

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
REGULAR MEETING

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Meeting ID: 912 5936 1276

Passcode: 48657Y

Tuesday, April 19th, 2022 - 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

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The Blue Oak Charter Council reserves the right to take action on any item on the agenda.

AGENDA

OPEN SESSION - 6:00 PM

1. OPENING

1.1. Call Meeting to Order

➤ Chelsea Parker called the meeting to order at 6:07PM.

1.2. Roll Call of Council Members and Establish Quorum

➤ Present: Chelsea Parker, Leanna Glander, Amber Brown, Trisha Atehortua, Laurel Hill-Ward, and Kristen Woods

➤ Absent: Vicki Wonacott

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Chelsea Parker read the school verse.

1.4. Agenda Modifications

- No agenda modifications were made.

1.5. Audience to Address the Council

This is an opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. The chair may establish a maximum speaking time for any item.

Persons may not yield their time to another speaker (Gov. Code § 54954.3)

- No audience members addressed the council.

2. CONSENT AGENDA

2.1. Approve Minutes from March 22nd, 2022

2.2. Charter Impact Monthly Report

Jim Weber, Charter Impact

2.2.1. Attendance and Enrollment

2.2.2. Cash Flow

2.2.3. Balance Sheet Detail

2.2.4. Warrants/Aged Payable

2.2.5. Actual to Budget Summary

2.3. Point of Sale Transactions/Check Register

2.4. E-Rate Summary

2.5. Williams Monitoring

2.6. Teleconferencing During State of Emergency

State of Emergency (§ 8625)

- Amber Brown made a motion to approve the consent agenda. Kristen Woods seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

3. FACULTY

3.1. Grade Level Report

Riley Murray & Nick Meier

- Riley Murray shared the faculty report via powerpoint presentation. This powerpoint will be available on the Blue Oak website

4. GOVERNANCE

4.1. Finance Committee Report

Amber Brown

- At the meeting, the BOFC discussed keeping an eye on the cash forecast; it looks like Blue Oak may have a cash shortage between July and December because of our current budget deficit. This year's budget was based on an average of 275 students for ADA, however, we are currently operating at about 240. Our enrollment being down is not just a Blue Oak issue though, it is statewide. The BOFC is hoping that the state legislature will help to support schools next year since many are experiencing this loss. There will be data shown later in the meeting about why families left our school; we have lost about 50 students over the year and only gained about 22 new ones. Susan Domenighini and Jim Weber are working hard on the budget for next year with proposed changes such as combining classes and increasing class sizes as well as more permanent aide help in each classroom.
- The BOFC also had a good conversation about how to be a sustainable school moving forward. The marketing postcards for Kindergarten have gone out and our Kindergarten classes are full but we are still looking to pad our waitlist and possibly add one more Kindergarten class if we can. Having a waitlist could change the environment of switching schools regularly.

4.2. Parent Council Report

Trisha Atehortua

- At the last Parent Council meeting the group took a look at the historical financial data of the PC. They felt it was hard to compare data to years previous to COVID since we don't know exactly how everything has changed but it was helpful to see it all laid out. Some events such as Walk Into Winter and Box Dinners were really successful. The BOCC recognized also that sometimes the value of an event is unquantifiable.
- Other than that, the PC is focusing on the May Faire. Funding requests have been coming in from the classrooms almost every meeting now. The PC donates the money they raise to teachers who come to them to request things for their classes such as for presentations, projects, field trips, etc. The wishlist items for different programs that couldn't make it in the schools budget that year. A good example is our new Yearbook elective needed cameras this year.
- The PC is coming back to in-person meetings starting in May. Parents have noticed the PC is having issues with having volunteer slots filled. The BOCC suggests to the PC that maybe showing parents that volunteering is easy for anyone of any skill level, they don't need to be a certain type of artistic person in order to help. Also, the PC is working on a sign up list to help freshen up the staff break room regularly, to keep it looking nice and inviting for staff.

4.3. Equity & Inclusion Task Force Report

Susan Domenighini

- The Equity Task Force met this month. We are continuing curriculum work; developing a document that outlines different diversity opportunities at each grade level. That document will move on to the Pedagogical Team soon for further development. The Task Force is continuing work with Lyndsay for professional development and curriculum ideas. The Pedagogical Team is working to update novel sets. Susan is working with Upper Grades students to update dress code policies. A celebration calendar has been created and shared with teachers as a resource for planning. The BOCC suggested doing a monthly outreach in the

community for cross-cultural events, etc. like looking into Chico State’s cross-cultural leadership center to see what opportunities exist for us there.

4.4. Appoint Executive Director Review Sub Committee

- Appointing a committee to do a formal review of the Executive Director is a yearly requirement. A smaller portion of the board will need to complete a review then, in Closed Session, finalize and present the review. The evaluation is similar to an audit. Susan evaluates the rest of the staff, the board evaluates Susan.
- Kristen Woods volunteered. Amber Brown volunteered. Chelsea Parker volunteered.
- Leanna Glander made a motion to nominate Kristen Woods, Amber Brown and Chelsea Parker for the sub committee. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.5. COVID-19 Response Update

- First, there have been no new cases on campus since the last report. Also, there was a report from our testing firm that they are unable to test uninsured individuals anymore so that is in progress at the moment. As far as the state legislature goes, the Governor pulled his bill back to make vaccinations for students required at least until the vaccine is fully vetted so that is a relief for some parents although it is still available for those who want it. Community members are allowed to donate unused, unopened tests to the school if they so choose.

