

Blue Oak Charter School
450 W. East Avenue, Chico, CA 95926
FINANCE COMMITTEE
REGULAR MEETING

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Meeting ID: 983 4791 9501

Passcode: PUvR9p

Tuesday, March 8th, 2022 - 4:15 PM

Vision: To be a model for successful education of the whole child.

Mission: To nurture and deepen each child's academic and creative capacities using methods inspired by Waldorf education in a public school setting.

Notice: Any person with a disability may request the agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting at, 450 W. East Ave., Chico, CA or by calling (530) 879-7483 between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday (at least 48 hours before the meeting). All efforts will be made for reasonable accommodations.

All times noted on the agenda are approximate and listed solely for convenience. The Board may hear items earlier or later than is noted and may move the order of agenda items.

Update: In Compliance with the Governor of California's "Safer-at-Home Order" due to COVID-19, the Blue Oak Charter Council will be conducting meetings virtually until further notice. This means there will be no specific physical meeting place; the meeting will be held remotely. Public participation continues to be welcomed and encouraged to those who join via Zoom and raise their hand. The chat bar will not be available to the public during the Zoom meetings to support the sanctity of the meeting.

Blue Oak Charter Council (BOCC) may tape, film, stream, or broadcast any open BOCC Meeting. The BOCC president may announce that a recording or broadcasting is being made at the direction of BOCC members and that the recording or broadcast may capture images and sounds of those attending the meeting. Any BOCC recording may be erased or destroyed 30 days after the meeting.

AGENDA

OPEN SESSION - 4:15 PM

1. OPENING

1.1. Call Meeting to Order

- Amber Brown called the meeting to order at 4:17PM.

1.2. Roll Call of Committee Members and Establish Quorum

- Present: Maggie Buckley, Amber Brown, Susan Domenighini, and Kate McDonald
- Absent: None

1.3. Invocation - School Verse Read

"This is our school, May peace dwell here, May the rooms be full of contentment. May love abide here, Love of one another, Love of our school, and Love of life itself. Let us remember that as many hands build a house, So many hearts build a school."

- Chairun Combs read the school verse.

1.4. Audience to Address the Committee

This is the opportunity for members of the community to address the committee concerning items not on the agenda. Persons addressing the Committee will be allowed a maximum of three (3) minutes for their presentation. Persons may not yield their time to another speaker (Gov. Code § 54954.3)

➤ No audience members present to address the committee.

1.5. Agenda Modifications

➤ No agenda modifications were made.

1.6. Approve Minutes from February 8th, 2022.

➤ ChairunCombs made a motion to approve the minutes from February 8th, 2022. Maggie Buckley seconded the motion.

➤ No further discussion.

➤ Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			

➤ Vote passes.

1.7. Teleconferencing During State of Emergency State of Emergency (§ 8625)

➤ The BOFC acknowledged the state of emergency for teleconferencing purposes.

2. FINANCIAL REPORTS

2.1. Charter Impact Monthly Report

2.1.1. Attendance and Enrollment

2.1.2. Cash Flow

2.1.3. Balance Sheet Detail

2.1.4. Warrants/Aged Payable

2.1.5. Actual to Budget Summary (part of the Financial Forecast in the Charter Impact Report)

2.2. Point of Sale Transactions/Check Register

➤ Jim Weber from Charter Impact presented the February financial report via Powerpoint presentation. This report showed that the difficulties of this year have pushed the spending above \$4 million although we do not have a budget of that cost; this means that we will have a lot less funding available to us in the years to come. The school will also start to see cash flow restrictions due to timing of incoming funding possibly as soon as this summer; Blue Oak will need to watch cash flow closely. The difference in expenses this year to last year are shown as categories of compensation, IT and recruiting as well as a higher SPED budget, increased hours in summer, and the difference between hiring our own staff versus contracting some positions out. Funding and legislation are so fluid at the state level it is hard to know what our next steps to resolve these issues should be. Susan and Jim are hoping some new bills will be passed to

relieve some of this pressure of our overages.

- Susan Domenighini made a motion to recommend the approval of this report to the board. Chairun seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			

- Vote passes.

3. BUSINESS

3.1. 2nd Interim Report

- The 2nd Interim Report is for our schools authorizer and the state. This information is already presented informally every month to the finance committee, this is just the official for our authorizer and the state.
- Susan Domenighini made a motion to recommend the 2nd Interim Report be approved by the board. Kate seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			

- Vote passes.

3.2. Annual Auditor Selection

- Every year in April, the school needs to inform BCOE who our auditor will be for next year. Susan is requesting approval of the audit firm presented; although it is the same firm we used last year, they rotate their auditors every year to ensure we are audited by someone new each year. Blue Oak has been very happy with their work; their process is easy to engage with and works well for our office staff.
- Chairun Combs made a motion to recommend continuing with our current audit services to the board for approval. Kate McDonald seconded the motion.

- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			

- Vote passes.

3.3. AT&T Master Agreement

- Rachel White helps us with e-rate funding which is direct funding or reductions in pricing that schools receive for technology. Recently, she put a bid out for our schools technology services and AT&T bid about half of what we have been paying with Comcast. Our IT department at BCOE feels that it is a good fit; even at a reduced cost, there should be no difference in the service. Susan is looking to get a recommendation from BOFC to change services from Comcast to AT&T.
- Amber Brown recommended that we send the AT&T Master Agreement to the board. Maggie Buckley seconded the motion.
- No further discussion.
- Vote.

Name	Yes	No	Abstain	Absent
Susan Domenighini	X			
Amber Brown	X			
Kate McDonald	X			
Chairun Combs	X			
Maggie Buckley	X			

- Vote passes.

3.4. Executive Director's Report

- Susan has primarily been working on sustainable school which she will report on later in the meeting. She has put a hold on hiring for the rest of the year; we are down a counselor and anaide, so we are now short staffed. As for next year, we have established which teachers are staying and going which will be helpful for budgeting purposes. At this point, Administration and the office staff are working full-force on planning for next year.

4. SUSTAINABLE SCHOOL DESIGN TASK FORCE

4.1. Proposal on Numbers

- Susan still needs to meet with Jim to discuss budget and funding issues. For years, the school has been basing its budget on the guarantee of a certain amount of money per student, but at the moment that is out the window which makes budgeting very difficult. The extended learning program has been delayed for another year since many schools are having issues with implementing that program. Susan is working with CARD to supplement after school time for students K-5 next year and will need to work to develop a middle school offering. Board members suggested that, to help with enrollment, maybe the school should sponsor a program on Thursday that might be helpful to working families who are unable to pick up their students during half days every week.

4.2. Update on Preschool Progress

- In the past, the committee has talked about a preschool program primarily for 4 year olds, however over the next few years due to new state laws, TK will now completely absorb 4 year olds which will affect our Kindergarten programs. So for now, adjusting our Kindergarten programs accordingly is our main focus and once that is sorted we can consider opening a preschool program for 3 year olds if that is what the committee chooses.

5. NEXT MEETING - Tuesday, April 12th, 2022 at 4:15PM

6. ADJOURNMENT

- Amber Brown adjourned the meeting at 5:04PM.

Minutes Taken By: Alexandra Archer

Approved by:



Date:



