8625)**

- The BOFC acknowledged the continuation of the teleconferencing during the state of emergency.

**2. FINANCIAL REPORTS**

**2.1. Charter Impact Monthly Report**

**2.1.1. Attendance and Enrollment**

**2.1.2. Cash Flow**

**2.1.3. Balance Sheet Detail**

**2.1.4. Warrants/Aged Payable**

**2.1.5. Actual to Budget Summary (part of the Financial Forecast in the Charter Impact Report)**

**2.2. Point of Sale Transactions/Check Register**

- Jim Weber from Charter Impact, informed the committee that due to the proximity to Winter Break, the monthly financial report is not ready today but will be ready for the Charter Council meeting next week. The report will include attendance updates. Expense wise things are still the same as we've been discussing.
- There is no credit card statement available this month since spending just started this month. Next month, the BOFC will start regularly reviewing those statements as we do with the POS transactions.

**3. BUSINESS**

**3.1. ASES Grant**

- Susan is requesting permission to apply for the After School Education and Safety (ASES) Grant. Susan learned about this grant through Jim Weber. It will garner us between \$40-60K a year and it will allow us to pay stipends to coaches, teachers or community members that will help to run our after school clubs programs. We really want to improve offerings after school, especially for middle school students. If we had this funding we would be able to implement a lot of the ideas and plans we have been working on recently. This grant has been in existence for a while so it is competitive and we may not get it but we are going to try. It is about \$10 per student per day; Susan is estimating about \$40K as the lowest number we would receive based on our school enrollment through CALPADS. This will help ensure that we have after school offerings every day, including Thursdays, since right now we only have two or three days a week with offerings. Thursday support is a high priority.
- Chairun Combs made a motion to propose accepting the ASES Grant and sending it to the board for approval. Kate McDonald seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Vicki Wonacott	X			
Ryan Sanders	X			
Kate McDonald	X			
Chairun Combs	X			
Kellie Machi				X

- Vote passes.

### 3.2. 2nd Interim Report

- This item will not need to be on the agenda until February since the 2nd Interim will be reporting on the January actuals which are not ready yet. No vote is needed at this time. Susan Domenighini moves to table this item until February.

### 3.3. SARC

- Blue Oak is required to post the SARC by February, however the state of CA has not yet released the available data and has not given us a timeline either.
- Even though we could enter the data they collect (test scores, teacher info, etc.), we are not allowed to so we have to wait until the state releases it from their sources. For now, the state recommends we review and post the information that we are allowed to post on our end and then when the data is released this document will be updated.
- Kate McDonald made a motion to recommend to the board to accept the SARC as it is presented. Chairun Combs seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Vicki Wonacott	X			
Ryan Sanders	X			
Kate McDonald	X			
Chairun Combs	X			
Kellie Machi				X

➤ Vote passes.

### 3.4. Lease Extension

- The school is asking for an extension of our buildings' lease for two more years. Our landlords have agreed to a 3% annual increase which, at this time, is very good. There are no real changes to the lease itself. With this lease, we do have the option to opt out early without any consequences. Considering our previous lease was based on COLA it is a good deal even if our rent has gone up a bit over the last few years.
- Vicki Wonacott made a motion to recommend the acceptance of this lease extension. Chairun Combs seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Vicki Wonacott	X			
Ryan Sanders	X			
Kate McDonald	X			
Chairun Combs	X			
Kellie Machi				X

➤ Vote passes.

### 3.5. Executive Director's Report

- Assistant Director
  - Our new Assistant Director, Amanda Hurd, is on-site. She is doing some good work already on behavior, aide scheduling, working in the classrooms, etc.. This is her second week. She has been in a learning role so far but will be moving into a more active role soon.
- Aides
  - We are still hiring because our new aide may become Jennifer's sub.
- Spanish
  - Rebeca Guerrero, our Spanish Substitute, was accepted into the

credential program so she will be working with Kate McDonald this semester which will require changes to the Spanish schedule.


- LCAP
  - Work has started on the LCAP this year. Susan has been working with all staff so far and will be working with parents and the board on this soon. This is a required document from the state that focuses on how we are going to spend our money through measurable goals.
- Strategic Plan
  - This is due for a review again this year. This plan is more broad/visionary compared to the LCAP. The strategic plan allows us to set our own priorities for the school if they differ from what the state requires.
- Grants/Funding
  - Blue Oak received the NVCF grant that was mentioned last month. The school also applied for the CCSPP grants and Riley continues to work on preschool and after school program plans.
- Audit
  - We have finished uploading information to the auditor for now. It should be finished in the next few weeks.
- CA State Budget
  - The CA state budget was released today. Jim will talk in more detail in the future about what this will mean for our school. It looks like the state is proposing an 8.3% COLA for next year. The state seemed to give a lot of one-time funding lately which is bittersweet. An interesting note from this report was the state is estimating 1-in-8 SPED students in CA overall.

**4. NEXT MEETING - Tuesday, February 14th, 2023 at 4:15PM**

**5. ADJOURNMENT**

- Vicki Wonacott adjourned the meeting at 4:58PM.

Minutes Taken By: Alexandra Archer

Approved by:  Date: 3/23/23

