



BLUE OAK SCHOOL

Approved Parent Council Regular Meeting Minutes

Tuesday, December 6, 2022 @ 6pm

Join Zoom Meeting or In-person at Blue Oak in Room 21

<https://us06web.zoom.us/j/83092401720?pwd=NWlnUndmaHN2RVdMRVdtY0w4dVdrZz09>

Meeting ID: 830 9240 1720

Passcode: u8A5VD

1. OPENING (~6:09pm)

1.1 Call Meeting to Order

1.2 Invocation:

This is our school. May peace dwell here. May the rooms be full of contentment. May love abide here, love of one another, love of our school, and love of life itself. Let us remember that as many hands build a house, so many hearts build a school.

1.3 Land Acknowledgement

As we gather here at Blue Oak School, we acknowledge that we are on the traditional lands of the Maidu people. For many generations, the Maidu lived from the richness of the earth, raising families and shaping the land, and they continue to do so to this day. We pay our respects to the Maidu elders past and present and recognize that this land was not given freely. Together, may we continue to work toward a healthy culture and society that warmly welcomes all people and cares deeply for our Mother Earth.

1.4 Blue Oak Parent Council Mission Statement

The Parent Council serves as the leadership core for the parent body, primarily focused on school community and culture as well as fundraising efforts to help support the financial needs of the school.

1.5 Two-word check-in

2. PUBLIC COMMENT > AUDIENCE TO ADDRESS THE COUNCIL (~6:21pm)

- Note: 3 min Total Allotment to be given
- Response will not be given(Either Add on to future Agenda or Refer to appropriate body)
- Need to be Recognized by the Chair before speaking

Amber Pierce announced that PV would be having their Gala at the Masonic Center the same Evening as the Walk Into Winter. Their event could help bring people to the Blue Oak Event - Maybe.

Jackie Hammer announced that 8th Grade would be holding a silent auction during the Winter Concert as a fundraiser for 8th Grade.

3. AGENDA MODIFICATIONS (~6:22 pm) DISCUSSION

Please bring forth any edits or modifications to tonight's agenda at this time.

7.5 Treasurer's Report - moved to New Business

4. CONSENT AGENDA (~6:24pm) DISCUSSION & ACTION

4.1 Approve Minutes from 11/1/2022 Motion to Approve 1.st Paige 2nd Ryan. 4.1 Approved

5. New Business (~6:30 pm) Discussion / Action

5.1 Ryan briefly shared the PC balance of nearly \$19,900. Some of which is granted for an expendable amount is \$15,000 after disbursements are made. Google Docs were not available this evening, but exact amounts are available upon request after the meeting if needed.

6.1 General Funding/Reimbursements Requests

- **6.1A Reimbursement Req, Asking \$160 for 20lbs of Cal Java Coffee for Walk into Winter -Paige O.** - Whole beans were purchased to sell by the PC at cost. (expect that amount to be doubled.) 1st Brandy motioned to approve the funding of \$160 to sell coffee at the Walk into Winter. 2nd.Ryan. Vote Approved.

- **6.1B Funding Req, Asking \$150 for Teacher Milestone Project -Maggie B.**
Last year (2021) Blue Oak started Recognition for Years of Service, 1, 5, 10, 15, and 20th. The PC recommended this project last year. This year's request will be significantly less than last year because there are fewer teachers hitting milestones this year. Last year everyone was recognized. Dollar amounts were established at \$10-1st, \$20-5th, etc.. Traditional Public Schools give out pins, but these rewards will be more unique. i.e. Fairy Garden Planter Pot, Metal Art, Candle Holders, Figures from Orient and Flume.

Question raised if this had been done before and how the school is fulfilling the requests. Does think this is wise to keep the rewards sustainable. A lot of Waldorf Ideas that match teacher interests. 6 teachers were eligible this year. Costs may go up in the future. Gift Giving is not something that the school can do. The limits will help this consistency and ensure that a spreadsheet is keeping track. Keeping the milestone dollar amounts consistent for each milestone.

Brandy Suggested that for consistency purposes – each milestone could have options and teachers can select which item they would like (example was giving that not everyone would like a tree).

1st Ryan Moved to approve the \$150 funding request for the teacher milestone. 2nd. Paige. Approved.

- **6.1C Funding Req, Asking Up To \$700 for our 2022 Walk into Winter -Angie E.**
Funding Request, asking up to \$700 for our 2022 Walk into Winter

Already Spent \$140 on Baskets, banner Etc. \$200 max more expected for supplies and food as needed. Primarily concessions: Gift Baskets \$15 supplies banner \$22. Food \$90 condiments. A lot of the things we already had. May need Tickets. Poster Contest Prize (Angie Ernest \$40).

