

**Blue Oak Charter School**  
**450 W. East Avenue, Chico, CA 95926**  
**CHARTER COUNCIL**  
**REGULAR MEETING**

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Meeting ID: 912 5936 1276

Passcode: 48657Y

**Tuesday, September 20th, 2022 - 6:00 PM**

*Vision: To be a model for successful education of the whole child.*

*Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.*

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**Update:** On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 (AB 361) into law which allows public agencies to continue to conduct meetings remotely during the COVID-19 pandemic and other proclaimed emergencies. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

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**The Blue Oak Charter Council reserves the right to take action on any item on the agenda.**

**AGENDA**

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**OPEN SESSION - 6:00 PM**

**1. OPENING**

**1.1. Call Meeting to Order**

➤ Chelsea Parker called the meeting to order at 6:10PM.

**1.2. Roll Call of Council Members and Establish Quorum**

➤ Present: Chelsea Parker, Amber Brown, Kristen Woods, Trisha Atehortua, and Laurel Hill-Ward

➤ Absent: Leanna Glander and Vicki Wonacott

**1.3. Invocation - School Verse Read**

*“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”*

➤ Chelsea Parker read the school invocation.

**1.4. Agenda Modifications**

- No agenda modifications were made.

### **1.5. Audience to Address the Council**

*This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.*

*Persons may not yield their time to another speaker (Gov. Code § 54954.3)*

- Kristina, a Blue Oak parent and on the PC, feels the new school site location is not a good choice. She believes there is lead contamination at the new school site. She feels this would put our children at risk. She has previously managed a landfill and is well aware of the risk that comes with landfills or sites that used to be landfills. She believes it is not in the schools best interest to pick this site. There are no trees which is also a problem for how hot chico can be. She feels the board should keep looking for another site.
- Karin, a new parent at Blue Oak, was thrilled with Blue Oak when they found the school; she loved the location, the teachers, everything about it. From the point of view as a newer person to the school, she is really scared about the new site. She feels that the new site doesn't fit with Blue Oak; with its connection to nature and the Earth. She is worried that it used to be a dump site and is hoping the board will continue to look for other sites.
- Adele, a new parent at Blue Oak, said that she imagines it was a ton of work to take on the endeavor to find a new school site. She knows that this site was a dump in the past and, when the city council tried to put houses on it years ago, it was denied. We are determining if we are going to stay or go from Blue Oak next year and feel that if the board moves forward with this site that it would be a determining factor.
- Alica, a parent at Blue Oak, shares concerns that the new site is a toxic dump and previous burn location. 20 years ago, the city council voted against allowing development to go there. She is concerned that the last time this site was tested was in 2004. She believes there is a loophole for charters to not do as much testing as traditional schools and is very concerned. She can't in good faith send her student to a school knowing it sits on a battery recycling center and toxic burn dump. As the PC chair, she speaks for a lot of other parents sharing the same concern. She is concerned that there was not community input earlier in the process and moving forward she would like to see more transparency.
- Ryan, a parent at Blue Oak and the PC treasurer, shares concerns as well about soils and soil testing. He would also like to point out the high voltage transmission lines that are running right near campus. As a class rep, he has been hearing a lot of concern about soils and electrical lines.
- The Charter Council does take all of these comments into consideration. We can't address them at this time since it is not an agendized item but we will consider all comments in the future when making decisions moving forward.

## **2. CONSENT AGENDA**

### **2.1. Approve Minutes from August 10th, 2022 and August 31st, 2022**

### **2.2. Charter Impact Monthly Report**

**Jim Weber, Charter Impact**

#### **2.2.1. Attendance and Enrollment**

#### **2.2.2. Cash Flow**

#### **2.2.3. Balance Sheet Detail**

**2.2.4. Warrants/Aged Payable**

**2.2.5. Actual to Budget Summary**

**2.3. Point of Sale Transactions/Check Register**

**2.4. Teleconferencing During State of Emergency  
State of Emergency (§ 8625)**

**2.5. Accept Offers of Employment**

- Laurel Hill-Ward made a motion to approve the consent agenda. Amber Brown seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander				X
Trisha Atehortua			X	
Kristen Woods	X			

- Vote passes.

**3. FACULTY**

**3.1. Grade Level Report**

**Sarah Lee & Nick Meier**

- There is not a lot to report at this time. Everyone on campus is plugging away, getting into the groove of school. The school is also getting ready for the Harvest Festival and the play. This weather has certainly helped everyone get into the fall mood.

**4. GOVERNANCE**

**4.1. Finance Committee Report**

**Amber Brown**

- There was not a ton to report from the BOFC either. They didn't have the financial reports yet as Jim and Susan are still working on closing out last year. However, not a lot has changed. The BOFC talked about more clarification on the hold harmless and where the money has moved around to but this has been talked about at the BOCC as well. It was a pretty uneventful meeting and we are no longer concerned about our cash flow.

