

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

Join Zoom Meeting

<https://zoom.us/j/98347919501?pwd=ZXRYRHUybG5WMVRCbUg5bzZ2cVlwdz09>

Meeting ID: 983 4791 9501

Passcode: PUvR9p

Tuesday, August 9th, 2022 - 4:15 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

Update: On September 16, 2021, Governor Gavin Newsom signed Assembly Bill 361 (AB 361) into law which allows public agencies to continue to conduct meetings remotely during the COVID-19 pandemic and other proclaimed emergencies. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting. All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Committee Members and Establish Quorum
- 1.3. Invocation - School Verse Read

“This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school.”

- 1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- 1.5. Agenda Modifications
- 1.6. Approve Minutes from July 12th, 2022.
- 1.7. Teleconferencing During State of Emergency
State of Emergency (§ 8625)

2. FINANCIAL REPORTS

- 2.1. Charter Impact Monthly Report
 - 2.1.1. Attendance and Enrollment
 - 2.1.2. Cash Flow
 - 2.1.3. Balance Sheet Detail
 - 2.1.4. Warrants/Aged Payable
 - 2.1.5. Actual to Budget Summary (*part of the Financial Forecast in the Charter Impact Report*)
- 2.2. Point of Sale Transactions/Check Register

3. BUSINESS

- 3.1. Pay Scale Updates
 - 3.1.1. Classified
 - 3.1.2. Certificated
 - 3.1.3. Management
- 3.2. Approve Contracts
 - 3.2.1. Ellie Glusman
 - 3.2.2. Riley Murray
 - 3.2.3. Emma Todd
 - 3.2.4. SLP
- 3.3. Approve Meeting Dates
- 3.4. Executive Director's Report

4. SUSTAINABLE SCHOOL DESIGN TASK FORCE

- 4.1. Review Strategic Plan Information for Input

5. NEXT MEETING - Tuesday, September 14th, 2022 at 4:15PM (if approved)

6. ADJOURNMENT



BLUE OAK SCHOOL

A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

CLASSIFIED HOURLY RATE SCHEDULE

Proposal #1

Steps	1	2	3	4	5	6	7	8	9	10	11-12	13-15	16-19	20
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Ranges

3	15.50	15.89	16.28	16.69	17.11	17.54	17.98	18.42	18.89	19.84	20.34	20.85	21.37	21.90
4	16.28	16.93	17.60	18.31	19.04	19.52	20.00	20.50	21.02	22.08	22.63	23.20	23.78	24.37
5	17.09	17.52	17.95	18.40	18.86	19.33	19.82	20.31	20.82	21.88	22.42	22.98	23.56	24.15
6	17.94	18.39	18.85	19.32	19.81	20.30	20.81	21.33	21.86	22.97	23.54	24.13	24.73	25.35
7	18.84	19.31	19.79	20.29	20.80	21.32	21.85	22.40	22.96	24.12	24.72	25.34	25.97	26.62
8	19.78	20.28	20.78	21.30	21.84	22.38	22.94	23.52	24.10	25.32	25.96	26.61	27.27	27.95
9	20.77	21.29	21.82	22.37	22.93	23.50	24.09	24.69	25.31	26.59	27.25	27.94	28.63	29.35
10	21.81	22.36	22.91	23.49	24.07	24.68	25.29	25.93	26.57	27.92	28.62	29.33	30.07	30.82
11	22.90	23.47	24.06	24.66	25.28	25.91	26.56	27.22	27.90	29.31	30.05	30.80	31.57	32.36
12	24.05	24.65	25.26	25.89	26.54	27.21	27.89	28.58	29.30	30.78	31.55	32.34	33.15	33.98
13	25.25	25.88	26.53	27.19	27.87	28.57	29.28	30.01	30.76	32.32	33.13	33.96	34.80	35.67
14	26.51	27.17	27.85	28.55	29.26	29.99	30.74	31.51	32.30	33.94	34.78	35.65	36.54	37.46
15	27.84	28.53	29.24	29.98	30.73	31.49	32.28	33.09	33.92	35.63	36.52	37.44	38.37	39.33
16	29.23	29.96	30.71	31.47	32.26	33.07	33.90	34.74	35.61	37.41	38.35	39.31	40.29	41.30
17	30.69	31.46	32.24	33.05	33.87	34.72	35.59	36.48	37.39	39.28	40.27	41.27	42.31	43.36
18	32.22	33.03	33.85	34.70	35.57	36.46	37.37	38.30	39.26	41.25	42.28	43.34	44.42	45.53
19	33.83	34.68	35.55	36.44	37.35	38.28	39.24	40.22	41.22	43.31	44.39	45.50	46.64	47.81