Amber reminded the PC that Outside Vendors will also be contributing (+) with their booth fees.

1st Ryan Motioned to Approve up to \$700 Walk into Winter Funding Request. 2nd Brandy. Approved.

6.2 By-Laws Update

- **Rules for Respectful Public Participation or can be Removed in the future.**

- **Specific protocol for Zoom attendees to be Muted/Placed in the “Waiting Room.”**
- **Add a time frame for needing Fund Reimbursements Req form before PC meetings.**

3 adds ins suggested:

1. Rules to include for Respectful public participation or the individual can be removed from the meeting. All PC members have bylaws established for respectfulness. An update of the Bylaws are for awareness and discussion at this time. Once finalized, these items can be addressed in January.

2. Hybrid Meetings Bylaws: Specific Protocol for zoom meeting and rules of hybrid meetings specifically for attendees to be moved to a waiting room. Attendees may be muted or moved into a waiting room.

Any Member of the public shall be removed physically/virtually if they are not being respectful.

3. Add a timeframe for funding requests needing to receive reimbursement requests. Requests can be made 2 weeks in advance – this could also encourage attendance. Want to see as much attendance as possible.

Need is to discuss the timeframe needed for reimbursements, but Paige also discussed we don't want to make it too prescriptive.

Ryan, – Volunteered to Lead draft the language changes.

Who will take the lead: Nicole suggested that we can look up the changes over the break. **Ryan and Kristina will look at sending out the Bylaws and Paige will edit work to update/comment on.**

SOPs may exist that cover these items. Susan D. will send the Form.

6.3 Discuss Adoption of PC Rhythm doc -Jennifer B.

Paige acknowledged that there was general consensus that we liked the Rhythm Document. Adopt the Rhythm each year so we can take the time needed to plan for events.

Angie E. suggested that we discuss the May Faire in January (rather than Resting).

Paige suggested that we adopt the document as a Working Document.

Ryan acknowledged that the document hasn't been sent out for all to review / comment before we accept.

* Add: The May Faire Committee will be added to the January Agenda.

Nicole suggested that Cheryl share the PDF document into Parent Square for all to review.

7. Fundraising (~7:10 pm) DISCUSSION & ACTION

7.1 Walk into Winter

- **Date: Sat 12/10/22 from 2-7pm**
- **Light Spiral @ 6pm for up to 25 people -Cheryl G.** - Announced that this will be kept set up and open for the whole community – Suggested that we keep it simple to allow those who

are present to attend. Encourage phones to be placed in a basket. One person is needed at the door (room 21).

Suggested that an announcement for the Light Spiral could be announced, but concern was that only 25 can attend. Not a spectator event, so there is only room for 25. Should take about 30 minutes. If Children attend, they need to bring an adult. Jackie will be there and can help at the gate.

Sandwich Board – can be placed in the EntryWay – 1st 25 will be allowed to attend. Cheryl will accept armloads of Greenery (cedar) for the light spiral.

Ryan – asked who will be the dedicated MC.

Ryan – entertainment coming up, light spiral, few announcements. Mic.

Faire in General: A few more things needed Bake Sale items needed

Setup: Friday 1:30 and 2 and 1:00 Saturday (Angie will be there as early as 11)

Setup Crew: Saturday check Sign-up Genius

Jackie: Tickets for Class Fundraisers – Pricing - \$2 (yellow) increments or \$10 (blue star) increments

Only one place for cash – at the ticket counter.

Most classes – will be represented. 8th grade combined with rummage sale

Outside Vendors: Is there a Cap on the number of outside vendors: Currently 8 vendors. Could fit/get up to 12.

Every Class vendor table: Will receive a sign “Star tickets only”. Outside Vendors will not use the ticket system.

Nick and Nell will be there and can staff the school store Just need a cash box from Maggie.

7.2 Winter Concert

- **Date/Time: 12/15/22 @ 6pm-7pm**
- **Optional Concession Fundraiser**
- **Committee formation, Volunteers Needed**

Committee should be formulated – for Thursday – Volunteer – Lead Concessions/Bake Sale; Angie E. with Helpers Paige and Brandy- can help at 5:40 to run it. Traditionally concessions before – Bake Sale or Walking Taco. It was mentioned there were left over refrigerated food from Walk into Winter Concessions that could be used.

