

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING

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Meeting ID: 912 5936 1276

Passcode: 48657Y

Wednesday, August 10th, 2022 - 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Update: On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 (AB 361) into law which allows public agencies to continue to conduct meetings remotely during the COVID-19 pandemic and other proclaimed emergencies. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

1.1. Call Meeting to Order

- Chelsea Parker called the meeting to order at 6:08PM.

1.2. Roll Call of Council Members and Establish Quorum

- Present: Chelsea Parker, Leanna Glander, Kristen Woods, Amber Brown, Vicki Wonacott, and Trisha Atehortua
- Absent: Laurel Hill-Ward

1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- Kristen Woods read the school verse.

1.4. Agenda Modifications

- The following modifications were made to the agenda: 4.3, 4.5.2, 4.5.3, 4.6.1, 4.6.4, and 4.7.2 were removed from the agenda.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience to address the council.

2. CONSENT AGENDA

2.1. Approve Minutes from Tuesday, July 19th, 2022.

2.2. Charter Impact Monthly Report

Jim Weber, Charter Impact

2.2.1. Attendance and Enrollment

2.2.2. Cash Flow

2.2.3. Balance Sheet Detail

2.2.4. Warrants/Aged Payable

2.2.5. Actual to Budget Summary

2.3. Point of Sale Transactions/Check Register

**2.4. Teleconferencing During State of Emergency
State of Emergency (§ 8625)**

2.5. Accept Employee Resignations

2.5.1. Amber Saetern, Paraprofessional

- Amber Brown made a motion to approve the consent agenda. Kristen Woods seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

3. FACULTY

3.1. Grade Level Report

Sarah Lee & Nick Meier

- The Faculty Co-Chairs reported that teachers were busy getting ready for school. The Faculty In-Service day was today and it sounds like everyone is getting excited to go back to a normal school year. The last two weeks were summer

school; there were about 25 students with 4 teachers and a few aides. Summer school went really well. Students worked on different math and ELA concepts, painted, kids were committed for the full two weeks and there was a party at the end. Next year, we are thinking a great way to boost Summer School attendance would be to promote it more as a learning camp instead; it was truly a camp-like atmosphere as it was. Overall, it went really well and teachers are all enthusiastic for the new school year.

4. GOVERNANCE

4.1. Finance Committee Report

Amber Brown

- Cash is solid today so we are going into the year stronger than we thought. Jim and Susan are beginning to work on budget revisions for August. The BOFC talked about payroll increases, how COLA was 13% this year, and that the minimum wage is going up because inflation is over 7%. We are adjusting our pay schedules based on that. We are working on revisiting the other scales too after some clerical revisions. The classified schedule presented today is mirrored off of CUSD schedule which is the one BOFC recommends (proposal #2). Hopefully, this change will help with retaining employees, etc. Finally, the BOFC discussed some contracts coming up which we are very excited for and will talk about later.

4.2. Parent Council Report

Trisha Atehortua

- There was no PC meeting this month. The PC had a booth at Registration Day to talk with parents and they were pushing PC participation which is good. Hopefully it will help bring in more people. There are also still a good amount of classes that need to be filled with PC representatives still so hopefully it brings in more volunteers.

4.3. ~~Policy Review~~

~~Susan Domenighini~~

4.4. COVID-19 Response Update

- We got through summer school without any new cases affecting the school. We are still having cases among our staff and students so we expect that it will continue to be something that we have to track but the CDC and state are both continuing to reduce the expectations and time for isolation. Mask wearing is still an optional item and the school doesn't plan to change that at the moment. The CDC is encouraging children to be vaccinated but it is not required at this time. The current policy is 5 day quarantine at home and regular testing is no longer a requirement for non-vaccinated staff. Finally, Blue Oak also no longer has free COVID tests to hand out.

4.5. Pay Scale Updates

4.5.1. Classified

- Proposal #2 is what the BOFC recommends. The classified schedule includes anyone that is not a teacher or administrator. The minimum wage is going to be \$15.50 in January but Susan would like to take care of it now, although we can wait to implement it if we choose. However, CUSD has updated theirs this month and so we are wanting to be competitive in order to be able to fill our empty positions. The increase across the payscale is 5% in the first 5 years instead of just 3% across the board so this will hopefully be an incentive to keep staff longer. Ours also ends a little higher than CUSD as well. The fiscal impact of this payscale, overall, it's going to be a 3.33% increase on our budget including the

other pay scales as well. Our budget is looking good to absorb this because we are receiving extra funding. There are still a few unknowns about when the funds will come in, but we will be fine with this increase if we approve this change now. Finally, we are still looking good on the out years for this increase.

- Trisha Atehortua made a motion to approve Proposal #2 for the new classified hourly rate schedule. Leanna Glander seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

~~4.5.2. Certificated~~

~~4.5.3. Management~~

4.6. Approve Contracts

~~4.6.1. Ellie Glusman~~

4.6.2. Riley Murray

- In the spirit of being realistic with changes in the SPED department and with a new building on Susan's plate, she is looking for help with some project planning. Riley Murray could be the solution; she is very connected to our school, Waldorf trained, great at planning and surveying. In 2019 we had WOW summer camp which she developed, planned and implemented and the program paid for itself. Having that background, she has shared this proposal to help with the expanded learning program, preschool program, new charter school development, charter renewal and possibly other projects if need be within her hours of contract. See the packet document for more details about the project specifics.
- The BOFC explained that Riley would be logging her hours as an independent contractor; it would come out to about 20 hours a week which is \$700 a week or \$2800 a month with no payroll taxes. Realistically, much of this work is split between directors which is at a very different pay rate so we are very fortunate to have Riley willing to do this. Also, a lot of these projects would be funded already so what she is working on is going to add great value to our school in the future. Riley is excited, she plans on being in person but will be virtual as well when possible.
- Leanna Glander made a motion to approve Riley's contract. Vicki Wonacott seconded the motion.

- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.6.3. Emma Todd

- Emma Todd is another one of our wonderful past staff members coming back to us. Emma is leading a group of 4 trained counselors in her current practice. Susan and her met to discuss student needs for direct services, etc. She has offered 16 hours a week for that service with her team. We are excited for options in counselor-student relationships among her team. She will offer options to work on site and/or via Zoom. Laura, a past board member, is one of the counselors on her team. This contract isn't directly with her as an individual, this is with her team, Todd Counseling. Anyone who is onsite with kids would still go through our LiveScan hiring process and, if a student gets referred, they will be paired up with a counselor.
- Counselors will also be available to meet with teachers regarding the students within that 16 hours a week timeframe. Looking at a 5 day week, that is 3.5 hours a day, \$65 an hour or \$1,040 a week which comes out to under \$40,000 for counseling services for the year. The yearly total is cheaper than having a full time person. Additionally, there are no payroll taxes since they're independent contractors. Professionally, the team is going to prefer in person sessions but Zoom could be an option only if it seemed appropriate for the students needs. The team will also help facilitate outside referrals into the community, if needed.
- Part of Susans aim to do some work around our counseling process at school is to understand the toll the high demand of need can take. After talking with professionals in the field of counseling about the burnout, Susan learned that 20 hours a week with students in the profession is considered full time and she wants to make sure we keep our counseling staff healthy as well. So, some of the Todd Counseling hours could be used as classroom visits or professional development but at the moment, this contract is going to focus on the needs of the students at this time.
- Plus since their independent contractors, if they aren't getting referrals from our students, they won't bill hours. We will continue to work with a referral process among staff to work out details; teachers will be very eager to utilize this

opportunity. Historically, the lines have been blurred in this counseling position so we are trying this option. We are still working on increasing the services for behavior and mental health but this is a good start to give us access to the resources our students need. If we hire a full time counselor, we can reassess how we utilize this contract in the future if need be. Emma is also a product of K-12 Waldorf education.

- Trisha Atehortua made a motion to approve Todd Counseling contract. Kristen Woods seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown			X	
Leanna Glander			X	
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.6.4. ~~SLP~~

4.7. Policy Review

4.7.1. Chronic Absence and Truancy (2nd Reading)

- This is the second reading and no changes have been made since the last meeting. Once Kelley Chandler is back on campus, Susan and Kelley will start to address consistently truant families to offer support, etc. Specifically reaching out to ensure they are aware of this new policy and how we can help.
- Kirsten Woods made a motion to approve the policy. Leanna Glander seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			

Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

4.7.2. Attendance (1st Reading)

4.8. BOCC Member Transition

4.8.1. Review Board Seat Terms

- This is an annual change that we go through and make sure we have elected members of the board. Two member seats are up for re-election, we are required to put out that these seats are available to see if anyone else is interested in elections but our current board members are allowed to reapply if they are interested. The process is that we need someone who is not up for re-election to oversee the elections. At the next meeting we will establish officers, etc. including the new building committee.
- Vicki and Trisha are interested in running again.
- In the past, re-election has been shifted to Aug/Sept turn over but we could consider holding elections in May but wait for the turnover to happen until Aug/Sept. That may be better for board member preparation as well. We will consider this when preparing for re-election in future years.

4.8.2. Establish Board Member(s) to Run Elections

- This would be the person to certify the votes if there is an election.
- Chelsea Parker will nominate Kristen Woods as the board member representative to run the elections. Amber Brown seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

4.9. Approve Meeting Dates

- Adjustments have been made to the regular rhythm for Winter Break and before the school year starts as noted on the document presented.
- Leanna Glander made a motion to approve the amended 22/23 meeting dates. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

4.10. Approve Parent Handbook

- The Parent Handbook will be available electronically. Parents electronically sign on registration days that they have read the parent handbook and that they know it is available.
- Trisha Atehortua made a motion to approve the parent handbook. Vicki Wonacott seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward				X
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

➤ Vote passes.

4.11. Marketing Videos for Blue Oak

- Videos made by MC2, now LoneFir Creative, were shown. These videos will be on our website soon. This was an informational item only.

5. ADMINISTRATION

5.1. Executive Director's Report

Susan Domenighini

- Registration Days -

- Registration days were this Monday and Tuesday. We always enjoy these days to see the parents and students and enjoy being together. It was a well

organized and positive experience. Everyone loved that we could do this event again.

- Hiring -
 - We are continuing to work on hiring aides and a Spanish teacher. We are reaching out to college to see if there are intern teachers who are available. Things tend to work out so we are hopeful.
- MTSS -
 - Chairun, Sarah, Hunter and Kayla went to a training in July and shared information with the faculty and will share with all-staff tomorrow. Chairun's presentation on SEL in the math classroom was a great discussion among teachers and was well received.
- BOFC -
 - The BOFC talked about the strategic plan and reviewed what work that team has done. We are excited to move forward with a strategic plan at the end of this month and are ready to set some new goals.
- New Site -
 - Susan shared the location of our new site with the staff today. CUSD is ready to send information to city hall so the news will be spreading to parents soon as well. We will reach out to the marketing team to help with promoting our new site.

6. CLOSED SESSION

6.1. Real Estate

Conference with Real Property Negotiations (§ 54956.8)

- No action was taken at this time.

7. NEXT MEETING - Tuesday, September 20th, 2022 at 6:00PM

8. ADJOURNMENT

- Chelsea Parker adjourned the meeting at 8:24PM.

Minutes Taken By: Alexandra Archer

Approved by:  _____ Date: _____
Leanna R Glander (Jan 27, 2023 14:45 PST)