**4.2. Parent Council Report**

**Trisha Atehortua**

- The PC did the officer and parent representative elections for classes at the last meeting. They went through the bylaws and will make changes, if necessary, at the next meeting. Claire came with some ideas to help bring the community together such as hosting clothing swaps, ride sharing, etc. Walk into Winter is going to happen again; the PC is working on setting a date for that. Parents have been keeping up the staff lounge with cleaning and leaving snacks; the PC is

looking for more volunteers for this. PC members are also working on staff photos in the Great Room to update them on the wall. The subcommittee for the Harvest Festival has begun and there was also talk about concerns for the new school site as well.

**4.3. Equity & Inclusion Task Force Report** **Susan Domenighini**

- The Equity Task Force has not met since the last meeting, however the Pedagogical Team is working on vetting our current novel sets and collecting new novels to diversify our collection. They are doing some beginning reading to begin discussions about how we are going to include a larger variety of authors. The Equity Task Force meetings are typically held on the third Mondays of the month at 3:30PM. We are still looking for parent seats to be filled.

**4.4. COVID-19 Response**

- The school has had some cases of COVID. Susan has sent out 3 letters this year about exposures. We are still doing Independent Study for students who wish to stay home. It is still a lot less than last year because of children receiving shots and reduced time for isolation. We did receive official news last week that staff members who are not vaccinated do not have to continue to test weekly.

**4.5. Board Member Applicants**

**4.5.1. Trisha Atehortua, Parent Seat**

**4.5.2. Vicki Wonacott, Community Seat**

- Chelsea Parker would like to make a motion to accept Trisha Atehortua for the parent seat and Vicki Wonacott for the community seat. Kristen Woods seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander				X
Trisha Atehortua			X	
Kristen Woods	X			

- Vote passes.

**4.6. Establish BOCC Roles**

- Amber Brown is interested in being the Finance Committee representative again. Buck Ernest has requested that Amber be his representative on the Facilities committee. The Facilities Committee is the committee that is going to work on the design of the new school. Laurel Hill-Ward feels Amber has done a great job as the Finance Chair. Chelsea Parker would be interested in serving another term as the Chair. Kristen Woods would be interested in being co-chair. The main purpose of the board representative to sit on the Facilities Committee would be working

on the design, running the meetings, and helping to plan the agendas. Buck Ernest would serve as the Admin representative and co-chair. It is a full committee; there are nine parents who are interested in sitting on the committee. This committee will be working with an architect from Turner Impact and Charity May, meeting every few weeks, so there is no regular schedule set. Kristen Woods would take over as the PC representative if Trisha Atehortua volunteered to be on the Facilities Committee.

- **Chair:** Trisha Atehortua would like to nominate Chelsea Parker for the Chair. Amber Brown seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander				X
Trisha Atehortua			X	
Kristen Woods	X			

- Vote passes.
- **Co-Chair:** Laurel Hill-Ward nominated Kristen Woods as the Co-Chair. Chelsea Parker seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown			X	
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.
- **Facilities:** Chelsea Parker would like to nominate Trisha Atehortua for the Facilities Committee. Laurel Hill-Ward seconded the motion.
- No further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander				X
Trisha Atehortua			X	
Kristen Woods	X			

➤ Vote passes.

➤ **Finance:** Laurel Hill-Ward would like to nominate Amber Brown to continue on the Finance Committee. Trisha Atehortua seconded the motion.

➤ No further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown			X	
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

➤ **Secretary:** The BOCC tabled this item to see if Vicki Wonacott or Leanna Glander, who are not present at this meeting, would be interested in taking on this role.

#### 4.7. Approve BOFC Members

➤ The only one change from last year is that Kellie Machi will be taking over the Classified representative role for Maggie Buckley. Kellie will be great.

➤ Trisha Atehortua made a motion to approve the 22/23 BOFC members. Kristen Woods seconded the motion.

➤ No further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
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Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown			X	
Leanna Glander				X
Trisha Atehortua			X	
Kristen Woods	X			

➤ Vote passes.

**4.8. Appoint Facilities Committee Member**

➤ This item was addressed earlier in the meeting.

**4.9. Contracts**

**4.9.1. E-Rates**

- To assure that we comply with e-rate requirements, we will need this document approved. E-Rate is a funding source that gives us discounts on Comcast/AT&T bills and also helps fund technology. This has been an ongoing funding source for Blue Oak for a number of decades. It is a little complicated to manage so we have worked with Rachel White for a number of years to help us with this.
- Trisha Atehortua made a motion to accept the e-rate contract. Laurel Hill-Ward seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown			X	
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

**4.9.2. School Psychologist**

- We currently have a shared School Psychologist, Jolynn Aanenson, she is a retired School Psychologist from Tehama County, working with us part time in a shared contract with Sherwood Montessori. We are still looking to potentially hire a full time shared School Psychologist. We are looking at the possibility of someone who is ready to come in December because this is a contract that she can only

work part time since she is retired. Sharing employees with Sherwood has helped us have a higher caliber of employee when we do so.