*Up to three (3) years of credit on the salary schedule may be granted for previous experience .
After longevity step 20 an increase of 1.5% will be added for each ongoing year.*

RANGE	CLASSIFICATION
3	Instructional Aide/Classified Support/Maintenance/Custodial
4	Health Aide/Paraprofessional
6	Parent Community Liaison/Attendance Clerk
7	Registrar/Business Office Assistant
10	Behavior Support Assistant
11	Executive Assistant
17	Specialty Presenter
19	School Nurse/Counselor

Board Approved: _____



BLUE OAK SCHOOL
A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

CLASSIFIED HOURLY RATE SCHEDULE

Proposal #2

Steps	1	2	3	4	5	6-10	11-12	13-15	16-19	20
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Ranges

3	15.50	16.28	17.09	17.94	18.84	20.77	21.81	22.90	24.05	25.25
4	16.28	17.09	17.94	18.84	19.78	21.60	22.68	23.82	25.01	26.26
5	17.09	17.94	18.84	19.78	20.77	22.36	23.47	24.65	25.88	27.17
6	17.94	18.84	19.78	20.77	21.81	23.47	24.65	25.88	27.17	28.53
7	18.84	19.78	20.77	21.81	22.90	24.65	25.88	27.17	28.53	29.96
8	19.78	20.77	21.81	22.90	24.05	25.88	27.17	28.53	29.96	31.46
9	20.77	21.81	22.90	24.05	25.25	27.17	28.53	29.96	31.46	33.03
10	21.81	22.90	24.05	25.25	26.51	28.53	29.96	31.46	33.03	34.68
11	22.90	24.05	25.25	26.51	27.84	29.96	31.46	33.03	34.68	36.41
12	24.05	25.25	26.51	27.84	29.23	31.46	33.03	34.68	36.41	38.24
13	25.25	26.51	27.84	29.23	30.69	33.03	34.68	36.41	38.24	40.15
14	26.51	27.84	29.23	30.69	32.22	34.68	36.41	38.24	40.15	42.15
15	27.84	29.23	30.69	32.22	33.83	36.41	38.24	40.15	42.15	44.26
16	29.23	30.69	32.22	33.83	35.53	38.24	40.15	42.15	44.26	46.48
17	30.69	32.22	33.83	35.53	37.30	40.15	42.15	44.26	46.48	48.80
18	32.22	33.83	35.53	37.30	39.17	42.15	44.26	46.48	48.80	51.24
19	33.83	35.53	37.30	39.17	41.13	44.26	46.48	48.80	51.24	53.80

*Up to three (3) years of credit on the salary schedule may be granted for previous experience .
 After longevity step 20 an increase of 1.5% will be added for each ongoing year.*

RANGE	CLASSIFICATION
3	Instructional Aide/Classified Support/Maintenance/Custodial
4	Health Aide/Paraprofessional
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11	Executive Assistant
17	Specialty Presenter
19	School Nurse/Counselor