4.6. 2020 Tax Return

- Leanna Glander stepped out of the meeting momentarily.
- This is the same information outlined in our actual audit tax just presented in a format for the IRS. There is no new information on this document that the board has not yet seen at least a few times before. This information also went through the recommendation of the BOFC.
- Leanna Glander returned to the meeting.
- Amber Brown made a motion to accept the 2021 tax return. Laurel Hill-Ward seconded the motion.
- Amber Brown amended the motion to 2020. Laurel Hill-Ward seconded the motion.

- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.7. BCOE / Aeries Contract

- This is the renewal of our contract with BCOE with a price increase per student. BCOE helps with our CalPADS management, student data management and analytics in Aeries. Blue Oak has worked with them for the last few years and appreciate the service. The school is looking to renew our contracts with them.
- Leanna Glander made a motion to approve the Aeries contract for next school year. Kristen Woods seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.8. Advanced Document Printer Contracts

- This item was addressed at the last BOFC meeting. Blue Oak has two very old printers we would like to replace; in the long run, it will save us some money to have newer equipment and it will make a huge difference for our teachers. Our staff only has good things to say about Advanced Documents. This is the second contract we have seen from them to help save us money.

- Amber Brown made a motion to approve the new contract for Advanced Document printers. Laurel Hill-Ward seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.9. Pension 2 - 403b

- Our school is expected to offer additional retirement options; Rachel Ceja became aware of this option at the CCSA conference. This option is provided through CalSTRS. Our certificated and classified full time staff will be able to set it up through CharterImpact. This option will give our staff an additional option to put money into savings in addition to the pension they already have.
- Leanna Glander made a motion to accept the Pension 2-403b. Trisha Atehortua seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

4.10. Expense Approval

4.10.1. Rescheduled COVID Field Trip for Class of 2020

- Each class has class accounts they are able to add to in order to raise funds for field trips. Mrs. McDonald's graduating class of 2020 had saved all through the

years to go on their 8th grade field trip but was unable to due to COVID. The 8th grade trip is very special; each teacher picks a trip that is specific to that group of students. Now that field trips are on the table again, Mrs. McDonald would like permission to use her funds from her 2020 class to take them on a trip together.

- The BOCC would like to make sure that our schools insurance company agrees that the students would not be under our liability and may need to send out a waiver to sign that the only thing we are providing are the funds. It likely wouldn't be an extra expense to the school but would be important to check that our staff and our school is protected. Also, the BOCC suggests that Mrs. McDonald considers what type of chaperones will be needed for this trip.
- Kristen Woods made a motion to approve the expense for rescheduled COVID field trip up to \$3,500. Leanna Glander seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Chelsea Parker	X			
Vicki Wonacott	X			
Laurel Hill-Ward	X			
Amber Brown	X			
Leanna Glander	X			
Trisha Atehortua	X			
Kristen Woods	X			

- Vote passes.

5. ADMINISTRATION

5.1. Executive Director's Report

Susan Domenighini

- Susan shared some of the staff and faculty favorite moments from the week. She also updated the BOCC that Charter schools are focusing back on funding at the state level such as advocating for hold harmless for this year. Districts already have a hold harmless option but charters do not and it would be greatly beneficial this year. Hopefully, this bill could eventually be made permanent.
- Susan has talked with faculty about increasing the size of classes; this would be important to continue to afford our specialties and an aide for every class as it is very difficult to budget at the moment.
- The school is continuing to hold interviews for SPED, counselor, and spanish teacher positions. We have put a hold on hiring for this year but are starting to hire for next year though to fill vacancies.
- May Faire planning is going well. The Spring Concert is scheduled for May 26th at 6PM.
- An update on class combinations; all classes have held follow up class meetings. These meetings went well; parents and students all seem to be adjusting to the changes.

5.2. Sustainable School Update

- As of today, our school has 28 students enrolled per class for next year. We are full through 6th grade; we have spaces in 7th and 8th grade only. We have a waitlist of 21 students for next year. The current consideration to increase class size to 30 is for all classes. Teachers have discussed what this change would take as far as physical space for students, specialty classes, a need for aide, etc. Being able to afford our specialty programs is really important to our families and the teachers; that is a huge driver as to why we are looking at expanding class sizes. We are also looking into getting accredited as a Waldorf public school and in order to do so we need to meet their criteria of having certain specialty classes. We are getting back into the swing of things with enrollment (keeping a waitlist, etc.), the next thing we need to focus on is improving attendance overall.

6. CLOSED SESSION

6.1. Real Estate

Conference with Real Property Negotiations (§ 54956.8)

- BOCC voted unanimously in favor of the Charter Impact Term Sheet and the Measure K Charter School Facilities Committee Project Recommendation Form.

7. NEXT MEETING - Tuesday, May 17th, 2022 at 6:00PM

8. ADJOURNMENT

- Chelsea Parker adjourned the meeting at 8:35PM.

Minutes Taken By: Alexandra Archer

Approved by:  Date: 5/10/22