

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
CHARTER COUNCIL
SPECIAL MEETING

Join Zoom Meeting

<https://zoom.us/j/98347919501?pwd=ZXRYRHUybG5WMVRCbUg5bzZ2cVlwdz09>

Meeting ID: 983 4791 9501

Passcode: PUvR9p

Tuesday, May 24th, 2022 - 6:00 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC Chair may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

The Blue Oak Charter Council reserves the right to take action on any item on the agenda.
AGENDA

OPEN SESSION - 6:00PM

1. OPENING

- 1.1. Call Meeting to Order
- 1.2. Roll Call of Council Members and Establish Quorum
- 1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- 1.4. Agenda Modifications

2. ADMINISTRATION

- 2.1. Overnight Field Trip Approval

Susan Domenighini

3. ADJOURNMENT

4. NEXT MEETING - Tuesday, June 21st at 6:00PM

Agenda Item: Overnight School Field Trip

Prepared by: Alexandra Archer

Charter Council Date: 05/24/2022

Background Information:

Blue Oak would like to approve the following overnight field trips:

- Brittany Jones' Class - Lake Siskiyou Camp Resort - Mt. Shasta, CA
 - 8th Grade Field Trip
 - Dates: 05/27/22 to 05/29/22



BLUE OAK SCHOOL
A WALDOCH-INSPIRED PUBLIC CHARTER OF CO.

Faculty Field Trip Request Form

Faculty: please turn this form into the Executive Assistant for Administrative approval.

Faculty Name: Brittany Jones

Number of students attending: 22

List of chaperones:

- Cindy Ross
- Angie Emmert
- Erin Whitney
- Scott Stevens
- Pam Kruger
- Rachel Oeja

Who is responsible for the cost:

- Student - cost per student: _____
- School
- Class Funds -DONEY
- Other

Departure Site: Blue Oak Charter School Date: Fri 5/27 Time: approx. 9 a.m.

Destination Site: Lake Siskiyou Camp Resort Date: Fri 5/27 Time: approx. 11:30 a.m.

Return Site: Blue Oak Charter School Date: Sun 5/29 Time: approx. 11:30 a.m.

Method of transportation:

- Parent Driver's
- B-Line Bus
- Other _____

How does the field trip relate to curriculum? End of year, end of Blue Oak, close of year trip

Teacher's Signature: Brittany Jones Date: 5/10/12

Administrator's signature: _____ Date: _____

BOCC approval date: _____



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A WILCOX-4555000 PUBLIC CHARTER (01-03)

Field Trip Checklist

Administration will review submitted requests for field trips which are not overnight. Overnight field trips require Blue Oak Charter Council approval and must be submitted by the first Tuesday of the month in order to be placed on the BOCC meeting agenda.

Your field trip is not approved until you receive confirmation from the administration.

Faculty Field Trip Request Form must be turned in 5 weeks prior to field trip. Please turn in all other forms at least 2 weeks prior to the field trip.

- Faculty Field Trip Request Form
 - a. Teacher completes
 - b. Turns into Executive assistant one month in advance, if overnight then turn in prior to the first Tuesday of the month

- Live Scan, Drivers Licence, and Insurance Check
 - a. All Chaperone & Driver's must be cleared through the Department of Justice
 - b. All Driver's must possess a valid Driver's License & Insurance Card

ALL PARENTS KNOW. IS there a list if someone hasn't yet?

- Payment Request Form
 - a. Teacher completes
 - b. Turn into the Business Assistant ASAP

Maggie paid by phone.

- * Chaperone & Driver's Roles, Responsibilities & Verification Form
 - a. Teacher distribute a form to each Chaperone/Driver
 - b. Parent must complete and turn in to the front office 2 weeks prior to field trip

(still waiting on these, will turn in d.s.a.p.)

- * Student Field Trip Permission Slip
 - a. Teacher distributes permission slips to parents and is responsible for getting all permission slips signed and turned in.
 - b. Copies of signed Permission Slips are to be turned in to the front office (originals to go with driver/teacher)

(still waiting on these, will turn in d.s.a.p.)

- * Medication Form
 - a. Teacher is responsible to distribute Medication forms to parents.
 - b. Parent completes the form
 - c. Parent brings medications to Rest and Recovery 2 weeks prior to the field trip

(still waiting on these, will turn in d.s.a.p.)

- Lunch Request or Cancellation Form
 - a. Teacher completes the form and turns into Cafeteria 2 weeks prior to the field trip with a list of student names

- * The day prior to the field trip:
 - a. Confirm with front desk personnel your departure and return time
 - b. Obtain necessary medications and forms for students + first aid kit
 - c. If any students are staying behind on campus a list of placement must be left at front desk

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Payment Request Form

Faculty: please turn this form in 3 weeks prior to field trip date to the Business Office Assistant

Teacher Name: Brittany Jones Grade: 8

Date(s) of field trip: 3/27, 3/28, 3/29

Number of students attending 22 (attach class list of student names)

Total cost of Field Trip \$452.90
(if there are multiple payments please list out the details at the bottom of the page)

Date of Blue Oak Charter Council approval (if overnight): 3 days / 2 nights

Vendor Information:

Vendor Name: LAKE SISKIYOU CAMP RESORT

Address: 4239 W. A. BARR ROAD RD. Mt. Shasta
CITY, CA 96067

Phone: (530) 1-888-926-2618

Attach invoices (must include where payments are sent)

Staff/Parent Reimbursements:

- ✓ All reimbursement and purchases must be pre-approved in advance, in order to be paid
- ✓ Estimate costs in advance
- ✓ Complete a "Request for Purchase Form" and turn it into the Business Office Assistant prior to the field trip.
- ✓ Once the request is approved, the Business Office Assistant will notify requestor by email and provide you with a "Request for Reimbursement Form"
- ✓ Please keep all receipts for purchases made.
- ✓ Complete and turn in "Request for Reimbursement form" with all receipts attached. Reimbursement requests that do not have matching receipts will not be paid as per Blue Oak School Fiscal Policy.

Multiple Payment Details:

Description	Cost
<u>LAKE SISKIYOU CAMP RESORT (GROUP SITE)</u>	<u>\$452.90</u>

out of class funds
↑ Cost

4/6
✓ * Paid By Maggie by phone. (see attached)

Reservation Summary

Lake Siskiyou Camp Resort
4239 W. A. Barr Road, Mt. Shasta City, CA 96067

Order Placed:
Apr 6, 2022

Confirmation #:
R00000052905

Invoice #:
I00000083916

Guest Information:
Susan domenighini
450 west east ave
Chico, CA 95926
maggie@blueoakcharterschool.org
(530) 879-7483

Group Site - Standard 🏡 – 🏠 *Unit # is subject to change*

May 27 - May 29, 2022 (2 nights)

Adults (11 and older): 35

Dates	Item	Rate	Total
May 27 - May 29	Base Rate	\$35.00 x 2 nights	\$70.00
	Fee - Additional Guest Fee - Adults (11 and older)	\$5.00 x 2 nights	\$10.00
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	Fee - Additional Guest Fee - Adults (11 and older)	\$5.00 x 2 nights	\$10.00
	Fee - \$3.50 Reservation Fee	-	\$3.50
	Tax - 12% TOT Tax	-	\$48.00
	Tax - 2% SCTID Tax	-	\$1.40
	Group Site - Standard Subtotal		\$452.90

Order Total	\$452.90
Credit Card ending in 3136 Payment (4/06/22)	-\$452.90
Outstanding Balance	\$0.00

Reservation Notes

Group Site - Standard

Terms & Conditions

Please Read ALL Rules & Policies:

Social distancing protocols enlight of the Corona Virus global pandemic: As it has always been, the safety and security of our camping guests and team members remains our highest priority. We are doing everything we can to ensure your safety and provide communication as the situation around novel coronavirus (COVID-19) continues to evolve. We take great pride and use all possible measures to ensure all areas at the campground are kept as clean and as possible. With these rolling updates we have added the 6ft social distancing guides at all public areas including the Lake Sis Grille & Brew, General Store, Bait & Brew, Grille & Brew at the Beach, Snack Shack at the beach in addition to all Check in lines for the entry and beach rentals. All measures are taken out the respect and responsibility we have for the health of employees, and you, our guest. Guests not respecting these updated policies may result in expulsion with no refund.

Black Bear Activity Area: Lake Siskiyou area is home to black bears with amazing sense of smell. Proper food storage and awareness are essential to preserve wildlife and the safety for yourself and those around you. "Food" can include any item with a scent including toiletries and perfumes, regardless of packaging. These "food" items need to be stored properly. It is best to store food items in a vehicle trunk or out of sight with windows closed. Keep your site free of food and trash, utilizing the bear dumpsters throughout the property. Please report a full dumpster to the front gate. Do not leave trash on top of or on the ground near a dumpster. Do not attempt to burn any excess food or leave food out. If you experience a bear encounter keep a safe distance and let the bear pass backing away slowly. Make your presence known. Never feed bears. Thank you for participating in preserving our wildlife. Failure to comply will result in expulsion with no refund.

Campground rules and policies:

1. Check in for cabins, houses and trailers is 3pm, and 1pm for all other sites. Check out is 11am for all site types. Late check out after 11am, will be charged for another night. No exceptions.
2. Reservation Release Policy: Reservation deposits pay for the first night only of stay. If not checked-in by 11am the second day of the reservation the hold is released, canceled and no refund issued.
3. Cancellation Policy: All cabins, houses and trailers require a 14-day notice to receive any refund. All other sites require a 7-day notice. Cancellations made outside of these parameters will not be issued a refund of the first night deposit. All cancellations are charged an \$8.50 fee.
4. Reservation Changes: All final changes to site reservations should be made 24 hours in advance of arrival date by 1pm.
5. Reservations may be changed to different dates (within the boundaries of the cancellation policy) but must be used by the end of that season year.
6. Guest Check in: Registering guests must be 21 years of age with valid credit card or valid picture ID. Payment is accepted with Visa, Master Card, Discover, American Express or Cash. No checks accepted.
7. Reservation rates (except for group sites) include the first two adults (aged 11 and older) and the first vehicle. The fee for additional adults is \$5 per person/per night. Additional vehicles are charged \$5 per vehicle/per night. Boats on trailers are charged \$5 per night. Boats must be registered upon arrival and parked at Marina. No jet skis. Lake: 10mph.
8. Pets: We are a pet friendly campground. The fee for pets is \$2.00 per pet/per night at campsites, \$20 per pet/per night in only the Marina cabins and Retro trailers. County Ordinance #5 requires all domestic pets be leashed at ALL times. Pets are not to be left unattended. No traditionally-categorized aggressive breeds (pit bull, doberman, rottweilers, chow, wolf, or any mixes of these) are allowed in the campground. Pets are not allowed at Beach or Picnic areas.
9. Minimum stay of three nights is required for ALL summer holidays: Memorial Day, 4th of July, Labor Day. All other weekends require a 2 night minimum for rental units and rv sites. Tent sites can be reserved for one night on non-holiday weekends, 2 night min for all summer holidays.
10. Advance Reservations: As a courtesy to our guests reservations are accepted one year to the day in advance. If price and/or policies change between the date the reservation was made and check in date, the new policies and prices will apply. No grandfathering offered.
11. There is a 14-day maximum stay policy. After that time the guest(s) and their vehicle(s) must leave the park for 7 days before returning for another stay, up to a maximum 14-day. Violators who spin or misuse this policy will be asked to leave and no refund will be issued.
12. No refunds for early check-out.
13. Penalty Fees: Late check out: charged one night reservation fee. Site/rental unit left unclean or damaged: minimum of \$50. Lost rental unit keys: \$25 each. All fires must be completely out and cold upon departure or will be charged \$75 fee.

No weapons including: firearms, bow & arrows or sling shots on property.

No fireworks.

Please protect the trees: No clothes lines, hammocks or ziplines attached to the trees.

Noise: No generators, air mattress pumps initial use for set up ok.

Quiet Hours: 10pm to 7am

Speed Limits: Campground roads: 15mph. Camping Zones: 5mph. Lake: 10mph.

Road Rules: Please no skateboards, scooters, hoverboards or ATVs/OHVs. Bicycles allowed, must follow all road signs and wear helmet.

No pets allowed on the beach or in the group picnic areas.

No fires or grills allowed on the beach. Please use one of the picnic areas for grilling.

No camping tents allowed on RV sites, 1 shade tent is allowed(pop-up style), must fit entirely on your site.

Do not move picnic tables from other sites. One per site provided.

Pets Rules - Pets welcome around property, on the trails and in the lake. Reminder County Ordinance #5 requires all domestic pets be leashed at ALL times. Pets are not to be left unattended. No traditionally-categorized aggressive breeds (pit bull, doberman, rottweilers, chow, wolf, or any mixes of these) are allowed in the

campground. All Pets are NOT allowed at Beach or Picnic areas.

Extra Parking: 2 vehicle maximum (includes RV) per RV & camp sites. 1 vehicle per small cabin, 2 per large cabin. No RV's/campers at cabin sites. No boat parking in any site, must use marina parking lot. Vehicles including RV must fit in site, not on road or outside of site. All tires must be on asphalt in campsites. Overflow parking is located in and around the campground. Day use visiting guests are to park in overflow parking only.

We are family friendly and have a zero tolerance abuse policy. This includes verbal abuse or threats of violence towards any guests or employees before, during or after your stay.

Guests/Visitors in violation will be asked to leave and no refund issued.

Reservations can be made one year in advance. Management reserves the right to change site numbers as needed. Prices and policies are subject to change. No grandfathering on prices or policies.

Terms & Conditions Accepted
Apr. 6, 2022 9:22 AM

✓ [R00000052905 Terms and Conditions.pdf \(https://campspot-production.s3.amazonaws.com/e9112c67-1011-4d2e-96d7-1f8c9f3597fc/R00000052905 Terms and Conditions.pdf\)](https://campspot-production.s3.amazonaws.com/e9112c67-1011-4d2e-96d7-1f8c9f3597fc/R00000052905 Terms and Conditions.pdf)



BLUE OAK SCHOOL
A WASHINGTON-INSURED PUBLIC CHARTER SCHOOL



Snack/Lunch Request or Cancellation Form

Faculty: Please complete and turn this form into the Cafeteria 2 weeks prior to field trip.

Faculty, when ordering snacks or lunches for a field trip ensure the following:

- **Snack/Lunch Form is filled out and turned into Roz within 2 weeks prior to the field trip.**
- **Student names are attached with the Snack/Lunch Request Form.**

If ordering lunches is not necessary, indicate below the number of lunches that need to be cancelled.

Faculty Member: Brittany Jones

Today's Date: 5/10/22

Date of Trip: Fri. 5/27/22

Number of snacks requested: 12

Number of lunches requested: 12

Number of lunches being cancelled: same as above

Faculty Member's Signature: Brittany Jones

Date: 5/10/22