Board Approved: _____



CERTIFICATED ANNUAL RATE SCHEULE
2022/2023 Salary Schedule

effective September 1, 2022

Year of Service Step	A BA / Reg. Credential	B BA / Reg. Credential +60 Units	C BA / Reg. Credential +75 Units	C-1 BA + 75 Units with Waldorf or SPED Certification
Intern	\$53,733.33			
1	\$53,733.33	\$55,345.33	\$57,005.69	\$58,715.86
2	\$53,733.33	\$55,345.33	\$57,005.69	\$58,715.86
3	\$56,420.00	\$58,112.60	\$59,855.97	\$61,651.65
4	\$59,241.00	\$61,018.23	\$62,848.77	\$64,734.24
5	\$62,203.05	\$64,069.14	\$65,991.21	\$67,970.95
6	\$65,313.20	\$67,272.59	\$69,290.77	\$71,369.50
7	\$68,578.86	\$70,636.22	\$72,755.31	\$74,937.97
8	\$72,007.80	\$74,168.04	\$76,393.08	\$78,684.87
9	\$75,608.19	\$77,876.44	\$80,212.73	\$82,619.11
10	\$79,388.60	\$81,770.26	\$84,223.37	\$86,750.07
11	\$83,358.03	\$85,858.77	\$88,434.54	\$91,087.57
12	\$87,525.93	\$90,151.71	\$92,856.26	\$95,641.95
13	\$91,902.23	\$94,659.30	\$97,499.07	\$100,424.05
14	\$96,497.34	\$99,392.26	\$102,374.03	\$105,445.25
15	\$101,322.21	\$104,361.87	\$107,492.73	\$110,717.51
16		\$109,579.97	\$112,867.37	\$116,253.39
17		\$115,058.97	\$118,510.73	\$122,066.06
18		\$120,811.91	\$124,436.27	\$128,169.36
19			\$130,658.09	\$134,577.83
20			\$137,190.99	\$141,306.72
21			\$144,050.54	\$148,372.06
22				\$155,790.66
23				\$163,580.19
24				\$171,759.20

Years teaching experience is defined as working 80% or more of any given school year in a Certificated position

Years at Blue Oak based on years teaching in Blue Oak classroom as a full time Certificated teacher

Maximum previous teaching experience: 8 years (years teaching not at Blue Oak)

Masters stipend: \$1,250.00

182 days



BLUE OAK SCHOOL
A WALDORF-INSPIRED PUBLIC CHARTER (K-8)

Administrative/Management Salary Schedule Proposal
To go into effect September 1, 2022

Steps	Assistant Director	Executive Director
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Number of Days:

190/195/200/205/210/215/220

Daily Rate:

1	402.99	449.49
2	415.08	462.97
3	427.53	476.86
4	440.35	491.16
5	453.57	505.90
6	467.17	521.08

annual increase 3%

Credit for up to 3 yrs of experience given

Current Contract Days:

210	210
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Longevity to be determined

Steps	Facilities/Safety Manager
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11 months / 225 days

1	\$59,107
2	\$60,880
3	\$62,707
4	\$64,588
5	\$66,525
6	\$68,521

annual increase 3%

Board Approval _____



BLUE OAK SCHOOL

Finance Committee Meeting Dates 2022/2023 School Year

*2nd Tuesday of Each Month
(with a few exceptions*)*

Tuesday, September 13th, 2022

Tuesday, October 11th, 2022

Tuesday, November 8th, 2022

Tuesday, December 13th, 2022

Tuesday, January 10th, 2023

Tuesday, February 14th, 2023

Tuesday, March 7th, 2023* (1st Tuesday)

Tuesday, April 11th, 2023

Tuesday, May 9th, 2023

Tuesday, June 13th, 2023

Tuesday, July 11th, 2023

Tuesday, August 8th, 2023

BLUE OAK CHARTER SCHOOL STRATEGIC PLAN

Addendum

May 12, 2021

Strategic Plan

Vision: To be a model for the successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Goal 1: Continue the development of a sustainable school design.

The Finance Committee acting as the Sustainable School Design Task Force will

1. Review single and double track scenarios to be vetted through appropriate channels by or before **May 30, 2022**.
2. Review split looping and other strategies that might increase the sustainability of the school
3. Finalize the plan for a sustainable school and develop a transition plan by or before **December 31, 2020**.
4. Finalized the Blue Oak Charter school building options for a permanent home in regards to purchasing land to build, renewing a lease, etc. by **March 30, 2021**.
5. Blue Oak Charter School will have stable enrollment as defined by the sustainable school task force to support the financial needs of the school by **June 30, 2024**.

Goal 2: Create an In/Outreach Task Force.

The Task Force will

1. determine the needs for further in-reach and outreach aligned with the mission and vision of Blue Oak Charter School and will build on the work of MC2 It will consist of parents, community members, Waldorf certified teachers, staff and perhaps two students appropriately selected to assist by or before **June 1, 2022**. The In/outreach task force will report to the designated administrator.
2. will recommend two on-going events to the school's calendar to improve engagement of all stakeholders and the **media will be invited** by **December 31, 2023**.