- Kristen Woods made a motion to approve the School Psychologist contract. Amber Brown seconded the motion,
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander				X
Trisha Atehortua			X	
Kristen Woods	X			

- Vote passes.

#### 4.9.3. Family First

- Family First is an agency here in town; we have worked with one of the staff members before. This contract is for behavior consulting. We have about 4 students right now who would benefit from a formal behavior plan; to be assessed and reviewed to see what sort of things would help them behave better in their classrooms. Generally, this service is not hugely expensive and it is a very helpful service. The behavior consultant comes to observe the student, does some assessment, and derives a plan for the staff to implement. They would come for the assessment but most of the implementation would come from our staff. Most data collection comes from our aides but the consultant would also direct what data needs to be collected. The budget would be able to accommodate this contract.
- Trisha Atehortua made a motion to approve the Family First contract. Amber Brown seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander				X



Trisha Atehortua	X			
Kristen Woods			X	

➤ Vote passes.

**4.10. 2021/22 Unaudited Actuals Report**

- These reports were approved and submitted by the deadline last week. This is just a review for the board. The 21/22 school year was a “breakeven” year.
- Trisha Atehortua made a motion to approve the Unaudited Actuals report. Chelsea Parker seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown			X	
Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

**4.11. 2021/22 Education Protection Account Final Expenditures**

- The EPA funds are part of LCFF state aid funding. These funds came with strings attached about how we can spend the money and then require a summary about how we did it. They want to make sure we don’t spend any of these funds on Administration purposes and, the difference with this year is, we received a spike in our monthly money so we shifted some money to help us pay for rent since we typically spend the rest on staff.
- Laurel Hill-Ward made a motion to approve the EPA expenditures. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown			X	

Leanna Glander				X
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

**4.12. 2022/23 Consolidated Application for Federal Funding**

- This is the official request for approval to participate in the programs listed. The BOFC talked about the programs that we aren't participating in and realized it isn't really worth the work for how much funds the other programs would give us that we aren't applying to, so BOFC is happy with what programs we are participating in.
- Amber Brown made a motion to approve the ConAPP. Kristen Woods seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott				X
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander				X
Trisha Atehortua			X	
Kristen Woods	X			

➤ Vote passes.

**5. ADMINISTRATION**

**5.1. Executive Director's Report**

**Susan Domenighini**

- Shared favorite moments from the week
- Staffing -
  - We are working on and getting closer to filling our open staffing positions. The one position we still have open is an aide position for 1st grade. We offered the position to a candidate but it was declined so the search continues. Aside from that, we have hired the last of our facilities team and another aide started in Kindergarten recently. We have a long term sub for Spanish and are working on getting her into an internship program. She is looking at getting her teaching credential. Hiring has been exciting and exhausting but good.
- Butte Charter Leaders and Charter Renewal -
  - The Butte Charter Leaders meeting was held on campus. We toured the charter leaders around campus and had a good chat. The subject of the

meeting was CCSA assessment of charter renewal. We now know that based on the last test scores that are official (2019), there are 3 stages of measurement for charter renewal, low medium and high. Low status would only get a school a 2 year renewal, medium get 5 years, and high can get a 5-7 year renewal. We are in the medium category as of 2019 test scores. 80% of all California charter schools stand at this level. We are an approving school, so we will probably stay in that category. In talking to Chairun about the scores and so forth, we are doing well; we went up and CUSD went down. We are feeling relief with this news that our charter renewal will be fairly smooth. We want our renewal to be delivered to the district in July of 2024. We already have a team working on it. If we are able to meet our proposed deadline, we would have approval by Sept 1st so we will know far in advance whether we are approved or not. The only thing the district can really ask for is proof, if they need it for our renewal, on our scores which would be our i-Ready assessment. We also now have some real data from Chairun that shows our attendance is affecting our test scores the most. That will help on the push for improving attendance at Blue Oak. There is a possibility that we can use our Spring 2022 and Fall 2023 school year testing scores for the records for the renewal.

➤ Announcements -

- The BOCC will be discussing the site of Yosemite and Humboldt and reopening 450 W. East Ave as potential options for the school site during the closed session.

**6. CLOSED SESSION**

**6.1. Real Estate**

**Conference with Real Property Negotiations (§ 54956.8)**


- The report from the closed session was that there was no action taken but direction was given to the Administrator for next steps.

**7. NEXT MEETING - Tuesday, October 18th, 2022 at 6:00PM**

**8. ADJOURNMENT**

- Chelsea Parker adjourned the meeting at 7:53PM.

Minutes Taken By: Alexandra Archer

Approved by:  Leanna R Glander (Jan 27, 2023 14:45 PST) Date: \_\_\_\_\_