Angie E. suggested that funds may be needed to help cover these costs too.

1st Ryan - Motion to Modify funding request up to \$700 to include Walk into Winter & Winter Concert . 2nd Brandy. Motion Approved.

7.3 Historical Grade Fundraisers

- Set per Grade Overview -Jackie H. & Angie E.

Shared document: Jackie Hammer

Jackie & Angie also shared some ideas &

Suggestions:

6th Grade – Business Snow Cones, Popcorn

7th – Dances

8th – Auctions and Raffles

Was Suggested – Art – Square One – could be focused on Kindergarten Fundraiser

These are just suggestions – some parents can come up with ideas, others can refer to these suggestions.

Jackie – started a google sheet with historical amounts that have been raised

This will help these items be on the parent's radar.

Classes can choose to Keep Options or to have "open – options" for classes to relinquish the items by the time that Harvest Festival comes ready to plan.

Paige suggested that we fold this into the Google Doc – when the SOP is established – This can be updated as needed.

Maggie could help populate the data too. Ryan will work to make it more accurate.

Kristina requested a shared folder be established. Suggested that a staff member be included in the shared document – so the ownership is maintained at the Blue Oak Level.

8. REPORTS (~7:30 pm) DISCUSSION

8.1 Welcome our New Charter Council Liaison- Kristin Woods

8.2 Administration Liaison- Susan D.Admin Liaison – Susan – Report There is a lot to report – Kindergarten Information event – about 25 in attendance. Parents and Staff were able to visit. Tour Wednesday and Thursday.

Staff Reporting – Interviews were held. Processing applications.

NVCF - Grant – Was submitted

Town Hall Meeting – Thursday – see Parent Square – Childcare will be reserved for the event. Nicole will look into what the headcount is for childcare. Determined Total was: 10

Behavior – is the Professional Development Goal this year. – Parent Education

Looking for ways to encourage volunteerism i.e. - re-establish Hiring Committee

Novel Sets – are being inventoried and tracked.

Jobs/Supplies needed can be shared with parents: ie novel set inventory mentioned above.

Cyber Civics – Speaker potentially this year.

Oral Health – More information to come

Diversity Equity Task Force – Looking for input on what more to hear reported.

Brandy – requested to Add to Agenda – Cyber Civics Speaker - hear back in January from Susan so we can deliberate and vote if needed to have them come to speak in February

8.3 Faculty Liaison- Cheryl G. - Parent Square will be sent out.

Celebration of Light – started today

2nd Grade offers Santa Lucia - will be handing out cookies

Kindergarten Outreach

4th Grade – Norse Mythology

Middle School Activities – Electives start in the fall: Basketball, board games, Drawing, Volleyball, Soul Collage. Office Help and Study Hall is also offered. Story Writing will continue.

Student Council – Spirit Days in December – Bring anything to school that’s not a backpack. Was a Big Hit!

Next two Fridays: Mustache/Facial Hair Day, Winter Festive Wear Day

Class Parents were invited: Holiday Offerings Dec. 9th at 2 PM. Window Stars.

8.4 Equity Task Force- Susan D.

Next step is Global Diversity – Awareness in Block Discussions about what was taking place in other parts of the world at the same time. Clarifying the next steps.

Continued work on Novel Sets – 3rd Grade – Birch Bark House. Establishing the process on selecting the new Novels sets. Then will continue to review the diversity/Equity/Inclusion Task Force.

3 staff members are on the task force currently: Next meeting could be sent out to the PC reps.

Susan can get the information out again to Nicole to be distributed. The information can also be sent out via the Acorn.

8.5 Treasurer Report- Ryan S. - Moved to 5.1 via Agenda Modifications prior to Funding Requests being discussed/or approved.

- **8.4A Discuss Anti-Bias Training Request- Kristina M.** - Became Apparent that we need to put forth the extra effort – Rather than assuming. Suggested that we could have training. Suggested that the Task Force could meet after work hours. Feels that it is important that the Blue Oak Supporting / Accepting nature in creating a wholesome child is embraced.

Ryan – asked if something specific was being requested. Kristina – suggested that these could be goals for the PC – for parents to address.

9. CLOSING COMMENTS (~8:01pm)

DISCUSSION

9.1 Accept PC Resignations

- 9.1A Kinder Rep -Adele P.
- 9.1B 2nd Gr. Rep -Ashley M.
- 9.1C 3rd grade Rep -Karin T. (Note: Ryan S. Accepted the New PC Rep position)

10. ADJOURNMENT (~8:05pm)