Goal 3: Plan, develop and implement a Blue Oak Specific the student behavior plan based on Social Emotional Curriculum content with agreed upon rules and tools by or before **June 30, 2022**.

Goal 4: To have a Professional Development Staff-Wide Plan in place that will align with the Blue Oak Charter School's vision and mission and promote Waldorf education by or before **June 30, 2022**.

Goal 5: A rough draft of charter renewal will be completed by June 30, 2022

Goal 6: Create a Fundraising Task Force . The task force will consist of parents, community members, Waldorf certified teachers, and staff by or before **June 30, 2023**. The task force will

- apply to at least 5 new grants/develop donation opportunities by **June 30, 2024**.

BLUE OAK CHARTER SCHOOL STRATEGIC PLANNING FINAL REPORT

Strategic Plan

Vision: To be a model for the successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

July 1, 2019 to June 1, 2020

Goal 1: Create a task force that will propose a sustainable school design with a single track scenario and a double-track scenario to be vetted through appropriate channels by or before **May 30, 2020**.

The Finance Committee, acting as the Task Force looked briefly at a single track scenario during the 2019-20 school year. The committee turned to focus on salary schedules and new building options as a primary factor in costs that needed to be established prior to addressing single or double tracking.

Goal 2: Create an In/Outreach Task Force that will determine the needs for further in-reach and outreach aligned with the mission and vision of Blue Oak Charter School consisting of parents, community members, Waldorf certified teachers, staff and perhaps two students appropriately selected to assist by or before **June 1, 2020**. The In/outreach task force will report to the designated administrator.

Sub-goals could be articulated as follows:

- The task force will determine at least four platforms that Blue Oak Charter School will use to reach 1,000 people a month to inform parents and community
- The task force will identify a current Blue Oak Charters School handout with 5 to 8 key points that will be used to inform and inspire students, parents and community.

A Task Force was not created

The following work has been done:

1. Contracting with MC2 to improve the outreach methods.
 - a. This process informed a change in bullet two of this goal.
2. Increase use of Parent Square
3. Website improvements
4. Continued Instagram and Facebook posts.

Current topics include revitalizing inperson outreach which stopped due to the pandemic

Goal 3: Create a Fundraising Task Force that will **apply to at least 5 new grant or donation** opportunities. The task force will consist of parents, community members, Waldorf certified teachers, and staff by or before **June 30, 2020**.

July 1, 2020 to June 1, 2021

1: Finalize the plan for a sustainable school and develop a transition plan by or before **December 31, 2020**.

A survey of grades faculty on the split looping option is on track to be completed by May 20th, 2021

Goal 2: The In/Outreach Task Force will recommend two on-going events to the school's calendar to improve engagement of all stakeholders and the **media will be invited** by **December 31, 2020**.

Goal 3: Finalized the Blue Oak Charter school building options for a permanent home in regards to purchasing land to build, renewing a lease, etc. by **March 30, 2021**.

Blue Oak is working with Turner Impact & John Ross on finding and financing a permanent home for Blue Oak. Negotiations for an extension on the lease are also underway.

Goal 4: Plan, develop and implement the student behavior plan to assure that 100% of the Blue Oak faculty and staff will use the agreed-upon rules and tools for behavior and support at least 90% of the time by or before **June 30, 2021**.

July 1, 2021 to June 30, 2022

Goal 1: Blue Oak Charter School will have **100% family utilization** of at least **one platform for communication** by or before **August 1, 2021**.

Parent Square numbers 100%

CONTACTABLE

294 STUDENTS' FAMILIES

CONTACTABLE 294

At least one student contact is contactable

NON-CONTACTABLE 0

No student contact is contactable

NO CONTACT INFO 0

There are no student contacts listed

Goal 2: To have a Professional Development Staff-Wide Plan in place that will align with the Blue Oak Charter School's vision and mission and promote Waldorf education by or before **June 30, 2022**.

A team is being assembled to prepare a Professional Development Staff-Wide Plan as part of the LCAP process

Goal 3: Blue Oak Charter School will have stable enrollment as defined by the sustainable school task force to support the financial needs of the school that will facilitate Blue Oak charter school renewal by **June 30, 2022**.

Goal 4: A rough draft of charter renewal will be completed by June 30, 2022